

DAILY STAFF JOURNAL OR DUTY OFFICER'S LOG

(AR 220-346)

PAGE NO.

NO. OF PAGES

1

1

ORGANIZATION OR INSTALLATION

LOCATION

PERIOD COVERED

FROM

TO

HOUR

DATE

HOUR

DATE

S-1, 308th Cbt Avn Bn

APD 96227

0730 21 Jan 68

1800 21 Jan 68

ITEM NO.	TIME		INCIDENTS, MESSAGES, ORDERS, ETC.	ACTION TAKEN	INITIALS
	IN	OUT			
1	0730		Journal opened.		
2	0800		Called Major Graham, S-1, 269th CAB regarding LTC Case invitation to LTC Merryman going away party. Accepted invitation.		
3	0900		Disseminated information to all Staff Sections to be operational at 0730 hrs daily.		
4	0910		Appointed Sfc Rodney NCOIC BOQ, inspected and pointed out repairs needed.		
5	1000		Requested S-3 to check on status of phone for Safety Officer and direct line to Long Binh.		
6	1100		Established reading file. A copy of all correspondence, etc, of interest to all Staff Sections. HHC included will be routed (hand carried) throughout the Hq for information and returned to S-1 for filing.		
7	1300		Inspected mess hall to determine bare minimum essential Equipment required to become operational.		
8		1400	Departed for 12th Gp Hq to coordinate with Gp S-1, PIO, Awards and Decorations, AIK custodian.		
9	1700		Returned from S-1, conducted routine office matters.		
10		1800	Journal closed.		

TYPED NAME AND GRADE OF OFFICER OR OFFICIAL ON DUTY

SIGNATURE

JAMES W. MARSH, CW3, USA

James W. Marsh

DA FORM 1594

1 NOV 62

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PPC-Japan

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0730

DATE
24 Jan 68

HOUR
1800

DATE
24 Jan 68

ITEM
NO.

TIME

IN

OUT

INCIDENTS, MESSAGES, ORDERS, ETC.

ACTION TAKEN

INI-
TIALS

1 0730

Journal opened.

2 0800

Appointed Sfc Rodney as NCOIC for obtaining all manner of Regulations, etc. to hire Vietnamese civilian personnel.

3 0900

Departed for Bearcat to pick up materials necessary to paint helicopter. Also ~~to get~~ ^{to get} A/C to flyable status.

4 1500

Return from Bearcat.

5 1501

Continued with routine office duties to include writing of drafts for SOP.

6 1800

Journal closed.

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S-1, 308th Cbt Avn Bn

APO 96227

0730

25 Jan 68

1800

25 Jan 68

ITEM NO.	TIME		INCIDENTS, MESSAGES, ORDERS, ETC.	ACTION TAKEN	INITIALS
	IN	OUT			
1	0730		Journal opened.		
2	0830		Discussed EM club facility with SGM Mc Carty. The 145th Bn has no one to run club. A facility could be run as an Annex to 145th club if we could furnish a man to assist in this area.		
3	0915		Telcon CW3 Marsh/Lt. Hayes & 12th Gp AIK custodian. Lt. Hayes is going to USARV Hq today to find out status of our AIK fund request. He will also attempt to obtain some information on the TDA to be published so we can begin lining up some Vietnamese civilians to hire. Lt. Hayes also informed me of invitation of Bn Cmdr to Gp Cmdrs Villa for dinner on 26 Jan, 1730 to entertain BGen Straunch.		
4	1000		Prepared schematic diagram of S-1 offices for spacing.		
5	1100		Requested S-1 145th to furnish this office with list of required additional duties.		
6	1300		Dispatched Sgt. Rodney to HHD 145 to obtain forms, etc. to set up daily hire personnel.		
7	1400		Greeted the new S-1, Maj Roberts.		
8	1500		Continued drafting SOP		
9	1600		Assumed duties of Mess Officer in an attempt to get this facility open on 1 Feb.		
10		1700	Escorted Maj Roberts throughout Bn areas of responsibility relating to this compound.		
11		1800	Journal closed.		

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HOUR

DATE

0730

26 Jan 68

1800

26 Jan 68

ITEM
NO.

TIME

IN

OUT

INCIDENTS, MESSAGES, ORDERS, ETC.

ACTION TAKEN

INITIALS

1

0730

Journal opened.

2

0800

Called Group PIO to reaffirm Bn Cmdrs desire to have a story in this month paper relative to the activation of this Bn. Cpt. Roddy said he would do the best he could.

3

0800

Telcon CW3 Marsh/Maj Turley -- request cooks rpt ASAP to get mess hall shaped up for opening.

4

0900

Attended Gp S-1 Meeting, Gp Conference room.

5

1300

Briefed Maj Roberts on progress that has been made since activation.

6

1500

Continued with routine office matters, including more drafting on SOP.

7

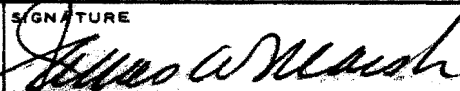
1800

Journal closed.

TYPED NAME AND GRADE OF OFFICER OR OFFICIAL ON DUTY

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S-1, 308th Cbt Avn Bn

APO 96227

0730

27 Jan 68

1800

27 Jan 68

ITEM
NO.

TIME

IN

OUT

INCIDENTS, MESSAGES, ORDERS, ETC.

ACTION TAKEN

INITIALS

1

0730

Journal opened.

2

0800

Inspected mess hall for progress. Some equipment arrived and since the proposed opening is very soon, discussed with Sgt. Root the necessity to make trip to Bearcat to pickup some immersion heaters, 32 gal G1 cans, fire units, scrub brushes and other various and sundry items to get mess hall in operation.

3

0900

Escorted Maj. Roberts to Bien Hoa Air Base to show him where flight link, PX and other facilities are located.

4

1300

Went with Major Roberts and Major Adamski to hand carry paper work for weapons and to show where the various headquarters are located.

5

1730

Returned to office for routine activities.

6

1800

Journal closed.

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James W. Marsh

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(AR 220-346)

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LOCATION

PERIOD COVERED

APO 96227

10710

28 Jan 68

1800

28 Jan 68

TIME

IN

OUT

INCIDENTS, MESSAGES, ORDERS, ETC.

ACTION TAKEN

INI-
TIALS

1

0710

Journal opened. Maj. Roberts departed for
Cu Chi-- in-country tng.

2

0800

Checked on status of walk-in refrigerator
of 334th which is excessive to their needs.

3

0900

Contacted S-4, 145th CAB to arrange for lateral transfer of this refrigerator.

4

1000

Directed SGM to come up with some sort of a chart for recurring reports.

5

1300

Continued to draft SOP.

6

1800

Journal closed.

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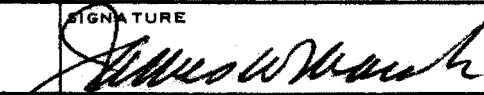
0730 29 Jan 68 1800 29 Jan 68

ITEM NO.	TIME		INCIDENTS, MESSAGES, ORDERS, ETC.	ACTION TAKEN	INITIALS
	IN	OUT			
1.	0730		Journal opened.		
2.	0800		Sfc. Wofford, Pers Sgt, joined from 145th.		
3.		0830	Transported replacements received over week-end to Finance for processing.		
4.	0930	1030	USARV Pers Mgt Team visited to see if we had any problems getting set up, had nothing to do with getting replacements; only checking office procedures.		
5.	1100		Discussed payment of enlisted personnel this pay day. Most who arrived after 15th of month were given part pay to cover January and will receive only a "statement of account" at end of month. At most, two or three might have to go to Finance on pay day. Relayed info to Maj. Pritchard.		
6.		1300	Departed to pick-up personnel at Finance--processing completed.		
7.	1315		Received word that 1st Bde, Chief of Staff would visit Battalion. Cleaned up area.		
8.	1630		Received call from Finance that 5 EM must go to Finance for pay.		
			No replacements received.		
9.		1800	Journal closed.		

TYPED NAME AND GRADE OF OFFICER OR OFFICIAL ON DUTY

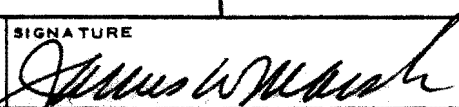
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ORGANIZATION OR INSTALLATION S-1, 308th Cbt Avn Bn			LOCATION AP0 96227		PERIOD COVERED			
					FROM		TO	
					HOUR	DATE	HOUR	DATE
					0730	30 Jan 68	1000	30 Jan 68
ITEM NO.	TIME		INCIDENTS, MESSAGES, ORDERS, ETC.		ACTION TAKEN		INITIALS	
	IN	OUT						
1	0730		Journal opened.					
2		0900	Departed for Bearcat to p/v necessary items of mess equipment to get mess operational.					
3	1730		Returned from Bearcat with equipment needed.					
4		1000	Journal closed.					
<u>PERSONNEL</u>								
1	0730		Journal opened.					
2		0830	Per Off made trip to Long Binh, 1st Log Command (Special Services, concerning movie projector), 12th Gp (Special Services, concerning, additional day room furniture and TV) (Personnel concerning replacements and Officer requisitions). Returned 1130 hours.					
3		1300	Per Off departed to meeting of Bien Hoa Central Post Fund. Returned 1600 hours.					
4	1730		Received five enlisted replacements: Sp5 Reece 94B20 (COOK) Sp4 Bensten 71P20 (Flt Op Sp) Sp4 Brown 71P20 (Flt Op Sp) Sp4 Boykin 71P20 (Flt Op Sp) Sp5 Kennedy 67N20 (Crew Chief)					
5		1800	Journal closed.					
TYPED NAME AND GRADE OF OFFICER OR OFFICIAL ON DUTY					SIGNATURE			
JAMES W. MARSH, CW3, USA								

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ORGANIZATION OR INSTALLATION

LOCATION	LAKE CHARLES, MISSISSIPPI
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PERIOD COVERED

FROM

TO

HOUR

DATE _____

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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DATE _____

S-1. 308th Cbt Avn Bn

APO 96227

10001

31 Jan 68

2400

31 Jan 68

ITEM
NO.

TIME

IN

OUT

INCIDENTS, MESSAGES, ORDERS, ETC.

ACTION TAKEN

INITIALS

1

0001

Journal opened.

~~Non-operational due to personnel on guard.~~

2

2400

Journal closed.

PERSONNEL

Section non-operational due to employment of personnel in self-defense measures.
No replacements received.

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