

# CONFIDENTIAL

AVGM-C

SUBJECT: Operational Report of 308th Combat Aviation Battalion for Period Ending 30 April 1968, RCS, CS FOR-65 (RL)

(b) The lack of an adequate civilian personnel agency located in the Hue-Phu Bai area.

(2) The Daily Hire Civilian Personnel Program. (AIK Imprest Fund).

(a) This program was increased created due to the need for sandbags in the Hue-Phu Bai area. While this command remained in the Bien Hoa area, 1 February 1968 - 15 March 1968, a sum total of 86,000 VN\$ was expended. Since 15 March 1968, units of this battalion have expended a total of 513,800 VN\$. Total quarterly Imprest Fund Expenditures stand at 604,800 VN\$.

(b) Funds were drawn from 16th Cbt Avn Gp and the 101st Abn Div. All unit requirements utilizing Daily Hire Personnel to fill sandbags for aircraft revetments, troop bunkers and billet areas have been met.

m. (U) Sundry Funds, Clubs and Messes:

There has been no significant accomplishment or problem areas in this field due to the fact that only one unit within this battalion, the 187th Assault Helicopter Company, has a sundry fund.

n. (U) Information:

(1) The command information program has been enhanced with production of a weekly bulletin. The weekly bulletin highlights the past week's significant events within the battalion. In addition, battalion policy letters have been used extensively since arrival at the new location to establish battalion procedures for the new environment.

(2) The PIO program has been revitalized recently. Each unit is responsible for calling in a daily summary of significant events. These reports include names, hometowns and quotes from individuals involved in the day's activities. When all summaries are received, they are reviewed and immediately sent by teletype to higher headquarters. By using this method, activities are able to reach news media quickly. In addition, hometown news releases have increased because all incoming personnel to the battalion fill out a release during processing. The PIO section also works closely with the awards and decorations section to insure news releases are submitted when awards are presented.

o. (C) Combat Operations: