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Art/Design Fritschi, Theusch

STANDARD LIBRARY OF VIET NAM PROJECT
BRANCH FACILITIES PROPOSAL, DESIGN,
CONSTRUCTION & ADMINISTRATIVE
PLANS AND AGREEMENTS



LIBRARY OF VIET NAM PROJECT

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Library of Viet Nam PROJECT

Doc Lap-Tu Do-Hanh Phuc

Dear Friends,

The Library of Viet Nam Project has developed a plan for the step by step construction and stocking of a full functioning library system with branch facilities for use both by schools at the sites and, importantly, for the surrounding communities as well.

The initial building was constructed adjacent to Pho Thuan Secondary School, Duc Pho District, Quang Ngai Province. We were honored to have the advice and support of the various People's Committees at the Commune, District, and Provincial levels. We consulted with the administrative officials for the Ministry of Education and Training in Ha Noi who so kindly received us when we asked for permission to show them our idea.

The result of this effort by Vietnamese and Americans is a library that all of us can be proud of and which stands as a monument to cooperation of our peoples. Also, because we received so much input from both Vietnamese and Americans, it provides a well-conceived and thought-out simple blueprint for additional branch facilities we plan to build.

While each new site will have unique characteristics that require, once again, the advice and support of the People's Committees, we still have the base design that will be the hallmark of every new one. With your support, we will be able to build, furnish, and stock the library and provide computer capabilities, within our budget.

What follows is an outline of the central elements of the project, the design, and standard agreements along with a list of individuals on our team.

We are truly honored to have the opportunity to present this project to you and look forward to working with you to make it a reality.

**Francis J. (Chuck) Theusch
Founder/Chairman, Library of Viet Nam Project
Milwaukee, Wisconsin, USA, May, 2002**

lp12a



LIBRARY OF VIET NAM PROJECT



**OUR MISSION: THE FUTURES OF VIET NAM
AND AMERICA WORKING TOGETHER IN PEACE
AND PROSPERITY IN THE 21ST CENTURY**



**THE CHILDREN OF PHO THUAN SCHOOL, DUC PHO DISTRICT, QUANG NGAI
PROVINCE, SOCIALIST REPUBLIC OF VIET NAM**

PHOTO MARIANNE HENDERSON

NOVEMBER 30, 2000



**THE CHILDREN OF SACRED HEART SCHOOL, MAQUOKETA CITY, STATE
OF IOWA, UNITED STATES OF AMERICA**

PHOTO LYNN BOPES

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BK02A

MARCH 17, 2000

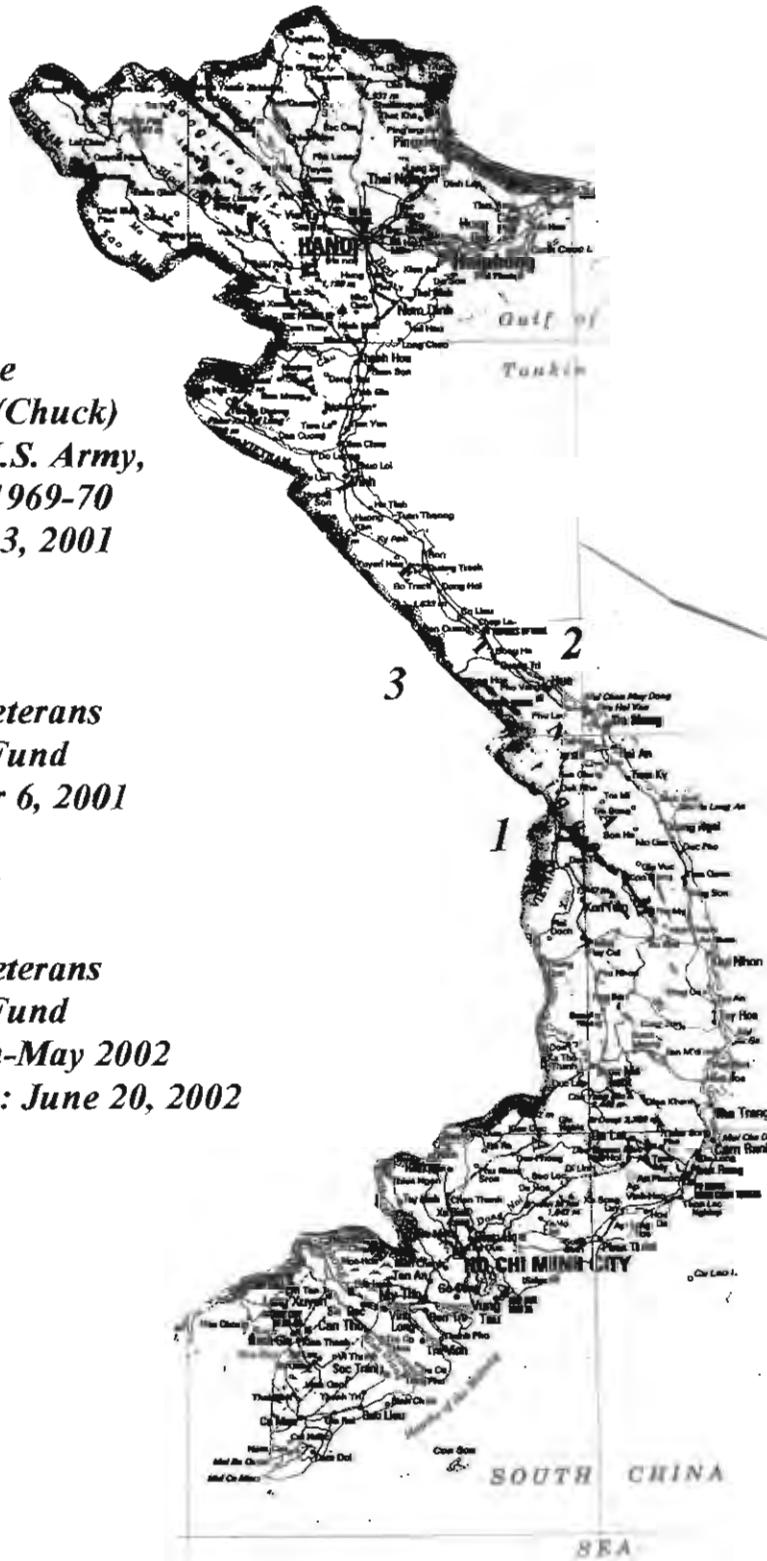
LIBRARY OF VIET NAM PROJECT BRANCH MAP

1) Pho Thuan
Duc Pho District
Quang Ngai Province
Sponsor, Francis J. (Chuck)
Theusch, U.S. Army,
Viet Nam, 1969-70
Dedicated, October 13, 2001

2) Quang Tri Town
Quang Tri Province
Sponsor: Vietnam Veterans
Memorial Fund
Dedicated, December 6, 2001

3) Khe Sanh/Dak Rong
Quang Tri Province
Sponsor: Vietnam Veterans
Memorial Fund
Construction: March-May 2002
Projected Dedication: June 20, 2002

More to follow



LIBRARY OF VIET NAM PROJECT

GENERAL GUIDELINES FOR ACQUISITION AND CONSTRUCTION OF BRANCH FACILITIES

I. Building Site

The People's Committees know what is needed and where. They advise us as to a selection of one or more possible locations. The land is then provided by the local government.

II. Building Design

The building design is the one developed for the original site. It is the result of great deliberation by all parties. It has been successfully completed within budget capabilities. Among its features are placement of the library on the second floor as a protection against loss due to flooding, a disability access ramp, a distinctive roof design, a meeting room on the first floor, fans, computer rooms, and a balcony outdoor reading area. All materials will be exactly as set out in the materials list used on the Pho Thaun project, to include paints, colors, tiles, and so on.

III. Maintenance

The community and school provide for the regular administration, maintenance, utilities, and security for the library.

IV. Inventory of Titles, Computer Capabilities, Maps, Charts and other Accouterments

We will provide a base stock of books as set forth in the initial stocking list. This list is compiled upon recommendation of local Vietnamese school and community officials. We are engaging in an ongoing plan for soliciting additional titles, upgrading and expanding of computer capabilities, and adding to the store of maps and periodicals. Periodic contributions to the general library inventory will be to the extent possible given continuing fundraising and book drive efforts.

LIBRARY OF VIET NAM PROJECT

V. Agreements

The “Joint Agreement” used on the first library construction contains the standard terms and conditions all parties felt comfortable with and will be used as the template for additional projects.

The Construction Contract will be the standard form used on the initial building.

VI. Parties to the Project Acquisition, Building and Administration Process

The People’s Committee provides the names of contractors known to them to us. We have our Site Manager review the contractors and examples of their prior work. He makes a final selection of the contractor upon completion of a closed bid process. Our Site Manager is also in charge of quality control. Coordinator will also be involved in the oversight of the construction.

LIBRARY OF VIET NAM PROJECT STAFF

I. FRANCIS J. (CHUCK) THEUSCH
Founder/Chairman

II. TRAN DINH SONG
In-Country Manager

III. TRI PHAN
Architect

IV. NGUYEN HUU HUNG
Site Manager/Engineer

V. COLETTE SKUNDBERG
Public Relations/Spinoff Projects Coordinator

LIBRARY OF VIET NAM PROJECT

SPINOFF SMALL PROJECTS PROGRAM

In the course of building and stocking libraries, we have been shown other local needs which offer opportunities for individuals who want to do something for Viet Nam to get involved.

This small project program has several attractive elements to it:

- 1.) Relatively small money commitment—\$10,000 or less.**
- 2.) Can be adopted by a single individual or organization and managed closely with assurance that what is paid for is accomplished.**
- 3.) Completion with diligence and and without delay, 6 months to one year maximum from initial agreement to dedication event.**
- 4.) Well-deserved recognition of generosity through:**
 - *2 Plaques, both in English and Vietnamese one of which is brought back to the USA to the individual or organization as a memorial of their kindness**
 - *Names & Pictures of the individuals and events surrounding the completion and implementation of the project**
 - *Color copy duplicate originals in Vietnamese and English of documents generated in execution of the project**
 - *Ongoing connection to our team with a Library of Viet Nam card, and support in the event of travel to Viet Nam and certificate of participation.**
- 5.) Map and brief explanation of the background of the history of the area where the project is.**
- 6.) The knowledge of having really made a difference.**

On April 8, 2002, we completed a \$6,100 Library upgrade at Le Loi High School, Dong Ha, Quang Tri Province. We have another \$6,000 project now planned in Thai Binh Province, southwest of Hanoi, and others we are taking under advisement.

LIBRARY OF VIET NAM PROJECT

STANDARD BUDGET: LIBRARY OF VIET NAM BRANCH CONSTRUCTION, FURNISHING, STOCKING AND COMPUTERIZATION

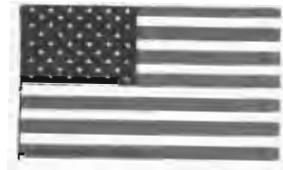
THE BUILDING

I. Basic Building Cost	\$21,000
II. Overhead and Miscellaneous Expense increment	4,000
III. Site Management (2mos)	1,000
IV. Pre-construction document preparation	500
V. Pre-construction Site visits by Manager (2)	500
VI. First floor build-out based on Pho Thuan prototype	1,200
VII. 10% Contingency Costs	1,800
TOTAL FIRM COST:	\$30,000

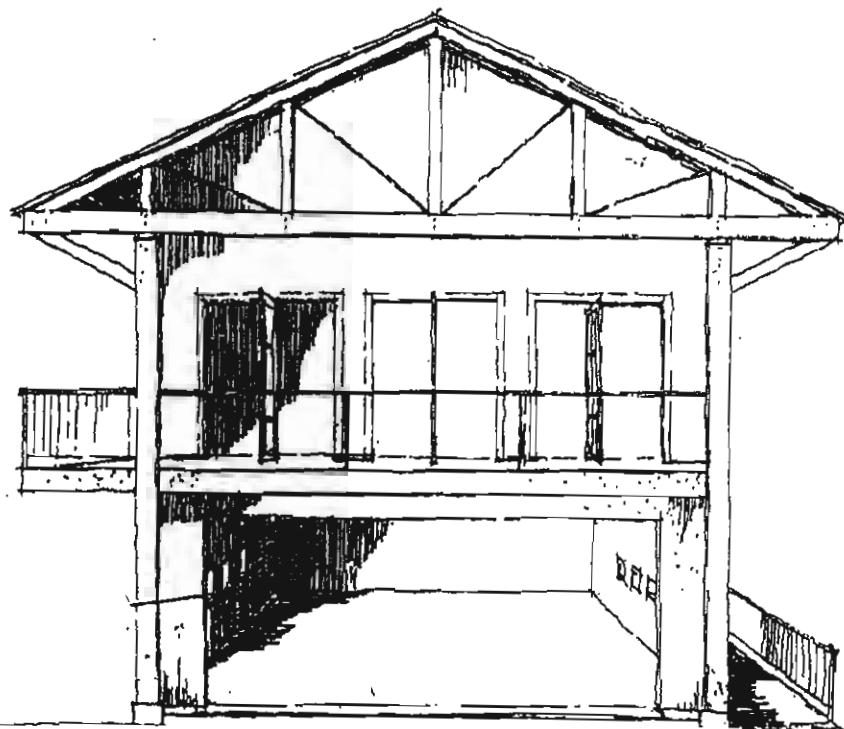
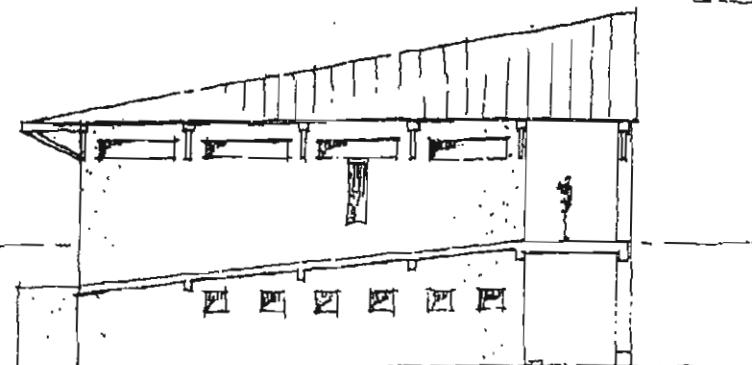
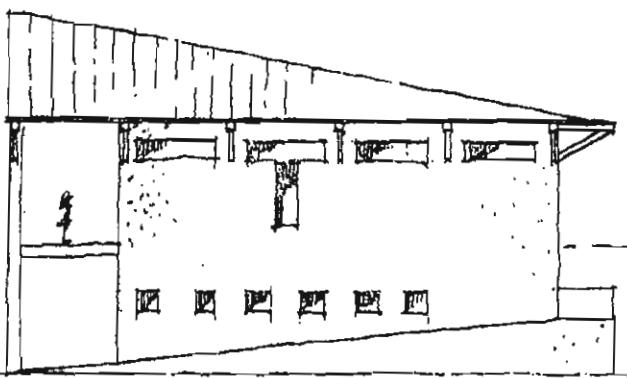
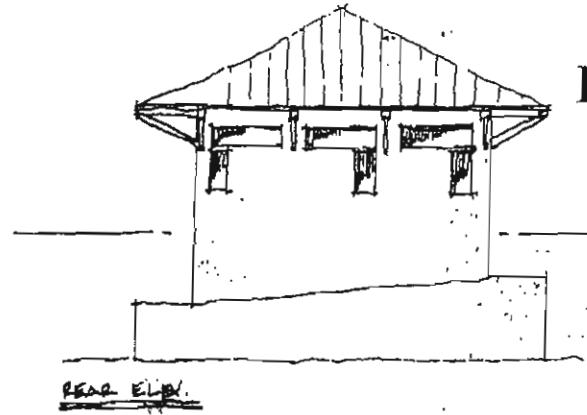
FURNISHING, INITIAL BOOK STOCKING, AND COMPUTER

I. Furnishing	1,200
II. Basic stock of books: Vietnamese	1,900
III. Computer: Purchased in-country	800
IV. Overhead and Misc. Expense	1,100
TOTAL FIRM COST	\$5,000

**COSTS ARE FIRM. ADJUSTMENTS CANNOT BE MADE AS
CONTRIBUTORS HAVE DONATED BASED ON THE REPRESENTATION
THAT THE PROJECT WILL BE COMPLETED AS OUTLINED
FOR THAT PRICE**



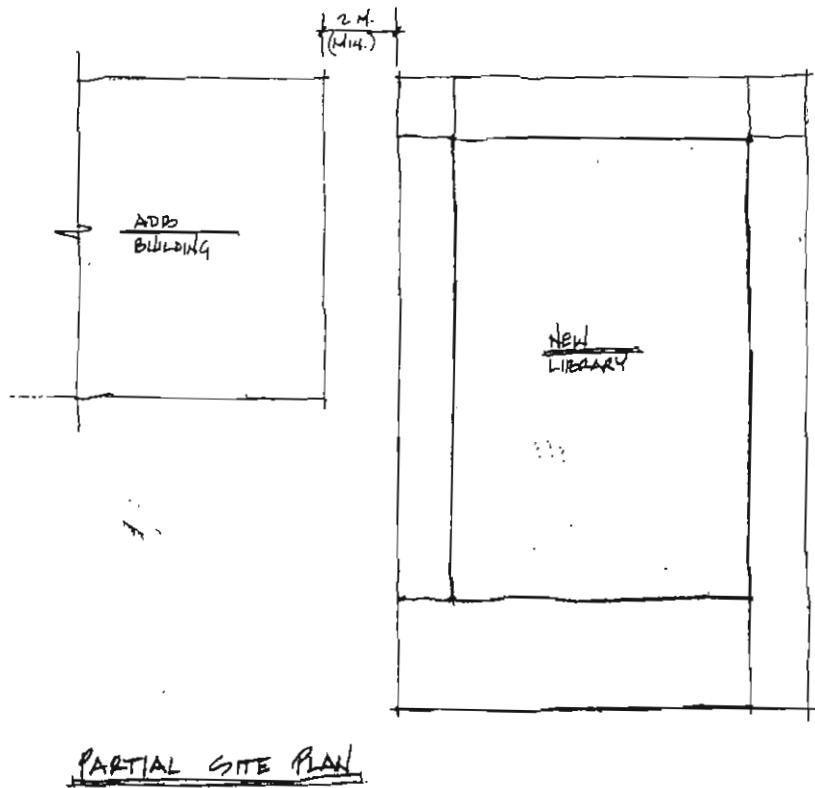
LIBRARY OF VIET NAM PROJECT STANDARD DESIGN



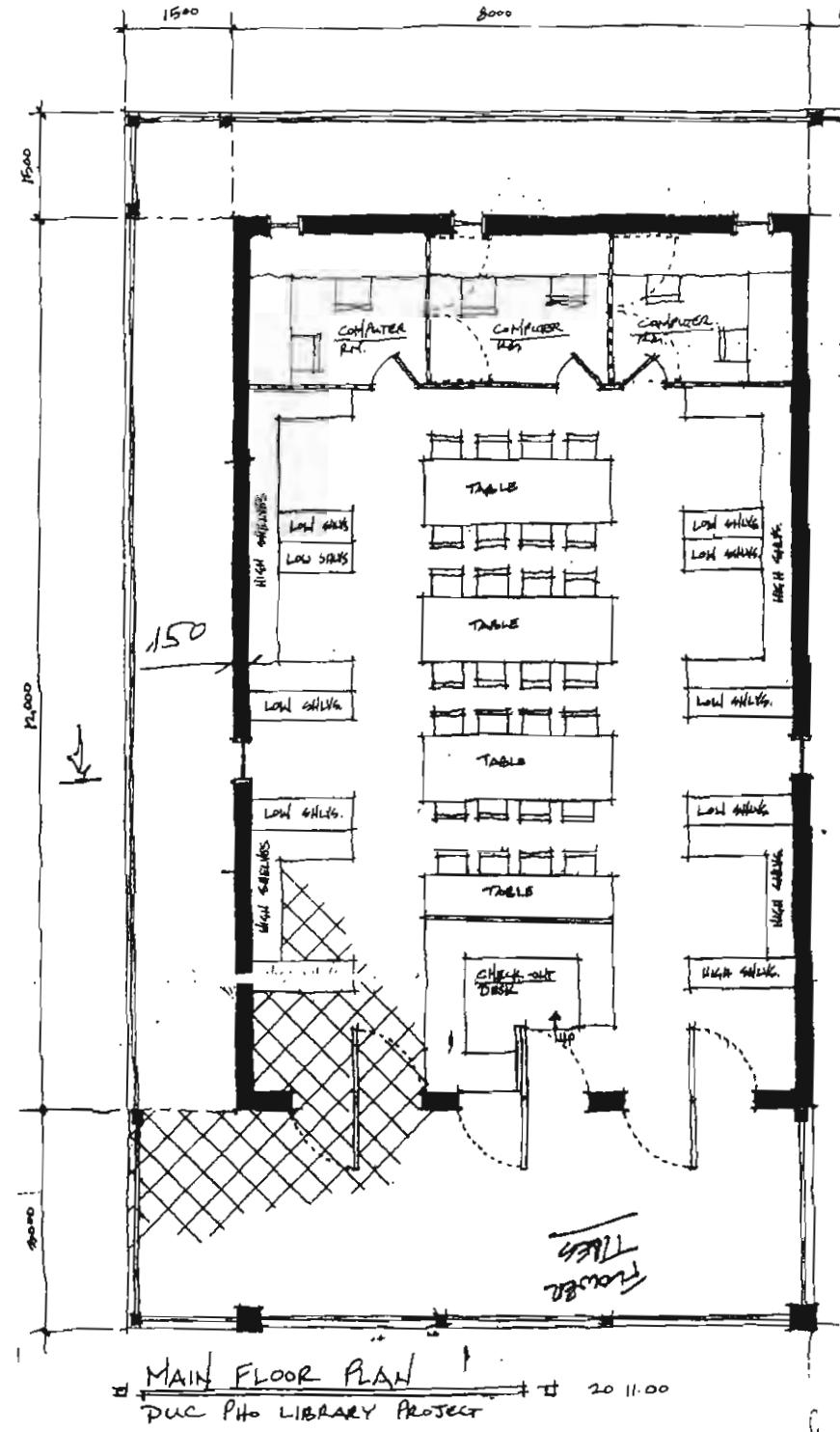
Library of Viet Nam PROJECT

Francis J. (Chuck) Theusch
Chairman

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LIBRARY OF VIET NAM PROJECT STANDARD DESIGN



**MEMORANDUM OF UNDERSTANDING BY
GLOBAL COMMUNITY SERVICE PROJECTS (GCSP)
AND THE PEOPLE 'S COMMITTEE OF QUANG TRI TOWN
FOR CONSTRUCTION AND ADMINISTRATION OF THE
QUANG TRI TOWN LIBRARY**

On this 6th day of June ,2001 we the undersigned:

GLOBAL COMMUNITY SERVICE PROJECTS

Representative: Mr. Francis (Chuck) Thensch/ Library Project of Vietnam/GCSP

Position: President

Add: 5683 Columbia Pike, Suite 101, Falls Church, VA 22041, USA

Tel: 073.671.9619(800)
703

PEOPLE'S COMMITTEE OF QUANG TRI TOWN

Representative: Mr. Nguyen Cu

Position: Chairman

Add: 295 - Tran Hung Dao str. - Quang Tri town

Tel: 053.861281

Having engaged in a full and complete exchange of ideas, desires and goals for the construction, administration and maintenance of the Quang Tri town Library agree as follows:

1. Actual cost of the construction will be determined upon completion of construction documents. The predetermined budget cost of the projects is approximately 18,300 USD and not to exceed 20,000 USD. These costs are based on costs of labor and material set by The Services of Finance and Pricing on date of contract not later than September¹, 2001 . No additional fees of any kind will be assessed to the project by any party besides the construction costs and no more than 5.5% tax on labor only.
2. GCSP shall provide a Construction Manager to oversee the project on behalf of GCSP until completion of the project.
3. Quang Tri Town authorities shall assist GCSP's Agents and/or the Construction Manager in any way necessary to successfully carry out the project.
4. At least two contractors will be qualified by GCSP and the local authorities
5. Any changes will be agreed upon, and initiated by, both parties. Final decisions on the construction process or contract will be by GCSP's Construction Manager and/or the In- country Representative of GLOBAL Community Service Projects.
6. GCSP shall make payment in VN Dong on terms and conditions as determined in the contractor's agreement.

7. Construction is expected to start on or about September, 2001 and projected to take approximately 03 months to complete.
8. Adequate electrical and telephone services shall be accessible for the project from current location.
9. The building will be used solely as a library and open to the students of Quang Tri town and the local community. GCSP is given free access and use of the library upon reasonable notice to the school.
10. Maintenance and administration of the library, to include provision of a librarian and guard will be the responsibility of Quang Tri town from the date of dedication on.
11. The drawing issued by GCSP dated 6 June, 2001 and approved by both parties on will be used as the basis of the design.

This MOU will come into force upon the approval from the competent authorities of Quang Tri province. /.



VĂN BẢN GHI NHỚ
GIỮA GLOBAL COMMUNITY SERVICE PROJECTS (GCSP)
VÀ UBND THỊ XÃ QUẢNG TRỊ
V/V XÂY DỰNG VÀ ĐIỀU HÀNH THƯ VIỆN THỊ XÃ QUẢNG TRỊ

Hôm nay, ngày 06/06/2001, tại thị xã Quảng Trị, chúng tôi cùng ký tên dưới đây:

GLOBAL COMMUNITY SERVICE PROJECTS:

Đại diện: Ông Francis (Chuck) Theusch/ Library Project of Vietnam/ GCSP

Chức vụ: Chủ tịch

Địa chỉ: 5683 Columbia Pike, Suite 101, Falls Church, VA 22041, USA

Tel: 073.671.9619 (800)

7/03

UBND THỊ XÃ QUẢNG TRỊ:

Đại diện: Ông Nguyễn Cư

Chức vụ: Chủ tịch UBND thị xã

Địa chỉ: 295 - Trần Hưng Đạo - Thị xã Quảng Trị

Tel: 053.861281

Fax: 053.861066

Chúng tôi cùng nhau bàn bạc trao đổi ý kiến, nguyện vọng và mục đích về việc xây dựng, điều hành và bảo quản thư viện thị xã Quảng Trị.

Chúng tôi đồng ý như sau:

1. Phí tổn thực tế xây dựng thư viện sẽ được quyết định sau khi hoàn thành bản thiết kế kỹ thuật. Phí tổn dự kiến hiện nay là 18.300 USD (Mười tám ngàn ba trăm đô la Mỹ) và sẽ không nhiều hơn 20.000 USD (Hai mươi ngàn đô la Mỹ).

Phí tổn thực tế sẽ dựa vào báo giá của Sở Tài chính Vật giá Quảng Trị vào thời điểm ký hợp đồng không muộn hơn tháng 9/2001.

Đã
Ngoài phí tổn kể trên và 5,5% thuế xây dựng, sẽ không có bất cứ phí tổn nào khác do bất cứ bên nào đòi hỏi thêm.

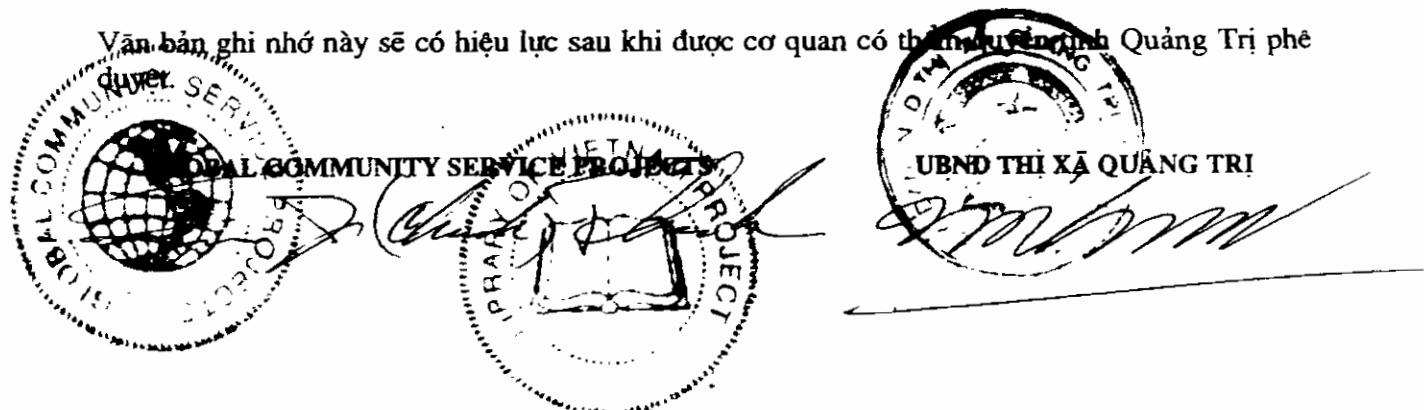
2. GCSP sẽ cử một Giám đốc xây dựng làm đại diện chính thức để theo dõi và giám sát việc thực hiện dự án cho đến khi hoàn thành dự án.
3. Chính quyền thị xã Quảng Trị sẽ tạo mọi điều kiện thuận lợi giúp đỡ cán bộ GCSP và ông quản lý xây dựng của GCSP thực hiện dự án.
4. Ít nhất sẽ có hai nhà thầu có uy tín và chất lượng được chính quyền địa phương giới thiệu để GCSP chọn lựa.
5. Mọi sự thay đổi phải được hai bên chấp thuận bằng văn bản. Quản lý xây dựng và/hoặc đại diện của GCSP có thẩm quyền quyết định về quá trình xây dựng và hợp đồng.

6. GCSP sẽ thanh toán trực tiếp với nhà thầu bằng tiền đồng Việt nam theo thoả thuận trong hợp đồng xây dựng.
7. Dự kiến sẽ bắt đầu xây dựng vào khoảng tháng 9/2000 và hoàn thành trong thời gian khoảng 3 tháng
8. Thư viện chỉ sử dụng làm thư viện và mở cửa cho học sinh và nhân dân thị xã Quảng Trị.

GCSP được đến thăm và sử dụng thư viện nhưng phải thông báo trước với chính quyền địa phương.

9. UBND thị xã sẽ chịu trách nhiệm bảo quản và điều hành thư viện cũng như cung cấp thủ thư và bảo vệ kể từ ngày nhận bàn giao thư viện.
10. Bản vẽ sơ thảo của GCSP đê ngày 6/6/2001 được hai bên chấp thuận sẽ được dùng làm cơ sở cho bản thiết kế kỹ thuật xây dựng.

Văn bản ghi nhớ này sẽ có hiệu lực sau khi được cơ quan có thẩm quyền của thị xã Quảng Trị phê



THE AMBASSADOR



EMBASSY OF VIETNAM

1233 20th Street, NW, Suite 400

Washington, D.C. 20036

Tel. (202) 861-0737

Fax (202) 861-0917

May 18, 2000

Dear Friends,

Recently Marcia Selva, a member of the Board of Director for the Vietnam Humanitarian Organization of America and President of Global Spectrum, an agency specializing in travel in Asia and Vietnam, came to me with a story about an American Veteran and his meeting with a Vietnamese Veteran.

On December 15, 1999, a twice wounded ex-guerilla and now President of Pho Thuan People's Committee, Duc Pho, Quang Ngai Province sat down with Francis (Chuck) Theusch, U.S. Army Vietnam and Tran Dinh Song, guide-interpreter on the Global Spectrum staff in Duc Pho.

Former enemies, they naturally talked of the war. But the discussion turned from the past to the future soon enough. Mr. Dai and Mr. Theusch agreed that "We can't change the past but we can change the future." They have set about to do so. Tran Dinh Song noted the need for libraries and books throughout the country, and especially in the Duc Pho area.

The idea was born. One time adversaries have joined together to build a different kind of memorial of the war - a living, breathing monument to peace, reconciliation and cooperation between our peoples. A library books. A place to learn. The People's Committee will provide the labor, the generosity of others will provide the funding for materials, the books and furnishings necessary for a fully functioning library.

Mr. Le Viet Hung, able Headmaster of the Duc Pho Education and Training Chamber, Pho Tuan Secondary School, has provided a list of things he needs in his endless efforts to provide a sound education regardless of the poverty. The project is working to fill the request.

American generosity is well known. Your support of this effort, no matter its size or form, whether a contribution of books, money, time, or expertise, is still another testimony to the heart of what we in Vietnam call Americans, "Nuoc My" .. meaning "Beautiful People".

Thank you,



Le Van Bang

FROM ST. MARY'S SCHOOL, WAUKESHA WISCONSIN: ONLY THE BEGINNING!



From us to Vietnam!

43 boxes ready to be shipped

Contents

1,600 Library Books

10 cartons of Science Curriculum Material
Macmillan/McGraw - Hill K-5

7 cartons of notebook paper
2 cartons of assorted crayons

1 carton of assorted markers
110 bottles of glue

112 small boxes of crayons
596 pencils

Thanks for your support, help, and donations!



**PHO THUAN LIBRARY, DUC PHO DISTRICT
QUANG NGAI PROVINCE
SOCIALIST REPUBLIC OF VIET NAM
DEDICATED OCTOBER 13, 2001**





Front



Library Level Balcony View



First Floor



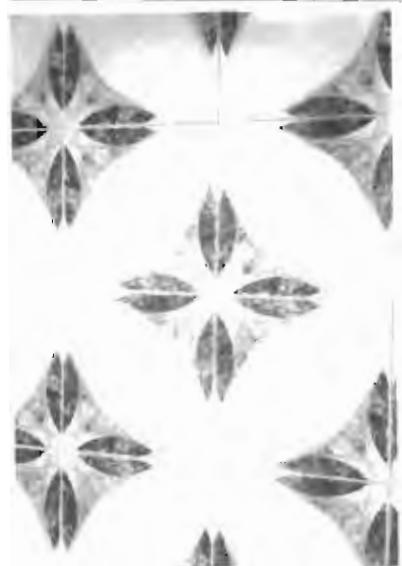
Front View



Library View to Computer Rooms



Standard Window



Standard Tile



Library Standard Window



Disability Access Ramp