

Danny McDonald

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1.		
2.		
3.		
4.	<u>Daniel</u>	
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Doing a great job!
All try to send re-supply #
soon.

Please send me a roster
when you can.

D - Ma

DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions.

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

GPO : 1990 O - 276-978

OPTIONAL FORM 41 (Rev. 7-76)
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