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PAD's New Location

The Public Administration Division, USOM, is now located on the ground floor at the "Watch Factory", 176 Hai Ba Trung, telephone numbers 23142 and 23961.

New Province Chief in Quang Nam

Major Pham Ngoc Thien has replaced Major Vo Huu Thu as Province Chief in Quang Nam Province.

New District Headquarters

The Headquarters for Dai Loc District in Quang Nam Province has been changed from Xa Loc Xuan to Ai Nghia.

Training of Local Government Officials

Overall responsibility for the training of local government officials in the field of administration rests with the Service of Research in the Department of Interior. In January 1962, in order to give impetus to its training program, the Department of Interior issued a Training Policy for Provincial Officials. In summary, the training policy provides:

1. That primary responsibility for training in the provinces rests with the province chiefs;
2. That each province chief must appoint a provincial training officer who should devote full time (if possible) to training activities;
3. That the National Institute of Administration will assist by organizing seminars for provincial training officers, train instructors and provide training documents;
4. That all government employees, cadres of all branches and ranks must be trained on administrative as well as technical matters;
5. That the training must be practical and have a continuous and permanent nature;
6. That certificates will be delivered to trainees, and that results of training should be taken into consideration in giving promotions, and

7. That the provinces must submit reports on training courses given.

In implementation of this policy, provincial training officers have been appointed in the provinces and have attended a training officers' seminar at the National Institute of Administration. They have prepared draft long-range training programs. How many of them have been approved and are under way is not known.

Neither is the actual extent of training going on in the provinces known since only some 16 provinces have complied with the reporting requirements. It is known that at least some other provinces are giving training courses but not reporting them.

In many areas, training courses, of necessity, must be devised at the provincial level because of local differences in administrative practices. Emphasis is now being placed on the training of strategic hamlet officials in support of the strategic hamlet program. This is an example of an area in which training must be adapted to local conditions because neither the number nor the composition of the strategic hamlet council members is uniform. This situation is further complicated by the trend toward shifting local administrative responsibility from the village level to the hamlet level and the lack, as yet, of any definite duties and responsibilities ascribed to the hamlet council members on a uniform basis.

In order to assist in the development of provincial training programs, USOM/PAD has a project through which up to 400,000VN\$ are contributed toward the building of provincial training centers. In addition supplies and equipment are provided for these centers. To date 21 such centers have been built with 6 more under construction. These centers are available for all types of training, not just for the training of administrative personnel.

#### Corrections to Reference Documents

For those who may wish to keep reference documents up-to-date, the following changes should be made:

<u>Document</u>	<u>Page</u>	<u>Delete</u>	<u>Insert</u>
PA Bulletin No. 1	2	Ext. 425	23142-23961
Provinces of Vietnam *	1,18,21	Ext. 425	23142-23961
Provinces of Vietnam *	14	(Xa Loc Xuan)	(Ai Nghia)
Provinces of Vietnam *	19, C33	Maj. Vo Huu Thu	Maj. Pham Ngoc Thien

\* Dated December 1, 1962. The revision of January 1, 1963 contains these corrections.

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