

## RETURN OF INQUIRY

☐ We are unable to answer your request as written, because it lacks sufficient information and/or an appropriate signature. Please complete the attached Standard Form 180 to the best of your ability and return it to this Center. Be sure also to return this form, the original request, and any other attached papers. Please pay particular attention to any part of the Standard Form 180 that might be checked or circled.

☐ We have also enclosed NA Form 13075 and/or NA Form 13055. After you complete the SF 180, you may also need to fill out one or both of these. The NA Forms 13075 and 13055 are needed ONLY if you want information or papers concerning a person who was discharged from the Army before 1960; or was discharged from the Air Force before 1964 and has a last name that comes alphabetically between Hubbard, James E. and Z. The records of such veterans may have been lost in the fire here in 1973. If so, the additional information will be needed to locate alternate sources of information which may enable this Center to reconstruct service/medical record data lost in the fire.

a. Fill out NA Form 13075 if you are asking for papers or information from a military service record, such as verification of dates and character of service.

b. Fill out NA Form 13055 if you need information concerning medical treatment while in service.

☐ If the requested record was probably lost in the fire, as described above, AND you are requesting medals/awards, please send a copy of the separation document (WD AGO Form 53-55, DD Form 214, etc.) and/or any copies of award citations, if available. These documents will help us to verify entitlement to the medals/awards; and if you can provide such documentation for all of the requested medals/awards, you will not need to complete the NA Form 13075. Even if you can provide such documentation, you will still need to fill out the NA Form 13075 if you need other assistance besides medals/awards.

☐ Please fill out the enclosed NA Form 13055 or NA Form 13042 and return it to us along with this form, your original request, and any other attached papers.

☒ The Department of Defense Privacy Program, 32 CFR 310.41(d), prohibits the release of the home address of current or former service personnel. We are unable, therefore, to furnish the information requested.

☒ Matters of this kind are under the jurisdiction of the Department of Veterans Affairs (VA). Please contact the VA office that serves your local area.

☐ Matters of this kind are under the jurisdiction of the office shown below. Please contact that office.

☐ This Center has no means of verifying or proving a person's statement that he/she performed no military service. We are, therefore, unable to process your inquiry.

☐ We must have the information that we previously requested before we can search for the records needed to answer your inquiry. Copies of the requested forms are enclosed.

☐ The enclosed authorization is not sufficient for this Center to release military personnel or medical records. Please have the person sign an authorization (parts 5 and 7 of section II of the attached Standard Form 180), specifying that we can release military records to you/your agency.

☐ Please contact the state Adjutant General's office in the state in which the person served in the National Guard.

☐ We are unable to identify a record of military service from the information provided.

☐ The parent or legal guardian must sign the request if the records needed are those of a minor or a person who has been declared mentally incompetent. The legal guardian should furnish a copy of the court appointment.

*Please contact the nearest "Rapids" site from the attached list.*

# TOP SECRET

*David Schneider (314) 263-3401*

NCPM O-IA *JA* *Ref*  
for *John CAZUVEL*  
ONI - *ROBERT WALSH* *Sections Branch*  
NATIONAL PERSONNEL RECORDS CENTER  
(Military Personnel Records)  
9700 Page Avenue  
St. Louis, Missouri 63132-5100

DATE: *5/23/95*