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10770 P942 of 12 October 1971.

P. B. Tiffany

Signature/date

3/1/77

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JUN 18 1970

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SECOND ENDORSEMENT on CG, FLC ltr 38/MFW/pdt over 5750
Ser. No. 00170 of 29 May 1970

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code HD)

Subj: Command Chronology, Force Logistics Command, FMF;
period 1-30 April 1970

1. The subject chronology has been reviewed for completeness and is forwarded herewith.

G. R. Scharnberg
G. R. SCHARNBERG
By direction

Copy to:
CG, III MAF
CG, FLC

5016451

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Apr 1970

3K/DB/kem

5750

Ser: 0039070

11 Jun 1970

~~SECRET~~ (Unclassified upon removal from basic correspondence) 70 3917

FIRST ENDORSEMENT on CG, FLC ltr 38/MFW/pdt over 5750 Ser: 0071-70 dtd 29 May 70

From: Commanding General, III Marine Amphibious Force

To: Commandant of the Marine Corps (Code HD)

Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology, Force Logistics Command, FMF; period 1-30 April 1970

1. The subject chronology has been reviewed for completeness and is forwarded herewith.

H. L. Wilkerson
H. L. WILKERSON
By direction

Copy to:
CG, FLC, FMF

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HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO, San Francisco 96602

70 3917

38/MFW/pdt
5750
Ser. No. 007170
29 MAY 1970

~~SECRET~~

From: Commanding General,
To: Commandant of the Marine Corps
Via: (1) Commanding General, III Marine Amphibious Force
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology for the period 1-30 April 1970

Ref: (a) MCO P5750.1A
(b) FMFPac 5750.8A

Encl: (1) Command Chronology for the period 1-30 April 1970

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.
2. This letter may be downgraded to UNCLASSIFIED upon removal of enclosure (1).

M. J. Padalino
M. J. PADALINO

PERMANENT
Report Destruction t

RETENTION
Filed Files Sect. (Code 100)

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Declassified after 12 years

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HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO San Francisco 96602

COMMAND CHRONOLOGY

1 April 1970 to 30 April 1970

PART I	***	ORGANIZATIONAL DATA	SIGNIFICANT EVENTS
PART II	***	NARRATIVE SUMMARY	
PART III	***	SEQUENTIAL LISTING OF	
PART IV	***	SUPPORTING DOCUMENTS	

Group - 4
Downgraded at 3 year intervals
Declassified after 12 years

1

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PART I

ORGANIZATIONAL DATA

1. DESIGNATOR

1st Force Service Regiment/Force Logistic Command

BGen M. J. PADALINO
(1-30 April 1970)

SUBORDINATE UNITS

Headquarters & Service Battalion, 1st Force Service Regiment

LtCol R. L. WEBB
(1-30 April 1970).....

Supply Battalion, 1st Force Service Regiment

Col D. E. MORIN
(1-30 April 1970).....

Maintenance Battalion, 1st Force Service Regiment

LtCol E. C. MORRIS
(1-3 April 1970).....
LtCol D. D. BEAL
(4-30 April 1970).....

Force Logistic Support Group Bravo, 1st Service Battalion (Rein)

Maj N. L. YOUNG
(1-30 April 1970).....

1st Military Police Battalion, FMFPac

LtCol S. D. THOMAIDIS
(1-30 April 1970)

3rd Military Police Battalion, FMFPac

LtCol C. FIMIAN
(1-30 April 1970)

ATTACHED UNITS

None.

2. LOCATION. 1-30 April 1970, Danang, RVN.

3. STAFF OFFICERS

Chief of Staff

Col J. L. TOBIN
(1-30 April 1970)

AC/S, G-1

LtCol J. E. REDELFS
(1-30 April 1970)

AC/S, G-2

LtCol R. L. SOLZE
(1-30 April 1970)

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G-3

Col R. W. CALVERT
(1-30 April 1970)

G-4

LtCol M. H. IVINS
(1-30 April 1970)

AC/S, G-5

Maj R. E. JOHNSON
(1-17 April 1970)
Maj R. E. BANE
(18-30 April 1970)

, Comptroller

Staff Judge Advocate

Col A. R. PETERSEN
(1-30 April 1970)

Communication-Electronics Officer

Maj R. D. HAGEN
(1-30 April 1970)

Staff Chaplain

Capt D. F. STEWART
USN, CHC
(1-30 April 1970)

Sergeant Major

SgtMaj R. W. WARREN
(1-30 April 1970)

4 AVERAGE MONTHLY STRENGTH

USMC
Off Enl
338 5435

USN
Off Enl
16 140

OTHER
Off
00

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PART II

NARRATIVE SUMMARY

1. The Force Logistic Command made the final shipment of construction materials to Camp BUTLER. This material was received from RMK-BRJ contractor excesses in RVN.
2. A liaison visit by members of the Force Logistic Command (G-3/S) was made to the Marine Detachment of the Naval Advisory Group, United States Embassy, COMNAVFORV, and Sub Unit #1, Anglico, to discuss supply support problems in their units. Interservice Support Agreements were discussed with USARV.
3. Shipments relative to the Force Structure increase of the 9th Infantry Battalion, VNMC continued this month. The project is expected to be completed in June 1970.
4. The remainder of the excess T/E and Special Allowance assets redistributed during Keystone Bluejay were offered for shipment to Okinawa. These assets are being redistributed to the Third Marine Division and Third Force Service Regiment. Based upon availability of shipping, this project should be completed in May 1970.
5. Planning for future redeployments continued during the month.
6. The following tonnage was moved during April 1970:

<u>Incoming</u>		<u>Retrograde</u>	
<u>Air</u>	<u>Surface</u>	<u>Air</u>	<u>Surface</u>
29 S/T	1,433.4 M/T	136 S/T	15,009 M/T
7. A steady decline in new work received by Force Logistic Command Maintenance shops was experienced during the month of April. The rising input during the month of March peaked at approximately 3100 TERO's in late March and the April decline has now brought the new receipts to approximately 2200 TERO's, the same level experienced in early March. However, the average weekly input still exceeds that of the two previous quarters. Completions exceeded the input, however, and drove the backlog to a new low.
8. III MAF conducted inspections of ASP-1 and LZ Baldy ASP. Major General WOOLWINE visited ASP-2 in conjunction with proposed Army take-over in the future.
9. The following Class V tonnages were handled in the Force Logistic Command ASP's.

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	<u>TOTAL RECEIPTS</u>	<u>AVERAGE DAILY RECEIPTS</u>	<u>TOTAL ISSUES</u>	<u>AVERAGE DAILY ISSUES</u>
ASP #1	3802 S/T	126.7 S/T	7765 S/T	258.8
CL V (A)	(1255 S/T)	(41.8 S/T)	(2351 S/T)	(78.3 S/T)
CL V (W)	(2547 S/T)	(84.9 S/T)	(5414 S/T)	(180.4 S/T)
ASP #2	2737	91.2 S/T	4446 S/T	148.2
CHU LAI				
ASP	6297 S/T	209.9 S/T	5407 S/T	180.2 S/T
CL V (A)	(5520 S/T)	(184 S/T)	(3833 S/T)	(127.7 S/T)
CL V (W)	(777 S/T)	(25.9 S/T)	(1574 S/T)	(52.4 S/T)

10. During the month of April 1970, MAERU-3 accomplished the following rework of ammunition:

<u>DODIC</u>	<u>ITEM</u>	<u>QTY PROC</u>	<u>QTY REJ</u>	<u>QTY RTD SERV</u>	<u>UNIT COST</u>
D544	155MM HE	254	0	254	\$37.44
D572	175MM HE	809	30	779	62.01
C462	105MM ICM	2598	2221	377	144.00
N248	FZ XM565	2415	0	2415	21.99
C704	4.2" HE	544	0	544	34.43

NEW AMMO
REPLACEMENT VALUE

\$ 9,509.76
48,305.79
54,288.00
53,105.85
18,729.92

\$ 183,729.32

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PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. Summary of Events

A. Personnel

Reenlistments and Extensions

<u>Type</u>	<u>Percentage</u>
1st term reenlisted	40.0%
Career reenlisted	100.0%
TOTAL	70.0%

RVN Extensions

April 1970	1
Accumulative RVN extensions	6,643

Transient Center

Total occupancy	17,327
Daily average	578
Monthly high (29Apr70)	945
Monthly low (19Apr70)	261
Total number of meals served	42,555

(4) Awards. The following awards were recommended for members of the Force Logistic Command during April 1970:

Bronze Star - 8
Navy Commendation - 22
Purple Heart - 5
Navy Achievement - 19

b. Logistic Summary

See Tab H to enclosure (1).

c. Career Planning

(1) During the period 1 April 1970 to 30 April 1970, there was one Command Inspection held. Unit inspected was Force Logistic Support Group BRAVO.

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(2) Reenlistment percentages for this period were as follows: 1st term, 40.0%; Career, 100.0%; and Overall of 70.0%. Same period for 1969: 1st term, 40.0%; Career 85.7%; and Overall 48.6%.

d. Civil Affairs

(1) Significant Events

(a) 8 April 1970 - The Commanding General's semi-annual inspection of Force Logistic Support Group-BRAVO was conducted. Results were satisfactory.

(b) 9 April 1970 - Conducted a meeting in the LOC with all the S-5's from CAAOR 5. Lieutenant BRIGHT, U.S. Army gave a talk on agriculture and all S-5's gave a five minute briefing on projects being conducted in their respective hamlets.

(c) 10 April 1970 - An oral history was made of the Civic Action Program being conducted in CAAOR 5.

(d) 20-30 April 1970 - Made orientation tours of the following units areas of responsibility for Civic Action:

H&S BN, FLC; Supply Bn, FLC; Maint Bn, FLC; FLSG-B, FLC; 1st MP Bn, FLC; 3rd MP Bn, FLC; NMCB-5; NMCB-121; 58th TC, U.S. Army. Visited hamlet chiefs of the various hamlets on these tours.

(e) 30 April 1970 - During the month of April 1970, 80,000 \$VN was distributed to 160 students from the General WALT Scholarship program.

(f) 30 April 1970 - During the month of April 1970, a total of 19,935 \$VN was expended from the Civic Action/PsyWar AIK Fund.

(g) 30 April 1970 - A member of the G-5 Section attended the weekly CORDS conference conducted at Hoi An on 4, 11, and 25 April 1970.

e. Personnel Response

(1) Significant Events

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(a) 6 April 1970 - Inspected FLSG-BRAVO Personal Response Program. The grade was satisfactory with minor discrepancies.

(b) 13-17 April 1970 - A one hour class was given each night on Personal Response to H&S Company, H&S Battalion, FLC.

(c) 15-16 April 1970 - A Personal Response School was conducted for all Force Logistic Command Units. Each morning 3 hours of classes were presented. Each afternoon a tour of different parts of Civic Action Area 5 was conducted.

(d) 21 April 1970 - A two hour lecture was presented on Personal Response to the NCO Leadership School.

f. Industrial Relations

(1) 8 April 1970 - The semi-annual inspection of the FLSG-BRAVO Industrial Relations Program was conducted. The grade was satisfactory with minor discrepancies.

g. Clubs

(1) Significant Events

(a) 6 April 1970 - A Commanding General's inspection of the Force Logistic Support Group-BRAVO was conducted. The Officers' Club, Staff NCO Club and Enlisted Club were inspected with an overall rating of satisfactory with minor discrepancies. (See TAB G of Enclosure (1))

(b) The Central Service Agency received merchandise during the period in the amount of \$89,674.69. The total issues to the participating activities were:

COM (Open)	\$ 3,478.86
SNCO Club	9,079.48
Enlisted Club	59,307.49
	<u>\$ 71,865.83</u>

h. Communication-Electronics

(1) Significant Events

(a) 6 April 1970 - The Force Logistic Command Communication Chief inspected the COMTAC Publications of Force

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Logistic Support Group-BRAVO in conjunction with the Commanding General's Inspection.

(b) 7 April 1970 - The Force Logistic Command Communication-Electronics Officer inspected the communication platoon at FLSG-B.

(c) 12 April 1970 - The M-8 (008) cable suffered major damage from a fire in a Vietnamese lumber yard, leaving only 15 of the 100 pair in service. The 5th Communication Battalion dispatched cable crews and full service on the cable was restored within ten hours.

(d) 27 April 1970 - Lieutenant Colonel T. M. REEDY, Director of the Automated Services Center, Headquarters, FMFPac, visited the Force Logistic Command communication center to discuss current problems in the transmission and reception of magnetic tape messages via AUTODIN. A meeting was held on 27 April 1970, with Lieutenant Colonel REEDY and personnel from the Force Logistic Command ASC to discuss solutions to the magnetic tape message problem.

1. Disbursing

(1) Significant Events

(a) 2 April 1970 - The Force Logistic Command Disbursing Office commenced providing Disbursing Service for units attached to the III MAF including the Second, Third and Fourth CAF Units.

(b) During the month of April 1970, the Force Logistic Command Disbursing Office provided support for all Force Logistic Command units at Red Beach, the money conversion center at III MAF Transient, and the above units. The Force Logistic Command Disbursing Office also augmented MAG-13 at Chu Lai for the support of SU #1, H&S Company, Supply Battalion and the First CAF Unit. This office is continuing disbursing duties aboard the USS SANCTUARY for the support of hospitalized Marines.

(c) Significant Data

Average number of pay records maintained	8,272
Travel Vouchers Paid	208
Public Vouchers	241
Military Payrolls (Cash)	1,436,181.00

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Military Payrolls (Check)	918,519.00
Public Vouchers (Cash)	32,411.39
Public Vouchers (Check)	286,403.19
Various Collections	75,801.84
Saving Deposits	87,590.00
MPC Exchanged for U.S. Dollars	19,516.55
U.S. Dollars Exchanged for MPC	3,245,924.05
MPC Exchanged for Negotiable Instruments	136,866.15
Exchange for Cash Checks issued for MPC	4,276,959.15
Plaster Sales to Military Personnel	12,623.54
Plaster Sales to Clubs, Mess, Hospital, etc.	15,518.53
Plaster Sales to Civilian Personnel	17,428.22
Plaster Sales for Solatium Payments	72.05

j. Engineer/Construction

Significant Events

(a) FSR Sewer	95% Complete
(b) <u>Sculleries</u>	
H&S Battalion	100% Complete
Supply Battalion	50% Complete
(c) Air vents in M.T. Maint. Company Repair Bldg	100% Complete

k. G-2/Inspector

(1) G-2 Significant Events

(a) During the month of April, personnel of the G-2 Section made liaison visits to 1st Marine Division, III Marine Amphibious Force, 5th CIT, 58th TC Battalion (Viking Compound), 1st Marine Regiment S-2, 7th Marine Regiment S-2, 5th Marine Regiment S-2, 2nd Battalion, 5th Marines and 2nd Battalion, 11th Marines S-2 offices for the purpose of collecting intelligence.

(b) 11 April 1970 - A command briefing was presented on the Viet Cong Infrastructure.

Inspector Significant Events

(a) During the month of April, liaison visits were made to 1st and 3rd MP Battalions and III MAF Correctional Center

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(b) 6-8 April 1970 - The Command Inspector and Force Logistic Command Staff Members conducted the Commanding General's Semi-Annual Inspection of Force Logistic Support Group-BRAVO.

(c) 9-10 April 1970 - The Commanding General's Semi-Annual Inspection was conducted on FLSG-B units at LZ Baldy and An Hoa. Inspection report was submitted to and approved by the Commanding General, Force Logistic Command on 29 April 1970. The grade assigned was Satisfactory with Discrepancies.

1. Medical Department

(1) Significant Events

(a) 12 April 1970 - Rear Admiral R.E. FAUCETT, MC, USN, visited the Command Surgeon. Admiral FAUCETT, who is the Deputy Chief of BuMed for Surgical Research, was quite impressed with functioning and overall capabilities of the Medical Department at Force Logistic Command. Admiral FAUCETT also visited the Hoa Khanh Children's Hospital during his brief stay, and commented favorably on the work being performed there.

(b) 14 April 1970 - General L. W. WALT, Assistant Commandant of the Marine Corps, presented an Electrocardiograph machine to the Hoa Khanh Children's Hospital at a ceremony.

(c) 15 April 1970 - Captain R. LEURS, MC, USN, Surgeon, Fleet Marine Force, Pacific, visited the Hoa Khanh Children's Hospital, accompanied by the Command Surgeon, during his brief visit here.

m. Motor Transport

(1) Significant Events

- (a) Miles driven during this period: 384,581
- (b) Tonnage hauled: 39,165
- (c) Personnel transported: 39,665
- (d) Fuel transported: 1,125

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n. Purchasing & Contracting

(1) Significant Events

(a) Under the Armed Forces Procurement Directives, and with appropriated funds; this office obligates money, and procures supplies and services for the Marines and attached units, both air and ground, in I Corps, under the logistical support of the Force Logistic Command. This office also provides procurement services for the holders of AIK funds.

(b) Supplies and services in total amount of \$213,223.00 were purchased during April. These are broken down as follows:

<u>TYPE OF PURCHASE</u>	<u>NO. OF ACTIONS</u>	<u>LINE ITEMS</u>	<u>\$ VALUE:</u>
Imprest Fund	24	24	1,631
BPA Calls	160	291	16,856
Delivery & Purchase Orders up to \$10,000	105	303	98,961
Contracts and Delivery Orders over \$10,000			
Forklift Services	2	2	62,626
Deep water dump boxes	1	1	13,729
Passed to other P&C Office			
Tachikawa	6	7	1,075
Camp Butler	1	1	900
3rd FSR	7	15	3,650
AIK Funds (1,627,778 \$VN)	<u>91</u>	<u>97</u>	<u>13,795</u>
TOTAL	397	741	\$ 213,223

(c) A new report entitled Logistic Summary is now being submitted to MACV thru G-4, Force Logistic Command and III MAF: This report summarizes our open market expenditures for a given month.

o. Safety

Significant Events

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(a) Motor vehicle accidents resulted in damages totaling approximately \$15,967.09. There were 9 vehicle accidents. 4 Major injuries occurred.

(b) There were 50 industrial accidents resulting in 1 major injury.

(c) There were 7 accidental discharges resulting in 1 fatality and 1 major injury.

(d) There were 76 miscellaneous accidents resulting in 6 major injuries.

p. Staff Judge Advocate

(1) Significant Events

(a) Legal Lectures and Conferences. Captain WESTNEY delivered a lecture to the graduating class of the NCO School on certain punitive articles of the Code. Captain WILLIAMS delivered a lecture to the Officers and SNCOs of Maintenance Battalion on administrative discharges. An inspection was conducted of the legal files of FLSG-B during the Commanding General's Inspection.

(b) Legal Assistance. Legal Assistance was rendered in 90 cases during April 1970; Navy, 4; Army, 2; civilian, 2; Marines 82.

(c) Disciplinary Court-Martial Cases. A total of 53 courts-martial were tried in April 1970; general court-martial, 2; special court-martial, 22; summary court-martial, 29.

q. Supply/Operations/Embarkation.

(1) The following ships were loaded as part of the retrograde and redeployment move:

USS IREDELL CITY LST-839 6,701 Sq. Ft. Veh.	Retro to CONUS	30 April 1970
USS LUZERNE CITY LST-902 7,257 Sq. Ft. Veh. 1,042 Cu. Ft. Cargo	Retro/Excess CONUS/Hawaii	30 April 1970

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USS MONMOTH CITY LST-1032
3,956 Sq. Ft. Veh.
10,020 Cu. Ft. Cargo

Retro/Excess
CONUS

30 April 1970

USS CLARKE CITY LST-601
7,316 Sq. Ft. Veh.
2,390 Cu. Ft. Cargo

Retro CONUS

30 April 1970

r. Training

(1) During the month of April 1970, the Command Training Section was responsible for normal staff cognizance of the Command Training Program which included administrative coordination and allocation of quotas to 10 formal schools and three internally conducted courses of instruction for a total input of 111 students.

(2) Significant Events

(a) Two courses of instruction were conducted by the Command NCO Leadership School. Students and supervisory staff participated in two combat operations which included search and cordon missions. There was no contact and no casualties were reported.

(b) Instructional support to the Provisional Rifle Company included a total of 21 hours of instruction to a combined attendance of 652 Marines for a total of 834 man hours of instruction.

(c) Two NBC technical training lectures were presented to Headquarters and Service Battalion NBC personnel for a total of 3 hours of instructions and a combined attendance of 46 personnel.

(d) One Commanding General's Inspection was conducted for Training and NBC upon the Force Logistic Support Group-BRAVO and a reinspection on Headquarters and Service Battalion.

(e) During the month, the Command Close Order Drill competition was conducted and coordinated by this section with all subordinate organizations participating.

(f) Listed below are the formal courses of instruction which were command coordinated and utilized by members of this command:

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COURSE

ATTENDANCE

Out-of-Country

Basic Ammo Technician	1
Career Planning	8
CBR (NBC) Defense (Off)	1
Embarkation (Off)	1

In-Country

CAP Vietnamese Language	1
PSYOP Orientation	1
Generator Operator	4
16mm Projector	4
EOD Orientation	2
Registered Publications	1

FLC Conducted Schools

NCO Leadership	54
Personal Response	15
Forklift Operator	
6000 lb	13
4000 lb	3

s. Visitors

(1) 3 April 1970 - Lieutenant General K. B. McCUTCHEON, Commanding General, III Marine Amphibious Force.

(2) 12 April 1970 - Rear Admiral R. E. FAUCETT, MC, SUN, Deputy Chief of BuMed for Surgical Research.

(3) 14 April 1970 - General L. W. WALT, Assistant Commandant of the Marine Corps.

(4) 15 April 1970 - Captain R. LEURS, MC, USN, Surgeon, Fleet Marine Force, Pacific.

(5) 24 April 1970 - Lieutenant General H. W. BUSE, Jr., Commanding General, Fleet Marine Force, Pacific

(6) 25-28 April 1970 - Brigadier General L. F. SNODDY, Jr., Director, System Support Group, Headquarters, Marine Corps.

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PART IV

CHRONOLOGY OF SUBORDINATE COMMANDS AND SUPPORTING DOCUMENTS

1. The following are subordinate unit command chronologies and amplifying materials:

- Sited: 1st FSB*
- a. - H&S Bn (-) (Rein), 1st FSR/FLC Command Chronology (TAB A to encl (1))
 - b. - SupBn (-) (Rein), 1st FSR/FLC Command Chronology (TAB B to encl (1))
 - c. - MaintBn (-) (Rein), 1st FSR/FLC Command Chronology (TAB C to encl (1))
 - d. - FLSG-B, 1st ServBn (Rein), FLC, Command Chronology (TAB D to encl (1))
 - Sited: 1st FSB*
 - e. - 1st MPBn, FMFPac, FLC, Command Chronology (TAB E to encl (1))
 - f. - 3rd MPBn, FMFPac, FLC, Command Chronology (TAB F to encl (1))
 - g. - FLSG-B Clubs Inspection Report (TAB G to encl (1)) *[Sparta]*
 - h. - Logistic Summary (TAB H to encl (1))
 - i. - Pictures and Stories of Command Interest (TAB I to encl (1)) *(8 parts)*
 - j. - FLC Order F1650.6 of 14 April 1970 (TAB J to encl (1))
Awards Manual
 - k. - FLC Bulletin 3590 of 12 April 1970 (TAB K to encl (1))
 - l. - FLC Bulletin 4600 of 14 April 1970 (TAB L to encl (1))
 - m. - FLC Order 5750.3B of 14 April 1970 (TAB M to encl (1))
Oral History Program

Enclosure (1)

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CLUBS INSPECTION CHECK-OFF LIST

Clubs Inspection of RAF - Brave Officers' Club (C-2)

GRADE:

Satisfactory

Satisfactory with minor discrepancies

Satisfactory with major discrepancies

Unsatisfactory

YES

NO

1. Verification of Cash Funds. Use Enclosure (1)

- A. Petty Cash Fund
- B. Change Fund
- C. Slot Machine Change Fund
- D. Undeposited Receipts

X
X
N/A
X

2. Do funds or substantial receipts presently in the managers possession agree with the amount for which he is held responsible? See below

X

PETTY CASH \$ 25.00

CHANGE FUND \$ 100.00

SLOT MACHINE CHANGE FUND \$ N/A

UNDEPOSITED RECEIPTS \$ 48.20
(Amounts per Daily Activity Records)

3. Is adequate security provided for cash?

X

4. Are funds for which the manager is responsible maintained separately? (Para 201.4F FICO P1746.2A)

X

5. Do all petty cash vouchers reflect prenumbered serialization and are they accounted for numerically?

X

6. Does the manager have on file a copy of his appointment order?

1/LMW/grv over 1746, 15Mar?
X

7. Is the copy of the manager's "invoice and receipt" on file?

X

8. Was the manager appointed in sufficient time to properly relieve his predecessor? (Para 101.3A FICO P1746.2A)

Previous Manager was on
R.O.P. orders

TAB 601 ENCL 1/1

YES NO

9. Does the manager have at his disposal a copy of FLCO P1746.2A and FLC Club System ltr 45/rrt 1746 of Dec 68 which outlines his basic duties and responsibilities?

X

10. Is an orderly system of filing maintained by the manager and is filing container adequate?

X

11. Are the blank forms stocked by the manager those currently authorized for use within the club system?

X

12. Are safe combinations changed every six months or when a change of management occurs are safe combinations and locks promptly changed? (MCO P1746.13B)

Key Lock-Request
Combination safe
Or PMS/rhh, 1746
31 Mar 70

13. Has a copy of the managers safe combination been submitted to the Treasurer in a double envelope, sealed, dated, and marked with the activities name? (FLC Clubs ltr 45/rrt 1746 of Dec 68)

See "13" above

14. Are slot machine payment slips properly prepared and accounted for in prenumbered serial sequences? (MCO P1746.13B)

N/A

15. Are income, payout and malfunction records kept on each slot machine by number? (Para 501.13F FLCO P1746.2A)

N/A

16. Was a person who is not affiliated with club management, been appointed in writing by the command to verify juke box collections, slot machine collections, and payout certificates on a weekly basis? (Para 501.13A FLCO P1746.2A)

N/A

17. Has the individual who has been appointed to verify collections in no. 16 above, been instructed as to his duties and responsibility?

N/A

18. Are the keys for all slot machines in the custody of the Commanding Officer, Executive Officer or Adjutant? (MCO P1746.13B)

N/A

19. Does the individual appointed to verify collections from slot machines and juke boxes prepare the required report by his own hand? (MCO P1746.13B)

N/A

YES NO

20. Are duplicate copies of slot machines payout certificates on file in numerical sequence?

N/A

21. Are the rules for slot machine play, payment of jackpots and what jackpots consist of posted in the area of play?

N/A

22. Is a slot machine collection report prepared by the verifying agent before an inoperative machine is returned to normal play?

N/A

23. Has an inventory board of at least three officers who are not affiliated with club management, been appointed in writing by the Commanding Officer? Two Staff Noncommissioned Officers may be appointed vice officers when the assignment of officers cannot be accomplished. (Para 3007.1 MCO 1746.13B)

N/A

24. Are all employees of the activity assigned their duties in a current job description? Is the original initialed by the employees and filed in the personnel records? (Para 10051.3 MCO P1746.13B)

X

25. Has an employee training program been developed by the manager to train employees in the proper performance of their assigned duties to ensure maximum employee potential? (Para 10251 MCO P1746.13B)

Weekly 30 min instruct

OJT

OJT

26. Is the employee training program being conducted on a continuing basis?

X

27. How many off duty military personnel are employed by the activity?

1

A. Bartenders

B. Waiters

C. Floorwalkers

D. Administrative 1

E. Token Cashier

F. Projectionist

28. How many foreign nationals are employed full time by the activity?

1

A. Bartender 1

B. Waitress

C. Cashiers

D. Laborers

E. Administrative

29. Are the number of employees who are working on a full time basis considered adequate?
30. Is the activity considered to be over-staffed?
31. Are all employees given physical examinations prior to the handling of food or beverages? Are the results of the physical examinations by the medical officer on file in the employee personnel records? (Para 10054 MCO P1746.13B)
32. How often do foreign nationals employed at the activity receive medical examinations?
33. Does the medical officer or his representative inspect the activity for proper sanitation? How often? Once per week
34. Are the results, of sanitation inspections discrepancies and follow up action required maintained on file at the activity?
35. Are Daily Activity Records prepared daily for receipts of cash? Are duplicates on file at the activity? (Para 201.1E FLCO P1746.2A)
36. Does the manager prepare daily inventories of stock for the purpose of retail accountability?
37. Is the security on consumable stock considered adequate?
38. Are employees time records maintained on a daily basis? (Para 301 FLCO P1746.2A)
39. Is Club owned and government property being properly utilized and cared for?
40. Are copies of property custody records on hand and up to date? (Para 401 FLCO P1746.2A)
41. Are minor repairs to the structure and property accomplished promptly by the Command?
42. Are consumable stock items properly rotated?
43. Is a current price list of bar items posted?
44. Are the following posted within the activity?
- A. Copy of the Constitution and By-Laws
 - B. Copy of the House Rules
 - C. Minutes of the last Board of Advisory Meeting
 - D. The latest Financial Statement

YES NO

X

 X

NO

semi-annually

X

X

X

X

X

X

X

X

X

X

X

X

X

X

X

X

YES NO

CENTRAL OFFICE

45. Are preventive maintenance check lists current on all items of equipment?
46. Is the activity in a proper state of police and sanitation?
47. Are items of Club property in good repair?
48. How many personnel on an average utilize the facility daily? 25/10
49. Is the facility considered to be adequate for the number of personnel who utilize it?
50. Is all club property decalated?
51. Desk top procedure being maintained?
52. Turnover files being kept current?
53. Has a bottle breaking officer been assigned in writing?
54. Decal control log being maintained?

<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____
<u>X</u>	_____

BRANCH CASH COUNT
FLC CLUBS SYSTEM

DATE

CHANGE FUND

BRANCH ACTIVITY

UNDEPOSITED RECEIPTS

PETTY CASH

Description	Amount in \$	Sub-Total	Description	Amount in \$	Sub-Total	Description	Amount in \$	Sub Total
.05	<u>0</u>		.05	<u>0</u>		.05	<u>12.30</u>	
.10	<u>.20</u>		.10	<u>.10</u>		.10	<u>17.30</u>	
.25	<u>0</u>		.25	<u>.25</u>		.25	<u>20.00</u>	
.50	<u>0</u>	\$ <u>.20</u>	.50	<u>.50</u>	\$ <u>.83</u>	.50	<u>6.50</u>	\$ <u>58.00</u>
1.00	<u>8.00</u>		1.00	<u>0</u>		1.00	<u>22.00</u>	
5.00	<u>10.00</u>		5.00	<u>3.00</u>		5.00	<u>0</u>	
10.00	<u>10.00</u>		10.00	<u>10.00</u>		10.00	<u>0</u>	
20.00	<u>20.00</u>	\$ <u>48.20</u>	20.00	<u>0</u>	\$ <u>15.00</u>	20.00	<u>20.00</u>	\$ <u>42.00</u>
Money Order	<u>0</u>		Checks	<u>0</u>		Checks		\$ <u>0</u>
Travel Check	<u>0</u>		Vouchers	<u>9.15</u>	\$ <u>9.15</u>			
Other Check	<u>0</u>	\$ <u>0</u>	TOTAL		\$ <u>23.00</u>			
TOTAL		\$ <u>48.20</u>					TOTAL	\$ <u>100.00</u>

TAB 5 of ENCL 10

CLUES INSPECTION CHECK-OFF LIST

Clubs Inspection of SLAVE MANAGER/CLUB OFFICERS' CLUB, FLORIDA (2-0)

GRADE:

Satisfactory

Satisfactory with minor discrepancies

Satisfactory with major discrepancies

Unsatisfactory

Noteworthy: Police & General Atmosphere

YES

NO

1. Verification of Cash Funds. Use Enclosure (1)

- A. Petty Cash Fund
- B. Change Fund
- C. Slot Machine Change Fund
- D. Undeposited Receipts

2. Do funds or substantial receipts presently in the managers possession agree with the amount for which he is held responsible? See below

PETTY CASH \$ 24.00

CHANGE FUND \$ 100.00

SLOT MACHINE CHANGE FUND \$ 0.00

UNDEPOSITED RECEIPTS \$ 170.00
(Amounts per Daily Activity Records)

- 3. Is adequate security provided for cash?
- 4. Are funds for which the manager is responsible maintained separately? (Para 201.4F FICO P1746.2A)
- 5. Do all petty cash vouchers reflect prenumbered serialization and are they accounted for numerically?
- 6. Does the manager have on file a copy of his appointment order?
- 7. Is the copy of the manager's "invoice and receipt" on file?
- 8. Was the manager appointed in sufficient time to properly relieve his predecessor? (Para 101.3A FICO P1746.2A)

TAB 5 01 ENCL 1/2

9. Does the manager have at his disposal a copy of FLCO P1746.2A and FLC Club System ltr 45/rrt 1746 of Dec 68 which outlines his basic duties and responsibilities?
10. Is an orderly system of filing maintained by the manager and is filing container adequate?
11. Are the blank forms stocked by the manager those currently authorized for use within the club system?
12. Are safe combinations changed every six months or when a change of management occurs are safe combinations and locks promptly changed? (MCO P1746.13B)
13. Has a copy of the managers safe combination been submitted to the Treasurer in a double envelope, sealed, dated, and marked with the activities name? (FLC Clubs ltr 45/rrt 1746 of Dec 68)
14. Are slot machine payment slips properly prepared and accounted for in prenumbered serial sequences? (MCO P1746.13B)
15. Are income, payout and malfunction records kept on each slot machine by number? (Para 501.13F FLCO P1746.2A)
16. Was a person who is not affiliated with club management, been appointed in writing by the command to verify juke box collections, slot machine collections, and payout certificates on a weekly basis? (Para 501.13A FLCO P1746.2A)
17. Has the individual who has been appointed to verify collections in no. 16 above, been instructed as to his duties and responsibility?
18. Are the keys for all slot machines in the custody of the Commanding Officer, Executive Officer or Adjutant? (MCO P1746.13B)
19. Does the individual appointed to verify collections from slot machines and juke boxes prepare the required report by his own hand? (MCO P1746.13B)

YES NO

X

X

X

N/A

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20. Are duplicate copies of slot machine report certificates on file in numerical sequence?
21. Are the rules for slot machine play, payment of jackpots and what jackpots consist of posted in the area of play?
22. Is a slot machine collection report prepared by the verifying agent before an inoperative machine is returned to normal play?
23. Has an inventory board of at least three officers who are not affiliated with club management, been appointed in writing by the Commanding Officer? Two Staff Noncommissioned Officers may be appointed vice officers when the assignment of officers cannot be accomplished. (Para 3007.1 MCO 1746.13B)
24. Are all employees of the activity assigned their duties in a current job description? Is the original initialed by the employees and filed in the personnel records? (Para 10051.3 MCO P1746.13B)
25. Has an employee training program been developed by the manager to train employees in the proper performance of their assigned duties to ensure maximum employee potential? (Para 10251 MCO P1746.13B)
26. Is the employee training program being conducted on a continuing basis?
27. How many off duty military personnel are employed by the activity?
- A. Bartenders
B. Waiters
C. Floorwalkers
D. Administrative
E. Token Cashier
F. Projectionist
28. How many foreign nationals are employed full time by the activity?
- A. Bartender
B. Waitress
C. Cashiers
D. Laborers
E. Administrative

YES NO

2/1

2/1

2/1

X

X

X

X

X

3

1

1

3

1

1

29. Are the number of employees who are working on a full time basis considered adequate?
30. Is the activity considered to be over-staffed?
31. Are all employees given physical examinations prior to the handling of food or beverages? Are the results of the physical examinations by the medical officer on file in the employee personnel records? (Para 10054 MCO P1746.13B)
32. How often do foreign nationals employed at the activity receive medical examinations?
33. Does the medical officer or his representative inspect the activity for proper sanitation? How often? xxx Weekly
34. Are the results, of sanitation inspections discrepancies and follow up action required maintained on file at the activity?
35. Are Daily Activity Records prepared daily for receipts of cash? Are duplicates on file at the activity? (Para 201.1E FICO P1746.2A)
36. Does the manager prepare daily inventories of stock for the purpose of retail accountability?
37. Is the security on consumable stock considered adequate?
38. Are employees time records maintained on a daily basis? (Para 801 FICO P1746.2A)
39. Is Club owned and government property being properly utilized and cared for?
40. Are copies of property custody records on hand and up to date? (Para 401 FICO P1746.2A)
41. Are minor repairs to the structure and property accomplished promptly by the Command?
42. Are consumable stock items properly rotated?
43. Is a current price list of bar items posted?
44. Are the following posted within the activity?
 - A. Copy of the Constitution and By-Laws
 - B. Copy of the House Rules
 - C. Minutes of the last Board of Advisory Meeting
 - D. The latest Financial Statement

[illegible]

YES NO

45. Are preventive maintenance check lists current on all items of equipment?

N/A

46. Is the activity in a proper state of police and sanitation?

X

47. Are items of Club property in good repair?

X

48. How many personnel on an average utilize the facility daily? 20

49. Is the facility considered to be adequate for the number of personnel who utilize it?

X

50. Is all club property decaled?

X

51. Desk top procedure being maintained?

X

52. Turnover files being kept current?

X

53. Has a bottle breaking officer been assigned in writing?

X

54. Decal control log being maintained?

X

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1
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8
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BRANCH CASH COURT
FLC CLUBS SYSTEM

010481

BRANCH ACTIVITY

DATE

UNDEPOSITED RECEIPTS

PETTY CASH

CHANGE FUND

Description	Amount in \$	Sub-Total
.05		
.10	.20	
.25	.25	
.50	.50	\$.95
1.00	3.00	
5.00	5.00	
10.00	10.00	
20.00	150.00	\$170.00
Order		
Check		
Other Check		\$179.95
TOTAL		\$

Description	Amount in \$	Sub-Total
.05	.05	
.10		
.25	.25	
.50	.50	\$.90
1.00	7.00	
5.00		
10.00		
20.00		\$ 7.00
Checks		
Vouchers	17.20	\$ 17.20
TOTAL		\$ 25.00

Description	Amount in \$	Sub Total
.05	1.95	
.10	4.80	
.25	15.75	
.50	11.50	\$ 34.00
1.00	41.00	
5.00	5.00	
10.00		
20.00	20.00	\$ 64.00
Checks		\$
TOTAL		\$ 100.00

ENCLOSURE

SLOT CHANGE FUND

BRANCH CASH COUNT
FLC CLUB SYSTEM
(Continued)

16451

SLOT MACHINE TOKEN FUND

Description	Amount in \$	Sub-Total
.05		
.10		
.25		
.50		\$
1.00		
5.00		
10.00		
20.00		\$
Checks		
Jackpot		
Pay Slips		\$
TOTAL		\$

Description	Amount in \$	Sub-Total
<u>Machine Tubes</u>		
.05		
.10		
.25		\$
<u>Drop Box</u>		
.05		
.10		
.25		\$
<u>Safe</u>		
.05		
.10		
.25		\$
<u>Juke Box</u>		
.10		
.25		\$
TOTAL		\$
Non FLC Coin		

Total Undeposited Receipts	\$
Total Petty Cash	\$
Total Change Fund	\$
Total Slot Change Fund	\$
Total Slot Token Fund	\$

Counted/Verified By L. W.
Manager A. L. BICKET

601 ENCL 113

CLUBS INSPECTION CHECK-OFF LIST

Clubs Inspection of Ballston Club, Ballston-Grove (R-8)

GRADE:

Satisfactory

X

Satisfactory with minor discrepancies

Satisfactory with major discrepancies

Unsatisfactory

Noteworthy Sanitation & Appearance

YES

NO

1. Verification of Cash Funds. Use Enclosure (1)

A. Petty Cash Fund

B. Change Fund

C. Slot Machine Change Fund

D. Undeposited Receipts

2. Do funds or substantial receipts presently in the managers possession agree with the amount for which he is held responsible? See below

PETTY CASH \$ 25.00

CHANGE FUND \$ 300.00

SLOT MACHINE CHANGE FUND \$ N/A

UNDEPOSITED RECEIPTS \$ 534.10
(Amounts per Daily Activity Records)

3. Is adequate security provided for cash?

X

4. Are funds for which the manager is responsible maintained separately? (Para 201.4F FIGO P1746.2A)

X

5. Do all petty cash vouchers reflect prenumbered serialization and are they accounted for numerically?

X

6. Does the manager have on file a copy of his appointment order?

X

7. Is the copy of the manager's "invoice and receipt" on file?

X

8. Was the manager appointed in sufficient time to properly relieve his predecessor? (Para 101.3A FIGO P1746.2A)

X

YES NO

9. Does the manager have at his disposal a copy of FLCO P1746.2A and FLC Club System ltr 45/rrt 1746 of Dec 68 which outlines his basic duties and responsibilities?
10. Is an orderly system of filing maintained by the manager and is filing container adequate?
11. Are the blank forms stocked by the manager those currently authorized for use within the club system?
12. Are safe combinations changed every six months or when a change of management occurs are safe combinations and locks promptly changed? (MCO P1746.13B)
13. Has a copy of the managers safe combination been submitted to the Treasurer in a double envelope, sealed, dated, and marked with the activities name? (FLC Clubs ltr 45/rrt 1746 of Dec 68)
14. Are slot machine payment slips properly prepared and accounted for in prenumbered serial sequences? (MCO P1746.13B)
15. Are income, payout and malfunction records kept on each slot machine by number? (Para 501.13F FLCO P1746.2A)
16. Was a person who is not affiliated with club management, been appointed in writing by the command to verify juke box collections, slot machine collections, and payout certificates on a weekly basis? (Para 501.13A FLCO P1746.2A)
17. Has the individual who has been appointed to verify collections in no. 16 above, been instructed as to his duties and responsibility?
18. Are the keys for all slot machines in the custody of the Commanding Officer, Executive Officer or Adjutant? (MCO P1746.13B)
19. Does the individual appointed to verify collections from slot machines and juke boxes prepare the required report by his own hand? (MCO P1746.13B)

 I

 I

 I

 I

 I

 N/A

 N/A

 N/A

 N/A

 N/A

 N/A

YES NO

20. Are duplicate copies of slot machines payout certificates on file in numerical sequence?
21. Are the rules for slot machine play, payment of jackpots and what jackpots consist of posted in the area of play?
22. Is a slot machine collection report prepared by the verifying agent before an inoperative machine is returned to normal play?
23. Has an inventory board of at least three officers who are not affiliated with club management, been appointed in writing by the Commanding Officer? Two Staff Noncommissioned Officers may be appointed vice officers when the assignment of officers cannot be accomplished. (Para 3007.1 MCO 1746.13B)
24. Are all employees of the activity assigned their duties in a current job description? Is the original initialed by the employees and filed in the personnel records? (Para 10051.3 MCO P1746.13B)
25. Has an employee training program been developed by the manager to train employees in the proper performance of their assigned duties to ensure maximum employee potential? (Para 10251 MCO P1746.13B)
26. Is the employee training program being conducted on a continuing basis?
27. How many off duty military personnel are employed by the activity?
- A. Bartenders
- B. Waiters
- C. Floorwalkers
- D. Administrative
- E. Token Cashier
- F. Projectionist
28. How many foreign nationals are employed full time by the activity?
- A. Bartender
- B. Waitress
- C. Cashiers
- D. Laborers
- E. Administrative

N/A

N/A

N/A

N/A

X

X

X

	YES	NO
29. Are the number of employees who are working on a full time basis considered adequate?	<u>X</u>	<u> </u>
30. Is the activity considered to be over-staffed?	<u> </u>	<u>X</u>
31. Are all employees given physical examinations prior to the handling of food or beverages? Are the results of the physical examinations by the medical officer on file in the employee personnel records? (Para 10054 MCO P1746.13B)	<u>X</u>	<u> </u>
32. How often do foreign nationals employed at the activity receive medical examinations? <u>Every Six Months</u>	<u>X</u>	<u> </u>
33. Does the medical officer or his representative inspect the activity for proper sanitation? How often? <u>Weekly</u>	<u>X</u>	<u> </u>
34. Are the results, of sanitation inspections discrepancies and follow up action required maintained on file at the activity?	<u>X</u>	<u> </u>
35. Are Daily Activity Records prepared daily for receipts of cash? Are duplicates on file at the activity? (Para 201.1E FICO P1746.2A)	<u>X</u>	<u> </u>
36. Does the manager prepare daily inventories of stock for the purpose of retail accountability?	<u>X</u>	<u> </u>
37. Is the security on consumable stock considered adequate?	<u>X</u>	<u> </u>
38. Are employees time records maintained on a daily basis? (Para 801 FICO P1746.2A)	<u>X</u>	<u> </u>
39. Is Club owned and government property being properly utilized and cared for?	<u>X</u>	<u> </u>
40. Are copies of property custody records on hand and up to date? (Para 401 FICO P1746.2A)	<u>X</u>	<u> </u>
41. Are minor repairs to the structure and property accomplished promptly by the Command?	<u>X</u>	<u> </u>
42. Are consumable stock items properly rotated?	<u>X</u>	<u> </u>
43. Is a current price list of bar items posted?	<u>X</u>	<u> </u>
44. Are the following posted within the activity?	<u>X</u>	<u> </u>
A. Copy of the Constitution and By-Laws	<u>X</u>	<u> </u>
B. Copy of the House Rules	<u>X</u>	<u> </u>
C. Minutes of the last Board of Advisory Meeting	<u>X</u>	<u> </u>
D. The latest Financial Statement	<u>X</u>	<u> </u>

45. Are preventive maintenance check lists current on all items of equipment?
46. Is the activity in a proper state of police and sanitation?
47. Are items of Club property in good repair?
48. How many personnel on an average utilize the facility daily? 200 - 250
49. Is the facility considered to be adequate for the number of personnel who utilize it?
50. Is all club property decaled?
51. Desk top procedure being maintained?
52. Turnover files being kept current?
53. Has a bottle breaking officer been assigned in writing?
54. Decal control log being maintained?

YES NO

X —

X —

X —

X —

X —

X —

X —

X —

X —

X —

	YES	NO
45. Are preventive maintenance check lists current on all items of equipment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
46. Is the activity in a proper state of police and sanitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
47. Are items of Club property in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
48. How many personnel on an average utilize the facility daily? <u>200 - 250</u>		
49. Is the facility considered to be adequate for the number of personnel who utilize it?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
50. Is all club property decaled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51. Desk top procedure being maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
52. Turnover files being kept current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
53. Has a bottle breaking officer been assigned in writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
54. Decal control log being maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

BRANCH CASH COURT FLC CLUBS SYSTEM

10451

BRANCH ACTIVITY 2-8

DATE _____

UNDEPOSITED RECEIPTS

PETTY CASH

CHANGE FUND

Description	Amount in \$	Sub-Total	Description	Amount in \$	Sub-Total	Description	Amount in \$	Sub Total
.05	<u>.05</u>		.05	<u>.05</u>		.05	<u>.05</u>	
.10	<u>.10</u>		.10	<u>.10</u>		.10	<u>.10</u>	
.25	<u>.25</u>		.25	<u>.25</u>		.25	<u>.25</u>	
.50	<u>.50</u>	\$ <u>1.00</u>	.50	<u>.50</u>	\$ <u>.50</u>	.50	<u>.50</u>	\$ <u>1.00</u>
1.00	<u>1.00</u>		1.00	<u>1.00</u>		1.00	<u>1.00</u>	
5.00	<u>5.00</u>		5.00	<u>5.00</u>		5.00	<u>5.00</u>	
10.00	<u>10.00</u>		10.00	<u>10.00</u>		10.00	<u>10.00</u>	
20.00	<u>20.00</u>	\$ <u>50.00</u>	20.00	<u>20.00</u>	\$ <u>5.00</u>	20.00	<u>20.00</u>	\$ <u>100.00</u>
Money Order	<u> </u>		Checks	<u>25.00</u>		Money Order	<u>25.00</u>	\$ <u>25.00</u>
U.S. Check	<u> </u>		Vouchers	<u> </u>	\$ <u>25.00</u>	Vouchers	<u> </u>	
Other Check	<u> </u>	\$ <u>0.00</u>	TOTAL	<u> </u>	\$ <u>25.00</u>	TOTAL	<u> </u>	\$ <u>250.00</u>
TOTAL	<u> </u>	\$ <u>50.00</u>						

• \$250.00 as above

TAB 5-01 ENCL (1)

HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO San Francisco 96602

3/JER/gls
4000
8 May 1970

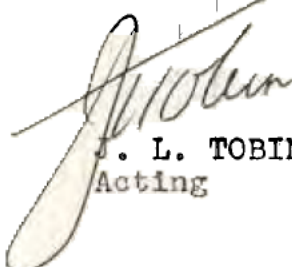
From: Commanding Officer
To: Commanding General, III Marine Amphibious Force

Subj: Logistic Summary for April 1970, Report 4-70

Ref: (a) CG, III MAF SpdLtr 4H/jsh over 4000.1 of 20 April 1970

Encl: (1) Force Logistic Command Summary Report for April 1970

1. Enclosure (1) is forwarded in accordance with the instructions contained in reference (a).


J. L. TOBIN
Acting

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TAB H 01 ENCL 017

SECTION 1 - SUPPLY

1. Supply Responsiveness.

a. Number of items stocked (RO).	17,432
b. Total requisitions received.	30,484
c. Total requisitions filled.	15,804
d. Total requisitions for stocked items.	21,093
e. Total requisitions for stocked items filled.	12,563

2. Consumption.

a. Class I

(1) Total number subsisted on Sub Classes R&S - 1,470,514 at a cost of \$2,249,100.85.

(2) Total number subsisted on Sub Class C - 359,302 at a cost of \$761,363.75.

(3) Sub Classes R&S are consumed as combined A&B Rations and cannot be reported as definite quantities of rations of each. A breakdown of money value for these are as follows.

Sub Class R - \$1,561,922.14

Sub Class S - \$ 687,178.71

Total \$2,249,100.85

b. Class II. (Not required)

c. Class III.

(1) Total consumption of Mogas and Diesel.

Mogas 294,534 gal.

Diesel - 686,124 gal.

d. Class IV (Not required)

e. Class V (Not required)

f. Class VII (Not required)

g. Class VIII (Not required)

h. Class IX. (Not required)

3. Significant excesses or shortages. None

4. (Not required)

5. (Not required)

SECTION II - MAINTENANCE

1. (Not required)

2. Other equipment.

ORGANIC

<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>OH</u>	<u>NO. OR</u>	<u>NO. NORS</u>	<u>NO. NORM</u>
Generator Set, PU 239	9	9	3	2	4
Crane Koehring 2N	5	5	1	4	0
Tractor, EIMCO	3	3	2	1	
Grader, 550	1	1	1		
Dolly Trl Conv, M198	30	22	11	6	5
	(6)	2nd Echelon Awaiting Parts			
	(3)	5th Echelon in Transit			
	(2)	2nd Echelon in Transit			
Trk Cargo, M-37	72	71	57	4	10
	(2)	2nd Echelon Awaiting Parts			
	(2)	3rd Echelon Awaiting Parts			
	(4)	2nd Echelon in Transit			
	(3)	3rd Echelon in Transit			
	(1)	4th Echelon in Transit			
	(2)	5th Echelon in Transit			

MAINTENANCE FLOAT MFAG-3

<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>O/H</u>	<u>NO. OR</u>	<u>NO. NORS</u>	<u>NO. NORM</u>
Tractor, EIMCO	10	9	0	1	8
Grader 550	4	4	0	0	4
Tractor TD-15	3	5	3	0	2

3. The overall situation is very good. The Koehring 2N Cranes on NORS DEADLINE do not significantly hamper the performance of this Commands mission due to the possession of several similar type cranes. The PU 700 Series Generators are being held on administrative deadline pending receipt of publications and spare parts as well as corrective action on mechanical deficiencies. Operations are being continued utilizing other generator assets.

SECTION III - TRANSPORTATION

1. (Not required)

SECTION IV - SERVICES

1. Workload data.

a. Laundry.

Total laundry processed. (pounds)

Danang 118,280

Baldy 37,700

Chu Lai 3,607

An Hoa 17,132
Total 176,719

b. Bakery.

Force Logistic Command Bakeries produced a total of 525,314 pounds of bread during this reporting period.

c. Mortuary.

A total of 66 remains were processed for the month of April 1970, making a total of 367 human remains processed since 1 January 1970. A combined total of 1,052 human remains have been processed by Graves Registration and other Graves Registration Teams (USA) since 1 January 1970.

d. Procurement.

(1) Purchase request and Commitments (PR & C) status.

	In Country		West Pac		U. S.	
<u>PR & C</u>	<u>Number</u>	<u>\$ Value</u>	<u>Number</u>	<u>\$ Value</u>	<u>Number</u>	<u>\$ Value</u>
CUM RECD BOM	1704	272,247	65	9,300	1640	541,215
RECD THIS MONTH	180	36,500	14	5,625	145	60,900
ADJUSTMENT THIS MONTH (NET)	NEG		NEG		NEG	
CUM TO EOM	1884	308,747	79	19,925	1785	601,215
O/H EOM	NEG		NEG		NEG	

(2) Contract actions.

	<u>Number</u>	<u>\$ Value</u>
Contracts under administration including AIK		
Active contracts	25	1,023,450
Inactive contracts	None	None
Total	25	1,023,450
Contracts awarded during month:		
0 - \$25,000	3	25,950
\$25,001 - \$100,000	Neg	Neg
\$100,001 and up	Neg	Neg
Total	3	25,950
Other procurement action during month.		
Execution of BPA Calls (Orders)	160	16,856
Purchase orders executed (Small Purchase)	76	62,000
Delivery orders placed, BUSCH/GSA	20	28,304
Imprest Fund transactions	24	1,631
Total	280	108,791

SECTION V - MISCELLANEOUS

1. None.

CAMP JAY K. BOOKS, Vietnam--Marine General Lewis W. WALT, third from left, Assistant Commandant of the Marine Corps, hands a new electrocardiogram to acting Head Nurse Anna at the Hoa Khanh Children's Hospital on 13 April 1970. Looking on are U. A. Navy Lieutenant Commander Allen J. STONE, Command Surgeon, and Lieutenant General Keith B. McCUTCHEON, Commanding General, III Marine Amphibious Force.



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PUBLIC AFFAIRS OFFICE
Headquarters
Force Logistic Command
FPO San Francisco 96602

PHOTO CAPTION

By: Marine Corporal Bard E. VanChantfort

CAMP JAY K. BOOKS, Vietnam (Delayed)— Lieutenant General H. W. Buse Jr., 2nd from left, Commanding General of Fleet Marine Force, Pacific, is briefed on the complex equipment of Maintenance Battalion's new communication-electronics repair facilities by Communication-Electronics Company commander, Captain R. C. Lavery, 3rd from left. Present is Lieutenant Colonel D. D. Beal, left, Maintenance Battalion commander. (U. S. Marine Corps Photo by Corporal Al. Wiegand)

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ENCL

PUBLIC AFFAIRS OFFICE
Headquarters
Force Logistic Command
FPO San Francisco 96602

PHOTO CAPTION

By: Marine Corporal Bard E. VanChantfort

CAMP JAY K. BOOKS, Vietnam (Delayed)--Brigadier General L. F. Snoddy Jr., 2nd from left, Director, Systems Support Group, Headquarters, Marine Corps, and Colonel K. R. Bland, 3rd from left, Director, Data Systems Division, HQMC, are offered a demonstration by Automated Service Center director, Lieutenant Colonel E. H. Utley, left, of the optical character recognition computer which transcribes unit diaries on tape. (U. S. Marine Corps Photo by Corporal Bruce Lindberg)

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PUBLIC AFFAIRS OFFICE
Headquarters
Force Logistic Command
FPO San Francisco 96602

PHOTO CAPTION

By: Marine Corporal Bard E. VanChantfort

CAMP JAY K. BOOKS, Vietnam (Delayed)--Brigadier General L. F. Snoddy Jr., 2nd from left, Director, Systems Support Group, Headquarters, Marine Corps, and visiting officials from HQMC and Fleet Marine Force, Pacific, are briefed by Force Logistic Command's Automated Service Center director, Lieutenant Colonel E. H. Utley, not pictured, during their tour of the facility. Present are Brig. Gen. R. H. Spanjer, left, Assistant Wing Commander, 1st Marine Aircraft Wing, and Brig. Gen. M. J. Padalino, 3rd from left, Commanding General of FLC. (U. S. Marine Corps Photo by Corporal Bruce Lindberg)

-usmc-



TAB I^{#5} 01 ENCL



PUBLIC AFFAIRS OFFICE
Headquarters
Force Logistic Command
FPO San Francisco 96602

Release No: 239-70
Photo No: 2-039-70
By: Marine Corporal Bard E. VanChantfort

Danang
955-2137
April 20, 1970

LATE RELEASE

Vietnam (Delayed). Marine Corporal Clair Dorius assists
dent of Chieu i Han t III in seating a new well. Although
ent s provided by Force Logistic Command's Supply Battalion Marines.
ingen ous cess of structing the well is exclusively Vietnamese.
an nside igs neat ncrete cylinders, wat
d around he outside and th earth is dug away. The weight of the
inks it to the mud ntil another cylinder can be
Marine Corps Phot indber,

usmc



PUBLIC AFFAIRS OFFICE
Headquarters
Force Logistic Command
FPO San Francisco 96602

Release 226-70
Photo 13-70
By: 1 Corporal Mark Thiffault

Danang :
955-2137
April 14, 1970

FO IMMEDIATE RELEASE

CAMP JAY K. BOOKS, Vietnam Delayed)--Standing amidst the lush greenery of Force Logistic Command's Memorial Garden, U.S. Navy Protestant Chaplain (Lieutenant Commander) Vernon E. Awes addresses the congregation present at the Easter Sunrise services. Father Stewart, second from left, command chaplain, follows the services in a printed pamphlet. About 75 Camp Books Leathernecks showed up at the a.m. services.

-USMC-

Hometown Information:

Lieutenant Commander Vernon E. Awes is the husband of the former Miss Marlys Anderson of 2200 E. 87th St., Minneapolis, Minn. He is the son of Mr. and Mrs. F. Awes of 4240 8th St., Winona, Minn. His home parish is the Faith Lutheran Church, Spring Grove, Minn. His hometown newspapers are the SPRING GROVE HERALD, WINONA DAILY NEWS and the MINNEAPOLIS STAR-TRIBUNE.

Captain Dell F. Stewart is a member of the Diocese of Lansing, Lansing, Mich.

FLC0 P1650.6

Force Logistic Command
AWARDS MANUAL



TAB 1 of ENCL

HEADQUARTERS
Force Logistic Command
Fleet Marine Force Pacific
FPO San Francisco 96602

FLCO P1650.6
7/CDD/arr
14 APR 1970

FORCE LOGISTIC COMMAND ORDER P1650.6

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedure (SOP) for Awards

Ref: (a) SECNAVINST 1650.1_
(b) FMFPacO P1650.1
(c) MACV Dir 672-1 (NOTAL)
(d) MACV Dir 672-2 (NOTAL)

(1) LOCATOR SHEET

1. Purpose. To amplify instructions contained in references (a) through (d) and provide a ready reference to units for all matters pertaining to awards within this Command.

2. Cancellation. FLCO 1650.1E, FLCO 1650.2A, FLCO 1650.4A, FLCO 1650.5A...

3. Applicability. This Order is applicable to the Force Logistic Command.

4. Certification. Reviewed and approved this date.

DISTRIBUTION: "A" and "B"

[Signature]
J. L. TOBIN
CHIEF OF

PLCO P1650 6

14 APR 970

LOCATOR SHEET

Subj tending Oper ting Procedure SOP for
Location
publication)

ENCLOSURE 5

AB 1 of ENCL 11

Log completed change action as indicated.

Age Group	Male	Female
10-14	10	10
15-19	15	15
20-24	25	25
25-29	20	20
30-34	15	15
35-39	10	10
40-44	5	5
45-49	5	5
50-54	5	5
55-59	5	5
60-64	5	5
65-69	5	5
70-74	5	5
75-79	5	5
80-84	5	5
85-89	5	5
90-94	5	5
95-99	5	5

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SECTION I

101. SCOPE. This Order sets forth policy, instructions, guidelines and procedures to be employed in the processing of recommendations for individual and unit awards and decorations within the Force Logistic Command. The paragraph structure of this Order is, in general, the same as that of reference (b) to provide for ease of reference to material contained in that Order. In all matters not covered in this Order, the instructions contained in references (a) and (b) apply. All matters requiring clarification in this Order will be referred to the Commanding General (Attn: Awards Officer).

102. COMMAND RESPONSIBILITIES

1. GENERAL. Commanding Officers shall render full recognition for exceptional performance of duty by members of their unit or organization. In rendering recognition, they shall consider every means at their disposal, to range from meritorious masts and promotions, where appropriate, to recommendations to higher authority for personal decorations. All such recognition must be accomplished in a timely manner.

2. FOR OTHER THAN SOUTHEAST ASIA COMBAT OPERATIONS. The Commanding General, Fleet Marine Force, Pacific has been delegated authority to award the Bronze Star Medal, the Air Medal, the Navy Commendation Medal and the Navy Achievement Medal to Navy and Marine Corps personnel serving in units assigned to the Fleet Marine Force, Pacific.

3. SPECIAL AWARD AUTHORITY FOR THE VIETNAM CONFLICT

a. The Commanding General, Fleet Marine Force, Pacific has been authorized to award the following decorations to living Navy and Marine Corps personnel participating in combat operations in Southeast Asia: ...

Silver Star Medal	Air Medal
Legion of Merit	Navy Commendation Medal
Distinguished Flying Cross	Navy Achievement Medal
Bronze Star Medal	Purple Heart Medal

b. The Commanding General, III Marine Amphibious Force has been sub-delegated authority to award the Bronze Star Medal, Air Medal, Navy Commendation Medal and the Navy Achievement Medal to living Navy and Marine personnel who have been seriously wounded during combat operations, under conditions which warrant immediate recognition, and are hospitalized in the I Corps Tactical Zone or aboard hospital ships serving the III Marine Amphibious Force from contiguous waters.

(1) Seriously wounded is defined as personnel who suffer amputation of one or more limbs, one or both eyes or paralysis of a permanent nature. Commanding Officers will closely monitor cases of seriously wounded personnel of their commands to ensure prompt and appropriate recognition of their achievements.

102.3

(2) Recommendations for awards for the seriously wounded will be submitted to this Headquarters in the format shown in Figure 1, Section VII.

(3) Arrangements for presentation of approved awards will be made by this Headquarters.

SECTION II

201. INDIVIDUAL AND UNIT AWARD RECOMMENDATIONS1. INITIATION

a. Recommendations for the award of military decorations and unit awards may be initiated by any officer or commander senior to the individual or command being recommended. In the event a recommendation is originated by an officer other than the commanding officer of the individual concerned, the recommendation will be forwarded to the commanding officer for comment and/or recommendation prior to being forwarded via the administrative chain of command.

b. Promptness in the submission of awards is mandatory. Recommendations will normally be completed and forwarded within ten (10) days after the performance of the act(s) or the termination of the service(s) to which the recommendations refer. Recommendations should not be delayed more than seven (7) days in being processed through the chain of command. When these time limits have been exceeded full justification will be included in the forwarding endorsement.

2. CHAIN OF COMMAND

a. Recommendations for awards for all personnel of the Command, except members of the General and Special Staff Sections of the Command Headquarters, will be forwarded via the normal administrative chain of command. (See Figure 2, Section VII).

b. The section heads of the General and Special Staff Sections will initiate all recommendations for awards for members of their sections. Recommendations will not be referred to the Commanding Officer, Headquarters and Service Battalion for endorsement or concurrence, however, a copy will be provided for service record purposes.

c. The Commanding General, Force Logistic Command will initiate all recommendations for awards for organizational commanders, officers of the General Staff and other senior officers who do not operate under the cognizance of an organizational commander or General Staff officer. A copy will be provided to the Commanding Officer, Headquarters and Service Battalion for service record purposes. The mentioned officers will submit a biographical sketch of their entire tour of duty in the Republic of Vietnam to the Chief of Staff not later than ten (10) days prior to their scheduled departure date in the format shown in Figure 3, Section VII.

d. All recommendations for posthumous awards and awards for personnel missing in action will be forwarded to the Secretary of the Navy in accordance with the provisions of reference (a). All such awards will be forwarded within seventy two (72) hours after receipt of information. Intermediate commanders will endorse as appropriate. It is imperative.

that all pending awards, including any awards approved but not presented, be forwarded at once to facilitate prompt review and forwarding to the awarding authority.

3. MILITARY DECORATIONS

a. GENERAL REQUIREMENTS FOR RECOMMENDATIONS. Requirements for recommendations (except for the Purple Heart Medal) will meet the following conditions:

(1) Be based upon known facts and include, if practicable, the incontestable testimony of at least two (2) eyewitnesses.

(2) Contain a complete, concise description of the act(s) or service(s) including date(s) and exact information concerning the status of the person recommended at the time the act(s) or service(s) was performed.

(3) Be in such detail that the awarding authority may determine whether the act(s) or service(s) meets the requirements for the award.

(4) Be submitted on the standard award recommendation form (NAVPERS 1650/6 (Rev. 4-69)) in the format of Figure 4, Section VII. Although block number 4 of the form requires only the individual's middle initial, the middle name will be inserted in all cases.

(5) Award recommendations in which two or more persons are being recommended for the same act or service must be forwarded simultaneously via the same chain of command. The names of other persons being recommended for the same action must be included in block #23 of the awards form.

b. HEROIC AWARDS. Recommendations for award to persons rescuing or endeavoring to rescue any other person from fire, drowning, shipwreck or other perils of the water or for any other acts of heroism, should contain the following:

(1) Testimony of at least two (2) eyewitnesses. Eyewitness statements should furnish accounts of the incident, including opinions as to whether the person for whom the award is sought imperiled his own life.

(2) The precise locality of the rescue or attempted rescue or heroic action.

(3) The date, time of day, nature of the weather, including force of the wind, condition and temperature of the water if applicable and amount and source of light if at night.

(4) The names of all persons rendering assistance and the nature of the assistance.

(5) A freehand sketch of the scene, including distances, location of assistance and heights of piers or vessels from which rescue efforts were started, as applicable.

(6) A statement as to the swimming qualifications of the rescuer if applicable. (See Article D-2502, BUPERSMAN for Navy personnel, and MCO 1510.2 for Marine Corps personnel).

(7) An account of the cooperation or lack thereof on the part of the person being rescued.

(8) A rescue from burning should be described in great detail, including the aid received by the rescuer, the extent of the burns and a description of the outer clothing of the rescuer.

(9) It is emphasized that recommendations should include the above, but should not necessarily be limited to that information.

c. MERITORIOUS SERVICE AWARDS. It is the policy of this Command that the efforts of individuals who serve honorably and contribute significantly to the mission of the Command be recognized by an appropriate end of tour award recommendation for meritorious service. Such recommendations will normally be submitted only after the completion of the individual's tour of duty. However, such recommendations may be submitted earlier in those cases where a transfer/reassignment of an individual within the Republic of Vietnam would, by virtue of a loss in continuity, result in failure to recognize and reward the exceptional meritorious service(s) rendered by the individual. In such cases, complete justification for early submission will be made in the summary of action on the awards form.

(1) Recommendations for the award of Navy Achievement Medals for meritorious service performed by enlisted personnel in the Republic of Vietnam may be submitted after the completion of ten full months of each individual's tour of duty. Sergeants and below may also be recommended for Bronze Star and Navy Commendation Medal awards upon completion of ten (10) months of their tour of duty. All recommendations submitted under these provisions must contain the number "10" in parentheses to the right of the dates of action in block 9 of the awards form.

(2) Recommendations submitted for individuals who have served with two or more units during their tour of duty must cite specific meritorious service performed with each unit. In this regard, a statement of the individual's accomplishments/meritorious service should be transferred to his new unit in the form of a letter of continuity. The format shown in Figure 5, Section VII, will be used for this purpose.

(3) In order to provide a means of recognizing an individual's accomplishments/meritorious service, recommending officers or supervisors who are to be reassigned or detached from the Command will prepare a letter of continuity in the format of Figure 5, Section VII, to be retained until the end of the individual's tour of duty. At that time the letter of continuity will be the basis of all or part of any award recommendation that might be made.

d. PREPARATION OF AWARD RECOMMENDATIONS. Recommendations will be submitted in accordance with the following instructions on Awards Recommendation Form NAVPERS 1650/6 (4-69), Figure 4, Section VII.

(1) Recommendations for heroic awards only may be submitted in original only and may be completed by pen in black ink. Originators shall ensure that recommendations are legible. In view of this provision, late submission of recommendations will be minimized. When a heroic recommendation is typewritten, the original and three copies will be provided this Headquarters.

(2) All recommendations for meritorious service shall be typed in sufficient copies to provide this Headquarters with an original and two copies.

(3) The reviewing authority accomplishing the 1st endorsement (item 22) of NAVPERS 1650/6 (4-69) will address the recommendations as follows and include the appropriate via(s):

(a) Recommendations for the Silver Star and lesser personal awards (except the Navy and Marine Corps Medal) for living members will be addressed to the Commanding General, Fleet Marine Force, Pacific and delivered to the next echelon in the administrative chain of command.

(b) Recommendations for the Navy and Marine Corps Medal for living or deceased members of this command will be addressed to the Commander, U. S. Pacific Fleet and delivered to the next echelon in the administrative chain of command.

(c) Recommendations for the Medal of Honor and Navy Cross for living or deceased members of this command and awards to members of other U. S. services shall be addressed to the Secretary of the Navy and delivered to the next echelon in the administrative chain of command.

(4) The following instructions apply to the completion of form (NAVPERS 1650/6) by item number:

(a) Item (1) - Self explanatory.

(b) Item (2) - Complete full name must be entered.

(c) Items (3) through (8) - Self explanatory.

(d) Item (9) - Inclusive dates of Marines tour of duty.

(e) Items (10) through (21) - Self explanatory.

(5) SUMMARY OF ACTION. The information contained in this item must be complete and clearly depict the action or service for which the individual is being recommended for a personal decoration. Although a citation is prepared by the awarding authority based on the information contained in the summary of action it is not necessary to embellish the statements of facts with descriptive adjectives and adverbs. It is of prime importance that the action or service be clearly described and related in time sequence from the beginning to end. The information to be shown, as appropriate, is as follows:

(a) Date of action/dates of service: The date(s) shown must correspond with item (9) for meritorious service. If more than one (1) duty assignment is covered it must be in chronological sequence in the summary of action. If at all possible, periods of duty performed with former units should be substantiated by attached letter(s) of continuity.

(b) Include justification for the Combat "V" if not previously justified by the contents of the summary of action.

(c) The first endorsement is to be completed by the addressees shown in item (22). Endorsements will be addressed to the appropriate awarding authority via appropriate intermediate commanders. (See Figure 4, Section VII). In no case will award recommendations be forwarded to a command outside Force Logistic Command without being addressed via the Commanding General for recommendation/comment.

(d) Item 23 is for the use only of the awarding authority.

(6) GENERAL INSTRUCTIONS

(a) Eyewitness statements may be either typewritten or handwritten, but in any case must be completely legible. In preparing the summary of action care must be taken to ensure that the information therein does not conflict with supporting statement(s).

(b) It is incumbent upon the originator of an award recommendation to carefully review the action/service for which the individual is being recommended to determine an appropriate award based on the criteria contained in reference (a). Recommending a higher award to allow for "downgrading" by intervening commands is not desired.

(c) In the case of "companion awards" (multiple award recommendations for participation in the same action/achievement) each additional participant must be listed in item (18) of the individual recommendation. All companion recommendations must be forwarded at the same time to allow for proper review and action by the awarding authority. In cases where personnel from different units are involved in the same action, close liaison is expected so as to ensure submission of all recommendations simultaneously.

e. PRESENTATION OF AWARDS

(1) Presentation of personal decorations will be made by a General Officer wherever possible. Arrangements for presentations will be made by contacting the Command Staff Secretary. Awards received for personnel due to rotate prior to the next scheduled visit by a General Officer will be presented by the appropriate battalion commander.

(2) Awards received subsequent to an individual's detachment/rotation will be forwarded without delay, via certified or registered U. S. mail, directly to his new command. A copy of the forwarding endorsement in each case will be furnished this Headquarters (Attn: Awards Officer) for file.

(3) Awards not presented to personnel prior to their being killed in action or missing in action will be returned to the Commandant of the Marine Corps (Code DL) via this Headquarters. Endorsements will request appropriate disposition and will indicate date KIA or MIA.

(4) Arrangements for the award of the Navy Cross Medal will be made by this Headquarters.

(5) Awarding and presentation of the Purple Heart Medal will be as specified in paragraph 205.

f. DECORATIONS AND AWARDS BOARD

(1) The Force Logistic Command Decorations and Awards Board will consider such recommendations for awards as may be brought before it. This board is established as follows:

Assistant Chief of Staff, G-1	Senior Member
Assistant G-4	Member
Assistant Disbursing Officer	Member
Public Affairs Officer	Member
Training Officer	Member

(2) The Assistant Chief of Staff, G-2 will serve as alternate senior member in the absence of the Assistant Chief of Staff, G-1.

(3) The board will be guided in the performance of its duties by references (a) through (d). Members will review all award recommendations and make appropriate comments indicating upgrading/downgrading and approval.

(4) The Assistant Adjutant is appointed as the Awards Officer and will route award recommendations to each member of the board for recommendation/comment. The senior member will act last on recommendations and will submit the board's recommendation to the Commanding General in the form of a prepared forwarding endorsement.

(5) The board will, from time to time, recommend policies and procedures, relating to awards, to the Commanding General to maintain the high standards and integrity of the awards system.

(6) The Awards Officer is responsible for the implementation of effective administrative procedures to ensure that recommendations for awards are processed and acted upon properly and efficiently.

202. CERTIFICATE OF COMMENDATION. Authority to issue the Certificate of Commendation is limited to the Commanding General. However, subordinate commanders are encouraged to submit recommendations for the Certificate of Commendation for their personnel when the individual performances of duty or actions cannot be appropriately recognized by other means, i.e., fitness report markings, conduct and proficiency marks, meritorious mast or a personal decoration. An original and one copy of the recommendation shall be submitted in the format shown in Figure 6, Section VII. The proposed citation shall not exceed $8\frac{1}{2}$ inches in width and $1\frac{1}{2}$ inches from top to bottom since this is the maximum typing space available on the form. In submitting recommendations for the Certificate of Commendation it should be noted that, if approved, the Certificate constitutes official recognition as a military award. As only one award will normally be given for a period of meritorious achievement/service, recommendations for the Certificate of Commendation will normally be submitted only upon completion of an individual's normal tour.

203. LETTER OF APPRECIATION. Within the Force Logistic Command only the Commanding General will issue Letters of Appreciation. Subordinate commanders are encouraged to submit recommendations for the Letter of Appreciation in the format outlined in Figure 7, Section VII. In lieu of a proposed citation, the recommendation will contain a proposed Letter of Appreciation.

204. MERITORIOUS MAST. Whenever the performance of an enlisted person is considered noteworthy or commendable beyond the usual requirements of duty, or he demonstrates exceptional industry, judgement or initiative for his rank, the senior who has observed him shall make a report of this to the individual's commander. In those cases where the performance, etc., do not meet the criteria for a Certificate of Commendation or a personal decoration, Meritorious Mast may be held by the individual's commander or requested of seniors in the administrative chain of command.

205. AWARD OF THE PURPLE HEART MEDAL. The Commanding General has sole authority for awarding the Purple Heart Medal to living personnel

administratively attached to the Force Logistic Command at the time the wound was sustained. Policy guidance for the award and administrative instructions are as follows:

1. The intended use of the Purple Heart Medal is to bestow recognition on those persons who, as result of enemy action, suffer death or are injured to such a degree as to require treatment by a medical officer. It is not so liberal as to include awards to individuals who receive minor injuries when no medical treatment is required, even though such minor injuries are inflicted by enemy action. Likewise, it is not intended to recognize individuals who receive injury during an action with the enemy from a force not set in motion by the enemy. For example, the award should not be made to those persons who sustain an injury while seeking cover from enemy attack, whether or not medical treatment is required. However, a person seeking cover who is injured by concussion or debris resulting from the explosion of enemy ordnance and requires treatment by a medical officer, is eligible for the Purple Heart Medal.

2. Although combat conditions often preclude immediate attention by a medical officer and the wound is treated initially by a hospital corpsman, each wound or injury for which award of the Purple Heart Medal is contemplated shall be subsequently treated by a medical officer. Such treatment will be documented by an appropriate entry in the individual's health record. (See Figure 8, Section VII for proper format for Purple Heart Medal certification).

206. STRIKE/FLIGHT AIR MEDAL. The eligibility criteria and administrative instructions set forth below are applicable to all Marine personnel who are under flight orders in the performance of their duties.

1. ELIGIBILITY CRITERIA. Only personnel who have been designated for duty involving flying by means of flight orders placing them in a flight status are eligible for awards of the Strike/Flight Air Medal. Personnel who are not so designated and voluntarily participate in aerial flights are considered as passengers and are not eligible for the Strike/Flight Air Medal regardless of the branch of service with which such flights are performed. In order to be eligible for points towards an Air Medal an individual must be on flight orders and be a designated crewmember of the aircraft. Orders assigning the individual to a TAD status must assign the individual as a designated crewmember.

2. ADMINISTRATIVE INSTRUCTIONS. Citations for awards of the Strike/Flight Air Medal will be issued by the Commanding General, First Marine Aircraft Wing to an individual during his tour in Vietnam. Colonels and General Officers recommendations for award of the Air Medal will be forwarded to the Secretary of the Navy via the appropriate administrative chain of command.

a. The procedures outlined below apply to awards of the Strike/Flight Air Medal to lieutenant colonels and personnel of lesser rank:

(1) An original and one copy of the Certification of Eligibility (Figure 9, Section VII) for the FIRST award only will be

submitted to the Commanding General upon accrual of the initial twenty (20) points by an individual.

(2) An original and one copy of the Certification of Eligibility (Figure 9, Section VII) for the SECOND and/or SUBSEQUENT awards will be submitted to the Commanding General only upon the following occasions:

(a) When it is known that an individual will not participate in further strikes/flights prior to his scheduled rotation.

(b) When it becomes obvious that sufficient points will not be accrued for an additional award during the current tour.

(c) When a lieutenant Colonel is promoted to colonel.

(d) When an individual is killed in action or reported as missing in action.

(3) Submission of the Certification of Eligibility is the responsibility of the commander of the unit to which the individual is administratively attached. In those cases where the individual is attached to a unit which has no aircraft inventory, or he performs aerial flight with a unit other than to which attached, it is the responsibility of the unit with whom flight is performed to maintain a resume of the strikes/flights (Figure 10, Section VII). The resume (certified to be true) will be forwarded on the appropriate occasion to the individual's unit as substantiation for the Certification of Eligibility.

b. The below procedures apply to awards of the Strike/Flight Air Medal for colonels and General Officers:

(1) Recommendations will be prepared on form NAVPERS 1650/6 and submitted in the format shown in Figure 11, Section VII. The resume, in the format of Figure 10, Section VII, will be attached to each award requested. These awards are approved only by the Secretary of the Navy.

(2) The responsible administrative unit will prepare the recommendation in original and six copies and forward it to the Commanding General for signature.

(3) The required resume will be certified to be true. Where the provisions above apply, the administrative unit preparing the recommendation will compose the resume from the recommendations submitted by the unit(s) with which the flights were performed.

(4) It is imperative that accurate record keeping practices be employed to ensure proper recognition of personnel earning awards of the Strike/Flight Air Medal. In this regard, the original resume for strikes/flights will be forwarded with the individual's service record upon reassignment. A resume for each award certified on the Certification of Eligibility will be maintained on file in the unit certifying the eligibility.

(5) The first award of the Strike/Flight Air Medal will be forwarded to the individual via the appropriate battalion commander for presentation. The final award may be obtained informally from this Headquarters by the individual upon presentation of the final Certification of Eligibility, prior to his departure from the Republic of Vietnam. Otherwise, the final award will be forwarded to the individual's new command for presentation upon reporting for duty.

COMBAT ACTION RIBBON

1. The Commanding General considers the First Military Police Battalion, Third Military Police Battalion and the Provisional Rifle Company, Camp Books to be infantry units. Recommendations will be submitted to the Commanding General, Force Logistic Command (Attn: Adjutant) in roster form at the end of each month. Commanding Officers will certify eligibility on a cover letter.
2. All other Force Logistic Command units are considered to be in combat service support. Requests will be submitted on an Administrative Action Form on an individual basis. Administrative Action Forms will be addressed to the Commandant of the Marine Corps (Code DL) via the company, battalion and the Commanding General, Force Logistic Command (Attn: Adjutant). The endorsements of both the company and the battalion will contain a positive recommendation. If eligibility cannot be certified by either the company or battalion, do not forward the Administrative Action Form to this Headquarters, since the commanding officers certification is required. The basic request must contain the date or dates of action, place of action and a brief summary of action.

SECTION III

301. UNIT AWARDS. Unit awards are generally recommended for battalion or larger units; however, they may be recommended for separate companies, units or detachments. Recommendations for battalions and detachments will be prepared at the battalion level and submitted to the Commanding General for consideration. All unit recommendations will contain the additional information required by CMC message 301348Z Apr69.

SPECIAL REQUIREMENTS AND LIMITATIONS FOR RECOMMENDATIONS

1. PRESIDENTIAL UNIT CITATION. This award is on the same level as the Navy Cross. It should be recommended for a unit only when it has clearly distinguished itself by action(s) of a character comparable to that which would warrant the award of the Navy Cross to an individual. The performance of duty in carrying out a mission under the ordinary hazards of war, or participation in extended periods of combat duty or a large number of combat missions does not, in itself, justify a recommendation for this award, which is designed to recognize specific acts of heroism on the part of the unit acting as a team.
 2. NAVY UNIT COMMENDATION. This award is on the same level as the Silver Star Medal and the Legion of Merit. It should be recommended for a unit only when it has clearly distinguished itself by action(s) of a character comparable to that which would warrant award of the Silver Star Medal or the Legion of Merit to an individual. Normal performance of duty or a large number of combat missions does not, in itself, justify recommendation for this award.
 3. MERITORIOUS UNIT COMMENDATION. This award is on the same level as the Bronze Star Medal. It should be recommended for a unit when it has distinguished itself under combat or noncombat conditions, by either valourous or meritorious achievement which renders the unit outstanding compared to other units performing similar service, but not sufficient to justify the award of the Navy Unit Commendation.
303. CAMPAIGN AND SERVICE MEDALS. These awards will be made in accordance with the criteria and procedures in SECNAVINST P1650.1, Marine Corps orders and bulletins in the 1650 series and such other directives and instructions as may be published by CMC, CG, FMFPac or this Headquarters. The instructions in this section will be limited to campaign and service medals applicable to the current period of operations only.

ARMED FORCES EXPEDITIONARY MEDAL

1. GENERAL. Members of the Armed Forces participating in Vietnam operation from 1 July 1958 to 3 July 1965 inclusive, may elect issue of the Armed Forces Expeditionary Medal for their service in lieu of the Vietnam Service Medal described in paragraph 305, provided one of the following criteria was met:

- a. Served not less than 30 consecutive days in the area of operations.
- b. Engaged in direct support of the operations for 30 consecutive days or 60 nonconsecutive days, provided such support involved entering the area of operations.
- c. Served for the full period when an operation was of less than 30 days duration.
- d. Engaged in actual combat or duty which was as equally hazardous as combat duty during an operation against armed opposition, regardless of time spent in the area.
- e. Participated as a regularly assigned crew member of an aircraft flying into, out of, within or over the area in support of the military operation.
- f. Be recommended, or attached to a unit recommended by the Chief of Naval Operations or the commander of a unified or specified command for award of the medal, although the criteria above may not have been fulfilled.

2. ADMINISTRATIVE INSTRUCTIONS. It is emphasized only one award may be issued for service in Vietnam. Eligible personnel who elect the Armed Forces Expeditionary Medal in lieu of the Vietnam Service Medal will sign a statement on NAVMC(11)-PD of their individual service record as follows:

"I elect award of the Armed Forces Expeditionary Medal in lieu of the Vietnam Service Medal for service in Vietnam from _____ to _____."

(Signature)

On receipt of the above statement, the commanding officer will cause an appropriate entry to be placed under the awards section of NAVMC 118(9)-PD of the individual's service record as follows:

Description:	AFEXPMDL
Date Approved:	The first date one of the eligibility requirements listed in paragraph 304.1a was met.
Approved by:	Battalion Commanding Officer
Signature:	Verifying signature as prescribed in MCO P1070.8 par 4001.4h.

305. VIETNAM SERVICE MEDAL

1. GENERAL. Members of the Armed Forces serving at anytime in Vietnam, its contiguous waters, or air space thereover, between 4 July 1965 and a terminal date to be announced (except as noted in paragraph 304) are eligible for this award, provided one of the following criteria is met:

a. SHORE DUTY. Be attached to or regularly serving with, for one or more days, an organization participating in a directly supporting military operation.

b. SEA DUTY. Be attached to or regularly serving for one or more days aboard a naval vessel directly supporting military operations.

c. AIR DUTY. Actual participation as a crew member in one or more aerial flights into air space above Vietnam and contiguous waters directly in support of military operations.

d. TEMPORARY DUTY. Have served for thirty consecutive days or sixty nonconsecutive days in Vietnam or contiguous waters except that the time limit may be waived for personnel participating in actual combat operations.

2. CAMPAIGN PERIODS. A bronze star, 3/16" in diameter, is authorized to be worn on the suspension ribbon and ribbon bar of the Vietnam Service Medal for participation in the following campaigns:

15Mar62 - 7Mar65	Vietnam Advisory Campaign	
8Mar65 - 24Dec65	Vietnam Defense Campaign
25Dec65 - 30Jun66	Vietnamese Counter-Offensive Campaign	
1Jul66 - 31May67	Vietnamese Counter-Offensive Campaign PHASE II	
1Jun67 - 29Jan68	Vietnamese Counter-Offensive Campaign PHASE III	
30Jan68 - 1Apr68	Tet Counter-Offensive	
2Apr68 - 30Jun68	Vietnamese Counter-Offensive Campaign PHASE IV	
1Jul68 - 1Nov68	Vietnamese Counter-Offensive Campaign PHASE V	
2Nov68 - (To a date to be announced)	(No name established)

3. ADMINISTRATIVE INSTRUCTIONS. Commanding Officers will determine individual eligibility and place an appropriate entry under the awards section of NAVMC 118(9)-PD as follows:

Description:	VSM w/1* (* as appropriate)
Date approved:	The first date one of the eligibility requirements listed in paragraph 303 was met.
Approved by:	Battalion Commanding Officer
Signature:	Verifying signature as prescribed in MCO P1070.8 par 4001.4h.

306. REPUBLIC OF VIETNAM CAMPAIGN MEDAL

1. GENERAL. Members of the Armed Forces participating in the Vietnam operation from 1 March 1961 to a future date to be announced are eligible for this award, provided one of the following criteria is met:

- a. Wounded or injured in hostile action.
- b. Captured by the opposing force during action or in line of duty, but later rescued or released.
- c. Killed in action or in line of duty.

d. During the period 1 March 1961 to a date to be announced, have served 6 months in South Vietnam or 6 months outside the geographical limits of South Vietnam; but have contributed direct combat support to the Republic of Vietnam Armed Forces during such period. The 6 months required need not be consecutive. For personnel serving outside the geographical limits of South Vietnam, the 6 months requirement will be considered fulfilled if such personnel earn the Armed Forces Expeditionary Medal/Vietnam Service Medal and serve in the eligibility area for these two awards during each of the 6 months. A distinguishing device (1960-) will be worn on the suspension ribbon of the medal and on the ribbon bar.

2. ADMINISTRATIVE INSTRUCTIONS. Commanding Officers will determine individual eligibility from available records and will place an appropriate entry under the awards section of NAVMC 118(9)-PD as follows:

.....	Description:	RVNMC w/Device (1960-)
.....	Date Approved:	The first date one of the eligibility requirements listed in paragraph 306 was met.
.....	Approved by:	Battalion Commanding Officer
.....	Signature:	Verifying signature as prescribed in MCO P1070.8 par 4001.4h.

307. CERTIFYING LETTERS. Commanding Officers will address official letters to officer personnel as soon as practical on or after the first date an officer becomes eligible for the Vietnam Service Medal and the Republic of Vietnam Campaign Medal, certifying his eligibility for the award, authorizing the wearing of the ribbon bar and indicating the date of issuance. Suggested letter formats are shown in Figures 12 and 13, Section VII. Copies of letters issued will be forwarded to the Commandant of the Marine Corps (Code DGH) for filing in the officer's records.

SECTION IV

401. FOREIGN AWARDS1. GENERAL

a. SECNAVINST 1650.23 disseminates the information that under the provisions of Public Law 89-257 and SECNAVINST 01650.1, certain members of the Armed Forces of the United States may accept and wear individual personal decorations awarded by certain foreign nations for services in Vietnam.

b. Personnel of the Force Logistic Command may accept, retain and wear only those decorations for service in Vietnam which are awarded to members of the conferring governments. The awards which are conferred by the Republic of Vietnam upon members of their own Armed Forces are as follows: National Order Medal, Army Distinguished Service Medal, Air Force Distinguished Service Medal, Navy Distinguished Service Medal, Military Merit Medal, Army Medal for Meritorious Service, Navy Medal for Meritorious Service, Air Force Medal for Meritorious Service, Special Service Medal, Gallantry Cross, Air Gallantry Medal, Navy Gallantry Medal, Hazardous Service Medal, Life Saving Medal, Armed Forces Honor Medal, Staff Service Medal, Training Service Medal, Technical Service Medal, Civil Service Medal, Air Force North Expeditionary Medal, Medal of Sacrifice, Kim Khanh Medal and Chuong My Medal.

c. The Government of Vietnam awards posthumous decorations to all U. S. Military personnel who die or are killed in action in support of the objectives of the Government of the Republic of Vietnam.

2. POLICY

a. Foreign awards will not be solicited nor will recommendations be submitted for awards to individuals or units.

b. On occasion, normally after noteworthy combined U. S./Vietnamese operations, U. S. Commands are allocated quotas for Vietnamese awards by the Republic of Vietnam Armed Forces command. Upon receipt of a quota, this Headquarters will request nominations from participating units and screen and forward them to the unit from which the quota was received.

c. In the event a member of this Command receives a foreign award without prior knowledge of this Headquarters, the award will be forwarded to this Headquarters for review for authorization for acceptance, retention and wear by the recipient.

3. PRESENTATION. Medals are not provided unless an awards ceremony is scheduled by Vietnamese authorities and the medal actually presented is provided. Procurement of the medal, when required is a matter of individual responsibility. Approved ribbon bars and medals are available and may be purchased from U. S. sources. Presentation of Vietnamese awards forwarded by this Headquarters should be handled informally.

SECTION V

501. INDIVIDUAL AWARD RECOMMENDATIONS FOR OTHER U. S. ARMED FORCES

1. Awards for members of other U. S. Armed Forces will be prepared in the format outlined in Section II, except that the recommendation will be routed through the appropriate chain of command for that Armed Force in addition to normal channels.

SECTION VI

601. PRECEDENCE OF MILITARY AWARDS

1. Due to interest shown and the number of queries received by the Awards Officer relating to the precedence of awards, this compilation of data from the Navy and Marine Corps Awards Manual and numerous other official publications has been prepared to assist personnel in establishing the proper precedence of awards. The precedence of military decorations, medals, ribbons, and badges authorized for personnel of the Navy and Marine Corps is as follows:

a. MILITARY DECORATIONS (PERSONAL)

Medal of Honor
 Navy Cross
 Distinguished Service Medal
 Silver Star Medal
 Legion of Merit
 Distinguished Flying Cross
 Navy and Marine Corps Medal
 Bronze Star Medal
 Meritorious Service Medal
 Air Medal
 Joint Service Commendation Medal
 Navy Commendation Medal
 Navy Achievement Medal
 Purple Heart Medal
 Combat Action Ribbon

WORN IN ORDER OF PRECEDENCE AS SHOWN

b. UNIT AWARDS

Presidential Unit Citation
 Navy Unit Commendation
 Meritorious Unit Commendation

WORN IN ORDER OF PRECEDENCE AS SHOWN,
 IMMEDIATELY AFTER MILITARY DECORATIONS

c. NON-MILITARY DECORATIONS

Gold Life Saving Medal
 Silver Life Saving Medal
 National Security Medal
 National Aeronautics and Space
 Administration Distinguished
 Service Medal
 Presidential Medal of Freedom

WORN IN ORDER EARNED. WHEN MORE THAN
 ONE DECORATION HAS BEEN ESTABLISHED BY
 THE SAME AGENCY, PRECEDENCE IS AS
 ESTABLISHED BY THAT AGENCY

d. CAMPAIGN AND SERVICE AWARDS

Good Conduct Medal
 Naval Reserve Medal
 Naval Reserve Meritorious Service Medal

Organized Marine Corps Reserve Medal
 Byrd Antarctic Expedition Medal (1928-30)
 Second Byrd Antarctic Expedition Medal (1933-35)
 U. S. Antarctic Expedition Medal (1939-41)
 Expeditionary Medals (Navy & Marine Corps)*
 Victory Medal (World War I)*
 Haitian Campaign Medal (1919-20)*
 Second Nicaraguan Campaign Medal*
 American Campaign Medal*
 European-African-Middle Eastern Campaign Medal*
 Asiatic-Pacific Campaign Medal*
 Victory Medal (World War II)*
 Medal for Humane Action*
 Navy Occupation Service Medal*
 National Defense Service Medal*
 Korean Service Medal*
 Antarctic Service Medal*
 Armed Forces Expeditionary Medal*
 Vietnam Service Medal*
 Armed Forces Reserve Medal
 Marine Corps Reserve Ribbon

(All foreign decorations are to be worn following the above U. S. awards and preceding the awards listed below)

United Nations Service Medal
 United Nations Medal
 Philippine Defense Ribbon
 Philippine Liberation Ribbon
 Philippine Independence Ribbon
 Philippine Presidential Unit Citation
 Vietnam Presidential Unit Citation (Aug-Sep 1954)
 Republic of Vietnam Campaign Medal
 Marksmanship Awards

NOTES

1. Awards indicated by an asterisk (*) have no precedence as such among themselves, but are chronologically shown in the foregoing list according to the date of their establishment. They are worn by the individual in the order in which they were earned.

2. Awards comparable to the above which are issued to Navy and Marine Corps personnel by the other armed services and the U. S. Coast Guard, which are not included in the foregoing list, shall be worn in the order specified by the respective service, except that in all cases of relative priority, Navy and Marine Corps awards shall take precedence.

SECTION VII

FROM: ORIGINATOR
TO: CG, FORLOGCOMD
VIA: APPROPRIATE INTERMEDIATE COMMANDER(S)

UNCLASSIFIED EFTO //NO1650//

RECOMMENDATION FOR INDIVIDUAL AWARD

A. FMFPACO P1650.1_

1. REF A REFERS.

A. FULL NAME, RANK, SERVICE NUMBER, COMPONENT.

B. COMMAND TO WHICH ATTACHED AND SERVICE WITH. (RUC)

C. RECOMMENDED AWARD INCLUDING COMBAT DISTINGUISHING DEVICE, IF APPLICABLE.

D. NARRATIVE BASIS FOR AWARD WITH SPECIFIC AND SUFFICIENT FACTS, INCLUDING DATES, TO JUSTIFY THE AWARD RECOMMENDED.

E. PREVIOUS PERSONAL DECORATIONS.

F. ESTIMATED DATE OF DETACHMENT.

F. OTHER INFORMATION AS DEEMED NECESSARY. (INDICATE WHERE HOSPITALIZED IF A "SERIOUSLY WOUNDED" RECOMMENDATION)

(SIGNATURE AND TITLE OF ORIGINATOR)

DATE

1ST END

FROM:
TO:

1. FWD REC (APPROVAL/DISAPPROVAL) AND/OR COMMENTS.

(SIGNATURE OF INTERMEDIATE COMMANDER)

Figure 1. Format of Message for Award Recommendations.

CHAIN OF COMMAND FOR AWARD RECOMMENDATIONS

1. INDIVIDUAL: The chain of command shown below is based on the First Endorsement of NAVPERS 1650/6 being executed by the battalion commander.

a. MEDAL OF HONOR

From: (Battalion Commander)
To: Secretary of the Navy (Navy Department Board of Decorations and Medals)
Via: (1) CG, FORLOGCOMD
(2) CG, III MAF
(3) COMUSMACV
(4) CG, FMFPAC
(5) CINCPACFLT (FF1-1)
(6) CINCPAC
(7) CMC (Code DL)
(8) CNO (OP-09B2E)

b. NAVY CROSS

From: (Battalion Commander)
To: Secretary of the Navy (Navy Department etc.,)
Via: (1) CG, FORLOGCOMD
(2) CG, FMFPAC
(3) CINCPACFLT (FF1-1)
(4) CMC (Code DL)
(5) CNO (OP-09B2E)

c. NAVY AND MARINE CORPS MEDAL

From: (Battalion Commander)
To: Commander in Chief, U. S. Pacific Fleet (FF1-1)
Via: (1) CG, FORLOGCOMD
(2) CG, FMFPAC

d. ALL OTHER AWARDS

From: (Battalion Commander)
To: Commanding General, Fleet Marine Force, Pacific
Via: Commanding General, Force Logistic Command

2. UNIT AWARDS: The chain of command shown below is based on a recommendation for a battalion. Battalion recommendations are prepared for the Commanding General's signature and the difference in via addressees must be changed accordingly. (These awards may not be submitted on NAVPERS 1650/6).

Figure 2. Format for Chain of Command for Award Recommendations.

a. PRESIDENTIAL AND NAVY UNIT COMMENDATIONS

From: (Battalion Commander)
To: Secretary of the Navy (Navy Department etc.,)
Via: (1) CG, FORLOGCOMD
(2) CG, III MAF
(3) COMUSMACV
(4) CG, FMFPAC
(5) CINCPACFLT (FF1-1)
(6) CINCPAC
(7) CMC (Code DL)
(8) CNO (OP-09B2E)

b. MERITORIOUS UNIT COMMENDATION: Addressed to the Commandant of the Marine Corps (Code DL). Via addressees, less Commander in Chief, U. S. Pacific are the same as for the PUC and NUC.

Figure 2. Format for Chain of Command for Award Recommendations -- Continued.

Full Name:

Rank:

Date of Rank:

Service Number:

Branch of Service:

Present Position:

Equivalent U. S. Military Position:

Civilian Education:

Military Education:

Decorations/Awards:

Military Assignments:

Date of Birth:

Place of Birth:

Wife's Name (parents if unmarried):

Wife's Address (parents if unmarried):

Children (if applicable):

Figure 3. Format for a Biographical Sketch.

PERSONAL AWARD RECOMMENDATION
NAVPERS 1650/6 (Rev. 4-69) S/N-0106-081-0601

SER:
DATE: 21 Oct 1969

INSTRUCTIONS

Originating command fill in all information available. Fleet Commanders in Chief. If not in the operating force, forward via the administrative chain of command. If in the operating forces, forward to approving authority with copies to intermediate echelons as directed by

1. SERVICE NO. 242 83 67	1A. SOCIAL SECURITY NO. Removed by VNCA	11. DESIG/NEC/MOS/SPEC 0111	12. EXP. OF ACTIVE DUTY 3 December 1969
2. NAME (Last, first and middle) ARMSTRONG, Jeffery Ben		13. EST. DETACHMENT DATE 20 November 1969	
3. COMPONENT (USN, USNR, USMC, USMCR, etc.) USMC		14. NEW DUTY STATION MCAS, El Toro, Calif.	
4. GRADE/RATE Sergeant	15. UNIT AT TIME OF ACTION/SERVICE H&SCo, H&SBn, 1stFSR/FLC		15A. DUTY ASSIGNMENT Chief Clerk Adjutant Section
5. BUIC/RUC (During Act/Service) 28302	16. PREVIOUS PERSONAL AWARDS None		
6. RECOMMENDED AWARD Navy Achievement Medal	16A. COMBAT "V" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
7. <input type="checkbox"/> HEROIC <input checked="" type="checkbox"/> MERITORIOUS <input type="checkbox"/> HEROIC POSTHUMOUS <input type="checkbox"/> MERITORIOUS POSTHUMOUS <input type="checkbox"/> MIA		17. PERSONAL AWARDS RECOMMENDED - NOT YET APPROVED None	
8. NUMBER OF AWARD OF THIS MEDAL None		18. OTHER PERSONNEL BEING RECOMMENDED FOR SAME ACTION None	
9. ACTION DATE/MERITORIOUS PERIOD 18 July - 20 November 1969			
10. AREA OF ACTION/SERVICE Camp BOOKS, RVN			
19. I certify that the facts contained in the summary of action are <input checked="" type="checkbox"/> known to me <input type="checkbox"/> a matter of record.			
NAME, GRADE, TITLE OF ORIGINATOR A. B. CEE, Adjutant Force Logistic Command		SIGNATURE	
20. FROM: Adjutant, Force Logistic Command Fleet Marine Force, Pacific		21. TO: (Awarding Authority) Commanding General Fleet Marine Force, Pacific	
22. FORWARDING ENDORSEMENTS BY VIA ADDRESSEE(S): ATTACH ADDITIONAL SHEETS ONLY AS NECESSARY.			

VIA	COMMAND (To be completed by originator)	RECOMMENDED AWARD	COMBAT "V"	SIGNATURE, GRADE
1	Commanding General Force Logistic Command Fleet Marine Force, Pacific	Navy Achievement Medal	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	I. M. LEADER, BGEN
2			<input type="checkbox"/> YES <input type="checkbox"/> NO	
3			<input type="checkbox"/> YES <input type="checkbox"/> NO	
4			<input type="checkbox"/> YES <input type="checkbox"/> NO	

23. TO BE COMPLETED BY AWARDING AUTHORITY:	
DISPOSITION OF BASIC RECOMMENDATION	EXTRAORDINARY HEROISM RECOMMENDED
COMBAT "V" <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO SIGNATURE, GRADE, TITLE

INFO COPIES TO:

Figure 4. Format of Meritorious Award Recommendation.

7-7
TAB 1 of ENCL

Attach draft of proposed citation. see SECNAVINST 105

For outstanding achievement in the superior performance of his duties as Chief Clerk, Headquarters, Force Logistic Command during the period 18 July 1969 to 20 November 1969, in connection with operations against communist aggression in the Republic of Vietnam.

Throughout this period Sergeant ARMSTRONG performed his duties in an exemplary manner demonstrating exceptional professional competence, administrative skill and resourcefulness. Sergeant ARMSTRONG's duties required the processing of all R&R quotas for the Force Logistic Command, processing of correspondence and official mail addressed to the Commanding General, checking and correcting all orders and bulletins published by the Force Logistic Command, and additional duties as a Force Logistic Command Administrative Inspector for correspondence files and publications. He worked tirelessly and with meticulous attention to detail and required a minimum of supervision in the performance of his duties. He readily accepted the long hours of tedious work and cheerfully completed the tasks assigned him, despite adverse working conditions, which earned him the admiration and respect of all who observed him. Sergeant ARMSTRONG constantly distinguished himself by his high level of efficiency and his exceptional technical ability in administrative techniques. Sergeant ARMSTRONG acquired and demonstrated a broad knowledge of the many facets of administration that is seldom witnessed. On numerous occasions Sergeant ARMSTRONG was praised by high ranking officers for his knowledge of administration and professional leadership qualities.

By his exemplary professionalism, inspiring leadership, personal courage and selfless devotion to duty, Sergeant ARMSTRONG rendered distinguished service to his country and upheld the highest traditions of the Marine Corps and the U. S. Naval Service.

During the conduct of the Commanding General's Inspections of various units, Sergeant ARMSTRONG traveled through unsecured and hostile territories; therefore the Combat Distinguishing Device is recommended.

m: SECNAV (NDBDM)

CHNAVPER (PERS G-25) CMC (CODE DL)

Reviewed and recorded. Forwarded for appropriate ac

Extraordinary heroism recommended ☐ yes ☐ no.

Signature)

(UNIT HEADING)

I.D. Symbols
File
Date

From: Commanding Officer
To: Commanding Officer, Headquarters and Service Company
Subj: Letter of Continuity, case of Sergeant Meritorious S. ANYONE,
123 45 67, USMC

Ref: (a) FLCO

1. It is recommended that Sergeant ANYONE be considered for an appropriate end of tour award upon completion of his tour in the Republic of Vietnam.
2. Sergeant ANYONE served as an administrative man in the Battalion office from 11 November 1968 until 15 May 1969. His responsibilities included making appropriate entries in the unit diary. In addition, Sergeant ANYONE was instrumental in accomplishing numerous other administrative tasks in the Battalion office. He was very conscientious and a hard working young Marine who devoted many normally "off-duty" hours in keeping service records current and accurate. Due to his meticulous attention to duty he also reduced the unit diary error rate to an average of 0.3% during his tour. On three separate occasions he had perfect unit diary reporting for the month. Sergeant ANYONE also performed duties as a squad leader of a reactionary platoon during his tour. Although these duties required him to spend many nights in a bunker with his troops, he still managed to keep abreast of his administrative duties.
3. Sergeant ANYONE requested reassignment so that he could remain in Vietnam with this Battalion rather than deploy to Japan. His services will be sorely missed.

I. M. COMMANDER

Figure 5. Format of Letter of Continuity.

(UNIT HEADING)

I. D. Symbol
File
Date

From: Commanding Officer
To: Commanding General, Force Logistic Command
Via: Commanding Officer, Headquarters and Service Battalion
Subj: Certificate of Commendation; recommendation for; case of Lance Corporal
Billy L. EXAMPLE, 123 45 67, USMC

(a) FLCO

(1) Proposed Citation

1. In accordance with the provisions of reference (a), it is recommended that Lance Corporal EXAMPLE, attached to and serving with Headquarters and Service Company, Headquarters and Service Battalion, be awarded a Certificate of Commendation for meritorious Achievement as set forth in enclosure (1).
2. This paragraph will be used to set forth the basis for the award and will contain specific and sufficient facts to justify the Commendation. The proposed citation, enclosure (1) will be based on the facts contained in this paragraph.
3. The facts contained in paragraph 2 above, are personally known to me.
4. Lance Corporal EXAMPLE has not been recommended for a personal decoration for the same performance of duty.
5. Lance Corporal EXAMPLE is scheduled for rotation during January 1971. (If known, include command to which being transferred or indicate that it is desired to present the Certification of Commendation prior to his departure. In the latter case, a minimum of fifteen days must be allowed for processing and return).

JOE H. COMMANDER

Figure 6. Format for Certificate of Commendation.

HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO San Francisco 96602

I. D. Symbol
File
Date

From: Commanding General
To: Lance Corporal John Paul JONES 123 45 67/0141, USMC
Via: Commanding Officer, Headquarters and Service Battalion

Subj: Letter of Appreciation

Ref: (a) MEO 1650.19

1. (This and successive paragraphs will contain the body of the letter which should be written in the same manner as the summary of action in an award recommendation or a proposed citation for a Certificate of Commendation.)
2. In accordance with reference (a), your commanding officer is directed to make an appropriate entry in your Service Record Book/Officer Qualification Record and to forward a copy of this letter to the Commandant of the Marine Corps (Code DGH).

Figure 7. Format for Letter of Appreciation.

(UNIT HEADING)

I. D. Symbol
File
Date

From: Commanding Officer
To: Commanding General, Force Logistic Command
Subj: Purple Heart Medal; certification of entitlement to
Ref: (a) FLCO

1. In accordance with the provisions of reference (a), I hereby certify that the individual(s) listed hereon was/were wounded as the result of enemy action/opposing armed forces on the date(s) indicated and that the wound(s) in each case required treatment by a medical officer, and that an entry has been made in the individual's health record.

<u>NAME/RANK/SERV NO/COMP</u>	<u>DATE OF WOUND</u>	<u>*PREVIOUSLY AWARDED PURPLE HEART ON</u>
-------------------------------	----------------------	--

2. The individual(s) listed above is/are entitled to the award of the Purple Heart Medal in accordance with reference (a). Entitlement for the wound(s) indicated has/have not been previously certified.

SIGNATURE

*Show date of any previous award as indicated by personnel records.

Figure 8. Format for Purple Heart Medal Certification.

7-15

TAB U 01 ENCL

(UNIT HEADING)

I. D. Symbol
File
Date

From: Commanding Officer
To: Commanding General, Force Logistic Command
Via: Commanding Officer, Headquarters and Service Battalion

Certification of Eligibility for Strike/Flight Air Medal Award(s)

- (a) SECNAVINST P1650.1_
- (b) FMFPAGO P1650.1_
- (c) FLC0 _____

1. In accordance with the provisions of references (a), (b) and (c), it is certified that the individual identified in paragraph 3 below is eligible for *the FIRST or _____ thru _____ numerical award of the Strike/Flight Air Medal based on a total of _____ Strike/Flight points accrued during the period _____ to _____ for performance in aerial flight. None of the preceding points have been used as the basis for another award.

2. I further certify that _____ is a designated _____ and has been assigned to duty involving flying by means of flight orders placing him in a flying status in accordance with paragraph 4015 MARCORPERSMAN/Article A-4304 BUPERSMANUAL. A resume of Strikes/Flights in this case are on file in this unit.

3. 1-9/Svc.no. 10-26/Last, First, Middle name 27/Comp 28-29/Rk 30-36/RUC

Command to which transferred and date: _____

AWARD NUMBER ACCRUAL DATES AREA

(2nd - 15th) 230169-151069 #

* - Strikeout inappropriate wordage depending on whether 1st award or second and subsequent for final award

% - Strikeout inappropriate authority depending on whether award for USMC

- Indicate NV or SV. Where points are earned in both areas for an award indicate area where majority of points were earned.

Figure 9. Format for Certification of Strike/Flight Air Medal.

Resume of Flights/Strikes in the case of _____
who has been assigned to duty involving flying by means of flight orders
placing him in a flying status in accordance with paragraph 4015 MARCORPERSMAN

MISSION #	DATE	LOCATION	COORDINATES	FLT CODE	FLT	STK	REMARKS
-----------	------	----------	-------------	----------	-----	-----	---------

1.

2.

3.

10.

11.

13.

14.

15.

16.

Certified to be a true copy of flights and strikes and to be credited toward
the award of the _____ Air Medal.

(NAME, RANK and TITLE)

Figure 10. Format for Resume of Flights/Strikes.

7-19

I 01

PERSONAL AWARD RECOMMENDATION
NAVPERS 1650/6 (Rev. 4-69) S/N-0106-081-060

SER:
DATE:

INSTRUCTIONS

Originating command fill in all information available. Fleet Commanders in Chief. If not in the operating force, forward via the administrative chain of command. If in the operating forces, forward to approving authority with copies to intermediate echelons as directed by

1. SERVICE NO. 001 23 45	1A. SOCIAL SECURITY NO. 000-00-0000	DESIG/NEC/MOS/SPEC 9907	12. EXP. OF ACTIVE DUTY Indefinite
2. NAME (Last, first and middle) MARINE, Full Colonel		13. EST. DETACHMENT DATE 1 June 1970	
3. COMPONENT (USN, USNR, USMC, USMCR, etc.) USMC		14. NEW DUTY STATION HQMC	
4. GRADE/RATE Colonel		15. UNIT AT TIME OF ACTION/SERVICE H&MS-00, MAG-00	15A. DUTY ASSIGNMENT CO, MAG-00
5. BUIC/RUC (During Act/Service) 01000		16. PREVIOUS PERSONAL AWARDS SS-May 1943 DFC w/2* - Mar 1942, May 1942, Jul 1943 BS - Jun 1943 AM w/2* - Jan 1942, Apr 1942, Feb 1943	
RECOMMENDED AWARD S/F AM (2&3)		17. PERSONAL AWARDS RECOMMENDED - NOT YET APPROVED None	
7. <input type="checkbox"/> HEROIC <input checked="" type="checkbox"/> MERITORIOUS <input type="checkbox"/> HEROIC POSTHUMOUS <input type="checkbox"/> MERITORIOUS POSTHUMOUS <input type="checkbox"/> MIA		18. OTHER PERSONNEL BEING RECOMMENDED FOR SAME ACTION None	
8. NUMBER OF AWARD OF THIS MEDAL Second and Third			
9. ACTION DATE/MERITORIOUS PERIOD 21 Mar - 29 May 1969			
10. AREA OF ACTION/SERVICE RVN			
19. I certify that the facts contained in the summary of action are <input checked="" type="checkbox"/> known to me <input type="checkbox"/> a matter of record.			
NAME, GRADE, TITLE OF ORIGINATOR I. M. COMMANDING, BGEN, CG, FLC		SIGNATURE	

20. FROM: Commanding General Force Logistic Command FPO San Francisco 96602		21. TO: (Awarding Authority) Secretary of the Navy	
22. FORWARDING ENDORSEMENTS BY VIA ADDRESSEE(S) ATTACH ADDITIONAL SHEETS ONLY AS NECESSARY.			
VIA	COMMAND (To be completed by originator)	RECOMMENDED AWARD	SIGNATURE, GRADE
1	Commanding General Fleet Marine Force, Pacific	<input type="checkbox"/> NO	
	Commander in Chief U. S. Pacific Fleet		
	Commandant of the Marine Corps (Code DL)	<input type="checkbox"/> NO	
4	Chief of Naval Operations (OP-09B2E)	<input type="checkbox"/> YES <input type="checkbox"/> NO	

23. TO BE COMPLETED BY AWARDING AUTHORITY:		COMBAT "V"		EXTRAORDINARY HEROISM RECOMMENDED		SIGNATURE, GRADE, TITLE		DATE	
DISPOSITION OF BASIC RECOMMENDATION		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO					

INFO COPIES TO:

NO. ENCLOSURES ATTACHED

Figure 11. Format of Award Recommendation for Colonels and above (Meritorious).

TAB 17-21
01 E1

SUMMARY OF ACTION: (Attach draft of proposed citation, see SECNAVINST 1650.1)

In accordance with the provisions of SECNAVINST 1650.1, it is recommended that Colonel MARINE be awarded the Bronze Numeral 3 in lieu of the second and third awards of the Strike/Flight Air Medal for meritorious achievement in Aerial Flight. This award is for direct participation in combat operations from 21 March 1969 to 29 May 1969 during which time Colonel MARINE flew Thirty-Six combat flights and Two combat strikes to compile a total of Forty points under the Strike/Flight system. Enclosures (1) and (2) are resumes of these combat strikes and flights.

I certify that Colonel MARINE is a designated Naval Aviator and has been assigned to duty involving flying by means of flight orders placing him in a flying status in accordance with paragraph 4015, Marine Corps Personnel Manual.

DATE:

From: SECNAV (NDBDM)

To: CHNAVPERS (PERS G-25) CMC (CODE DL)

Reviewed and recorded. Forwarded for appropriate action.

Extraordinary heroism recommended ☐ yes ☐ no.

(Signature)

Figure 11. Format of Award Recommendation for Colonels and Above (Meritorious)--
Continued.

(UNIT HEADING)

I. D. Symbol
File
Date

From: Commanding Officer
To:

Republic of Vietnam Campaign Medal with Device (1960-); award of

- (a) SECNAVINST 1650.26
- (b) MCO P1070.8, par 4012

1. In accordance with the instructions contained in reference (a), having met the criteria established therein, you are eligible for and are authorized to wear the Republic of Vietnam Campaign Medal with Device (1960-).
 2. You have been awarded the subject decoration by the Government of the Republic of Vietnam for your achievements in support of the Armed Forces of Vietnam in their struggle against communist aggression (Viet Cong and North Vietnamese Forces).
 3. The subject medal and quality-controlled ribbon are items of individual acquisition, which may be purchased from American sources.
 4. An appropriate entry has been made in your Officer Qualification Record in accordance with the provisions of reference (b).
- ...

I. M. COMMANDER

Copy to:
GMC (DGH) (USMC personnel)
BUPERS (Pers E221) (USN personnel)

Figure 12. Format of Awarding of Republic of Vietnam Campaign Medal.

7-23

TAB ✓

(UNIT HEADING)

I. D. Symbol
File
Date

From: Commanding Officer
To:

Subj: Vietnam Service Medal; award of

Ref: (a) SECNAVNOTE 1650 of 16 Jun 1967
(b) MCO P1070.8 par 4012

1. In accordance with reference (a) you are hereby awarded the Vietnam Service Medal by virtue of your eligibility for this medal under the requirements of Executive Order 11231 of 8 July 1965.
2. An appropriate entry has been made in your Officer Qualification Record in accordance with the provisions of reference (b).
3. () Medal issued on _____
() Medal not available for issue at this time.

A. B. CEE

Copy to:
CMC (DGH) (USMC personnel)
BUPERS (Pers E221) (USN personnel)

Figure 13. Format of Awarding of Vietnam Service Medal.

HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO San Francisco 96602

FLCBul 3590
54/VAS/rdb
13 APR 1970

FORCE LOGISTIC COMMAND BULLETIN 3590

From: Commanding General
To: Distribution List

Subj: Command Close Order Drill Competition

Ref: (a) FLCBul 3590 of 1 Mar 1970
(b) OPNAV Inst P34-03 of 1960 (LPM)

Encl: (1) Drill Competition Scoring/Elements
(2) Drill Site Diagram
(3) Sequence of Events
(4) Responsibilities

1. Purpose. To publish information and coordinating instructions for the conduct of the subject competition.

2. Background. Reference (a) promulgated initial information establishing the Command Close Order Drill Competition. The primary purpose of this competition is to provide the junior noncommissioned officer an opportunity to test his proficiency and increased confidence through the exercise of command, discipline, precision and automatic response to orders.

3. Information

a. The competition will be conducted at 1430 on 19 April 1970. In the event of inclement weather and/or operational necessity, the alternate date will be announced by separate correspondence.

b. The Commanding General will recognize the 1st, 2d and 3d place winners by presenting suitable awards to their parent organizations. The drill team leader of the 1st and 2d place winners will be presented personal awards in recognition of their achievement. Individual awards will be presented to each member of the 1st place team.

c. Each battalion/group will be represented by one drill team composed of a drill team leader, guidon bearer and three squads of 10 Marines each. Rank of the participants will be limited to private through sergeant conclusively.

13 APR 1970

d. The competition will consist of two drill phases to be referred to as Phase I and Phase II.

(1) Phase I will be a prescribed sequence of precision movements as outlined in enclosure (1) and conducted in accordance with reference (b). The drill to be conducted for this phase is more commonly referred to as LPM Drill. This performance will be limited to **eight minutes**.

(2) Phase II will also be a timed performance of free style or trick drill limited only by the imagination of the Drill Team Leader and the proficiency/ability of his team. The time limit for this phase will be five minutes.

e. The drill competition scoring and the prescribed sequence of drill elements/movements are outlined in enclosure (1).

f. Organizational Sergeant Majors will comprise the panel of six field judges. Judges will grade/evaluate all organizations except their own.

4. Coordinating Instructions

a. Location. The competition will be conducted at the Motor Transport Maintenance Company, Maintenance Battalion Float Lot in the Maintenance Battalion Area, Camp J. K. Books.

b. Formation. Organization of the competition site and designated team areas are depicted in enclosure (2).

c. Reviewing Officers. The Commanding General, Chief of Staff, General Staff and Organizational Commanders will comprise the Command Reviewing Officers.

d. Uniform and Equipment (Participants)

(1) Phase I

(a) Team Members. Camouflage or lightweight utilities, rolled sleeves, bloused trousers, utility covers and jungle boots. Weapons are not authorized nor will individual items of equipment be worn.

(b) Guidon Bearers. Same uniform as prescribed for team members with organizational guidon and pistol belt.

(c) Drill Team Leader. Same uniform as prescribed for team members with pistol belt.

(2) Phase II Drill. Uniform and equipment requirements are as directed for the Phase I Drill with the exception that carrying of individual weapons is optional. Teams selecting to carry weapons will wear an appropriate cartridge/pistol belt, jungle kit centered on the rear of the belt, one magazine pouch to be placed on the left side and one canteen with cover to be worn over the left hip. Weapons will be without magazines or safety blocks.

13 APR 1970

e. Assignments

- (1) Staff Cognizance: G-2 Training
- (2) Event Coordinator: Sergeant Major R. W. WARREN
- (3) Announcer: Captain V. A. SORIELLO

f. Sequence of Events. The competition will be conducted in accordance with enclosure (1) and applicable provisions of Chapter II of reference (b). Participating teams will assemble in areas indicated in enclosure (2) not later 1415 on the designated date and be prepared to commence the competition at 1430. All other details are prescribed in enclosure (3).

g. Briefing. The Command Training Officer and Event Coordinator will conduct a briefing of all specific particulars and ground rules for team leaders and judges at 1330 on 16 April 1970. The briefing will be held in the Command Logistics Operations Center Conference Room and will include a visit to the competition site. Organizational representatives are invited to attend.

h. Spectators. Commanding Officers are directed to encourage maximum participation consistent with normal security and operational commitments. Spectators will remain within the areas designated in enclosure (2).


5. Responsibilities

a. Organizational commanders are assigned responsibilities as set forth in enclosure (4).

b. The Command Staff are assigned responsibilities as set forth in enclosure (4).

6. Self-Cancellation. 31 May 1970

DISTRIBUTION: "A" and "B"


J. L. TOBIN
Chief of Staff

13 APR 1970

DRILL COMPETITION SCORING/ELEMENTS

1. General. In drill competition, mathematically accurate scoring is not possible. Scores are, in fact a matter of judgement. To obtain as accurate a judgement as possible, several judges will grade the elements/movements of the drill to arrive at an overall value. The grades will be added, with the highest aggregate score being declared the winner. Elements/movements will be graded on a scale of 0-10.

2. Instructions

a. Movements are judged on correctness and precision. Failure to do a movement or doing the movement incorrectly rates a zero. One man's failure to respond properly could reduce the overall score, but more properly should be cause for error in #19 (Individual Errors).

b. Individual errors should be noted, but the same individual cannot deprive the drill team of more than one (1) point. Example; if the same two individuals should make errors in every movement, the team would still receive eight (8) points in item #19. On the other hand, if only three errors are made throughout, but by three separate Marines, the team would receive seven (7) points in item #19. Individual errors will be limited to a maximum of 10.

c. A maximum score of 200 (perfect) can be attained during the Phase I Drill.

d. The free style or trick drill (Phase II) being much more vulnerable to subjective judgement is limited to a maximum of fifty (50) points, 10 points for each of the five elements.

e. Judges will be allowed to move freely within the prescribed competition site providing they do not obstruct or interfere with team movements.

f. Judges will receive separate score sheets for each organization prior to commencement of individual performances for both Phases I and II. Upon completion of each organizational performance, score sheets will be signed by each judge and delivered to the Event Coordinator who will in turn certify all scores and turn them in to the statisticians for computation.

g. An aggregate total of Phase I and II scores will determine the winner and order of placement.

Enclosure (1)

PHASE I	H&S	SUP	MAINT	1st	3rd	FLSG
	BN	BN	BN	BN	BN	"P"
1. Fall-In						
2. Dress Right Dress						
3. Count-Off						
4. Hand-Salute						
5. Right (or Left) Face						
6. Column (Right or Left)						
7. March to the Flank (Right or Left)						
8. To the Rear - March (2)						
9. March to the Oblique (Right or Left)						
10. In Place-Halt (Halt in the Oblique Position) Resume March						
11. Halt						
12. Column of Files						
13. Column of Two's						
14. Column of Three's						
15. Command Presence						
16. Correctness						
17. Overall Appearance						
18. Execution of Commands						
19. Individual Errors						
20. Enthusiasm						
NOTE: #15-18 (Team Leader Evaluation)						
TOTAIS						
Judges Signature						
Certification						
Enclosure (1)						

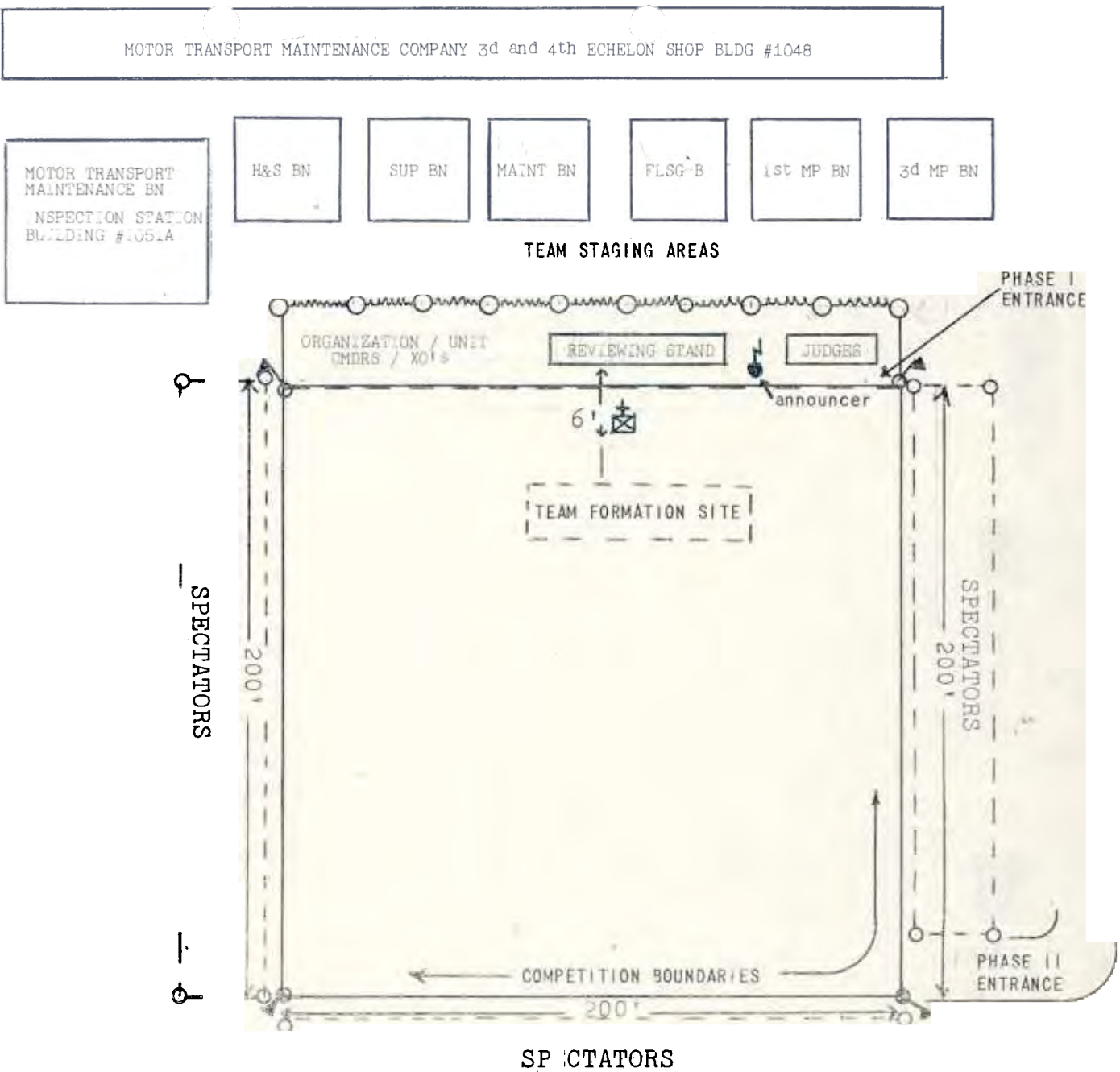
PHASE II	H&S	SUP	MAINT	1st	3rd	FLSG "B"
	BN	BN	BN	MP BN	MP BN	
1. Originality						
2. Precision						
3. Appearance						
4. Individual Errors						
5. Enthusiasm						
TOTALS						

Judge Signature

Certification



FILED
13



SEQUENCE OF EVENTS

1. General. The order of events and team competitions will be as follows:

1415 - Individual teams will assemble in staging areas designated in enclosure (2).

1430 - Arrival of Commanding General

Introductions and brief comments by announcer

Comments by the Commanding General

1440 - ~~Team~~ leaders will proceed to the judges area to draw for competitive positions (1 through 6). The Event Coordinator will conduct/supervise the drawing. Upon conclusion of the drawing and announcement of positions, team leaders will return to their respective areas. At this time the ~~Team Leader drawing position #1 will be allowed five minutes for~~ last minute preparations/instructions to his team.

1450 - Commence Competition. Upon notification by the announcer, the first team to compete will proceed to the team formation site located within the competition area (see enclosure (2)) and proceed with the prescribed elements/movements dictated for the Phase I Competition.

Teams will follow in the order drawn as called by the announcer. Team performing in excess of 30 seconds over the prescribed time limit will be notified by the announcer to terminate their performance and exit the competition area. Upon completion of respective Phase I performance teams will return to their staging areas.

Upon completion of Phase I Competition, Phase II will commence and be conducted in the same sequence outlined for Phase I. Teams upon notification by the announcer, may enter the competition site by formation/manner desired. Once again, teams exceeding the prescribed time limit by 30 seconds will be notified to terminate their performance and exit the competition area.

1620 - Final Computation of scores

Certification of scores Events Coordinator

1630 - Announcement of winners

Presentation of Awards by the Commanding General

Conclusion of Competition.

Enclosure (3)

RESPONSIBILITIES

1. General. Organizational Commanders will:
 - a. Provide personnel to compete in the competition.
 - b. Submit requests for transportation to the G-4 (MTO) not later than 1200 on 16 April 1970.
 - c. Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).
2. Specific Responsibilities
 - a. Organizational Commanders
 - (1) Commanding Officer, Headquarters and Service Battalion
 - (a) Provide transportation for teams and troop lifts as requested
 - (b) Provide an M127 Trailer suitably configured to be used as a reviewing stand with seating to **accommodate 16 officers**. See enclosure (2) for location.
 - (c) Provide security and traffic control at the competition site and routes of movement of the Commanding General party.
 - (d) Provide a suitable Public Address System.
 - (2) Commanding Officer, Supply Battalion
 - (a) Provide augmentation personnel for security and traffic control as requested by the Commanding Officer, Headquarters and Service Battalion.
 - (3) Commanding Officer, Maintenance Battalion
 - (a) Prepare the competition site and ensure sufficient clearance in designated areas.
 - (b) Make necessary arrangements to minimize noise level in the immediate area during the competition.
 - b. Command Staff
 - (1) Assistant Chief of Staff, G-1
 - (a) Provide suitable organizational and personal awards as specified in subparagraph 3b of the basic bulletin.
 - (b) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

13 APR 1970

(2) Assistant Chief of Staff, G-2

(a) Provide current intelligence and coordinate with the Camp Commander for security arrangements.

(b) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

(3) Assistant Chief of Staff, G-3

(a) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

(4) Assistant Chief of Staff, G-4

(a) Coordinate requests for motor transport support to transport teams and organization/unit spectators.

(b) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

(5) Assistant Chief of Staff, G-5

(a) Provide INC one-day hires as requested by the Maintenance Battalion Commander to accomplish proper police of the competition site on 20 April 1970.

(b) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

(6) Assistant Chief of Staff, Comptroller

(a) Be present for the competition and occupy a seat in the Reviewing Officers Stand as depicted in enclosure (2).

(7) Command Surgeon

(a) Provide corpsman and ambulances at the competition site.

(8) Command Training Officer

(a) Provide sufficient statisticians to compute all scores.

(9) Public Affairs Officer

(a) Provide for photographic coverage of the event.

Enclosure (4)

13 APR 1970

(10) Staff Secretary

(a) Coordinate the employment of commercial vehicle drivers for transporting the Commanding General and the General Staff to the Competition site and return.

(b) Supervise arrangements of reserved seating on the reviewing stand for the Commanding General, General Staff, organizational commanders and invited guests.

(11) Aide-de-Camp

(a) Provide refreshments for the reviewing officers

(b) Keep the Staff Secretary informed of changes in the attendance of reviewing officers.

(12) Command Sergeant Major

(a) Provide guidons with pikes, support bases and supervise the marking of the competition site as depicted in enclosure (2).

OFFICIAL FILE COPY



HEADQUARTERS
Force Logistic Command
West Marine Force Pacific
APO San Francisco 96602

FLCBul 4600
4/FEK/hjg
14 April 1970

FORCE LOGISTIC COMMAND BULLETIN 4600

From: Commanding General
To: Distribution List

Subj: Instruction for the Medical and Agricultural Treatment and Processing of Retrograde Materiel.

Encl: (1) COMUSMACV msg 280200Z AUG69

1. Purpose. To establish a comprehensive medical and agricultural treatment and processing procedure in Force Logistic Command for retrograde vehicles and materiel.

2. Action

a. It is imperative that the instructions contained in enclosure (1) be complied with prior to the turn-in of vehicles and materiel for retrograde shipment.

b. Action required will be performed by holding units and MC-114. When units are directed to turn-in vehicles or materiel to MC-114 Salvage Section, Supply Company, Supply Battalion for shipment, all medical and agricultural treatment criteria established in enclosure (1) will be completed prior to turn-in.

c. All medical and agricultural treatment criteria established in enclosure (1) must be completed prior to moving vehicles and materiel to the staging areas for U.S. Department of Agriculture/Public Health Service quarantine inspection. The staging areas do not have facilities for the cleaning or treatment of retrograde materiel. Rejected materiel will be returned to the responsible organization for further cleaning and/or treatment. This materiel will be denied entrance to the respective staging areas.

3. Self-Cancellation. 31 October 1970.

DISTRIBUTION: "A" "B" and "D"

J. L. Tobin
J. L. TOBIN
Chief of Staff

TAB L of ENCL (1)

14 APR 1970

280200ZAug69

FROM: COMUSMACV

TO: VMAC

UNCLAS 91/69

SUBJECT: Instructions for the Medical and Agricultural Treatment and Processing of Retrograde Materiel

1. This message outlines specific procedures for the treatment of retrograde and redeployed materiel leaving Vietnam. These procedures are designed to prevent the exportation of agricultural pests and disease of medical and agricultural importance from Vietnam and follow the guidance provided by the Joint Chiefs of Staff, the Armed Forces Pest Control Board, and the advisors of the US Public Health Service (US-PHS) and US Dept. of Agriculture-Plant Quarantine (USDA-PQ).
2. The procedures modify, expand, or clarify existing policies and procedures for the treatment of retrograde materiel.
3. The program for the Policy and Procedures for the Joint Quarantine Processing of Retrograde Materiel in Vietnam is still in the developmental phase and may require modifications. The only personnel authorized to modify these policies and procedures are the Program Supervisors listed below:
 - a. Advisors of the US Public Health Service and the US Department of Agriculture Plant Quarantine. These advisors may be contacted through the military supervisors listed in b thru d below.
 - b. Staff Entomologist, Office of the Command Surgeon, HQ MACV (Surgeon) APO 96222, Phone MACV (923)-4851-2043.
 - c. Entomology Consultant, Office of the Surgeon, HQ USARV (SU-PM) APO 96375, Phone Long Binh (926) 4825 or 2209 6579
 - d. Vector Control Officer, US Naval Support Da Nang, Navy PMU, FPO 96695, Phone: Da Nang (951) 2062-2209.
 - e. Other personnel designated by the advisors of the US PHS and USDA-PQ.
4. The basic principles of treatment and processing are as follows:
 - a. Pest of public health and agricultural importance can be exported from Vietnam on cargo and equipment retrograde and redeployed. These pests are carried in soil and mud, and on plant debris, in trash and litter, in wood crating and packing, on rats and other rodents, and in any place an insect can hide.

Enclosure (1)

14 APR 1970

b. To prevent the possible exportation of these pests from Vietnam and their introduction into the US and other areas, three basic procedures must be followed.

- (1) Thorough and complete cleaning of all equipment.
- (2) Use of insecticides to kill insect pests.
- (3) Use of rodenticides (rat poisons) to kill rodents.

c. The basic theory of rat and flea control (Plague control) in cargo and equipment is a three phase operation: 1, enclosing or trapping the rodent in an area free of food; 2, providing food in the form of a rodent bait block to kill the rodent; 3, treat the area with insecticides 2% Diazinon dust, or vapors pest strip to kill the fleas on the rat or when they leave the dead rat.

5. Procedures for the preparation of cargo and equipment for shipment out of Vietnam:

a. Cleaning and washing.

(1) Remove all plant matter (dead or living) from inside and under the vehicle or equipment.

(2) Remove loose clumps of soil before washing (including soil in rumers of conex boxes).

(3) Thoroughly wash down the vehicle or equipment with water under pressure to remove all soil and caked mud. (Recommend 30-35 gallons per minute at 100-500 pounds per square inch pressure with a terminal nozzle of 3/4" or a comparable substitute). Any other method of washing which will adequately remove caked mud and soil is acceptable.

(4) All highly impacted dirt (example: sand and peneprime in fender wells) which remains after thorough high pressure washing is passable. Large clump of soil covered with peneprime are not acceptable.

(5) The use of hammers and chisels to chip off highly impacted soil which remain after pressure washing is not necessary.

(6) Accumulations of roads splatter or dust may be removed, if necessary, by a final rinse at the port.

(7) Cargo that does not lend itself to washing, or that may be damaged by water will be cleaned mechanically.

(8) Washing facilities for initial cleaning of the vehicle or equipment of the vehicle or equipment will not be available at intramit (port) facilities. Cargo and equipment which is dirty will be refused by the port commander.

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b. Packing materials - straw or plant fibers will not be used to pack equipment. Mattresses will not be used to cushion gear since they provide excellent harborage for insect pests and rodents. Tarmites infested for decayed wood will not be used.

c. Insect and Rodent Control:

(1) Thorough and complete cleaning of equipment and vehicles to remove food, trash and harborage is most important, and will be accomplished prior to applying rodenticides and insecticides.

(2) Rodenticide diphacin-paraffin bait blocks with 8 foot binding tape, FSN 6840-089-4664 will be placed in conex containers, closed vans, tanks, APC's and other containers of similar size in which a rat may seek refuge or become entrapped. The rate of application is as follows:

(a) Conexes, tanks, APC's, enclosed vehicles, etc, - one block each with 12-18 inches of the binding tape visible.

(b) Loaded sea-land vans and tractortruck trailers - three blocks evenly spaced with the tape of the last block extending 12-18 inches out of the doors.

(c) Other large containers, aircraft bodies - one block per 5 linear feet.

(3) Diazinon, 2% dust FSN 6840-753-5038 for rodent flea control will be used in each of the above container which require a bait block.

(a) The rate of application is 4 lbs/1000 sqft. This rate produces a very fine, scarcely visible dust film on flat surfaces.

(b) Diazinon dust should be applied with either duster manually operated, rotary fan, FSN 3740-132-5935 or duster, manually operated, tubular pump, FSN 3740-132-5936. The latter is more satisfactory for most jobs.

(c) The improper, excessive application of dust creates a serious health hazard and will be avoided. Diazinon dust must be applied with the approved insecticide duster listed above. Hand sprinkling, throwing or dumping of dust on equipment is unacceptable. Any item treated with excessive amounts of dust will require recleaning.

(4) Areas not normally requiring treatment, with dust or rodent bait blocks include, but are not limited to: open cabs and cargo beds of vehicles; engine housing; fender well; vehicle undercarriages; in other words, the exterior surface of any cargo. Additionally small hand packed boxes, mountout coxes, personal baggage and similar containers usually will not require treatment with rodenticide or insecticide.

(5) Vapona pest strips (FSN 6840-142-9438) will only be used in tightly closed containers, vans etc, and in equipment where diazinon dust

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may be harmful, such as signal vans if the equipment is tightly sealed with tape after treatment, to be effective, the strip must be hung in an open space where the insecticide vapor can be effectively released. Do not, throw or lay the strip on the floor of the container or lay it on a flat surface, the application rates are:

(a) Sea-Land Van

1. Loaded: Three Strips evenly spaced.
2. Empty: No requirement.

(b) Other containers - rates still to be calculated.

6. Treatment personnel:

a. Insecticide dust, vapona pest strips, and rodent bait blocks will be applied to cargo and equipment only by qualified personnel.

b. Preventive medicine or engineer entomology pest control men will usually apply these materials. Other personnel trained and certified by preventive medicine personnel or the program supervisors (example: The Army Unit Field Sanitation Team) could apply these materials.

7. Certification of treatment. Only the program supervisors and their properly designated representatives can certify that cargo or equipment has been adequately cleaned or treated to meet the standards set by DOD, USDA PQ and the US PHS.

8. Cargo and equipment which meets the requirements set by US Public Health Service and the Department of Agriculture as outlined in this document, will be accepted by all carriers.

Enclosure (1)

HEADQUARTERS
Force Logistic Command
Fleet Marine Force, Pacific
FPO San Francisco 96602

FLCO 5750.3B
1/JER/jfm
14 Apr 1970

FORCE LOGISTIC COMMAND ORDER 5750.3B

From: Commanding General
To: Distribution List

Subj: Oral History Program

Ref: (a) MCO 5750.1

1. Purpose. To promulgate instructions for the establishment and maintaining of an oral history program in the Force Logistic Command.

2. Cancellation. FLCO 5750.3A.

3. Information

a. Reference (a) establishes the Marine Corps Oral History Program and further directs commanders of deployed divisions/wings/brigades and higher echelons to conduct taped interviews of selected personnel in the furtherance of the objectives of the program.

b. Oral history is the oral recall of eyewitness impressions and observations recorded accurately on tape in the course of an interview conducted by an historian or an individual employing the methods of an historian.

c. The Marine Corps Oral History Program was established to fill the gaps in the Marine Corps historical record left by official reports and studies. The program provides for the filling of these gaps by documenting the eyewitness impressions and observations of selected officers and enlisted personnel through the media of taped interviews. Personnel selected may have participated in or directed one of the following types of activities:

- (1) Combat, combat support and combat service support.
- (2) Staff planning or decision making and implementation of one or both.
- (3) Civic action.
- (4) Unusual assignment or mission

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d. The conducting of an effective oral history program requires the cooperation of all personnel. During their tour and at its completion selected personnel of the Command will be called upon to participate in the program. Their selection will be based on the knowledge and data

can add to the Historical Program of the Command that is pertinent and of value to the the taped interview. It is not intended that the "tape session" or a forum for releasing personal views

1. That personnel who are selected to participate in the Oral History Program will be given the opportunity to contribute information to the Command's historical record. It is the intent of this program to provide a forum for personnel to submit their views on the Command's history and to contribute to their organizational development.

4. cti

a. Organizational Commander and General Staff Officers

1) The Organizational Commander and General Staff Officers will be responsible for the implementation of this program. They will identify personnel who are available to participate in the program. The Organizational Commander will place emphasis on those personnel who are available to participate in the program. The names of those personnel who are available to participate in the program will be forwarded to the Organizational Commander for his review and approval.

2) The Organizational Commander will identify personnel who are available to participate in the program. The Organizational Commander will place emphasis on those personnel who are available to participate in the program. The names of those personnel who are available to participate in the program will be forwarded to the Organizational Commander for his review and approval.

b. Public Affairs Office

(1) Supervise the administration of the Marine Corps Oral History Program within this Command.

(2) Conduct taped historical interviews in accordance with the instructions contained in reference (a).

(3) Review taped interviews to ensure that they have been conducted in accordance with the instructions contained in reference (a).

(4) Train interviewers in the conduct of taped interviews in accordance with the instructions contained in reference (a).

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(5) Prepare taped interviews for submission to the Commandant of the Marine Corps (Code A03D).

DISTRIBUTION: "A" and "B"


J.L. TOBIN
Chief of Staff