

UNCLASSIFIED

28/klj  
5750

001456  
JAN 2 1969

~~SECRET~~ NOFORN (Unclassified upon removal of enclosure (1))

SECOND ENDORSEMENT on CG, 1stMarDiv ltr 3/JAV/ajs over  
5750 Ser: 00319-68 dtd 11Nov68

From: Commanding General, Fleet Marine Force, Pacific  
To: Commandant of the Marine Corps (Code A03D)

Subj: Command Chronology

1. Forwarded.

*W. E. Deeds*  
W. E. DEEDS  
By direction

Copy to:  
CG, 1stMarDiv

000 178  
~~SECRET~~ NOFORN  
UNCLASSIFIED

DECLASSIFIED

UNCLASSIFIED

3K/lhs

5750

Ser: 00225068

15 Nov 1968

[REDACTED] (Unclassified upon removal of enclosure (1))

FIRST ENDORSEMENT on CG, 1stMarDiv ltr 3/JAV/ajs over 5750  
Ser: 00319-68 dtd 11Nov68

From: Commanding General, III Marine Amphibious Force  
To: Commandant of the Marine Corps (Code A03D)  
Via: Commanding General, Fleet Marine Force Pacific

Subj: Command Chronology

1. Forwarded.

*Marion C. Dally*

MARION C. DALLY  
By direction

COPY NO 1 OF 5 COPIES

UNCLASSIFIED

DECLASSIFIED

DECLASSIFIED

HEADQUARTERS  
1st Marine Division (Rein), FIF  
FPO, San Francisco, California 96602

NOFORN

UNCLASSIFIED

3/JAV/ajs  
5750  
Ser: 00319-68  
NOV 11 1968

(Unclassified upon removal of enclosure (1))

From: Commanding General  
To: Commandant of the Marine Corps (Code AO3D)  
Via: (1) Commanding General, III Marine Amphibious Force  
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A  
(b) FMFPacO 5750.8

Encl: (1) 1st Marine Division (Rein) Command Chronology for  
September 1968.

1. In accordance with the provisions of references (a) and (b),  
enclosure (1) is submitted.

*C. A. Youngdale*  
C. A. YOUNGDALE

S & C FILES  
HEADQUARTERS  
1ST MARINE DIVISION, FIF  
68 4627  
Copy 1 of 5 copies

DOWNGRADE AT 3 YEAR INTERVALS  
DECLASSIFIED AFTER 12 YEARS  
DOD DIR 5200.10

UNCLASSIFIED

NOFORN

DECLASSIFIED

DECLASSIFIED

UNCLASSIFIED

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

COMMAND CHRONOLOGY  
1 September to 30 September

INDEX

PART I - ORGANIZATIONAL DATA  
PART II - NARRATIVE SUMMARY  
PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS  
PART IV - SUPPORTING DOCUMENTS



DECLASSIFIED

UNCLASSIFIED

COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

UNCLASSIFIED

DECLASSIFIED

UNCLASSIFIED

PART IORGANIZATIONAL DATA1. (U) DESIGNATION

Commanding General  
 Assistant Division Commander  
 Assistant Division Commander  
 (TAD to III MAF)

MajGen Carl A. YOUNGDALE  
 BGen Ross T. DWYER  
 BGen Carl W. HOFFMAN

SUBORDINATE UNITSUNITCOMMANDING OFFICER

Headquarters Battalion

LtCol G. F. BUNNELL (To 17Sep68)

LtCol W. S. FAGAN (Fr 18Sep68)

1st Marines

Col R. G. LAUFFER

5th Marines

Col P. G. GRAHAM

7th Marines

Col H. L. BECKINGTON

11th Marines

Col H. E. DICKINSON

1stBn, 26th Marines

Maj W. T. COOK

3dBn, 26th Marines

LtCol J. W. P. ROBERTSON

1stReconBn

LtCol L. P. CHARON

1stEngrBn

LtCol D. H. HILDEBRAND

7thEngrBn

LtCol T. T. ANNAS

9thEngrBn

LtCol H. E. PEREA (To 14Sep68)

1stSPBn

LtCol D. U. DAVIDSON (Fr 15Sep68)

1stMTBn

LtCol N. KAVAKICH

11thMTBn

LtCol C. C. KSYCEWSKI (To 19Sep68)

Maj R. G. REILLY (Fr 20Sep68)

Maj B. M. FLOYD (To 6Sep68)

LtCol J. A. KINNIBURGH (Fr 7Sep68)

3dAmTracBn

LtCol F. C. CHACE

7thCommBn

Maj T. F. BENNER

1stTKBn

LtCol M. C. ASHLEY

1stMedBn

Capt J. V. SHARP MC USN

1stHospCo

Cdr J. F. DEYTON MC USN

1stDentCo

Capt J. W. PENTECOST DC USN

2. (U) LOCATION

1-30 September 1968; Danang, RVN

3. (U) STAFF OFFICERS

Chief of Staff  
 Deputy Chief of Staff  
 Staff Secretary

Col S. A. HANNAH

Col J. W. MALCOLM (Fr 23Sep68)

Capt P. A. DUFFY

## UNCLASSIFIED

Assistant Chief of Staff, G-1  
 Assistant Chief of Staff, G-2  
 Assistant Chief of Staff, G-3  
 Assistant Chief of Staff, G-4  
 Assistant Chief of Staff, G-5

Assistant Chief of Staff, Comptroller  
 Adjutant  
 Air Officer  
 Artillery Officer  
 Band Officer  
 Career Advisory Officer

Chaplain  
 Clubs Officer

Comm-Electronics Officer  
 Dental Officer  
 Disbursing Officer  
 Exchange Officer  
 Embarkation Officer

Engineer Officer  
 Field Historian  
 Ground Safety Officer  
 Industrial Relations Officer  
 Information Services Officer  
 Inspector  
 Legal Officer  
 Motor Transport Officer

Naval Gunfire Officer

Ordnance Officer

Photographic Officer  
 Postal Officer  
 Provost Marshal  
 Reproduction Officer  
 Special Services Officer  
 Supply Officer  
 Surgeon  
 Tank Officer  
 Food Service Officer

Col G. E. LAWRENCE (Fr 1Sep68)  
 Col J. H. BUTLER  
 Col H. F. PAINTER  
 Col J. E. WILSON JR.  
 Col R. R. MINER (To 4Sep68)  
 Maj R. L. PAYNE (Fr 5-23Sep68)  
 Maj W. T. MACY (Fr 24-30Sep68)  
 LtCol J. O. ALLISON  
 LtCol J. A. WEATHERSPOON  
 Col J. L. HERNDON  
 Col H. E. DICKINSON  
 MSgt T. E. ROEBUCK JR.  
 Maj E. W. GALLAGHER (To 13Sep68)  
 1stLt S. R. WOOD (Fr 14Sep68)  
 Capt J. T. MCDONNELL CHC USN  
 Maj R. A. FRONCEK (To 9Sep68)  
 Maj F. H. MOUNT (Fr 10Sep68)  
 Col R. A. FOYLE  
 Capt J. W. PENTECOST DC USN  
 Maj K. J. SANCHEZ  
 Capt B. L. BECK  
 Maj C. M. WOGAN (To 19Sep68)  
 LtCol D. E. YOUNG (Fr 20Sep68)  
 LtCol J. F. MADER  
 1stLt K. E. DAHLBERG  
 Maj W. J. KALITA  
 1stLt J. J. DOLPHIN  
 Capt M. R. ARNOLD  
 Col R. E. COREY  
 Col J. E. HANTHORN  
 Maj W. A. COX (To 22Sep68)  
 LtCol B. E. WILSON (Fr 23Sep68)  
 Lt T. J. BANE USN (To 11Sep68)  
 Lt J. A. TATE USN (Fr 12-20Sep68)  
 LtCdr T. N. GILES USN (Fr 21Sep68)  
 Maj R. F. HOKIE (To 21Sep68)  
 Maj W. L. LEWIS (Fr 22Sep68)  
 CWO H. L. HUNTLEY  
 1stLt C. E. LOCKWOOD  
 Capt J. K. HALL  
 1stLt C. L. SHAMPOE JR.  
 Maj L. E. BYERS  
 Col C. J. EDEIMANN JR.  
 Capt S. P. SANTIAGO STEVENSON USN  
 LtCol M. G. ASHLEY  
 Capt V. J. PERZ

UNCLASSIFIED

4. (U) AVERAGE MONTHLY STRENGTH

<u>USMC</u>	
<u>OFF</u>	<u>ENL</u>
1257	25325

<u>USN</u>	
<u>OFF</u>	<u>ENL</u>
154	1294

DECLASSIFIED

UNCLASSIFIED

COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

UNCLASSIFIED

DECLASSIFIED

NOFORN CONFIDENTIAL

CONFIDENTIAL

PART IINARRATIVE SUMMARY  
AND  
PERSONNEL/ADMINISTRATION1. (C) Replacement and Rotation of Personnel

a. Total Marine replacements received and Marines rotated during September 1968 were:

## Replacements:

Officer	127
Enlisted	1749

## Rotated:

Officer	248
Enlisted	837

b. There were 14 officers and 622 enlisted medically evacuated from RVN. Five officers and 49 enlisted returned to duty who were previously evacuated from RVN. A total of 19 personnel departed on emergency leave/permanent change of station orders. A total of 95 departed on emergency leave/TAD orders.

c. A total of 3 officers and 432 enlisted extended their tour for 30 days special leave. Three officers and 214 enlisted departed on special leave.

2. (C) Casualty and Graves Registration. The following casualties were sustained by units ADCON to 1st Marine Division during September 1968:

	KIA	WIA	**DOW	MIA	CPT	OTHER	*NON-BATTLE DEATH INJURED	**TOTAL
USMC								
OFF	1	36						37
ENL	125	1023	21	2			16 10	1176
USN								
OFF		2						2
ENL	7	50					2	59
TOTAL	133	1111	21	2			16 12	1274

\*Injuries which results in absence from duty for more than 24 hours.  
\*\*DOW figures included in WIA totals and not in horizontal totals.

3. (C) Awards. 569 award recommendations were processed and forwarded to higher headquarters for approval. In addition, 1020 Purple Heart Medals and 15 Commanding General Certificates of Commendation were awarded.

NOFORN CONFIDENTIAL

NOFORN CONFIDENTIAL

CONFIDENTIAL

4. (C) Discipline, Law and Order. The following criminal investigations were reported for the month of September 1968:

<u>a. Crimes against Persons and Property</u>	<u>Number</u>
Murder	1
Assault	1
Robbery	1
Larceny (over \$50.00)	8
Larceny (\$50.00 & under)	7
Vehicle Theft	21

b. 18 traffic violations were reported.

c. 208 military offense reports were issued as follows:

<u>Offense</u>	<u>Number</u>
Narcotics	17
Black Market	3
Weapons Violations	45
Homosexuality	3
AWOL	17
Off Limits	75
Curfew Violations	44
Illegal Possession of Alcohol	1
Wrongful Appropriation of Government Vehicle	3

5. (C) Industrial Relations. Current utilization totals are:

<u>Authorized</u>	<u>On Board</u>
660	600

6. (U) Personnel and Morale Services

a. Chaplain. At the end of September 1968, the on board strength of Chaplains was:

<u>Denomination</u>	<u>Number</u>
Protestant	17
Catholic	7
Total	24

The following services were conducted during the month:

	<u>Number</u>	<u>Number Attending</u>
Catholic Sunday Divine Services	109	3062
Catholic Weekday Services	130	1088
Protestant Sunday Divine Services	235	5547
Protestant Weekday Services	72	2047
Memorial Services	25	3156
Personal Response Program	38	1042

NOFORN CONFIDENTIAL  
CONFIDENTIAL

## UNCLASSIFIED

b. Division Clubs. During the month there were 11 Officer, 12 SNCO and 25 Enlisted Clubs in operation. The gross income for the clubs system, during September 1968 was \$272,750.80.

c. Division Exchange. Total sales during September 1968 were \$500,806.05 from 14 stores.

d. Division Band. The band performed at 19 military formations and ten concerts during September 1968. The band also performed at 6 memorial services. In addition the band was used as a security platoon/reaction force for the Division CP.

e. Informational Services. 115 news releases and 3059 Fleet Hometown News Releases were produced during September 1968. 279 Fleet Hometown Radio/TV interviews and 23 feature tapes were produced for release to major radio networks. In addition 1st Marine Division correspondents covered four named operations during September 1968, Allen Brook; Mameluke Thrust; Sussex Bay and Scotland II.

f. Postal. The following figures represent pounds of U. S. Mail received and dispatched during September 1968:

<u>Total Received</u>	<u>Total Dispatched</u>	<u>Total Handled</u>
402,738	156,944	559,682

## Financial Transaction Totals:

U. S. Money Orders and Fees	\$846,059.21
Stamps, Postage and Insurance Sales	\$ 33,140.00

The Main Office and 12 unit post offices were inspected and audited during September 1968. 34 mail rooms were also inspected during the month.

g. Career Advisory. Career Advisory results during September 1968 were:

## Reenlistment Percentages:

First Term	10.9%
Career	88.0%
Total	25.0%

## Extensions of Enlistment

First Term
Career
Total

<u>Career Length</u>	<u>Short Term</u>
1	18
1	3
2	21

7. (U) 1st Marine Division ARVN Interpreter Program. On 30 September 1968, the number of ARVN Interpreters assigned to this Division was 119.



NOFORN ~~CONFIDENTIAL~~

CONFIDENTIAL

INTELLIGENCE UNIT1. ADMINISTRATIVE UNIT

a. Services and Support. During the period the unit provided general administrative service for the G-2 Section.

b. Personnel. During the period the G-2 Section operated with an average of 85% of its assigned manning level of 25 officers and 37 enlisted.

c. Logistics and Allowances. During the period approximately 45% of materials and supplies necessary for the operation of the section and its attached teams were received as ordered. There is a need for reproducible typewriter ribbons and miscellaneous supplies.

2. ACQUISITION UNIT

a. The acquisition section collected information from all areas of interest within the Division AO. AO/VR flights were conducted into the C-3, C-4, C-6, C-7, C-8 and the Reconnaissance Zone throughout the reporting period, noting continued enemy activity.

b. The Airborne Personnel Detector (APD) mounted in a UH-1E aircraft made 13 missions of the 30 requested. Equipment malfunction and inclement weather prevented 17 missions from being flown. During the reporting period, one UH-1E APD aircraft was destroyed by enemy fire.

(1) The APD continues to be employed in an accelerated intelligence collection effort designed to locate enemy concentrations before the monsoon rains close.

c. The infra-red program was significantly enhanced by the addition of the TRIMS infra-red system, although the IR program as a whole was hindered by the frequent inclement weather conditions this reporting period. The IR program, in conjunction with the APD, remains a principal means of deep intelligence acquisition in the Reconnaissance Zone.

d. The 245th Aviation Reconnaissance Company (USA) continues to provide SLAR coverage for target acquisition in flat areas, especially the rivershed area and waterways of Dai Loc, Dien Ban, Hieu Nhon, and Duy Xuyen. Immediate access to SLAR target acquisition during the reporting period was possible due to improved communication of readouts from III MAF GOC to 1st Marine Division GOC/FSCC. The data link van remained inoperative during the reporting period.

(1) The 245th Aviation Reconnaissance Company (USA) continued to provide deep AO/VR on alternate days in the C-3, C-4, C-6, C-7 and C-8 areas and at the same time has been used for supplementary photo missions with a moderate degree of success.

11 NOFORN

~~CONFIDENTIAL~~  
CONFIDENTIAL

CONFIDENTIAL

NOFORN CONFIDENTIAL

3. Photo Imagery Interpretation Unit

a. The PIU continues to support the 1st Marine Division with aerial photography, photo mosaics and various overlays associated with photo intelligence. The infra-red program, reduced because of weather conditions, included 39 IR missions and 18 TRIMS IR missions in the Division AO. SLAR missions continued to be flown with 59 missions being flown for the Division. During the reporting period, of the 14 photo missions requested, 9 were received, 2 were cancelled, and 3 are still pending.

4. Aerial Observer Unit

a. During the month of September, the AO Unit flew 338 sorties for 839.4 hours of visual surveillance in the Division TAOR. In conjunction with normal visual reconnaissance missions, the following missions were performed: 566 airstrikes, TAC(A), 37 artillery, one naval gunfire, and 6 photo. The AO's also accounted for the following: 44 KIA, 585 structures destroyed/damaged, 49 bunkers destroyed/damaged, 15 secondary explosions, 1850 meters of trench-line destroyed/damaged, and 3 A/A positions destroyed/damaged. During the reporting period, the AO Unit provided support for operations HOUSTON and MAMELUKE THRUST.

b. During the reporting period, five officers departed the unit while one was joined for duty.

5. Interrogation-Translation Team (Division Collection Point, 3rd, 9th, and 13th ITT) and Interpretation Team (1st and 7th)

a. During the reporting period a total of 931 detainees were interrogated. These were classified as 33 PW's, 55 civil defendants, 6 returnees (VC/NVA) and 837 innocent civilians. Number of documents translated totaled 63 batches.

b. The majority of documents captured during the reporting period were of a routine nature. The most significant documents translated revealed the following:

- (1) Training and identification methods of sappers in Danang.
- (2) VC announcement of allied use of poisonous spray to make soldiers feel tired.
- (3) Notebook containing instructions on shooting down allied aircraft.
- (4) Hand-drawn map of Danang City noting specific structures and blocks.
- (5) VC directives, studies and letters requesting/reminding the populace of better crop production, food production, and use of water buffalos and water supply machines during the fall harvest of 1968.

NOFORN

CONFIDENTIAL  
CONFIDENTIAL

NOFORN CONFIDENTIAL

CONFIDENTIAL

(6) Plans for new intelligence network to urge ARVN families to call back their relatives from the ARVN.

c. Significant information obtained from the interrogation of detainees included personalities, letter box numbers, unit designations and strengths, locations of supply and weapons caches, VC and NVA activities, and morale.

d. Combat Operations Center. COC-2 continued to serve as a focal point for the receipt of spot reports from ITT, CIT, tactical units, adjacent units and higher headquarters. Immediate intelligence requirements generated or suggested by reports, verbal and written, are disseminated to collectors.

6. Production Unit. The Basic Intelligence Section continues to maintain background and technical studies, briefings, files on intelligence estimates, enemy units, spot reports, situation reports, estimate population, etc. This information is being constantly updated. Basic Intelligence also continues to receive, evaluate and process captured enemy ordnance and material.

a. The estimative Intelligence Section also disseminates a daily Intelligence summary on enemy activity within the 1st Marine Division TAOR. The following are among the accomplishments of the Basic/Estimates Section during the month of September

(1) Screened, processed and forwarded captured weapons plus assorted equipment.

(2) Issued permits for the retention of war trophies.

(3) Disseminated to lower echelons, COB overlays pertaining to enemy movement and sightings.

(4) Continued updating intelligence files.

(5) Completed study for G-3 on Sherwood Forest.

(6) Completed a study for G-3 on the area around Thoung Duc.

7. (C) Staff Counterintelligence Unit. During the period the Staff Counterintelligence (SCI) Section provided routine administrative CI service to the Division Headquarters. SCI also reviewed and processed the following reports and conducted liaison as indicated.

a. Submitted monthly Volunteer Informant Program Report to III MAF.

b. Participated in two G-2 Technical Inspections.

c. Granted five Top Secret clearances.

NOFORN CONFIDENTIAL  
CONFIDENTIAL

NOFORN CONFIDENTIAL

## CONFIDENTIAL

- d. Processed twelve Top Secret and three COFRAM accesses.
- e. Disseminated two BI's, five NAC's and nine Ent-NAC's.
- f. Initiated nine requests for investigations.
- g. Conducted five DAME assists.
- h. Attended five CI briefs.
- i. Conducted two CI indoctrination briefs.
- j. Conducted below listed liaisons:

(1) III MAF SCI	15
(2) 1st CIT	13
(3) 3rd CIT	25
(4) 5th CIT	7
(5) GORDS Public Safety	1
(6) CAS	2
(7) NISO, Danang	9
(8) OSI, Danang	8
(9) 525th MI Group	2
Total	82

k. During September 1968, the Kit Carson Scout (KCS) Project Officer maintained liaison with all Division units utilizing KCS's and the below listed activities:

- (1) Chieu Hoi Center, Hoi An.
- (2) Chieu Hoi Center, Danang.
- (3) Chieu Hoi Advisor (GORDS), Danang.
- (4) III MAF PsyOps.
- (5) NSA Fiscal.

NOFORN CONFIDENTIAL  
CONFIDENTIAL

NOFORN CONFIDENTIAL

CONFIDENTIAL

1. As of 30 September 1968, eighty-five Kit Carson Scouts were employed by the 1st Marine Division. These KCS's participated in 449 patrols during September 1968. One KCS was KIA and two were MIA. The last boot camp was conducted from 2 to 17 September 1968. The next boot camp will be conducted from 1 to 16 October 1968.

m. During the period 19-21 September 1968, the first Kit Carson Scout Orientation Course was conducted. One enlisted marine from each battalion employing scouts attended the course. Techniques of KCS employment and rudimentary Vietnamese were subjects stressed.

n. Division units reported expending 356,710 QVN under the Volunteer Informant Program.

### ENEMY, WEATHER AND TERRAIN

#### 1. Enemy

a. Main Force. The following main force enemy units are located within the 1st Marine Division area:

Hq, 4th NVA Regiment	Phu Loc (D)
K4B Bn	SW Phu Loc (D)
K4C Bn	-do-
31st NVA Regiment	"Charlie Ridge" Hieu Duc (D)
36th NVA Regiment	S. Central Dien Ban (D)
568-B NVA Artillery Regiment	"Charlie Ridge" Hieu Duc (D)
68-B NVA Artillery Regiment	N. Central Duy Xuyen (D)
3d Sapper Bn	S. Western Dien Ban (D)

#### b. Local Forces

402d Sapper Bn	S. Eastern Dien Ban (D)
R-20th Bn	Central Dien Ban (D)
V-25th Bn	-do-
3d Quang Da Bn	Eastern Duy Xuyen (D)
082d Bn	S. Western Hieu Nhon (D)
2d Sapper Bn	Northern Hoa Vang (D)

c. Irregular. Irregular activity in the 1st Marine Division TAOR did not inflict more casualties than actual contact with the enemy.

#### 2. Weather and Terrain

a. General. The weekly maximum and minimum temperatures averaged 87° and 76° degrees for the month of September. Average humidity was 85%, the skies were generally partly cloudy to cloudy. Rainfall totalled 17.34 inches in the Danang area for the month.

NOFORN CONFIDENTIAL

NOFORN CONFIDENTIAL

CONFIDENTIAL

b. Effects of Weather. The weather had an appreciable effect on helicopter and close air support activities in the 1st Marine Division area.

c. Effects of Weather on Terrain. During most of the month, the weather had little effect on terrain, with the exception of Typhoon BESS which caused extensive flooding in the low lying areas. The 17.34 inches of rain had some effect on troop movement and the typhoon had a definite effect on trafficability.

NOFORN CONFIDENTIAL  
CONFIDENTIAL

SECRET

SECRET  
NOFORNORGANIZATION AND OPERATIONS

1. (S) During September 1968, Operation OWEN MESA was the only new operation initiated. Operations HOUSTON and SUSSEX BAY were terminated while Operation MANELUKE THRUST continued.

a. Operation HOUSTON which commenced on 26 February 1968 was terminated on 12 September 1968. The 3rd Bn, 26th Marines and "K" Company, 5th Marines under the 26th Marines conducted small unit combat/security operations with emphasis on security of bridges and key installations along National Route 1 in the northern portion of the Division TAOR. Contact during the month was light with cumulative enemy losses for the operation of 382 NVA KIA, 320 VC KIA, 13 NVA PW, 16 VC PW, 28 VC RTNNEE, 239 IWC, and 19 CSWC.

b. Operation MANELUKE THRUST throughout September had continual moderate to heavy contact with the enemy. The task organization varied during this period from a battalion to a reinforced regiment with emphasis on sweep operations and rice harvest security. The total enemy losses for the month were 278 NVA KIA, 288 VC KIA, 7 NVA PW, 6 VC PW, 1 NVA RTNNEE, 76 IWC and 7 CSWC.

c. Operation OWEN MESA commenced on 26 September 1968 employing 3/26 (Rein) with the mission of maintaining security for Route 1 and key bridges and installations in the AO. The mission was accomplished by the continual use of small unit patrols/ambushes and saturating critical localities to deny their use to the enemy. During the period there was extremely light to negative contact with enemy losses of 1 VC KIA, and 1 DET.

d. Operation SUSSEX BAY a combined ARVN, ROKMC, and USMC operation commenced on 29 August and was terminated on 9 September 1968. The AO for the operation was the Go Noi Island and Dodge City areas. While the 5th Marines employing 2/5 and 3/5 conducted wide ranging operations on Go Noi Island the 21st and 37th ARVN Ranger Battalions conducted a sweep and search of the Dodge City area. Blocking forces were provided by the ROKMC and 7th Marines. Contact for the 11 day operation was moderate to heavy with cumulative enemy casualties of 232 NVA KIA, 43 VC KIA, 1 DET, 2 RTNNEE, 2 NVA PW, 32 IWC, and 8 CSWC.

2. (C) The four major operations and their controlling headquarters were as follows:

<u>OPERATION</u>	<u>HEADQUARTERS</u>
HOUSTON	26TH MARINES
MANELUKE THRUST	5TH MARINES
OWEN MESA	26TH MARINES
SUSSEX BAY	5TH MARINES

3. (U) The four major operations plus extensive patrols, ambushes and other small unit activities accounted for a total of 505 VC KIA, 440 NVA KIA, 29 VC PW, 12 NVA PW, 4 RTNNEE, 685 DET, 159 IWC and 14 CSWC by the Division.

SECRET  
SECRET

NOFORN

CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~

4. (C) Normal fixed wing and helicopter support was utilized by the Division throughout the month. Five Naval Gunfire ships fired in support of the Division during September. The USS PROVIDENCE (CLG-6) was on station 1 day firing 114 rounds of 6"/47 and 166 rounds of 5"/38. The USS BENSHAW (DD-449) provided support for 14 days firing 1644 rounds of 5"/38. HIAS HOBART (D-39) was on station 8 days firing 1525 rounds of 5"/54. The USS RICH (DD-820) supported for 7 days firing 1574 rounds of 5"/38. The USS ST PAUL (CA-62) was on station 1 day firing 10 rounds of 8"/55 and 102 rounds of 5"/38.

NOFORN ~~CONFIDENTIAL~~  
CONFIDENTIAL



NOFORN  
SECRET

SECRET

PLANS

1. The Combined Campaign Plan Quarterly Summary and Review was drafted and staffed to all cognizant staff sections preparatory to submission to III MAF on 5 October 1968.
2. Two major unit operations, OWEN MESA and TALLEDEGA CANYON, were planned and executed. OWEN MESA involved one battalion (rein) of the 26th Marines. TALLEDEGA CANYON was a combined operation utilizing SLF "B" (2/7) and two ARVN Ranger Battalions sweeping the Sherwood Forest area from west to east.
3. The initial and final planning for the modification of the 1st MarDiv-XXIV Corps boundary was completed. The boundary change is to become effective 14 October 1968. This boundary change will necessitate a redeployment of one battalion of the 26th Marines.
4. The Plan for Operation HENDERSON HILL was finalized with execution during October 1968. The concept of operations calls for a Marine Regiment (Reinforced) to conduct aggressive battalion search and clear operations into the Arizona area (vicinity of AT 8553) and other adjacent critical localities to capture or destroy enemy forces, material, fortifications, tunnels, and supplies. The area of operations has been the scene of almost continuous contact with enemy forces ranging as large as a battalion. Agents report that the AO is one of the major staging areas for future attacks on Danang.
5. The realignment of forces during August and early September required revision of Operation Order 301-68 (Basic Division Op Order); Operation Order 108-68 (Defense of Western Approaches); Operation Order 308-68 (Waterway Control); Operation Order 306A-68 (Counter-Rocket); Operation Order 304-69 (Alert and Rapid Reaction Forces); and Division Order 05522.1 (Inspection of Vital Bridges). The revision of these orders was completed and staffing commenced with publication scheduled for October 1968.
6. The initial planning commenced for publication of a Division Order to establish the III MAF Alternate Command Post. In addition, planning commenced to publish an Operation Plan to assume the function of Interim III MAF command post.
7. A Division Order (Typhoon/Storm/Flood Control) was published in preparation for the monsoon season. This order defined the responsibilities of each general staff section, set forth instructions for the establishment of damage control teams which was required due to realignment of division forces. An additional enclosure was added which sets forth special considerations for the use of tracked vehicles as related to Monsoon/Typhoon/Flood conditions.

NOFORN  
SECRET  
SECRET

UNCLASSIFIED

TRAINING

1. During the month of September 1968 33 officers and 123 enlisted men attended formal schools in and out of country.
2. 1st Engineer Battalion conducted several three-day and one-day courses on demolition, land mine warfare and booby traps. 185 Marines attended the three-day course and 749 Marines attended the one-day course.
3. The 11th Marines conducted one-day courses for non-artillerymen in the adjustment of artillery fires. 209 Marines attended.
4. Scout Sniper School held refresher training for 23 Marines.
5. A four-day Embarkation class was conducted by Division Embarkation Section and was attended by 21 Marines.
6. Division Schools graduated 16 officers, 15 staff non-commissioned officers, and 89 non-commissioned officers from its leadership courses.
7. The Mobile Training Team of Division Schools conducted instructions throughout the Division Area for 42 officers, 54 staff non-commissioned officers, and 186 non-commissioned officers and below.
8. A two-day course, on sensor emplacement and operation, was conducted by DCPG liaison personnel for 70 Marines of this Division.

LOGISTICS, EQUIPMENT AND SUPPLY MANAGEMENT

1. The major logistical activity during the reporting period was directed towards the support of combat operations. Summaries of significant activities in individual logistical areas during the month of September follows:

A total of 371 short tons of 1st Armd Amph equipment was surface lifted from Danang to Cua Viet during the month of September. 45.31 short tons of 1st MarDiv equipment was airlifted during the month. The airlifts included five vehicles and 94 personnel.

Assets moved during the month by both surface and airlifts in support of the displacement of 1st MarDiv units from Phu Bai area to the Danang area included 127 vehicles and 1491 personnel. There was a total of 1980.34 short tons of assets moved in support of this displacement. The displacement was 97% complete on 30 September.

The 1st Engineer Battalion continued to provide close combat support for the 1st MarDiv to include officers, men and equipment in support of operations MAMELUKE THRUST, TALLADEGA CANYON, SUSSEX BAY and OWEN MESA. Out of 109 Division Work Orders issued during September 1st Engineer Battalion reported completing 36. Road sweeps by 1st Engineer Battalion during this month covered 1,609,100 meters.

The 7th and 9th Engineer Battalions provided engineer support of a more deliberate nature to III MAF including the 1st Marine Division in the Danang area. The 7th Engineer Battalion sweep teams covered 1,486,716 meters during the month. Construction of the Danang Barrier's second phase was 17% completed on 30 September.

Upgrading of National Route #1 from Nam O Bridge to Phu Loc by the 35th Engineer Battalion (USA) continued. A two lane all weather highway is now open for 50.7 of the 51.9 kilometers and 20.8 kilometers have been upgraded to meet MACV standards.

The Division Food Service Staff conducted 21 staff visits, nine assistance visits, and seven Command Materiel Management Inspections during September. Also during this period five mess halls were closed in the Phu Bai area, and garrison mess property located in these mess halls was turned into the Division Garrison Mess Property Officer for redistribution to other Division units.

The Division Surgeon staff conducted 14 staff visits and five technical inspections during the month of September.

The Division is now completely equipped with chrome chambered M-16 rifles. Two LVTP5s (Cmd), two LVTH6, and one LVTP5 were received on the R&E program. 18 LVTP5s were received to fill T/E deficiencies.

During the month, the Division Supply Officer held a supply officer and supply chiefs conference, conducted nine Command Materiel Management Inspections, provided 17 units with supply assistance, and participated in the FLC Logistic Summary Conference.

Helicopters were utilized to breach the Liberty Bridge river crossing to provide the air link of a coordinated motor convoy - helo lift - motor convoy resupply to the An Hoa combat base. Cargo was lifted directly off trucks by the helicopters and set down on the opposite river bank. This was the first operation of this type in the 1st Marine Division.

Motor transport assets within the Division were used during September to provide general transportation requirements that encompassed transportation for tactical and administrative troop movements and general handling of cargo and personnel. A total of eleven Rough Rider Convoys were conducted by 11th Motors from Danang to Phu Bai and back during September, prior to the XXIV Corps acceptance of responsibility for Phu Bai bound convoys on 1 October.

There were nine major troop movements conducted by 11th Motors within the Danang TAOR, occasioned by the withdrawal of the 27th Marines from RVN, the redeployment of units, and the need to counter September's attempted offensive. During September, 11th Motor Transport Battalion transported a total of 24,128 personnel, 14,365 tons of cargo and traveled a total of 98,991 miles. During the same period, 1st Motor Transport Battalion completed its withdrawal from Gia Le and relocated itself in Danang. This battalion transported a total of 15,319 personnel, 1,522 tons of cargo and traveled a total of 39,141 miles.

During September the Division Motor Transport Maintenance Section performed sixteen Command Materiel Maintenance inspections, determining ten motor pools to be satisfactory with discrepancies and six to be unsatisfactory. One re-inspection was held and the unit's discrepancies were found to be corrected. In addition, nineteen assistance visits and four staff visits were conducted. A total of 154 Roadmaster Discrepancy Reports were issued out on the roads in the 1st Marine Division TAOR.

During the month of September, RLIT-27(-) and BLT 1/27 redeployed from RVN to CCMUS and Hawaii respectively. The 936 personnel which redeployed were airlifted from Da Nang to Okinawa by Boeing 727. Thirteen sorties were flown carrying the personnel. A total of 2392.41 short tons of RLIT-27(-) and BLT 1/27 supplies and equipment was redeployed by surface lift to CCMUS and Hawaii. The redeployment was complete on 22 September 1968.

The 1st Marine Division Logistical Support Activities supported the 1st Marines, 5th Marines, 7th Marines, and 26th Marines in combat activities during September. There were a total of 762,325 pounds of supplies delivered from the LSAs to units operating in the field during the month.

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION

1. (U) On 24 Sep 1968 ground excavation was completed for a construction project at (YD 860157) (FLSG-A).
2. (U) On 26 September two classrooms were completed at PHU DA (AT 871481) (5th Mar).
3. (U) On 27 September a well was completed at CAM HOA (AT 953717) (3d MPBn).
4. (U) Projects currently underway in the 1st Marine Division CAAOR include 2 schools, 2 hospitals/dispensaries, 1 marketplace, 3 wells, 21 various agriculture projects, one industrial complex and one village office.
5. (U) Assistance rendered with the 1st Marine Division in their CAAOR during the month of September was as follows:

Services

MedCaps	11,557 cases
DentCaps	218 Cases
Medical Evacuation Assistance	243 cases
English Language Classes	6 hours/15 students

Commodities

Animal Feed (garbage)	13,100 lbs
Lumber	24 truck loads
Cement	92 bags
Soap	817 bars
Foodstuffs	7,408 lbs
Clothing	531 lbs
Tin	20 sheets

Financial Assistance

Contributions (piasters)	394 \$VN
General Walt Scholarship	20,750 \$VN/49 students

Miscellaneous

Gravel	20 truck loads
Screen	25 feet
Sandbags	1,200 bags

UNCLASSIFIED

## PSYCHOLOGICAL OPERATIONS

<u>Date</u>	<u>Leaflets Air Dropped</u>	<u>Leaflets Hand Distributed</u>	<u>Aerial Broad- casts (hours)</u>	<u>Ground Broad- casts (hours)</u>
1	471,000	1,800	-----	4:00
2	748,000	1,300	1:30	1:00
3	750,000	1,600	1:15	1:30
4	-----	1,800	-----	-----
5	-----	500	-----	-----
6	-----	1,300	-----	4:00
7	887,000	900	:30	4:30
8	933,000	1,250	2:00	-----
9	582,000	1,500	1:35	2:00
10	1,132,000	3,350	1:20	-----
11	638,000	1,655	1:15	-----
12	543,000	1,550	:45	2:00
13	945,000	2,295	1:40	2:30
14	1,062,000	3,450	1:20	15:00
15	5,246,000	650	:30	-----
16	5,304,000	2,600	1:45	-----
17	1,216,000	1,775	:45	-----
18	446,000	540	1:15	3:30
19	1,181,000	1,450	3:10	-----
20	254,000	1,050	:30	1:30
21	376,000	1,450	1:05	6:00
22	660,000	1,050	2:45	-----
23	708,000	1,650	5:10	1:30
24	-----	2,812	3:10	-----
25	-----	600	1:15	4:30
26	990,000	-----	1:35	-----
27	863,000	2,450	1:00	1:00
28	646,000	683	3:25	4:00
29	90,000	3,325	4:00	5:15
30	-----	3,425	-----	5:30

Themes Employed were

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| 1. Rally Instruction            | 9. GVN opposed Coalition Government |
| 2. Chieu Hoi                    | 10. NVA POEM                        |
| 3. Rice Denial                  | 11. Why die of Malaria Rally        |
| 4. Pro GVN                      | 12. You lack Medical Facilities     |
| 5. Anti VC                      | 13. Tu Do Newspapers                |
| 6. Rewards                      | 14. Health and Sanitation           |
| 7. Peace Talks                  | 15. Safe Conduct Pass               |
| 8. Rally your Leaders have Lied |                                     |

COMMUNICATIONS-ELECTRONICS  
NARRATIVE SUMMARY

1. On 3 Sep 1968 Col FOYLE and LtCol BRADY made a Staff visit to 1st Marines.
2. On 9 Sep 1968 Col FOYLE, LtCol BRADY and MGySgt PEEK made a Staff visit to 7th Marines.
3. On 11 Sep 1968 LtCol BRADY made a Staff visit to 11th Marines.
4. On 12 Sep 1968 Col FOYLE and LtCol BRADY made a Staff visit to 5th Marines.
5. On 29 Sep 1968 LtCol MITCHELL made a Staff visit to 3rd MAF G-6.
6. During September 1968 Materiel Readiness Inspection visits were conducted at the following units:
  - a. 1st Tank Battalion
  - b. 3rd Battalion, 11th Marines
  - c. 1st Battalion, 5th Marines
  - d. Headquarters, 5th Marines
  - e. 2nd Battalion, 11th Marines
  - f. 2nd Battalion, 5th Marines
  - g. 3rd Battalion, 5th Marines
  - h. 1st Armored Amphibian Tractor Company
  - i. 3rd Battalion, 7th Marines
  - j. 1st Hospital Company
7. During September 1968, Materiel Assistance visits were conducted at the following units:
  - a. 7th Engineer Battalion
  - b. 1st Recon, Battalion
  - c. Headquarters, 1st Marines
  - d. "W" Battery, 1st Battalion, 11th Marines
  - e. 1st Battalion, 1st Marines
  - f. "A" Battery, 1st Battalion, 11th Marines
8. During September 1968, a Courtesy Inspection visit was conducted at 1st Recon Battalion.



UNCLASSIFIED

COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

UNCLASSIFIED

PART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors toured/visited the command during the month of September 1968:

<u>DATE</u>	<u>NAME</u>	<u>BILLET</u>
2Sep68	MGen E. C. TOWNSEND, USA	J-3 USMACV
2-3Sep68	BGen J. E. WILLIAMS, USMC	CG, 9th MAB
7Sep68	BGen W. K. BENNETT, USA	G-5 Section, III MAF
8Sep68	Mr. David BOAK, GS-16	NSA, PacCommSecAgency
10Sep68	Gen GOODPASTER, USA	Dep COMUSMACV
13Sep68	Col B. J. COOMBE, British Army Def Attache, British Embassy	
19Sep68	Adm J. S. MCCAIN, JR., USN	CINCPAC
21Sep68	Mr. Fred FLOTT, FSO-2	Counsellor U. S. Embassy, Geneva, Switz
21Sep68	BGen G. D. WEBSTER, USMC	CG, FMFPac (Forward)
22Sep68	Mr. Robert S. LEWIS	V.P. American Red Cross
23Sep68	LtGen H. W. BUSE, JR.	CG, FMFPac
27Sep68	Nguyena Van THIEU	President, RVN

NOFORN CONFIDENTIAL

CONFIDENTIAL

ENEMY ACTIVITY

- 1 Sep: At 1230, the Lima and Mike 3/7 Command Group at (AT 972576) found 15 bunkers, 2500 rounds of 7.62 SA, 1 heavy machine gun barrel and tripod, 15 SKSs, 2 E-tools, 2 sights for AA gun, 200 pounds of rice, 5 rolls of communication wire and 3 NVA KIAs. At 1400 the CAP 2-2-4 defense position observed boats on both sides of the river at (AT 867572). The CAP fired .50 caliber, M-60 machine guns and called a Marine artillery mission on the boats. A search was then conducted of the area. The search revealed 8 VC KIAs, 200 pounds of rice and all of the boats destroyed. At 1330, recon insert AUNT MABLE observed 40 VC/NVA (AT 818530) moving north along a trail. The enemy were wearing black pajamas and khakis and carried packs, rifles and cartridge belts. A fire mission was called on the enemy resulting in 10 NVA KIAs.
- 2 Sep: At 0845, recon insert AUNT MABLE observed 30-40 VC moving north (AT 813510) across some rice paddies. The VC were dressed in black pajamas and carried packs and rifles. A fire mission was called on the enemy resulting in 16 VC KIAs. At 0700 C/1/5 combat sweep received intense small arms and automatic weapons fire from an unknown size enemy unit (AT 847547). The company returned fire and called Marine artillery and air strikes on the enemy. A sweep of the area resulted in finding 6 NVA KIAs, 1 M-16 barrel, 6 Chinese Communist grenades and assorted documents. The company sustained 3 USMC KIAs and 6 USMC WIAs (evac) in the action. At 1030 Recon insert LUCKY LARK observed 25 VC moving east (ZC 202621) across a ridge line. The VC were carrying packs and rifles. A fire mission was called on the enemy, resulting in 5 VC KIAs.
- 3 Sep: At 0705 a D/1/5 company sweep received small arms and automatic weapons fire from an unknown size enemy force (AT 837440). The unit returned small arms fire and called Marine artillery and air strikes on the enemy. The company observed 7 NVA KIAs. 7 USMC WIAs (evac) were suffered by the company during the contact. From 0915 to 1330 Recon insert LUCKY LARK had 4 separate sightings of the VC totaling 61 VC at (ZC 202621). All of the enemy were carrying packs and rifles and were moving west. Fire missions were called on all the enemy resulting in 7 KIAs. At 0910 a G/2/27 company sweep (BT 004673) found 12 fresh graves containing 12 VC KIAs. Also found in the immediate area were 150 rounds of AK-47 ammo, 1

29 NOFORN CONFIDENTIAL  
CONFIDENTIAL

NOFORN **CONFIDENTIAL**

CONFIDENTIAL

AK-47 magazine and assorted 782 gear. At 1530 an I/3/5 platoon sweep received heavy automatic weapons fire from an unknown size enemy unit (BT 047535). The platoon returned small arms and automatic weapons fire and tanks attached to the platoon fired 90mm cannon at the enemy. The unit observed 4 NVA KIAS as a result of the fire. 4 USMC WIAS (evac) were sustained by the platoon in the action. At 2015 Bravo Company, 3rd AmTracs defense position received small arms fire from an unknown size enemy force. The company fired .30 caliber machinegun, .50 caliber machinegun, and 106mm recoilless rifle at the enemy and searched the area. The search revealed 7 VC KIAS, 1 AK-47, 6 carbines and 30 Chinese Communist grenades. At

- 4 Sep: At 0730 an A/1/7 platoon combat sweep found 2 X 122mm rockets, which were complete and ready for firing. The rockets were discovered at a site from which 8 rockets had been previously fired (AT 964698). Also found were the wiring and trigger devices used to fire the rockets. At 1300 recon insert SCANDANAVIA observed 7/10 NVA sitting in a houch (ZC 057575). The NVA wore khakis and had packs and rifles. A fire mission was called, but the team was unable to observe the results due to the thick brush in the area. At this time the NVA began to pursue the team, who were successful in losing them for a period of time. However, the team had a brief contact with the enemy in which small arms were exchanged. The results of the contact were 1 NVA KIA. At 1330 a CAP 2-1-3 squad (AT 967698) combat patrol observed 5 enemy run into some spider holes. The enemy then threw grenades and fired small arms. The squad returned small arms and searched the area finding 3 VC KIAS, 1 .45 caliber pistol, and 3 bangalore torpedoes.
- 5 Sep: At 1130 a G/1/5 platoon combat sweep found 1 Vietnamese (AT 849547) wearing green utilities and carrying an AK-47. The man was found in a bunker. At 2100 the I/3/7 company defense position received 75 rounds of 60mm mortar and 7 rounds of 82mm mortars. There were no casualties or damages as a result of the incoming (AT 857576).
- 6 Sep: At 1652 recon insert ALBROOK observed 7 VC sitting by a rice paddy dike. The VC wore black pajamas and carried packs and rifles. A fire mission was called on the enemy resulting in 2 VC KIAS (AT 816-525). At 1700 a L/3/5 sweep found 9500 pounds of rice (BT 004542), 10 pounds of salt and 35 gallons of cooking oil. At 1752 recon insert ALBROOK observed 11 VC moving in and around a houch (AT 820-517). The VC wore black pajamas and carried packs and rifles. A fire mission was called on the enemy resulting in 4 VC KIAS and 1 secondary explosion.
- 7 Sep: At 1030 recon insert ALBROOK observed 12 VC moving in and around a houch (AT 820518). The VC were dressed in khakis and were carrying

NOFORN **CONFIDENTIAL**

NOFORN ~~CONFIDENTIAL~~

CONFIDENTIAL

packs and rifles. A fire mission was called resulting in 1 VC KIA. At 1830 recon insert PANAMA HAT observed 8 VC milling around on a river bank. (ZC 057569). The VC wore black pajamas and carried rifles. The team ambushed the enemy resulting in 6 VC KIAs. At 2242 a K/3/26 squad ambush (ZC 156020) observed 30 enemy moving along a trail. The squad fired a claymore and called 60 and 81mm mortar fire on the enemy resulting in 1 VC KIA.

- 8 Sep: At 0900 recon insert PANAMA <sup>HAT</sup> observed 4 VC in a boat and 4 on a bank (ZC 061567). Small arms fire was brought to bear on the enemy resulting in 6 VC KIAs. At 1215 an H&S/1/5 company combat sweep (AT 861544) found 200 pounds of rice, assorted 782 gear, 10 gallons of kerosene, assorted tools, clothing and 30 rounds of AK-47 ammunition. At 1800 recon insert ALBROOK observed 146 VC moving south out of a mountainous area, (AT 815565). The VC wore black pajamas and khakis and carried packs, rifles and 6 mortar tubes. Fire missions were called on the enemy resulting in 45 VC KIAs. At 1820 the I/3/7 company defense position (AT 878585) observed 20 enemy with packs and weapons moving north (AT 895535). The company called Marine artillery on the enemy and observed 3 NVA KIAs.
- 9 Sep: At 1015 a B/1/5 platoon combat patrol found 1 RPG-7 launcher, 1050 pounds of rice and assorted medical and 782 gear (AT 848546). At 1630 a L/3/26 squad patrol exchanged small arms fire with 3 NVA on a trail (AT 902926). A search was then made of the area resulting in 2 NVA KIAs, 1 AK-47, and 2 AK-47 magazines and personal gear. At 1800 a H/2/5 company sweep found 2500 pounds of rice (BT 086541). At 2200 a D/1/5 platoon combat patrol observed approximately 30 enemy. The platoon fired small arms and called Marine artillery on the enemy. A search of the area revealed 4 NVA KIAs.
- 10 Sep: At 0545 a K/3/5 squad ambush observed approximately 30 enemy moving north (ZD 154020). The squad fired small arms and called Marine 81mm mortars on the enemy and a reaction force was dispatched. The units then pursued the enemy and observed them carrying off bodies. Fire missions were again called on the enemy and a search of the area was made. The search revealed 7 VC KIAs, 1 SKS, 800 pounds of rice and assorted 782 gear. At 0930 an E/2/5 company search and clear (AT 849507) received automatic weapons fire and 4 Chinese Communist grenades from an estimated 10/15 enemy. The unit returned fire with small arms and grenades and searched the area. The search revealed 7 NVA KIAs, 1 AK-47, 1 M-1 carbine, and assorted 782 gear and documents. At 1200 an E/2/5 company sweep (AT 901519) found 13 X 82mm mortar rounds, 18 X 82mm mortar fuses, 7300 pounds of rice and assorted documents. At 1300 an I/3/5 company

NOFORN ~~CONFIDENTIAL~~

NOFORN CONFIDENTIAL

CONFIDENTIAL

sweep (AT 845502) received small arms fire from an estimated 20 enemy. The company fired small arms and directed Marine air strikes on the enemy. A search of the area revealed 7 NVA KIAs, 6 AK-47s, 1 B-40 rocket launcher and 20 rounds of 60mm mortar.

- 11 Sep: At 1030 recon insert LUCKY LARK heard talking and pans banging (ZC 196635). The team moved closer and observed a large force of NVA sitting and eating that could have numbered anywhere from 200/400. The NVA were wearing green utilities, helmets, flack jackets and were carrying automatic weapons and mortar tubes. COMPOKE 11 then came on station and ran air strikes on the enemy. The results of the air strikes could not be observed due to canopy but 5 secondary explosions were heard by the team. At 1200 a M/3/5 company sweep made contact with an unknown size enemy force. The company exchanged small arms fire with the enemy and moved back to utilize Marine artillery and air support. The company then assaulted the enemy position and swept the area. The sweep revealed 15 NVA KIAs, 5 NVA PWs, 3 AK-47s and 1 Russian pistol. The company sustained 8 USMC KIAs, 10 USMC WIAs (evac), 4 USMC WIAs (minor) and 7 USMC NBCs (evac). At 2030 the D/1/5 company defense position (AT 856447) received 40 rounds of 82mm mortar fire followed by a heavy barrage of RPG fire. A four wave assault by an estimated 200 enemy followed this. The company fired small arms, directed 60mm mortar, artillery and Spooky gun-ship fire on the enemy, resulting in 54 NVA KIAs, 1 AK-47 captured. The company sustained 1 USMC KIA, 14 USMC WIAs (evac), and 7 USMC WIAs (minor).
- 12 Sep: At 0655 a C/1/5 platoon search and clear found 2 NVA KIAs. 1 was killed by small arms and the other by fragmentation. Also found were 500 pounds of rice (AT 848546). At 1300 an AO in support of a B/1/5 sweep observed 6 enemy moving from a bunker (AT 867549). The AO fired rockets at the enemy resulting in 6 VC KIAs. At 1730 a B/1/5 company sweep observed 4 enemy moving east (AT 861550). The company fired small arms at the enemy and swept the area finding 4 NVA KIAs, 3 AK-47s, and 2 light machine guns. At 1920 a CAP 2-2-2 squad ambush (AT 935588) observed 7 enemy in a boat moving west. The squad set up a hasty ambush and fired small arms, automatic weapons and LAANs at the enemy. The squads fire resulted in 7 VC KIAs and 1 boat destroyed.
- 13 Sep: At 0925 a B/1/7 sweep found 6 122mm rocket fuses and a ketal box (AT 884700). At 1100 a B/1/26 squad patrol found 4000 pounds of rice (AT 928838). At 1100 an A/1/5 company sweep found 500 pounds of rice (AT 859533). The rice was then destroyed. At 1245 a F/2/7 company sweep (AT 876735) made contact with approximately 4/5 enemy in fighting holes and tunnels. The company exchanged small arms

NOFORN CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~

CONFIDENTIAL

fire with the enemy and called an 81mm mortar fire mission on the enemy. The company then swept the area finding 1 X 60mm mortar tube and 12 rounds of 60mm mortar.

- 14 Sep: At 0730 a G/2/5 platoon sweep (AT 895500) observed 7 enemy with weapons carrying 4 bodies. The platoon engaged the enemy with small arms fire and pursued them. The enemy then fled leaving the bodies behind. At 1130 a F/2/5 company sweep found 2000 pounds of rice (AT 933513). The rice was forwarded to the regimental command post. At 1230 the I/3/7 company sweep (AT 964-575) while enroute to a blocking position came under heavy small arms, automatic weapons and 60mm mortar fire from an unknown size enemy force. The unit returned fire and called Marine artillery and air support. The company captured 1 NVA PW, 1 SKS, and 1 machinegun with 500 rounds. The company suffered 5 USMC KIAs, 21 USMC WIAs (evac), and 14 USMC NBC (evac).
- 15 Sep: At 0910 recon insert AUDITOR made contact with 15 enemy who were 50 meters away (ZC 182840). The enemy then proceeded to surround the team and move to a distance of 20 meters from them. The team who was receiving small arms fire called gunships on station. The gunships partially suppressed the enemy fire and the team then requested extraction. At 1150 the team was extracted under fire. At 0945 recon insert TRAILER PARK received automatic weapons fire and grenades from an unknown size enemy force. The team returned fire and requested extraction. The team suffered 2 USMC WIAs (evac) and was then extracted under fire. At 1500 an I/3/5 company sweep (AT 896543) found 2000 pounds of rice, 2 bales of tobacco, 6000 pounds of corn and 1 Chinese Communist radio. The food was destroyed and the radio was forwarded to the regimental command post.
- 16 Sep: At 0700 B/1/7 OpCon to 3/7 on a combat sweep found 12000 pounds of corn, 4000 pounds of rice, 1 SKS, and 3 NVA KIAs (AT 968568). At 1700 an H&S/3/7 sweep (AT 902550) found 10 X 82mm rounds, 57000 rounds of 7.62mm, 20 rounds of 75mm RR, and 222 B-40 rounds. All of the ammunition except the B-40 rounds were destroyed. The rocket rounds were forwarded to the regimental command post. At 1740 recon insert BLUE SPRUCE observed 18 VC moving north along a road (AT 814551). The VC were wearing black pajamas and khakis and were carrying packs and rifles. A fire mission was called on the enemy resulting in 11 VC KIAs. At 2340 recon insert BLUE SPRUCE observed 2 lights (AT 806545) moving on the shore of the river and in a boat moving across the river. An illumination mission was then called and the team observed an unknown number of VC on the shore. A firecracker mission was then called on the enemy followed by another illumination mission in which the team observed 7 VC KIAs on the shore.

CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~

NOFORN CONFIDENTIAL

CONFIDENTIAL

17 Sep: At 0120 an A/1/1 squad road security (BT 021636) defense position was taken under fire by an estimated enemy sapper squad. The enemy fired 6 B-40 rockets, heavy automatic weapons and threw 4 to 5 satchel charges before they withdrew to the west. The squad returned fire and a reaction force was dispatched. A sweep was then conducted of the area which resulted in negative findings. The attack resulted in 3 USMC KIAs, 2 USMC WIAs (evac), and 1 USMC WIA (minor). At 0700 an H&S/1/5 company combat sweep encountered 20/25 VC moving northwest in the open (AT 837911). The company fired small arms and LAAWs at the enemy who fled into a tree line and returned fire. The unit then called an airstrike on the enemy and later swept the area finding 3 VC KIAs. The company suffered 1 USMC KIA and 1 USMC WIA (evac) in the action. At 1000 recon insert FUDGE CAKE, while conducting a search on an enemy bunker complex, made contact with 4 VC who approached them from the southwest. The team fired small arms fire on the enemy killing 3 of them. As the team was then preparing to move out of the area, they received small arms fire and 2 mortar rounds from an estimated 50 enemy. The team returned fire and as an AO came on station, the team moved out of the area and the AO ran 3 air strikes on the enemy with negative BDA due to canopy. From 0945 to 1515 recon insert BLUE SPRUCE had 5 sightings totaling 37 VC at (AT 804545), (AT 864545), (AT 793548) and (AT 817549). All of the VC were moving west and were wearing black pajamas and khakis. The enemy also carried packs and rifles. Fire missions were called on all of the enemy resulting in 14 VC KIAs. At 1800 the D/1/5 company defense position (AT 844495) received intense small arms, rocket and mortar fire followed by 3 successive ground attacks by an estimated 30 NVA. The NVA employed small arms, satchel charges, grenades and were supported by 60mm mortar fire in their attack. The company returned small arms fire, 60 and 81mm mortar fire, Marine artillery and Spooky gunship fire suppressing the enemies advance. Contact was broken at midnight and a sweep of the area resulted in finding 8 NVA KIAs. The company suffered 1 USMC KIA and 2 USMC WIAs (evac).

18 Sep: At 0805 E/2/1 was led to an arms cache by a detainee. The cache (BT 088678) contained 2 SKSs, 1 X 60mm mortar, 1 M-60 machine gun with an extra barrel, 2 B-40 rocket rounds, 15 grenades and 12 X 60mm mortar rounds. All the gear was forwarded to the battalion command post. At 1035 recon insert BLUE SPRUCE observed 30 VC moving north to southeast (AT 845573). The VC were wearing black pajamas and carrying packs and rifles. A fire mission was called on the enemy resulting in 3 VC KIAs. At 1130 a L/3/5 company sweep found an anti-personnel mine, 900 pounds of rice, 200 pounds of corn and 100 pounds of potatoes (AT 876512). At 1300 the tanks attached to 3/26 (AT 872994) received approximately 105 incoming 60mm mortar rounds. The tanks returned fire with .30 caliber machine gun and 90mm cannon with unknown results. No casualties

NOFORN CONFIDENTIAL



NOFORN CONFIDENTIAL

CONFIDENTIAL

were sustained in the mortaring. At 1440 H&S/1/13 defense position (ZD 053029) received 45/50 rounds of 82mm mortar fire. Air-strikes and artillery were placed on the suspected enemy site with unknown results. The unit suffered 3 USMC WIAs (minor) in the mortaring. At 1500 C/1/13 defense position received 100 rounds of 60mm mortar. Artillery and airstrikes were called on the suspected sites with unknown results. No casualties resulted from the mortaring (AT 871944). At 1545 recon insert SPILLWAY received small arms and 15 to 20 X 60mm mortar rounds from 30 to 40 enemy dug in on top of a ridge (ZC 121992). The team returned small arms fire and moved northeast out of the area. No casualties were sustained in the action.

- 19 Sep: From 0900 to 2000 Foxtrot and Golf 2/7 from the Special Landing Force made contact with an unknown size enemy force. The enemy fired small arms, automatic weapons, RPGs, and 60mm at the company who retaliated with small arms, automatic weapons, artillery and airstrikes. At 2000 the companies broke contact and moved into night positions. The friendly fire resulted in 4 NVA KIAs and 1 AK-47. The companies sustained 13 USMC KIAs, 54 USMC (evac) and 21 USMC NBC (evac). At 1630 recon insert ORANGE observed 5 VC moving west (AT 975532). The VC wore black pajamas and carried packs. A fire mission was called on the enemy resulting in 5 VC KIAs. At 1815 recon insert AUNT MABLE observed 35/40 VC moving east (AT 819530) on a trail. The VC were wearing black pajamas and were heavily camouflaged. They were carrying heavy packs, rifles, and ammunition boxes. A fire mission was called on the enemy resulting in 5 VC KIAs.
- 20 Sep: At 0712 recon insert WEST ORANGE observed 13 NVA moving east to west (AT 978535). The NVA were wearing khakis and had 13 packs and 9 rifles. A fire mission was called resulting in 6 NVA KIAs. At 1300 recon insert LUCKY LARK exchanged small arms fire with an estimated 30 NVA (ZC 089538). The NVA wore khakis and green utilities and carried packs, rifles, web gear, helmets and satchel charges. The team then called an AO on station who ran air strikes on the enemy with unknown results. The team then moved to an extraction landing zone and were extracted at 1415. They killed 8 NVA in the contact and suffered 2 USMC KIAs and 1 USMC WIA (evac). At 1300 an E/2/5 company search and clear (AT 930515) found 10000 pounds of rice. The rice was forwarded to the regimental command post. At 1400 a M/3/7 company blocking force (BT 006581) received heavy small arms, automatic weapons, rocket and 60mm mortar fire from an unknown size enemy force. The unit returned small arms, grenades, 60mm mortar and called Marine airstrikes on the enemy. The results of the contact were 20 NVA KIAs and 1 machine gun captured. The company sustained 5 USMC WIAs (evac) in the action.

CONFIDENTIAL

35 NOFORN CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~

CONFIDENTIAL

At 1540 recon insert WEST ORANGE observed 11 VC moving east to west (AT 989532). The VC were wearing black pajamas and carried 6 packs and 4 rifles. A fire mission was called on the enemy resulting in 11 VC KIAs. At 1609 a D/1/7 squad combat patrol found 2 VC KIAs, 1 AK-47, 1 X 7mm pistol, 2 five pound mines, 5 grenades, 3 AK-47 magazines, and 3,800 \$VN. At 1710 a L/3/7 platoon blocking force (BT 005575) made contact with an unknown size enemy force, who attempted to break their blocking force. The enemy fired small arms and automatic weapons and the platoon retaliated with small arms, automatic weapons and M-79 fire. The results of the contact were 5 NVA KIAs and 1 USMC WIA (evac).

- 21 Sep: At 0110 the An Hoa Combat Base received 60 82mm mortar rounds and approximately 2000 rounds of small arms fire. Counter mortar fire was initiated and a sweep was made of the suspected enemy positions with negative results. The combat base sustained 1 USMC KIA and 15 USMC WIA (minor) as a result of the enemy fire. At 0830 an A/1/1 squad combat patrol (BT 041662) engaged 4 VC with small arms. The patrol killed 3 VC and captured 1 VC PW and 1 AK-47. At 0830 a F/2/5 platoon combat sweep (AT 929493) found 2200 pounds of rice. The rice was forwarded to the regimental command post. At 1040 COMFCKE 10 ran 2 airstrikes on 5 NVA with packs and rifles moving west (AT 980530). The results were 5 NVA KIAs. At 0840 the helicopters carrying recon insert FUDGE CAKE upon attempting insertion in the teams landing zone received small arms fire from an estimated 15 VC (ZC 124848). The helicopters and team returned fire with unknown results and the teams mission cancelled. At 1655 recon insert WEST ORANGE observed 24 VC moving north to south and into and around a hootch (BT 011547). The VC were wearing black pajamas and khakis and carried packs. A fire mission was called on the enemy resulting in 15 VC KIAs.
- 22 Sep: At 1245 an H&S/3/1 squad combat patrol (BT 011670) found 22 graves containing 22 NVA KIAs. Also found in a tunnel were 100 rounds of 7.62mm, 1 X 106mm round, 1 RPG-2 round and 5 Chinese Communist grenades. At 1500 recon insert WEST ORANGE observed 3 NVA moving east to west into a lean-to. The NVA wore khakis and carried 3 packs and 2 rifles. A fire mission was called on the enemy resulting in 3 NVA KIAs. At 2020 a CAP 2-7-5 squad combat patrol (AT 920830) exchanged small arms fire with an unknown size enemy force. The squad called 81mm mortar on the enemy and searched the area finding 3 VC KIAs.
- 23 Sep: At 1130 recon insert AUNT MABLE observed 15 NVA moving west towards a treeline (AT 817539). The NVA were dressed in khakis and carried heavy packs and rifles. A fire mission was called on

CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~

NOFORN ~~CONFIDENTIAL~~

CONFIDENTIAL

the enemy resulting in 1 NVA KIA. At 1200 a M/3/7 company sweep (BT 002580) found 1 X 122mm rocket, 2 motors for 122mm rockets, 3 NVA KIAs, 4 Chinese Communist grenades, 1 homemade mine and 2 LAAWs which were rigged as anti-personnel devices. At 2000 a H/2/7 squad ambush observed an estimated 10 enemy moving to their northeast (AT 918514). The squad fired small arms at the enemy and searched the area. The search revealed 5 VC KIAs, 1 automatic pistol, 2 B-40 rounds and assorted documents.

- 24 Sep: At 1400 recon insert WEST ORANGE observed 9 VC moving east (BT 000530). The VC were dressed in black pajamas and carried packs. Firecrackers and HE fire missions were called on the enemy resulting in 7 VC KIAs. At 1500 recon insert WEST ORANGE observed 15 VC moving east to west (AT 979534). The VC were wearing black pajamas and carried packs and 8 rifles. A fire mission was called on the enemy resulting in 15 VC KIAs. At 2315 a B/1/26 squad ambush (ZC 192868) initiated fire on 20 VC who had moved into the immediate vicinity of their ambush. A search of the area revealed 3 VC KIAs. The squad sustained 1 USMC WIA (evac) in the action.
- 25 Sep: At 0745 an A/1/1 platoon combat sweep (BT 065644) observed 15 enemy (BT 058658). The platoon then received small arms fire from the enemy and retaliated with small arms fire. A sweep was then made of the area which resulted in finding 5 VC KIAs, 18 Chinese Communist grenades, 1 LAAW, 3 M-16 magazines, and 1 cartridge belt. At 1000 a C/1/1 company search and clear received small arms fire from an unknown size enemy force (BT 058-658). The company returned fire and searched the area finding 2 VC KIAs and detaining 37 Vietnamese. 7 of the detainees were later reclassified by ITT as POWs. At 1200 recon insert WEST ORANGE observed 6 VC moving north in the open (AT 992530). The VC were wearing black pajamas and khakis and carrying packs and rifles. A fire mission was called on the enemy resulting in 6 VC KIAs.
- 26 Sep: At 0215 a L/3/26 squad combat patrol (ZC 124993) found 15 X 57mm RR rounds with containers and a bunker complex. All the ammunition and the bunkers were destroyed. At 1040 a D/1/7 squad combat patrol found assorted medical supplies and 3800 pounds of rice, which was forwarded to Hieu Duc District. At 1615 a M/3/5 company search and clear found 2425 pounds of rice. The rice was forwarded to the regimental command post.
- 27 Sep: At 0825 a C/1/1 company helibourne assault (BT 017607) received small arms fire from an unknown size enemy force. The company returned small arms fire and swept the area finding 2 VC KIAs

NOFORN ~~CONFIDENTIAL~~

NOFORN CONFIDENTIAL

CONFIDENTIAL

and 1 detainee. At 1200 an A/1/5 company search and clear (AT 940503) found 4000 pounds of rice. The rice was forwarded to the regimental command post. At 1330 a L/3/5 company sweep (AT 817470) observed 3 enemy in their immediate vicinity. The company fired small arms at the enemy and swept the area finding 1 VC KIA, 1 M-26 and 1 homemade mine. At 1745 an I/3/7 company sweep was directed by an AO to a bunker complex (AT 806557). Two enemy were observed in the complex and Marine artillery was called on the enemy resulting in 1 NVA KIA. At 1800 recon insert HANOVER SUE observed 12 VC moving east across a sandbar and into a treeline (AT 951529). The VC wore black pajamas and carried rifles and 82mm mortars. A fire mission was called on the enemy resulting in 6 VC KIAs. At 2030 a B/1/26 fireteam ambush exchanged small arms fire with an unknown size enemy force. A reaction force was dispatched and conducted a thorough search of the area. The search revealed 7 VC KIAs and 4 AK-47s. The units sustained 3 USMC WIAs (evac).

28 Sep: At 0130 an I/3/1 platoon combat patrol observed 20 VC moving in 2 groups north (AT 973641). The platoon fired small arms and 60mm mortar at the enemy. A first light search of the area found 3 VC KIAs, 15 grenades, 2 bangalore torpedoes, 2 magazines, 1 satchel charge and 1 cartridge belt. At 1115 an A/1/5 search and clear (AT 950508) received small arms fire from an unknown size enemy force. The company returned small arms fire and called Marine airstrikes. A search was then conducted of the of the area which revealed 3 NVA KIAs, 1 M-1 carbine, 1 submachine gun, 1 typewriter, 1 slide projector, 1 printing press and assorted documents. At 1530 an A/1/1 squad combat patrol initiated small arms fire on an unknown size enemy force (BT 046652). A search of the area revealed 1 VC KIA and 3 VC PWs. The squad sustained 1 USMC WIA (evac) and 1 USMC WIA (minor) in the action. At 2015 a L/3/26 squad while moving to their ambush site, observed 10 enemy to their front (ZD 155017). The squad opened fire on the enemy, who returned fire and fled. A search of the area revealed 1 VC KIA. The squad sustained 1 USMC WIA (evac) in the contact. At 1520 VMO-2 ran 7 airstrikes on 15 enemy observed moving in and around a bunker complex (BT 000559). The results were 8 VC KIAs.

29 Sep: At 0115 the H&S/1/5 company defense position (AT 890494) received 20 rounds of 60mm followed by heavy small arms and automatic weapons fire and a ground attack by an estimated 20 NVA. The enemy made limited penetration of the position but Marine artillery and 81mm mortar fire and a counter attack by the company broke the enemy's assault. The result of the action was 2 NVA KIAs and 1 AK-47 captured. The company sustained 2 USMC KIAs, 5 USMC WIAs (evac) and 1 USMC NBC (evac). At 0800 a G/2/5 company search and

NOFORN CONFIDENTIAL

NOFORN CONFIDENTIAL

CONFIDENTIAL

clear (AT 898494) found 10 bunkers and 4000 pounds of rice. All were destroyed. At 1015 a H/2/5 company sweep (AT 951522) observed 15 to 20 enemy moving north (AT 952518). The company fired small arms and pursued the enemy into a treeline. The enemy returned fire and the company brought small arms to bear on the enemy. A sweep was then conducted resulting in 13 NVA KIAs. The company sustained 4 USMC WIAs (evac). At 1115 a D/1/7 platoon sweep found 9 X 140mm rockets (AT 953693). The rockets were forwarded to the battalion command post. At 1200 an A/1/5 search and clear (AT 950509) found 2 NVA KIAs. Death was caused by fragmentation. Also found was 1 M-16, 1 BAR, and 4000 pounds of rice. The rice and weapons were forwarded to the regimental command post. At 1300 a G/2/5 company search and clear (AT 887509) observed 15 enemy in their immediate vicinity. The unit fired small arms at the enemy and swept the area. The sweep resulted in finding 2 VC KIAs.

30 Sep: At 1230 an E/2/5 platoon search and clear (AT 895512) found 5000 pounds of rice. All of the rice was forwarded to the regimental command post. At 1415 a F/2/5 company search and clear (AT 955523) while moving northeast received heavy volume of small arms fire from an unknown size enemy force. The company returned small arms fire, automatic weapons and Marine artillery missions and observed 7 NVA KIAs. The unit also captured 1 AK-47, 1 PRC-25 radio and assorted 782 gear. The company sustained 3 USMC WIAs (evac) in the action. At 1630 a F/2/5 company search and clear received small arms fire from a fortified position (AT 950523). The company returned small arms fire and automatic weapons fire and assaulted the enemy position. The assault resulted in 31 NVA KIAs, 10 AK-47s, 1 SKS, 2 B-40 rocket launchers, 1 X 9mm pistol, 1 PRC-10 radio, 1 field telephone, 150 pounds of documents and 3 detainees. The company sustained 1 USMC KIA and 1 USMC WIA (evac) in the contact.

NOFORN CONFIDENTIAL

SECRET

NOFORN SECRET

## ORGANIZATION AND OPERATIONS

- 02 Sept (S) CG 1st MarDiv published change 1 to O plan 101-69 (Relief of CIDG Camp).  
Ref: CG 1st MarDiv 010351Z Sep 68.  
Tab: F
- 02 Sept (S) CG 1st MarDiv published Frag O 346-68 assigning the 5th Marines responsibility for all the SUSSEX BAY AC.  
Ref: CG 1st MarDiv 021224Z Sep 68.  
Tab: F
- 03 Sept (S) CG 1st MarDiv published Frag O 349-68 (Realignment of Forces).  
Ref: CG 1st MarDiv 021139Z Sep 68.  
Tab: F
- 07 Sept (S) CG 1st MarDiv published Frag O 353-68 (Relief and Redeployment of RLT-27). 1st Marines were directed to pass opcon of 2/27 and BLT 1/27 to the 27th Marines effective 070700H and 080700H respectively.  
Ref: CG 1st MarDiv 061627Z Sep 68.  
Tab: F
- 07 Sept (S) CG 1st MarDiv published instructions for the orderly displacement of the 1st MarDiv Combat Support and Combat Service Support elements from Phu Bai area under the coordination and control of Task Force X-Ray.  
Ref: CG 1st MarDiv 070534Z Sep 68.
- 09 Sept (S) CG 1st MarDiv published Frag O 356-68 terminating Operation SUSSEX BAY at 091200H and directing the 1st Marines to assume responsibility for the Dodge City area from the 5th Marines at the same time.  
Ref: CG 1st MarDiv 090145Z Sep 68.  
Tab: F
- 09 Sept (S) CG 1st MarDiv published the rules for engagement of active rocket /mortar site by direct fire weapons.  
Ref: CG 1st MarDiv 090901Z Sep 68.  
Tab: F
- 09 Sept (S) CG 1st MarDiv published Frag O 355-68 (Realignment of Forces).  
Ref: CG 1st MarDiv 091041Z Sep 68.  
Tab: F
- 09 Sept (S) CG 1st MarDiv published Frag O 359-68 directing the 1st Marines to conduct land clearing and security operations in the Dodge City area. The order also, directed the 7th Marines to conduct company size recon in force operations in the canopy area.  
Ref: CG 1st MarDiv 091433Z Sep 68.  
Tab: F

NOFORN  
SECRET  
SECRET

SECRET

NOFORN  
SECRET

- 10 Sept (S) CG 1st MarDiv passed command of RLTF-27 to CG III MAF effective 100800H.  
Ref: CG 1st MarDiv 100730Z Sep 68.  
Tab: F
- 10 Sept (S) CG 1st MarDiv published advance change to Opn Order 301-68.  
Ref: CG 1st MarDiv 100845Z Sep 68.  
Tab: F
- 11 Sept (S) CG 1st MarDiv assigned tasks for 26th Marines as the result of realignment of Division forces.  
Ref: CG 1st MarDiv 110056Z Sep 68.  
Tab: F
- 12 Sept (S) Operation HOUSTON terminated 121200H.  
Ref: 1st MarDiv COC 120955Z Sep 68.  
Tab: F
- 16 Sept (S) CG 1st MarDiv published criteria for the employment of track vehicles during the monsoon season.  
Ref: CG 1st MarDiv 160610Z Sep 68.  
Tab: F
- 17 Sept (S) CG 1st MarDiv published advance change to Opn Order 301-68.  
Ref: CG 1st MarDiv 170210Z Sep 68.  
Tab: F
- 17 Sept (S) CG 1st MarDiv published Frag O 371-68 (Rice Denial Opns).  
Ref: CG 1st MarDiv 170640Z Sep 68.  
Tab: F
- 17 Sept (S) CG 1st MarDiv published Frag O 373-68 (Mobile Quick Reaction Task Force).  
Ref: CG 1st MarDiv 171246Z Sep 68.  
Tab: F
- 17 Sept (S) CG 1st MarDiv published Frag O 374-68 directing the 7th Marines to assume responsibility for Dodge City AO from the 1st Marines and to conduct operations in that area in coordination and cooperation with the 51st ARVN Regiment.  
Ref: CG 1st MarDiv 171410Z Sep 68.  
Tab: F
- 18 Sept (S) CG 1st MarDiv published change 2 to Op Plan 319-67 (PW Camp Security).  
Ref: CG 1st MarDiv 180750Z Sep 68.  
Tab: F
- 22 Sept (S) CG 1st MarDiv published Frag O 383-68 (Realignment of Forces).  
Ref: CG 1st MarDiv 220700Z Sep 68.  
Tab: F

NOFORN  
SECRET

SECRET

NOFORN  
SECRET

- 25 Sept (S) CG 1st MarDiv published Frag O 387-68 directing the 1st Marines to relieve the 7th Marines of responsibility for the Dodge City AO and to conduct combined operations with the 1st Bn, 51st ARVN Regiment in the same area commencing 27 September. The 26th Marines were directed to commence Operation OWEN MESA on 26 September by this same order.  
Ref: CG 1st MarDiv 241430Z Sep 68.  
Tab: F
- 25 Sept (S) CG 1st MarDiv published the concept of operation for Operation TALLADEGA CANYON.  
Ref: CG 1st MarDiv 251440Z Sep 68.  
Tab: F
- 25 Sept (S) CG 1st MarDiv directed the deactivation of Task Force X-Ray effective 261200H September.  
Ref: CG 1st MarDiv 251345Z Sep 68.  
Tab: F
- 26 Sept (S) Operation OWEN MESA commenced at 0001H 26 September.  
Ref: CG 1st MarDiv 260555Z Sep 68 sitrep #1 for OWEN MESA.  
Tab: C
- 27 Sept (S) CG 1st MarDiv published Frag O 390-68 for Operation TALLADEGA CANYON.  
Ref: CG 1st MarDiv 270600Z Sep 68  
Tab: F

NOFORN

SECRET

SECRET



CONFIDENTIAL

NOFORN ~~CONFIDENTIAL~~LOGISTICS, EQUIPMENT AND SUPPLY

- (U) 2 Sep 1968 A 70 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.
- (U) 2-5 Sep 1968 Two officers and 19 enlisted Marines attended and successfully completed a period of embarkation instruction conducted by the Division Embarkation Section.
- (U) 3 Sep 1968 A 70 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.
- (U) 3-4 Sep 1968 108.48 short tons of 1st Anti Tank Battalion equipment and supplies was surface lifted from Phu Bai to Danang.
- (U) 4 Sep 1968 A 70 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.
- (U) 7 Sep 1968 Two 1st Marines dispersings vehicles weighing a total of 3.88 short tons were airlifted by C130 from Phu Bai to Danang.
- (U) 7-8 Sep 1968 1055 27th Marines personnel were airlifted from Danang to Quang Tri for assignment to 3rd MarDiv units.
- (U) 8 Sep 1968 LCU's and YFU's carrying 374.88 short tons of 1st Anti Tank Battalion's vehicles, equipment, and supplies departed Phu Bai and arrived Danang.
- (U) 9 Sep 1968 The 1stMarDiv Command Materiel Management Inspection Team inspected 1st Tank Battalion.
- (U) 10 Sep 1968 An LCU with two vehicles and nine personnel from 1st Armd Amph Co departed from Danang and arrived at Cua Viet.
- (U) 10-12 Sep 1968 642.04 short tons of 1st Tank Bn and 3rd AmTrac Bn vehicles and equipment was moved by LCU and YFU from Phu Bai to Danang.
- (C) 10-12 Sep 1968 27th Marines personnel were airlifted from Danang to Okinawa by Boeing 727. 13 sorties were flown carrying 936 personnel and 20 short tons of baggage.

NOFORN ~~CONFIDENTIAL~~

## UNCLASSIFIED

(U) 10-12 Sep 1968 A three day class of instruction on commercial type generators was conducted by MCB personnel at the NSA China Beach generator repair facility. Personnel from both 1st Engr Bn and 7th Engr Bn attended the class.

(U) 11 Sep 1968 The 1stMarDiv Command Materiel Management Inspection Team inspected 3d Bn, 11th Mar.

(U) 11 Sep 1968 A 93 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

(U) 12 Sep 1968 A 73 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 13 Sep 1968 17.90 short tons of 1st Shore Party Bn equipment was airlifted from Danang to An Hoa.

(U) 13 Sep 1968 .24 tons of 1st Dental Co supplies were air lifted from Danang to Dong Ha.

(U) 13 Sep 1968 A 70 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

(U) 13-15 Sep 1968 231.70 short tons of 1st Marines vehicles and equipment was moved by LCU and YFU from Phu Bai to Danang.

(U) 14 Sep 1968 96.00 short tons of 1st Armd Amph Trac Co vehicles and personnel aboard an LCU departed Danang and arrived Cua Viet.

(U) 15 Sep 1968 An LCU departed Danang with 95 short tons of 1st Armd Amph Co equipment and supplies and arrived Cua Viet.

(U) 15 Sep 1968 The USNS BRONSTROM completed loading with 168.08 short tons of BLT 1/27 vehicles and cargo aboard.

(U) 16 Sep 1968 A 117 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

(U) 16-21 Sep 1968 229.80 short tons of 1st Marines vehicles and equipment was moved by LCU and YFU from Phu Bai to Danang.

(U) 16 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 1st Bn, 5th Mar.

## UNCLASSIFIED

(U) 16-21 Sep 1968 229.80 tons of 1st Marines vehicles and equipment were moved by LCU and YFU from Phu Bai to Danang.

(U) 17 Sep 1968 A 125 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 17 Sep 1968 The 1st MarDiv Command Materiel Management Inspection team inspected 2nd Bn, 11th Mar.

(U) 17-22 Sep 1968 216.55 short tons of 26th Marines vehicles and equipment were moved by LCU and YFU from Dong Ha to Danang.

(U) 18 Sep 1968 An LCU departed from Danang loaded with 95.00 short tons of 1st Armd Amph Trac Co equipment and supplies and arrived at Cua Viet.

(U) 18 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected HqCo, 5th Marines.

(U) 18 Sep 1968 An 11th Motor Transport Bn 105 vehicle convoy departed Danang at 1100H. At 1435H the convoy received sniper and mortar fire at ZD 114014. Two U. S. Army trucks and a trailer were hit with home made C-4 bombs thrown from the ridgeline. These vehicles began burning and blocked the road until 1630. Convoy terminated at Phu Bai.

(U) 19 Sep 1968 A 93 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 19 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 2nd and 3rd Bn, 5th Marines.

(U) 20 Sep 1968 An 11th Motor Transport Bn convoy of 149 vehicles departed Danang at 1200H. At 1525H the convoy then located at ZD 124016 received approximately 15 enemy mortar rounds resulting in two WIAs and one M-54 slightly damaged. The convoy returned automatic weapons fire and continued to move arriving Phu Bai at 1700H.

(U) 21 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 1st Tank Bn.

(U) 21 Sep 1968 A 107 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

## UNCLASSIFIED

(U) 21 Sep 1968 The 1st MedBn command post relocated from Phu Bai to Danang.

(U) 22 Sep 1968 The SS SEATRAN FLORIDA completed loading with 2224.22 short tons of RMT 27(-) cargo and vehicles aboard.

(U) 23 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected HqCo, 1st Marines and "W" Battery, 1st Bn, 11th Marines.

(U) 23 Sep 1968 A 155 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

(U) 23-24 Sep 1968 Division Materiel Management Section personnel inspected MARES at 5th Marines and instructed 5th Mar personnel in the proper use of MARES.

(U) 24 Sep 1968 A 119 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 24 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 3d Bn, 11th Mar.

(U) 24 Sep 1968 14.1 short tons of Task Force XRay supplies and equipment were airlifted from Phu Bai to Danang by C130.

(U) 24 Sep 1968 A 82 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 24 Sep 1968 1st Hospital Company transferred all patients to the 1st MedBn. 1st MedBn commenced operation of a 180 bed facility with six operating rooms.

(U) 25 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 1st Armd Amph Co.

(U) 25 Sep 1968 A 82 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

(U) 26 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 1st Recon Bn.

(U) 26 Sep 1968 A 131 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.

(U) 26 Sep 1968 1st SP Bn equipment weighing 8.5 short tons was airlifted by C130 from Danang to An Hoa. 8.6 short tons of 26th Mar equipment was airlifted by C130 from Phu Bai to Danang.

UNCLASSIFIED

- (U) 27 Sep 1968 The 1st MarDiv Command Materiel Management Inspection Team inspected 3rd Bn, 1st Marines.
- (U) 27 Sep 1968 23.36 short tons of 7th Comm Bn vehicles and equipment moved by YFU from Phu Bai to Danang.
- (U) 27 Sep 1968 114.00 short tons of 1st Engineer Bn supplies were moved by LCU from Phu Bai to Danang.
- (U) 27 Sep 1968 A 70 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.
- (U) 28 Sep 1968 A 49 vehicle 11th Motor Transport Bn convoy was conducted from Phu Bai to Danang.
- (U) 28 Sep 1968 The 1st MarDiv command Materiel Management Inspection Team inspected B Battery, 1st Bn 11th Marines and 1st Bn, 1st Marines.
- (U) 29 Sep 1968 A 20 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Cao-Doi.
- (U) 30 Sep 1968 The 1st Marine Division Command Materiel Management Inspection Team inspected 1st Hosp Co.
- (U) 30 Sep 1968 A 107 vehicle 11th Motor Transport Bn convoy was conducted from Danang to Phu Bai.

UNCLASSIFIED

## PSYCHOLOGICAL OPERATIONS

Narrative summary for the period 1-30 September 1968

1. (U) The Chieu Hoi Campaign has been emphasized during this reporting period. The number of Hoi Chanh has begun to increase since the Communist offensive in August.
2. (U) The Rewards Campaign has been very effective this reporting period. There has been a significant increase in the amount of ordnance turned in. Also, several large pieces of ordnance were turned in this month including one 500 lb. bomb.
3. (U) Leaflet drops, ground and aerial loudspeaker broadcast, and Armed Propaganda Teams have been used extensively in support of all major operations.

COMMUNICATIONS-ELECTRONICS  
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

3 September 1968 Col FOYLE and LtCol BRADY made a Staff visit to 1st Marines.

9 September 1968 1stLt WILLIAMS made an Inspection visit to 1st Tank Battalion.

9 September 1968 Col FOYLE, LtCol BRADY and MGySgt PEEK made a Staff visit to 7th Marines.

10 September 1968 1stLt WILLIAMS made an Assistance visit to 7th Engineer Battalion.

11 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 3rd Battalion, 11th Marines.

11 September 1968 LtCol BRADY made a Staff visit to 11th Marines.

12 September 1968 Col FOYLE and LtCol BRADY made a Staff visit to 5th Marines.

16 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 1st Battalion, 5th Marines.

16 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to Headquarters, 5th Marines.

17 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 2nd Battalion, 11th Marines.

18 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 2nd Battalion, 5th Marines.

18 September 1968 1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 3rd Battalion, 5th Marines.

22 September 1968 MSgt RICHART made an Assistance visit to 1st Recon Battalion.

23 September 1968 1stLt WILLIAMS and MSgt RICHART made an Assistance visit to Headquarters, 1st Marines.

23 September 1968 1stLt WILLIAMS and MSgt RICHART made an Assistance visit to "W" Battery, 1st Battalion, 11th Marines.

24 September 1968 GySgt ANDERSON made a Courtesy Inspection of 1st Recon Battalion message center.

25 September 1968	MSgt RICHART made an Inspection visit to 1st Armored Amphibious Tractor Company.
27 September 1968	1stLt WILLIAMS and MSgt RICHART made an Inspection visit to 3rd Battalion, 7th Marines.
28 September 1968	MSgt RICHART made an Assistance visit to 1st Battalion, 1st Marines
28 September 1968	MSgt RICHART made an Assistance visit to "A" Battery, 1st Battalion, 11th Marines.
29 September 1968	LtCol MITCHELL made a Staff visit to III MAF G-6.
30 September 1968	MSgt RICHART made an Inspection visit to 1st Hospital Company.



UNCLASSIFIED

COMMAND CHRONOLOGY

PART IV

SUPPORTING DOCUMENTS

UNCLASSIFIED

## PART IV

SUPPORTING DOCUMENTS

✓ TAB A	Command Directory
✓ TAB B	Operational and Administrative Documents
✓ TAB C	Situation Reports
✓ TAB D	Photographs
✓ TAB E	News Releases (152)
✓ TAB F	G-3 Journals
✓ TAB G	Hq Bn Command Chronology
✓ TAB H	First Marines Command Chronology
✓ TAB I	Fifth Marines Command Chronology
✓ TAB J	Seventh Marines Command Chronology
✓ TAB K	Twenty-Sixth Marines Command Chronology
✓ TAB L	Eleventh Marines Command Chronology
✓ TAB M	1st Reconnaissance Bn Command Chronology
✓ TAB N	1st Tank Bn Command Chronology
✓ TAB O	1st Engineer Bn Command Chronology
✓ TAB P	1st Shore Party Bn Command Chronology
✓ TAB Q	1st Motor Transport Bn Command Chronology
✓ TAB R	1st Medical Bn Command Chronology
✓ TAB S	1st Hospital Co Command Chronology
✓ TAB T	Third Amtrac Bn Command Chronology
✓ TAB U	Seventh Communication Bn Command Chronology
✓ TAB V	Seventh Engineer Bn Command Chronology
✓ TAB W	Ninth Engineer Bn Command Chronology
✓ TAB X	Eleventh Motor Transport Bn Command Chronology

*Filed*  
*ref Section to Chron*  
*Filed*  
*10/12*

SECRET

NOFORN

SECRET

## OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

## SUBJECT

## ORIGINATOR AND DTG

1. Redeployment of RLT 27 to CONUS DivEmbC 305-69 Ch 1  
021530H Sep 68 (S)
2. Annex D. (Berthing and Loading Schedule) DivEmbC 305-69 (S)  
070810H Sep 68
3. Annex A (Organization for Embarkation Assignment to Shipping) DivEmbC 305-69 (S)  
070810H Sep 68
4. Annex C (Antimechanized) (Heavy Armor Capability) CperC 301-38 Ch 5  
091600H Sep 68 (S)
5. Standards of Conduct CG III IAF 6Sep68 (C)
6. Ammunition Classification ForceC 8010.4 Ch 1  
13Sep68 (U)
7. Garrison Property CG 1st MarDiv  
25Sep68 (U)
8. Award of Trophies & Similar Devices in Recognition of Accomplishments DivC. 1650.9  
25Sep68 (U)
9. Water Conservation DivC. 100.70 Ch 1  
6Sep68 (U)
10. Division Schools Leadership Cns DivBul 11330 6Sep68  
(U)
11. Change of Command Ceremonies DivBul 1500 Ch 1  
7Sep68 (U)
12. CG Garrison Mines & Booby Traps, Result of DivC. 5060.12 7Sep68
13. Volunteer Informant Program (VIP) DivBULLETIN 1500-8SEP68  
DivC. 7000.43  
10Sep68 (U)
14. Reciprocal Training Program DivC 5500.4  
10Sep68 (U)
15. SOI for the Operational, Instructional and Familiarization Foreign DivC 5500.4  
10Sep68 (U)
16. SOI for the Personal Response Program DivC 5710.8  
12Sep68 (U)
17. SOI for Logistic Support Areas (LSA) DivC. 4200.17  
13Sep68 (U)
18. Engineer Equipment Record Contact Instruction Team DivBul 11275  
25Sep68 (U)
19. Utilization of Enlisted Marines OF 03 DivC 1326.1  
29Sep68 (U)
20. Legal Assistance Office, Location and Services Provided DivC. 5801.1  
30Sep68 (U)
21. Trig Liaison Staff Noncommissioned Officer DivC 1540.1  
30Sep68 (U)
22. Kit Carson Scout Orientation Cns DivC. 3410.3 Ch 3  
30Sep68 (U)
23. Kit Carson Scout Orientation Cns DivC. 3410.3  
30Sep68 (U)
24. SOI For Postal Services and Handling of U.S. Mail DivC. 2700.45 Ch 2  
DivBul 5720-14 Sep 68  
DwO 4730.1-17 Sep 68
25. Fleet Home Town News Report
26. Marstonment Report
27. Administrative Inspection Schedule, Second Quarter FY69 DivB 8041-15  
DivC 8010.1C Ch 3 17 Sep 68
28. Vietnam Ground Ammunition Expenditure Rates

NOFORN

ADJUTANT	LtCol J. A. WEATHERSPOON	Aug69	1stMarDiv 207	2470	474
Asst Adjutant	CWO J. H. RUSSELL	Nov68	1stMarDiv 307		
Perco	CWO J. V. QUINNBERG	Nov68	1stMarDiv 247		
Opsco	Capt D. P. ROUSSEAU	Nov68	1stMarDiv 347		
RPS Custodian	1stLt Z. L. EVERETT	Feb69	1stMarDiv 222		
CasualtyO	1stLt D. J. MEYERS	Nov68	1stMarDiv 264/407		
AwardsO	Capt D. I. DUDLEY	Nov68	1stMarDiv 497		
SAC FilesO	1stLt F. S. BISSINGER	Feb69	1stMarDiv 222		
AIR OFFICER	Col J. L. BERNDON	Sep69	1stMarDiv 214	2201	465
Asst AirO	Maj R. J. RANTA	Dec68	1stMarDiv 214		FSOC
AMPHIBIAN TRACTOR OFFICER	LtCol P. C. CHASE Jr.	Oct68	3dAmtracBn 6		6
ARTILLERY OFFICER	Col H. E. DICKINSON	Aug69	11thMar 6		6
BAND OFFICER			1stMarDiv 255		
CAREER ADVISOR	Maj E. W. GALLAGHER	Sep68	1stMarDiv 491		
CHAPLAIN	Capt J. T. McDONNELL, CHC, USN	Jan69	1stMarDiv 219/319		472
Asst Chaplain	Cdr J. T. QUAD, CHC, USN	Jul69	1stMarDiv 219/319		476
CLUBS OFFICER	Maj R. A. PRONCEK	Sep68	1stMarDiv 260		484
COMM ELIC OFFICER	Col R. A. FOYLE	Oct68	1stMarDiv 210	2760	472
Asst CBO	LtCol C. L. BRAIN	Sep69	1stMarDiv 310		
Asst CBO/Plans/Opns	Maj P. SIMON	Oct68	1stMarDiv 310		478
Asst CBO/Select	Maj K. P. HARRISON	Aug69	1stMarDiv 410		
Div Comm Center Off	Capt C. V. MORRIS	Apr69	1stMarDiv 311		
Div SysContg	Capt J. L. MORGAN	Aug69	1stMarDiv 399/400		
Maint Specialist	1stLt G. J. WILLIAMS	Nov68	1stMarDiv 410		
DENTAL OFFICER	Capt J. W. FENTRECH, DC, USN	Jul69	1stMarDiv 240		466
Admin Officer	Lt(jg) D. E. BRADFORD, USN	Jan69	1stMarDiv 240		
DISBURSING OFFICER	Maj K. J. SANCHEZ	Dec68	1stMarDiv 218		11thMar 86
Asst Disbursing Officer	Capt J. D. PERKINS	Mar69	1stMarDiv 218		
EDUCATION OFFICER	2ndLt W. R. KENFEE	Mar69	1stMarDiv 386		
EMBARKATION OFFICER	Maj C. M. WOGAN	Oct68	1stMarDiv 239/339		488
ENGINEER OFFICER	LtCol J. F. MADER	Aug69	1stMarDiv 215	2057	470
Asst EngrO	Maj S. A. JOHNSON	Feb69	1stMarDiv 215		
Base DevelopmentO	Maj W. C. WESSEL	Feb69	1stMarDiv 315		
Asst Base DevelopmentO	1stLt G. O. JOHNSON	Dec68	1stMarDiv 315		
Div EquipmentO	1stLt D. R. ATKINS	Dec68	1stMarDiv 415		
EXCHANGE OFFICER	Capt B. L. BECK	Apr69	1stMarDiv 244		
FOOD SERVICES OFFICER	Capt V. J. PERZ	Jun69	1stMarDiv 256		
Asst Food Services Officer	1stLt C. A. SULLIVAN	Jul69	1stMarDiv 256		
FSOC	LtCol H. C. V. HUGHES	Oct68	FSOC	6115	474
GROUNDED SAFETY OFFICER	Maj W. J. KALITA	Mar69	1stMarDiv 232		488
INDUSTRIAL RELATIONS OFFICER	1stLt J. J. DOLPHIN	Jul69	1stMarDiv 446		
INFORMATIONAL SERVICES OFFICER	Capt M. R. ARNOLD	Apr69	1stMarDiv 241/341	2797	
INSPECTOR	Col R. E. COREY	Oct68	1stMarDiv 232	3503	405

LEGAL OFFICER	Col J. R. HAMPTON	Aug69	1stMarDiv 217	2760	467
Asst Legal Officer	LtCol W. M. CUMMINGS	Jun69	1stMarDiv 217		483
Military Justice Officer	LtCol W. M. ELBAZER	Aug69	1stMarDiv 317		488
Chief Review Officer	Capt J. H. CUMMINGS	May69	1stMarDiv 317		
Chief Trial Counsel	Capt M. G. MCGRATH	Dec68	1stMarDiv 371		
Chief Defense Counsel	Capt P. M. CONSTANTINO	Dec68	1stMarDiv 417		
Legal Asst	1stLt T. A. KING	Jun69	1stMarDiv 217		
Law Specialist	Lt W. J. COSGRIFF, USN	May69	1stMarDiv 417		
Claims/Passport	1stLt W. G. HASH	Oct68	1stMarDiv 371		
Admin Law Officer	1stLt M. DUNN	Oct68	1stMarDiv 317		
MOTOR TRANSPORT OFFICER	Maj W. A. P. COX	May69	1stMarDiv 235/335		488
NAVAL GUNFIRE OFFICER	Lt T. J. BANE, USN	Sep68	1stMarDiv 214	2201	
ORDNANCE OFFICER	Maj R. F. BOYK	Sep68	1stMarDiv 208		484
POSTAL OFFICER	1stLt C. E. LOCKWOOD	Apr69	III MAF 321		
PROVOST MARSHAL	Capt J. K. HALL	Mar69	1stMarDiv 227		
RECONNAISSANCE OFFICER	LtCol L. P. CHARON	Aug69	1stReconBn 6		
SPECIAL SERVICES OFFICER	Maj L. T. BYERS	May69	1stMarDiv 237		
Custodian Recreation Fund	1stLt D. G. ALBIZO Jr.	Mar69	1stMarDiv 237/233		
SUPPLY OFFICER	Col G. J. EDELMANN Jr.	Oct68	1stMarDiv 221	2057	468
Asst SupplyO	LtCol R. R. MEKKER	Aug69	1stMarDiv 321		476
PlansO	1stLt R. G. ROBERTSON	Feb69	1stMarDiv 221/321		
MM Team	Capt B. E. LARUE	Jun69	1stMarDiv 221/321		
Asst MM Team	1stLt J. V. BASSETT	Jul69	1stMarDiv 221/321		
SURGEON	Capt S. P. SANTIAGO-STEVENS, USN	Jun69	1stMarDiv 216		470
Admin Officer	Cdr E. W. RIESE, MDC, USN	Apr69	1stMarDiv 316		482
Preventive Medicine Officer	Cdr L. R. KAUFMAN, MDC, USN	Jan69	1stHospCo 416		
TANK OFFICER	LtCol M. C. ASHLEY Jr.	Aug69	1stTKBn 6		6
HEADQUARTERS BATTALION (Rein)					
Commanding Officer	LtCol C. F. BURNEL Jr.	Aug69	1stMarDiv 234		464
Executive Officer	Maj K. D. THATCHER	Sep69	1stMarDiv 334		
Adjutant	1stLt J. N. DEUTRICH	Dec68	1stMarDiv 301		
HEADQUARTERS, 1ST MARINES					
Commanding Officer	Col R. G. LAUFFER	Jun69	1stMar 6		6
Executive Officer	LtCol R. L. BARNETT Jr.	Sep68	1stMar 5		5
Adjutant	Capt A. W. GREGORIUS	Dec68	1stMar 1		1
1ST BATTALION, 1ST MARINES					
Commanding Officer	LtCol A. VANWINKLE	Sep68	1/1 6		6
Executive Officer	Maj R. L. WALSH	Nov68	1/1 5		5
Adjutant	1stLt W. L. MOYER	Dec68	1/1 1		1
2ND BATTALION, 1ST MARINES					
Commanding Officer	LtCol J. E. POINDEXTER	Aug69	2/1 6		6
Executive Officer	Maj B. B. BLAISE	Sep69	2/1 5		5
Adjutant	1stLt L. J. MATTE	Feb69	2/1 1		1
2ND BATTALION, 3RD MARINES					
Commanding Officer	LtCol J. W. DAVIS	Nov68	2/3 6		6
Executive Officer	Maj J. C. CLICK	Aug69	2/3 5		5
Adjutant	1stLt P. J. MATTHEWS	Apr69	2/3 1		1

HEADQUARTERS, 5TH MARINES	Col P. E. GRASMAN	Oct68	5thMar	6	6
Commanding Officer	LtCol B. A. PATRICK Jr.	Sep69 <td>5thMar <td>5 <td>5</td> </td></td>	5thMar <td>5 <td>5</td> </td>	5 <td>5</td>	5
Executive Officer	Capt R. E. STONER	Sep69 <td>5thMar <td>1 <td></td> </td></td>	5thMar <td>1 <td></td> </td>	1 <td></td>	
Adjutant					
1ST BATTALION, 5TH MARINES					
Commanding Officer	LtCol R. F. DALEY	Aug69	1/5	6	6
Executive Officer	Maj L. A. WUNDERLICH	Oct68	1/5	5	5
Adjutant	1stLt T. E. HOWARD	Mar69	1/5	101	101
2ND BATTALION, 5TH MARINES					
Commanding Officer	LtCol J. W. STEEMLE	Aug69	2/5	6	6
Executive Officer	Maj O. K. STEELE	Sep68	2/5	5	5
Adjutant	1stLt H. MAGAI	Feb69	2/5	1	
3RD BATTALION, 5TH MARINES					
Commanding Officer	LtCol R. A. SEYMOUR	Oct68	3/5	6	6
Executive Officer	Maj E. F. HERTLING Jr.	Sep68	3/5	5	5
Adjutant	CWO J. S. BISESI	Dec68	3/5	1	1
HEADQUARTERS, 7TH MARINES					
Commanding Officer	Col H. L. BECKINGTON	Feb69	7thMar	6	6
Executive Officer					
Adjutant	Capt J. M. HEAD	Apr69	7thMar	1	1
1ST BATTALION, 7TH MARINES					
Commanding Officer	LtCol W. S. PAGAN	Apr69	1/7	6	6
Executive Officer	Maj D. CARTER	Dec68	1/7	5	5
Adjutant	1stLt J. F. CURRAN	Sep69	1/7	1	
3RD BATTALION, 7TH MARINES					
Commanding Officer	LtCol F. X. QUINN	Aug69	3/7	6	6
Executive Officer	Maj D. V. HOLLES	Oct68	3/7	5	5
Adjutant	1stLt W. F. SAWYER	Feb69	3/7	1	
3RD BATTALION, 1ST MARINES					
Commanding Officer	LtCol D. J. QUICK	Oct68	3/1	6	6
Executive Officer	Maj J. V. KNAPP	Sep68	3/1	5	5
Adjutant	1stLt E. B. GRIFFIN	Dec68	3/1	1	
HEADQUARTERS, 11TH MARINES					
Commanding Officer	Col H. E. DICKINSON	Aug69	11thMar	6	106
Executive Officer	LtCol J. F. BARR	Sep68	11thMar	5	105
Adjutant	1stLt P. P. SPELIOPOULOS	Jan69	11thMar	1	90
1ST BATTALION, 11TH MARINES					
Commanding Officer	LtCol S. F. THOMAS	Oct68	1/11	6	6
Executive Officer	Maj J. A. HAMILTON	Mar69	1/11	5	5
Adjutant	1stLt L. P. ZENNS	Nov68	1/11	1	1
2ND BATTALION, 11TH MARINES					
Commanding Officer	LtCol B. A. MOORE Jr.	Oct68	2/11	6	6
Executive Officer	Maj G. L. HILLIARD	May69	2/11	5	5
Adjutant	1stLt J. S. PAULK	Dec68	2/11	1	1
3RD BATTALION, 11TH MARINES					
Commanding Officer	Maj A. F. BAUER	Jun69	3/11	6	6
Executive Officer	Maj J. C. ADAMS	Sep68	3/11	5	5
Adjutant	1stLt G. J. TOLAND	Sep68	3/11	1	1
4TH BATTALION, 11TH MARINES					
Commanding Officer	LtCol J. M. COCKEY	Aug69	4/11	6	6
Executive Officer	Maj B. J. RAJAY	Sep69	4/11	5	5
Adjutant	CWO R. P. SANDIDGE	Nov68	4/11	1	910
2ND BATTALION, 13TH MARINES					
Commanding Officer	Maj W. F. DUNN	Mar69	2/13	6	6
Executive Officer					
Adjutant	1stLt W. A. HOLT	Mar69	2/13	1	

DIVISION COMMANDER	MajGen G. A. YOUNGDALE	RTD	OFFICE PHONE	DANANG	OTHER
Aide-de-Camp	Capt J. L. SMERGENY	Jul69	1stMarDiv 206	2905	306/2905
Aide-de-Camp	1stLt F. W. SMITH	Apr69	1stMarDiv 213	2905	313
Sergeant Major	SgtMaj D. P. AVEL	Jan69	1stMarDiv 213	2905	313
		Jun69	1stMarDiv 499	2905	
ASSISTANT DIVISION COMMANDER	BrigGen C. W. HOFFMAN	Feb69	1stMarDiv 209	2905	309
ASSISTANT DIVISION COMMANDER	BrigGen R. T. DAFER Jr.	Jun69	1stMarDiv 209	2905	309
Aide-de-Camp	1stLt J. A. WILSON	Jan69	1stMarDiv 213	2905	313
CHIEF OF STAFF	Col S. A. HANNAH	Aug69	1stMarDiv 205	3503	405
Staff Secretary	Capt P. A. DUFFY	Dec68	1stMarDiv 238	3503	313
ASST CofS, G-1	Col G. E. LAWRENCE	Sep69	1stMarDiv 201	2470	463
Asst G-1	LtCol T. L. CUBB	Sep68	1stMarDiv 201		479
Asst G-1	LtCol H. G. CLACKOW	Aug69	1stMarDiv 401		474
Asst G-1	LtCol W. B. KELLY	Sep69	1stMarDiv 401		474
Asst G-1	1stLt D. C. YOUNG	Feb69	1stMarDiv 401		
Special ProjectsO	Capt R. W. SCHULZ	May69	1stMarDiv 401		
ASST CofS, G-2	Col J. H. BUTLER	Oct68	1stMarDiv 202		482
Asst G-2	LtCol T. C. FIELDS	Sep68	1stMarDiv 202	2730	479
Asst G-2	LtCol J. A. DOWD	Sep69	1stMarDiv 202	2730	479
AcquisitionO	Maj H. P. CUNNEY	Aug69	1stMarDiv 402		
ProductionO	LtCol J. B. BANY	Oct68	1stMarDiv 302		479
SPT Officer	Capt G. F. WARD Jr.	Dec68	1stMarDiv 492		
Chief Air Observer	Capt J. W. SPIVET	Jul69	1stMarDiv 397		
TsCntr 1st IT	Capt R. D. GAGNE	Mar69	1stMarDiv 397		
TsCntr 15th IT	Capt J. T. ARCHER	Mar69	1stMarDiv 397		
TsCntr 7th IT	Capt M. R. GOSNEY	Sep69	TFX-Hay 102		
TsCntr 3d ITT	Capt P. J. ROUSE	Mar69	1stMarDiv 396/492		
TsCntr 9th ITT	Capt N. R. PITARO	Aug69	1stMarDiv 492		
TsCntr 13th ITT	Capt T. M. PLATTERY	Sep68	1stMarDiv 396		
TsCntr 19th ITT	Capt C. K. GUBANKS	Mar69	27thMar-19th ITT		
TsCntr 3d CIT	Capt K. A. WEHNSINKI	Mar69	1stMarDiv 396		
ASST CofS, G-3	Col H. F. PAINTER	Aug69	1stMarDiv 203	2871	473
Asst G-3	Col R. L. MICHAELS	Jul69	1stMarDiv 203		485
Current PlansO	LtCol K. P. CUFFMAN	Aug69	1stMarDiv 303		483
OpnsO	LtCol H. S. ATKINSON	Aug69	1stMarDiv 403		475
Asst OpnsO	Maj R. C. WISE	Sep68	1stMarDiv 403		496
OIC OOC	Maj J. R. CURL	Mar69	1stMarDiv 000		
Asst OIC OOC	Capt A. L. VALLESE	Sep69	1stMarDiv 000		
Asst OpnsO/RptsO	Maj J. L. OWENS	Apr69	1stMarDiv 230		482
TrngO	Maj R. H. RIDGELY	Sep69	1stMarDiv 223		
Director Div Schools	Maj J. V. MURRAY	Jan69	1stMarDiv 354		
Historical ReportsO	1stLt K. E. DANHERG	Apr69	1stMarDiv 000		
Administrative Officer	1stLt F. R. LEBENHETS	Dec68	1stMarDiv 203		
LNO Quang Nam Province	Capt M. SHIMKE	Oct68	Hoi An 303		
ASST CofS, G-4	Col J. E. WILSON Jr.	May69	1stMarDiv 204	2057	405
Asst G-4	LtCol F. ANDRILUNAS	Sep69	1stMarDiv 204/304		483
PlansO	LtCol J. H. WIGGINS	Sep69	1stMarDiv 294		483
AsstPlansO	Capt C. S. ROBB II	Apr69	1stMarDiv 294		
OpnsO	Maj K. F. KNUSSHEL	Jul69	1stMarDiv 404		
Asst OpnsO	Capt N. M. FERREIRA Jr.	Sep69	1stMarDiv 404		
Asst OpnsO	Capt L. D. HUFF	Feb69	1stMarDiv 404		
Asst OpnsO	Capt R. I. HOFFMAN	Oct68	1stMarDiv 404		
Material ManagementO	Maj B. ANDREWS	Sep69	1stMarDiv 404		
Asst Material ManagementO	Capt J. M. GREEN	Aug69	1stMarDiv 404		
	1stLt R. G. MOURY	Feb69	1stMarDiv 404		
ASST CofS, G-5	Col R. R. MINER	Sep68	1stMarDiv 246/346	2797	463
Asst G-5/PayOpsO	Maj R. L. PAYNE	Oct68	1stMarDiv 246		FXC 122
CAO	1stLt J. B. PARKER	Mar69	1stMarDiv 246		
Asst CAO (SIR)	2ndLt J. J. HUBER III	Mar69	1stMarDiv 346		
Personal ResponseO	2ndLt J. F. RENAGHAN	Mar69	1stMarDiv 436		
OpsO/IntellO (PayOps)	1stLt M. B. HINDS	Jun69	1stMarDiv 366/436		
ASST CofS, COMPTROLLER	LtCol J. O. ALLISON	Sep69	1stMarDiv 290	2797	468
AMERICAN RED CROSS					
Field Director	R. L. ARTHUR	Aug69	1stMarDiv 282/362/363		476
			After Hours 362		
AREA AUDITOR	1stLt J. M. MCINNES	Mar69	1stMarDiv 350		

HEADQUARTERS, 27TH MARINES						
Commanding Officer	Col A. G. SCHWENK	Mar69	27thMar	6		
Executive Officer	LtCol W. G. RODES	Mar69	27thMar	5		
Adjutant	Capt D. E. MATHIS	Mar69	27thMar	1		
1ST BATTALION, 27TH MARINES						
Commanding Officer	Maj K. J. SKIPPER	Dec68	1/27	6		
Executive Officer						
Adjutant	Capt J. C. PANTHER	Mar69	1/27	1		
2ND BATTALION, 27TH MARINES						
Commanding Officer	LtCol A. W. KELLER	Oct68	2/27	6		
Executive Officer	Maj E. E. ARMSTRONG	Mar69	2/27	5		
Adjutant	CWO A. DEJOHN	Mar69	2/27	1		
3RD BATTALION, 27TH MARINES						
Commanding Officer	LtCol T. J. WOODHAM Jr.	Mar69	3/27	6	6	
Executive Officer	Maj E. T. FITZGERALD	Mar69	3/27	5	5	
Adjutant	1stLt R. J. COUTER	Apr69	3/27	1	1	
1ST DENTAL COMPANY						
Commanding Officer	Capt J. W. PEFFECOST, DC, USN	Jul69	1stMarDiv	240	466	
Executive Officer	Cdr F. H. RULIFFSON, DC, USN	May69	1stMarDiv	340		
Admin Asst	Lt(jg) D. E. BRADFORD	Jan69	1stMarDiv	240		
1ST ENGINEER BATTALION						
Commanding Officer	LtCol D. H. HILDBRAND	Aug69	1stEngBn	6	6	
Executive Officer	Maj J. C. CHAMBLISS	Oct68	1stEngBn	5	5	
Adjutant	1stLt R. J. FORBELL	Dec68	1stEngBn	1	10	
1ST HOSPITAL COMPANY						
Commanding Officer	Cdr J. W. DEXTON Jr., USN	Jul69	1stHospCo	6	106	
Executive Officer						
Adjutant	LCdr R. C. BUELEN, USN	Jan69	1stHospCo	1		
1ST RECONNAISSANCE BATTALION						
Commanding Officer	LtCol L. P. CHASON	Aug69	1stReconBn	6	6	
Executive Officer	Maj J. T. MICHAELS	Feb69	1stReconBn	5	5	
Adjutant	1stLt L. G. MARTIN	Jul69	1stReconBn	1		
1ST SHORE PARTY BATTALION						
Commanding Officer	LtCol N. KAVAKICH	Oct68	1stSPBn	6	6	
Executive Officer	LtCol D. L. ANDERSON	Sep69	1stSPBn	5	5	
Adjutant	1stLt L. K. KIRKPATRICK	Nov68	1stSPBn	1	1	
1ST TANK BATTALION						
Commanding Officer	LtCol M. C. ASHLEY Jr.	Aug69	1stTKBn	6		
Executive Officer						
Adjutant	1stLt C. S. SCHURING	Nov68	1stTKBn	1		
3RD AMPHIBIAN TRACTOR BATTALION						
Commanding Officer	LtCol F. C. CHACE Jr.	Oct68	3rdAmtracBn	6	6	
Executive Officer						
Adjutant	1stLt W. J. PETERS	Feb69	3rdAmtracBn	1	1	
7TH ENGINEER BATTALION						
Commanding Officer	LtCol T. T. ABRAHAM	Aug69	7thEngBn	6		
Executive Officer	Maj J. E. HARRMAN	Sep68	7thEngBn	5		
Adjutant	CWO E. A. HUPHAGEL	Jan69	7thEngBn	1		
9TH ENGINEER BATTALION (CHU LAI)						
Commanding Officer	LtCol R. E. PEREA	Sep68	9thEngBn	6	6	
Executive Officer	Maj C. H. WALL	Oct68	9thEngBn	5	304	1
Adjutant	1stLt R. J. BURNS	Jul69	9thEngBn	1		
11TH MOTOR TRANSPORT BATTALION						
Commanding Officer	Maj B. M. FLOYD	Oct68	11thMTBn	6		
Executive Officer	Capt J. J. VANU	Jun69	11thMTBn	3		
Adjutant	1stLt R. H. W. GRUNWALD	Dec68	11thMTBn	1		
7TH COMMUNICATION BATTALION						
Commanding Officer	Maj T. F. BREYER Jr.	Jun69	7thCommBn	6	106	
Executive Officer	Maj C. A. MCCLUSKEY	Dec68	7thCommBn	5		
Adjutant	CWO S. RUSSIN	Dec68	7thCommBn	7		

HEADQUARTERS  
TASK FORCE X-RAY  
PHU BAI, VIETNAM

COMMANDING OFFICER	Col C. W. HUMTER	Aug69	TPL-Ray	206	2001	2275
Executive Officer	Col J. W. MALCOLM	Oct68	TPL-Ray	205	2071	2071
Administrative Officer	WO J. M. MITCHELL	Dec68	TPL-Ray	238	2071	2013
Sergeant Major	Sgt Maj W. J. MURAN	May69	TPL-Ray	599	2220	599
AIR OFFICER	LtCol J. A. CURTIS	Sep68	TPL-Ray	14		
Asst Air Officer	Maj J. L. EDY	Sep68	TPL-Ray	14		
BASE DEFENSE COORDINATOR	LtCol W. K. ROCKY	Sep68	TPL-Ray	203	2192	2919
BASE COORDINATOR	LtCol D. E. YOUNG	Jul69	TPL-Ray	315	2558	2919
Asst Base Coordinator/BaseDevO	Maj R. B. FIELD	Jul69	TPL-Ray	315	2558	2919
CHAPLAIN	Cdr G. MARTIN, CHC, USN	Jul69	TPL-Ray	219	2683	2919
COMM ELBCT OFF	LtCol B. MITCHELL	Oct68	TPL-Ray	210	2149	2919
Asst CBO	2ndLt G. M. PFEIFFER	Jun69	TPL-Ray	210	2149	2634
CIO Comm Center	1stLt S. D. JAY Jr.	Jan69	TPL-Ray	211	2737	331
DENTAL OFFICER	Cdr D. M. ALLMAN, DC, USN	Sep68	TPL-Ray	240	2934	2919
INDUSTRIAL RELATIONS OFFICER	2ndLt R. J. SCHALL	Jan69	TPL-Ray	446		
INFORMATION OFFICER	1stLt L. J. LEFACE	Jan69	TPL-Ray	241	2522	2522
PROVOST MARSHAL	1stLt C. B. PETERSON	Apr69	TPL-Ray	227	2775	
SUPL SERVICE COMPANY						
Commanding Officer	Maj J. W. DION	Aug69	TPL-Ray	234	2385	2919
Executive Officer						
Supply Officer	1stLt R. J. DERR	Sep68	TPL-Ray	421	2256	
HEADQUARTERS, 1ST FAG						
Commanding Officer	LtCol R. P. JOHNSON	Sep69	1stFAG	6		6
Executive Officer	Maj R. M. COCKER	Sep69	1stFAG	5		5
Adjutant	1stLt V. F. GRANHART	Feb69	1stFAG	1		1
1ST 155 GUN BATTERY						
Commanding Officer	Maj B. A. MURCH Jr.	Nov68	1st 155	6		6
Executive Officer	Capt H. M. LONG	Aug69	1st 155	5		5
1ST MEDICAL BATTALION						
Commanding Officer	Capt J. F. SHARP, MC, USN	Feb69	1stMedBn	6	2004	2561
Executive Officer	1stLt T. L. SPURSON, USN	Jan69	1stMedBn	5	2004	
Admin Asst	Lt W. B. COMBS, MSC, USN	Jul69	1stMedBn	1	2625	
1ST MOTOR TRANSPORT BATTALION						
Commanding Officer	LtCol C. C. KENGEWSKI	Sep68	1stMTBn	6		
Executive Officer	Maj R. G. RILLY	Sep69	1stMTBn	5		
Adjutant	CWO J. R. SAUNDERS	May69	1stMTBn	1		
1ST FORCE RECON COMPANY						
Commanding Officer	Maj J. V. SULLIVAN	Oct68	ForReconCo	CO		
Executive Officer	Capt W. M. LINGENFELTER	Jul69	ForReconCo	CO		
COMM CO., 7TH COMM BATTALION						
Commanding Officer	Maj A. E. ARCHAMBAULT	Oct68	CommCo	6		
Executive Officer	Capt D. C. HOW	Aug69	CommCo	6		

*John A. Weatherhead*  
J. A. WEATHERHEAD  
LtCol, U. S. Marine Corps  
Division Adjutant

HEADQUARTERS  
1ST MARINE DIVISION (REIN)  
FLEET MARINE FORCE  
DANANG, VIETNAM 1 SEPTEMBER 1968



# COMMAND DIRECTORY

Repro 1stMarDiv

FOR OFFICIAL USE ONLY

Tab A

DECLASSIFIED

DECLASSIFIED

**SECRET****S & C FILES  
HEADQUARTERS****SECRET****1ST MARINE DIVISION****68 338 2/1**1st Marine Division (Rein), FMF  
DaNang, Republic of Vietnam**89 94**

021530H September 1968

Change 1 to Embarkation Order 305-69 (Redeployment of RLIT 27 to CONUS)

Time Zone: H

1. Make the following pen changes to Embarkation Order 305-69:

a. On page 1 of the Embarkation Order, change "Embarkation Order 2-68 to accompany AdminOrder 43-68" to read "Embarkation Order 305-69 to accompany AdminOrder 305-69".

b. In Annex B (Movement Schedule) to accompany Embarkation Order 305-69, on page B-1 of the Annex B change "Annex B (Movement Schedule) to accompany Embarkation Order 2-68" to read "Annex B (Movement Schedule) to accompany Embarkation Order 305-69".

c. On page 2 of the Embarkation Order, to paragraph 2a.(1) add to the list: "body armor"

d. On page 2 of the Embarkation Order to paragraph 2a.(2) delete: "body armor"

e. In Annex B (Movement Schedule) on page B-1, in paragraph 1, Movement to Marshalling Areas, make the following pen changes:

3/27 Personnel complete 9 Sep vice 29 Aug.  
2/27 Cargo and Vehicles complete 10 Sep vice 31 Aug.  
2/27 Personnel complete 10 Sep vice 31 Aug.  
Hq, 27 Cargo and Vehicles complete 10 Sep vice 31 Aug.  
Hq, 27 Personnel complete 10 Sep vice 31 Aug.  
1/27 Cargo and Vehicles complete 11 Sep vice 3 Sep.  
1/27 Personnel complete 11 Sep vice 3 Sep.  
2/13 Cargo and Vehicles complete 10 Sep vice 4 Sep.  
2/13 Personnel complete 10 Sep vice 4 Sep.

f. In Annex C (Marshalling Areas) to accompany Embarkation Order 305-69, on page C-1 of Annex C, change "Annex C (Marshalling Areas) to accompany Embarkation Order 2-68" to read "Annex C (Marshalling Areas) to accompany Embarkation Order 305-69".

g. In Annex E (Traffic Circulation and Control) to Embarkation Order 305-69, on page E-1 of Annex E, change "Annex E (Traffic Circulation and Control) to Embarkation Order 2-68" to read "Annex E (Traffic Circulation and Control) to accompany Embarkation Order 305-69".

DOWNGRADED AT 3 YEAR INTERVALS  
DECLASSIFIED AFTER 12 YEARS  
DOD DIR 5200.10

**SECRET****SECRET**



SECRET

h. In Annex X (Distribution) to Embarkation Order 305-69, on page X-1 of Annex X, change "Annex X (Distribution) to Embarkation Order 2-68" to read "Annex X (Distribution) to Embarkation Order 305-69".

BY COMMAND OF MAJOR GENERAL YOUNGDALE

*A. A. Hannah*

S. A. HANNAH  
COLONEL, U. S. MARINE CORPS  
CHIEF OF STAFF

DISTRIBUTION: Annex X (Distribution) to Embarkation Order 305-69

SECRET

**S & C FILES**  
**HEADQUARTERS**  
**1ST MARINE DIVISION, FMF**

**68 3382** / ANNEX D

Copy 88 of 94 copies

Copy \_\_\_\_\_ of \_\_\_\_\_ Copies  
 1st Marine Division (Rein), FMF  
 DaNang, RVN  
 070810H September 1968

**SECRET**

Annex D (Berthing and Loading Schedule) to Embarkation Order 305-69

Ref: (a) COMSTSFE 280430H Aug68 (NOTAL)  
 (b) III MAF Embark Conference 021000H Aug68 (NOTAL)

Time Zone: H

EMBARKATION ORGANIZATION	SHIP		LOADING SCHEDULE	
	HULL	PIER AND BERTH	FROM	TO
Embarkation Team A-1 (RLT 27 (-) )	SS SEA TRAIN FLORIDA	Deep Water Pier Berth TBA	120800H	161800H
Embarkation Team B-1 (BLT 1/27)	USNS BRONSTROM	Deep Water Pier Berth TBA	110800H	150800H

BY COMMAND OF MAJOR GENERAL YOUNGDALE

*A. A. Hannah*  
 S. A. HANNAH  
 COLONEL, U. S. MARINE CORPS  
 CHIEF OF STAFF

DISTRIBUTION: Annex X (Distribution)

DOWNGRADED AT 3 YEAR INTERVALS  
 DECLASSIFIED AFTER 12 YEARS  
 DOD DIR 5200.10

D-1

**SECRET**SECRET

(2)

SECRET

**S & C FILES**  
**HEADQUARTERS**  
**1ST MARINE DIVISION, FMF**

**68 3382** / ANNEX A

Copy 88 of 94 copies

**SECRET**

Copy \_\_\_\_\_ of \_\_\_\_\_ Copies  
 1st Marine Division (Rein), FMF  
 DaNang, RVN  
 070810H September 1968

Annex A (Organization for Embarkation and Assignment to Shipping) to  
 Embarkation Order 305-69

Ref: (a) COMSTSFE 280430Z Aug68 (NOTAL)

Time Zone: H

EMBARKATION TEAM		"A-1"		"B-1"	
EMBARKATION TEAM		LT G. RBOWSKI		LT MAC CLOSKEY	
COMMANDER					
SHIP		SS SEA TRAIN		USNS BRONSTROM	
		FLORIDA			
ORGANIZATIONS	VEH	SQ	WT		
	CGO	CU	WT		
Hq, 27thMar	1985	62636	1985	62636	
	9943	186699	9943	186699	
1/27	2602	64199		2602	64199
	16517	227566		16517	227566
2/27	3603	100744	3603	100744	
	17848	240476	17848	240476	
3/27	3603	100744	3603	100744	
	18315	299796	18315	299796	
2/13	17315	992998	11059	574238	6256 418760
	3482	40462	3482	40462	
Co "B" 5th Med	2388	127906	1401	75233	987 52673
	5475	84808	2430	35580	3045 49228
Co "B" 5th Recon	661	32715	615	32145	46 570
	720	14500	396	7975	324 6525
Co "B" 5th Tanks	8890	2164125	8890	2164125	
	--	--	--	--	
Co "B" 5th SP	5476	761817	3659	536604	1817 225213
	3392	48335	2280	25824	1112 22511
Plt Co "B" 5th	4217	850396		4217	850396
AmTracs	--	--		--	--
Plt Co "B" 5th AT	759	102360		759	102360
	245	4800		245	4800
Plt Co "B" 5th	1112	110988		1112	110988
Engr	1354	24027		1354	24027
Plt Co "B" 5th MT	4270	369990		4270	369990
	--	--		--	--

DOWNGRADED AT 3 YEAR INTERVALS  
 DECLASSIFIED AFTER 12 YEARS  
 DOD DIR 5200.10

A-1

**SECRET**SECRET

(3)

SECRET

## EMBARKATION TEAM

A-100

B-100

ORGANIZATIONS	VEH SQ CGO CU	WT WT				
15th IT	111	1450	111	1450		
19th ITT	215	9285	215	9285		
	294	4055	294	4055		
Det HqBn 5thMarDiv (Disbursing)	456	3600	456	3600		
Det 15th Dental	502	35906	502	35906		
	98	1779	72	1469	26	310
Det ServBn	1328	814921			1328	814921
Mount-out Blocks	26259	444259	24611	399645	1618	44605
TOTAL	58926	6701730	35532	3691660	23394	3010070
	104509	1626612	80268	1247031	24241	379581

BY COMMAND OF MAJOR GENERAL YOUNGDALE

*S. A. Hannah*

S. A. HANNAH

COLONEL, U. S. MARINE CORPS  
CHIEF OF STAFF

DISTRIBUTION: Annex X (Distribution)

A-2

SECRET

**SECRET**

SECRET

**S & C FILES**  
**HEADQUARTERS**  
**1ST MARINE DIVISION, FMF**

**67 4190** /cl.5  
 Copy 90 of 287 copies

1st Marine Division (Rein), FMF  
 DA NANG, Republic of Vietnam  
 091600H September 1968

Change 5 to Operation Order 301-68

Ref: None

Encl: (1) Appendix 1 (Enemy Armor Capability) to Annex O (Antimechanized)  
 to Operation Order 301-68

Time Zone: H

1. Make the following pen changes to Annex O (Antimechanized) to Operation Order 301-68.

- a. On page 0-1, paragraph 1a after "Annex B (Intelligence)" insert "Appendix 1 (Enemy Armor Capability)," before "current INTSUMS and PERINTREPS."
- b. On page 0-2, paragraph 3b
  - (1) Delete "CG TF XRAY." and add "26th Marines."
  - (2) Delete all after "551" and add "and 545."
- c. On page 0-2, paragraph 3c
  - (1) Change paragraph letter "c" to "d" and reletter subsequent paragraphs.
  - (2) Add following as new paragraph 3c: "5th Marines. Establish Antimechanized warning and defense within AO, priority to protect the South Western flank of the Danang Vital Area and enemy approaches on route 537 and 5."
- d. On page 0-2, old paragraph 3c (new paragraph 3d) add "14" after "routes 4", and before "544."
- e. On page 0-2, old paragraph 3d (new paragraph 3e) delete "27th Marines." and add "1st Marines.".
- f. On page 0-2, old paragraph 3g (new paragraph 3h) add "deep" after "conduct" and before "reconnaissance."
- g. On page 0-3, paragraph 4b delete "piercing" and add "defeating".

DOWNGRADED AT 3 YEAR INTERVALS  
 DECLASSIFIED AFTER 12 YEARS  
 DOD DIR 5200.10

**SECRET**

## SECRET

- h. On page 0-3 in bottom left hand corner change Appendixes to read:
- "1 - Enemy Armor Capability"
  - "2 - Barrier Plan"
  - "3 - Antimechanized Fire Support Plan"
  - "4 - Antimechanized Overlay"
- i. Appendix page number changes:
- (1) Change page "0-1-1" to "0-2-1."
  - (2) Change page "0-1-2" to "0-2-2."
  - (3) Change page "0-2-1" to "0-3-1."
  - (4) Change page "0-2-2" to "0-3-2."
- j. Appendix title changes:
- (1) On new page 0-2-1 change "Appendix 1" to "Appendix 2."
  - (2) On new page 0-3-1 change "Appendix 2" to "Appendix 3."
- k. On new page 0-2-1, paragraph 3a delete "CG Task Force XRAY" and add "26th Marines". Be prepared to execute any or all of the following tasks."
- l. On new page 0-2-1, paragraph 3b and 3c add after "7th Marines" and after "27th Marines" the following: "Be prepared to execute any or all of the following tasks."
- m. Changes to new Appendix 4 (Antimechanized Overlay)
- (1) Delete sheets 1 of 6 and 2 of 6. Sheets may be destroyed without report to this Headquarters.
  - (2) Add to sheet 3 of 6 these additional plots:
- |        |           |
|--------|-----------|
| VZ 250 | ZD 085008 |
| VZ 251 | ZD 098008 |
| VZ 252 | ZD 105016 |
| VZ 253 | ZD 137010 |
| VZ 254 | ZC 136995 |
| VZ 255 | ZD 173045 |
| VZ 256 | ZD 185060 |
| VZ 257 | ZD 198010 |

SECRET

(3) Add to sheet 4 of 6 the following plots:

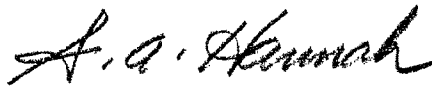
VZ 258	ZC 158841
VZ 259	ZC 197842
VZ 260	AT 796844
VZ 261	AT 817853
VZ 262	AT 840855
VZ 263	AT 867832
VZ 264	AT 888822
VZ 265	AT 931796
VZ 266	AT 931773

(4) Add to sheet 5 of 6 the following plots:

VZ 267	AT 793664
VZ 268	AT 802668
VZ 269	AT 837673
VZ 270	AT 863676

2. Insert enclosure (1) after page 0-3 and before new page 0-2-1.
3. Delete "Appendix 3" on all sheets of overlay and add "Appendix 4" to each.
4. This change provides for:
  - a. An expansion of the information available on the probable type of mechanized vehicles the enemy may employ, including physical characteristics of these vehicles.
  - b. An increase in the number of concentrations for better coverage of routes of approach.
  - c. Reassignment of various routes of approach and high threat areas due to realignment of 1st Marine Division.

BY COMMAND OF MAJOR GENERAL YOUNGDALE



S. A. HANNAH  
Colonel, U. S. Marine Corps  
Chief of Staff

DISTRIBUTION: ANNEX O (Distribution) to Operation Order 301-68

SECRET

1st Marine Division (Rein), FMF  
DA NANG, Republic of Vietnam  
091600H September 1968

Appendix 1 (Enemy Armor Capability) to Annex O (Antimechanized) to  
Operation Order 301-68

Ref: (a) Maps: VIETNAM 1:50,000, AMS Series L7014, Sheets 644001;  
6441 I & II; 6540 I, II, IV; 6541 II, III, IV; 6640  
I, II, III, IV; 6641 II, III

Time Zone: H

# 1. TYPES OF EQUIPMENT AND UNIT MAKE-UP

a. The NVA armor arm consists of the 202nd and 203rd Regiments with a total of 2,500 trained personnel. Most of the cadre were trained in China in the use of the T-34, T-54, PT-76, SU-76, ZXU-57-2, and the BTR-40 which are the main pieces of equipment used by the NVA armored units.

b. Characteristics of equipment:

## (1) T-34 and T-54 Medium Tanks:

	<u>T-34</u>	<u>T-54</u>
Weight	35 Tons	40 Tons
Crew	5	4
Cruising Range	190 Miles	216 Miles
Maximum Gradeability	35 Degrees	30 Degrees
Trenching Ability	7.5 Feet	8.8 Feet
Vertical Obstacles	2.3 Feet	2.6 Feet
Fording Depth	12-15 Feet W/Snorkel	15-18 Feet W/Snorkel
Main Armament	85mm Gun	100mm Gun

## (2) PT-76 Amphibious Tank:

Weight	15 Tons
Crew	3
Cruising Range	149 Miles
Maximum Gradeability	38 Degrees
Trenching Ability	9.2 Feet
Vertical Obstacles	3.6 Feet
Fording Depth	Amphibious
Main Armament	76mm Gun

DOWNGRADED AT 3 YEAR INTERVALS  
DECLASSIFIED AFTER 12 YEARS  
DOD DIR 5200.10

O-1-1

SECRET

Ch 5

(4)



SECRET

(3) SU-76 Support Gun:

Weight	12 Tons
Crew	4
Cruising Range	Road 224 miles; Overland 112 miles
Maximum Gradeability	30 Degrees
Trenching Ability	5.6 Feet
Vertical Obstacles	2.2 Feet
Fording Depth	3 Feet
Main Armament	76mm Gun

(4) ZXU-57-2 AA Gun SP:

Weight	30 Tons
Crew	6
Cruising Range	180 Miles
Maximum Gradeability	30 Degrees
Trenching Ability	8.8 Feet
Vertical Obstacles	2.6 Feet
Fording Depth	4.6 Feet
Main Armament	- - - - -

(5) BTR-40 APC:

Weight	6 Tons
Crew	1 Driver and 9 Passengers
Cruising Range	177 Miles
Suspension	Wheeled (4 X 4)
Armament	1 X 12.7mm Machine Gun

2. ENEMY ARMOR EMPLOYMENT

Normal armor employment is very similar to that used by the Marine Corps. That is, platoon size armored units with infantry support. This does not, however, negate the possibility of battalion or multi-battalion size armored units being employed by the enemy.

3. SIGHTINGS OF ENEMY ARMOR

Most of the enemy armor sightings have taken place in western Quang Tin Province, however, there have been sightings of the T-34's and PT-76's in the A Shau Valley and of three T-34 at (YD 623094) facing east on Route #547. This sighting is believed to be the furthest penetration of armor to the east.

4. AVENUES OF APPROACHa. Thua Thien Province

The main approach route into the Hue/Phu Bai area is along Route #547 from A Shau Valley then south or north along National Route #1 and

SECRET

the open areas to the east of the highway. This route is a good all weather route.

b. Quang Nam Province

- (1) Elephant Valley (Route #545) is a good all weather approach which can be made usable with a minimum of work. At the present time the only access to this approach is down the 545 extension from Route #1 just below the Phu Bai Combat Base.
- (2) Happy Valley (Route #614) is a good dry weather approach although a good deal of work remains to be done on the trail leading from Happy Valley into the 1/7 area. This route connects with Highway #548 in the A Shau Valley.
- (3) Route #14 from the south is a good all weather approach although any armored movement into the 1st Marine Division's area along this route would be subject to observation from as far out as the Thuong Duc CIDG camp. The VC/NVA have built a network of roads in Laos which connect with Route #14 in Quang Tin Province. This route is restricted by both the Vu Gia River and the mountains of Charlie Ridge.
- (4) The Thu Bon River Valley is a fair dry weather route but is very restrictive and is subject to ground observation from recon observation posts and the An Hoi Industrial Center.
- (5) Route #534 extending from Route #14 in Quang Tin to Route #1 in Quang Nam is a good all weather route, but is open to ground observation for almost its entire length.

BY COMMAND OF MAJOR GENERAL YOUNGDALE



S. A. HANNAH  
Colonel, U.S. Marine Corps  
Chief of Staff

DISTRIBUTION: Annex N (Distribution) to Operation Order 301-68

O-3-1

SECRET  
Ch 5

(4)

HEADQUARTERS  
 III Marine Amphibious Force  
 Military Assistance Command, Vietnam  
 FPO San Francisco 96602

1B/pc

1610

6 SEP 1968

0192568

**CONFIDENTIAL**

CONFIDENTIAL

From: Commanding General/I Corps Area Coordinator  
 To: Distribution List

Subj: Standards of Conduct

Ref: (a) MACV Dir 632-2  
 (b) COMUSMACV 091026Z Jul 68  
 (c) COMUSMACV 130855Z Aug 68  
 (d) ICCI 1610.1  
 (e) ICCI 1560.1  
 (f) ForO 1080.2

S &amp; C FILES

HEADQUARTERS

1ST MARINE DIVISION, FMO

68 3708

Copy 33 of 861 copies

1. (C) Reference (a) requires commanders at all levels to take positive measures to prevent or minimize unfavorable incidents involving US Forces personnel and Vietnamese nationals. Reference (b) expresses concern over the marked increase in the number of incidents in which United States military personnel have been discourteous and disrespectful toward Vietnamese military and civilian personnel. Reference (c) states that the number of incidents detrimental to our mission in Vietnam continues to be unacceptable. Reference (d) sets forth necessary measures to reduce the occurrence of untoward incidents involving United States military personnel and Vietnamese nationals. Reference (e) establishes throughout I Corps Tactical Zone a Personal Response Program to circumvent the indigenous civilian hostility towards Americans that could develop as a result of thoughtless or irresponsible behavior on our part. Reference (f) sets forth certain processing requirements for all III MAF personnel arriving in Vietnam. These requirements include the briefing of newly-arrived personnel concerning the significance of each individual's conduct in Vietnam. In addition, certain handouts, including the "Nine Rules," are to be given to newly-arrived personnel.

2. (U) These references describe not only the overwhelming importance of personal conduct, but also the positive actions

GROUP-4

Downgraded at 3 year intervals:  
 Declassified after 12 years.

**CONFIDENTIAL**

CONFIDENTIAL

1B/pc  
1610

SEP 6 1968

**CONFIDENTIAL**

CONFIDENTIAL

that commanders must take to preserve the goodwill that now exists between our forces and the Vietnamese. Without this mutual respect and goodwill, we cannot accomplish our mission here. Each individual who is rude to a Vietnamese in the village, undercuts the hard-earned tactical successes of other individuals in the field. Each individual who displays boisterous or angry behavior toward a Vietnamese, frustrates our chances of accomplishing the mission for which so many individuals have given their lives. Therefore, I expect every member of this command to reflect honor upon himself, his service, and the United States, by displaying the highest standards of personal conduct in his relations with both military and civilian Vietnamese. Furthermore, I expect every commander to give his personal, continuous attention to ensuring that every individual in his command knows what is expected of him, and why. Let it never be said that we allowed the thoughtlessness of a few individuals to scuttle the sacrifices and successes of the great majority.

*R. E. Cushman, Jr.*  
R. E. CUSHMAN, JR.

## DISTRIBUTION:

G-1	1	Medical	1
G-2	10	Legal	1
G-3	11	Protocol	1
G-4	4	Chaplain	1
Chief of Staff	1	Postal	1
Commanding General	1	Supply	1
Adjutant	10	Deputy Commanding General (Air)	1
Ordnance	1	Deputy Senior Advisor	10
Deputy Commanding General	1	Liaison Officer, MACV	1
G-6	1	Liaison Officer, ROKMC	1
Deputy Chief of Staff	1	Deputy Chief of Staff	
Comptroller	1	(Duel Blade)	1
G-5	1	Deputy Chief of Staff	
CAP	5	(Operations)	1
Engineer	1	Provost Marshal	1

**CONFIDENTIAL**

CONFIDENTIAL

1B/pc

1610

SEP 6 1968

**CONFIDENTIAL**

Sergeant Major	1	CO 620th TCS	2
Disbursing	1	CO Log Sub-Area Command	2
Operations Analysis	1	CO "C" 5th SFG "A" Danang	2
Inspector	1	Danang Signal Bn (USA STRATCOM)	
Food Services	1	(Provisional)	5
Headquarters Commandant	5	CO Long Lines Area DNG USA	
Motor Transport	1	STRATCOM	2
Special Services	3	CO 37th Signal Bn	2
Staff Secretary	1	COM 1972nd Comm Sqd	2
Transportation Control Center	1		
Dental	1	Armed Forces Radio and TV	1
Informational Services	1		
Psychological Operations	1		
Deputy for CORDS	30		
1st Marine Division	360		
3d Marine Division	400		
1st Marine Aircraft Wing	125		
Force Logistic Command	150		
Sub-Unit #1, 1st Radio Bn	3		
29th Civil Affairs Co	10		
244th PsyOps Co	10		
1st 44th Arty USA	8		
2d 94th Arty USA	8		
1st 40th Arty USA	5		
Sub-Zone Coord Southern Sector	10		
Americal Division	280		
1st CAG	10		
2nd CAG	10		
3d CAG	10		
4th CAG	10		
1st Air Cavalry Division	280		
101st Air Cavalry Division	280		
XXIV Corps	20		
459th Signal Battalion	2		
U. S. Army Support Command,			
DaNang (Provisional)	60		
16th Combat Aviation Group	5		
366th TFW	2		
COM NSA DANANG	3		
3d NCB	5		
2d ROKMC Brigade	15		
CO 5th Comm Bn	2		

**CONFIDENTIAL**

HEADQUARTERS  
III Marine Amphibious Force  
Military Assistance Command, Vietnam  
FPO San Francisco 96602

C  
P2  
ForO 8010.4 Ch 1  
8/brj  
1 SEP 1968

FORCE ORDER 8010.4 Ch 1

From: Commanding General  
To: Distribution List

Subj: Ammunition Classification

1. Purpose. To direct pen changes to the basic order.
2. Action. Modify paragraph 4, first sentence, as follows: Delete "commanders down to and including separate battalions/companies," and replace with "major commands, separate battalions/companies, and Combined Action Groups."

*Michael Mosteller*  
MICHAEL MOSTELLER  
Deputy Chief of Staff

DISTRIBUTION:

Case 2; A,B,C,D,E,F,G,O(6),Q,R,S,T (6),U(6),V(6),X  
Case 3; C,D,E  
5th Comm Bn (10)  
7th Comm Bn (10)  
4th CAG (10)

HEADQUARTERS  
1st Marine Division (Rein), FME  
FPO, San Francisco, California 96602

4/JMG/plh  
4441/1  
2 Sep 68

From: Commanding General  
To: Distribution List

Subj: Garrison Property

Ref: (a) ForO 4440.1  
(b) DivO 4440.2

1. In the event the division were required to move, the current quantity of garrison property would consume considerable transportation space if it were taken with us or considerable time to effect disposition if it were to remain. Because the materiel directly affects our mobility, it must be kept to a minimum consistent with efficient administrative operation.

2. To ensure that our mobility is not unnecessarily reduced by possession of garrison property, this Headquarters has adopted the following policy with respect to requests submitted in accordance with reference (a) and (b):

a. Organizations are expected to operate with current field equipment garrison property already on hand or items which can be easily fabricated and hence easily disposed of.

b. Requests for additional garrison property will be disapproved unless the commanding officer submitting the request can establish that the property is absolutely essential to efficient operation of his command.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 1650.9  
7B/DID/aed  
2 September 1968

DIVISION ORDER 1650.9

From: Commanding General  
To: Distribution List

Subj: Award of Trophies and Similar Devices in Recognition of  
Accomplishments

Ref: (a) MCO 5305.1  
(b) MCO 1650.17  
(c) DivO P4400.7

1. Purpose. To establish a policy for awarding trophies and similar devices to individual Marines and units for excellence in accomplishments and competitions contributing to the effective accomplishment of the Marine Corps' mission and operations.

2. Background

a. Authority has been granted by reference (a) to all commanding generals, commanding officers and officers-in-charge to use appropriated funds to purchase trophies and similar awards for presentation to individual members or units of their organizations in recognition of excellence in accomplishments and competitions contributing to the effectiveness of their mission and operations.

b. Cash prizes awarded under reference (b) and those awards made in connection with sports, recreation and welfare activities are specifically excluded from this authority.

3. Action

a. All commanding officers and officers-in-charge are authorized to use appropriated funds to purchase trophies and similar awards for presentation to individual members or units of their organizations in recognition for excellence in accomplishments and competitions contributing to the effectiveness of their mission and operations.

b. The nature and cost of trophies or similar devices will be governed by the mature judgment of commanding officers and officers-in-charge.



DivO 1650.9  
2 September 1968

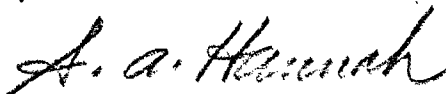
c. Accomplishments and competitions recognized under this Directive shall be officially established and announced, and generally be of a continuing nature, although awards may be made on a one-time basis in those instances where the accomplishment is (1) unique or (2) clearly contributes to increased effectiveness or efficiency. These trophies and similar devices are not to take the place of the Marine Corps' program of heroic and meritorious decorations and awards, nor are they to be used as end-of-tour mementos for commanding officers or section heads.

d. Coordination will be accomplished in the selection process to prevent one individual or unit from receiving two awards for an achievement when other candidates are equally qualified.

e. Examples of programs under which the awarding of trophies or similar devices might be appropriate would be "Battalion Marine of the Month", "Rifleman of the Month" or for the highest company reenlistment rate in a regiment over a given period of time.

4. Funding. Commanding officers and officers-in-charge are authorized to use OPBUD requisitional authority to procure these items. All items will be procured through Force Logistic Command and requisitions will contain the unit's cost code. Cost Account 01 and Special Use Code 05 will be cited.

5. Requisitioning. Unit supply officers will prepare open purchase requisitions for desired trophies/devices according to instructions embodied in paragraph 408 of reference (c).



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" and "B"

HEADQUARTERS  
1st Marine Division (Rein), FME  
FPO, San Francisco, California, 96602

DivO P4400.7D Ch 1  
21:GJE:rdc  
6 September 1968

DIVISION ORDER P4400.7D Ch 1

From: Commanding General  
To: Distribution List

Subj: Standard Operating Procedures for Supply

Encl: (1) New page inserts to DivO P4400.7D

1. Purpose. To transmit new page inserts and direct pen changes to the sub manual.

2. Action

a. Remove and destroy the present pages 6-7, 6-8, 8-3, 8-4 and 8-5 and replace them with corresponding pages in enclosure (1) hereto.

b. On page viii, under INVENTORIES delete "Method I", paragraph "606.5a", page "6-7" and "Method II", paragraph "606.5b", page "6-7" and insert "Two-Count Method", paragraph "606.5a", page "6-7".

c. On page ix, under Paragraph, change "805.3" to read "805.4".

d. On page 6-1, paragraph 603.1, last sentence, change Figure "3" to read "7".

e. On page A-3, change the figure "999" to read "BLNK".

f. On page A-3 and A-4, change the figure "892" to read "888".

3. Change Notation. Significant changes contained in the revised pages are denoted by an asterisk (\*).

4. Certification. Reviewed and approved this date.

S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to:

CG, III MAF	(2)
CG, 3d MarDiv	(2)
CG, 1st MAW	(2)
CG, FLC/1st FSR	(4)
FSAO-4	(2)

g. Sufficient quantities of Inventory Tickets (NAVMC 105-SD) must be obtained for line items and multiple locations, or prepared locally (e.g., paper can be cut into workable single line item strips). Inventory Tickets should be of sufficient size to include the following information:

- (1) Stock Number (FSN).
- (2) Item Name.
- (3) Unit of Issue. (If counted as other than "each" also show the unit of issue used when counting.)
- (4) Quantity.
- (5) Location.

h. Prior to the inventory, the teams must be briefed on areas of responsibility and the standardized procedures.

4. The teams will begin the inventory in their assigned areas, recording the FSN, item name, quantity, location, and unit of issue (if other than each) on the inventory slips, one line item on a single inventory slip.

\* 5. Although there is no "required" method for conducting inventories, the "two-count" method is recommended. It is conducted in the following manner:

a. Two-Count Method

(1) Two teams should be established consisting of two members each.

(2) Team One will begin at one end of the warehouse and inventory every item by a physical count, both men counting simultaneously. When an item is counted, the FSN, location and quantity will be annotated on an Inventory Ticket, preferably the NAVMC 105-SD. Team One will continue through the entire warehouse in this manner, making an Inventory Ticket for each and every item. For those items for which an FSN cannot be found, the noun name and description will be annotated on the Inventory Ticket in lieu of an FSN. When counting, the container quantity may be taken only if it is factory packed and has not been opened; all other containers will be inventoried in their entirety.

(3) Team Two, using the same procedure in paragraph 606.5a(2) above, will begin to inventory on the opposite end of the warehouse, or far enough behind Team One in order not to cause any interference.

(4) At the completion of both inventories, the Inventory Tickets will be placed in FSN sequence, each team keeping their Inventory Tickets

606.5

separated from the other. After both Inventory Ticket decks are in FSN sequence, the two decks will be matched. Therefore, for each Inventory Ticket held by Team One, Team Two should have a duplicate. In comparing these tickets the FSN, location and quantity should all match; if a discrepancy exists, an on the spot inventory will be conducted by both teams in order to correct the discrepancy. For those tickets for which there are no duplicate tickets, another on the spot inventory will be taken. After the decks are matched correctly, one deck will be retained by the warehouse to establish the new locator deck.

(5) The other deck will be given to the Informal Account Clerk, who will place the Inventory Ticket within the respective Stock Record Card (NAVMC 708-SD). For any Inventory Ticket for which there is no Stock Record Card, the Informal Account Clerk will immediately check the Management Data List or SL-7-1 to ensure the validity of the FSN. If the FSN is correct, he should then check the Dead Card File, or, if necessary, make a new Stock Record Card. After inserting all Inventory Tickets within the corresponding Stock Record Cards, the Informal Account Clerk will post the inventory. An inventory posting (B9A) will be made to all Stock Record Cards with an on-hand balance which do not contain an Inventory Ticket. For any Stock Record Card which has an available for issue balance that disagrees with the quantity annotated on the Inventory Ticket, a (B8A) or (B9A) will be posted to align the available for issue balance with the inventoried quantity.

(6) After the Inventory Tickets have been posted and the adjustments made, they will then be extracted from the Stock Record Cards and placed in stock number sequence. When the inventory deck is recompiled, it will then be given to the warehouse chief, who will at this time compare the two decks to ensure that both decks are complete and all adjustments have been made to the new locator deck.

6-8  
Ch. 1

(1) Conduct search within their unit.

(2) If the item is found, notify the organization that reported the loss and the Division Supply Officer.

d. Follow-On Report. In the event that the missing item is not found, the unit commander of the organization losing the item will:

(1) Initiate investigative action in accordance with MCO P4400.19, Marine Corps Supply Manual, Vol I, Chapter 4, Part B.

(2) If no response is received within 10 days after the date of the current missing/found Division Bulletin, the following organizations will immediately be notified:

Division Provost Marshal  
Division G-2  
U. S. Naval Investigative Service Representative, Danang,  
Vietnam  
Federal Bureau of Investigation District Office, Honolulu,  
Hawaii  
Commandant of the Marine Corps (Code CSX)

e. MCO P4400.19, Marine Corps Supply Manual, Vol I, paragraph 104116.2 contains instructions related to missing property.

2. Found Property. The following actions will be taken when government property is found, but for which there is no report of loss.

a. Item will be turned in to the nearest Marine Corps Supply Officer.

b. The Supply Officer receiving the item will report the recovery to the Commanding General, 1st Marine Division using the same format for missing property. The report will indicate "Found" Property in the subject line.

c. In the event the item remains unclaimed in excess of 10 days after the date of the current missing/found Division Bulletin, the item, if authorized and required, will be picked up on the Unit Property Account. If the item is not authorized, it will be invoiced directly to the nearest supply source.

d. Reports of recovered property will be submitted in accordance with MCO P4400.19, Marine Corps Supply Manual, Vol I, paragraph 104116.2.

\* 3. Reports made to the Commandant of the Marine Corps (Code CSX) on missing and found government property in accordance with MCO P4400.19, Marine Corps Supply Manual, Vol I, will be submitted via this Headquarters.

806.1

4. Special Services Property. If a special services item is found, the unit will report as outlined above and will annotate "Special Services Item" in paragraph "E" of the report.

#### 806. REPORTS OF INVESTIGATIONS

1. MCO P4400.19, Marine Corps Supply Manual, Vol I, establishes the procedures for initiating investigations and specifies officers authorized to convene investigations.

2. MCO P4400.19, Marine Corps Supply Manual, Vol I, paragraph 104115 states that reports of investigations consisting of findings of fact, opinions, and recommendations, and substantiating statements, when appropriate, will be returned to the convening authority for review and required action.

3. Reports of investigations submitted to Division for review should be only those investigations where neglect or responsibility has been determined. All other investigations will be resolved at convening authority level. Prior to forwarding reports of investigations, MCO P4400.19, Marine Corps Supply Manual, Vol I, paragraphs 104107, 104114, and 104115 should be reviewed.

#### \* 807. COMBAT LOSS OR DAMAGE TO COMBAT ESSENTIAL ITEMS OF EQUIPMENT

1. FMFPacO 4400.10 establishes the procedures for reporting and replacement of combat losses or damage to combat essential items of equipment and establishes those items upon which a report must be submitted.

2. The following actions are required by division units:

a. Submit a combat damage report by request release message to this Headquarters in the format prescribed by enclosure (2) to FMFPacO 4400.10 within 48 hours after the damage occurs.

b. Force Logistic Command will conduct a limited technical inspection within 48 hours after the receipt of the initial unit damage report.

c. Force Logistic Command will provide a letter of unserviceable property or an evacuation notice within 72 hours after completion of the limited technical inspection.

d. Upon receipt of a letter of unserviceable property from Force Logistic Command, submit a priority O2 requisition within 24 hours using advice code 4G in block 22 and "Combat Loss" in the remarks block.

e. Upon receipt of a letter of evacuation from Force Logistic Command,

8-4  
Ch. 1

take no action to requisition a replacement until so advised to by 3d Force Service Regiment.

f. Upon receipt of a letter of unserviceable property from 3d Force Service Regiment, submit a priority 02 requisition within 24 hours using advice code 4G in block 22 and "Combat Loss" in the remarks block.

g. Upon receipt of a letter of evacuation from 3d Force Service Regiment, submit a priority 02 requisition within 24 hours using advice code 4H in block 22 and "Combat Loss" in the remarks block.

3. All combat losses of items contained in FMFPacO 4400.10 and MCO 4440.19 require the submission of a controlled items reporting update card. Requisitions for replacements of combat loss controlled items will be submitted to Division Supply Office and will be accompanied by a controlled items reporting update card.

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivBul 11330  
15/SAJ/djb  
6 Sep 68

DIVISION BULLETIN 11330

From: Commanding General  
To: Distribution List

Subj: Water Conservation

Ref: (a) CG, 1st MarDiv msg 101137Z Apr 68 (C)

1. Purpose. To reiterate the requirement for continued water discipline during the advent of the monsoon season.

2. Background. Although water supply capability has improved considerably in the 1st Marine Division TAOR, the realignment of forces and the abnormally light rain fall has caused a serious water shortage. The advent of the monsoon season will see many rain showers which will muddy streams requiring excessive backwashing of filter units, thereby restricting the total output of water.

3. Action. Commanders will continue the positive program of water discipline established by reference (a). Specifically mentioned were the following:

- a. Repair of all leaking water supply and distribution systems.
- b. The instruction of troops in "shipboard" procedures in taking showers.
- c. The reduction in use of water to scrub messhall and shower decks to a minimum to meet health standards.
- d. The reduction in washing of all vehicles, wheeled or tracked to a minimum required to prevent deterioration of equipment. Only non-potable water will be utilized to wash vehicles.

4. Self Cancellation. 1 December 1968.

*S. A. Hannah*  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

(9)



HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivBul 1500 Ch 1  
3/JGD/mcg  
7 September 1968

DIVISION BULLETIN 1500 Ch 1

From: Commanding General  
To: Distribution List

Subj: Division Schools Leadership Courses, 2d Quarter FY69

1. Purpose. To direct a pen change to DivBul 1500 of 25 August 1968.
2. Action. On enclosure (1) under "COURSE NO", "SNCO 19-68", "DATES CON-  
VENING", change "19Oct - 26Oct" to read "20Oct - 26Oct."



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 5060.12

7/JAN/vfs

17 Sept 1968

DIVISION ORDER 5060.12

From: Commanding General

To: Distribution List

Subj: Change of Command Ceremonies

Ref: (a) Section 4, Chapter 3, Landing Party Manual, United States Navy, 1960

Encl: (1) Format for publication of orders at Change of Command Ceremonies

1. Purpose. To prescribe procedures for the conduct of change of command ceremonies within this Command.

2. Discussion. Reference (a) sets forth the procedures for conduct of change of command ceremonies. Due to the varying size of organizations, differing space availability for the ceremony and operational considerations it is not feasible to standardize change of command ceremonies with respect to size or troop movements. These aspects must necessarily vary as a result of the considerations enumerated above. Certain aspects of these ceremonies do lend themselves to standardization. These standardized aspects of the ceremony are described herein. Under certain conditions it may be necessary to forego a formal change of command ceremony.

3. Procedures

a. The ceremony will proceed up to the point when the orders are published as prescribed in paragraphs 3-15 or 3-16 of reference (a) with such deviations in unit size and organization; and the elimination of such movements as the commanding officer may direct. Other deviations are not authorized.

b. When the adjutant has brought the command to attention for publication of the orders, he will publish extracts from the outgoing commander's orders, followed by pertinent extracts from the incoming commander's orders in the format set forth in enclosure (1).

c. Officers, Center, MARCH, may be executed or eliminated as directed by the commanding officer.

d. The ceremony will proceed as prescribed in subparagraphs 3-18d and e of reference (a).

DivO 5060.12  
7 Sept 1968

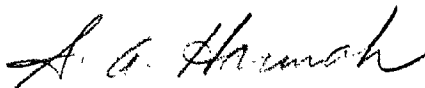
e. The ceremony may be concluded at this point or the troops may pass in review as directed by the commanding officer.

f. Company/Battery ceremonies, when conducted, will conform to the foregoing.

4. Action

a. When practicable, change of command ceremonies will be conducted in the manner set forth above by regimental, battalion, and separate battery commanders.

b. When practicable and appropriate for the type of ceremony to be conducted, the Division Band will participate in such ceremonies.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 5060.12  
7 Sept 1968

(Adjutant's Script)

ATTENTION TO ORDERS  
(For Regt, Separate Bn/Btry Change of Command)

FROM: COMMANDING GENERAL  
TO: COLONEL JOHN J. DOE, U. S. MARINE CORPS

ON OR ABOUT 17 SEPTEMBER 1968, YOU WILL STAND DETACHED FROM YOUR  
PRESENT STATION AND DUTIES; WILL PROCEED AND REPORT TO THE COMMANDING  
GENERAL, FIFTH MARINE DIVISION, CAMP PENDLETON, CALIFORNIA FOR DUTY.

SIGNED, C. A. YOUNGDALE.

-----  
FROM: COMMANDING GENERAL  
TO: COLONEL JAMES G. ROWE, U. S. MARINE CORPS

YOU REPORTED TO THIS COMMAND ON 15 SEPTEMBER 1968. YOU WILL FURTHER  
REPORT TO THE SEVENTH MARINE REGIMENT FOR DUTY AS COMMANDING OFFICER,  
AS RELIEF FOR COLONEL JOHN J. DOE, U. S. MARINE CORPS, DETACHED.

SIGNED, C. A. YOUNGDALE.

NOTE:

For infantry and artillery battalion ceremonies the script will be  
changed in the "From" line to read "Commanding Officer, \_\_\_\_\_ Marines".

ENCLOSURE (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivBul 1500  
3/RHR/jjm  
8 September 1968

DIVISION BULLETIN 1500

From: Commanding General  
To: Distribution List

Subj: Commanding General's Seminar on Mines and Booby Traps, result of

Ref: (a) CG 1st MarDiv Msg 230627Z Jul68

Encl: (1) 1st Marine Division Seminar on Mines and Booby Traps

1. Purpose. To promulgate the results of the Commanding General's Seminar on Mines and Booby Traps.

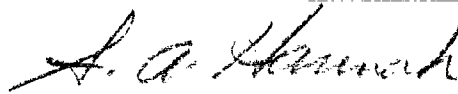
2. Background

a. In accordance with reference (a), on 8 August 1968 the Commanding General convened a seminar on Mines and Booby Traps with the purpose of exchanging ideas that would contribute to the reduction of casualties among all units of the division. During the seminar, the Commanding Officers of the 1st Engineer Battalion, and 5th, 7th and 27th Marine Regiments presented experience factors reflecting enemy use of mines and booby traps within the assigned area of operations of these organizations. During the discussion portion of the seminar, some solutions to problems were offered which are of division wide interest and importance.

b. Enclosure (1) contains a résumé of the Mine and Booby Trap problem as presented by the units represented at the seminar. It is believed that wide dissemination of this information will greatly aid in the future reduction of casualties, and concurrently stimulate interest in the continued reporting of "lessons learned" in this vital area of 1st Marine Division operations.

3. Action. Commanders are enjoined to give the widest dissemination to the information contained in enclosure (1).

4. Self-cancellation. 28 February 1969.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: 1st & 2nd

DivBul 1500  
8 September 1968

## 1ST MARINE DIVISION

SEMINAR ON MINES & BOOBY TRAPS

## AGENDA

1. Introduction - Commanding General
2. Presentation:
  - a. 1st Engineer Bn
  - b. 27th Marines
  - c. 7th Marines
  - d. 5th Marines
  - e. Discussion
3. Concluding remarks - Commanding General

## INTRODUCTION BY THE COMMANDING GENERAL

The Commanding General covered the broad scope of the problems regarding mine and booby trap incidents in the 1st Marine Division TAOR. He pointed out that about 50% of the casualties in the 1st Marine Division were directly attributable to enemy mine warfare.

The General expressed concern about the tactical formations being used and considered them inadequate when one booby trap could make almost an entire platoon inoperative. Continuous supervision and command emphasis on mine warfare and booby trap training must be stressed at all levels of command.

Concern was also expressed over the number of U.S. M-26 hand grenades being used as AP mines. From where does the enemy obtain his supply of M-26 grenades? Obviously from U.S. sources. A closely supervised police of the battlefield was suggested by the Commanding General in order to deny the enemy one of his most effective casualty producing devices. M-79 rounds and claymore mines also fall in this category, and are being effectively used against us. Batteries from civilian transistor and military radios, while unservicable for their original purpose, have enough power remaining to detonate a firing cap. Emphasis should therefore be placed on their proper destruction.

The careful training of all personnel is important, especially for new replacements and those in a leadership position. The new second

ENCLOSURE (1)

DivBul 1500  
8 September 1968

lieutenant has no more training in this type warfare than does the private, and an analysis should be made regarding their preparation for mine and counter-mine warfare.

All units should examine their tactics, procedures, SOP's and training with regard to mine warfare.

PRESENTATION BY 1ST ENGINEER BN

The 1st Engineer Bn reported an improvement in the skill and technology used by the VC in their mining activities through February and March. The battalion found the rock mines, wooden box mines and AP mines using the M-26 grenade to be the most common. The mines are for the most part locally fabricated, relying heavily on U.S. manufactured explosives which are taken from dud rounds. The rounds themselves are often used with an improvised detonating device thus utilizing their manufactured fragmentation potential.

Detection of the AT and AP mines is important to our counter-mine activities. 90% of the mines found by engineer road sweeps are detected by visual, rather than mechanical means. Familiarity with the route covered increases the chances of detecting a mine or booby trap. Any unusual sign or change in a standard pattern may indicate, by local symbology, a mine emplacement. Being familiar with an area makes it easier to pick up the subtle changes of appearance. By keeping roads oiled and repaired, it is easier to observe changes in road contour and/or texture. For area clearance, as opposed to route clearance, a security force large enough to secure the entire area should be used while engineer sweep teams move through the area. Such a technique would be useful in vacated enemy base camps or staging areas.

When working in an area, the behavior or reaction of the local people is a good indication of mined areas. The rewards program has had only limited success because we cannot guarantee the people protection from reprisal.

The Engineer Battalion, when training personnel in mine warfare, initially assigns them to the Division Schools, and then provides additional training at the battalion level and 30 days of OJT before actually assigning a Marine to duties as a sweep team member. The Engineer Battalion maintains instruction teams to augment unit training programs. Use of these teams is encouraged.

The following should be emphasized:

1. More frequent patrols and sweeps of a road once it is opened.

ENCLOSURE (1)

DivBul 1500

8 September 1968

2. Providing protection to civilians who volunteer information on mines and booby traps.

3. Frequent use of the Engineer Battalion instruction teams by division organizations, particularly during periods of high personnel turnover or tactical reassignments.

4. Area mine sweeps.

5. Development of new equipment.

6. Attention to improving programs now in effect.

#### PRESENTATION BY 27TH MARINES

The 27th Marines have had the highest incidence of mines and booby traps in the 1st Marine Division with 619 separate mine and booby trap incidents reported in the last 6 months. Of these, 308 were detonated resulting in 40 KIA and 470 WIA. This is almost 1/2 of the total casualties experienced by the 27th Marines.

The mines are usually fabricated from the M-26 hand grenade, mortar and artillery rounds, or ChiCom hand grenades. The most common booby trap is made from the M-26 hand grenade, and the most effective is the 105mm artillery round. Land clearing and security operations have resulted in the greatest number of casualties.

The mines are being used for two purposes. One is for harassment, causing casualties and demoralizing of U.S. troops, and these may be located anywhere. The other purpose is to canalize our forces or deny us access to an area.

The 27th Marines have reported observing very few warning devices in their area, and find that the local populace is usually given verbal warning to stay out of a mined area. Because the villagers do not know the specific locations of the mines, but only their general area, the reward system is not very successful. What success is realized is generally in the form of potential mines, such as dud rounds, that the civilians turn over to the unit.

Familiarity with the area of operation along with continued supervision and training will help reduce the casualty rate.

#### PRESENTATION BY 7TH MARINES

During the six month period ending 1 July 1968, the 7th Marines and OPCON units encountered 86 AT and 393 AP mines. Of the total casualties

ENCLOSURE (1)



DivBul 1500  
8 September 1968

sustained by the 7th Marines during this period, 25.4% were caused by unintentionally detonated mines and booby traps.

As with other units, the most common anti-personnel mines are made from M-26 and ChiCom grenades rigged with a trip wire or pressure detonating device. The anti-tank or vehicle mine is usually found on a main route and is usually a 30 or 40 pound rock or box type mine. There were 18 surprise firing devices found by the 7th Marines in July which were made from dud artillery and mortar rounds and bombs.

If the AP devices are detected at all, it is almost always by direct observation. The AP devices are usually hung in a bush with a trip wire or placed in a ground depression. They are usually found along the edge of tree lines or where a shortcut is provided. A highly suspect area is one through which no local people traffic and there is no easily determined reason for them to avoid it. By watching the local populace and "walking where they walk", the areas infested with mines will be avoided.

Kit Carson Scouts have proven their value in detecting signs and symbols indicating mines or mining activity. They can often find the route used by the enemy to navigate in a mined area.

Interrogation of the people by interpreters will often give good information concerning areas that are heavily mined, though in most cases these people will not know the specific location of a mine. Because of this, as in other areas, the reward program is successful only as far as picking up potential booby trap ordnance.

To reduce mining incidents in their TAOR, the 7th Marines use artillery interdiction in areas having continuing mining activity. VT and WP rounds are fired at random intervals throughout the night including the hours of twilight. They also use Scout-Sniper teams with Starlight Scopes to cover heavy activity areas. OP's and observation towers are used extensively for route surveillance, especially after the road sweeps are completed.

In areas where quantities of mines and booby traps are known or suspected to be, an artillery "rolling barrage" may be helpful. This consists of walking artillery fire forward of the advancing troops. The friendly munitions should detonate the unfriendly.

#### PRESENTATION BY 5TH MARINES

Though the mines and booby traps used by the VC/NVA are not in fields and patterns, their mine warfare is not haphazard, but is predicated on a specific mine warfare doctrine. As mentioned, this type of warfare is

ENCLOSURE (1)

DivBul 1500

8 September 1968

being effectively used to harass the Free World Forces and to provide security for the VC/NVA. Within the framework of their own doctrine, the VC/NVA are using mines and booby traps very effectively. There is evidence of an increased move to "over-kill"; that is the use of daisy-chain rigs, or an over abundance of explosive for the job intended. There is a higher incidence of mining and booby-trapping when the opposing force is VC rather than NVA.

50% of the mines encountered in the 5th Marines TAOR used U.S. manufactured parts. The M-26 grenade is the highest casualty producing AP mine. In light of these two facts, it is obvious that strict supervision and control of our own ordnance will save Marine lives and reduce casualties.

Other means of reducing casualties due to mines and booby traps are:

1. To increase the patrol and ambush activities in the high incident areas.
2. To use recon by artillery fire, both to retard the placing of mines and to detonate those already in place.
3. To stress timely and accurate reporting of intelligence, such as new warning signals or devices.

Further reduction of casualties can be made by using the local Vietnamese leaders, the Kit Carson Scouts, and men in the unit who are familiar with the area in order to determine the more likely areas that would be mined, and the safest route through such areas.

#### DISCUSSION

In the discussion following each of the presentations, there were some additional points mentioned by the personnel attending the seminar.

There were cases mentioned concerning the use of booby traps and mines to deny Marines access to areas used by the VC

Black topping all MRSs is a suggested aid to combating mines being placed in the roads. By keeping the roads in good repair it would be much easier to observe any fresh digging or burrowing.

Improved detection equipment is needed to find the non-metallic mines and those buried deep with large amounts of explosives. Better devices for detecting and/or detonating booby traps are needed, and with the technology now at hand, this should be within the state of the art.

ENCLOSURE (1)

DivBul 1500  
8 September 1968

Sentry dogs operating on long leashes have been successful in finding mines and booby traps including claymores along a road. They can be trained to "alert" to the wire of a command detonated mine. They can effectively range off the side of the roadbed and into culverts or pipes.

During the discussion period more emphasis was placed on proper training and schooling. The Engineer Bn is available with competent instructors to assist in this schooling. Casualties can be reduced as effective training and supervision is increased.

CONCLUDING REMARKS - Commanding General

In bringing the seminar to its conclusion, the Commanding General asked some questions of the officers in attendance:

QUESTION: Is the new man the one most likely to set off the booby trap?

ANSWER: It was generally agreed that the replacement and those personnel about to return to the U.S. are the two groups suffering the highest casualty percentile.

QUESTION: Is the lead man usually the casualty?

ANSWER: It is not the point man who generally detonates the booby trap; instead it is the third or fourth man who does so. This is because the point is generally alert, more cautious, and more wary of what he is doing. On the other hand the number three or four man is sometimes apathetic and less cautious because he feels he is moving through a safe area since it has been passed over already.

QUESTION: Is there a higher rate of casualties from mines and booby traps when a unit first moves into a new area?

ANSWER: Yes, there is generally a higher mine/booby trap incident rate when troops first move into an inhabited area because of the Marine's lack of familiarity with the area and the local customs and idiosyncrasies of the indigenous personnel. In uninhabited areas, and in operations against the NVA, mines and booby traps are seldom used.

Continued emphasis on counter-mine activities was encouraged. Ideas and lessons learned for combating the threat of mines and booby traps should be submitted via the chain of command so that all useful information can be applied to both local and CONUS based training activities.

ENCLOSURE (1)

DivBul 1500  
8 September 1968

KEYS TOWARD WAGING A SUCCESSFUL COUNTER MINE AND BOOBY TRAP PROGRAM

1. Keep U.S. ordnance out of enemy hands.
2. Hard surface the MSR's and keep all roads in good repair.
3. Push the rewards program wherever possible.
4. Conduct area mine sweeps at a slow pace.
5. Watch the local people-Where they walk, how they act.
6. Use the artillery "rolling barrage" to detonate mines & traps.
7. Increase patrol/ambush activity in high incident areas.
8. Use sentry dogs on long leashes, where available.
9. Stress alertness by all Marines on the trail.
10. When a new technique or VC/NVA signal is discovered, pass the word to all hands.
11. TRAIN! Utilize Engineer conducted schools, and conduct your own.

CONCLUSION OF THE CONFERENCE

It was concluded that seminars of this nature held at this level are most beneficial, and in consideration of high personnel turnover, should be conducted at frequent intervals.

Seminar attended by representative from:

7th Marines  
5th Marines  
26th Marines  
27th Marines  
1st Engineer Battalion  
7th Engineer Battalion  
9th Engineer Battalion  
1st Shore Party Battalion  
1st Recon Battalion  
1st Tank Battalion  
2d Marine Battalion

ENCLOSURE (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 7000.4B  
2/GFW/rma  
10 Sept. 68

FOR OFFICIAL USE ONLY

DIVISION ORDER 7000.4B

From: Commanding General  
To: Distribution List

Subj: Volunteer Informant Program (VIP)

Ref: (a) For/SA I CorpsO 7200.3\_

Encl: ✓(1) Guide for VIP Payments  
✓(2) Sample Appointing Letter for Custodian of VIP Funds  
✓(3) Sample Monthly Recapitulation Report  
✓(4) Sample Report of Unreliable Personality  
✓(5) Sample MACJ2 Form 57 Advance and Return of Intelligence  
Contingency Funds and/or Vouchers

Reports Required: I. Report of Unreliable Personality (Report Symbol  
1 Div 7000/1) par. 4  
II. Monthly Recapitulation Report (Report Symbol  
1 Div 7000/2) par. 5

1. Purpose. To provide policy and guidance for the payment of monetary rewards to civilian indigenous personnel who voluntarily report intelligence information or deliver munitions to 1st Marine Division units.

2. Cancellation. DivO 7000.4A.

3. Background

a. As outlined in reference (a), the basic objectives of the VIP are:

(1) To assist tactical commanders in acquiring intelligence information that will help them accomplish their mission.

(2) To enhance protection of friendly forces and facilities by providing advance warning of enemy plans and activities, particularly impending rocket, mortar, artillery and sapper attacks.

(3) To decrease enemy capability to employ mines and demolitions against friendly personnel and vehicles and otherwise disrupt LOCs.

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000.4B  
10 Sept. 68

(4) To develop reliable new sources of intelligence information.

(5) To create anxiety and uncertainty among the enemy regarding the adequacy of his own security.

b. In its basic form, the VIP has been established within the 1st Marine Division since early October 1965. Results have been largely proportional to the interest shown by local commanders. In order for the program to retain its effectiveness, it must be flexible. VIP funds must be available at the lowest level of command.

c. The VIP has been extensively publicized via psychological operations media. The Vietnamese people are well aware of the amounts authorized as rewards in various cases. It behooves all commanders, therefore, to insure that rewards are given as outlined in enclosure (1), and that such rewards are paid promptly.

#### 4. Policy

a. The Assistant Chief of Staff, G-2, is responsible for the operation of the Volunteer Informant Program within the 1st Marine Division. The Division Staff Counterintelligence Officer will be the Custodian of VIP funds allocated to the 1st Marine Division.

b. Each organization allocated VIP funds from this Headquarters will establish effective implementing instructions, and will appoint a unit Custodian of VIP funds. All appointments will be made in writing, and copies of appointing letters will be forwarded to this Headquarters (Attn: ACofS, G-2/SCIO).

c. VIP payments may take the form of cash or material goods. When material goods are deemed appropriate as payment, items common to the area and readily available on the local market should be utilized so as not to draw undue attention to the informant. In purchasing goods on the local market, commands will adhere to the monetary limitations outlined in enclosure (1). See enclosure (3) for the method of reporting purchases of material in connection with VIP.

d. VIP funds must be made available to the lowest echelon possible to insure maximum effectiveness of the program. It is strongly recommended that funds be carried by platoon leaders, patrol leaders, U. S. Interpreters, intelligence personnel and other responsible personnel who come in frequent contact with the local populace.

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000, LB  
10 Sept. 68

e. VIP funds will be utilized to reward Vietnamese civilians only. Rewards will not be paid to U. S. personnel, Vietnamese Government officials or agencies, Vietnamese military or para-military personnel or Kit Carson Scouts. Further, VIP funds will not be utilized to establish agent/informant networks, as payments for return of stolen U. S. property unless such property is/was being used by enemy forces, or for information which does not lead to neutralization/destruction of enemy forces, equipment or material. In all cases where a payment is made for information, the monthly recapitulation Report (enclosure (3)) will briefly describe action taken on the basis of the information received. However, where information is verified, but reaction is impossible, the informant may still be paid for his efforts.

f. In order to avoid competing with the GVN Chieu Hoi Program or undermining intelligence collection programs, and to maintain credibility of the Payt's effort in support of VIP, definite monetary limits have been set on VIP payments. Authorized VIP payments are generally lower than those authorized by other programs. Enclosure (1) will govern all payments, and deviation from prescribed amounts is not authorized except as outlined therein.

g. To insure a high degree of anonymity and to reduce administrative requirements, informants will not be required to receipt for VIP payments. However, units will maintain strict accountability for these funds by recording the date, amount and purpose for each expenditure.

h. Informants who provide reliable information on a repetitive basis will be reported to the nearest Marine Counterintelligence agency for possible exploitation.

i. Custodians of VIP funds will maintain sufficient records ~~as to~~ permit local identification of swindlers, VC/NVA sympathizers and other unreliable persons. Should it become known that an individual is reporting false information, he will be apprehended and turned over to the nearest Marine Counterintelligence unit which will:

(1) Ascertain the reason for the false report, and notify the unit concerned.

(2) Appropriately classify the individual as civil defendant, prisoner of war or innocent civilian.

(3) Make appropriate disposition of the individual based on the above classification.

(4) Submit a report of Unreliable Personality (enclosure (4)) to Commanding General, III MAF via this Headquarters (Attn: AGofS, G-2/SCIO).

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000.4B

10 Sept. 68

j. The VIP will be coordinated with civil affairs and psychological warfare operations. In addition, the VIP and its rationale will be publicized by psychological operations media to both American military personnel and Vietnamese civilians. Unit civic action teams will stress the on-the-spot reward and guarantee of anonymity offered by this program. Maximum and minimum payment amounts will not be released to indigenous civilians.

k. All cases wherein Vietnamese civilians volunteer information or material, whether compensated or not, will be reported in paragraph 11 of command INTSUMS.

##### 5. Fiscal Accounting Procedures

a. Each regimental and separate battalion custodian will establish procedures for the proper accounting and safeguarding of VIP funds within his command. One copy of all directives dealing with this program will be furnished to this Headquarters (Attn: ACofS, G-2/SCIO).

b. Command Custodians will:

(1) Draw funds from the Custodian VIP funds, 1st Marine Division, as required. Funds will be drawn by utilizing MACJ2 Form 57 prepared in duplicate (see figure (1), enclosure (5)).

(2) Distribute funds to sub-custodians, while requiring that all sub-custodians be familiar with proper accounting procedures.

(3) Maintain adequate records of all expenditures within the command.

(4) Provide a monthly Recapitulation Report of VIP funds to this Headquarters (Attn: G-2/SCIO) by the 3rd of each month, covering the previous calendar month. Enclosure (3) represents a sample report.

(5) Conduct an audit at the end of each fiscal quarter. The results of this audit will be submitted with the applicable monthly report.

(6) Upon change of custodians, conduct an audit of VIP funds records, cash on hand, and cash in the custody of sub-custodians. At the completion of the audit, a copy of MACJ2 Form 57 will be submitted to this Headquarters (Attn: ACofS, G-2/SCIO) showing total funds on hand.

FOR OFFICIAL USE ONLY

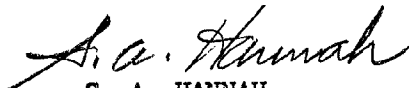


FOR OFFICIAL USE ONLY

DivO 7000.4B  
20 Sept. 68

(7) Request necessary supplies of MACJ2 Form 57 from this Headquarters (Attn: ACoFS, G-2/SCIO).

c. Upon receipt of Monthly Recapitulation Reports, the Custodian of VIP funds, 1st Marine Division, will record all expenditures, and will ascertain that division and reporting unit totals coincide. The Custodian will then forward a completed MACJ2 Form 57 in duplicate to each unit. These forms will reflect under "Balance Forward", the total amount of funds available for use by the unit during the reporting month. An additional entry will show the amount expended by the unit during the reporting month. "Balance" will reflect funds on hand at the unit at the end of the reporting month (see figure 2, enclosure (5)). The unit custodian will sign the original form, and return it to the Division Custodian.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000.4B  
10 Sept. 68GUIDE FOR VIP PAYMENTS

1. The following guide will be utilized within the 1st Marine Division for the expenditures of VIP funds.

<u>AMMO</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Small arms ammo - per round up to 50 rds	5 \$VN	10 \$VN
Small arms ammo - per lot (more than 50 rds)	50 \$VN	500 \$VN
Mortar ammo, 60mm, 81mm, & 82mm	100 \$VN	1,000 \$VN
Artillery ammo	500 \$VN	3,000 \$VN
Recoilless rifle ammo	500 \$VN	3,000 \$VN

WEAPONS

Hand grenade or rifle grenade	500 \$VN	750 \$VN
Pistol	500 \$VN	1,000 \$VN
Rifle, semiauto or bolt action	1,000 \$VN	1,000 \$VN
Rifle, auto	1,500 \$VN	2,000 \$VN
Submachine gun	2,000 \$VN	2,000 \$VN
M-79 Grenade launcher	2,000 \$VN	4,500 \$VN
Machine gun, .30 or .50 caliber	5,000 \$VN	8,000 \$VN
Mortar, 60mm, 81mm, or 82mm	5,000 \$VN	10,000 \$VN
Recoilless rifle, 57mm, 75mm, or 82mm	5,000 \$VN	10,000 \$VN
Artillery piece, less than 100mm	15,000 \$VN	25,000 \$VN
Artillery piece or mortar, over 100mm	20,000 \$VN	50,000 \$VN
Rockets, 122mm, and 140mm or larger	20,000 \$VN	65,000 \$VN

MINES OR BOOBYTRAPS

Mines or boobytraps, not emplaced	500 \$VN	2,000 \$VN
Mines or boobytraps, set for explosion by enemy	2,500 \$VN	10,000 \$VN

COMMUNICATIONS OR ELECTRONICS  
EQUIPMENT

Equipment in working or repairable condition	500 \$VN	2,000 \$VN
--	----------	------------

INFORMATION

Information which results in the killing or capturing of VC/NVA troops:

Less than a squad	1,000 \$VN	2,000 \$VN
Squad size unit	2,000 \$VN	4,000 \$VN

ENCLOSURE (1)

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000.4B

10 Sept. 68

<u>INFORMATION (Contd)</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Platoon size unit	4,000 \$VN	6,000 \$VN
Company size unit	6,000 \$VN	8,000 \$VN
Battalion size unit	8,000 \$VN	10,000 \$VN

Information which leads to the capture alive of VC infrastructure:

Individual members	1,000 \$VN	2,000 \$VN
Hamlet leaders	2,000 \$VN	5,000 \$VN
Village leaders	5,000 \$VN	8,000 \$VN
District leaders	8,000 \$VN	10,000 \$VN
Information on enemy infiltration activities	2,000 \$VN	4,000 \$VN
Information on sapper activities	3,000 \$VN	5,000 \$VN
Information on enemy troop movement activities	2,000 \$VN	4,000 \$VN
Information on imminent attacks on U. S. RVNAF or other FVMAF bases	8,000 \$VN	10,000 \$VN
Information on location of PWs and PW camps	9,000 \$VN	10,000 \$VN

For information which leads to the successful recovery of PWs, special amounts in excess of 10,000 \$VN will be paid. Amount will be determined by the Commanding General, III MAF.

2. The above list does not cover each and every type of information for which payments may be made. For those occasions when the situation does not fall into one of the examples listed above, that example most nearly describing the situation will be used.

3. If the material provided by the informant is not in serviceable condition, payment below the minimum amount is authorized and encouraged. Further, if the custodian making a disbursement has insufficient funds to execute the minimum payment for an item listed above, and timely payment is desirable, payments below the minimum are authorized. All questions regarding the appropriateness of any disbursement will be referred to the Custodian of VIP funds, 1st Marine Division (phone #492), for resolution.

4. Under no circumstances will any expenditures of VIP funds in excess of 10,000 \$VN be made without the prior approval of this Headquarters.

ENCLOSURE (1)

FOR OFFICIAL USE ONLY

Div 7000.4B

10 Sept. 68

SAMPLE APPOINTING LETTER FOR CUSTODIAN OF VIP FUNDS

(UNIT HEADING)

(IDENTIFICATION  
SYMBOLS)

From: Commanding Officer

To: (Officer being appointed)

Subj: Custodian of VIP Funds; appointment of

Ref: (a) Div 7000.4B

1. In accordance with reference (a), you are hereby appointed as the Custodian VIP Funds allocated to this Command. You will be guided by the provisions of reference (a) in the performance of your duties.

2. An audit of your account will be conducted at least quarterly and upon your relief as Custodian.

/s/

Copy to:

CG, 1stMarDiv (Attn: ACofS, G-2/SCIO)

ENCLOSURE (2)

11

FOR OFFICIAL USE ONLY

(13)

FOR OFFICIAL USE ONLY

DivO 7000.4B  
10 Sept. 68SAMPLE MONTHLY RECAPITULATION REPORT

(UNIT HEADING)

From: Commanding Officer  
To: Commanding General, 1st Marine Division (Rein), IMF (Attn: G-2)

Subj: Report of VIP Funds for period 1-31 August 1968

Ref: (a) DivO 7000.4B

1. In accordance with reference (a), the following is a report of expenditures by this Command during the month of August 1968:

a. 1 August - Paid 750 \$VN to a VN boy for delivering one 82mm mortar round to A/1/1 CP.

b. 6 August - Utilized 1,000 \$VN to buy rice as payment to a VN female for delivery of one SKS rifle to C/1/1.

c. 16 August - Paid 3,000 \$VN to a VN male for information resulting in 8 local force VC KIA and 3 local force VC captured.

d. 25 August - Paid 750 \$VN to a VN boy for delivery of one M-16 rifle with broken extractor.

## 2. Monthly Recapitulation:

a. Total funds drawn FY 69:	20,000 \$VN
b. Total funds expended FY 69:	11,500 \$VN
c. Funds expended this reporting period:	5,500 \$VN
d. Funds on hand 31 August 1968:	35,450 \$VN

/s/

NOTE: 1. Line "c" should equal sum of expenditures reported in paragraph 1.  
2. Line "a" represents only those funds physically drawn from the custodian of VIP funds since the beginning of the applicable fiscal year.

ENCLOSURE (3)

1

FOR OFFICIAL USE ONLY

FOR OFFICIAL USE ONLY

DivO 7000.4E  
10 Sept. 68SAMPLE REPORT OF UNRELIABLE PERSONALITY

(UNIT HEADING)

CONFIDENTIAL (When filled in)

From: Commanding Officer  
To: Commanding General, III Marine Amphibious Force  
Via: Commanding General, 1st Marine Division (Rein), FMF (Attn: G-2)

Subj: Report of Unreliable Personality (U)

1. Report of Unreliable Personality is submitted on the following individual:

Name: DE, Nguyen Van	Alias/AKA: None
First, last middle	
DPOB: 2Mar47, Mai Loc (H)	Sex: Male
Cam Chinh (V), Cam Le (D)	
Quang Tri (P), RVN	Occupation: Farmer

Address: Dai La (H), Hoa Loc (V),  
Hieu Duc (D), Quang Nam (P), RVN

Father's Name: THIEN, Nguyen Spouse's Name: N/A

Mother's Name: SAM, Phan Thi Name Trace Action #: N/A

ID/Passport Number, issuing authority, date and place of issue: 187004  
by National Police at Cam Le (D) on 22 Feb 1965.

Narrative Statement: Provided false information pertaining to a weapons  
cache in Quang Nam (P) in an attempt to obtain a VIP payment.

/s/

CONFIDENTIAL (when filled in)

ENCLOSURE (4)

1

FOR OFFICIAL USE ONLY

(13)

FOR OFFICIAL USE ONLY

Divo 7000.4B

**SAMPLE MACJ2 FORM 57, ADVANCE AND RETURN OF INTELLIGENCE  
CONTINGENCY FUNDS AND/OR VOUCHERS**

ADVANCE AND RETURN OF C&CI FUNDS AND/OR VOUCHERS (MACV J2, SOP FOR C&CI FUNDS)			REFERENCE NUMBER
TO: 1stLt J. B. DOE Custodian VIP Funds, 11th MT Bn		FROM: Capt. A. B. SEA Custodian VIP Funds, 1st MarDiv	
TRANSACTIONS AFFECTING ACCOUNT			
TRANSACTIONS	ADVANCED	RETURNED	BALANCE
1. BALANCE FORWARD			40,000 \$VN
2. UNITED STATES CURRENCY			
3. MILITARY PAYMENT CERTIFICATES			
4. FOREIGN CURRENCY (Show unit, type and rate)			
(a) Piasters (118 \$VN = 1.00 \$US)	60,000 \$VN		
(b)			
(c)			
5. PAID VOUCHERS			
6. INCORRECT VOUCHERS			
TOTAL			100,000 \$VN
<input checked="" type="checkbox"/> ADVANCE: I HAVE INTRUSTED FUNDS AND/OR OTHER ITEMS AS INDICATED TO THE INDIVIDUAL NAMED ABOVE.  <input type="checkbox"/> RETURN: THE ABOVE STATEMENT IS CORRECT.		I HAVE RECEIVED FUNDS AND/OR OTHER ITEMS AS INDICATED FROM THE INDIVIDUAL NAMED ABOVE.	
SIGNATURE Capt. A. B. SEA	DATE 1 August 1968	SIGNATURE 1stLt J. B. DOE	DATE 1 August 1968

MACJ2 FORM 57  
27 Jan 68

Replaces MACV Form 395, which may be used until exhausted **FIGURE 1**

ENCLOSURE (5)

FOR OFFICIAL USE ONLY

DIVO 7000.4B

**SAMPLE MACJ2 FORM 57, ADVANCE AND RETURN OF INTELLIGENCE  
CONTINGENCY FUNDS AND/OR VOUCHERS**

ADVANCE AND RETURN OF C&CI FUNDS AND/OR VOUCHERS (MACV J2, SOP FOR C&CI FUNDS)			REFERENCE NUMBER
TO: 1stLt J. B. DOE Custodian VIP Funds, 11th MT Bn		FROM: Capt. A. B. SEA Custodian VIP Funds, 1st MarDiv	
TRANSACTIONS AFFECTING ACCOUNT			
TRANSACTIONS	ADVANCED	RETURNED	BALANCE
1. BALANCE FORWARD			135,000 \$VN
2. UNITED STATES CURRENCY			
3. MILITARY PAYMENT CERTIFICATES			
4. FOREIGN CURRENCY (Show unit, type and rate)			
(a)			
(b)			
(c)			
5. PAID VOUCHERS			
6. INCORRECT VOUCHERS			
Expended 65,000 \$VN		65,000 \$VN	
TOTAL			70,000 \$VN
<input type="checkbox"/> ADVANCE: I HAVE INTRUSTED FUNDS AND/OR OTHER ITEMS AS INDICATED TO THE INDIVIDUAL NAMED ABOVE. <input checked="" type="checkbox"/> RETURN: THE ABOVE STATEMENT IS CORRECT.		I HAVE RECEIVED FUNDS AND/OR OTHER ITEMS AS INDICATED FROM THE INDIVIDUAL NAMED ABOVE.	
SIGNATURE 1stLt J. B. DOE	DATE 3 September 68	SIGNATURE Capt. A. B. SEA	DATE 1 September 68

MACJ2 FORM 57  
27 Jan 68

Replaces MACV Form 395, which may be used until exhausted

FIGURE 2

ENCLOSURE (5)

FOR OFFICIAL USE ONLY



B

## HEADQUARTERS

1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 3500.4  
3/RHR/jjm  
10 September 1968

DIVISION ORDER 3500.4

From: Commanding General  
To: Distribution List

Subj: Reciprocal Training Program

Ref: (a) ForO 3500.1

Encl: (1) Reciprocal Mobile Training Team (RMTT) Subjects  
(2) Reporting Format

Report Required: Reciprocal Training Evaluation (Report Symbol 1st MarDiv  
3500/4-3) (Refer to par. 5 of text.)

1. Purpose. To establish a reciprocal training program between ARVN and U. S. Forces employing the Mobile Training Team concept as well as other training methods judged to be effective.

2. Objectives

a. To exchange information, experience, and training techniques which further improve combat effectiveness of ARVN and U. S. units.

b. To increase cooperation, coordination, and understanding between ARVN and U. S. units.

3. General

a. The reciprocal training concept is designed to improve combat capabilities of ARVN units as well as to provide training for U. S. units. ARVN units desire instruction on subjects contained in enclosure (1). Similarly, a list of subjects in which ARVN units are prepared to instruct U. S. units is contained in enclosure (1). Instruction need not be limited to these subjects but may be expanded as required to satisfy local requirements.

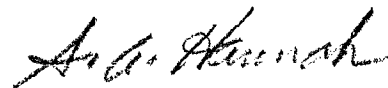
b. The actual presentation of training need not be limited to that given by Mobile Training Teams. Existing training facilities such as the Division Schools Leadership Courses for officers (1 week) and NCOs (2 weeks), Local Technical Schools and exchange visits utilizing OJT may be employed where it is considered that desired results will be best achieved. In this regard, the desired end is the more effective performance of ARVN and U. S. units. Utilize ingenuity and imagination in shaping local resources and circumstances toward this end.

(14)

DivO 3500.4  
10 September 1968

4. Counterpart Designations. The ARVN unit designated by III MAF as the counterpart of the 1st Marine Division is the 51st ARVN Regiment.

5. Reports. In order to allow 1st MarDiv to monitor effectiveness of the program, monthly reports will be submitted using the format in enclosure (2). Reports will be submitted to this Headquarters (Attn: G-3) by the 1st day of each month for the previous month. Negative reports required.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 3500.4

10 September 1968

RECIPROCAL MOBILE TRAINING TEAM (RMTT) SUBJECTS

Suggested subjects for inclusion in RMTT Programs of Instruction are listed below:

Subjects Taught by U. S. RMTT

- A. Fire Support Coordination
- B. Logistics Improvement
- C. Technical Subjects
  - (1) Radio Repair
  - (2) Special Equipment/Weapons Instruction
- D. Map Reading and Land Navigation
- E. Assistance in Administering Operational Readiness Tests
- F. Protective Mask, fitting, care, inspection and gas chamber exercise
- G. Small Unit Tactics, Fire and Maneuver, Search Techniques, and night attacks
- H. Medevac Procedures - Road, Air, Litter Bearing Procedures
- Emergency First Aid in the Field
- Preventative Medicine, Field Sanitation
- I. U. S. Mines and Fuses
- J. Organizational Maintenance of Engineer Equipment

Subjects Taught by ARVN RMTT

- A. Customs and Habits of the Local Populace
- B. Province/District History
- C. U. S. Influence on Local Economy
- D. RF/PF Organization, limitations and capabilities
- E. VC Tactics
  - (1) VC Weaknesses which could be exploited
  - (2) VC Attack Indicators
  - (3) VC Mines and Booby Traps
  - (4) Deception by the VC
  - (5) Detection of the VC
- F. Counter Ambush Techniques
- G. Average Day of Hard Core VC
- H. Chieu Hoi Program
- I. Revolutionary Development Program

ENCLOSURE (1)

DivO 3500.4  
10 September 1968

REPORTING FORMAT

## HEADING

From:  
To: Commanding General, 1st Marine Division (Rein), FMF  
Subj: Reciprocal Training Evaluation Report  
Ref: (a) DivO 3500.4

1. Reference:
2. Reporting Unit:
3. Reporting Period:
4. Description of type(s) of courses being conducted by ARVN Mobile Training Teams for U. S. units.
5. Problems Encountered:
6. Evaluation of overall effectiveness and training value of the Mobile Training Program to U. S. units.
7. Description of type(s) of courses conducted by U. S. Training Teams for ARVN units.
8. Problems Encountered:
9. Evaluation of overall effectiveness and training value of the Training Program to ARVN units.

ENCLOSURE (2)

HEADQUARTERS  
Headquarters Battalion (Reinforced)  
1st Marine Division (Reinforced), FMF  
FPO San Francisco 96602

BnO 1560.3A Ch 3  
3/FPE/cna  
12 September 1968

BATTALION ORDER 1560.3A Ch 3

From: Commanding Officer  
To: Distribution List

Subj: Standing Operating Procedure for the Orientation, Indoctrination  
and Familiarization Firing of all Personnel Reporting Aboard for  
duty in Vietnam

1. Purpose. To direct a pen change to the basic order.

2. Action

a. On page 1 under "SUBJ": Delete the word "Vietnam", and insert the words "Headquarters Battalion".

b. On page 1, paragraph 1, delete the word "Vietnam", and insert the words "Headquarters Battalion".

c. On page 1, delete paragraph 3 and insert the following paragraph:

"3. Application. The Orientation and Indoctrination Program set forth herein is applicable to all personnel who have newly reported for duty in Headquarters Battalion".

d. On page 1, enclosure (1), delete the words "THE REPUBLIC OF VIETNAM", and insert the words "HEADQUARTERS BATTALION".

*Charles F. Bunnell*  
CHARLES F. BUNNELL, JR.

DISTRIBUTION: "A"

B

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO San Francisco, California 96602

DivO 5710.8  
46/JFR/jah  
12 Sept. 68

DIVISION ORDER 5710.8

From: Commanding General  
To: Distribution List

Subj: Standing Operating Procedures for the Personal Response Program

Ref: (a) ICCI 1560.1  
(b) DivO 5710.2  
(c) DivO 5710.3  
(d) DivO 5710.5  
(e) DivO 5710.6

1. Purpose. To establish Standing Operating Procedures for the functioning of the 1st Marine Division Personal Response Program.
2. General. Personal Response is a systematic effort in intercultural attitude improvement involving an understanding of indigenous cultural value systems, customs and religious mores.
3. Organization. Control of Personal Response activities and training shall be exercised by subordinate units. Training materials, resource data and introductory lectures will be provided by the 1st Marine Division Personal Response Section/Contact Team.
4. Background. The Personal Response Program was begun in 1965. Its initial goal was the presentation of information to Marines serving in Vietnam concerning the religiously based customs and religious heritage of the Vietnamese. The project originally comprised a series of lectures delivered by unit chaplains. It was subsequently broadened with the formation of Personal Response Councils and Contact Teams in both Marine Divisions and the 1st Marine Aircraft Wing. After approximately two months research into relevant subject matter, the Personal Response Section began to communicate their program to units within the 1st Marine Division in late August 1967. The resulting presentations stressed Vietnamese values and the predisposition of a native populace to act in consonance with established cultural principles. The need for such a project was required to circumvent the possible development of indigenous civilian hostility toward Marines as a result of thoughtless or irresponsible behavior.

DivO 5710.8  
12 Sept. 68

a. Reference (a) outlines specific means by which the Personal Response Program shall be implemented in the I Corps Area.

b. Reference (b) establishes the 1st Marine Division Personal Response Council, defines its mission, designated its membership including chairman and secretary, and established procedures for the conduct of meetings. Membership includes regimental and separate battalion executive officers or their designated representatives.

c. Reference (c) outlines the method by which the Personal Response Program will be conducted and supervised in the 1st Marine Division.

d. Reference (d) defines the Personal Response Contact Team's duties and functions. It further provides subordinate unit commanders with information concerning the employment and the format for requesting the team. Commanders are urged to request the Contact Team's visit at least once per quarter.

e. Reference (e) established the requirement for a Quarterly Personal Response Program Report

5. Policy/Responsibilities. Commanders of 1st Marine Division units are directed to insure the implementation of Personal Response as promulgated in reference (c).


6. Procedures.

a. A Personal Response Council shall be established as a permanent part of each subordinate command to ensure continuing attention and advise the commander concerning intercultural interaction.

b. Personal Response training shall be conducted through Personal Response schools and orientations conducted by the unit Personal Response Officer where possible. The introductory lecture will be given by the 1st Marine Division Personal Response Contact Team upon request.

7. Coordination/Assistance. Requests for information, resource data, training materials and technical assistance should be directed to the 1st Marine Division Personal Response Section.

8. Action. A Quarterly Report for Personal Response Program will be submitted as outlined in reference (e).

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

B

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO P4000.17  
4/JHH/plh  
13 September 1968

DIVISION ORDER P4000.17

From: Commanding General  
To: Distribution List

Subj: Standing Operating Procedures for Logistic Support Areas (LSA)

Encl: (1) Locator Sheet

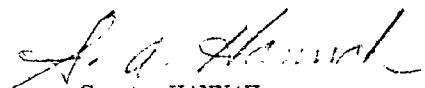
Report Required: Dump Status Report by 1300 as of 0800 par. 104.2f

1. Purpose. To provide guidance to assist in the planning, establishment and operation of Logistic Support Areas (LSA) in support of operations conducted by the 1st Marine Division in the Republic of Vietnam.

2. Action. These regulations will govern the functioning of Logistic Support Areas (LSA) within the 1st Marine Division.

3. Recommendation. Recommendations concerning the contents of this SOP for Logistic Support Areas (LSA) are invited. Submit via the chain of command for evaluation.

4. Certification. Reviewed and approved this date.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

(17)



## RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Received	Date Entered	Signature of Person Entering Change

## TABLE OF CONTENTS

	<u>Paragraph</u>	<u>Page</u>
SECTION I		
PURPOSE . . . . .	100	1-1
MISSION . . . . .	101	1-1
COMPOSITION AND CONTROL OF THE LSA . . . . .	102	1-1
ESTABLISHMENT OF THE LSA . . . . .	103	1-1
FUNCTION OF THE LSA . . . . .	104	1-1
General . . . . .	104.1	1-1
Specific Functions . . . . .	104.2	1-1
STAFFING OF THE LSA . . . . .	105	1-2
Force Logistic Command . . . . .	105.1	1-2
Shore Party Battalion . . . . .	105.2	1-2
Supported Organizations . . . . .	105.3	1-2
1st Marine Aircraft Wing . . . . .	105.4	1-2
EQUIPMENT FOR THE LSA . . . . .	106	1-3
STOCKAGE OF SUPPLIES . . . . .	107	1-3
OPERATION OF THE LSA . . . . .	108	1-3
Communications . . . . .	108.1	1-3
Request for Supplies . . . . .	108.2	1-3
Delivery of Supplies . . . . .	108.3	1-4
Supplies at LSA . . . . .	108.3a	1-4
Supplies at FLC . . . . .	108.3b	1-4
Supplies from supported organizations . . . . .	108.3c	1-4
Resupply . . . . .	108.4	1-4
DISESTABLISHMENT OF THE LSA . . . . .	109	1-4

	<u>Figure</u>	<u>Page</u>
APPENDIX A		
STAFFING THE LOGISTIC SUPPORT AREA . . . . .	1	A-1
LSA COMMUNICATIONS . . . . .	2	A-2
COMMAND RELATIONSHIP . . . . .	3	A-3
REQUEST FOR AND FLOW OF SUPPLY . . . . .	4	A-4

DECLASSIFIED

DivO P4000.17  
13 September 1968

LOCATOR SHEET

Subj: Standing Operating Procedure for Logistic Support Areas (LSA)

Location: (Indicate the location(s) of the copy(ies) of this publication)

ENCLOSURE (1)

475

DECLASSIFIED

## SECTION I

100. Purpose. To provide guidance to assist in the planning, establishment, and operation of Logistic Support Areas (LSA) in support of operations conducted by the 1st Marine Division in Republic of Vietnam.

101. Mission. The mission of LSA is to provide supply and service support to organizations participating in combat operations away from home combat bases.

102. Composition and Control of the LSA. Under normal circumstances, the service battalion establishes LSAs; however, in RVN, the division has no service battalion. Consequently, LSA are established by the division headquarters. The LSA is a task organization composed of elements of the 1st Shore Party Battalion, the Force Logistic Command (FLC), the organization being supported and the 1st Marine Aircraft Wing (1st MAW). Overall control is exercised by the division through the assigned Shore Party personnel at the LSA.

103. Establishment of the LSA

1. LSAs are established in division administrative orders. Generally, the sequence of events follows the pattern shown below:

a. Prior to the issuance of the administrative orders, representatives of the G-4, 1st Marine Division conduct a planning conference with representatives (as required) from FLC, the 1st MAW, 1st Shore Party Battalion, the organization to be supported, and any other organizations which participate in the operation of the LSA. At the conference, requirements are announced and agreements reached concerning staffing, equipping and stocking of the LSA, and operating procedures not covered by this SOP.

b. The administrative orders are issued and FLC is provided a density list of personnel and equipment to be supported from LSA.

c. The G-4 activates the Logistics Operation Center at division headquarters to exercise overall control of the LSA.

d. The LSA is established in accordance with the administrative orders.

104. Function of the LSA

1. General. In RVN, supply and service support for the division is provided by FLC. The unit distribution normally provided by the service battalion is not available. The function of the LSA is to provide unit distribution in forward areas.

2. Specific Functions. Specific tasks of the LSA are as follows:

a. Build up of stock levels as prescribed in administrative orders.

b. Supply service support for all classes of supply, to include: receipt, storage, maintenance in storage, accounting, distribution, and salvage.

104.2

c. Packaging of supplies and inspection of slings, nets, and baskets to ensure safe delivery.

d. Maintenance service support of equipment, placing emphasis on use of contact teams for immediate repair and rapid evacuation to FLC of equipment requiring extensive maintenance.

e. Transport services for movement of supplies in the LSA.

f. Daily submission of dump status reports to the DivLOC.

105. Staffing of the LSA. The personnel strength of each LSA is determined by the personnel, weapons and equipment densities to be supported, prescribed dump levels, sizes and locations of landing zones and sites, and the mode of transportation for resupply and evacuation of equipment. Personnel to be provided by each organization are shown below. (See Appendix B, Figure 1, Staffing the LSA)

1. Force Logistic Command. The Force Logistic Command provides, as mutually agreed, the following personnel to support specific operations.

- a. Supply record-keeping personnel
- b. Warehousemen
- c. Qualified operators of material handling equipment
- d. Ammunition technicians
- e. Bulk fuel technicians
- f. Maintenance technicians
- g. Air delivery personnel
- h. Communication personnel as required

2. Shore Party Battalion. The Shore Party Battalion provides a helicopter support group (See SOP for SP Operation, DivO 3120.2\_)

3. Supported Organizations. Supported organizations provide:

- a. Class II supply personnel
- b. S-4 and AirO representative
- c. Second echelon repair personnel
- d. Motor vehicle operators

4. 1st Marine Aircraft Wing. To support specific operations, the 1st Marine Aircraft Wing provides, as mutually agreed, the following personnel:

- a. Tactical Air Field Dispensing System (TAFDS) operators
- b. Refueler operators
- c. Aviation ammunition technicians
- d. Landing Zone Control Teams

106. Equipment for the LSA. The amount and type of equipment for the LSA is determined by the Shore Party Battalion. It is provided out of 1st Shore Party Battalion assets or, on request, by other organizations. Minimum essential equipment includes nets and slings, material handling equipment, transportation (trucks and mechanical mules), communications equipment, bulk fuel handling and dispensing equipment, and tool kits required by contact teams. (TAFDS is provided by the 1st MAW)

107. Stockage of Supplies. The administrative orders which direct establishment of an LSA will prescribe the classes and levels of supplies to be stocked and maintained.

1. FLC provides full stockage of all classes of supply except Class II E, VII and IX G, IX K and IX M.

2. For LSAs supporting multi-battalion operations when battalion rears are not present in area, FLC will preposition and account for limited quantities of high usage items of Class II E, VIII, IX G, IX K and IX M. These supplies will not be charged to division organizations until issued from the LSA.

3. Normally when battalion rears are present in the area, organizations being supported must preposition Class II E, VIII and IX G, IX K and IX M, organic supplies in the LSA for issue by the officer in charge. These supplies will be accounted for by the supported organizations.

108. Operation of the LSA. As previously stated, the division headquarters controls the LSA through assigned Shore Party personnel at the LSA. (See Annex D). The procedures followed are as outlined below.

1. Communications. The Shore Party HSG establishes radio communications between supported units, the LSA, 1st Shore Party Battalion and Division Logistics Operation Center. The HSG also establishes land line/radio communications with the landing zone control team, when provided by the 1st Marine Aircraft Wing. (See Annex C).

2. Request for Supplies. All requests for supplies are processed through assigned Shore Party personnel at each echelon back to the LSA. The LSA furnishes the supplies, if stocked. If requested supplies are not stocked or stocks are temporarily depleted, the LSA takes the following action:

a. Class I, III A, III W and V W. Request resupply to Supply Battalion, 1st FSR, or to another LSA.

108.3

b. Class II, IV, VIII (high usage items only). Request resupply direct to Supply Battalion, 1st FSR, or from another LSA.

c. Class II, VII, IX (T/E non-high usage items), are passed to the supported unit supply sections.

d. Class VA. Passes requests for Class VA to the 1st Marine Aircraft Wing via Division Logistics Operation Center.

3. Delivery of Supplies. Supplies are packaged and delivered in accordance with the procedures outlined below:

a. Supplies at LSA. The supplies are packaged for delivery by LSA personnel and the supported organization's air section is notified and frags a helicopter (usually preassigned). The helo is loaded and dispatched to deliver the supplies to the requesting unit.

b. Supplies from FLC. If emergency delivery is required directly from FLC, FLC packages the supplies and notifies the LSA that they are ready for pickup. The supported organization air officer is notified and a helicopter is fragged to pick up from FLC and deliver the supplies directly to the supported unit.

c. Supplies from supported organizations. The organization packages the supplies and delivers them to the LSA, the LSA then arranges helicopter delivery as in 108.3a above.

4. Resupply. Normal resupply of items in the Class I, III and V dumps is accomplished by FLC personnel. The senior supported command will indicate the DOS/DOA desired. FLC personnel will be responsible for attaining and maintaining the DOS/DOA desired. This will be accomplished by analysis of daily dump status reports furnished to the S-3, Supply Battalion, FLC. The S-3, Supply Battalion, FLC will cause the appropriate amounts of supplies to be forwarded to dumps as required.

109. Disestablishment of the LSA. LSAs are disestablished by administrative order when tactical operations no longer require support from the LSA. Supplies are redistributed to other LSAs, if required, or are returned to FLC. Personnel and equipment revert to parent organizations.



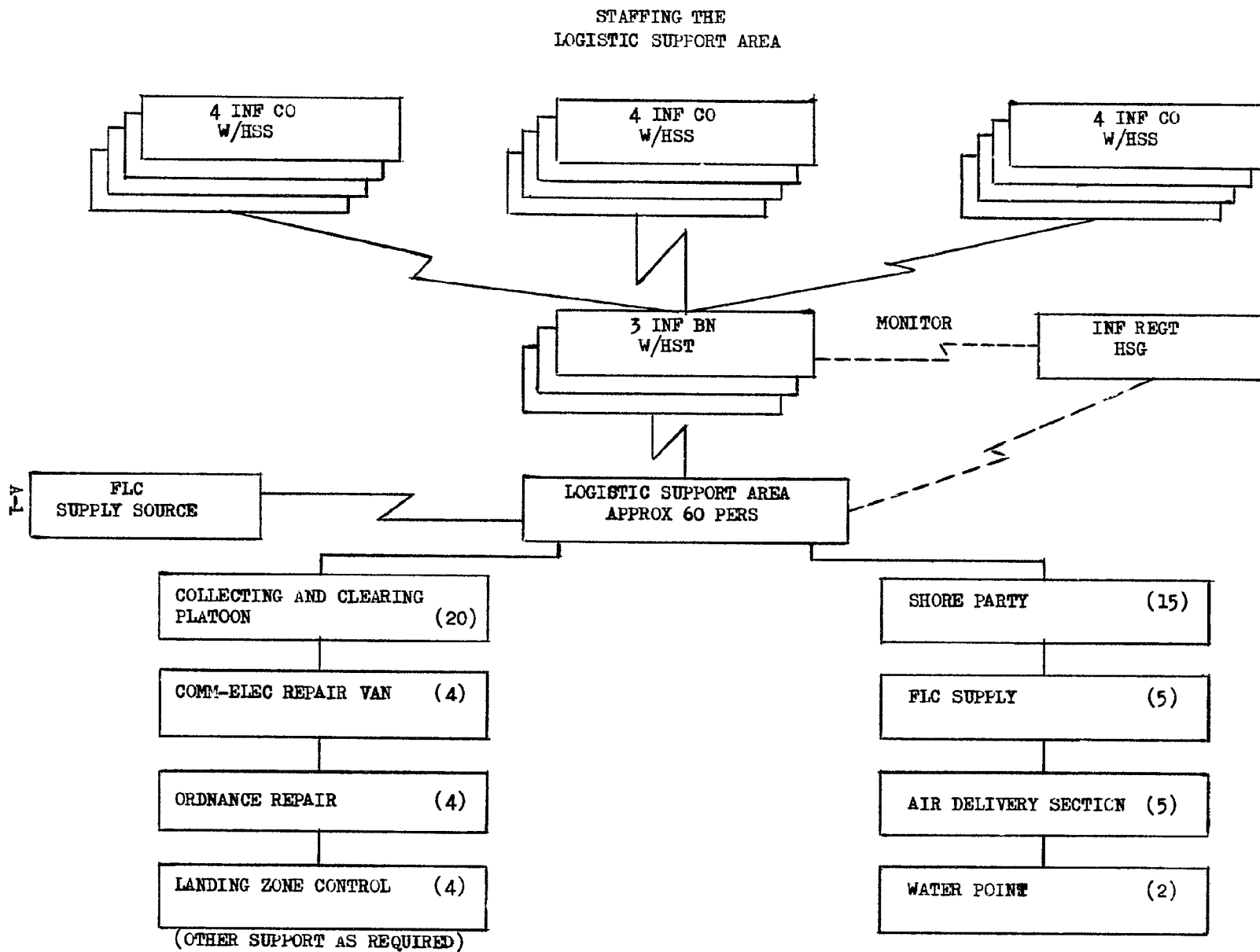
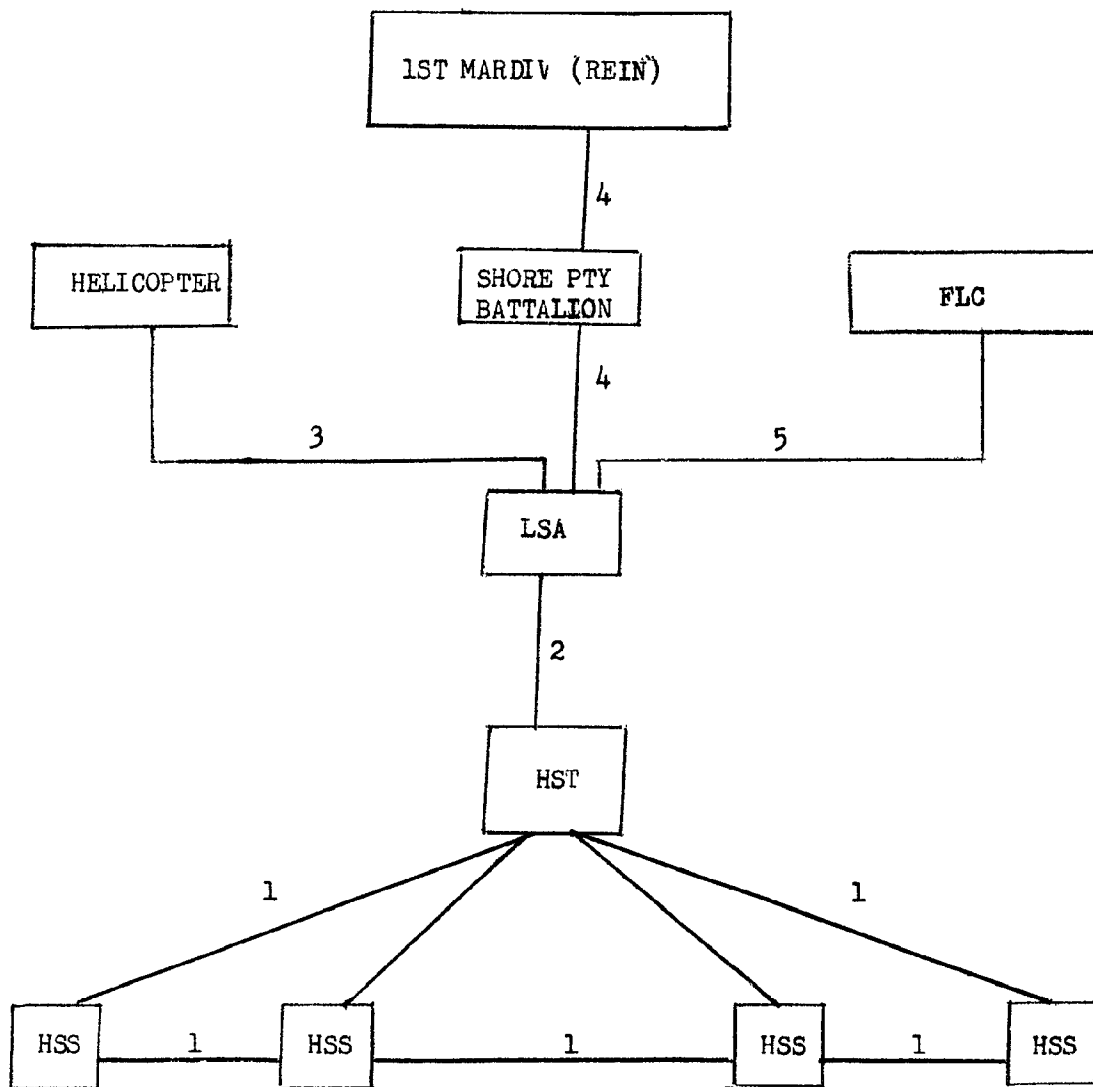


Figure 1. Staffing the Logistic Support Area

DivO P4000.17  
13 September 1968

## LSA COMMUNICATIONS

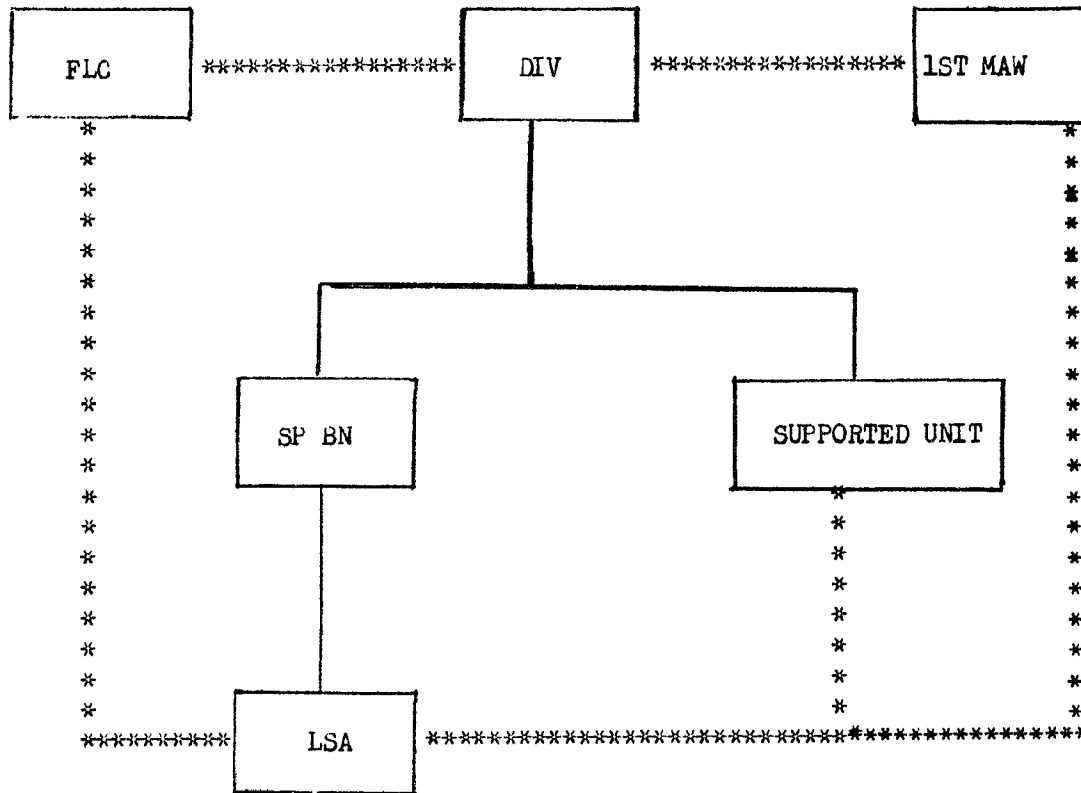


1. HELICOPTER SUPPORT TEAM LOCAL NET
2. HELICOPTER SUPPORT TEAM LOGISTICAL NET
3. LANDING ZONE COMMON NET
4. SHORE PARTY COMMAND NET
5. FLC COMMAND NET

Figure 2. LSA Communications

divO P4000.17  
13 September 1968

COMMAND RELATIONSHIP



\_\_\_\_\_ COMMAND  
\*\*\*\*\* COORDINATION

Figure 3. Command Relationship

DivO P4000.17  
13 September 1968

REQUEST FOR AND FLOW OF SUPPLY

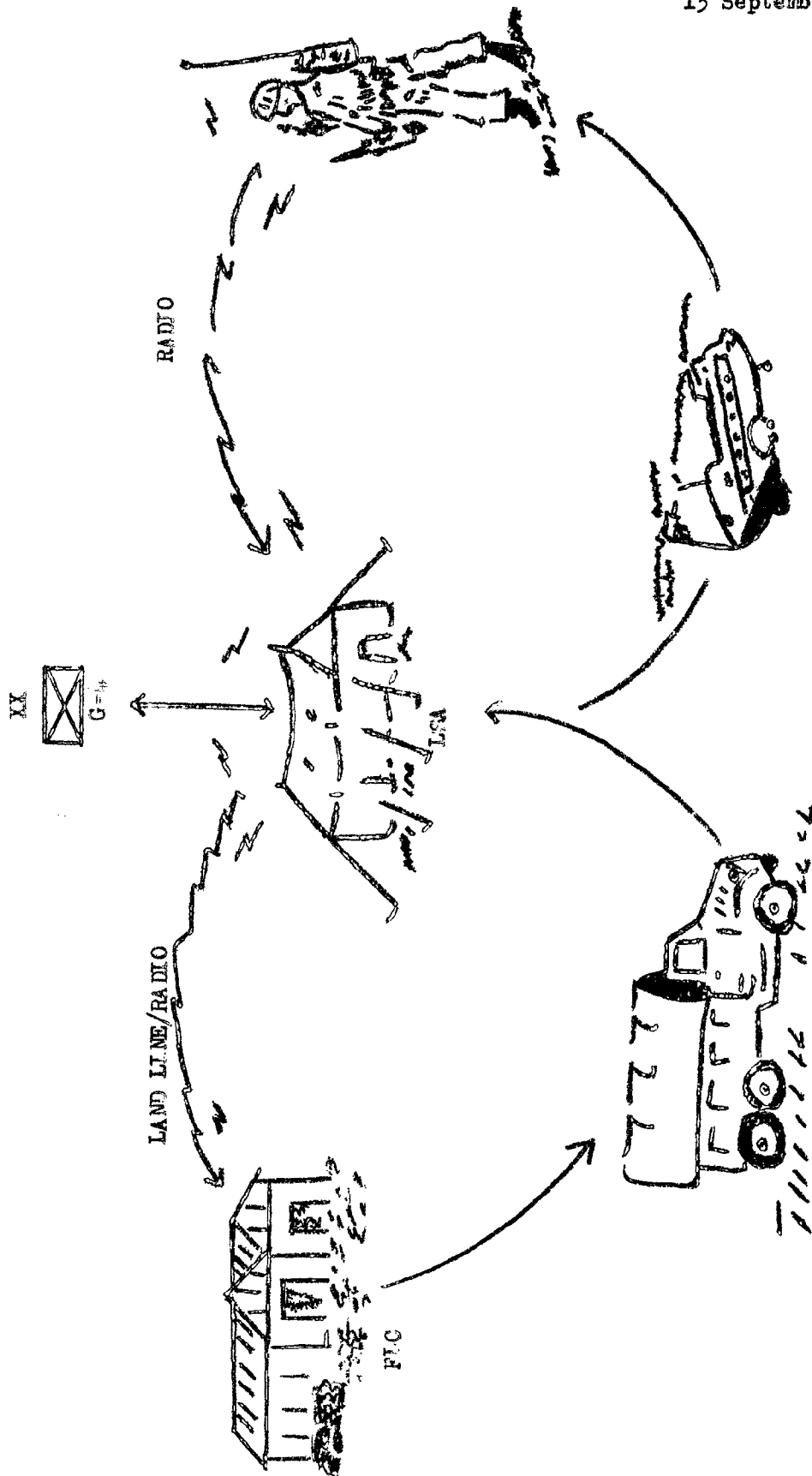


Figure 4. Request for and flow of supply.

(17)

DivBul 11275  
25 Sep 68

Syllabus for Engineer Equipment Records and use of SL-1-2 and SL-1-3

<u>Hrs</u>	<u>Method</u>	<u>Subject</u>	<u>Scope</u>
4	*D&A	Forms and Records (a) NAVMC 696-SD (b) NAVMC 10332-SD (c) NAVMC 10245-SD (d) NAVMC 10560-SD (e) NAVMC 10524-SD (f) NAVMC 10293-SD	Provide comprehensive instruction to enable student to properly maintain Engineer Equipment Records.
1	*D&A	SL-1-2 & SL-1-3	Instruct student in use of SL-1-2 and SL-1-3 as applies to proper maintenance of Engineer Equipment Records.

\* Demonstration, Application

ENCLOSURE (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivBul 11275  
15/DRA/djb  
25 Sep 68

DIVISION BULLETIN 11275

From: Commanding General  
To: Distribution List

Subj: Engineer Equipment Record Contact Instruction Team

Ref: (a) TM-4700-15/1A

Encl: (1) Syllabus of instruction for keeping of engineer equipment records and use of the SL-1-2 and SL-1-3.

1. Purpose.

a. To establish an Engineer Equipment Record Contact Instruction Team within the 1st Marine Division.

b. To promulgate information on the functions of the subject team.

2. General. The smooth operation of the maintenance system depends upon the understanding and completion of specified forms and records and the availability of all pertinent publications applicable to end items of equipment. These forms, records and publications provide a means for establishing uniform procedures for control, operation and maintenance.

3. Information.

a. Reference (a) provides instructions for the proper method of maintaining Engineer Equipment Records. It is imperative that commands utilize the same system for maintenance administration.

b. The forms and records described in reference (a) are the minimum required for proper operation and maintenance and are mandatory for use with Marine Corps Equipment.

c. It is recognized the constant turnover of equipment received from and evacuated to higher echelons maintenance facilities require properly maintained Engineer Equipment Records be kept.

d. Subject Instruction Team has been established in an effort to assist commanders in the maintenance of Engineer Equipment Records.

(18)

DivBul 11275

25 Sep 68

4. Action

a. Division Engineer

(1) Provide and maintain an Engineer Equipment Records Contact Instruction Team with personnel, transportation and training aids adequate to supply comprehensive instructions.

b. Commanding Officer, 1st Engineer Battalion

(1) Be prepared to provide augmentation SNCO instructors for subject instruction team upon request of Division Engineer.

c. Unit Commanders

(1) Ensure maximum participation of cognizant personnel during regularly scheduled visits of the subject Instruction Team.

(2) Make advantageous use of this team as special situations arise.

(3) When special instructions are desired, a request should be forwarded to this Headquarters (Attn: DEO) at least two weeks prior to the desired instruction.

5. Schedule

a. Scheduled visits for the Engineer Equipment Records Contact Instruction Team will be promulgated by separate directive.

6. Self cancellation. 31 March 1969.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS  
1st Marine Division (Rein), FME  
FPO, San Francisco, California 96602

COL  
Info  
DivO 1326.1  
47/JWQ/ddd  
29 Sep 1966

DIVISION ORDER 1326.1

From: Commanding General  
To: Distribution List

Subj: Utilization of Enlisted Marines OF 03

Ref: (a) AdminO FMFPac 310341Z Aug68 (NOTAL)  
(b) MCO 1300.21

Encl: J(1) Format for Report Required

Report Required: Personnel Eligible for Exchange (Report Symbol  
1stMarDiv 1326/1-47) par 5

1. Purpose. To promulgate information relative to the utilization of  
Marines in Occupational Field 03.

2. Information. Reference (a) authorizes man for man exchange of  
Marines in OF 03 between this Command and the 1st Marine Aircraft Wing  
and Force Logistic Command.

3. Eligibility Requirements

a. Must not be limited in the performance of duty by physical  
profile.

b. Must have three or more months remaining on overseas tour on the  
date of transfer.

c. Must not be eligible for restrictive assignment in accordance  
with reference (b).

d. Must have suffered one wound, requiring hospitalization in  
excess of 48 hours, or two wounds not requiring hospitalization in  
excess of 48 hours.

4. General. Personnel meeting the eligibility requirements set forth  
above will be screened by this Headquarters and those who cannot be  
utilized in 03 billets or Bravo billets of low casualty potential will  
be nominated to FMFPac for exchange, subject to the capability of 1st  
Marine Aircraft Wing and Force Logistic Command to effect the exchange.

(19)



DivO 1326.1  
29 Sep 1968

5. Action

a. Commanders will screen their personnel and will report all eligible personnel for exchange to this Headquarters (DivPersO) not later than 15 October 1968, utilizing enclosure (1) for reporting purposes. After the initial report has been submitted, individuals who become eligible for this program will be reported on an occurrence basis.

b. Commanders will make maximum utilization of these personnel in their Regimental and Battalion rear areas. Those eligible personnel who are recommended for retention in such rear areas will be annotated by an asterisk on the above mentioned report.

c. In cases where personnel are in receipt of PCSO and are selected for exchange, their PCSO will accompany them upon reassignment.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 1326.1  
29 Sep 1968

PERSONNEL ELIGIBLE FOR EXCHANGE

<u>NAME</u>	<u>RANK</u>	<u>SERNO/MOS</u>	<u>DATE OF</u> <u>WOUNDS</u>	<u>DIV CASUALTY</u> <u>RPT NUMBER</u>	<u>RTD</u>
-------------	-------------	------------------	---------------------------------	--	------------

ENCLOSURE (1)

COC  
LSD

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 5801.1  
17/JEH/mjl  
30 Sep 1968

DIVISION ORDER 5801.1

From: Commanding General,  
To: Distribution List

Subj: Legal Assistance Office, Location and Services provided

Ref: (a) SECNAVINST 5800.1  
(b) DivO P5800.1

1. Purpose. To publish information as to the location and services of the office providing legal assistance for this Command.
2. Background. Marines, Naval personnel and their dependents frequently need legal advice and assistance. Legal problems that remain unresolved adversely affect morale and efficiency. Prompt understanding and aid in resolving these problems is therefore desirable. To aid in the solution of the legal problems of Marine and Naval personnel, this Division has appointed a Division Legal Assistance Officer and established a Division Legal Assistance Office within the Division Legal Office.
3. Scope of Services Offered
  - a. Qualified lawyers will gratuitously advise and counsel Marines, and Naval personnel and their dependents on legal problems of a civil nature. Officer lawyers may not, incidental to the legal assistance program, intervene into the problems of a purely disciplinary nature, nor will they advise on criminal law matters involving violations of the Uniform Code of Military Justice or other Federal or state statutes of a criminal nature. Nonjudicial punishment and request mast problems and matters purely of a Marine Corps administrative nature belong in command channels and will likewise not be handled under the program. Officer lawyers may not represent the client before any civilian court, board or agency. In these instances the serviceman will be referred to a civilian lawyer if appropriate.
  - b. The basic directives on the legal assistance program are set forth in reference (a) and paragraph 801 of reference (b).
4. Referral or Appointment. Normally an individual desiring advice or counsel should be referred to the Legal Assistance Officer by his

(20)

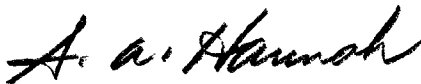
DivO 5801.1  
30 Sep 1968

unit Legal Assistance Referral Officer. If the individual is unable to visit the Division Legal Office a lawyer will travel to where the man is located upon request of any unit or organization commander. "Walk-ins" at the Division Legal Office will be seen provided they have permission from proper authority to be away from their unit or organization and at the Division Legal Office.

6. Action

a. This Order will be periodically brought to the attention of all personnel and posted on all bulletin boards as required by reference (a).

b. Where possible, the substance of the order will be incorporated in counseling and personnel affairs sessions by officers and noncommissioned officers at the small unit level.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS  
1st Marine Division (Rein), FMF  
APO, San Francisco, California 96602

DivO 1640.1  
17/WMC/mjl  
30 Sep 1968

DIVISION ORDER 1640.1

From: Commanding General  
To: Distribution List

Subj: Brig Liaison Staff Noncommissioned Officer

Ref: (a) ForO 1640.1  
(b) CG, III MAF msg 210620Z Aug68

Encl: (1) Duties of the Brig Liaison Staff Noncommissioned Officer

1. Purpose. To establish at the III MAF Brig a staff noncommissioned officer who will effect liaison between this Headquarters and the III MAF Brig in the control, monitoring, and record-keeping of persons confined at that facility.
2. Background. It has become apparent that in some instances personnel of this Command are being confined in pretrial confinement when the criteria for such confinement in references (a) and (b) have not been met. It has further been noted that some men earn base parolee status but, through failure of communication or otherwise, no action is taken to consider suspension or remission of unexecuted portions of the sentence. Due to the omission or inability of some commands to make the periodic brig visit required by reference (a), some prisoners have not had official and personal needs attended to promptly. The Weekly Brig Report has contained errors as to the status of a prisoner as a result of failure of communications relating to a change of status.

3. Action

a. There is hereby established a Brig Liaison Office of this Headquarters at the III MAF Brig. It will be staffed by a staff noncommissioned officer of the grade of Gunnery Sergeant.

b. Duties of the Brig Liaison Staff Noncommissioned Officer will be as set forth in enclosure (1).

c. He will inform this Headquarters of the status and progress of 1st Marine Division personnel confined in the III MAF Brig, both those who are in pretrial confinement and those who have been tried.

DivO 1640.1

30 Sep 1968

d. Commanding officers of all units and organizations are invited to utilize the services of the Brig Liaison Office in accomplishing administrative tasks related to confined personnel. Direct liaison between subordinate commands and the Brig Liaison Staff Noncommissioned Officer is encouraged.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" AND "B"

DivO 1640.1

30 Sep 1968

DUTIES OF BRIG LIAISON SNCO

1. Division Brig Liaison. To facilitate efficient administration of personnel confined at the III MAF Brig, a staff noncommissioned officer is assigned to the Division Legal Office to act as Division Brig Liaison Staff Noncommissioned Officer. He will administratively be further assigned on temporary additional duty to the III MAF Brig and will be billeted there. He will receive a fitness report from the Division Legal Officer and the Commanding Officer of the Brig. He will perform the following duties at the III MAF Brig:

a. Prepare and maintain a record of all personnel confined by division units and deliver a copy thereof to this Headquarters weekly.

b. Ascertain whether each prisoner in pretrial confinement is formally charged with an offense under the Uniform Code of Military Justice and inform the commanding officer and this Headquarters (Division Legal Office) whenever a man is confined without any charge against him or when the man does not fall within the categories established by this or higher Headquarters for permitted pretrial confinement.

c. Scrutinize records on all 1st Marine Division confinees and conduct such interviews as may be required to insure in each case that the prisoner's status is correct or originate action to have the status corrected by appropriate changes to confinement orders and in Brig records and the Brig Report.

d. Advise the parent organization and this Headquarters when a prisoner's progress in correction has reached the point that the prisoner has been designated a base parolee or is otherwise in the opinion of Brig authorities deserving of consideration in regard to release through the exercise of residual clemency as to unexecuted portions of the sentence by the parent command (non-BCD cases) or this Headquarters (BCD-cases) as provided in section 0122, JAG Manual.

e. Record and be prepared to report on frequency of Brig visits of representatives of the commanding officers.

f. Under direction of the Brig Officer and in coordination with other corrections personnel, assist prisoners in communicating their personnel needs to proper authority.

g. Serve as a liaison between prisoners and their commanding officers.

ENCLOSURE (1)

## HEADQUARTERS

1st Marine Division (Rein), FME  
FPO, San Francisco, California 96602

DivO 3410.3 Ch 1  
2/GFW/jjh  
30 Sep 1968

DIVISION ORDER 3410.3 Ch 1

From: Commanding General  
To: Distribution List

Subj: Kit Carson Scout Orientation Course

1. Purpose. To promulgate a pen change to the basic Order.
2. Action. In sub-paragraph 3c, delete "the 3d Battalion, 1st Marines Command Post," and substitute "vicinity (AT 944781)."

*S. A. Hannah*  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" and "B" less 12/16/19/37/40/49/50/54/55/57/58/61



HEADQUARTERS  
1st Marine Division (Rein), FMF  
APO, San Francisco, California 96602

DivBul 3410  
2/GFW/jjh  
30 Sep 1968

DIVISION BULLETIN 3410

From: Commanding General  
To: Distribution List

Subj: Kit Carson Scout Orientation Course

Ref: (a) DivO 3410.3

1. Purpose. To publish implementing instructions concerning the Kit Carson Scout Orientation Course for the month of October 1968.

2. Details. A Kit Carson Scout Orientation Course will be conducted in accordance with reference (a) during the period 21-23 October 1968. The course will be conducted at the Kit Carson Scout Training Center situated at vicinity (AT 944781).

3. Action

a. Students at this orientation course must be enlisted Marines in the grade of sergeant and below who work with Kit Carson Scouts in the course of their daily duties.

b. Commands are assigned the below quotas for this course:

1st Marines	3	1st Tank Battalion	1
5th Marines	3	3d Amphibian Tractor Bn	1
7th Marines	2	1st Combined Action Group	1
26th Marines	2	1st Recon Battalion	1

It is desired that as far as operational commitments allow, the quotas allocated to infantry regiments be evenly distributed among the infantry battalions employing Scouts.

c. Commands will issue temporary additional duty orders directing students to report to the Kit Carson Scout Project Officer at the Kit Carson Scout Training Center no later than 1600, 20 October 1968.

DivBul 3410  
30 Sep 1968

d. Students will report with arms, equipment and clothing sufficient for duration of the course. Billeting and messing facilities will be available for students.

e. Prior to 12 October 1968, commands will report telephonically or by message to the Kit Carson Scout Project Officer (Division 492), the names of personnel who will attend this course.

4. Self-cancellation. 31 October 1968.

*A. A. Hannah*  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" and "B" less 12/16/19/37/40/49/50/54/55/57/58/61

Copy to:  
1st CAG (1)  
2d CAG (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO P2700.4B Ch 2  
20/J.P./JLA

DIVISION ORDER P2700.4B Ch 2

From: Commanding General  
To: Distribution List

Subj: Standing Operating Procedures for Postal Services and Handling  
of U. S. Mail

Encl: (1) New page inserts to DivO P2700.4B

1. Purpose. To transmit new page inserts and direct pen changes to subject manual.

2. Action

a. Remove present pages iii, iv, 4-5, 4-6, 4-7, 4-8, 4-9, 4-10, 8-1, 8-2, 9-1, and 9-2, and replace them with corresponding pages of enclosure (1) hereto.

b. Insert new pages 4-11, 4-12, 8-3, and 8-4.

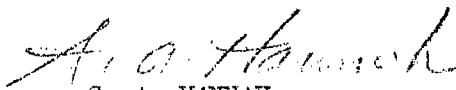
c. On page 1-3 of Section I, paragraph 103.1n, make the following pen changes:

(1) After the words "(Attn: Division Inspector)", add the words "and the Division Postal Officer, via U. S. Mail."

(2) Delete entire last sentence of paragraph starting on sixth line with word "Forward" and ending on seventh line with the word "information".

3. Change Notation. Significant changes contained in the revised pages are denoted by an asterisk (\*).

4. Certification. Reviewed and approved this date.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

TABLE OF CONTENTS

	<u>Par</u>	<u>Page</u>
--	------------	-------------

SECTION IDUTIES AND RESPONSIBILITIES FOR HANDLING MAIL WITHIN THIS DIVISION

General	101	1-1
Division Postal Officer	102	1-1
Commanding Officer	103	1-2
Organizational Unit Postal Officers	104	1-4
Marine Corps Postal Clerk/Assistant Marine Corps Postal Clerks	105	1-5
Mail Orderlies	106	1-5

SECTION IIGENERAL INFORMATION RELEVANT TO THE MARINE CORPS POSTAL CLERK, ASSISTANT MARINE CORPS POSTAL CLERKS AND MAIL ORDERLIES

Marine Corps Postal Clerk	201	2-1
Assignment	202	2-1
Designation and Relief	203	2-1
Postal Funds, Effects and Duties	204	2-1
Primary Instruction of Mail Orderlies	205	2-1
Mail Orderly Appointment Card	206	2-1

SECTION IIIINSTRUCTIONS FOR OPERATION OF MAIL ROOMS

General	301	3-1
Posting of Directives and Appointments	302	3-1
Space Utilization and Admittance	303	3-1

SECTION IVGENERAL INFORMATION CONCERNING U. S. MAIL AND MONEY ORDERS

Mail Readdressal	401	4-1
U. S. Mail Received or Opened by Mistake	402	4-3
Registered, Certified and Insured Mail	403	4-4
Main Post Office and Unit Post Office Hours of Operation	404	4-4
Issuance of Domestic Money Orders	405	4-4
Payment of Money Orders/U. S. Treasury Checks	406	4-8
Mobile Money Order Unit	407	4-8
Nonmailable Matter	408	4-9
Postal Zoning Improvement Plan (Zip Code)	409	4-10

	<u>Par</u>	<u>Page</u>
Use of Penalty Indicia/Postage and Fees Paid Envelopes	410	4-10
Transportation Provided Military Mail	411	4-11
Marine Corps Institute Mail	412	4-11
Special Delivery Mail	413	4-11
COD Mail	414	4-12

SECTION VPOSTAL VIOLATIONS

General	501	5-1
Mail Irregularities or Suspected Irregularities	502	5-1
Cooperation with Postal Inspector	503	5-1

SECTION VIMAIL ROUTING

General	601	6-1
Mail Routing Requests	602	6-1
Excessive Delay After Movement	603	6-1

SECTION VIIFREE MAILING PRIVILEGE

Conditions of Entitlement	701	7-1
---------------------------	-----	-----

SECTION VIIICUSTOMS

General	801	8-1
Nonmailable Matter	802	8-2
Customs	803	8-2

SECTION IXPERSONAL MAILING ADDRESS

General	901	9-1
---------	-----	-----

SECTION XCENSORSHIP

General	1001	10-1
---------	------	------

405.3

3. The custody control and distribution of blank money order forms will be regulated in accordance with OPNAVINST P2700.14, paragraph 7402, except that Assistant Marine Corps Postal Clerks in charge of outlying unit post offices may be authorized to retain custody of reserve blank money order forms that have been issued to them as authorized by MCO P5000.3 MARCOPPERSMAN, paragraph 10011.2.

\*4. The following procedures will be followed for the purchase of money orders:

a. United States domestic money orders will be issued only in exchange for military payment certificates, and/or United States Treasury checks.

b. The total dollar value of US currency or dollar instruments (postal money orders, US Treasury checks, banking paper, military payment orders, etc.) purchased with cash and cash deposits made to Military Banking Facilities (MBF) or Uniformed Services Savings Deposits to the USSDP in any one month will not exceed \$200.00. (Cash deposits to the USSDP made simultaneously with receipt of pay allowances or bonuses will not be subject to the \$200.00 monthly limitation.) Postal clerks will examine each MACV Form 385 (Currency Control Form) prior to issuing postal money orders to the patron. He will not knowingly sell postal money orders to anyone if the amount of the sale would result in the cash purchase of dollars, dollar instruments and cash deposits to MBF or USSDP totaling more than \$200.00 during a single month. Specifically, the dollar amount of transactions described above will be taken into consideration in reaching the \$200.00 monthly limitation. The combination of such transactions, including postal money orders, shall not exceed \$200.00 during any one month.

c. Under exceptional circumstances the unit commander or commissioned or warrant officer supervisor of the individual may authorize the purchase of additional quantities of postal money orders and will certify in writing that the excess money was legitimately acquired by the individual. In the case of non-DOC US citizen civilians, the letter of authorization will be executed by a commissioned officer or civilian supervisor of the grade FSO/R-5, FSS-3, GS-11 or above. Such certification must be appended to the MACV Form 385 (Currency Control Form).

d. Personnel are prohibited from using postal money orders as an instrument of currency exchange within the Republic of Vietnam.

e. Postal clerks will not issue US Postal Money Orders for payment in any other country except the United States (to include APOs/FPOs), US Territories or possessions (which include Guam, Virgin Islands, Puerto Rico, Samoa Islands, Wake Island, etc.), and the countries listed below:

4-5  
Ch. 2

UNCLASSIFIED

(24)

405.5

ANTIGUA  
BAHAMAS  
BARBADOS  
BERMUDA  
DOMINICA  
GRENADA  
JAMAICA  
MONTSERRAT

BRITISH HONDURAS  
BRITISH VIRGIN ISLANDS  
CANADA  
CANAL ZONE  
SAINT KITTS-NEVIS-ANGUILLA  
SAINT LUCIA  
SAINT VINCENT  
TRINIDAD and TOBAGO

\* 5. Individual purchaser will:

a. Complete a MACV Form 385 (three part Form) for postal money orders made payable to each individual or agency. Upon issuance of embossed MACV Currency Control Plates, the personal data will be mechanically imprinted on the form. Until the embossed plates are issued the form will be filled out entirely by hand (Illegible forms will not be accepted for money order transactions).

b. Present his identification card to the postal clerk for comparison with the information on the MACV Form 385 (see MACV Directive 65-6).

c. Present his MACV Currency Control Plate to the postal clerk, when issued, for preparation of the personal data on MACV Form 385.

d. Not purchase money orders for others except as authorized in paragraph 6a, below.

\* 6. Unit Mail Clerk:

a. When it is impracticable or unreasonable to require individuals personally to make purchases of money orders, unit mail clerks are authorized to purchase money orders for members of their organizations. The unit mail clerk must present the following documents to the postal clerk before being permitted to purchase money orders.

(1) A letter of authorization signed by the unit commander or his officer designate. The letter of authorization will include the name, grade, service number, and total amount of money orders for each purchase. Legible hand written letters of authorization are acceptable.

(2) A completed MACV Form 385 for postal money orders made payable to each individual. Each MACV Form 385 must be signed by the primary purchaser. (For the purpose of money order control, each person whose name appears on the letter of authorization is the primary purchaser.)

\* 7. The postal clerk will:

405.8

a. Request the purchaser to present his identification card for comparison with name, signature and serial number, ID or social security card number as reflected on the MACV Form 385.

b. Enter the name of the payee in the "Pay to" block on the money order.

UNCLASSIFIED

c. Enter the serial numbers of the money orders on the MACV Form 385.

d. Enter the figure "1" in the commander's certificate box on MACV Form 385 (if applicable), legibly initial the form, and stamp or write the facility code designation in the space provided.

e. Enter the code transaction number "01" in the box designated for that purpose on MACV Form 385.

f. Insure that all data is clearly legible on the third copy of the form.

g. Return the money order to the purchaser for completion.

h. File the original copy of MACV Form 385 in date sequence to permit ready reference in the event subsequent investigation of the transaction requires access to the original signature. The duplicate copy may be furnished the individual as a receipt of the transaction.

\* 8. Postal Officer

a. The postal officer will forward the duplicate copy (back card) of MACV Form 385, by service categories, to the component commander as indicated below. The cards will be forwarded on a daily basis where facilities reach or exceed 100 transactions per day. Facilities having less than 100 transactions daily will forward the cards on a weekly basis to:

Commanding General  
III Marine Amphibious Force  
ATTN: Provost Marshal  
FPO, San Francisco 96602

b. Letters of authorization will be retained in post office file at the Main Office. Those letters will be forwarded with MACV Form 385 to the postal officer with the daily report of money order business.

\* 9. All blank money order forms will be strictly accounted for at all times. DD Form 885 (Money Order Control Form) will be used for this purpose. Assistant Marine Corps Postal Clerks in charge will issue

UNCLASSIFIED

(24)



405.10

blank DD Form 885 accountability. The exchange of blank money order forms between units is prohibited.

- \* 10. Individuals who refuse to complete a MACV Form 305 for money orders desired, or refuse to show their identification card, will not be permitted to purchase a money order.

#### 406. Payment of Money Orders/U. S. Treasury Checks

1. U. S. Postal Money orders may be cashed during the money order business hours if cash on hand is available in the money order account. The money available to pay U. S. Postal Money Orders will depend on the amount of money orders issued. No money order reserve is provided the Division Post Office or unit post offices, and money order accounts are closed out daily.

2. U. S. Treasury checks issued by disbursing officers in Vietnam will NOT be cashed. Other U. S. Treasury checks may be cashed, provided funds are available. The checks must be drawn in favor of the person who presents it for payment. Second Endorsement checks will not be honored.

3. Military Postal Clerks are not authorized to pay money orders issued by banks, express, or telegraph companies.

#### 407. Mobile Money Order Unit

1. A mobile money order unit is available to service those units not located near a stationary unit post office. Commanding officers of battalion size units, or larger, desiring this service may make reservations by contacting the Division Postal Officer.

2. The conditions for obtaining a mobile money order unit are set forth as follows:

a. Transportation will be furnished by the using organization.

b. The mobile money order unit will be picked up not later than 0900 at the Division Post Office, and returned no later than 1600 unless prior arrangements have been made with the Division Postal Officer, or the Marine Corps Postal Clerk.

c. Rations will be provided the Assistant Marine Corps Postal Clerk operating the mobile money order unit by the using organization.

d. Armed security will be provided to the mobile money order unit during transit and at the site where the unit is open for business.

408.3

e. The vehicle transporting the mobile money order unit will not normally be utilized for other purposes such as liberty parties, PX runs, etc..

- \*3. Stamp sales and other financial services will be furnished along with the mobile money order unit if requested.

408. Nonmailable matter

1. Military postal clerks shall inquire as to the nature of contents of all parcels offered for mailing to avoid acceptance of anything that is nonmailable.

2. Nonmailable matter includes all matter which is by law, regulations or treaty stipulation prohibited from being sent in the mails or which cannot be forwarded to its destination because of illegible, incorrect or insufficient address.

- \*3. Some of the most common items classified as nonmailable are:

- a. All kinds of poison or matter containing poison.
- b. All explosives, flammable material, infernal machines, and mechanical, chemical, or other devices or compositions which may ignite or explode.
- c. Firearms. Any weapon which is designed to expel a projectile or projectiles by the action of an explosive, and any firearm muffler or silencer, or any part or parts of such weapon.
- d. Intoxicating liquors or illicit drugs to include marijuana and LSD.
- e. Obscene and indecent matter.
- f. Lotteries, frauds and libelous matter.
- g. Disloyalty and threats to the President.
- h. Copyright violations.
- i. Certain foreign communications.
- j. Although not specifically listed in the U. S. Post Office Department Manual, for the purpose of this Order the below listed items are non-mailable:

4-9  
UNCLASSIFIED

(24)

408.4

(1) Organizational Property. Items issued by a command or unit for an individual's use during his tour of duty with that unit and intended for return to that unit prior to his transfer therefrom.

(2) Government Property. Items belonging to a particular governing body, which may or may not be issued to an individual for his use while associated with that particular government. Regardless of who has custody of the item, title never passes from the government.

(3) War Trophy. Any items of enemy public or private property utilized as war material (i.e. arms, military accouterments), acquired in a combat area or zone within a prescribed period of time, and authorized by the commander to be retained under the provisions of current regulations.

(4) War Trophy Firearm. Firearms of small caliber up to and including caliber .45 (or equivalent expressed in terms of other linear measure), and all gauge of shotguns.

4. Severe penalties, by fine or imprisonment, or both, are provided for persons who knowingly mail, or cause to be mailed any matter which has been declared nonmailable under law. Serving post offices will provide patrons with information on specific cases.

#### 409. Postal Zoning Improvement Plan (Zip Code)

1. The Zip Code is an expansion of the outmoded postal delivery zone system. It has been designated by the Post Office Department to provide a uniform coding arrangement by which mail may be mechanically pre-sorted and more speedily handled by postal employees.

2. All personnel organizations/units of the 1st Marine Division will use the Zip Code 96602 as part of their mailing address. This Zip Code will be included as part of the printed address when stationery, envelopes and forms are ordered by Marine Corps Activities.

#### 410. Use of Penalty Indicia/Postage and Fees Paid Envelopes

1. Envelopes, labels, endorsements with penalty indicia/Postage and Fees Paid affixed are to be used for official business only. Private use of these envelopes, labels, or endorsements to avoid payment of postage or registry fees is a violation of the Uniform Code of Military Justice.

2. The crossing out, or otherwise obliterating of the printed penalty indicia/Postage and Fees Paid statement, in order to facilitate private use is a violation of the Uniform Code of Military Justice.

4-10  
Ch. 2

413.1

3. Penalty indicia/Postage and Fees Paid envelopes will not be utilized for items being transferred within the Division Guard Mail section.

#### 411. Transportation Provided Military Mail

1. Air Mail, including air parcel post is normally provided commercial air transportation over the entire route of travel.

2. First Class Mail, including letter and parcels marked "First Class" is provided air transportation to and from commercial air carriers at approximately one-half the cost of air mail or by MATS at a further reduced rate. Upon arrival at the port of entry, this mail is provided rapid surface transportation within the continental United States.

3. Official fourth class mail marked "Special Handling" is provided the same handling and transportation as first class mail.

4. The above information is provided commanding officers of this Division in order that the most economical class of mail may be used consistent with delivery requirements.

#### 412. Marine Corps Institute Mail

1. Marine Corps Institute mail, addressed to "Commanding Officer \_\_\_\_\_" or "Commanding Officer of \_\_\_\_\_" shall be delivered to the authorized representative of the Commanding Officer indicated in the address for opening and processing as "Official Mail".

2. In the event the individual to whom the correspondence pertains has been reassigned to another organization (except to a separation section), the correspondence will immediately be readdressed by endorsement and forwarded to the individual's new commanding officer.

a. Post cards addressed to "Commanding Officer (of) \_\_\_\_\_" will not be forwarded by endorsement, but "Returned to Writer".

3. If the individual Marine to whom the correspondence pertains has been declared a deserter, is deceased, pending discharge, retired or released from active duty, the correspondence will be appropriately endorsed and returned to originator.

#### 413. Special Delivery Mail

1. Special Delivery Mail is handled and transported in the same manner and with the same expedition as first class mail. No special delivery service will be given to mail delivered through Marine Corps Post Offices or the mail orderly system. Although such mail is given immediate

4-11

Ch. 2

UNCLASSIFIED

(24)

414

delivery at a civilian office, or address, this special handling is not provided by military activities. Personnel are reminded that payment of a Special Delivery fee does not insure safety of delivery or provide for the payment of indemnity.

414. COD Mail

1. Collection on Delivery (COD) service is not authorized in this Command. COD mail which inadvertently is forwarded to this Command by the Fleet Post Office will be returned to the sender as undeliverable. In accordance with current regulations, no attempt will be made by the Division Postal Section to deliver COD mail within this Command.

4-12  
Ch. 2

## SECTION VIII

CUSTOMS

801. General. Compliance with customs laws is the responsibility of the individual concerned. Postal personnel will assist personnel to the extent of ensuring that the appropriate customs declaration forms are attached to parcels presented for mailing.

1. All personal mail, except letter mail in its usual accepted form, must bear a customs declaration. Postal personnel will ensure that the appropriate customs declaration is prepared in accordance with current customs regulations.

2. Customs assessment on dutiable articles is made by the customs agent at port of entry and is paid by the addressee. Customs duty is collected at the post office servicing the addressee.

3. Customs declarations are not required on official mail being transmitted between military post offices and the United States provided the words "Official Business" appear on the parcels. Customs declarations are required on official mail addressed to geographic locations in foreign countries in accordance with instructions contained in the Directory of International Mail.

\*4. Customs duty is not normally imposed on:

a. Bonafide gifts not exceeding \$50.00 in value. Parcels will be endorsed "Bonafide Gift \$50.00 Exemption Claimed under Public Law". The aggregate value of articles received by one person on one day, and exempt from the payment of duty, will not exceed \$50.00. Bonafide gifts do not include items which are:

(1) Purchased with funds provided by persons other than the sender.

(2) Purchased as an accommodation for others.

(3) To be held in the United States for future use of the sender.

(4) Returned to the United States for repair.

(5) Not purchased in, or through, authorized agencies of the Armed Forces of the United States.

b. Personal and household effects of individuals returning to CONUS upon termination of extended duty overseas. This does not include effects of individuals on temporary duty for less than 140 days duration, employees of the American Red Cross, contractors employed by

8-1  
Ch. 2

UNCLASSIFIED

(24)

801.5

the U. S. Government, technical representatives, missionaries, employees of military banks, and persons in comparable categories which are not considered to be in the service of the United States within the meaning of Public Law 126. The address side of the parcel will be endorsed "Free Entry Claimed under Public Law 126: Movement Orders Enclosed/Attached". A copy of the orders must be enclosed in, or attached to, the parcel.

c. Returned United States Merchandise. United States merchandise taken out of the country or purchased through mail order is allowed duty free entry. Parcels mailed to the United States from military post offices overseas consisting entirely of merchandise of United States origin which have not advanced in value or improved in condition no longer require a POD Form 2966 and 2976. A rubber stamp "Articles of U. S. Origin" may be used instead of Form 2966 and 2976. If the item was purchased through an armed forces exchange, advise the mailer to enclose the sales slip in the parcel. There is no change in pouching, sacking and labeling instruction as these parcels are subject to custom examination.

5. Items normally imported by military personnel are appraised at the wholesale price within the country of origin. This is generally the export price. When wholesale appraisals cannot be determined, the articles would then be appraised at (1) U. S. value, (2) constructed value, or (3) American selling price. Postal personnel are in no position to advise patrons of the amount of duty they may be assessed on items mailed.

\* 802. Nonmailable matter

1. Nonmailable matter includes all matter which is by law, regulations or treaty stipulation prohibited from being sent in the mails, or which cannot be forwarded to its destination because of illegible, incorrect or insufficient address. A detailed list may be found in part 124 of the U. S. Post Office Department Manual. Some of the most common items are listed in paragraph 408.3 of this Order.

\* 803. Customs

1. To ensure compliance with the provisions of this Order, to prevent the circumvention of customs laws and regulations, and to prevent the introduction of nonmailable matter into the U. S. Mail, all commanders will take the following action:

a. Implement a broad and comprehensive educational program outlining the provisions of this Order, the danger to those persons handling the packages, threatened disaster to commercial and military carriers, and the tragedy that could be brought to the families and friends to whom the parcels are addressed.

803.1

b. Require that all customs declarations show "complete and accurate description of contents", as specified by Section 231.4 of the U. S. Post Office Department Manual.

c. Refuse to accept parcels for mailing from individuals who are vague or evasive about the contents.

d. Ensure that each parcel accepted bears the complete return address of the sender.

UNCLASSIFIED e. Establish procedures to require that the contents of all parcels presented for mailing are inspected by an officer or staff non-commissioned officer prior to such parcels being accepted into the U. S. Mail. These inspectors should be other than designated postal officer or military postal clerks. (Officers and Staff Noncommissioned Officers may certify their own parcels)

(1) The certification that the contents of the parcel have been inspected will be placed in a conspicuous place on the parcel itself by means of a rubber stamp or handwritten statement.

(2) This certification should read, "I CERTIFY THAT THE CONTENTS OF THIS PARCEL HAVE BEEN INSPECTED BY THE UNDERSIGNED PRIOR TO MAILING AND NONE OF THE ITEMS OUTLINED IN DIVO P2700.4 ARE CONTAINED THEREIN", followed by the signature and rank of the inspecting officer/staff non-commissioned officer.

f. Merchandise purchased through military exchange facilities that is prepared for mailing by the manufacturer, and are easily recognizable as such, are exempt from this inspection, except when the parcel appears to have been opened by the mailer. Examples of merchandise in this category are, but not limited to: sets of china, glassware, tape recorders, etc..

g. Registration of War Trophies. Instructions for the control and registration of war trophies and war trophy firearms within Fleet Marine Force, Pacific and Marine Corps Bases, Pacific commands are contained in FMFPacO 3460.1.

## 2. Violations and seizures:

a. All war trophies (including war trophy firearms), organizational and government property, or other nonmailable matter mailed into the United States or its territories/possessions are subject to seizure by customs officials.

UNCLASSIFIED  
Ch. 2

(24)



803.2

b. Customs authorities have advised that upon discovering such nonmailable matter, they will notify the nearest Naval Investigative Services Officer, who will initiate a criminal investigation and forward the report thereof, with nonmailable items removed, to the appropriate command. Violators are subject to prosecution.

## SECTION IX

PERSONAL MAILING ADDRESS

- \* 901. General. Commanding Officers operating established mail rooms will insure that a personal mailing address is published in their mail handling order. Mailing addresses will be verified for accuracy with the Division Postal Officer prior to being published in the mail handling order.

STRUCTURE OF ADDRESS

1st Line.....Pvt John D. DOE 1234567 USMC

2d Line.....Headquarters Battalion, 1st MarDiv (Rein)

3d Line.....G-3

4th Line.....FPO, San Francisco 96602

EXPLANATION

1st Line.....Rank, Name, Service Number and Component in all cases.

2d Line.....The long or short title of the unit may be used. This title **signifies** the ultimate mail room or post office which is responsible for final delivery to companies, sections, etc. This title is the key factor in the mailing address. Sorting and routing is determined by this title, particularly by FPO, San Francisco. This title is the unit entered into the Fleet Mail Routing Guide and the one for which mail routing changes should be requested.

3d Line.....Use abbreviations in this title. This title signifies the section or office within the ultimate mail room/post office distribution scheme. Units or individuals of one unit who are attached to another unit, should show the unit to which attached in the second line, and their parent unit in the third line.

4th Line....."FPO, San Francisco 96602" in all cases.

EXAMPLES OF MAILING ADDRESSES

Commands:           Headquarters Bn, 1st MarDiv (Rein)  
                       Bn S-1  
                       FPO, San Francisco 96602

9-1  
 Ch. 2  
 UNCLASSIFIED

(34)

901

Sub Unit #1, HqBn, 1st MarDiv (Rein)  
Supply Section  
FPO, San Francisco 96602

Artillery Batteries: Battery A, 1st Bn, 11th Marines or (A-1-11)  
Ammo Section  
FPO, San Francisco 96602

Battery M, 4th Bn, 11th Marines or (M-4-11)  
Supply Section  
FPO, San Francisco 96602

Infantry Companies: Company A, 1st Bn, 7th Marines or (A-1-7)  
1st Platoon  
FPO, San Francisco 96602

Company K, 3d Bn, 5th Marines or (K-3-5)  
2nd Platoon  
FPO, San Francisco 96602

9-2  
Ch. 2

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO San Francisco, California 96602

DivBul 5720  
41/MRA/rmb  
14 Sept 1968

DIVISION BULLETIN 5720

From: Commanding General  
To: Distribution List

Subj: Fleet Home Town News Report

Encl: ✓(1) Report of August participation in Fleet Home Town News Program

1. Purpose. To promulgate information on the Fleet Home Town News Program.

2. Background. One of the best methods of keeping the American public informed of our activities in Vietnam is the utilization of the Fleet Home Town News Program. During August this Division submitted 1974 Fleet Home Town News Releases. The Fleet Home Town News Center advises that approximately 90 percent of the releases are used by the civilian media. The Fleet Home Town News Program is so organized that a minimum of effort is required at the unit level. The unit Technical Information Contact Officer has only to have the members of the unit fill out Fleet Home Town News Release Forms (NAVSO 5724/1) on appropriate occasions, such as joining, promotion, participation in an operation and receipt of awards. The completed forms are forwarded to the Division Informational Services Office with a cover letter or memo giving enough details on the reason for submission to enable the Informational Services Office to complete an appropriate news story. The remainder of the work is done by the Division Informational Services Office and the Fleet Home Town News Center. The following points should be reviewed prior to submission of forms:

a. Many Fleet Home Town News forms continue to arrive at the Division Informational Services Office with insufficient information to enable a release to be made. There are sometimes as many as 200 forms waiting for information that should have been included on the form before submission to Division Informational Services Office. The most frequent omission is the name of the unit with which the subject Marine is serving. Without the name of the unit no story can be written and the unit receives no credit for submitting the form, and sometimes even the home town or state of the subject is omitted.

DivBul 5720  
14 Sept 1968

b. It is not necessary for the Marine or the TICO to write a complete release on each form, but it is important that "Serving", "R&R in Hong Kong", "Completed MCI Course in Baking", or some such notation appear on the form to indicate the news peg for the release. Division Informational Services Office will write the story if there is sufficient information -- if there is not the form is useless.

c. End of tour in Vietnam cannot be used for Fleet Home Town releases -- extension of tours in Vietnam are good, as are promotions, joining, participation in operations, awards, 30-days special leave for reenlistment.

3. Information. This Command's participation for the month of August is set forth in enclosure (1). Some units still fall below the desired minimum participation of 10 percent of their on board strength each month.

4. Action. Commanders will ensure that all members of their unit are given the opportunity and encouraged to participate in the program on each appropriate occasion.

5. Self-cancellation. 1 October 1968.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5720  
14 Sept 1968

REPORT OF AUGUST PARTICIPATION IN FLEET HOME TOWN NEWS PROGRAM

<u>UNIT</u>	<u>STORIES</u>
1. Headquarters Battalion	234
2. Headquarters, 1st Marines	6
3. 1st Battalion, 1st Marines	0
4. 2nd Battalion, 1st Marines	34
5. 2nd Battalion, 3rd Marines	150
6. Headquarters, 5th Marines	0
7. 1st Battalion, 5th Marines	21
8. 2nd Battalion, 5th Marines	122
9. 3rd Battalion, 5th Marines	0
10. Headquarters, 7th Marines	0
11. 1st Battalion, 7th Marines	56
12. 3rd Battalion, 7th Marines	3
13. 3rd Battalion, 1st Marines	58
14. Headquarters, 11th Marines	86
15. 1st Battalion, 11th Marines	0
16. 2nd Battalion, 11th Marines	76
17. 3rd Battalion, 11th Marines	82
18. 4th Battalion, 11th Marines	50
19. 2nd Battalion, 13th Marines	0
20. Headquarters, 27th Marines	20
21. 1st Battalion, 27th Marines	62
22. 2nd Battalion, 27th Marines	63
23. 3rd Battalion, 27th Marines	23
24. 1st Armored Amphibian Co.	37
25. 1st Dental Co.	0
26. 1st Engineer Battalion	70
27. 1st Hospital Co.	21
28. 1st Medical Battalion	14
29. 1st Motor Transport Battalion	42
30. 1st Reconnaissance Battalion	154
31. 1st Shore Party Battalion	10
32. 1st Tank Battalion	141
33. 3rd Amphibian Tractor Battalion	51
34. 7th Communication Battalion	108
35. 7th Engineer Battalion	81
36. 9th Engineer Battalion	39
37. 11th Motor Transport Battalion	60
	<u>1574</u>

ENCLOSURE (1)

B

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 4730.1  
4/KPK/plh  
17 September 1968

DIVISION ORDER 4730.1

From: Commanding General  
To: Distribution List

Subj: Cantonment Report

Encl: ✓(1) Format for Preparation of Monthly Cantonment Report

Report Required: I. Preparation of Monthly Cantonment Report par. 3

1. Purpose. To establish a system for compiling and maintaining facilities availability and utilization data for cantonments under the control of the 1st Marine Division.

2. General. Current information concerning the availability and usage of cantonment facilities within the 1st Marine Division is required by this Headquarters for planning purposes. The Monthly Cantonment Report will accomplish this purpose. The senior unit commander occupying a cantonment is designated the cantonment commander.

3. Action. Cantonment commanders will submit a consolidated report of facilities available and currently in use by all units within their cantonment using the format in enclosure (1). Report will be submitted via the chain of command as of the first day of the month, to reach this Headquarters (G-4) by the fifth day of the month. The term "No Change" will be used for the entire report or elements thereof, when appropriate.

  
S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 4730.1  
17 September 1968

(Unit Heading)

(Date)

From: Commanding Officer  
To: Commanding General, 1st Marine Division (Rein), FMF (G-4)  
Subj: Cantonment Report  
Ref: (a) DivO 4730.1

1. The following report is submitted in accordance with reference (a):

- a. Units occupying cantonment
- b. Coordinates of cantonment area
- c. Population density by unit (include Naval Personnel)
  - (1) Field Grade Officers
  - (2) Company Grade Officers
  - (3) Staff NCO
  - (4) Other enlisted
- d. Total number and size SEA Huts
  - (1) Number used for
    - (a) Billeting
    - (b) Storage
    - (c) Admin
    - (d) Other (identify use)
- e. Number canvas covered strong back tents and use
- f. Number tent decks (number does not include decks for strong back tents)
- g. Number of butler buildings and how used
- h. Number of quonset huts and how used
- i. Number and size of all concrete deck messing facilities

ENCLOSURE (1)



DivO 4730.1

17 September 1968

- j. Number and size of concrete deck pot sheds
- k. Number and size of concrete garbage sheds
- l. Number of concrete deck showers and shower heads in each facility.
- m. Number of heads and holes in each.
- n. List all structures not shown above and indicate size, use and type of construction of each.

\_\_\_\_\_  
(Signature)

ENCLOSURE (1)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FFO, San Francisco, California 96602

DivBul 5041  
1/RWS/dov  
18 Sep 1968

DIVISION BULLETIN 5041

From: Commanding General  
To: Distribution List

Subj: Administrative Inspection Schedule; Second Quarter, FY69

Ref: (a) DivO 5041.20

Encl: (1) Schedule of Administrative Inspections  
(2) Inspection Forms

1. Purpose. To announce the schedule of administrative inspections for the Second Quarter, FY69.

2. Information

a. Organizations listed on enclosure (1) will be inspected on the dates shown.

b. Organizations being inspected should have completed the information required in Part I of enclosure (2) and have a copy ready to deliver to the senior member of the inspection team on arrival.

c. This technical inspection of general and personnel administration is intended to assist the unit commander as well as apprise the Commanding General of the administrative readiness of the organization.

3. Coordinating Instructions

a. Organization to be inspected should be prepared to provide support to the inspection team such as meals, billeting, and transportation, when required.

b. The senior member of the inspection team will contact the unit to be inspected 48 hours in advance providing the following information:

- (1) Time of arrival of the inspection team.
- (2) Estimated length of stay.
- (3) Number of men in the team requiring meals and/or billeting.
- (4) Transportation requirements.

DivBul 5041

18 Sep 1968

4. Schedule Adjustment

a. Unusual operational commitments of the division may require changes to the schedule set forth in enclosure (1).

b. Organizations will be informed as soon as possible when operational developments or weather conditions require rescheduling or cancellation of an inspection.

5. Action. Commanders will take appropriate action to ensure that their organization is prepared for the scheduled inspection.

6. Self-cancellation. 1 January 1969.



S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041

18 Sep 1968

SCHEDULE OF ADMINISTRATIVE INSPECTIONS

<u>ORG/UNIT TO BE INSPECTED</u>	<u>DATE</u>	<u>INSPECTING TEAM</u>
Hq, 1stMar	3Oct	Adj
HqCo, 1stMar	3Oct	Adj
3rdBn, 1stMar	3Oct	Adj
1stBn, 1stMar	8Oct	Adj
2ndBn, 1stMar	10Oct	Adj
3rdBn, 26thMar	11Oct	G-1
1stEngrBn	15Oct	G-1
1stReconBn	17Oct	G-1
2ndBn, 11thMar	21Oct	G-1
Hq, 5thMar	22Oct	G-1
HqCo, 5thMar	22Oct	G-1
1stBn, 5thMar	23Oct	G-1
2ndBn, 5thMar	24Oct	G-1
3rdBn, 5thMar	25Oct	G-1
1st SEBn	29Oct	Adj
7thCommBn	31Oct	G-1
7thEngrBn	5-6Nov	G-1
11thMTBn	12Nov	Adj
1stMTBn	14Nov	Adj
Hq, 7thMar	19Nov	G-1
HqCo, 7thMar	19Nov	G-1
3rdBn, 11thMar	20Nov	G-1
1stBn, 7thMar	21Nov	G-1
3rdBn, 7thMar	22Nov	G-1
1stBn, 26thMar	23Nov	G-1
1stTankBn	26Nov	G-1
1stBn, 11thMar	27Nov	Adj
4thBn, 11thMar	28Nov	Adj
1stArmdAmphibCo	28Nov	Adj
Hq, 11th Mar	3Dec	Adj
HqBtry, 11thMar	3Dec	Adj
3rd 8" HowBtry	3Dec	Adj
1st155mmGunBtry	5Dec	Adj
3d155mmGunBtry	6Dec	Adj
1stHospCo	10Dec	Adj
1stMedBn	10Dec	Adj
1stFAG	12Dec	Adj
3dAMTracBn	17Dec	G-1
9thEngrBn	21Dec	G-1

ENCLOSURE (1)

DivBul 5041  
18 Sep 1968

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

\_\_\_\_\_  
(Date)

BATTALION AND REGIMENTAL LEVEL INSPECTIONS

ADMINISTRATION INSPECTION OF: \_\_\_\_\_

PART I - G-1 MATTERS	USMC		USN	
	OFF	ENL	OFF	ENL
1. T/O Strength, T/O # _____	_____	_____	_____	_____
2. M/L Strength	_____	_____	_____	_____
3. On Rolls Strength	_____	_____	_____	_____
4. Narrative Summary:				
a. <u>Leave (DivO 1050.1_)</u> :				

(1) What problems are encountered in connection with emergency/  
humanitarian leave requests:

(2) Other problems in connection with leave:

b. Reenlistments/extensions of enlistment (DivO P1133.1\_):

(1) Is the Career Advisory Officer or NCO assigned his billet as  
primary duty? Additional duty?

(2) How long assigned?

(3) Are interviews being carried out at the times prescribed by  
DivO P1133.1\_?

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

c. Extensions of overseas tours (DivO 1300.8\_): How many overseas extensions have been approved in the past month? (breakdown by officer and enlisted)

d. R&R Program (DivO 1710.10\_). What problems are encountered in filling assigned quotas?

e. MARES Reporting (PERSONNEL) (MCO 5300.2\_). What problems are encountered in compiling information and timely submission?

f. Promotions, enlisted (DivO 1401.1\_). Briefly outline enlisted promotion program in effect.

g. Commissioning Programs (MCO 1040.9\_, 1040.14\_ and 1421.7\_). What program is in effect to advise qualified enlisted personnel of the opportunity for obtaining a commission under the various commissioning programs?

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

h. Exchange Services:

(1) What exchange services are provided? (Mobile Run - Branch Store)

(2) How can exchange services be improved?

i. Clubs:

(1) What club facilities are available for enlisted, SNCO's and officers?

(2) How can club facilities be improved?

j. Disbursing Services:

(1) How are disbursing services provided?

(2) How can disbursing services be improved?

k. Postal Services (DivO 2700.4):

(1) Are present postal services considered satisfactory from the viewpoint of mail delivery, postal money orders, etc.?

(2) What improvements are required?

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

1. Special Services and Education:

- (1) Is a recreation hut available or desired in this unit?
- (2) Is adequate athletic equipment available?
- (3) Does the unit receive a timely distribution of magazines and newspapers in sufficient quantity?
- (4) Are films available and in satisfactory condition?
- (5) Are China Beach R&R quotas satisfactory and fully utilized?
- (6) How can the Special Services program be improved?
- (7) Is there an effective education program in the unit?

m. Industrial Relations (DivO P12000.1-):

- (1) How many Vietnamese employees does the unit have on board?
- (2) Do they all possess valid security clearances?
- (3) How can the Industrial Relations Program be improved?

n. Command Indoctrination and Orientation Program (ForO 1560.1 and DivO 1306.13-). Describe the unit indoctrination and orientation program and its effectiveness.

o. Brig and Hospital Visits:

- (1) Describe the program for visits to personnel who are confined in the brig or hospitalized and its effectiveness.

ENCLOSURE (2)



DivBul 5041  
18 Sep 1968

(2) How does the unit ensure prompt forwarding of mail, medical records and pay records of hospitalized personnel and what problems are encountered?

p. Traffic Violations. What disposition is made of cases involving traffic violations?

ENCLOSURE (2)

DivBul 5041

18 Sep 1968

(Organization)

(Date)

## PART II - CORRESPONDENCE, FILES, DIRECTIVES, PUBLICATIONS

YES NO

1. Are required publications and directives on hand (SNDL, MCO 5215.12\_ and latest MCBUL 5215 "All Ships and Stations Check List")?
2. Are missing directives requisitioned within 20 days of receipt of Quarterly Check List (MCBul 5215)?
3. Are locator and cross-reference sheets used in accordance with MCO P5215.1\_, pars 203.3a and 203.3b?
4. Is T/A letter for directives and publications reviewed and request for increases/decreases submitted as required (MCO P5600.31\_)?
5. Are annotations made in publications when required by Marine Corps Orders and Bulletins?
6. Does unit have a Publication Distribution Record showing the distribution and location of each publication?
7. Are Directives in message format filed in the master directives files? (MCO P5215.1\_)
8. Are "Official File Copies" of unit Command Directives maintained in separate files? (MCO P5215.1\_; SECNAVINST 5216.5\_; Navy Regs)
9. Are unit directives prepared in proper format and signed by appropriate authority? (MCO P5215.1\_; SECNAVINST 5216.5\_; Navy Regs)
10. Has the unit promulgated the following directives pertaining to the unit?
  - a. Assumption of Command (Art 503, Navy Regs)
  - b. Request Mast (MCM par 1701)
  - c. Fire Regulations (MCSM Vol 5, par 502608)
  - d. Mail Handling (MCPM, par 10003)
  - e. Leave & Liberty (MCPM, par 9200)
11. Does the unit publish a semiannual (30Jun and 31Dec) Check List/Index of effective directives?

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

12. Are notations used to identify new material transmitted by changes/revisions to directives (MCO P5215.1\_, par 205)? \_ \_
13. Are manual and letter-type directives reviewed as required? (MCO P5215.1 par 103.1b and MCO P5600.31 pars 2850.4a & 4e) \_ \_
14. Is correspondence prepared in accordance with the Navy Correspondence Manual? (SECNAVINST 5216.5\_) \_ \_
15. Are correspondence files maintained correctly? (SECNAVINST 5210.11 and SECNAVINST 5212.5\_) \_ \_
16. Does unit have a satisfactory system to ensure periodic screening for cases of personnel eligible for promotion to Private First Class? (MCO 1414.1\_ and MCFM par 6253) \_ \_
17. Are Bulletin Boards centrally located and do they present a professional appearance? \_ \_
18. Are black identification cards and Honorable Discharge Certificates maintained under adequate security and control? (MCFM par 15064.4 and 15074.1) \_ \_
19. Are ID Cards and logs audited every six (6) months or upon change of custodian? (MCFM par 15064.4e) \_ \_
20. Are blank Ration Cards maintained under adequate security and control? (ForO 5512.1\_ and DivO 5512.2\_) \_ \_
21. Are Ration Cards and logs audited as required? (DivO 5512.2\_) \_ \_

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

(Organization)

(Date)

PART III - PERSONNEL ACCOUNTING

YES NO

1. Unit Diary

- |   |     |     |
|---|-----|-----|
| a. Is UD prepared properly?                             | ___ | ___ |
| b. Is UD submitted for last day of calendar year?       | ___ | ___ |
| c. Is correct distribution made?                        | ___ | ___ |
| d. Is retained copy legible?                            | ___ | ___ |
| e. Are there excessive "as of" entries?                 | ___ | ___ |
| f. Are authorities cited and properly used?             | ___ | ___ |
| g. Are attached rosters identified?                     | ___ | ___ |
| h. Does RUC appear on each page?                        | ___ | ___ |
| i. Are drop entries complete?                           | ___ | ___ |
| j. Are UAs reported properly?                           | ___ | ___ |
| k. Are strength balances complete and correct?          | ___ | ___ |
| l. Is UD properly authenticated?                        | ___ | ___ |
| m. Are supporting documents attached?                   | ___ | ___ |
| n. Is unit complying with enclosure (1) to DivO 1080.1? | ___ | ___ |

2. Embossed Plates

- |  |     |     |
|--|-----|-----|
| a. Are plates prepared and maintained correctly? | ___ | ___ |
|--|-----|-----|

Line 1.

Name (1-25)	___	___
-------------	-----	-----

Service Number (27-33)	___	___
------------------------	-----	-----

Line 2.

Grade (2-7)	___	___
-------------	-----	-----

POSS (9-22)	___	___
-------------	-----	-----

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

(3) YES NO

Subs/ComRats (24)

Strength (25)

RUC (27-31)

Component (33)

Line 3.

Date of rank (3-8)

PEED (10-15)

Security Clearance (17)

Security Investigation (19)

Date of Investigation (21-24)

Special/Pro Pay (26)

Date of Birth (28-33)

Line 4.

EAS (5-10)

EOS (12-17)

RTD (19-24)

Dependents (26)

Current Tour Date (28-33)

Line 5.

Social Security Number (1-11)

BAQ (25)

Civ Education (27-29)

Duty Limitation (31)

Incentive Pay (33)

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968  
Line 6.

YES NO

Religion (25)

— —

PULHES (33)

— —

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

## PART IV - SERVICE RECORDS

YES NO

## 1. Service Records

- |  |       |       |
|--|-------|-------|
| a. Are pages assembled and numbered correctly?   | _____ | _____ |
| b. Are extraneous papers entered?  | _____ | _____ |
| c. Is NAVPERS 668 current?   | _____ | _____ |
| d. Are UD number and RUC entered as appropriate?   | _____ | _____ |
| e. Is reenlistment bonus entered?  | _____ | _____ |
| f. Does date joined agree with UD?   | _____ | _____ |
| g. Are entries authenticated?  | _____ | _____ |
| h. Do reduction entries agree with page 5, 12, and 13?   | _____ | _____ |
| i. Do UA entries agree with page 12?   | _____ | _____ |
| j. Do pages 3, 6, 12/13, and 16 coincide for lost time?  | _____ | _____ |
| k. Are reenlistments/extensions reported?  | _____ | _____ |
| l. Are rank, date of rank and authority correct?   | _____ | _____ |
| m. Is MOS for T/O billet entered?  | _____ | _____ |
| n. Is PEBD entered correctly?  | _____ | _____ |
| o. Are MOS(s) entered and authority(ies) correct?  | _____ | _____ |
| p. Are awards entered and correct?   | _____ | _____ |
| q. Are operators permit, Code of Conduct, UCMJ, Ration Card issue, ProPay and individual responsibility training entries made? | _____ | _____ |
| r. Are UA periods, office hours, GCM periods entered correctly?  | _____ | _____ |
| s. Is Record of Emergency Data complete and correct?   | _____ | _____ |

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

DivBul 5041

YES NO

t. Are leave accruals/deductions made, and do they agree with  
UD and leave documents?              

u. Are Sea and Air Travel entries complete?              

v. Is Dependents Travel Record completed, if appropriate?              

w. Are allotments complete?              

x. Are officers' additional duties entered?              

y. Are clearances entered and in agreement with plate?              

ENCLOSURE (2)



DivBul 5041

DivBul 5041  
18 Sep 1968

(Organization)	(date)
<b>PART V - CASUALTY REPORTING CONTROL CENTER</b>	<b><u>YES</u>   <u>NO</u></b>
1. Does unit submit report of death in accordance with paragraph 401, Section IV, DivO P3040.1_?	___   ___
2. Does unit maintain Letters of Condolence file?	___   ___
3. Does unit maintain Investigative Reports file?	___   ___
4. Are required directives on hand and up-to-date pertaining to CRCC?	___   ___
5. Does unit maintain Report of Live Casualty (1 Div Form 3040/2 (9-67)) file? Does form show DTG of delivery to Div CRCC?	___   ___
6. Does unit maintain Report of Death/Missing (1 Div Form 3040/1 (9-67)) file? Does form show DTG and person delivering it to CRCC?	___   ___
7. Is unit complying with paragraph 703, Section VII, DivO P3040.1_ (Report of Education)?	___   ___
8. Is the unit complying with paragraph 502, Section V, DivO P3040.1_ (Report of Missing Personnel)?	___   ___
9. Is the unit complying with AGO 1300.21, FMFM 4-5, and DivO P3040.1_ (Twice/Thrice wounded)? (Check file copies and unit SOB).	___   ___
10. Are unit commanders causing the U. S. Field Medical Tag (DD Form 1380) to be completed in accordance with FMFM 4-5 (Par 301, Section III, DivO P3040.1_)?	___   ___

ENCLOSURE (2)

DivBul 5041  
18 Sep 1968

\_\_\_\_\_  
(Organizational)

\_\_\_\_\_  
(Date)

PART VI - AWARDS SECTION

	<u>YES</u>	<u>NO</u>
1. Are recommendations for awards prepared in accordance with current directives and submitted in proper format?	___	___
2. Does unit have on hand all current directives concerning awards?	___	___
3. Does the unit have a directive in effect concerning procedures for processing awards at their level of command?	___	___
4. Does unit maintain a file of processed award recommendations?	___	___
5. Is the unit aware of the proper time to submit recommendations for meritorious service awards?	___	___
6. Do recommendations for meritorious service awards contain the period of service actually performed in the Republic of Vietnam?	___	___
7. When an award for the Purple Heart Medal is received by the unit, is it promptly recorded in the individual's OQR/SRB?	___	___
8. Does the unit have any awards on hand that have not been presented to the individual? If so, why?	___	___
9. When awards are forwarded to the unit, is the award presented at an appropriate ceremony?	___	___

ENCLOSURE (2)

HEADQUARTERS  
1st Marine Division (Rein), FMF  
FPO, San Francisco, California 96602

DivO 8010.1C Ch 3  
8:FPC:dac  
18 Sep 1968

DIVISION ORDER 8010.1C Ch 3

From: Commanding General  
To: Distribution List

Subj: Vietnam Ground Ammunition Expenditure Rates

Encl: (1) Ammunition Expenditure Rates

1. Purpose. To transmit a new page insert to the basic Order.

2. Action

a. Remove the present enclosure (1) and replace it with enclosure (1) hereto.

S. A. HANNAH  
Chief of Staff

DISTRIBUTION: "A" & "B"

Div 0 8010.10  
6 Apr 68

## VIETNAM GROUND AMMUNITION EXPENDITURE RATES

(Note number far left explained on pp. 10-11)

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
↓ A011	Ctg .12 Gauge 00 Buckshot M19	1.5
1/ A011B/A011A	Ctg .12 Gauge Beehive	.2
A071/A066	Ctg 5.56mm Ball M193	12.5
A068	Ctg 5.56mm Tracer M196	2.0
A093	Ctg Cal .22 Ball	5.0
2/ A124	Ctg 7.62mm Tracer M62	.15 M14
A127/A131	Ctg 7.62mm Linked 4 Ball 1 Tr	75.0 Grnd MG 20.0 Avn MG
2/ A130/A122	Ctg 7.62mm Ball M80	1.5 M14
A136	Ctg 7.62mm Match XM118	15.0
A181/A182	Ctg Cal .30 Carbine Ball	4.5
3/ A183/A184	Ctg Cal .30 Tracer	4.6
A218/A209	Ctg Cal .30 Linked 4 Ball 1 Tr	55.0
A205/A212/A214/ A216	Ctg Cal .30 Ball	40.0
3/ A230/A234	Ctg Cal .30 Tracer	.5
A400	Ctg Cal .38 Ball M41	.6
A475	Ctg Cal .45 Ball M1911	.8 Pistol 7.0 SMG
A574	Ctg Cal .50 Spotter Tracer M48A1	9.5 M40 4.2 M50
A576	Ctg Cal .50 Linked 3API-1API-T	15.0

DECLASSIFIED

DivO 8010.10  
6 Apr 68

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
1/ B534	Ctg 40mm Multiple Projectile XM576	.38
1/ B535	Ctg 40mm White Star Parachute XM583	.5
1/ B536	Ctg 40mm white star Cluster XM585	.2
1/ B537	Ctg 40mm Chemical Agent CS E-24	.026
B569/B574/B568	Ctg 40mm HE M397/M386/M406	2.5
B610	Launcher 35mm 16 Tube CS-1 E-8	.25 InfBr/Div
B696/B632/B549/B529/ B626	Ctg 60mm HE	8.5
B627	Ctg 60mm Illum M83A2	2.8
B641/B630	Ctg 60mm WP Smk	1.2
G256/G866/G255/G253/ G252/G246/G232/G225/ G223/G222	Ctg 81mm HE	20.5
G276/G865/G257/G254/ G249/G234/G231/G230	Ctg 81mm WP Smk	2.4
G226	Ctg 81mm Illum M301A1	4.2
G258/G273	Ctg 90mm WP Smk	.3
1/ G275 or G262	Ctg 90mm Cannister	.6
G280/G266/G267/G287	Ctg 90mm HE	2.0
G285	Ctg 90mm AP-T M318	.35
G294	Ctg 90mm HEAT M431E1	.6
4/ G443/G444/G445	Ctg 105mm HE M1	58.5 105H 16.0 LVTH-6
G448	Ctg 105mm HEP-T M327	.1 105H .01 LVTH

ENCLOSURE (1)  
Ch 3 (18 Sep 1968)

## DECLASSIFIED

DivO 8010.10  
6 Apr 68

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
G449	Ctg 105mm Illum M314A2E	2.8 105H .5 LVTH
G451	Ctg 105mm Smk Green M84	.09 105H .0 LVTH
G452	Ctg 105mm Smk HC	.4 105H .6 LVTH
G453	Ctg 105mm Smk Red M84	.07 105H
G454	Ctg 105mm Smk WP M60	3.5 105H .1 LVTH
G455	Ctg 105mm Smk Yellow M84	.05 105H .1 LVTH
G462	Ctg 105mm HE M444	1.5
1/ G513	Ctg 105mm Anti-Personnel Beehive XM546	.6 105H .0 LVTH
G650	Ctg 106mm HEAT M344A1	1.2 M40 .6 M50
G651	Ctg 106mm HEP-T M346	1.5 M40 .6 M50
1/ G660	Ctg 106mm Anti-Personnel Beehive XM581	.55 M40 .4 M50
G704	Ctg 4.2" HE M329	18.0
G706	Ctg 4.2" Illum M335	2.5
G708	Ctg 4.2" Smk WP M2	4.0
D480	Chg Prop 155mm M19	21.5
D485	Proj 155mm HE M101	18.0
D487	Proj 155mm Smk WP M104	1.5
D490	Reducer Flash Propelling Chg M1	.7

ENCLOSURE (1)  
Ch 3(18 Sep 1968)

(18)

## DECLASSIFIED

DivO 8010  
6 Apr 68

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
G930	Grenade Hand Smk HC AN-M8	2.0 InfBn/Div 2.8 WMO or Helo Sqdn
G937/G935	Grenade Hand Smk WP	4.7 InfBn/Div .06 100 Ind/Other
G940	Grenade Hand Smk Green M18	8.5 InfBn/Div .15 100 Ind/Other
G945	Grenade Hand Smk Yellow M18	15.0 InfBn/Div .15 100 Ind/Other
G950	Grenade Hand Smk Red M18	6.0 InfBn/Div .08 100 Ind/Other
G963	Grenade Hand Tear CS M7A2	9.0 InfBn/Div .06 100 Ind/Other
H030	Grenade Rifle Smk WP M19	2.0 InfBn/Div .02 100 Ind/Other
H555	Rkt HE 66mm AT W/M72 Launcher	10.0 InfBn/Div .06 100 Ind/Other
H600	Rkt HEAT 3.5" M28A2	.5
H602	Rkt Smk 3.5" WP T127E2	.12
J144	Rkt Motor 5" MK22-0	1.0/Linear Demo Chg
K092/K090	Mine Anti-Personnel	5.0 InfBn/Div .1 100 Ind/Other
K143/K141	Mine Anti-Personnel M18/M18A1	4.5 InfBn/Div .04 100 Ind/Other
K180	Mine Anti-Tank HE Heavy M15	1.6 InfBn/Div
K181	Mine Anti-Tank HE Heavy M21	.02 InfBn/Div
K250	Mine Anti-Tank HE NM M19	1.6 InfBn/Div
K764 (8 lb bag/ bottle cntr	Chemical Agent CS1	1.2 bag/cntr/InfBn

DECLASSIFIED

DivO 8010,10

6 Apr 68

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
K867	Smk Pot Floating HC Smk M4A2	.08 LVT
K910/K917/KA02 (can)	Thickener Incendiary Oil	.1 PFT
7/ K922/K935 (20 lb drum)	Thickener Incendiary Oil	7.0 FTK
1/ LA11	Launcher Kit Sig	5.0 InfBn/Div .1 100 Ind/Other
1/ LA12	Sig Ctg Red Flare	5.0 InfBn/Div .1 100 Ind/Other
1/ LA13	Sig Ctg Green Flare	5.0 InfBn/Div .1 100 Ind/Other
1/ LA14	Sig Ctg Yellow Flare	5.0 InfBn/Div .1 100 Ind/Other
1/ LA15	Sig Ctg Red Smk	5.0 InfBn/Div .1 100 Ind/Other
1/ LA16	Sig Ctg Green Smk	5.0 InfBn/Div .1 100 Ind/Other
1/ LA17	Sig Ctg Yellow Smk	7.0 InfBn/Div .2 100 Ind/Other
1/ LA18	Sig Ctg White Flare	5.0 InfBn/Div .1 100 Ind/Other
1/ LA19	Sig Ctg White Smk	7.0 InfBn/Div .1 100 Ind/Other
9/ L225	Sig Illum A/C Red-Red	.5 InfBn/Div
9/ L226	Sig Illum A/C Yellow-Yellow	.5 InfBn/Div
9/ L227	Sig Illum A/C Green-Green	.4 InfBn/Div
L275	Sig Smk and Illum MK13 MOD O	5.0 DivReconBn 2.5 ForReconCo
L306	Sig Illum Ground RSC M158	.85 InfBn/Div .008 100 Ind/Other

ENCLOSURE (1)  
Ch 3 (18 Sep 1968)



## DECLASSIFIED

DivO 8010.10

6 Apr 68

<u>DODAG</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
L307	Sig Illum Ground WSC M159	3.5 InfBn/Div .008 100 Ind/Other
L311	Sig Illum Ground RSP M126A1	5.0 InfBn/Div .1 100 Ind/Other
L312	Sig Illum Ground WSP M127A1	20.0 InfBn/Div .5 100 Ind/Other
L314	Sig Illum Ground GSC M129A1	9.4 InfBn/Div .08 100 Ind/Other
L323	Sig Sak Ground RP M129A1	1.3 InfBn/Div .02 100 Ind/Other
L324	Sig Sak Ground CP M128A1	1.3 InfBn/Div .02 100 Ind/Other
L495	Flare Surface Trip M49A1	26.0 InfBn/Div .17 100 Ind/Other
M025	Chg Demo Linear HE M58	1.0 Div
M026/M028	Bangalore Torpedo M1A1	2.0 InfBn/Div
M032/M031	Chg Demo Block 1/2 lb TNT	2.0 DemoEqpSqd Set
M039	Chg Demo Block 40 lb Cratering	.3 InfBn/Div 8.0 EngrBn ForTrps
M130	Cap Blasting Electric Special	2.0 DemoEqpSqd Set
M131	Cap Blasting Non Electric Type #1	2.0 DemoEqpSqd Set 1.3 DemoEqpInd
M420	Chg Demo Shaped 15 lb M283	1.4 InfBn/Div
M421	Chg Demo Shaped 40 lb M3	.1 InfBn/Div 3.0 EngrBn ForTrps
M456/M455	Cord Detonating	128.2 EngrBn/MCBn 50.0 DemoEqpSqd Set .7 DemoEqpInd

ENCLOSURE (1)  
Ch 3 (18 Sep 1968)

(28)

## DECLASSIFIED

DivO 8010.10  
6 Apr 68

<u>DODAC</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
8/ M587	Dynamite Commercial	300.0 EngrBn/MCBn 10.0 DemoEqpSqd Set
M626	Firing Device Demo M1A1	.10 DemoEqpSqd Set .05 DemoEqpInd
M627	Firing Device Demo M5	.2 DemoEqpSqd Set .05 DemoEqpInd
M630	Firing Device Demo M1	.10 DemoEqpSqd Set .05 DemoEqpInd
M670	Fuze Blasting Time	6.0 EngrBn/MCBn 7.0 DemoEqpSqd Set 4.0 DemoEqpInd
M757/M756	Chg Assembly Demo M37	.4 DemoEqpSqd Set .2 DemoEqpInd
M766	Igniter Time Blasting Fuze M2	2.0 DemoEqpSqd Set 1.0 DemoEqpInd
M680	Ignition Cylinder Flame Thrower	.4 FPT
5/ N200	Fuze PD Concrete Piercing M78 Series	.3 90T .7 105H .6 155H .7 155G 1.3 8"H
N275/N280/N278	MTSQ FZS M500A1/M520A1/M564	3.8 155H .3 90T 2.2 155G 2.2 8"H 1.0 105H
10/ N276 or N248/N282	MTSQ FZS M501A1/XM565/M548	2.9 155H 2.8 155G .68 8"H
N319/N335	FZ PD M51A4/M557	5.2 105H 25.2 155H 11.6 155G 12.6 8"H

ENCLOSURE (1)  
Ch 3 (18 Sep 1968)

DivO 8010.  
6 Apr 68

<u>DODAG</u>	<u>NOMENCLATURE</u>	<u>RATE</u>
<u>5/</u> N330/N200	FZ PD Concrete Piercing M78 Series	.1 90T .2 105H .1 155H .2 155G .3 8"H
<u>5/</u> N331/N200	FZ PD Concrete Piercing M78 Series	.2 90T .5 105H .5 155H .5 155G 1.0 8"H
N411/N477	FZ Proximity M514 Series	2.4 155H 4.4 155G 2.7 8"H
N412	FZ Proximity M513 Series	8.5 105H 2.4 4.2
<u>12/</u> N417 or N402	FZ Proximity M517/M532	1.1 81mm
N535/N523	Primer Percussion MK 15 MOD3/M82	34.0 155H 21.0 155G 18.5 8"H
N525/N523	Primer Percussion MK2A4/M82 Series	10.0 155H (Towed)

DivO 8010.10  
6 Apr 68

NOTES

- 1/ Stockage objectives have not yet been met in-country. Shipping direct from production is anticipated in future.
- 2/ With the exception of M14 rifles temporarily authorized for retention for grenade projection (pending availability of 5.56mm grenade cartridge), DODICS A124, A122, A130, G839 will no longer be required when phase-in of the M16 rifle is completed.
- 3/ Allowances of Carbine and M1 rifle ammunition are interim for ROKMG only and are terminated when M16 rifle phase-in is completed.
- 4/ Cartridge, 105mm, HE, will be furnished as is available, pending receipts of various configurations from production. Sufficient additional fuzes, MTSQ or VT must be maintained to insure availability of separate fuzes to complete rounds of the 105mm as authorized herein. Requisitions for these fuzes should be marked "To complete 105mm round".
- 5/ Until DODICS N330 and/or N331 are physically in WESTPac stocks, substitute DODIC N200 on a one per one basis.
- 6/ Separate Fuze MTSQ M501A1 (N276) can only be employed with Projectile Illumination M118 Series (D545) and Fuzes MT M565 (N248) or MTSQ D548 (D382) can only be employed with Projectile Illumination M485 (D505). Separate Fuzes M565/M548/M501A1 are only required for the 155mm Projectile Illumination application for rounds currently authorized for use in SEA.
- 7/ Rate based on (K935) M4 thickener and is only item to be requisitioned. This thickener will mix approximately twice the amount of fuel as the (K922) M2. The M2 thickener will be issued first from all stocking points in WESTPac until stocks are exhausted.
- 8/ Unless otherwise advised by CG FMFPac, only M587 (commercial dynamite) will be used in RVN. As provided for in CG FMFPac 302031Z Dec 67, 175,000 lbs per month will be shipped direct to FLC. Stocks of dynamite will not be provided for RVN support.
- 9/ The listed signals are current USMC standard aircraft signals. Other types of aircraft signals are to be issued until stocks are exhausted as follows:

ENCLOSURE (1)  
Ch 3 (18 Sep 1968) \*

10

DivO 8010.10  
6 Apr 68

STANDARD

SUBSTITUTE

L225  
L226  
L227

L228, L238, L239  
L230, L234  
L229, L237

- 10/ Allowance of N276 is for use with D545 only. Allowances of N248/N278 are for use with D505, D561/D562 and D684 only.
- 11/ Fuze VT M532 (N402) is for use only on Cartridge 81mm HE M374 (DODICS C246 and C253). Fuze VT M517 (N417) is for use only on Cartridge 81mm HE M362 series (DODICS C222, C223, and C232).