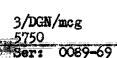
HEADQUARTERS

1st Marine Division (Rein), FMF FFO, San Francisco, California 96602



UNCLASSIFIED

- Unclassified upon removal of enclosure

25 APR 1969

From:

Commanding General

Tot

Commandant of the Marine Corps (Code AO3D)

Via:

(1) Commanding General, III Marine Amphibious Force (2) Commanding General, Fleet Marine Force, Pacific

The state of the s

Subj: Missing Documents, Command Chronology for December 1968

Ref:

(a) CG, FMFPac, SECOND ENDORSEMENT 28/lef over 5750 Ser: 001763 of 18Mar69 on my ltr 3/ALV/nrc over 5750 Ser: 0022-69 of 12Feb69

Encl: /(1) Sitrep No. 5 for Operation TAYLOR COMMON

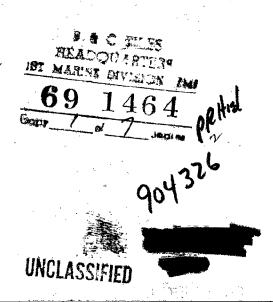
(2) Operation MEADE RIVER Sitrep No. 63 from 1st Marines

(3) Co "A", 11th Motor Transport Bn After Action Report, Operation

1. Reference (a) which directed submission, within 30 days, of missing documents from the 1st Marine Division Command Chronology was received by this Headquarters on 12 April 1969.

2. Accordingly, enclosures (1), (2) and (3) are forwarded herewith.

J. B. ORD, Jr By direction



HEADQUARTERS 1st Marine Division (Rein) FMF FPO San Francisco, California 96602

-4-3/ALV/mwf 5750 Ser: 049-69

(Unclassified upon removal of enclosure)

27 MAR 1059

From: Commanding General

To: Commandant of the Marine Corps (Code A03D)

Subj: Missing Documents, Command Chronology for December 1969

Ref: (a) CG, III MAF, 1st End on CG, 1st MarDiv ltr 3/ALV/nrc 5750 Ser: 0022-69 of 12Feb69

Encl: (1) 1st Marines, Operation MEADE RIVER SITREP #74

1. In compliance with reference (a), enclosure (1) is forwarded.

2. A thorough search has revealed that the Task Force Yankee Journal of 31 December 1969 is not on file at Task Force Yankee or this Headquarters.

J. B. ORD, JR. By direction

Copy to: CG, FMFPAC CG, III MAF

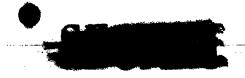
HEADQUARTERS
BY MARINI DIVISION ING

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HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602 8 APR 10EQ -Unclassified upon removal of enclosures Commanding General To: Commandant of the Marine Corps (Code AO3D) Missing Documents, Command Chronology for December 1968 (a) CG, III MAF, 1st End on CG, 1st MarDiv ltr 3/ALV/nrc 5750 Ref: Ser: 0022-69 of 12 Feb 1969 Encl: $\sqrt{(1)}$ 1st Marines Operation MEADE RIVER SITREP #74 $\sqrt{(2)}$ Task Force YANKEE journal for 31 December 1968 In compliance with reference (a), enclosures (1) and (2) are forwarded. J. B. ORD, JR. By direction Copy to: CG, FMFPAC CG, III MAF



28/lef 5750 001763 MAR 181969

(Unclassified upon removal of enclosure (1))

SECOND ENDORSEMENT on CG, 1st MarDiv (Rein) FMF ltr 3/ALV/nrc 5750 Ser: 0022-69 dated 12Feb69

From: Commanding General, Fleet Marine Force, Pacific

To: Commandant of the Marine Corps (Code A03D)

Subj: Command Chronology (U)

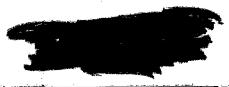
Encl: (2) List of missing documents

- 1. Forwarded. The subject chronology has been reviewed for completeness and the documents listed on enclosure (2) were found to be missing.
- 2. By copy hereof, Commanding General, 1st Marine Division is requested to submit the missing documents to CMC, via the appropriate chain of command, within 30 days.

W. E. DEEDS By direction

Copy to: CG, 1st MarDiv

> UNCLASSIFIED 904 326



LIST OF MISSING DOCUMENTS

The following documents, listed as supporting documents to the subject chronology, were not included in the materials forwarded to this Headquarters:

- A. Sitrep No. 5 for operation Taylor Common from Tab C
- A. Operation Meade River Sitrep No. 63 from 1st Marines Command Chronology (Tab I)
- C. Tab A (Meade River After Operations Report) to Part IV of 11th Motor Transport Bn. Command Chronology (Tab Y) of the 1st MarDiv Command Chronology.



3K/jld 5750/10 023356 9 19 FEB 1968

UNCLASSIFIED

Spondence) (Unclassified upon removal from the basic correspondence)

FIRST ENDORSEMENT on CG, 1st MarDiv (Rein) FMF 1tr 3/ALN/nrc 5750 Ser: 0022-69 of 12 Feb 1969

From: Commanding General, III Marine Amphibious Force

To: Commandant of the Marine Corps (Code A03D)

Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology (U)

- 1. Forwarded.
- 2. Upon review the following supporting documents were found to be missing:
 - a. Task Force YANKEE. Journal for 31 December 1968.
 - b. 1st Marines. Operation MEADE RIVER SITREP #74.
- 3. By a copy of this endorsement, the Commanding General, lst Marine Division is requested to cause a search to be conducted for the missing documents and forward them directly to the Commandant of the Marine Corps (Code A03D).

MARION C. DAIBY By direction

Copy to: CG, 1st MarDiv

COPY NO OF 5 COPYES

2



HEADQUARTERS 1st Marine Division (Rein), FMF FPO San Francisco, California 96602

UNGLASSIFIED

3/ALV/nrc

12 FEB 1969

From: Commanding General

To:

Commandant of the Marine Corps (Code A03D)

- (Unclassified upon removal of enclosure (1)

Via:

Commanding General, III Marine Amphibious Force
 Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref:

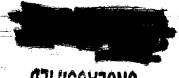
(a) MCO P5750.1A

(b) FMFPacO 5750.8A

Encl: /(1) 1st MarDiv Command Chronology for Dec 1968

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

DOWNGRADED AT 3 YEAR INTERVALS DECLASSIFIED AFTER 12 YEARS DOD DIR 5200.10



HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

COMMAND CHRONOLOGY
1 December to 31 December

INDEX

PART I - ORGANIZATIONAL DATA

PART II - NARRATIVE SUMMARY

PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

PART IV - SUPPORTING DOCUMENTS

COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

2

(U) DESIGNATION

Commanding General

MajGen Carl A. YOUNGDALE (To 20Dec68) MajGen Ormond R. SIMPSON (Fr 21Dec68)

Assistant Division Commander Assistant Division Commander (TAD to III MAF)

BGen Ross T. DWYER BGen Carl W. HOFFMAN

SUBORDINATE UNITS

UNIT

Headquarters Battalion

1st Marines

5th Marines 7th Marines

11th Marines

1stBn, 26th Marines (To 31Dec68)

3dBn, 26th Marines (To 31Dec68)

1stReconBn

1stEngrBn

7thEngrBn

9thEngrBn

1stSPBn

1stMTBn

11thMTBn

3dAmTracBn

7thCommBn

1stTKBn

1stMedBn

1stHospCo

1stDentCo

Col W. S. FAGAN

Col R. G. LAUFFER

Col J. B. ORD Jr.

Col H. L. BECKINGTON

Col H. E. DICKINSON

LtCol C. H. KNOWLES

LtCol J. W. P. ROBERTSON

LtCol L. P. CHARON

LtCol D. H. HILDEBRAND

LtCol T. T. ANNAS

LtCol D. U. DAVIDSON

LtCol D. L. ANDERSON

Maj R. G. REILLY

LtCol J. A. KINNIBURGH

LtCol J. E. HENNEGAN

LtCol C. L. BRADY LtCol M. C. ASHLEY

Capt J. V. SHARP MC USN Cdr J. F. DEYTON MC USN

Capt J. W. PENTECOST DC USN

2. (U) LOCATION

1-31 December 1968; Danang, RVN

(U) STAFF OFFICERS

Chief of Staff Staff Secretary

Assistant Chief of Staff, G-1

Assistant Chief of Staff, G-2

Assistant Chief of Staff, G-3

Assistant Chief of Staff, G-4

Col S. A. HANNAH

Maj R. B. MILLER

Col G. E. LAWRENCE

Col A. J. SKOTNICKI

Col A. G. SCHWENK

Col J. E. WILSON Jr.

Assistant Chief of Staff, G-5 Assistant Chief of Staff, Comptroller Adjutant Air Officer Artillery Officer Band Officer Career Planning Officer Chaplain Clubs Officer ' Comm-Electronics Officer Dental Officer Disbursing Officer Exchange Officer Embarkation Officer Engineer Officer Field Historian Ground Safety Officer Industrial Relations Officer Information Service Officer Inspector Legal Officer Motor Transport Officer Naval Cumfire Officer Ordnance Officer Photographic Officer Postal Officer Provost Marshal Reproduction Officer Special Services Officer Supply Officer Surgeon Tank Officer Food Service Officer

4. (U) AVERAGE MONTHLY STRENGTH

<u>USMC</u>				
	OFF	ENL		
	1223	23395		

Col H. F. PAINTER LtCol J. O. ALLISON LtCol J. A. WEATHERSPOON Col J. L. HERNDON Col H. E. DICKINSON GWO 4 A. M. OLESAK LtCol S. C. JAKSINA Capt J. T. MCDONNELL CHC USN Maj F. H. MOUNT Col C. G. DAHL Capt J. W. PENTECOST DC USN Capt H. M. SANCHEZ (Fr 1Dec68) Capt K. E. JOHNSON LtCol D. E. YOUNG LtCol J. F. MADER Maj A. L. VALLESE Maj W. J. KALITA 1stLt J. J. DOLPHIN Capt M. R. ARNOLD Col J. B. SIMS Col J. E. HANTHORN LtCol B. E. WILSON LtCdr N. J. CORLETT USN Maj W. L. LEWIS 1stLt J. A. PRELGOVISK 1stLt C. E. LOCKWOOD LtCol W. P. GORSKI 1stLt C. L. SHAMPOE Jr. Maj L. E. BYERS Col J. L. SCHWARTZ Capt S. P. SANTIAGO-STEVENSON USN LtCol M. C. ASHLEY Capt V. J. PERZ

> <u>USN</u> <u>OFF</u> <u>ENL</u> 156 1245

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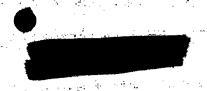
COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

5





PART II

NARRATIVE SUMMARY AND PERSONNEL/ADMINISTRATION

1. (C) Replacement and Rotation of Personnel

a. Total Marine replacements received and Marines rotated during December 1968 were:

Replacements:

Officer 150 Enlisted 2411

Rotated:

Officer 122 Enlisted 1871

- b. There were 11 officers and 472 enlisted medically evacuated from RVN. Two officers and 49 enlisted returned to duty who were previously evacuated from RVN. A total of 21 personnel departed on emergency leave/permanent change of station orders. A total of 103 personnel departed on emergency leave/TAD orders.
- c. A total of 6 officers and 455 enlisted extended their tour for 30 days special leave. Twelve officers and 1197 enlisted departed on special leave.
- 2. (C) Casualty and Graves Registration. The following casualties were sustained by units ADCON to 1st Marine Division during December 1968:

						Activities Activities			
appoint and to the side of the	KIA	WIA	**DOW	МІА	CPT	OTHER	*NON- DEATH	-B <u>ATTLE</u> INJURED	**TOTAL
USMC									
OFF	7	23	1						30
ENL	110	~ 731	9				7	26	874
USN		A CONTRACTOR OF THE PARTY OF TH	THE PERSON NAME AND ADDRESS OF THE PERSON NAMED AND ADDRESS OF						1 d a 2 2
OFF								n name a	+. 4
ENL	9	26	1						35
TOTAL	126	780	11				7	26	939

*Injuries which result in absence from duty for more than 24 hours.
**DOW figures included in WIA totals and not in horizontal totals.

3. (C) Awards. 1143 award recommendations were processed and forwarded to higher headquarters for approval. In addition, 787 Purple Heart Medals were awarded.





4. (C) <u>Discipline</u>. Law and <u>Order</u>. The following criminal investigations were reported for the month of <u>December 1968</u>:

a.	Crimes against Persons an	d Propert	Y	بابو	Number
	Murder Aggravated Assault Larceny (over \$50.00) Larceny (\$50.00 & under) Vehicle Theft			*	1 5 15 6 1

- b. 113 traffic violations were reported.
- c. 132 military offense reports were issued as follows:

Offense	Number
Drunkenness	1
Narcotics/Marijuana	26
Weapons Violation	7
Homosexuality	1
AWOL	[*] 15
Off Limits	<i>5</i> 8
Curfew Violations	24

5. (C) Industrial Relations. Current utilization totals are:

And book and	 On Board
Authorized	FIC
585	240

6. (U) Personnel and Morale Services

a. Chaplain. At the end of December 1968, the on board strength of Chaplains was:

Denomination		Number
Protestant	•	18
Catholic	•	10
Total		28

The following services were conducted during the month:

	Number	Number Attending
Catholic Sunday Divine Services	186	3712
Catholic Weekday Services	208	3514
Protestant Sunday Divine Services	221	5120
Protestant Weekday Services	165	5839
Memorial Services	33	3244
Personal Response Program	30	1264
TOT HOWEN THE TOTAL		-



- b. <u>Division Clubs</u>. During the month there were 16 Officer, 18 SNCO and 25 Enlisted Clubs in operation. The gross income for the clubs system during December 1968 was \$237,488.84.
- c. <u>Division Exchange</u>. Total sales during December 1968 were \$514,460.61 from 15 stores.
- d. <u>Division Band</u>. The band performed at 5 military formations and 14 concerts during December 1968. In addition the band was used as a security platoon/reaction force for the Division CP.
- e. <u>Informational Services</u>. 160 news releases and 5761 Fleet Hometown News Releases were produced during December 1968. 130 Fleet Hometown Radio/TV interviews and 14 feature tapes were produced for release to major radio networks. In addition 1st Marine Division correspondents covered three named operations during December 1968, Meade River; Henderson Hill and Taylor Common.
- f. Postal. The following figures represent pounds of U.S. Mail received and dispatched during December 1968:

Total Received	<u>Total Dispatched</u>	<u> Total Handled</u>
1,212,696	634,519	1,847,215
		The second secon
Financial Transaction To U. S. Money Orders a		\$842,040.34
Stamps Postage and		\$ 42.600.00

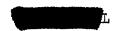
The Main Office and 12 unit post offices were inspected and audited during December 1968. 38 mail rooms were also inspected during the month.

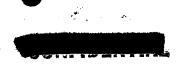
g. Career Planning. Career Planning results during December 1968 were:

Reenlistment Percentages:
First Term 23.8%
Career 93.2%
Total 40.1%

Extensions of Enlistment		Career Length Shor	ţ
First Term	2	16' 7	
Career		7.	
Total	•	23 13	a:

- h. Special Services. Christmas Show and visit to 1st Medical Battalion and 1st Hospital Company were conducted by actor Bob Hope during December 1968.
- 7. (U) 1st Marine Division ARVN Interpreter Program. On 31 December 1968, the number of ARVN Interpreters assigned to this Division was 106.





INTELLIGENCE UNIT

1. ACQUISITION UNIT

- a. The Acquisition Section collected information from all areas of interest within the Division AO. AO/VR flights were conducted into the Division TAOR and the Reconnaissance Zone throughout the reporting period, noting continued enemy activity.
- b. The Airborne Personnel Detector (APD) mounted in a UH-1E aircraft made seven of the sixteen missions requested. Equipment malfunction and inclement weather prevented nine missions from being flown.
- c. The APD continues to be an integral part of the intelligence acquisition effort. The extremely light monsoon season continues to allow accelerated intelligence collection efforts within the Division AOR.
- d. The Infra-red Program was enhanced during the reporting period by additional missions flown by 245th SAC(USA), and continues to be a principal means of intelligence acquisition when used in conjunction with the APD.
- e. The 245th Aviation Reconnaissance Company (USA) continues to provide SLAR coverage for target acquisition in flat areas, especially the rivershed area and waterways of Dai Loc, Dien Ban, Hieu Nhon, and Duy Xuyen. Improved communication of SLAR readouts from III MAF to 1st Marine Division continued during the reporting period.
- f. The 245th Aviation Reconnaissance Company continued to provide deep AO/VR on alternate days in the Division TAOR and at the same time has been used for supplementary photo missions with a moderate degree of success.
- 2. PHOTO IMAGERY INTERPRETATION UNIT. The PIIU continues to support the 1st Marine Division with aerial photography, photo mosaics and various overlays associated with photo intelligence. The Infra-red Program, supplemented by the 245th SAC during the reporting period, consisted of 50 missions within the Division TAOR. SLAR missions continued to be flown for the Division with 75 missions flown. The significant increase in the number of SLAR missions was due to the additional support provided for Task Force Yankee. During the reporting period, of the 18 photo missions requested, 16 were received and 2 were cancelled.

3. AERIAL OBSERVER UNIT

a. During the month of December, the AO Unit flew 334 sorties for 820.3 hours of visual surveillance in the 1st Marine Division TAOR. In conjunction with normal visual reconnaissance missions, the following missions were performed: 373 air strikes, TAC(A), 35 artillery, 21 Naval gunfire, and 5

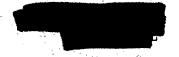






photo. Damage assessment resulting from missions utilizing supporting arms was as follows: 63 KIA (C), 295 structures destroyed/damaged, 31 bunkers destroyed/damaged, 17 secondary explosions, 925 meters of trenchline destroyed/damaged, 4 AA/AW positions destroyed/damaged, 21 fighting holes destroyed/damaged, and 9 boats destroyed/damaged. During the reporting period the AO Unit provided support for operations MEADE RIVER and TAYLOR COMMON.

b. During the reporting period, one officer was killed in action, one officer was transferred from the unit, and five officers joined the unit for duty.

4. INTERROGATION-TRANSLATION TEAM (DIVISION COLLECTION POINT, 3HD, 9TH AND 13TH ITT) AND INTERPRETATION TEAM (1ST AND 7TH IT)

- a. During the reporting period a total of 1131 detainees were interrogated. These were classified as 97 PW's, 91 civil defendants, 30 returnees, and 923 innocent civilians. Number of documents translated totaled 81 batches.
- b. The majority of documents captured during the reporting period were of a routine nature. The most significant documents revealed the following:
- (1) A communique from PHAM TRONG relating how General VO NGUYEN GIAP has adopted the Revisionism, and the NVN authorities prohibited the listening to Red Chinese Radio broadcasts by the people.
- (2) A notebook containing lessons on the obligations of a platoon leader, a political study, information on how to shoot down aircraft, and a firing table for a B-40 rocket launcher.
- (3) An announcement from A.68 concerning the organization of American intelligence, CTA, penetrating the villages and districts for activity.
- (4) A directive from W.50 to all village cadres (unknown district) about making ready new soldiers to reinforce the District Forces.
- c. Significant information obtained from interrogation of detainees include the following: unit designations and strengths, personalities, letter box numbers, location of supply and weapons caches, callsigns, radio frequencies, morale and NVA/VC activities.

5. PRODUCTION UNIT

a. Basic Intelligence

(1) The Basic Intelligence Section remains the repository for the information received peculiar to the enemy order of battle, his arsenal of weapons and equipment, the location and disposition and method of employment, and his ability to sustain men and material. Acquired from a variety

of sources, information received is subject to continuing analysis. The analysis serves as the basis for updating records to reflect the current enemy situation, within and adjacent to the 1st Marine Divisions area of operation.

- (2) Of specific interest during this reporting period was the updating of one area study and the beginning of four area studies in prepuration for possible operations by units of the Division.
- (a) Completed the Antenna Valley/Que Son Mountain study to support the Fayette Canyon Operation.
- (b) Other studies that were started but still incomplete at the end of the reporting period were the Hoa Thai Hoa Xoi, Hoa Loc Hoa Phu Hoa Hung Hoa Luong, and the Thanh Trung.
- (c) The 1969 Order of Battle Identification Factors Gazatteer and the 1969 Climatological Summary were completed and distributed.
- b. Combat Operations Center (COC) G-2. As the recipient of incoming spot/incident reports, the COC Watch Officer continues to screen all traffic for items of intelligence value. Working closely with the Current Intelligence Unit, a system has been instituted which provides for a more accurate evaluation of information in addition to more rapid dissemination of intelligence.

c. Current Intelligence/Estimates

- (1) In an effort to determine the reliability of various collection assets, the system for dissemination of intelligence information now incorporates a requirement for feed back from commanders receiving the information. Subordinate commands identify in their daily INTSUMS, action taken in response to specific intelligence received and the results of such action. These reports serve as indicators of the reliability of intelligence sources, and will ultimately allow a more valid evaluation of information received.
- (2) Increased emphasis has been given to maintaining close liaison with other intelligence agencies. The rapport established through weekly liaison visits has resulted in a more timely exchange of intelligence information, as well as a better appreciation of the capabilities and limitations of other agencies.
- d. Target Intelligence. Maintaining close coordination with the Target Information Officer, potential targets continued to be nominated based on information received from all sources. A significant change in the duties of the Target Intelligence Unit during the period was the transfer of responsibility for ARCLIGHT targeting to the Fire Support Coordinator. The intelligence imput for ARCLIGHT requests was provided by the Target Intelligence Unit. Future ARCLIGHT targets will be nominated as appropriate.



6. STAFF COUNTERINTELLIGENCE UNIT

a. During the period the Staff Counterintelligence (SCI) Section provided routine administrative CI services to the Division Headquarters. SCI reviewed and processed the following reports and conducted liaison as indicated:

- (1) Submitted monthly Volunteer Informant Program Report to III MAF.
 - (2) Granted ten Top Secret clearances.
 - (3) Processed 18 Top Secret Accesses.
 - (4) Disseminated six BI's, eight NAC's and four Ent-NAC's.
 - (5) Initiated five request for investigations.
 - (6) Conducted six DAME assists.
 - (7) Attended two CI Briefs.
 - (8) Conducted five CI Indoctrination Briefs.
 - (9) Delivered four weekly CI Situation Briefings.
 - (10) Conducted below listed liaison:

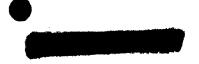
(a)	III MAF	15
(b)	1st CIT	12
(c)	3rd CIT	17
(d)	5th CIT	. 4
(æ)	CORDS Public Safety	3
(f)	CSD	2
(g)	NISO, Danang	4
(h)	OSI, Danang	5
(i)	525th MI Group	6
(j)	M SS	4
(k)_	Hoa Vang DIOCC	1

(1)	Regional PHOENIX Advisor	3
(m)	Province PHOENIX Advisor	4
(n)	NAD	
(0)	7th Marines	4
(q)	C Company, 5th SF	4
ATOT	T	91

- b. During December 1968, counterintelligence advisory support was provided to the following:
 - (1) 1st Marine Division
- c. During December 1968, a Kit Carson Scout (KCS) Representative maintained liaison with all Division units utilizing KCS's and the below listed activities:
 - (1) Chieu Hoi Center, Hoi An
 - (2) Chieu Hoi Center, Danang
 - (3) Chieu Hoi Center, Hue
 - (4) Chieu Hoi Advisor (CORD), Danang
 - (5) III MAF PsyOps
 - (6) NSA Fiscal
 - (7) IHD, Danang
 - (8) IRO, 1st Marine Division
- d. As of 31 December 1968, one hundred and two KCS's were employed by the 1st Marine Division. These KCS's participated in seven hundred and seventy five patrols during December 1968. During December 1968 no KCS were KIA and one KCS was WIA. The last recruit training course was conducted from 1 to 18 December 1968, the last orientation course was held from 21 to 23 December 1968, the next recruit training course will be held from 2 to 19 January 1969 and the next orientation course will be from 22 to 24 January 1969.

7. GROUND SURVEILLANCE





- a. Phase II of the Balance Pressure System Test terminated 1 December 1968. Results of the test were promulgated internally and to Commanding General, III MAF.
- b. A limited number of Duffel Bag Phase II sensors were received for employment by Division units.
- c. Planning for the establishment of the Ground Surveillance School and coordination of ground surveillance activities throughout the 1st Marine Division continues.

8. ENEMY, WEATHER, AND TERRAIN

a. Enemy

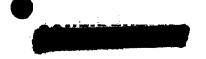
- (1) The reporting period was characterized by repeated alams of imminent enemy attack, all of which proved to contain more sound than fury. Early in the month a mass of agent reports, partially supported by captured documents and PW interrogations, indicated that the enemy intended to attack Danang about the 12th of December. As the date passed with no attack, agents reported the date set back, variously to the 17th, 19th, 20th, 23rd, 25th or before the end of the month. As each date passed with enemy activity limited to minor probes or attacks by fire against isolated positions, the enemy's purpose became progressively less clear. Rocket attacks against Danang on 16, 17, and 23 December, although causing little damage, were thought at first to mark the expected offensive, but again nothing happened.
- (2) The picture of enemy plans for a winter-spring offensive were considerably clarified on 26 December, when Jr. Captain PHAM HUU TINH rallied to the National Police in Danang. He described a phased plan which commenced on 17 November and is intended to culminate sometime after the first of the year in a general offensive. This plan, since verified by captured documents and PW interrogations, was described as follows:

PLAN "K"

K1 (Phase 1)
Commenced 170230H November 1968
Concentration of forces to attack and inflict heavy casualties on FWMAF/
ARVN forces. Supported by Sapper attacks and assassinations of GVN
officials.

K2 (Phase 2)
Commenced 160230H December 1968. To continue until early January 1969.
Continuation of K1.
Political phase
Disrupt and destroy pacification program.
Sabotage Phuong Hoang program.
Secure people's support of NFL-demonstrations, rallies.





Reinforced by rocket, mortar, sapper attacks against National Police Headquarters in Danang, US, and FF posts west of Danang, and cities of Phu Loc, Phu Bai and Hue.

K3 (Phase 3)
To be implemented only if K2 fails to succeed.
Continuation of K2 with emphasis on underground agents and offensive preparations.

PLAN "G"

General Offensive

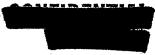
On termination of K2, if successful, or K3. To continue until cease fire. See fig.1 for details.

Plan "G" Forces
Northern Branch:
V/T Regimental

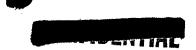
V/I Regimental Headquarters
T-87 Sapper Battalion
2 Companies, V/I engineer battalion
Frogman Company (25 men with sub-force of VC 1st District)
Company 31 (Possibly a company from the 31st Regiment)
V/I Battalion, 368 B Arty Regiment

Southern Branch: (Three Pronged Attack)
31st Regiment, 341st Division
36th Regiment, 308th Division
Lam Son Regiment (NFI)
New 31st Regiment (NFI)
Remainder of 368 B Arty Regiment
68 B Arty Regiment (In reserve)
Sapper units in Danang City (Support)

- (3) Plan "K" goes far toward explaining the enemy's actions during the past six weeks. His efforts have paralleled the plan is most respects. The apparent weakness of those efforts is probably due to the severe losses he suffered in MEADE RIVER at the beginning of December, the disruption of his base areas by Operations TAYLOR COMMON and FAYETTE CANYON, and the continuing pressure exerted by air strikes, artillery and friendly patrol activity. Nevertheless, the enemy is persistent. By the end of the reporting period he had reoccupied the MEADE RIVER area, and gave indications of again preparing for a thrust against Dien Ban/Hoi An and Danang, probably part of Plan "G".
- (4) Enemy forces who have re-located within the Division area of operation during this reporting period are as indicated. All others remain as previously reported:







(a) North Vietnamese Armed Forces (NVA)

36th Regiment - Go Noi Island, 1st Battalion, 36th Regiment - vicinity of (AT 9751), 2nd Battalion, 36th Regiment - vicinity (BT 0456), 3rd Battalion, 36th Regiment - vicinity (BT 0060), 31st Regiment and the 102nd and 103rd Battalions of the 31st Regiment - South Eastern Hieu Duc, 1st Battalion, 368 B Arty Regiment - North Eastern Hieu Duc, 3rd Battalion, 68 B Arty Regiment - Base Area 112.

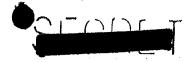
(b) Main Force Units (MF)

R-20th Battalion - Northern Hieu Nhon/South Eastern Hoa Vang, D.3 Battalion - Non-effective/unlocated, T-89th Battalion - vicinity Hoa Chau (BT 0469), 1st VC Regiment - vicinity Antenna Valley/Duc Duc.

b. Weather and Terrain

- (1) The maximum and minimum temperature averages for the month of December 1968 were 81 degrees and 71 degrees respectively. Throughout the month partly cloudy skies prevailed with limited rainshowers. The total rainfall for the month was 2.83 inches and a considerable contrast to the 13.06 which fell during November 1968.
- (2) Helicopter and close air support operations were enhanced by the limited rainfall during this period. For the same reason, trafficability of coastal flat lands by both troops and vehicles, was less restricted than during the previous period.





ORGANIZATION AND OPERATIONS

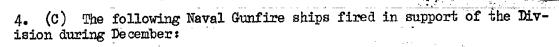
- 1. (S) During December 1968, there were 3 major operations in progress. Operation TAYLOR COMMON was the only new operation initiated during the month, while Operations HENDERSON HILL and MEADE RIVER continued from the previous month and were terminated in December.
- a. Operation HENDERSON HILL under the control of the 5th Marines and in support of the Accelerated Pacification Campaign was terminated after one and one-half months on 6 December. The operation was terminated due to the requirement to employ the 5th Marines in Operation TAYLOR COMMON which would encompass the AN HOA AO. Contact for the 6 days of December was moderate with cumulative enemy losses for the operation of 442 NVA KIA, 258 VC KIA, 13 NVA FW. 4 VC FW. 3 RTNEE/NVA, 1 RTNEE/VC, 41 IWC and 5 CSWC.
- b. Operation MEADE RIVER which was also in support of the Accelaterated Pacification Campaign was terminated after 20 days on 9 December. December saw the operation in the final stages of closing the cordon on the enemy within. It was during this period, 2 December and then again on 7 and 8 December, that the enemy chose to fight in heavily fortified positions which were neutralized and seized only after bitter fighting. When the operations ended the enemy losses inflicted by USMC, ARVN and ROKMC forces were 1023 KIA, 123 POW, 6 CHIEU HOI, 71 VCI, 174 IWC and 25 CSWC.
- c. Operation TAYLOR COMMON On 4 December Task Force Yankee was activated for operations and the execution of Operation TAYLOR COMMON. The operation commenced on 7 December with the Task Force Headquarters displacing to AN HOA on 10 December. Maneuver forces were the 3d Marines (-), 5th Marines, CIDG forces and the 1st ARVN Ranger Group. The AO was set up so the 5th Marines and 1st Ranger Group were conducting search and clear operations in the AN HOA area and the 3d Marines operating in Base Area 112 to destroy enemy forces, caches and installations while simultaneously preparing a complex of Fire Support Bases to support extended operations along the avenues of approach from the LAOTIAN border. Contact during the month can be described as heavy North and Northwest of AN HOA, and as light with the uncovering of several caches of weapons, munitions and medical supplies in Base Area 112. Enemy losses for the period were 610 NVA KIA, 225 VC KIA, 7 NVA PW, 8 VC PW, 1 RTNEE/NVA, 4 RTNEE/VC, 249 IWC and 30 CSWC.
- 2. (C) The three major operations and their controlling headquarters were as follows:

OPERATION
HENDERSON HILL
MEADE RIVER
TAYLOR COMMON

HEADQUARTERS
5TH MARINES
1ST MARINES
TASK FORCE YANKEE

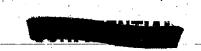
3. (U) The three major operations, small unit operations, plus extensive patrols, ambushes and other small unit activities accounted for a total of 851 NVA KIA, 436 VC KIA, 43 NVA PW, 73 VC PW, 2 NVA RINEE, 14 VC RINEE 382 IWC and 21 CSWC by the Division during December.





NAME	NO. OF DAYS	CALIBER	RDS EXPENDED
USS LEONARD B. MASON (DD-852)	5	5"/38	358
USS DUPONT (DD-941)	9	5"/54	920
USS NEW JERSEY (BB-62)	3	16"/50	203
HMAS PERTH (D-38)	4	5"/54	361
USS OKLAHOMA CITY (CAG-5)	1	5"/38	46
USS DAVIS (DD-937)	11	5"/54	722
USS BRINKLEY BASS (DD-887)	6	5"/38	355
USS MORTON (DD-948)	2	5 "/ 54	176
USS STRAUSS (DDG-16)	2	5"/54	62





PLANS

- 1. (U) The Combined Campaign Plan Quarterly Review and Summary was drafted and coordinated with all cognizant staff sections preparatory to submission to III MAF on 6 January 1969. The Combined Campaign Plan is published annually by CG III MAF/CG I Corps to identify the basic missions and responsibilities of FWMAF and ARVN forces and to establish goals to be achieved during the year. The Quarterly Review and Summary enumerates the progress made toward achieving the goals and highlights problems encountered, if any, in attaining the desired results.
- 2. (U) Operation Order 306B-68 (Counter-Rocket) was published on 3 December 1968. This Order assigns subordinate units specified tasks in order to counter the enemy rocket threat to the DA NANG vital area. In addition, it outlines those actions to be immediately initiated should the enemy succeed in launching rockets within the TAOR.
- 3. (U) Operation Order 308B-68 (Waterway Control) was published on 6 December 1968. This Order establishes procedures to be used, within the TAOR, to deny the enemy the use of coastal and inland waterways for transportation of men and material. It also delineates those segments which are restricted 24 hours a day.
- 4. (C) Division Order 003490.1, Tactical Cover and Deception, was published on 28 December 1968. It establishes responsibilities, authority, reporting procedures and security requirements for the conduct of tactical cover and deception in support of combat operations in the 1st Marine Division TAOR.
- 5. (C) BLT 3/26 was activated for operations effective 22 December 1968. Command less OPCON of BLT 3/26 was passed to CG, 9th MAB effective 010001H January 1969. OPCON of BLT 3/26 was passed to CG, III MAF effective 310800H December 1968 for relief of BLT 2/7 as SLF "B".
- 6. (C) A multi-battalion operation in the BO BAN area was planned; however, the conduct of the operation was held in abeyance pending the availability of adequate forces.

TRAINING

- 1. During the month of December 1968, 13 Officers and 81 enlisted men attended formal schools in and out of country.
- 2. 1st Engineer Battalion conducted several three-day and one-day courses on demolition, land mine warfare and booby traps. 241 Marines attended the three-day course and 341 Marines attended the one-day course.
- 3. 11th Marines conducted one-day courses for non-artillerymen in the adjustment of artillery fires. 172 Marines attended.
- 4. Scout-Sniper School held refresher training for 17 Marines.
- 5. Division Embark Section's Embarkation Contact Instruction Team conducted instruction throughout the Division Area for 15 officers and 133 enlisted men.
- 6. Division Leadership Schools graduated 28 officers, 31 staff non-commissioned officers, and 94 non-commissioned officers.
- 7. Division Leadership Schools' Mobile Training Team conducted instruction throughout the Division Area for 23 staff non-commissioned officers, and 716 non-commissioned officers and other ranks.

LOGISTICS, EQUIPMENT AND SUPPLY SUMMARY

The logistics effort during the month of December was routine in nature except for the support of Operation Taylor Common which commenced on 7 December and is still in progress.

Operation Taylor Common involved logistic support for six battalions from one ISA. The ISA at An Hoa was designated and the necessary supply build-up was completed by D-Day. One Major, one Captain, one Master Sergeant and three clerks were assigned to Task Force Yankee staff to assume the responsibility for the direction of the ISA. The ISA organization was complete with a Helicopter Support Group and a representative from each battalion being supported. During the first 23 days of the operation, the ISA delivered a total of 2,299,535 pounds of supplies by air and surface means to supported units. Resupply of the ISA itself over the MSR was still hampered by the unpredicability of ferry operations at the Liberty Bridge ferry site.

Operation Henderson Hill terminated on 6 December. During the course of the operation, the participating units were supported with 734,163 pounds of resupply from the An Hoa ISA.

On 9 December, Operation Meade River was terminated. During the course of the operation, the participating units were supported with 466,016 pounds of resupply from the Hill 55 LSA.

A total of seven Command Materiel Management Inspections were conducted during the month in addition to an assistance visit of the BLT designated for duty with SLF-B as of 1 January 1969. During the month, instruction in MARES/FORSTAT reporting system was conducted at the battalion level for all battalions in the Division by the Materiel Management Section. Separate companies were instructed in coordination with instructions provided to the separate battalion.

The 1st Engineer Battalion continued to provide close combat support to the 1st Marine Division while the 7th and 9th Engineer Battalions provided support of a more deliberate nature to III MAF units located in the Danang and Chu Lai areas respectively.

During the month, 195 mine and booby trap incidents occurred in the 1st Marine Division TAOR resulting in 11 KIAs and 271 WIAs.

Work on the Danang Barrier continues. The inner and outer wire was completed and construction and emplacement of towers and bunker positions has been initiated.

The Division Food Services Instruction Team conducted assistance workshops and inspections for the CG's mess, 1st Battalion, 26th Marines mess,

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and the 1st Platoon, 1st ALVT mess. In each of these workshops 7-10 days were spent with each mess assisted. Traditional Christmas dinner was prepared and served in all Division messes on 25 December and hot rations were served to all units in the field to include the 3d Marines (-) and in-country 9th MAB units. Availability of perishable subsistence items was generally good during December except for a few short periods.

The Division Embarkation Section supervised the sea lift of 25 short tons of supplies and equipment from Danang to Cua Viet and the airlift of one vehicle, 431 personnel, and 61 short tons of supplies and equipment between Danang and An Hoa. The relief of BLT 2/7 by BLT 3/26 as SLF-B and the embarkation/debarkation of those units from ARG shipping was effected during the period 28-31 December 1968.

A total of 148 convoys were conducted during December. During the month, Division Motor Transport units traveled a total of 121,281 vehicle miles while transporting a total of 47,330 personnel and 20,802 tons of cargo throughout the Division TAOR.

During the month of December, construction of additional facilities for the combat base at An Hoa in support of Task Force Yankee were 90% completed. Major improvements included installation of a new ISA Helo pad and cargo staging area, construction of Task Force Yankee COC bunker facility, strong backing of 25% of the G.P. tents in the area and improvement and expansion of the bermes in the Class V storage area.

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PSYCHOLOGICAL OPERATIONS

Narrative summary for the period 1-31 December 1968.

- 1. (U) The Volunteer Information Program continued to be very effective during the month of December. 532 incidents occurred with a total of 1,068 ordnance items turned in. The amount paid for these items amounted to 552,840\$ VN.
- 2. (U) A total of 16 Hoi Chanhs turned themselves into 1st Marine Division units in December.
- 3. (U) Operation Meade River terminated om 9 December 1968. Six (6) HB Teams were employed throughout the operation. The last of the six (6) Armed Propaganda Teams secured from the operation on 5 December 1968. In summing up the operation, it is felt that all the available PSYOPS assets were effectively utilized to the fullest extent. Support provided by the 7th Psychological Operations Battalion, U.S. Army, and by Flight MA, 9th Special Operations Squadron, U.S. Air Force, was timely, responsive and effective. PSYOPS support provided by the GVN and CORDS in the refugee camp was excellent in providing entertainment, education and information for both children and adults.
- 4. (U) Operation Taylor Common began on 7 December 1968. Lt. HINDS from the Division PSYOPS Office has been assigned to Task Force Yankee as the PSYOPS Officer for this operation. One HB Team, permanently assigned to the 5th Marines, is in direct support of the operation for PSYOPS purposes.
- 5. (U) The HE Teams (2) and the HB Teams (4) from Detachment 1, 7th PSYOPS Bn, USA, are up to strength except for 1 man. The HB Teams have received the new AN/GIH-3 loudspeakers which, hopefully, will decrease the maintenance problems encountered with the AN/UIH-5's.

COMMUNICATION-ELECTRONICS NARRATIVE SUMMARY

- 1. During the month of December 1968 Material Readiness Inspection Visits were conducted at the following units:
 - a. Headquarters, 7th Marines
 - b. Third Battalion, 1st Marines
 - c. 1st Medical Battalion
 - d. 11th Motor Transport Battalion
 - e. 1st Motor Transport Battalion
 - f. Third 8" Howitzer Battery
 - g. 1st Battation, 26th Marines
 - h. 1st Battalion, 7th Marines
- 2. During the month of December 1968 no Material Assistance Visits were conducted.

COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

25

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors toured/visited the command during the month of December 1968:

DATE	<u>nae</u>	BILLET
1Dec68	Honorable William G. BRAY	U. S. Representative (R-Ind)
1D=c68	Honorable Harvey G. MACHEN	U. S. Representative (R-Md)
1 D e c 68	Mr. Joseph ALSCP	Journalist Washington, D.C. Post
13Dec68	EGen Lee Dong HO	CG, 2d RCKMC Brig
17Dec68	LtGen Henry W. BUSE Jr. USMC	CG, FiFPac
18 Dec 68	BGen George E. DOCLEY USMC	C/S III NAF
20Dec68	Honorable Frank CURRAN	Mayor of San Diego, Calif
21De c 68	Vacm E. R. ZUNMALT USN	CCIMAVFORV
. 23Dec68	RACM James W. FELLY USN	Chief of Chaplains, USN
24Doc68	Adm John S. MCCAIN Jr. USN	CHICPAC
30 D ec68	BGen W. L. CLEMENTS USA	ADC, Americal Division
31Dcc68	MajGen Raymond G. DAVIS USMC	CG, 3dNarDiv
31 D ი ი 68	BGon Frank E. GARRETSON USIC	ADC, 3dMarDiv



1 Dec At 0900H L/3/5 company sweep (BT 011986) received small arms and automatic weapons fire and a rifle grenade from an unknown number of enemy. Small arms fire was returned and a fire mission was called on the enemy which resulted in seven NVA KIA's.

At 1115H E/2/5, while in a blocking position, (BT 015586) received automatic weapons fire and two grenades. Small arms fire was returned resulting in three NVA KIA's.

At 1445H I/3/5 (BT 005596) called a fire mission on 15 to 20 NVA at (BT 005597) killing nine. At 1550H a fire mission was called on ten NVA at (BT 005596) killing nine.

At 1615H E/2/26 (AT 999577) found a bunker complex and 2 VC who refused to surrender. Contact resulted in one VC KIA and one VC PW. One LAAW and 550 pounds of rice were among the items found in the immediate vicinity.

At 1630H F&S/3/5 company sweep (AT 001578) found two 122mm rocket rounds.

At 1930H C/1/2 squad ambush (AT 925844) engaged 20 enemy resulting in three VC KIA and one AK-47 rifle captured.

At 2150H D/1/26 squad ambush (AT 914829) engaged four to six enemy resulting in two NVA KIA's.

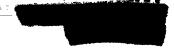
At 2230H F/2/7 squad ambush (AT 966594) found two LAAW's booby trapped with M-26 grenades. In the same vicinity the squad engaged the enemy resulting in four NVA KTA's and the capture of one claymore mine and documents.

At 2320H C/1/26 fire team ambush (AT 944809) received small arms fire from the immediate vicinity. Small arms fire was returned killing three NVA. One NVA was captured.

2 Dec At 0900H H&S/3/5 company sweep (BT 001574) found a cache containing two SKS Rifles, one RPG-7 minus sights, one B-40 round, one 60mm mortar round and eight RPG-7 rounds.

At 1045 H M/3/26 company sweep (BT 026606) found 900 pounds of buried rice.

At 1200H D/1/5 platoon combat patrol called a fire mission on 35 NVA and engaged them with small arms fire. Five NVA were KIA, (AT 825507).



At 1700H F/2/5 company sweep (BT 017595) received small arms fire, automatic weapons fire and B-40 rockets from 20 NVA. Small arms fire was returned and a fire mission was called on the enemy which resulted in seven NVA KIA.

At 1700H K/3/5 company sweep (BT 013594) received small arms and automatic veapons fire from the immediate vicinity. Small arms fire was: returned killing four NVA.

At 1850H a recon team called a fire mission on eight VC (AT 820485) killing two VC.

At 2205H A/1/5 platoon defensive position (AT 865456) received five 82mm mortar rounds. Small arms fire was returned with no damage accessment.

3 Dec At 0830H E/2/26 company sweep (AT 999597) found five VC KIA, one AK-47 and two notebooks.

At 1830H a recon team (AT 846554) called a fire mission on 40 VC in two boats. Results of the fire mission were four VC KIA's and one boat destroyed.

At 2000H L/3/1 road security (AT 990677) fired upon two NVA killing both, capturing two AK-47's and one 9mm pistol.

4 Dec At 0800H Aerial Observer, MAYFLY, engaged and killed two NVA, (BT 013588).

At 0955H a 7th Engineer platoon road sweep team (BF 045614) found seven 81mm mortar rounds.

At 1130H I/3/5 company sweep (BT 017604) apprehended four VC.

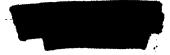
At 1400H A/1/7 engaged an enemy force, apprehended six VC, captured three pistols and assorted documents.

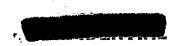
At 1615H H/2/26 company sweep (BT 024606) found nine NVA KIA's.

At 1800H recon term observed a total of 24 VC in 12 boats (AT 865568). At 1840H the same term observed 150 NVA running into the pass (AT 819539). A fire mission was called on both with negative damage accessment.

5 Dec At 0120H D/1/7 squad ambush (AT 911598) fired on eight NVA resulting in two KIA's, one carbine and miscellaneous documents captured.

At 0700H I/3/26 defensive position took custody of one NVA returnee, (BT 014585).





At 1030H E/2/1 squad (BT 058717) apprehended two VC PW's, and 39 x 82mm mortar rounds.

At 1200H I&K/3/26 company sweep (BT 014587) assaulted a fortified position. 58 NVA KIA's, five NVA PW's, 10 individual weapons captured and 30 bunkers destroyed resulted from the action.

At 1215H A/1/5 platoon combat patrol (AT 959501) called a fire mission on 12 NVA resulting in three NVA KIA's.

At 1650H a recon team observed 26 VC in four boats (AT 846552) and called a fire mission on target. The action netted 16 VC KIA's and four boats destroyed.

At 1855H D/1/26 platoon ambush (AT 900851) engaged 20 NVA resulting in 14 NVA KTA's and five individual weapons captured.

At 2230H a civilian refugee village (AT 870470) received 20-30 x 60mm mortar rounds.

6 Dec At 0530H a recon team observed 58 VC transporting rocket tubes at (AT 794458). A fire mission was called resulting in two secondary explosions.

At 1000H L/3/26 company sweep (BT 005591) apprehended seven NVA PW's, killed two NVA, and captured one LMG, one pistol, 92 x 60mm mortar rounds, three 105mm rounds and miscellaneous documents.

At 1400H E/2/1 platoon combat patrol (BT 090670) called a fire mission on a staging area resulting in ten secondary explosions.

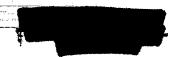
At 1600H A/1/7 company sweep (AT 998593) found four NVA KIA's and four AK-47 rifles.

At 1700 I/3/26 company sweep (HT 014587) found nine NVA KIA's.

7 Dec At 0830H A/1/7 engaged an unknown size enemy force with small arms fire and called a fire mission. The action resulted in 22 NVA KIA's and seven individual weapons captured.

At 1340H C/1/5 search and clear operation (AT 955523) killed two VC and found 50 to 70 tons of rice and approximately 75,000 National Liberation Front dollars.

At 1800H H&S/2/5 received heavy small arms and automatic weapons fire (BT 006604). The unit returned fire killing six NVA and captured three AK-47's.





At 2110H a recon team called a fire mission on nine VC in three boats resulting in two boats destroyed and six VC KIA's.

8 Dec At 0230H H/2/26 (BT 003590) received two B-40 rocket rounds. Returned fire resulted in two NVA KIA's.

At 1030H E/2/7 company search and clear operation (AT 826514) found 700 pounds of rice.

At 1400H A/1/7 (AT 998598) found 12 reinforced bunkers, 30 covered fighting holes, 47 NVA KIA's and ten individual weapons.

At 1600H A/1/26 squad patrol (AT 933901) found 41 x 60mm mortar rounds.

At 1630H H/2/5 (BT 003605) received heavy small arms and automatic weapons fire. A fire mission was called resulting in 39 NVA KIA's and one NVA PW.

At 1630H A/1/7 received heavy small arms and automatic weapons fire. They returned fire and called a fire mission killing 17 NVA.

At 1640H L/3/26 (BT 005605) received heavy small arms and sutomatic weapons fire from an estimated 25 NVA. They returned fire and called a fire mission resulting in 15 NVA KIA's and five AK-47's captured.

9 Dec At 0750H a recon team called a fire mission on 60 NVA, killing 40 NVA (ZC 205555).

At 1045H 3/26 (BT 003604) found 130 NVA KIA's. They apprehended eight NVA PW's and captured 32 individual weapons, seven crew served weapons, assorted ordnance and miscellaneous documents.

At 1130H K/3/26 (BT 003609) engaged the enemy killing 30 NVA and capturing one NVA PW and ten individual weapons.

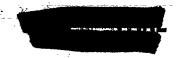
At 1230H H/2/5 (BT 002608) engaged and killed nine NVA. Four individual weapons were captured.

At 1530H A/1/1 (HT 005605) found one B-40 rocket launcher, one 60mm nortar and miscellaneous documents.

At 1900H a recon team ran an air strike (BT 020562) resulting in five secondary explosions.

10 Dec At 0730H D/1/7 platoon sweep (AT 967569) found 12 bunkers.

At 0730H C/1/7 squad patrol (AT 962569) found 900 pounds of rice.





At 0900H C/1/1 search and clear operation found 19 NVA KIA's and one pistol (BT 003607).

At 0920H G/2/7 search and clear operation (AT 840730) uncovered 400 pounds of rice.

At 1055H E/2/7 company sweep (AT 854514) found seven VC KIA's and three individual weapons.

At 1200H A/1/1 company sweep (BT 010606) found 12 bunkers.

At 1430H B/1/1 search and clear operation (AT 999607) fired on seven VC in a bunker, killing the seven VC and capturing one rifle.

11 Dec At 0900H B/1/7 company sweep (AT 808561) found 15 bunkers and two tons of rice.

At 1020H C/1/1 company sweep (BT 001604) found five NVA KIA's.

At 1315H a recon team called a fire mission on 15 VC/NVA killing 12 (AT 817470).

At 1500H a recon term called a fire mission on 200 NVA with packs and rifles. The fire mission resulted in 24 KIA's, (AT 793557).

At 1526H D/1/7 reaction platoon engaged an unknown size enemy force (AT 793557) killing five NVA and capturing two NVA PV's.

12 Dec At 0920H aerial observer ran four strikes on a fortified village and destroyed 29 structures.

At 1400H A/1/26 squad patrol (AT 906843) found one NVA KIA.

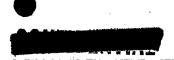
At 1430H B/1/7 sweep (AT 792547) found seven VC KIA's and apprehended five VC PW's.

13 Dec At 0645H F/2/1 platoon combat patrol (HT 061664) found 2000 pounds of rice.

At 1401H C/1/5 platoon combat patrol (AT 975518) received small arms fire from an unknown size enemy force. The platoon returned fire killing one NVA. Two NVA PW's were captured.

At 1831H C/1/5 received small arms and automatic weapons fire (AT 970 532). The company returned fire and called a fire mission. A sweep of the area revealed 15 VC KIA's and six individual weapons captured.

At 2030H K/3/7 platoon ambush (AT 927672) engaged an enemy force killing five VC and capturing seven 140mm rocket rounds and one carbine.



At 2230H E/2/7 company defensive position (AT 855497) received eight mortar rounds of an unknown type.

14 Dec At 1145H K/3/7 squad combat patrol found four VC KIA's (AT 921667).

At 1630H a recon team fired upon three NVA resulting in three NVA KIA's and three AK-47's captured (ZC 163577).

15 Dec At 0355H an A/1/26 platoon ambush fired upon 15 NVA killing one and capturing one individual weapon (AT 916855).

At 1500H D/1/5 mine sweep team (AT 941523) found four 100-150 pound anti-tank box mines.

At 1910H D/1/26 company defense (AT 898820) observed an estimated 60 enemy. A fire mission was called resulting in one NVA KIA and miscellaneous gear captured.

16 Dec At 0305H H&S/5th Marines company defensive position (AT 877474) received seven or eight 82mm mortar rounds.

At 0400H K/3/7 squad ambush (AT 941523) engaged 15 enemy killing two VC and capturing two AK-47 rifles.

At 0500H 1st Tanks (AT 971716) received approximately 17 x 82mm mortar rounds.

At 0630H one 140mm rocket was fired at Hieu Duc District Headquarters from (AT 932679). Point of impact was north of target, but unlocated.

At 0815H M/3/7 platoon patrol found two 140mm rocket rounds (AT 934 679).

At 1300H a recon team called a fire mission on 13 NVA resulting in one NVA KIA (ZC 213355).

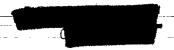
At 1330H a recon team called a fire mission on 34 enemy (ZC 218355) killing two NVA.

At 1535H a recon team (ZC 179285) fired upon and killed three NVA.

17 Dec At 0055H FLC (AT 945814) received four rounds of unknown size mortars.

At $0600\overline{\text{H}}$ until 1700H F/2/1 found four anti-personnel devices vicinity (BT 099663) and apprehended six detainees.

At 0700H F/2/5 squad ambush (ZC 203436) fired upon and killed one NVA. One AK-47 and miscellaneous documents were captured.







At 2230H H&S/2/1 observation post (BT 075710) received nine 60mm morter rounds.

At 2256H received six to nine 122mm rockets at (BT 052797) which were launched from (BT 047689).

18 Dec At 0615H D/1/5 ambush patrol (AT 946536) engaged with three VC killing two.

At 0810H A/1/7 squad road sweep (AT 968596) detonated a 40 pound box mine with a tank.

At 0930H E/2/5 platoon combat patrol (ZC 174440) engaged three NVA with small arms and killed one.

At 1035H A/1/1 platoon combat patrol (BT 025611) engaged seven VC with small arms and killed seven.

At 1120H FLC Provisional Rifle Company (AT 918811) received automatic weapons fire. The company returned fire killing two VC. They captured one VC PW and four individual weapons.

At 1645H a recon term called a fire mission on 20 VC with packs, rifles and two mortar tubes (AT 798528). Results: 13 VC KIA's and one large secondary explosion.

At 2040H F/2/7 company defensive position received ten 60mm nortar rounds.

19 Dec At 0725H a recon team called a fire mission on five VC (2C 218549) killing two.

At 0830H K/3/7 scout sniper (AT 914662) killed one NVA.

At 1030H F/2/5 platoon combat patrol (ZC 204444) received small arms and automatic weapons fire. Small arms fire was returned resulting in four NVA KIA's. One AK-47 was captured.

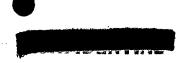
At 1230H $\Delta/1/7$ company sweep (AT 961570) engaged an unknown size enemy force. A fire mission was called resulting in four VC KIA's.

At 1330H B/1/3 company sweep (ZC 183415) found one Russian flash gun and 150 NVA packs.

At 1900H A/1/5 platoon patrol (AT 557523) engaged ten VC and killed five.







20 Dec At 0410H H&S/2/5 company defensive position (ZC 190452) received six 60mm mortar rounds.

At 0950H D/1/7 platoon combat patrol engaged four NVA and killed one, (AT 931558).

At 1000H C/1/3 platoon combat patrol (ZC 183397) found two NVA KIA's, two 35mm cameras, two typewriters, 12 individual weapons, two crew served weapons and 40 x 60mm mortar rounds.

At 1200H K/3/5 search and clear operation (ZC 218418) found 1500 pounds of rice, documents, gas mask and 35 NVA KIA's (ZC 219414).

At 2320H An Hoa Combat Base (AT 876468) received nine 60mm mortar rounds from an unknown enemy location.

21 Dec At 0200H D/1/1 squad combat patrol (BT 028618) received small arms fire and 60mm mortar fire from (BT 025617). The squad returned fire, swept the area and found seven VC KIA's and one AK-47 rifle.

At 0220H H&S/1/7 company defensive position (AT 916582) received four to five 60mm mortar rounds from vicinity (AT 911575).

At 0817H a recon team called a fire mission on eight VC (AT 801567). Two VC were killed.

At 1015H C/1/1 cordon and search (BT 054644) received small arms fire. Small arms fire was returned resulting in one VC KIA and one individual weapon captured.

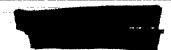
At 1430H B/1/3 platoon combat patrol (ZC 183402) found four rifles and two sub-machine guns. Earlier, in the immediate vicinity, they found two NVA KIA's.

At 1500H F/2/5 company sweep (ZC 194433) found a battalion size enemy base camp. One NVA was killed and one machine gun was captured.

22 Dec At 0750H and 1045H I/3/7 company defensive position received a total of five 60mm mortar rounds from vicinity (AT 919727).

At 1000H B/1/3 company sweep (ZC 175402) found four individual weapons and a small radio.

At 1030H E/2/5 platoon combat patrol (ZC 174446) apprenhended one detained with a rifle and found 600 pounds of rice, 100 pounds of corn and miscellaneous documents. At 1300H at the same location 800 more pounds of rice was discovered.







At 1350H K/3/3 platoon combat patrol (ZC 165384) killed one NVA.

At 1515H H/2/5 company sweep (ZC 197467) received ten 60mm mortar rounds from (ZC 193474).

23 Dec At 0350H received ten to 12 140mm rockets at Danang Air Base, from a launch site located (AT 951693).

At 0745H A/1/5 combat patrol (AT 984517) received fire from an estimated 40 enemy (AT 985515). Small arms fire was returned and ten NVA were killed.

At 1230H A/1/3 company sweep (ZC 174387) found 36 VC flags, four individual weapons and miscellaneous documents.

At 1720H E/2/1 platoon combat patrol (BT 101658) received heavy automatic weapons fire from an estimated 30 to 40 enemy (BT 102662). The ensuing action resulted in ten VC KIA's.

24 Dec At 1100H B/1/1 platoon combat patrol (BT 033659) found one VC KIA.

At 1200H $\Delta/1/7$ squad combat patrol received small arms fire from an unknown size enemy force (AT 985605). A fire mission was called resulting in one NVA KIA and nine detainees.

At 2330H C/1/7 squad ambush engaged three enemy (AT 925586) resulting in one VC KIA and one individual weapon captured.

25 Dec At 0100H D/1/26 squad ambush engaged five VC pushing a boat (AT 919 835) resulting in five VC KIA and 300 pounds of rice captured.

At 1510H A/1/1 squad combat patrol (AT 984618) approached a bunker and engaged two VC fleeing from the bunker. One VC was killed.

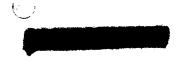
26 Dec At 1000H B/1/1 company sweep (BT 013646) found 1200 pounds of rice.

From 1200H until 1410H a recon team called a fire mission on 35 WVA. The action resulted in five NVA KIA's.

At 1200H C/1/7 squad combat patrol (AT 936600) engaged five enemy with small arms. There were three VC KIA's.

At 2035H Headquarters Company, 7th Marines (AT 960628) found 1000 pounds of rice and apprehended five detainees.

27 Dec At 1000H H/2/5 company patrol (2C 181477) found a base camp area with one messhall, two living quarters, one barracks, 157 boxes of 7.62 ammunition (720 rounds per box), 90 x 82mm morter rounds and miscellaneous documents.



At 1130H C/1/5 platoon combat patrol (AT 914517) observed and fired upon three VC. The results were three VC KIA's. A fire mission was also called on 30-40 more enemy with negative damage accessment.

At 1200H L/3/1 squad patrol found a tunnel (BT 007647), received an incoming grenade, and returned fire which resulted in one VC KIA and one individual weapon captured.

At 1500H E/2/5 platoon patrol (ZC 185435) found a small base camp and discovered five individual weapons.

At 1730H K/3/3 found four hootches and two bunkers (2C 159393) containing miscellaneous medical gear, 50 doses of atrophine, surgical instruments, a variety of bottles and vials of medicine, sterile dressing and one test tube sterilizer.

At 2000H H/2/l squad patrol received small arms fire (BT 070639) and grenades. The squad returned fire killing two VC and capturing one individual weapon.

28 Dec At 0215H Headquarters Company, 7th Marines company defensive position (AT 967619) received eight 82mm mortar rounds from an unknown enemy position.

At 0600H H&S/3/l road security (AT 995696) fired on a suspected enemy movement in a rice paddy. A sweep of the area revealed two VC KIA's and one individual weapon.

At 1030H L/3/3 platoon patrol found one NVA KIA (ZC 150471).

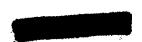
At 1315H A/1/5 defensive position (AT 968508) received fire from an estimated 30 VC (AT 966514). A fire mission was called and resulted in five VC KIA's, one individual weapon captured, and seven 82mm mortar rounds captured.

At 1500H H/2/5 platoon patrol (ZC 182472) found three individual weapons.

At 1900H B/1/5 company defensive position (AT 925538) observed and called a fire mission on six boats (AT 902523) which resulted in one secondary explosion.

At 1930H, 1940H, and 2000H A/1/26 observed and called a fire mission on three groups of enemy, (25, 60, and 50 respectively), carrying packs. A sweep resulted in three NVA KIA's and two PW's.

From 2130H to 2330H A/1/26 observed and called a fire mission on four groups of enemy forces (approximately 95 enemy). Negative damage accessment made.





29 Dec At 0100H and 0530H A/1/26 observed and called a fire mission on one group of 25 enemy and another group of 30 enemy. Negative damage accessment.

At 1130H L/3/3 platoon patrol (20 138375) engaged an unknown size enemy force. The area was swept and yeilded one detainee, 11 individual weapons, 200 pounds of rice, 400 pairs of utilities and miscellaneous documents.

At 1130H C/1/5 platoon patrol (2C 178392) found 35 gallons of kerosene, two gallons of oil, three quarts of printer's ink, three large bundles of printing paper and miscellaneous documents.

At 1400H H/3/3 platoon patrol (ZC 147386) found 14 hats and a 20 foot tunnel.

At 1515H N/3/5 platoon patrol (ZC 181470) engaged an enemy squad killing one NVA. Four other NVA KIA's were found.

30 Dec At 0009H C/1/5 squad ambush engaged 15 to 20 enemy (AT 891495). The action resulted in eight VC KIA's and 15 grenades captured.

At 1200H L/3/3 platoon patrol (ZC 145367) found a hut and 45 rifles, one pistol and 1000 rounds of small arms ammunition.

At 2100H M/3/7 squad ambush (AT 948678) observed and fired upon three enemy which resulted in one NVA KIA and one sub-machine gun captured.

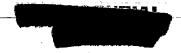
31 Dec At 0055H K/3/7 squad ambush (AT 942651) observed in excess of 75 enemy moving west (AT 940652). The squad called a fire mission with negative damage accessment.

From 0800 until 1830H M/3/7 company sweep (AT 927673) found 2,500 pounds of rice, two individual weapons, five grenades, three ten by 15 foot tunnels and one bunker. Three detainees were apprehended.

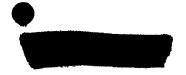
From 1100H to 1400H a recon team made contact with 15 to 20 NVA (2C 171278) resulting in one NVA KIA.

At 1200H C/1/3 company search and destroy operation (ZC 178408) found huts, bunkers, five boxes of small arms ammunition, three pairs of binoculars, ll individual weapons and miscellaneous gear and documents.

At 1830H A/1/5 company defensive position (AT 970513) received small arms fire from vicinity (AT 966515). Small arms fire was returned and a fire mission was called resulting in three VC KIA's and one individual reapon captured.







At 1930H K/3/7 squad patrol (AT 923640) observed an estimated 150 enemy moving east, wearing helmets and flak jackets and carrying weapons. The squad called a fire mission with negative damage accessment.

Recapituation of monthly activities (1-31 December 1968):

a.	Enemy Initiated Incidents	159
b.	Friendly Initiated Incidents	3 55
D.		1277
C.	Enemy KIA's	
d.	Enemy PW's	109
e.	Individual Weapons Captured (enemy)	331
-	a G The man Company (Concert)	20
f.	Crew Served Weapons Captured (enemy)	
g.	Mines and Surprise Firing Devices	161
~	(found and detonated)	
1	Mortar Incidents	42
h.	MOLOGE THOTOGRAP	`3
i.	Rocket Incidents (122mm and 140mm)	9



ORGANIZATION AND OPERATIONS

- O1 December (C) 1/7 and 3/7 commenced orderly relief of forces in preparation for AO exchange.

 Ref: 1st MarDiv CCC 300831Z Nov 68
 Tab: F
- O2 December (S) CG 1st MarDiv published Frag Order 447-68 for 1st Marines to backload BLT 2/7 for admin rehabilitation and passage of opcon to 5th Marines on 5 Dec.

 Ref: CG 1st MarDiv O21502Z Dec 68
 Tab: F
- O4 December (S) CG 1st MarDiv published concept for operations in the An Hoa area and Base Area 112.

 Ref: CG 1st MarDiv 040513Z Dec 68
 Tab: F
- O5 December (C) 1/7 and 3/7 completed orderly exchange of AO's.

 Ref: 1st MarDiv COC 040923Z Dec 68

 Tab: F
- O6 December (S) CG 1st MarDiv published Frag Order 448-68 for Operation TAYLOR COMMON.

 Ref: CG 1st MarDiv 051630Z Dec 68
 Tab: F
- O6 December (C) Operation HENDERSON HILL terminated O62400H Dec. Ref: 1st MarDiv CCC 060938Z Dec 68 Tab: F
- 07 December (C) Operation TAYLOR COMMON commenced at 070001H Dec under Task Force Yankee.

 Ref: 1st MarDiv COC 060938Z Dec 68
 Tab: F
- O7 December (C) CG 1st MarDiv passed opcon of BLT 2/26 to CG III MAF at O71800H Dec.

 Ref: CG 1st MarDiv 080232Z Dec 68

 Tab: F
- O9 December (C) Operation MEADE RIVER terminated at O91800H Dec.
 Ref: CG 1st MarDiv O91857Z Dec 68 (MEADE RIVER SitRep Nr 78)
 Tab: C
- O9 December (C) 1st MarDiv assumed opcon of Headquarters Co.(-) (Rein), 3D
 Marines and simultaneously passed opcon to Task Force Yankee
 at 091500H Dec.
 Ref: CG 1st MarDiv 120230Z Dec 68

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SECRET

SECRET

- 13 December (C) 1st MarDiv assumed opcon of 1st Bn, 3d Marines (Rein) and simultaneously passed opcon to Task Force Yankee less A/1/12 and 2d Prov Btry 1/12 which were passed to 11th Marines at 131610H Dec.

 Ref: GG 1st MarDiv 140731Z Dec68
 Tab: F
- 14 December (C) 1st MarDiv assumed opcon of 3d Bn, 3d Marines (Bein) and simultaneously passed opcon to Task Force Yankee at 141815H Dec.

 Ref: CG 1st MarDiv 160716 Dec68

 Tab: F
- 16 December (C) CG 1st MarDiv published Task Organization for BLT 3/26.

 Ref: CG 1st MarDiv 160706Z Dec68

 Tab: F
- 20 December (S) CG 1st MarDiv published message on activation of BLT 3/26.

 Ref: CG 1st MarDiv 201315Z Dec68
 Tab: F
- 21 December (S) CG 1st MarDiv published Frag Order 452-68 to effect the relief of BLT 2/7 from Operation TAYLOR COMMON and passage of opcon to 7th Marines.

 Ref: CG 1st MarDiv 210305Z Dec68

 Tab: F
- 26 December (S) CG 1st MarDiv published message on assignment of command less opcon on 1January 1969 of BLT 3/26 and 1st Bn, 26th Marines to CG 9th MAB.

 Ref: CG 1st MarDiv 261335Z Dec68

 Tab: F
- 27 December (C) CG 1st MarDiv published Frag Order 455-68 directing
 1st Marines to pass opcon of one rifle company to Task
 Force Yankee.
 Ref: CG 1st MarDiv 270545Z Dec68
 Tab: F
- 29 December (S) CG 1st MarDiv sent message to CG III MAF on MK 121 Combat Trap Evaluation. Ref: CG 1st MarDiv 290131Z Dec68 Tab: F
- 29 December (S) CG 1st MarDiv published message on passage of opcon of BLT 3/26 to CG III MAF effective 010800H Jan69.

 Ref: CG 1st MarDiv 290535Z Dec68

 Tab: F

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- 30 December (S) CG 1st MarDiv published Frag Order 457-68 directing 7th Marines to pass opcon of one rifle company to Task Force Yankee on 2Jan69.

 Ref: CG 1st MarDiv 300800Z Dec68
 Tab: F
- 30 December (C) CG 1st Mar directed deactivation of BLT 2/7 on 010001H Jan69.
 Ref: CG 1st MarDiv 301115Z Dec68
 Tab: F

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An er a liver semant manus and a semant sema	LOGIS	STICS, EQUIFMENT AND SUPPLY CHRONOLOGY
6 Dec	(U)	Operation Henderson Hill terminated
7 - 13 Dec	(U)	Backloading of BLT 2/26 aboard ship was accomplished upon termination of Operation Meade River.
9 Dec	(U)	Operation Meade River terminated.
13 - 14 Dec	(U)	3d Marines (-) closed on An Hoa by fixed wing aircraft.
13 Dec	(U)	"A" Co, 1st Med Battalion deployed to An Hoa.
14 Dec	(U)	G-4 Operations Officer attended a conference at III MAF to discuss logistic problems anticipated in reconstituting 5th Marine Division units.
22 Dec	(H)	BLT 3/26 was activated for operations.
23 - 26 Dec	(U)	BLT 2/7 was moved from An Hoa to FLC by fixed wing aircraft and motor vehicle.
23 Dec	(U)	Major T. M. CULLICAN was assigned as Division Motor Transport Officer.
27 Dec	(U)	A Division Loadmaster was established at An Hoa and a Traffic Control Officer was positioned at the Liberty Bridge Ferry Site.
29 - 31 Dec	(U)	BLT 2/7 off-loaded.

PSYCHOLOGICAL OPERATIONS

1. Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1-31 Dec. 1968.

<u>Date</u>	Leaflets Air Dropped	Leaflets Hand Distributed	Aerial Broad- casts (hours)	Ground Broad- casts (hours)
		, .		The second secon
1Dec68	708,000	110 page 100 100 case <	01:15	
2	561,000	2,300	02:10	05:30
3	809,000	1,800	OT \$00	05 : 30
4	719,000	2,650	01.:40	05:30
4 5 6	938 , 000	1,850	01.:05	05 \$30
	822,000	2,200	00:35	05 230
7	528 , 000	1,850	Ol:45	05:30
8	550 , 000	2,400	OL :10	05 :30
9	554,000	4,100	01:20	
10	722,000	2,700	01 250	03:00
11	344,000	1,250	01 :00	04:30
12	758,000	2,600	00 2 3 0	03:00
13	363,000	5,100	01:00	09 \$00
14	615,000	1,550	01. \$ 50	03:00
15	462,000	1,500	***********	****
16	668,000	1,600	00:15	03:20
17	820,000	1,250	02:55	02:20
18	482,000	1,700	00:25	
19	835,000	9,550	03:10	00 \$ 5 5
20	326,000	8,700	02:40	00:20
21	84,000	1,500	02:50	Margar Miles Mr.
22	Antitra for the party party and the party an	300	-	*** *** *** **** ****
23	1804-pag-card-1800-pag-card-1800-	8,150	·	
24	472,000	7,750	00:40	05:30
25	Mark Mark Control And Andrews (1994)	2,000	**************************************	01.200
	,054,000	1,500	02:00	08 :00
27	559,000	2,700	02:10	06:45
28	480,000	1,200	00:40	11:00
	.,041,000	1,200	03:40	-
	,013,000	1,200	01:00	05 :00
31	738,000	1,500	01.:20	02:20

Themes Employed were

- 1. Rally Instructions
- 2. Chieu Hoi
- 3. Rice Denial
- 4. Pro GVN
- 5. Anti VC
- 6. Rewards
- 7. Rally your leaders have lied.
- 8. NVA Poem
- 9. Why die of Malaria? Rally.
- 10. You Lack Medical Facilities.
- 11. TuDo Newspapers
- 12. Health and Sanitation
- 13. Safe Conduct Pass

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CIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 DECEMBER 1968

- 1. (U) On 5Dec68 completed one dwelling at AT 998738 (MaintBn FSR).
- 2. (U) On 14Dec68 completed one bridge at AT 942582 (2d CAG).
- 3. (U) On 15Dec68 completed one church at AT 907784 (2d CAG).
- 4. (U) On 15Dec68 completed one culvert at AT 928608 (2d CAG).
- 5. (U) On 15Dec68 completed one culvert at AT 907784 (2d CAG).
- 6. (U) On 16Dec68 completed one dwelling at AT 903766 (2d CAG).
- 7. (U) On 16Dec68 completed one fence at AT 907784 (2d CAG).
- 8. (U) On 17Dec68 completed two dwellings at AT 907784 (2d CAG).
- 9. (U) On 17Dec68 completed thirty-two dwellings at AT 899821 (2d CAG).
- 10. (U) On 17Dec68 completed eight miles of road at AT 903766 (2d CAG).
- 11. (U) On 17Dec68 completed one dock at AT 907784 (2d CAG).
- 12. (U) On 20Dec68 completed one mile of road at AT 913577 (7th Mar).
- 13. (U) On 20Dec68 completed one drainage ditch at AT 928608 (2d CAG).
- 14. (U) On 20Dec68 completed one fish pond at BT 027704 (2d CAG).
- 15. (U) On 21Dec68 completed two dwellings at AT 944684 (2d CAG).
- 16. (U) On 21Dec68 completed one fence at AT 903766 (2d CAG).
- 17. (U) On 22Dec68 completed one fence at AT 984671 (2d CAG).
- 18. (U) On 22Dec68 completed eight miles of road at AT 903766 (2d CAG).
- 19. (U) On 22Dec68 completed two heads at AT 908766 (2d CAG).
- 20. (U) On 22Dec68 completed one retaining wall at AT 903766 (2d CAG).
- 21. (U) On 24Dec68 completed three dwellings at AT 984681 (2d CAG).

CIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 DECEMBER 1968

- 22. (U) Projects currently underway in the 1st Marine Division CAAOR include 2 schools, 1 dispensary, 1 market place, 2 wells, 15 agricultural plots and 2 pig projects.
- 23. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of December was as follows:

Services MedCaps DentCaps MedEvac Assistance English Language Classes	135 104	cases cases cases hours students
Commodities	•	
Lumber (truck loads)	7	
Cement (bags)	24	
Soap (bars)	4,075	
Foodstuffs	8,874	
Clothing	1,710	
Tin (sheets)	30	
Sewing Kits	124	
Financial Assistance		•
Contributions (plasters)	80,150	\$VN
General Walt Scholarship	67,400	

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COMMUNICATION-ELECTRONICS SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

2 December 1968	lstLt ROPER, MSgt RICHART and GySgt ANDERSON made an Inspection Visit to Headquarters, 7th Marines.
5 December 1968	lstLt ROPER, MSgt RICHART and GySgt CLAUSON (Div CommCo) made an Inspection visit to Third Battalion, 1st Marines.
9 December 1968	lstLt ROPER and MSgt RICHART made an Inspection visit to lst Medical Battalion.
9 December 1968	Col DAHL returned from FMFPAC's Communication-Electronics Conference.
12 December 1968	lstLt ROPER and MSgt RICHART made an Inspection visit to 11th Motor Transport Battalion.
13 December 1968	Col DAHL made Staff visits to 1st Marine Regiment, 5th Marine Regiment, 7th Marine Regiment and 26th Marine Regiment.
19 December 1968	lstLt ROPER made an Inspection visit to 1st Motor Trans- port Battalion.
23 December 1968	lstLt ROPER and MSgt RICHART made an Inspection visit to Third 8" Howitzer Battery.
27 December 1968	Col DAHL made Staff visits to 1st Marine Regiment and 7th Marine Regiment.
27 December 1968	lstLt ROPER and MSgt RICHART made an Inspection visit to 1st Battalion, 26th Marines.
30 December 1968	lstLt ROPER, MSgt RICHART and GySgt TOCKI (Div CommCo) made an Inspection visit to 1st Battalion, 7th Marines

COMMAND CHRONOLOGY

PART IV

SUPPORTING DOCUMENTS

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PART IV

SUPPORTING DOCUMENTS

1		
√ŢAB A		Command Directory
√TAB B		Operational and Administrative Documents
JTAB C	. a put	Situation Reports
✓TAB D	The state of the	Photographs
√TAB E	section (New Releases
✓TAB F		G-3 Journals
✓TAB G	1	Task Force Yankee Command Chronology
∽TAB H	/	Headquarters Bn Command Chronology
✓TAB I	1	First Marines Command Chronology
√TAB J	1	Fifth Marines Command Chronology
∕ÍAB K		Seventh Marines Command Chronology
√TAB L		First Bn and Third Bn Two Six Marines Command
,	· /	Chronologies
TAB M	SUP /	Eleventh Marines Command Chronology
√TAB N	9°48	First Reconnaissance Bn Command Chronology
√TAB O		First Tank Bn Command Chronology
∠ȚAB P		First Engineer Bn Command Chronology
√TAB Q	-	First Shore Party Bn Command Chronology
~TAB R	Ī	First Motor Transport Bn Command Chronology
VTAB S		First Medical Bn Command Chronology
√TAB Ta	-	First Hospital Company Command Chronology
√TAB U		Third Amtrac Bn Command Chronology
JTAB V		Seventh Communications Bn Command Chronology
JTAB W		Seventh Engineer En Command Chronology
JTAB X		Ninth Engineer Bn Command Chronology
J TAB Y	`,	Eleventh Motor Transport Bn Command Chronology

OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

SUBJECT	ORIGINATOR AND DATE
1.√(∀) Administrative Order 448-68	DivOpnO 448-68 Dec 1968
2. (T) Assignment of Officers and Staff Noncommissioned Officers OF 35	Div0 1300.13 1 Dec 68
3. (v) Standing Operating Procedure for Protocol Functions	DivO 5060.9A 2 Dec 68
Mulipuma and other drug abuses, consideration of disposition	DivO 6710.2B 2 Dec 68
5 /(U) Standing Operating Procedure for Medical Services	DivO P6000.1B 4 Dec 68
Change of Command Ceremony	DivBul 5060 4 Dec 68
7 (U) Standing Operating Procedure for Intelligence	DivO P3800.1G Ch 3 8 Dec 68
(U) Motor Transport Equipment Record Contact Instruction Team	DivO 11240.36 10 Dec 68
//. /(v) Recognition of Individuals Who Effect Capture of Enemy Personnel	DivO 1650.10 11 Dec 68
12. (F) Lessons Learned, Month of Nov 1968	DivBul 1500 14 Dec 68
13. (F) Fleet Home Town News Report	DivBul 5720, 16 Dec 68
14. /(U) Career Planning Orientation Course	DivO 1133.8 16 Dec 68
15. (V) Assignment of Civic Action Areas of Responsibility within the 1st Marine Division TAOR	Div0 5080.3F 22 Dec 68
//(V) Procedures for the Replacement and Evacuation Program	DivO 4400.21 22 Dec 68
11. (U) Autopsies on Vietnam Casualties	DivBul 6510 23 Dec 68
8 (U) weapond Donatty Report	DivOrder 8300.1 9 Dec 1968
'90 (0) Reenlistment Report for how 1968	Division 1133.

18. v(0) Irlanovalent (Hong Kong)

19 (V) Court-Martial Pretrial Procedures

/(U) Special Procedure for Expediting Equipment Development (SPEED)

(S) Operation Order 306B-68 (Counter-Rocket)

(S) Operation Order 3085-68 (Waterway Control)

Dw-Bul 6230 23 Dec 1968

DivBul 5811 27 Dec 68

Div0 3900.1 28 Dec 68

Div0pn0 306B-68 3 Dec 68;

Div0pn0 308B-68 6 Dec 68

THATULA	LtCol J. A. WEATHERSPOON	±0869	lstMarDiv 207	2470	474			LEGAL OFFICER	Col J. E. HANTHURH	Aug 69	1.stMarDiv	217	2760	467
Asst Adjutant	Capt J. D. HARDAWAY	Nov69	lstMarDiv 307		226			Asst Legal Officer	LtCol W. M. CUMMINGS	Jul 69	latMarDiv		£100	483
Perso	Capt G. R. FAIRCHILD	0ct69	latMarDiv 247		342			Military Justice Officer	LtCol W. R. ELEAZER	Aug69	lstMarDiv			206
QPersO	Capt D. C. LUEDTKE	0ot69	lstMarDiv 347		487			Chief Review Officer	Capt J. H. CUMMINGS	May69	LatMerDiv			369
RPS Custodian	1stLt Z. L. EVERETT	Feb69	1stMerDiv 222		342			Chief Trial Counsel	Capt M. C. MCCARRY	Jul69	lstMarDiv			243
&C Files0	latht F. S. BINSINGER	1669	IstMarDiv 222		485			Chief Defense Counsel	Capt P. H. CONSTANTINO	Dec 68	LatMarDiv			243
Canual tyO	letLt C. MARTINEZ	00 t 69	lstMarDiv 264/407	2797	485			Legal Asst	latut T. A. KING	Jun69	lstMrDiv			463 296 369 243 243 226 292 369 369
Amerdeo	Capt L. A. LUTHER	Apr 69	latMarDiv 497		282	•		Law Specialist	Lt W. J. COSCRIFF, USN	May 69	lstMarDiv			292
AIR OFFICER	Col J. L. HERNDON -							Claims/Passport	1stLt D. W. DOYLE	Sep69	LatMarDiv			369
Asst AirO	Maj R. F. WILST	Sep69	lstMarDiv 214	2201	465			admin Law Officer	latLt J. B. BROCKSHIRE	Jun69	lstMorDiv			369
ASST ALEO	ter u. t. winer	Apr69	1stMarDiv 214		263									
APPHIBIAN TRACTOR OFFICER	LtCol J. E. HENNEGAN	** 60					•	MOTOR TRANSPORT OFFICER	LtCol B. E. WILSON	Oct69	LatMarDiv	235/335		488
Elimian ildivioli delivati	Escol of the interior	Nov69	3dAmtracBn 6		6									
ARTILLERY OFFICER	Col H. E. DICKINSON	Aug69	11thMar 6		6	-	A	HAVAL GUNFIRE OFFICER	LCdr N. J. CURLETT, USH	Nov69	lstMarDiv	214	2201	263
	TOTAL DE DIGITADOS	Errico 2	TITUING 6		ь									
BAND OFFICER	CWO A. M. OLESAK	Hov69	LatMarDiv 255		0.55			ORDNANCE OFFICER	Mej W. LEWIS	Mar 69	LatherDiv	208		475
-0.5 01.110.11.	ONO EL IN CELLULAR	MOVOS	TRINELDIA 500		255									
CAREER PLANNING	LtCol S. C. JAKSINA	0ct69	lstMarDiv 491		296			POSTAL OFFICER	1stLt C. E. LOCKWOOD	Apr 69	III MF	5695		
	and a drawing	W 105	18 00 00 11 431		290									
CHAPLAIN	Capt J. T. MCDONNELL, CHC, USN	Jan69	lstMarDiv 219/319		472			PROVOST MARSHAL	LtCol W. P. GORSKI	0at69	lstMarDiv	227		
isst Chaplain	Capt C. E. MARTIN, CHC, USE	Juló9	lstMarDiv 219/319		476									
4557		-1105	עשר קרבה וועבהייטה		4/0			RECONNAISSANCE OFFICER	LtCol L. P. CHARON	Aug69	1stReconBr	۱.6		6
CLUBS OFFICER	Maj P. H. MOUNT	¥ep69	lstMerDiv 260		484									
		an poy	-51141-21 200		404			SPECIAL SERVICES OFFICER	Maj L. T. BYERS	May 69	lstMarDiv	237/233		
COMM ELEC OFFICER	Col C. G. DAHL	Nov69	lstMarDiv 210	2760	170			Custodian Recreation Fund	latLt D. G. ALBIZO Jr.	Jul69	LatMarDiv	237		
Asst CEO/Plans/Opns	Capt B. D. THORENSON	Aug69	lstMarDiv 310	2100	472 285									
Asst CEO/Elect	Mai K. P. HARRISON	Aug69	1stMarDiv 410		475			SUPPLY OFFICER	Col J. L. SCHWARTZ	0ct69	1stMarDiv		2057	468
Div Comm Center Off	Capt R. J. CARROLL	Oct69	lstMarDiv 311		281			Asst SupplyO	LtCol R. R. MESKER	Aug 69	1stMarDiv			476
Div GveContO	Capt J. L. MORGAN	Auc69	lstMarDiv 399/400		285			OperationsO/PlansO	Maj J. H. REECE	0c t 69	lstMarDiv			476
•	•	• •						K&M Team	Capt B. B. LARUE	Jun69	latMarDiv			269
DENTAL OFFICER	Capt J. W. PENTECUST, DC. USN	Ju169	latMarDiv 240		466			Asst Man Team	letLt J. V. BASSETT	Jul69	1stMarDiv	221/321		292
Admin Officer	Lt(jg) D. E. BRADFORD, USN	Jan69	LatMarDiv 240		440									
					***			SURCEON	Capt S. P. SANTIAGO-STEVENSON, USA		LatMarDiv			470
DISBURSING OFFICER	Maj K. J. SANCHEZ	Dec 68	latMarikiv 218		11thMer 86			Admin Officer	Car E. W. RISER, MSC, USM	Apré9	latMerDiv			482
test Disbursing	Capt H. M. SANCHEZ	Aug69	lstMarDiv 218					Preventive Medicine Officer	Cdr L. R. KAUFMAN, MSC, USN	Jan69	LatMarDiv	416		
								TANK OFFICER	LtGol M. C. ASHLEN Jr.			_		6
EDUCATION OFFICER	lstLt W. R. KEEFE	Max 69	lstMarDiv 386					TARA OFFICIAL	DECOM M. C. AMBELLI Jr.	Aug 69	letTkBn	6		٥
								HEADQUARTERS BATTALION (Hein)						
EMBARKATION OFFICER	LtGol D. E. YOUNG	Ju169	lstMarDiv 239/339		488	r	:	Commanding Officer	Col W. S. FAGAN	Aur 69	1-44-04-	274		464
						•		Executive Officer	LtCol R. B. RANCK	0ct69	lstMarDiv lstMarDiv			46 4 484
SUGINEER OFFICER	LtCol J. F. MADER	Aug 69	lstMarDiv 215	2057	470	•	*	Adjutant	CWO H. S. HALE	Sep69	letMarDiv			464 489
Asst Engro	Maj R. B. FIELD	Jul69	lstMarDiv 215		296		,	Majacane	ONC III OF HEALT	w.j.c.,	THURSTDIA	201/201		403
Base DevelopmentO	latLt G. O. JOHNSON	Dec 6B	letMarDiv 315		243			HEADQUARTERS, 1ST MARINES						
Div EquipmentO	lstLt R. A. SHOAF 2ndLt T. S. TURNER	Dec69	lstMarDiv 415		226			Commanding Officer	Col R. G. LAUFFER	Mey 69	letMar	6		6
Facility 0	Znout I. H. Tunner	00 t 69	lstMarDiv 315		226			Executive Officer	LtGol W. A. HEYER	Oct69	lstMar			ĭ
EXCHANGE OFFICER	Capt K. E. JUHNSON	0.160	2 124 70: 0.11					Adjutant	Capt E. V. GRECORIUS	Dec 68	lstMar	5		ī
Asst Exchange Officer	Cant B. L. BECK	00 t 69	1stMarDiv 244									-		_
WRR: WICHERS OLINGE	Cago D. H. DAVA	Apr69	lstMerDiv 244					1ST BATTALION, 1ST MARINES						
FOOD SERVICES OFFICER	Capt V. J. PERZ	Jun69	LetMarDiv 256		342			Commanding Officer	LtCol A. A. LAPORTE	0ot69	1/1	6		6
Aget Food Services Officer	latLt C. A. SULLIVAN	Jul 69	lstMarDiv 256		342			Executive Officer	Maj J. W. DION	Aug 69	1/1	5		5
Agat Food Services Officer	Tithe as We nomit its	ouros	TRUMENTAL SOC		342			Adjutant	lstLt M. R. SCREWSON	00169	1/1 1/1	5 1		ì
Facc	LtCol G. L. HILLYARD	May 69	FSCC	6115	474			•						
Face	TOOL OF HE HIMMAN	Myos	2330	0220	474			200 BATTALION, 1ST MARINES						
CROUND SAFETY OFFICER	Noj W. J. KALITA	Mar 69	letMarDiv 305		475			Commanding Officer	LtCol J. E. POINDEXTER	Aug69	2/1	6		6
CHUGNE SAFETI CFFICER	TALL NO. US ADMILE.	242.09	TOURTHIN NO		4/2			Executive Officer	Maj K. D. THATENHURSO	Sep69	2/1	5		5
INDUSTRIAL RELATIONS OFFICER	latht J. J. DOLPHIM	Ju169	lstMarDiv 446		226			Adjutant	latht L. J. MATTE	Feb69	2/1	1		ì
INDUSTRIES RESETTONS OFFICER	TOTAL SE SE SOMMEN	a unio 3	TO ALTER AND AND								-			
INFORMATIONAL SERVICES OFFICER	Capt M. R. ARNOLD	Apr69	lstMarDiv 241/341	2797	241			3RD BATTALION, 1ST MARINES						
INFORMALIONAL CONTIONS OF FIGURE		ردسي		-171		_		Commanding Officer	LtGol T. E. BULGER	Dec 69	3/1	6		6
INSPECTOR	Col J. B. SIMS	Dec69	1stMarDiv 232	3503	466	-	^	Executive Officer	Maj E. H. ZIMERMAN	Peb69	3/1	5		5
				,,,,,	400			Adjutant	lstLt S. E. CRIFFIN	Dec 68	3/1	1		

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HEADQUARTERS, 5TH MARINES											DANANG	
Commanding Officer Executive Officer	Col J. B. ORD Jr.	₩o v69	5thMer	6	6				RTD	OFFICE PHONE	DIAL SYSTEM	(QTRS
Adjutant	LtCol B. A. PATES Jr. Capt R. E. STONER	Se p69	5thMar	5	5		DIVISON COMMANDER	HajGen C. A. YOUNGDALE	Jul 69	latMarDiv 206	2905	306/2905
	ogpt R. E. STORER	Jan69	5thMer	1			Aide-de-Camp Aide-de-Camp	Maj J. L. SMEENEY latit F. V. SMITH	Apr 69 Feb 69	lstMarDiv 213 lstMarDiv 213	2905	313 313
1ST BATTALION, 5TH MARINES							Sergeant Major	SgtMaj D. P. AVEL	Jun69	latMarDiv 499	2905 2905	515
Commanding Officer	LtCol R. F. DALKY	Aug69	1/5 1/5 1/5	6	6			= -	,	2022221 777	2503	
Executive Officer	Maj E. E. GERDING	00 t 69	1/5	5	5	1	ASSISTANT DIVISION COMMANDER	BrigGen R. T. DWISH Jr.	Jun69	lstMarDiv 209	2905	309
Adjutant	1stLt T. E. HOWARD	Mar69	1/5	101	101		#ide-de-Camp	latht J. A. WILSON	Jané9	lstMarDiv 213	2905	313
2MD BATTALION, 5TH MARINES						٧.	CHIEF OF STAFF	Col S. A. HANNAH	·	latMarDiv 205		
Commanding Officer	LtCol J. W. STEMPLE	Aug 69	2/5	6	6		Steff Secretary	Maj R. B. MILLER	Aug69 Nov69	latMarDiv 238	3503	405
Executive Officer	Maj J. L. OWENS	Apre69	2/5	š	5	4	Asst Staff Secretary	Capt P. A. DUFFY	Dec68	1stMarDiv 238	3503 3503	475 313
Adjutant	letht H. Magai	Fe 169	2/5	i	-	- (•	•			7,00	
3RD BATTALION, 5TH MARINES						4	ASST CofS, G-1	Col G. E. LAWRENCE	Sep 69	lstMarDiv 201	2470	463
Commanding Officer	LtCol H. E. ATKINSON	∆ 11869	+/e	6	,	Time to the second	Aset G-1 Aset G-1	LtCol W. S. RILLY Jr.	sep69	latMarbiv 201		482
Executive Officer	Mai E. F. HERTLING Jr.	Se p69	3/5 3/5 3/5	5	6	1	isst G-1	LtCol H. C. GLASGOV latht D. C. YOUNG	Aug69 Peb69	latMarDiv 401 latMarDiv 301		474
a djutant	latLt W. G. BINGS Jr.	Apre 69	3/5	í	1		Special Projects0	Capt R. W. SCHULZ	May 69	latherDiv 401		342
			-1-	-	-		G-1 Mares/Forstat Goordinator	letLt W. I. SHICK	Apr69	latMarDiv 401		342 485
HEADQUARTERS 7TH MARINES Commanding Officer	7.3 V 2 PROFESSION					1						
Executive Officer	Col H. L. BECKINGTON LtCol C. F. BUNNELL	Feb69	7thMar 7thMar	6	6	i i	ASST CofS, G-2	Col A. J. SKOTNICKI	Sep69	lstMarDiv 202	2730	464
Adjutant	Capt J. M. HEAD	Aug 69 Apr 69	7thMar 7thMar	5	5		Asst G-2 ProductionC	LtCol J. A. DOWD LtCol K. L. SMITH	Sep69	lstMarDiv 202 lstMarDiv 302	2730	479
-		ap. cy	, m	-			AcquisitionC	Maj H. F. CLNEY	Nov69 Aux69	lstrardiv 402		488 475
1ST BATTALION, 7TH MARINES							Ground Surveillance UnitO	Mei F. W. SAUCIER	Oct 69	latMerJiv 302		479 478
Commanding Officer	LtCol W. F. BETHEL	00 t 69	1/7 1/7 1/7	6	6		SCI Officer	Capt G. F. WARD Jr.	Dec 68	latMarDiv 492		282
Executive Officer Adjutant	Maj D. CARTER 1stLt J. F. CURRAN	Dec68	1/7	5	5	!	Ghief Air Observer	Capt J. W. MFIVEY	Jul69	Maii-16 148		343
Majacane	ISTAL D. F. CHRAM	\$e p69	177	1		'	ARVN Interpreter Control0	Capt J. B. ARCHER	Mar 69	lstMarDiv 397		397
3RD BATTALION, 7TH MARINES							TnCodr lat IT TuCodr 7th IT	Capt M. R. GETSEY	Sep69	3dMPBn ITT latMarDiv 397		
Commanding Officer	LtCol F. X. QUINN	Aug69	3/7	6	6	1	TmCmdr 3d ITT	Capt P. J. ROWE	Mar69	lstMarDiv 396/492		
Executive Officer	Maj B. E. DAVIDSON	No v69	3/7 3/7	5		!	ToCmdr 9th ITT	Capt A. H. GOMEZ	Dec 69	lstMarDiv 492		
Adjutent	latLt W. F. SAWYER	₽eъ69	3/7	1			TmCmdr 13th ITT	Capt M. L. BARTLETT	Sep69	lstMarDiv 396		
HEADQUARTERS, 11TH MARINES							TwCmdr 1st CIT	Capt R. A. CONNLY Jr.	Jul69	letherDiv 396		
Commanding Officer	Col H. E. DICKINSON	∆ 12669	11thMar	6	106	1	TmOmdr 3d CIT	Capt K. L. WEBBINSKI	Mar69	lstMarDiv 396		
Executive Officer	LtCol C. J. JOHNSON	Nov69	11thMer	Š	105	1	ASST CofS, G-3	Col A. G. SCHWERK	Mar 69	latMarDiv 203	2871	473
≜ djutant	Capt D. E. MATHIS	Mar 69	11thMar	í	67		Asst G-3	Gol R. L. NICHOLS	Ju169	latMarDiv 203	2011	465
1ST BATTALION, 11TH MARINES							Asst G-3	Gol J. M. VANMSTER	Dec69	latMarDiv 203		465 479
Commanding Officer	LtCol J. A. HAMILTON	Mar69	1/11	6	6		Current PlansO	LtCol R. P. COFFMAN LtCol D. G. HERRON	Aug69	latMarDiv 293		479
Executive Officer	Maj H. F. FHILSON	No v69	1/11	5	5	: :	Asst Planso	Maj G. SANFORD	Nov69 Uct69	lstMarDiv 293 lstMarDiv 293		478
≜ djutant	1stLt J. T. HART	0a t 69	1/11 1/11	í	í	+ 1 -	OpnaC	LtCol R. D. MICKELSON	Uc t 69	1stharDiv 403		478 476
2ND BATTALION, 11TH MARINES			-		-	1	Asst OpnsO	LtCol J. H. STRANDQUIST	Nov69	lstMarDiv 403		483
Commending Officer	LtCol R. D. JAMESON		- (1	Asst OpnsO	Maj J. R. CURL	Her69	latherDiv 403		486
Executive Officer	Mej R. F. SCOTT Jr.	Sep69 Oct69	2/11	6	6	1	OIC COC Mares/Forstat RotsO	Maj J. C. BEAZELL	Apr69	lstMarDiv CCC		482
Adjutant	lstLt W. PCE	Cot69	2/11 2/11	5 1	5 1	i	TrngO	latLt A. E. INGERSOLL Jr. Maj W. M. GREENE III	Sep69	lstMarDiv 230 lstMarDiv 223		282
400 0.00 tony 1000 tonous			-9	-	-	1	Director Div Sools	Maj J. W. MUERAY	Jan69	1stMarDiv 354		486
3RD BATTALION, 11TH MARINES						1	Historical ReportsO	Maj A. L. VALLESE	Sep69	latMarDiv CCC		354 269
Commanding Officer Executive Officer	LtCol R. P. JOHNSON	Sep69	3/11	6	6	1	Administrative Officer	latLt K. B. HOLLAND	36v69	latMarDiv 203		489
Adjutent	1stLt 0. J. TOLAND	Jun69 Feb69	3/11 3/11	5 1	5	1	LNO Quang Nam Province	Capt R. J. SQUIRES	∆ug 69	Hoi An 303		
,		26,003	7411	1	T	1	ASST Cofs, G-4	Col J. E. WILSON Jr.	May69	latherviv 204	2057	
4TH BATTALION, 11TH MARINES						Ì	Asst G-4	LtCol N. G. RODES	Mar69	latMarDiv 204/304	2051	405 483
Commending Officer Executive Officer	LtCol J. M. COCKEY	∆ ug69	4/11	6	6		PlansO	LtCol J. H. HIGGINS	Sep69	latkaruly 294	-	479
Adjutant	Mej B. J. READY CWO R. HASSEY	Se p69 Max69	4/11 4/11	5	5	1	Asst PlansO	Maj C. S. ROBB II	apr69	latharwiv 294		487
	OWO R. MANGEL	naroy	4/11	1	910		OpnsO Aest OpnsO	Maj K. P. KNUEBEL Capt N. M. PERGIRA Jr.	Jul 69	latherDiv 404		484
HEADQUARTERS, 1ST FAG						1	Asst Opniso	Capt L. D. HUFF	⊯p69 ⊍ot69	latMarDiv 404 latMarDiv 404		243
Commending Officer	LtCol R. B. INCRANDO	No v6 9	lithMar	latFAG	6	· -	Materiel Management()	LtCol F. AMDRILIUNAS	Sep69	lstřarDiv 304		243 478
Executive Officer	1 F T OD-PV-PM						Asst Materiel Management()	Haj B. ANDREWS	Sep69	latMarDiv 304		484
and modific	letLt V. F. GEARHART	Feb69	llthMer	latFAG	1		Asst Materiel ManagementO	Capt J. M. GREEN	Aug69	1stMarDiv 304		282
1ST 155 CUN BATTERY							Asst Materiel Management0 Systems Engineer0	letLt R. C. KOURY Maj D. W. ROURKE	Feb69 Nov69	latMarDiv 304 latMarDiv 304		
Commanding Officer	Maj R. S. LEVA	Dac 69	lstFAG	lst 155	6		-) o some merimero	AND DE ME HOUSE	MOTOS	ISTREPLIA 304		477
Executive Officer	Capt H. M. LONG	∆1266 9	lstFAG	1st 155	5	• •	ABST Cofs, G-5	Col H. F. PAINTER	Aug69	lstMarD1v 246/346	2797	463
1ST BATTALION, 26TH MARINES						į.	Asst G-5	LtCol W. P. C. MORGENTHALER Jr.	00t69	lstMarDiv 246	-121	479
Commanding Officer	LtCol C. H. KNOVLES	3ep69	3 /26		6	1	Psy OpsO CAO	Maj W. T. MACY	Sep69	latherdiv 246		263
Executive Officer	Maj J. K. Dallish	Dec68	1/26 1/26	6 5	5	1	Administrative Officer	latht R. L. LOW latht J. J. HUBER III	Mov69 Mar69	latherDiv 246 latherDiv 346		
Adjutant	latht W. J. PERKAL	Feb69	1/26	í	í	į	Personal ResponseO	latht J. F. RENAGHAN	Marcon Marcon	lstherDiv 436		282
3RD BATTALION, 26TH MARINES		•	•		-	1	OpnsC/IntellO (PsyCps)	latht M. E. HINDS	Jun69	lstMarDiv 366/436		489
Commanding Officer	LtCol J. V. P. ROBERTSON		- 1				Agriculturalist	lstLt S. E. SHORE	Mar69	1stherDiv 246		
Executive Officer	Mad H. W. JERKINS Jr.	Aug 69	3/26 3/26 3/26	6	6	1	ASST COSS. COMPTROLLER					
Adjutant	latht F. D. TYSON	May 69	3/26	5	5	-	Budget Officer	LtGol J. O. ALLISON latLt P. A. PEPE	Sep69	latMarDiv 250	2797	468
			1200		*	.	•	INDU F. A. FEEL	Nov69	lstMerDiv 250		369
							AMERICAN RED CROSS					
						1	Field Director	H. V. MATTSON	Sep69	letMarDiv 262/362/3	63	476
						!				After Hours 362	-	***
						ļ	ARRA AUBTTOR	latLt J. M. MCIMMES	M/c	1.44		
						1	were work fort	There of the Maintag	Mar69	lstMardiv 350		397

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1ST MEDICAL BATTALION Commanding Officer	Capt J. V. SHARP, MC, USM	Peb69	lstMdBn	6	6
Executive Officer	LCdr T. L. SPURGEON, USM	Jan69	lathedan	5	5
Admin Asst	Lt W. B. COMES, MSC, USM	Ju169	LathedBn	í	í
1ST HOSPITAL COMPANY					
Commanding Officer	Odr J. W. DENTON Jr., USE	Ju169	lstHospCo	6	106
Executive Officer	ICdr R. C. BUTLER, USK	Jan69	lstHospGo	1	
Adjutent	ICdr R. C. BUTLER, USE	Jan69	lsthospCo	1	
1ST DENTAL COMPARY	Anna I is betterned in the trust	* **			
Commanding Officer Executive Officer	Capt J. W. PERTMOOST, DC, USM Cdr F. R. RULIFFSUN, DC, USM	Jul69 May69	letMerbiv letMerbiv	240	466
Admin Asst	Lt(jg) D. E. BRADFUKD, UM	Jan69	laterriv	340 240	440
1ST ENGINEER BATTALION					
Commanding Officer	LtOol D. H. WILDERAND	Aug69	lstEngrBn	6	6
Executive Officer	Maj J. G. CMLLI	Nov69	Latengran	5	5
Adjutent	latLt k. J. FOREKLL	Dec 68	latengrön	í	10
7TH ENGINEER BATTALTON					
Commanding Officer	LtGol T. T. ANNAS	∆ug69	7theneron	6	
Executive Officer	Maj R. A. HOUK	Nov69	7thEngrBn	5	
Adjutent	CWU E. A. HUFNAGLL	Jan69	7thmgrBn	1	
9TH ENGINEER BATTALION (CHU LAI)	740-3 D # D. W. D.				
Commanding Officer Executive Officer	LtCol D. U. DAVIDSON	Sep69	9thEngr3n	3236	3236
Adjutant	Mej J. W. STEVENS Jr. lstlt R. J. BURNS	36v69	9thlingran	3267	3267
·	18620 E. J. SURMS	Ju169	9 theingran	3761	2971
1 ST SHORE PARTY BATTALION					
Commanding Officer	LtCol D. L. AMDERION	₩t69	latæn	6	6
Executive Officer	Maj J. N. LEAVITT	Mar69	1st.≆Bn	5	5
Adjutant	lstLt J. L. SPARKS	100 t 69	LetSPBn	1	1
1ST TARK BATTALION Commanding Officer	LtCol M. C. ASHLEY Jr.	460		_	
Executive Officer	Maj R. H. Graham	30v69	lstTkBn lstTkBn	6 5	
Adjutent	Capt I. F. WALDWORL	Oo t 69	letTkEn	ī	
3RD AMPHIBIAN TRACTOR BATTALION					
Commanding Officer	LtCol J. H. HEHNAMAN	Nov69	3damtraciin	6	6
Executive Officer	Maj J. H. KEEGAN Jr.	#1465	3d Amtraciin	5	5
Adjutant	letht w. J. Prinks	Рес 6у	jd umtr ac Bn	ì	í
IST MOTOR TRANSPORT BATTALICN					
Commanding Officer	Maj R. G. REILLY	>ep69	lstMHn	6	
Executive Officer	Hej W. A. P. OUX	May 69	1stMBn	5	
Adjutant	CWO J. H. SAUNDERS	May69	lstribn	1	
11TH MCTOR TRANSPORT BATTALION	TAGES I A MINERALINAVA				
Commanding Officer Executive Officer	LtCol J. A. KIMTBURGH Maj S. J. VENO	3e p69 Jané9	llthMBn llthMBn	6	
Adjutant	letLt R. H. W. GRUNWALD	Janby Deo68	llthMHn llthMBn	5 1	
1ST RECONNAISSANCE BATTALION		2000	404011	-	
Commanding Officer	LtCol L. P. CHAMON		Y	_	
Executive Officer	Maj J. T. MICHOLS	≜ ug69 Feb 69	lstdecombn lstdecombn	6	6
Adjutant	letLt L. G. MARTIN	Jul69	lstdecombn lstdecombn	5 101	5 110
12T FORCE RECOVE COMPANY					
Commending Officer	Maj R. E. SIMMINS	Oo+69	PorkeconCo	CO	22
Limecutive Officer	Capt W. M. LINGENFELTER	Ju169	ForReconic	30	33 33
7TH COMMUNICATION BATTALICA					
Commanding Officer	LtCol C. L. BRADY	∺ep69	7-thCommen	6	106
executive Officer	Maj D. F. SalbY	Nov69	7thCommbn	5	106
Adjutent	lstLt d. L. BROWN	Deo69	7 thCommen	7	
COME CO., 7Th COMM BATTALION					
	O . 4 7 7 1 15 000 min				
Commending Officer	Capt I. J. HERRIS	No v69	Commico	6	
	Capt E. S. RISLER	No v69 Dec 69	Commio	6 5	

J. A. MATHERSOON LtCol, U. S. Marine Corps Division adjutant

HEADQUARTERS
1ST MARING DIVISION (REIN)
FLEET MARINE FORCE
DANANG, VIETNAM 1 DECEMBER 1968



COMMAND DIRECTORY

Prepared as a matter of interest for commands within, and associated with, the 1st Marine Division, Fleet Marine Force, Pacific. All addresses are requested to notify the Division Adjutant of any errors or omissions noted and changes as they occur.

Tab A
FOR OFFICIAL USE ONLY



lst Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

Administrative Order 448-68 to Accompany Operation Order 448-68

Ref:

(a) Maps: Vietnam 1:50,000, AMS Series L-7014

(b) CG, III MAF msg 290752Z Nov68 (S)

(c) Div AdminO 301-68

(d) DivO 4000.17_

(e) DivO P6000 1A Sec VII

S & C PLIN MEADQUARTER

Time Zone: H

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1. SUPPLY

a, <u>General</u>

- (1) Reference (b) directs the 1st Marine Division to conduct operations in Base Area 112 and this Order details the logistic and personnel instructions in support of the 1st Marine Division's units comprising Task Force Yankee as outlined in Operation Order 448-68. Commanding General, 1st Marine Division is responsible for the logistic support of all 1st Marine Division's units and attachments. CG, Task Force Yankee is responsible for the logistical support, execution of supply, evacuation and hospitalization, transportation, maintenance and services of the Task Force in accordance with references (c), (d) and as amplified by this Order. Additional logistic and administrative instructions will be provided in fragmentary form as the need arises.
- (2) Supply Source. The Force Logistic Command (FLC) is tasked to provide sustained logistic support to the 1st Marine Division. This support will be provided the Task Force in accordance with reference (d), the LSA at AN HOA as the primary source and the LSA at Hill 55 as the alternate source. As operations progress, forward LSAs may be requested. Requests contain a detailed list of all classes of supplies and services desired. The list will also include weapons and equipment density by type and the total number of personnel to be supported from the LSA.

b. Control and Distribution

(1) FLC acts as control agency for all classes of supply through the LSA at AN HOA except Class IIIA, IVA, VA, VI and X. Aviation supplies are controlled by the 1st Marine Aircraft

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Tab B= 1.

Wing and provided through representation at the LSA. Class X is controlled by Division G=5.

- (2) Distribution of supplies may be by air and overland, Primary reliance will be by helo.
- (3) Supply point distribution will be utilized where possible.
- (4) Unit distribution will be utilized for all units operating outside a combat base

c. Levels of Supply

- (1) LSA. 10 days. See Annex A for details.
- (2) Units. As prescribed by the CG, Task Force Yankee.
- (3) Fire Base. As prescribed by the CG, Task Force Yankee,
- d. Prescribed Load. As prescribed by the CG, Task Force Yankee.
- e. Resupply, ISA AN HOA is primary source and LSA Hill 55 is the back up supply source for all classes of supply for units within the Task Force.

f. Supplies Available in LSA

- (1) Class IC 10 days.
- (2) Class II, IV, VII, VIII and IX submit requisitions to LSU.
- (3) Class III W = 5 days.

 Class III A = as required.
- (4) Class V all requirements 10 days.
- (5) Class VI 1 sundry pack per day per 100 men.
- (6) Class X none. Requisition to Division G-5.
- g. Captured Materials. In accordance with reference (c).
- h. Supply Instructions. Formal property accounting will prevail in accordance with references (c) and (d) and Annex A.

2

- i. <u>Destruction of Equipment</u>. Weapons and equipment will not be deliberately destroyed unless all efforts to evacuate them fail and capture is imminent.
- j. Supply Support to or from ARVN Forces. Except in an emergency, support will be neither given to nor received from AFVN Forces unless specifically authorized in accordance with reference (c).

2. EVACUATION AND HOSPITALIZATION

a. In accordance with reference (e).

b. Medevac

- (1) Evacuation will be by helicopter from the operating area to a clearing platoon in the LSA at AN HOA for all non-emergency cases. Emergency cases will be evacuated by helicopter directly to the NSA hospital and/or the 1st Medical Battalion.
- (2) Due to the possibility of periods of bad weather that may temporarily preclude helicopter moderate and battalian will be prepared to establish a B/S holding facility. These facilities can either be established separately or combined in the fire base if more than one battalion is operating from that fire base. Units not possessing a BAS capability, or those Task Organized in a direct support role will provide augmentation of medical personnel to the unit to which they are in direct support. In this event the chain of evacuation will be to the BAS and then to the Clearing Platoon or the NSA/1st Medical Battalion as helicopter transportation becomes available.
- (3) Evas helicopters will be available on strip alert at the .

 LSA on a 24 hour basis.
- c. Captured enemy medical supplies may be used for the care and treatment of enemy personnel only. Free World Forces will not be treated with captured enemy medical supplies except in extreme emergency. Captured medical supplies not utilized will be extracted and forwarded through channels to Division G-2.

3. TRANSPORTATION

a. Motor Transport requirements will be submitted to this Head-quarters as required.

- b. Highway
 - (1) In accordance with reference (c).
 - (2) LSA. See Annex A.
- c. Air
 - (1) Submit request for helicopter support in accordance with reference (c).
 - (2) Task Force report helicopter landing zones to this Headquarters as established.

4. SERVICE

- a. Maintenance
 - (1) Units are responsible for first and second echelon maintenance.
 - (2) Maintenance contact teams provided by Force Logistic Command are available at the LSA. Weapons and equipment requiring maintenance will be extracted and delivered to the LSA for repair except for major end items (artillery forklifts etc.) in which case a contact team will be requested from the LSA. Specific requirements for maintenance must be submitted with this request.
- b. <u>Engineer</u>. Combat engineer support see Operation Order 448-68. All requirements for additional engineer support will be submitted to this Headquarters. See Annex C
- c. Salvage. In accordance with reference (c).
- d. Explosive Ordnance Disposal. EOD assistance is available on 12 hour notice. Submit requests to this Headquarters.
- e. Assignment of Responsibilities
 - (1) Task Force Yankee. As set forth in Annex A.
 - (2) 1st Shore Party Battalion
 - (a) Operate LSA at AN HOA in accordance with reference(d) and Annex A.

- (b) Provide BAS augmentation to supported units as requested.
- (3 lst Motor Transport Battalion provide support as directed.
- (4) 11th Motor Transport Battalion is prepared to provide general support or augmentation of 1st Motor Transport Battalion as directed.
- (5) 1st Engineer Battalion
 - (a) Provide support in accordance with Annex C.
 - (b) Provide BAS augmentation to supported units as requested.
- (6) 11th Marines. Provide BAS augmentation to supported units as requested.
- (" 1st Medical Battalion
 - (a) Provide one Clearing Platoon to LSA, AN HOA for direct support of Task Force.
 - (b) Be prepared to provide two clearing platoons as directed on a 12 hour notice. These platoons may be deployed to either a LSA or a Fire Base in the area of operations.

f. Request for Support from other Commands

- (1) Commanding General, 1st Marine Aircraft Wing (1st MAW) is requested to provide personnel and equipment necessary for the operation of the LSA at AN HOA in accordance with reference (d)
 - (a) Provide the landing zone control parties as requested.
- 12 Commanding General, Force Logistic Command
 - (a) Provide logistic support as required.
 - (b) Be prepared to prepare supplies for air drop as required. All requests for air drop will be submitted 8 hours in advance.
 - (c) Provide personnel and equipment to LSAs in accordance with reference (d) and Annex A

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5. PERSONNEL

- a. Strengths on board.
- b. Replacements as provided by ADCON command.
- c. Detainees and POWs in accordance with DivO 3461.2 and ForO 3461.2. PW collection point is LSA.
- d. Graves registration. DivO P3040.1 applies.
- e. Personnel procedures
 - (1) Normal rotation procedures in effect.
 - (2) Normal personnel reports continue in effect,
 - (3) Casualty reporting in accordance with DivO P3040.1_.

6. MISCELLANEOUS

- a. Reports will be submitted in accordance with DivO 3480.1_, LSA dump status report in accordance with reference (e).
- b. Civil Affairs. In accordance with reference (c).
- c. Public Information. In accordance with reference (c),
- d. Fiscal Instructions. In accordance with reference (c)
- e. Evacuation of Captured Food Commodities
 - (1) All captured food commodities will be reported to this Headquarters for disposition instructions.
 - (2) Requests for rice sacks will be made to this Headquarters.
- f. Weapons and personnel densities will be submitted to this Headquarters (G-4) as soon as possible.

BY COMMAND OF MAJOF GENERAL YOUNGDALE

A. a. Harma

S. A. HANNAH

Colonel, U. S. Marine Corps

Chief of Staff

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ANNEXES:

A-Organization and Operation of the LSA
B Logistic Operations Center

VC-Engineer
N-Distribution

DISTRIBUTION: Annex N (Distribution) to Administrative Order 448-68

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1st Marine Division (Pein), FMF DANANG, Republic of Vietnam 082100H December 1968

Annex A (Organization and Operation of the LSA) to Administrative Order 448-68

Ref: (a) DivO 4000.17_

Time Zone: H

- 1. GENERAL. The LSA at AN HOA will provide supply and service support to Task Force Yankee and the 5th Marines when conducting combat operations outside of the AN HOA Combat Base. This support will be provided in accordance with reference (a) and as amplified by this Order.
- 2. SOURCE OF SUPPLY. Force Logistic Command (FLC) is the source of all supply and service for the 1st Marine Division.
- 3. CLASS OF SUPPLY AVAILABLE FROM LSA
 - a. Class IC, IIW, VA and VW from LSA
 - b. Class III A and III W from TAFDS AN HOA:
 - c. All other classes available from FLC via unit FUC line at AN HOA.

4. CONTROL AND DISTRIBUTION

- a. Resupply of the LSA will be accomplished as required by FLC as requested by the LSU.
- Units operating in B4 112 will be resupplied as required from the LSA through their unit representative in the Logistic Operations Center.
- c. Units operating in Arizona Area will resupely Class I, III and V from the LSA through their Logistic Operations Center representative. All other classes will be requisitioned from FLC via LSA RUC line AN HOA.
- d. The G-4, Task Force Yankee is designated the Coordinator of the Logistic Operation Center. Annex C outlines the functioning and staffing of the logistic center.
- 5. TRANSPORTATION Resupply of the LSA will be accomplished by vehicle convoy from FLC whenever possible. Alternate means of resupply of the LSA will be by helicopter and/or fixed wing aircraft

6. SUPPLY ACCOUNTING PROCEDURES. All units contributing positioned stocks to the LSA will drop the deployment stocks from the available for issue balance of the stock record card and the unit supply officers will immediately submit requisitions as indicated by their respective reorder points on the stock record cards. A history of all issues made to units will be recorded by the LSU commander or his designated representative. Likewise, a history will be maintained on all receipts by the supported units. The LSU commander will use both histories to determine that all stocks have been properly accounted for. Semimonthly the LSU commander will provide the respective supply officers of the supported operating units with the issue history of all stocks made to their respective units. This may be accomplished by forwarding copies of issue mats. These expenditures will be recorded on the stock record cards as recurring demands. In all cases, the unit supply officers are responsible for picking up the issue histories.

7. ASSIGNMENT OF RESPONSIBILITY

- a. Task Force Yankee coordinate and supervise the functioning of the Logistic Operations Center as outlined in Annex B.
- b. Provide personnel staffing in accordance with reference (a) and Annexes A and B.

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S. A. HANNAH

Colonel, U. S. Marine Corps Chief of Staff

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1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

OENERAL: Units under the operational control of 1st Marine Division must be prepared to utilize helicopter resupply while engaged in field operations. A Logistic Operations Center functions as a coordination point for unit logistic representatives, aircraft allocation, supply status and logistic support area capabilities.

2. RESPONSIBILITY

- a. It is the responsibility of the unit commander to ensure that requests for routine helicopter resupply are forwarded to the LOC coordinator in the LOC by 1500 the day prior to the resupply requirements.
- b. The LOC coordinator will coordinate with the Air Officer, LSU, the Shore Party Company operating the LSA and the unit logistic representatives in all matters relating to helicopter resupply.
- 3. LOGISTIC OPERATIONS CENTER. The Logistics Operations Center (LOC) is located at the Logistics Support Area (LSA) at AN HOA and will be in direct support of Task Force Yankee. The LOC coordinator will coordinate the helicopter resupply of all units from the LSA at AN HOA. The layout of the LOC bunker at AN HOA is illustrated in Appendix 1.
- 4. COMMUNICATIONS. The LOC will maintain a radio net with the LSA tower, transmitted into the LOC via speaker, to enable battalion representatives to advise battalions that aircraft are enroute to their respective LZs. Trunk lines will be available to Task Force Yankee switchboard. "Hot lines" will be available between the LOC and LSA tower, and the LOC and 1st Marine Division G-4.
- 5. REGIMENTAL AND BATTALION S-4 REPRESENTATIVES
 - a. Each regiment and battalion being supplied from AN HOA LSA must maintain an S-4 representative in the LOC to coordinate resupply between the LSA and battalions in the field. Adequate communications between representatives and battalions in the field, on an admin or logistics net, is mandatory. Each representative must monitor his net in order to ascertain and disseminate the following information:

B-1

- (1) LZ conditions (Clear, ready to receive aircraft).
- (2) HST on net and correct frequency.
- (3) Correct coordinates, call sign and frequency of LZ HST.
- (4) Notify battalion that supplies are enroute to LZ.
- b. Each Fegimental and Battalion representative will make out resupply request form, Appendix 2, break requirements into loads, draw supplies from LSU, stage loads at LSA, set priorities, and submit requests to the LOC coordinator.
- c. Each battalion representative will prowide sufficient personnel to draw and stage resupplies at the help pad.

6. PRIOFITIES

- a, Emergency Resupply. Requires immediate delivery without which the mission cannot be accomplished and loss of life would probably result. The request must be approved by the regimental commander, in the case of separate battalions by the battalion commander, or by the regimental commander exercising operational control.
- b. Priority Resupply. Resupply requests for the next day will be scheduled and dispatched as requested consistent with aircraft availability, emergency and priority requests and weather conditions.

7. REQUESTS

- a. Requests will be submitted to the LOC Coordinator no later than 1500 on the day prior to the requested resupply, utilizing the format contained in Appendix 3. The frequencies, call signs and coordinates submitted must be correct to reduce delay in resupply delivery.
- b. Emergency or priority resupply requests may be submitted at anytime,
- c. When cargo has been staged, unit representatives will submit an illustrated listing of lifts in the format contained in Appendix 4.
- d. Cancellations will be accepted at anytime. Cargo that has been staged prior to cancellation should be promptly removed from the LSA

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8. STAGING CARGO

- Supplies being helicopter lifted from the LSA must be staged in lanes designated by the Officer in Charge (Shore Party) of LSA Operations at least four hours prior to scheduled resupply. In the case of lifts scheduled prior to 1200, supplies will be staged in nets and/or cabled before 1800 on the day prior to the scheduled lift. Water cans, containers and supplies returned to the LSA from Battalion positions will be removed from the LSA ramp as expeditiously as possible to eliminate the possibility of injury to personnel or damage to aircraft. Loads scheduled for the next day will not be staged on the LSA until the scheduled and add-on lifts for the current day have been completed.
- b. Units requesting helicopter lifts from positions other than a designated LSA will be responsible for the timely staging and netting of cargo.
- c. Altitude, weather conditions, temperature and landing zone conditions will determine the weight of lifts. Task Force G-4 will provide guidance as required.

9. IS A/SHORE PARTY

- a. The Shore Party company commander is responsible for the operation of the LSA.
- b. The LSA is divided into eight lanes. Staging lanes will be assigned to units resupplying from the LSA. The layout of AN HOA LSA is illustrated in Appendix 5.
- c. Unit representatives will avoid contacting Shore Party personnel in the LSA tower. Requests concerning lifts will be submitted to the LOC.
- d. The Shore Party Landing Zone OIC at the LSA is responsible for inspection of loads in nets, sling lifts and will assist battalion representatives in staging cargo.

10. MONITORING

- a. The LOC will monitor, by radio, operations at the LSA and will forward information to the LSA tower concerning emergency, priority, add-ons or changes in daily scheduled lifts.
- b. The LOC coordinator will provide, daily, to the LSA a consolidated schedule of resupply lifts in the format contained in Appendix 6.

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- The LOC will maintain a status board displaying the following instructions
 - (1) Aircraft availability
 - (2) Cargo Staging
 - (3) Cargo netted and/or slung
 - (4) "Lifts completed/lifts remaining
 - (5) Unit location, call sign and frequency

This information will be obtained from the Shore Party LSA radio net monitored in the LOC, and from unit representatives,

- d. The LOC will provide daily, to pilots fragged for the resupply mission, a sheet showing LZ coordinates, call sign and frequency (dream sheet). This facilitates passing destination information to aircraft without compromise. A sample format is illustrated in Appendix 7.
- 11. INCOMPLETE MISSIONS. Any mission that cannot be completed due to nonavailability of aircraft or below minimum flight conditions will be rescheduled by the LOC.
- 12. PASSENGERS. All troops requiring transportation will report to their unit representatives at the LOC. Unit representative will maintain a log of personnel by name, rank, serial number, unit, and destination utilizing the format contained in Appendix 8, The number of passengers and destination will be entered on a status board in the LOC bunker. The LOC coordinator will determine when passengers will be lifted, based on load limits and flying conditions. Upon approval of passenger lift, the unit representative in the LOC will stage and personnel and check their names off the manifest after the aircraft has departed.
- 13. BILLETING AND POLICE. Unit rears will billet, when possible, all passengers not lifted out during the day. Working parties will report to regimental representatives (by 1600) who will be responsible to see that the area is clean.

BY COMMAND OF MAJOF GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps

Chief of Staff

APPENDIXES:

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√1-LOC Bunker
√2-Resupply Request Form
√3-Resupply Lifts
√4-Report of Staged Cargo
√5-LSA Diagram
√6-Daily Scheduled Lifts
√7-Pilots Daily Sheet (Dream Sheet)
√8-Log Sheet for Passengers
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DISTRIBUTION: Annex N (Distribution) to Administrative Order 448-68

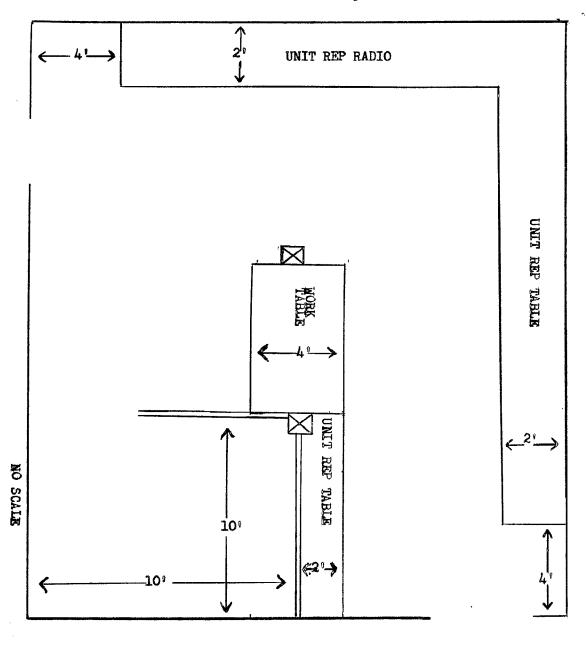
B-5

lst Marine Division (Rein), FMF DANANG, Republic of Vietnam O82100H December 1968

Appendix 1 (IOC Bunker) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

LOC BUNKER 20 " X 32"



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1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

Appendix 2 (Resupply Request Form) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone H:

RESUF	PLY	REQUEST FORM	

TIME REQUEST RECEIVED PRECEDENCE: ROUTINE PRIORITY EMERGENCY (CIRCLE CLASS I 1	UNIT			CALL SI	GN		
PRECEDENCE: ROUTINE PRIORITY EMERGENCY (CIRCLE CLASS I 1	COOFDINATES			TIME RE	QUEST	RECEIVED	
CLASS I 1MCI 2LRPR 3SUNDRIES 4HEAT 5. WATER,5 GAL CAN,2 GAL PLASTIC	PRECEDENCE:	ROUTINE		PRIORIT	Y	EMERGENCY	(CIRCLE ONE)
5. WATER,							
CLASS II POL - 6. MOGAS DRUMS 7. DIESEL DRUMS CLASS V MISCELLANEOUS		3.		SUNDRIES	4.		HEAT
CLASS III POL - 6MOGAS DRUMS 7DIESEL DRUMS CLASS V MISCELLANEOUS		5. WATER,_	5	GAL CAN,	c	21 GAL PLAS	STIC
CLASS III POL - 6. MOGAS DRUMS 7. DIESEL DRUMS CLASS V MISCELLANEOUS		6	GAL PLA	STIC,		5 GAL PLAS	ric
CLASS III POL - 6MOGAS DRUMS 7DIESEL DRUMS CLASS V MISCELLANEOUS						,	
CLASS III POL - 6MOGAS DRUMS 7DIESEL DRUMS CLASS V MISCELLANEOUS	~						
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CLASS V MISCELLANEOUS					. DRUM	[S	
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(CIRCLE ONE)	HELO	TRUCK
PAD ASSIGNMENT NO:		TIME DELIVERED TO PAD
		BY COMMAND OF MAJOR GENERAL YOUNGDALE
		A. a. Hannah
		S. A. HANNAH
		Colonel, U S. Marine Corps
		Chief of Staff

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Appendix 3 (Resupply Lifts) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

RESUPPLY LIFTS

DATE		
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UNIT	LOCATION	COORDINATES	CALL SIGN	FREQ	NUMBER OF LIFTS REQUESTED	
			'			
		:				
	:					

B-3-1

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Chief of Staff

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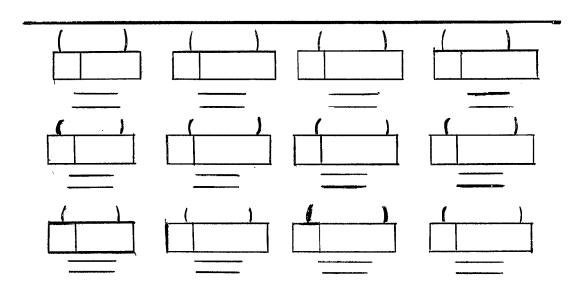
Appendix 4 (Report of Staged Cargo) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

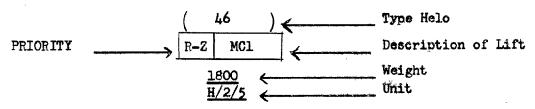
AN HOA LSA STAGING DIAGRAM

PLANNED
OR
ADD ON
(CIFCLE ONE)

UNIT PAD NO. ______



EXAMPLE



B-4-1

BY COMMAND OF MAJOR GENERAL YOUNGDALE

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Appendix 5 (LSA Diagram) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

LSA DIAGRAM

1 2	3	4	5 .	6	7	8

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lst Marine Division (Rein), FMF DANANG, Republic of Vietnam O82100H December 1968

Appendix 6 (Daily Scheduled Lifts) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

DAILY SCHEDULED LIFTS

Line		Pad	Delivery Pt.			No.	
Line No.	Call Sign	No.	Coordinates	Frequency '	Weight	Lift	Remarks
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F. a. Hannah

Colonel, U. S. Marine Corps Chief of Staff

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B-6-2

1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

Appendix 7 (Pilots Daily Sheet) to Annex B (Logistic Operations Center to Administrative Order 448-68

Time Zone: H

PILOTS DAILY SHEET (Dream Sheet)

DATE		

LINE #	UNIT	UNIT CALL SIGN	FREQUENCY	COOPDINATES	POSITION
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			1		

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S. A. HANNAH

Colonel, U. S. Marine Corps Chief of Staff

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lst Marine Division (Rein), FMF DANANG, Republic of Vietnam O82100H December 1968

Appendix 8 (Passenger Log Sheet) to Annex B (Logistic Operations Center) to Administrative Order 448-68

Time Zone: H

PASSENGER LOG SHEET

NAME	RANK	SER NO	UNIT	DESTINATION	1
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					1
			3		
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S. A. HANNAH Colonel, U. S. Marine Corps Chief of Staff

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B-8-2

ist Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

ANNEX C (Engineer) to Adminstrative Order 448-68

Ref: (a) Maps: 1:50,000, Series L-7014

(b) 1st MarDivO P4700_, SOP for Engineer Operations

(c) FragO 448-68

Time Zone: H

1. SITUATION

- a. Enemy Forces. Reference (c).
- b. Friendly Forces. Reference (c).
- 2. MISSION. The Task Force Engineer Units (Task Force Yankee) supports the Task Force (Task Force Yankee) in the initial insertion into the manuever area (reference (a) from the combat base by establishing LZs; supports the movement of infantry elements of the Task Force in the manuever area; supports the establishment of FSBs within the manuever area; performs essential engineer tasks in the AOR as required, in accordance with current edition of reference (b).

3. EXECUTION

a. <u>Concept of Engineer Operations</u>. Appendix 1 (Concept of Engineer Operations).

b. Task Force Engineer Elements

- (1) On order provide the necessary engineer elements, equipment and material for the clearance and establishment of selected LZs and FSBs.
- (2) On order lands in designated LZs with organic helitransportable equipment necessary for providing D/S of manuever elements of Task Force Yankee in normal close combat engineer support mission.
- (3) Be prepared to assume a G/S role on order.
- (4) Assigned specific engineer projects and priorities (to be published).

c. Coordinating Instructions

(1) Additional engineer support will be provided to the Task Force on a mission requested/task assigned basis. Mission and tasks to be designated by the CG, 1st Marine Division.

C=1

- (2) Employment of additional Force Engineer units will be provided by CG, lst Marine Division as required and available.
- (3) Roads and Bridges. Initial destruction or development of roads and bridges, except that of extreme tactical consideration, or temporary combat support types, will be coordinated by the 1st Marine Division Engineer Officer.
- (4) Mines and Minefields. In accordance with current edition of reference (b).

(5) Demolitions

- (a) As required by Appendix 1 hereto plus the normal daily allowances for close combat support of manuever elements.
- (b) No friendly installation or facility will be prepared for demolition. Be prepared to place such demolitions on order.

(6) Water Supply

- (a) Initial provision of water by request to combat support base.
- (b) Report location of fresh water for possible purification.
- (7) <u>Field Fortifications</u>. Provide technical and mechanical assistance as available.

4. ADMINISTRATION AND LOGISTICS

- a. Class IV engineer materials will be stock piled by Hq, Task Force Yankee.
- b. Major Class II engineer items available will be controlled by Hq, Task Force Yankee.

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps

Chief of Staff

C-2

APPENDIX:
1-Concept of Engineer Operations

TABS:
A-Pioneer Tool Kit (Rein)
B-Landing Zone/Fire Support Base Tool Kit 20 Man (Infantry)
C-Field Fortification Materiel
D-Timber Cutting, External Charges

DISTRIBUTION: Annex N (Distribution) to Administrative Order 448-68

C-2

1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

Appendix 1 (Concept of Engineer Operations) to Annex C (Engineer) to Administrative Order 448-68

Time Zone: H

- 1. SUPPORT FOR TASK FORCE YANKEE
 - a. Engineer elements in direct support of manuever elements are inserted early on D-day with priority of effort on clearance of LZs.
 - b. Second priority of effort will be assistance in clearance of FSBs, in accordance with the criteria contained herein.
 - c. Manuever elements of the Task Force will be provided with normal close combat engineer support.
- 2. PRE D-DAY REQUIREMENTS FOR LANDING ZONE CLEARANCE
 - a. Coordination. It is mandatory that close coordination and cooperation be established at the earliest possible time between the engineer commander and the infantry commander and HST personnel.
 - (1) Immediate notification by the infantry commander to the engineer commander in direct support of the proposed operation.
 - (2) The engineer commander records pertinent information concerning the mission to include:
 - (a) Time and place of operation.
 - (b) Size of the area to be cleared.
 - (c) Size and composition of the unit to occupy the area. (If artillery is to occupy the proposed site, plans should include provisions for it to be in position and prepared to fire by the end of D-day when feasible. The quantity of growth will be the final determinant on the feasibility.)
 - (d) Maps and aerial photos of the area.
 - (e) All reconnaissance information obtained from previous inserts, if any.

C=1-1

- (3) Engineer commander, with infantry and air representative, makes an overflight of the proposed LZ to determine:
 - (a) Area of plane surfaces suitable for helicopter landings.
 - (b) Extent of foliage, underbrush and other growth present on the site.
 - (c) Approximate number and average diameter of trees on the site.
 - (d) Tactical suitability of the site in relation to other contingent sites.
 - (e) Any other information germane to the site clearance/preparation.
- (4) Engineer and infantry commander jointly decide:
 - (a) Exact location of the proposed LZ.
 - (b) Appropriate dimensions of the proposed site.
- b. Estimate. The engineer commander is now prepared to estimate his requirements to support the mission.
 - (1) Engineer personnel required to clear the site.
 - (a) Two engineer squads, composed of 13 personnel each (1371s) are capable of clearing 100° x 100° area of dense growth and trees in a period of about 12 hours.
 - (b) The assistance of a 20 man working party equipped with hand tools will reduce the clearance time for an area 1001 x 1001 to about 8 hours.
 - (2) Engineer equipment required.
 - (a) Three chain saws (with spare parts).
 - (b) Two Pioneer Tool Kit, TAB A.
 - (3) Determine what field fortification material will be required, TAB C.

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(4) Demolitions required

- (a) For purposes of computation, Class V material required to clear an area 100° x 100° is listed. Variance in size and quantity of growth on the specific site will be the final determinant of the Class V required (may be adjusted by Recon). See TAB D. These materials will be helicopter lifted into the proposed site with the engineer personnel.
 - 1 2000 lbs. composition 4 (C-4)
 - 2 10 Cases Bangalore Torpedos
 - 3 5000 ft. detenation cord
 - 4 500 ft. time fuse
 - 5 300 nonelectric blasting caps
 - 6 100 fuze lighters
- (b) The engineer commander will make direct contact with the supported unit logistics officer to ensure that proper supplies and back-up supplies, such as the field fortification materials listed in TAB C, are available and staged prior to D-day.
- (5) Use of the requirements for clearing a site 100% x 100% in a period of 8 to 12 hours as a standard will facilitate determination of requirements for clearance of larger or smaller sites.
- 3. D-DAY REQUIREMENTS FOR LANDING ZONE CLEARANCE
 - a. <u>Preparation</u>. The infantry organization commander will ensure that the proposed site receives preparation fires - to include heavy artillery, napalm, Daisy Cutters, combat traps, etc., prior to insertion of personnel.
 - b. Engineer Activity. Engineer personnel with initial equipment and supplies will be inserted into the proposed site as early as possible to begin clearance operations.
 - (1) All underbrush, foliage and dense growth will be cleared immediately upon entry into the designated area. Such clearing is given first priority as it renders ease to movement and emplacement of trunk lines and tree charges. Four man engineer teams will work toward this end.

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- (a) Bangalore Torpedos provide an excellent means of clearing thick growth, roots and small trees, (Clears a path 10 x 15 wide).
- (b) Barb wire mines (100° rolls of barb wire packed with five or more pounds of C-4) provide an excellent means of clearing elephant grass. (Clears an area 10° to 15° in diameter).
- (c) Brush hooks and machetes will be used to clear the remaining growth.
- (d) Axes and chain saws will be used to clear small trees.
- (2) Two 4 man engineer teams will concern themselves with setting tree charges and laying trunk lines following in trace of the brush clearers.
 - (a) Using the formula P= D2/40 & 1.34 (where P= lbs. of C=4 needed and D= diameter of the tree), these engineer teams will place appropriate charges at the base in inches and rig for nonelectric blasting.
 - (b) Trees will be blown in groups of 10 to 15 as the situation demands. Detonation cord trunklines will be used to connect the charges for group blasting.
 - (c) As the trees are downed, axes, chain saws and/or demolitions will be used to section the timbers. At this time the 20 man infantry working party will assist in removing the debris from the landing site area. Such timbers will be stored in a designated area for construction uses in later area development. Mini-dozer should be in a standby status for on call lift-in, if required.
- (3) The engineer squad will maintain a continuous work schedule until the landing site is completed,
- (4) Clearance of a #00° x #00° LZ site will be completed by approximately H+8 (approximately #2 hours without the assistance of the 20 man working party).
- 4. PRE D-DAY REQUIREMENTS FOR FIRE SUPPORT BASE CLEARANCE
 - a. <u>Coordination</u>. When a requirement exists to established a Fire Support Base the combat engineer plays a major role

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in accomplishing this mission. However, it is mandatory that close coordination and cooperation between the engineer commander and the infantry/artillery unit assigned the FSB mission be established at the earliest.

- (1) The engineer with the artillery commander will determine the following:
 - (a) Number of gum positions planned.
 - 1 Normally a total of 6 locations.
 - 2 Each position should have 30° diameter dimensions with a 3° high berm in horseshoe surrounding the position.
 - (b) The approximate location of each gun position.
 - 1 Determined from visual reconnaissance of area.
 - 2 Determined from aerial photos and map study.
 - (c) The total number of personnel who will be living on position.
 - (d) The bunker requirements necessary to accomodate occupying personnel.
 - 1 Normally a temporary FSB will need only 2 bunkers: 1-COC and 1-FDC.
 - 2 8° x 12° TSFC bunkers, which sleep 6 men each, can be effectively constructed to fit the more permanent needs of such combat deployed units in the most dfficult terrain situations.
 - 3 The 8° x 12° culvert bunker can be employed to meet temporary bunker requirements. This bunker is helicopter transportable and at present such bunkers are prestaged at rear area LSA's for immediate delivery to any area. It is pre-cut package which can be simply and swiftly assembled in the field.
 - 4 The 8° x 88° frame bunker can be employed similarily to the 8° x 12° culvert bunker to meet temporary requirements.

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- (e) The degree of permanence required in the facilities required.
- b. Estimate. The engineer commander will evaluate the gathered data and formulate a tentative plan of action to meet all requirements.
 - (1) Plans will be tentative relative to the accuracy of his data in reference to the actual terrain of the designated area.
 - (a) Normal size for a FSB is 250° x 250° and when feasible the artillery commander should use minimum figures at all times.
 - (b) The engineer commander will base his estimates on these dimensions.
 - (2) A bill of materials for the required installations will be drawn up and forwarded to the Task Force Engineer.
 - (3) The increased engineer personnel/equipment requirements will be resolved. The experience gained during the development of the LZ will assist the engineer commander in making this estimate. Under normal conditions one engineer platoon will be required to effect FSB development.
 - (4) Helicopter transportable tractors (M450 and M580) will be staged at the rear supply point for ready access when required.
 - (5) A like amount of Class V materials as required for the 100° x 100° landing zone clearance task will be fragged for delivery with the engineer platoon to the proposed site. The following will be added to the demolition requirement:
 - (a) 30-40 lb. cratering charges
 - (b) 30-40 lb. shape charges.
 - (6) The engineer commander will make proper coordination with the support units logistics officer to ensure the prestaging of all supplies and resupplies required to accomplish the mission.

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- 5. D-DAY REQUIREMENTS FOR FIRE SUPPORT BASE CLEARANCE
 - a. <u>Engineering Fequirements</u>. The engineer requirements in developing the Fire Support Base on D-Day are as follows:
 - (1) At about H+8 hours (in heavy canopy only) the LZ clearance project will be completed and the FSB development will begin.
 - (a) A reinforcing squad of engineers will join the 2 original squads at operational site and begin demolition work.
 - (b) Underbrush, trees and other obstacles will be demolished as prescribed for in LZ clearance.
 - (c) Clearance procedures will continue until a 250° x 250° area is prepared.
 - (d) Once the proposed site is cleared, the engineer squads will concentrate their efforts towards developing 6 gun positions.
 - (e) The standard gun position requires a 30° diameter hole with a 3° high berm (horsehoe shaped) surrounding the position, with a gun-pad consisting of 3 M8Al mat sections.
 - I Four 40 lb. whape charges placed 15° apart in a square formation and detonated simultaneously will render 4 holes approximately 10° deep and 2° in diameter.
 - 2 A 40° lb. cratering charge will be placed in each resulting hole and tamped with dirt. The 4 charges will be detonated simultaneously and will render an approximate 30° diameter hole.
 - 3 With the assistance of tool equipped infantry troops, the loosened soil from the resulting hole will be showeled along the banks of the hole to form the 3" high berm.
 - (f) The helicopter transportable tractors (M450 and M580) can be introduced at this time to assist in digging and back-filling requirements.

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b. The estimated time required to develop a FSB is proportionately dependent on the number, size and type of bunkers needed on position, and the quantity of growth found on the specific site.

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps

Chief of Staff

TABS:

WA-Pioneer Tool Kit

JB-Landing Zone/Fire Support Base Tool Kit 20 Man

C-Field Fortification Materiel

D-Timber Cutting, External Charges

DISTRIBUTION: Annex N (Distribution) to Administrative Order 448-68

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1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

TAB A (Pioneer Tool Kit) to Appendix 1 (Concept of Engineer Operations) to Annex C (Engineer) to Administrative Order 448-68

Time Zone: H

PIONEER TOOL KIT (REIN)

<u>Item</u>	Allowance	Reinforced
Auger, posthole, hand	1	o o
Ax, Single bit	2	6
Belt, safety, industrial (lineman)	1	0
Block and tackle 2450 lbs.	1	0
Block and tackle 1700 lbs.	1	0
Brush hooks, hand	2 1 1	6
Climbers, tree	1	0
Cutter, bolt	1	0
Cutting oil, can, pint	1	0
Hammer, Hand	2	0
Jack, hydraulic, hand	1	0
Machete, rigid handle	2	4
Marline, tarred	1700 ft.	0
Pick, digging	3	0
Rope, sisal	300 ft.	0
Saw, Chain portable	0	2
Saw, crosscut	0	4 6
Shovel, hand (short handle)	2	6
Shovel, hand (log handle)	4	12
Straps, safety, industrial	1	0
Tape, textile	l roll	0
Trowel	2	0
Wedge, timber	2	0
Chest, tool kit, Pioneer	2	2

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps Chief of Staff

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lst Marine Division (Rein), FMF DANANG, Pepublic of Vietnam 082100H December 1968

TAB B (Landing Zone/Fire Support Base Tool kit 20 Man) to Appendix 1 (Concept of Engineer Operations) to Annex C (Engineer) to Administrative Order 448-68

Time Zone: H

LANDING ZONE/FIRE SUPPORT BASE TOOL KIT 20 MAN (INFANTRY)

<u>Item</u>	Allowance
Auger, posthole, hand adjustable (bucket type blade) Ax, single bit Brush hook, hand Can, oil w/spout (pint) Glimbers, tree File, flat Gloves, work, pair Grinding machine, bench, hand operated Gloves, leather, barbed wire	1 8 8 2 1 3 10 1
Hammer, sledge, 8 lb. Handle, single bit ax Handle, brush hook Machete, rigid handle Marline Jute, 10 lb. coil Oil, cutting, pint can Prefabbed stake driver Rope, sisal 3/4"	5 5 4 8 1 2 2 200 ft.
Saw, crosscut, 2 man Shovel, long handle Shovel, "D" handle Strap, safety, industrial (lineman) Timber tongs Tool kit, Crosscut, Saw reconditioning Wedges, for handles	2 6 4 1 3 1 8

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1st Marine Division (Rein), FMF DANANG, Republic of Vietnam 082100H December 1968

TAB C (Field Fortification Material) to Appendix 1 (Concept of Engineer Operations) to Annex C (Engineer) to Administrative Order 448-68

Time Zone: H

- 1. FIELD FORTIFICATION MATERIAL
 - a. Below listed materials needed for each 300 meters of fortification:
 - (1) Double apron 4-2 page fence
 - (a) 100-5 pickets
 - (b) 200-32" pickets
 - (c) 15-400 meter reels of barbed wire
 - (2) Single apron 4-2 page fence
 - (a) 100-5° pickets
 - (b) 100-32" pickets
 - (c) 9-400 meter reels of barbed wire
 - (3) Standard triple concertina
 - (a) 160-5° pickets
 - (b) 4-32" pickets
 - (c) 3-400 meter reels of barbed wire
 - (d) 59 rolls of concertina wire
 - (e) 317 staples
 - b. Material needed to cover foxholes is as follows:
 - (1) Material for one foxhole.
 - (a) 4 pieces of MSAl airfield matting loll x ll
 - (b) 50 sandbags

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BY COMMAND OF MAJOR GENERAL YOUNGDALE

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DECLASSIFIED

SECRET

1st Marine Mylsion (Rein), FMF DANAWG, Republic of Vietnam O82100H December 1968 TAB D (Timber Cutting, External Charges) to Appendix 1 (Concept Operations) to Annex C (Engineer) to Administrative Order 448-68

Time Zone: H

TIMBER	CUTTING,	EXT!	TRNAL	CHARGES:
	INITIAL	TEST	SHOT	3

BASED UPON FORMULAE: P=U2/40 (For TNT)

P=D2/40 + 1.34 (For C-3, C-4)

1	TYPE	CHG		LEAST DIMENSION OF TIMBER IN INCHES																
	EXPL.	UNIT	12	15	1.8	21	24	30	36	42	48	54	60	66	72	78	84	90	96	102
	TNT	LB.	1' 4	6	9	11	21 15	23	3¹ 33	44	41 58	7 3	51 90	109	6' 130	152	7' 176	201	81 230	260
	C-3 C-4	LB.	3	4.5	6.75	8.25	11.25	7.2 5	24.5	33	43.5	54.5	67	81.5	97	113.5	131	150	172	194
	C-3	BLK.	11/3	2	3	3 2/3	5	7 2/3	11	14 2/3	19]	24.1/3	31	36 1/3	43	50]	5 8 1/3	66 3 5	76½	36 1/3
	C-4	BLK	뱌	1 3/4	2 Ĭ	3 1/3	槌	7	9 3/4	13 ‡	17½	21.3/4	27	32 <u>1</u>	39	45½	52 <u>}</u>	60	69	72 <u>}</u>

ADJUST AS NECESSARY AFTER TEST SHOT

SECPET

lst Marine Division (Rein), FMF DANANG, Republic of Vietnam O82100H December 1968

Annex N (Distribution) to Administrative Order 448-68

Ref: (a) DivO 5605,1_

Time Zone: H

1. Distribution of this Order is as follows:

CG XXIV Corps	1	C1F 76	1
CG I Corps Dng	1	CTr 79	1
CG III MAF	1	I COPPS ADV GRP	1
CG 3d MarDiv	20	CTG 76.5	1
CG lstMAW	1	CTG 79 5	1
CG FLC	1		
CG TF Yankee	10		

E-1, 2,8,10,12,14,15,16,21,23,26,27,32,35,39,46,65,(1); 80,84,86,87,88,92,93,97,98,101,102,(2); 72,76,90, (5); 3,4,85, (6); 7A,76,80, (10); 72,(15)

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N-1

SECRET

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HEADQUARTERS 1st Marine Division (Rein), FMP FPO, San Francisco, California 96602

Div0 1300.13 35/BEW/jda 1 Dec 1968

DIVISION ORDER 1300,13

From: Commanding General To: Distribution List

Assignment of Officers and Staff Noncommissioned Officers Subj: OF 35

- 1. Purpose. To orient and introduce the officers and staff noncommissioned officers in OF 35 to the procedures and problem areas of Motor Transport Operations in the Republic of Vietnam.
- 2. Background. The majority of the officers and staff noncommissioned officers arriving in RVN have had little or no background or experience in Motor Transport Operations in this type climate. CONUS training and the pre-deployment course fail to provide complete training and orientation of supervisory personnel in OF 35.

3. Responsibilities

a. Division Motor Transport Officer

- (1) Will recommend assignment of all officers and staff noncommissioned officers of OF 35.
- (2) Will provide an introduction and orientation program for all officers and staff noncommissioned officers of OF 35 reporting to the 1st Marine Division.
- (3) In coordination with Regimental/Separate Battalion Commanders, schedule each incoming officer and staff noncommissioned officer in OF 35 for a period of instruction on MT Transportation operations in RVN. This period of instruction will not exceed 7 days.

S. A. HANNAH

Chief of Staff

DISTRIBUTION: "A" & "B"

E. Sala

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

Dīvo:5060.9A 6A/FWS/gshl 2 Dec 1968

DIVISION ORDER 5060 9A

From: Commanding General To: Distribution List

Subj: Standing Operating Procedure for Protocol Functions

Ref:

- (a) ICCI 5060.3_
- (b) MACV Dir $1-\overline{5}$
- (c) 1st MAW 0 P3710.17
- (d) U. S. Navy Handbook for Social Usage and Protocol
- (e) LPM
- (f) MCO P5060.10
- (g) Navy Regulations

Encl: $\sqrt{(1)}$ Guidelines for the Conduct of Visits

- √(2) Precedence List
- 1. <u>Purpose</u>. To set forth definitive procedures for accommodation of visitors to the 1st Marine Division by the Protocol Officer, the Division Staff, and subordinate units.
- 2. Cancellation. Div0 5060.9.
- 3. General. While deployed in the Republic of Vietnam, the 1st Marine Division continually receives visitors from various sources, both civilian and military. The primary objective of official visits to this Command is to aid the accomplishment of the U. S. mission in this country. Consequently, every effort must be made to ensure that these visits are fruitful for both the visitor and the Division. They should be conducted so that all visitors gain the information they require, resulting in the greatest benefit to the U. S. effort. These visits will be accomplished in the most effective and efficient manner possible so as to incur the least diversion of military manhours. Furthermore, maximum attention should be devoted to projecting the efforts of the 1st Marine Division accurately and in accord with its traditionally high standards.

4. Protocol Officer

a. Job Description

- (1) The Protocol Officer will be designated in writing by the Commanding General and will normally be one of his two Aides-de-Camp assuming this billet as an additional duty. He will be guided in his duties by the provisions of references (a) and (b) and enclosure (1).
- (2) This officer has the overall responsibility for all visitors to the Division although a few specific categories such as entertainers fall under the direct cognizance of other sections.
- (3) The Protocol Officer will maintain close liaison with the III MAF Protocol Officer to that this Command receives timely notification and details of impending visits.

b. Specific Duties

- (1) After preliminary coordination with sections and units concerned, the Protocol Officer will prepare a recommended itinerary for all official visitors. This itinerary will be planned so as to give maximum exposure to any expressed interests of the visitor and will incorporate relevant suggestions made by scheduled units during the preliminary contacts. It will then be submitted for approval to the Commanding General via the Chief of Staff.
- (2) Upon approval of an itinerary, the Protocol Officer will provide a copy to the Division Informational Services Officer and ensure that the commanding officer or section head of the unit or section to be visited is cognizant of the following information:
 - (a) Name, title or position of the ranking visitor
 - (b) Code name, when applicable
 - (c) Number of persons in the party
 - (d) Names, titles or positions of the members of the party
 - (e) Areas of interest
 - (f) Date and time of arrival
 - (g) Length of visit
 - (h) Mode of transportation

- (i) Any amplifying instructions of the Commanding General or Chief of Staff
- (3) Commanders should be alerted by Bullerin or message whenever possible. When time is limited, units should be notified by telephone. In either event, all units should be reminded of impending visits by telephone the day preceding the scheduled event. The Protocol Officer is responsible for drafing and coordinating with the Staff Secretary for release of messages dealing with itineraries, official visits, or protocol matters.
- (4) The Protocol Officer will have Division Reproduction prepare small itinerary cards and have them distributed to all personnel concerned with a visit. He will also brief those personnel involved in carrying out the itinerary, such as pilots and drivers.
- (5) In the event that the visitor is not escorted by the Commanding General, the Assistant Division Commander, the Chief of Staff, an Assistant Chief of Staff, or an officer designated by these individuals, the Protocol Officer will serve as escort officer. If the number of visitors precludes the Protocol Officer from accompanying each guest, he will request assignment of an escort officer through the Assistant Chief of Staff, G-1. It is the Protocol Officer's responsibility to brief and assist any officer designated as an escort as to the particulars of his assignment.
- (6) He will arrange vehicular transportation through the Staff Secretary for normal requirements. For situations calling for the transport of a large group, the Protocol Officer will coordinate with the Headquarters Battalion Motor Transport Officer or the Division Motor Transport Officer as appropriate.
- (7) Due to the geographical separation of most of the Division's units, most itineraries necessitate the use of helicopters for at least a portion of the schedule. Requests for air should be made through the Division Air Officer. The Protocol Officer should be thoroughly familiar with the provisions of reference (a) when planning helicopter utilization.
- (8) As appropriate, the Protocol Officer will coordinate with the Provost Marshal and Informational Services Officer to provide for MP escorts, guards, traffic control, and photographic and news coverage.

- (9) He will ensure that command courtesies such as the flying of personal flags at the Command Post, on automobiles, etc., are extended. He will ensure that matters of etiquette and official precedence are suitably planned and observed at all unit levels. References (d) and (e) and enclosure (2) provide guidance in these areas. In the unlikely event that honors are requested of the Division while in Vietnam, the Protocol Officer will familiarize himself with relavent provisions of references (e), (f), and (g) and coordinate appropriate ceremonies.
- (10) The Protocol Officer will maintain complete files on each visitor for future reference. In addition, he will maintain a current protocol roster as supplied by Headquarters, MACV.
- (11) On the first day of each month, the Protocol Officer will submit a monthly Distinguished Visitor Report to the Assistant Chief of Staff, G-1 for use in writing the Command Chronology,

5. Visitors

a. Classifications

(1) Distinguished Visitors

- (a) Representatives of the United States and foreign countries, including presidents, heads of states, ambassadors, secretaries and ministers.
- (b) United States Senators and Representatives, General and Flag Officers of the U. S. Armed Forces and foreign countries.
- (c) Civilian employees of the Departments of State, Defense, Army, Navy, and Air Force or other government agencies with a rating of GS-16 or higher.
- (d) Visitors so designated by the Commanding General, or persons who would not normally fall within this classification but have been designated as such by a senior command prior to the visitor's arrival.

(2) Official Visitors

- (a) Officers of the U. S. Armed Forces and foreign countries below the rank of Brigadier General.
- (b) U. S. and foreign civilian personnel not designated as Distinguished Visitors.

(c) Civilian employees of the Departments of State, Defense, Army, Navy, and Air Force or other government agencies with a rating of GS-15 or below.

(3) Entertainers

- (a) This classification encompasses those individuals and groups who visit the Division area for the purpose of conducting programs, displays, demonstrations, etc., for the benefit of command personnel.
- (b) The Division Special Services Officer is responsible for visitors defined as entertainers although the assistance of the Protocol Officer may be solicited.
- (c) Certain entertainers of exceptional renown may be designated as Distinguished Visitors and their visits should correspondingly be arranged through protocol channels. It is the responsibility of the Special Services Officer to notify the Protocol Officer when an entertainer might be considered as a Distinguished Visitor.

(4) Press

- (a) Visitors who are accredited members of the U. S. or foreign press or news media are the responsibility of the Informational Services Officer.
- (b) The Protocol Officer should be informed of the visits of news media personalities of exceptional reputation. Arrangements concerning interviews with the Commanding General or other ranking officers of the command should be made through the Protocol Officer.
- (c) Individuals and commands should be guided in their relationships with members of the press by Division Order P5720.5, Standing Operating Procedure for 1st Marine Division Informational Services.

(5) Other Visitors

- (a) Classification of visitors not covered here will be made by the Commanding General and promulgated by the Protocol Officer.
- (b) Requests for determination of status of personnel not defined herein will be submitted to the Chief of Staff.

b. Security and Codes

- (1) In the interest of security, MACV periodically publishes a list of classified call words to be used when discussing visitors on open nets or circuits.
- (2) When an individual has not been previously assigned a call word, higher headquarters will promulgate such a code for a specific visitor. All codes of this nature will be disseminated to using division units by classified message
- (3) In those instances where enemy action might profitably be initiated against a visitor to the detriment of the allied effort or for propaganda purposes, every effort will be made to avoid the compromise of identities or itineraries. Itineraries and information concerning visitors who might evoke such an enemy response will be promulgated as at least "For Official Use Only". Physical security measures will be commensurate with the tactical situation.
- (4) Military visits and aircraft mission priorities may be identified by the following:
 - (a) Code 1 The President of the United States
- (b) Code 2 The Vice President, Secretary of Defense, Secretaries of the Armed Forces
 - (c) Code 3 Generals
 - (d) Code 4 Lieutenant Generals
 - (e) Code 5 Major Generals
 - (f) Code 6 Brigadier Generals
 - (g) Code 7 Colonels

6. Command and Staff Responsibilities

- a. The Communications-Electronics Officer will ensure that the Protocol Officer is the Action Addressee on messages concerning visitors to the division.
- b. The Chief of Staff will publish a staff memorandum with instructions for the conduct of briefing for distinguished visitors.
- c. The Staff Secretary will schedule rehearsals, and otherwise coordinate the formal briefings for distinguished visitors.

- d. Commands, upon receipt of a message or notification by the Protocol Officer of special interests, should ensure that visitors are briefed on these matters.
- e. Assistant Chiefs of Staff should assign a Project Officer for their section briefing of such visitors.
 - f. Commanders of visited units should ensure the following:
- (1) Whenever the commanding officer will not personally escort a visitor, an escort officer is assigned.
- (2) A Project Officer should be assigned to arrange a subordinate itinerary, if necessary, for the visitor while a guest of the unit. After his commanding officer's approval, the Project Officer should notify the Protocol Officer of these arrangements. In addition, he should have overall responsibility for duties similar to those of the Protocol Officer on the division level - such as local transportation arrangements, meals, billeting, etc., when the itinerary and interests so dictate. He should be guided by the provisions of enclosure (1) in his duties.

Chief of Staff

DISTRIBUTION: "A" & "B" plus 5A(10)

GUIDELINES FOR THE CONDUCT OF VISITS

- 1. Keep formal sitdown briefings to a minimum: Walking briefings through areas of interest are preferred.
- 2. Whenever possible, include visits to forward units (where security permits) and civic action projects.
- 3. Ensure that visitors understand 1st Marine Division missions to include counterguerrilla actions, operations against Main Force VC/NVA units, base defense, and civic action.
- 4. If time and transportation permit, show visitors the wide variety of terrain in which various division units operate.
- 5. Be alert to all conditions under which classified information may or may not be divulged.
- 6. Coordinate transportation requirements and means with higher, adjacent, and lower headquarters.
- 7. Provide for appropriate rests and refreshments.
- $8_{\,\circ}$ Be prepared to provide local security for the visitors as required by areas visited.
- 9. Congressional and other elected officials often request to meet constituents. Every reasonable consideration should be made to meet these requests. Refreshment stops and meals are recommended occasions for these meetings. Individual constituents may be assigned duties as host or Escort Officer. Participation on the part of constituents will be on a voluntary basis.
- 10. Prepare foul weather plans.
- 11. Ensure that escorts, pilots, and drivers are informed on itinerary details especially in the case of last-minute changes.
- 12. Limit the number of escorts because of the possibility of causing transportation shortages and unnecessary expenditure of means.
- 13. Do not forget enlisted members of the party, aircraft crews and drivers (billeting, messing, and transportation).
- 14. Be prepared to accommodate unannounced additions to the parties:

- 15. Arrange itineraries to permit revision necessitated by late arrivals. It is preferable to omit portions of an itinerary rather than compress the itinerary into the remaining visit time.
- 16. Be prepared to provide alternate means of transportation such as jeeps in lieu of sedans.
- 17. Consider operational commitments when planning itineraries.

ENCLOSURE (1)

1000 111

PRECEDENCE LIST

- 1. The President of the United States
- 2. The Vice President of the United States
- 3. The Speaker of the House of Representatives
- 4. The Chief Justice of the United States
- 5. Former Presidents of the United States (by year of election)
- 6. The Secretary of State
- 7. Ambassadors of Foreign Powers (by date of appointment)
- 8. Widows of Former Presidents of the United States
- 9. Secretary General United Nations
- 10. United States Representative to the United Nations
- 11. Ministers of Foreign Powers (Chiefs of Diplomatic Missions)
- 12. Associate Justices of the Supreme Court of the U. S. and Retired Associate Justices
- 13. The Cabinet

The Secretary of the Treasury

The Secretary of Defense

The Attorney General

The Postmaster General

The Secretary of the Interior

The Secretary of Agriculture

The Secretary of Commerce

The Secretary of Labor

The Secretary of Health, Education, and Welfare

- 14. Chairman, Atomic Energy Commission
- 15. Director of the Bureau of the Budget
- 16. Administrator of the Agency for International Development
- 17. The Senate (Senator who has served the greater number of years is senior. When several are sworn in the same day, precedence is determined alphabetically)
- 18. Governors of State (Senior is the Home Governor. Others rank by state date of entry into Union. Governor outranks Senator when in home State)
- 19. Acting Heads of Executive Departments (in the absence of Cabinet Members)
- 20. Former Vice Presidents of the United States
- 21. The House of Representatives
- 22. Under Secretaries of State
- 23. The Deputy Secretary of Defense
- 24. Charg d'Affaires of Foreign Powers
- 25. Secretary of the Army
- 26. Secretary of the Navy
- 27. Secretary of the Air Force
- 28. Chairman, Council Economic Advisors
- 29. Former Secretaries of State
- 30. Deputy Director of the Budget
- 31. Chairman, Board of Governors, Federal Reserve
- 32. Under Secretaries of other Executive Departments (Treasury, etc.)
- 33. Chairman, Joint Chiefs of Staff
- 34. Chief of Staff, Air Force
- 35. Chief of Staff, Army
- 36. Chief of Naval Operations

ENCLOSURE (2)

-.c 13)

NOTE: Chiefs of Staff rank by date of appointment in accordance with National Defense Act of 1947.

- 37. Commandant of the Marine Corps
- 38. Director of Defense Research and Engineering Director, Office of Emergency Planning Director, Peace Corps
- 39. Generals of the Army and Fleet Admirals
- 40. Secretaries to the President
- 41. Administrator, FAA
- 42. Director, Central Intelligence Agency
- 43. Director, United States Information Agency
- 44. General Services Administrator
- 45. Federal Civil Defense Administrator
- 46. Special Assistants to the President
- 47.
- 48. Chairman, Civil Service Commission
- 49. Heads of International Organizations (Pan American Union, etc.)
- 50. Deputy Under Secretaries of State and other Executive Departments
- 51. U.S. Ambassadors (when on a state visit)
- 52. Assistant Secretaries of the Executive Departments and General Councel
- 53. Court of Military Appeals
- 54. Chief of Protocol IG, Foreign Assistance
- 55. Governor of Puerto Rico (when in Washington)

- 56. United States Ambassadors and Ministers (when in the U.S. for consultation)
- 57. Under Secretary of the Army, Navy and Air Force
- 58. Generals and Admirals
- 59. Assistant Secretaries of the Army, Navy and Air Force (rank by date of appointment)
 Director of Civil Defense
- 60. President of a University President, NAA
- 61. The General Counsel
- 62. Atomic Energy Commissioner
- 63. Assistants to the Secretary of Defense
- 64. Lieutenant Generals and Vice Admirals Deputy Director, NSA
- 65. Deputy Director of Defense and Engineering
- 66, GS-18
- 67. Archbishops and Bishops
- 68. Former United States Ambassadors and Ministers
- 69. Ministers in Embassies
- 70. Counselors of Foreign Powers
- 71. Deputy Assistant Secretary of Defense and Deputy General Counsel
- 72. Deputy Under Secretary of Military Department
- 73. Deputy Assistant Secretary of State, Director of Officer (State Dept)
- 74. Major Generals and Rear Admirais (upper half), FSO-1, FSR-1
- 75. Deputy Assistant Secretary of the Army Deputy Director of Civil Defense

- 76. A Commissioner, Atomic Energy Commission
- 77. Assistant Directors, Defense Research and Engineering
- 78. GS-17 (approximately)
- 79. Surgeon General, U. S. Public Health Service
- 80. Heads of offices, Secretary of Defense Chief Judge and Judges, U. S. District Courts, District of Columbia
- 81. Brigadier Generals and Rear Admirals (lower half), FSO-2, FSR-2
- 82. Assistant Chiefs of Protocol, Department of State
- 83. The Secretary of the Senate
- 84. GS-16 (approximately)
- 85. First Secretaries of Foreign Powers Director of U. N. Speaker Service
- 86. Colonels, Captains (Navy), FSO-3, FSR-3, FSS-1, GS-15
- 87. GS-14
- 88. Lieutenant Colonels, Commanders (Navy), FSO-4, FSR-4, FSS-2, GS-13
- 89. GS-12
- 90. Second Secretary of Foreign Power
- 91. Majors, Lieutenant Commanders (Navy), FSO-6, FSR-6, FSS-3
- 92. GS-11
- 93. Third Secretary of Foreign Power
- 94. Captains, Lieutenants (Navy), FSO-6, FSR-6, FSS-4
- 95. GS-10
- 96. First Lieutenants, Lieutenant (jg) (Navy), FSO-7, FSR-7, FSS-5, GS-9
- 97. GS-8 and FSS-6
- 98. Second Lieutenants, Ensign (Navy), FSO-8, FSR-8, FSS-7, GS-7

HEADQUARTERS, DEPARTMENT OF THE ARMY

ORDER OF PRECEDENCE

General, Admiral	Career Ambassador	
Lt. General, Vice Admiral	Career Minister	GS-18
Major General, Rear Admiral (upper half)	FS0-1	GS-17
Brig. General, Rear Admiral (lower half)	FS0-2	GS-16
Colonel, Captain	FSO-3, FSS-1	GS-15
Lt. Colonel, Commander	FSO-4, FSS-2	GS-14 GS-13 GS-12
Major, Lt. Commander	FSO-5, FSS-3	
Captain, Lieutenant	FSO-6, FSS-4	GS-11
1st Lieutenant, Lieutenant(jg)	FSO-7, FSS-5 FSS-6	GS-10 GS-9 GS-8
2nd Lieutenant, Ensign	FSO-8, FSS-7	GS-7

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

P

1/DCY/rgd 6710 2 Dec 1968

From: Commanding General To: Distribution List

Subj: Marijuana and other drug abuses, consideration of disposition

Ref: (a) DivO 6710.2B

Encl: /(1) CG, FMFPac ltr 17/11t of 6Nov68

1. Reference (a) sets forth orders prohibiting the illegal use, possession, sale and other traffic of narcotics and related drugs within this Command. Enclosure (1) further provides guidance for the handling of "users" of habitual drugs including youthful "experimenters" or those trying drugs "out of curiosity". It is emphasized that enclosure (1) does not change any law or regulation pertaining to drugs, but merely reemphasizes the importance of command attention to this continuing problem. A commander's independent discretion is not diminished.

2. Commanding officers are directed to review their orientation program to ensure that a regularly scheduled program is in effect concerning the dangerous effects of habit forming narcotic drugs and the seriousness of a violation of regulations pertaining thereto. The Division PMO has prepared two one hour lectures on the subject of marijuana and drugs. The lecture for officers and SNOLs deals with detection means and legal requirements. The second lecture is for the troops and deals with the possible hazards and seriousness involved if convicted. Direct liaison by regimental/separate battalion commanders is authorized with the Division PMO by commanders desirous of supplementing their classes with these presentations.

C. A. Youngdale

DISTRIBUTION: "A" & "B"

UNITED STATES MARINE CORPS HEADQUARTERS, FLEET MARINE FORCE, PACIFIC FPO, SAN FRANCISCO 96610

> IN REPLY REFER TO: 17/lit 7 Dec 1968

From: Commanding General, Fleet Marine Force, Pacific To: Commanding General, 1st Marine Division, FMF

Subj: Marijuana and other drug abuses, consideration of disposition

Ref:

- (a) SecNav 6710.1 (25 April 1968)
- (b) MCO 6710.1 (24 April 1967)
- 1. Recent surveys conducted by the Department of Defense and certain Marine commands have revealed that 30-35% of the youthful personnel canvassed admitted a use of marijuana at least once, and a great majority of those did so "out of curiosity". Lower percentages prevailed with respect to other dangerous drugs and narcotics. The percentage of admitted use at one time or another is significantly higher than the rate of use indicated by comparison to reported incidents involving disciplinary and administrative separation proceedings. Hence, this letter is directed to commanders to alert them to the magnitude of the problem and to reemphasize the need for continued command attention to the policies and guidelines set forth in the basic references (a) and (b).
- 2. Emphasis will be placed on drying up sources of supply by taking such actions as outlined in reference (a) as are available to the individual commander. Regularly scheduled orientation programs on a continuing basis regarding the subject matter is stressed and directed. Statistics revealed that a possible 30% of those surveyed never attended a lecture on the subject matter, and an equal percentage did not believe the use of marijuana to be harmful.
- 3. The surveys and other sources of information reveal that an overwhelming majority of the marijuana offenders are youthful Marines with otherwise excellent records who evidently are led into a casual use by misleading mass media publicity slanted toward general permissiveness. The indicated percentage of youthful "experimenters" involved demands that commanders carefully evaluate such cases with a view that any disciplinary/administrative action be originated toward eventual rehabilitation and return to service. Separation should generally be reserved for those cases where aggravated circumstances promise little chance for successful rehabilitation. Additionally, careful preliminary evaluation of each case may have the beneficial side effect

17/11t

of reducing the number of Article 32 Investigations, thereby alleviating a possible saturation of the judicial processes occasioned when a less flexible policy is followed.

- 4. LSD and hard-core narcotics users must of necessity be evaluated in a different context because of the residual and addictive effects of such drug.
- 5. Each case of drug abuse will be considered and evaluated on its own individual merits. By law and regulation each immediate commander over the individual concerned must make an independent determination as to what disposition will be pursued. The remarks above are not intended to diminish a commander's independent discretion, but are presented for consideration to aid in reaching equitable and uniform results.

/S/ H. W. BUSE, JR. H. W. BUSE, JR.

HEADQUARTERS 1at Marine Division (Rein), FMF FPO, San Francisco, California 96602

DivO P6000.1B
16/EWR/clb
4 December 1968

DIVISION ORDER P6000-1B

From: Commanding General To: Distribution List

Subj: Standing Operating Procedure for Medical Services

Encl: /(1) LOCATOR SHEET

Reports Required: List, pages xi and xii

- 1. <u>Purpose</u>. To publish policies and standard procedures for the efficient administration and operation of medical services within the 1st Marine Division (Rein), FAF.
- 2. Cancellation. Div0 P6000.1A.
- 3. Scope. Instructions contained herein are applicable to all medical units of the 1st Marine Division (Rein), FM. They are intended to amplify, where necessary, directives from higher authority and specify the administrative policies pertaining to the medical services of this Headquarters. Operation of the Medical Service in operational exercises and combat shall be as directed in the Medical Annex to the appropriate Administrative Plan or Order.
- 4. Recommendations. Recommendations concerning the contents of this Order are invited and should be submitted to this Headquarters (Attn: Division Surgeon) via the appropriate chain of command for evaluation.
- 5. Certification. Reviewed and approved this date.

S. A. HANNAH Chief of Staff

DISTRIBUTION: "A" & "B"

Div0 P6000.1B 4 December 1968

LOCATOR SHEET

Subj:	Standing Ope	erating	rocedure	for	Ned	ical	Servi	.ces	}		
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REPORTS REQUIRED

REPORT SYMBOL	REPORT TITLE	FREQ.	FORMAT	REFERENCE	SUBMIT TO
1DIV 6000/4-16	Request for Modification of Allowance	sI	Letter	DiwO P6000.1B Par. 504.6c(1)	DivSurgeon
1DIV 6000/5-16	Roster of Navy Personnel	K	Letter	DivO P6000.1B Par. 404.3	DivSurgeon
1DIV 6000/6-16	Venereal Disease Incidence Report	M	1DIV Form 6222/1	DivO P6000.1B Par. 1102.4	DivSurgeon
1DIV 6000/7-16	Report of Tuberculin Retesting	A	1DIV Form 6224/1	DivO P6000.1B Par. 1103.4	DivSurgeon
1DIV 6000/8-16	Sanitation Inspection Report	si/w	I etter	DivO P6000.1B Par. 1101.1a	Unit Cmdr (0) DivSurg (c)
1DIV 6000/9-16	MACV Morbidity Report ¹	M	MACV Form 63	For/NGCO 6320.2 Par. 3	DivSurgeon
1DIV 6000/9-16 1DIV 6000/10-16	MACV Morbidity Report Medical Services Report	M M		For/NCCO 6320.2 Par. 3 BUMEDINST 6310.7 Encl (3)	DivSurgeon
•			63 NAVMED Form	6320.2 Par. 3 BUMEDINST	DivSurgeon
1DIV 6000/10-16	Medical Services Report	M	NAVMED Form 1454	6320.2 Par. 3 BUMEDINST 6310.7 Encl (3) Div0 P6000.1B	DivSurgeon
1DIV 6000/10-16 1DIV 6000/11-16	Medical Services Report Personnel Diary - Active Narcotics and Controlled	m SI/BW M	NAVMED Form 1454 NAVPERS 501	6320.2 Par. 3 BUMEDINST 6310.7 Encl (3) Div0 P6000.1B Par. 404.2 Div0 P6000.1B	DivSurge on

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REPORTS REQUIRED (continued)

REPORT SYMBOL	REPORT TITLE	FREQ.	FORMAT	REFERENCE	SUBMIT TO
1DIV 6000/15-16	Report of Medical Treat- ment and Hospitalization	SI .	NAVMED Form U	Div0 P6000.1B Par. 605.1	DivSurgeon
1DIV 6000/16-16	VD Interview	SI	Letter	Div0 P6000.1B Par. 1102.3	PrevMedSect
1DIV 6000/17-16	Malaria Cases by Unit ³	W	Letter	DivO P6000.1B Par. 1104.2b(4)	DivSurgeon
1DIV 6000/18-16	Personnel Overexposure to Ionizing Radiation	SI	NAVMED Form 1433	Div0 P6000.1B Par. 1:105.5b	BUMED (0) DivSurg (c)
1DIV 6000/19-16	Personnel Exposed to Ionizing Radiation	A	NAVMED Form 1432	Div0 P6000.1B Par. 1105.50	BUMED (0) DivSurg (c)
MED 6310-3	Inpatient Record	sI	NAVMED Form 6310/5	BUMEDINST 6310.7 Encl (1)	Naval Medical Data Services NNMC, Bethesda, Md.
MED 6310-4	Inpatient Workload Data	W/M	BUMEDINST 6310.9 Encl. (1)	BUMEDINST 6310.9 Par. 3	Naval Medical Data Services NNMC, Bethesda, Md.

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Notes

(0) Original	SI Situational	M Monthly (by 5th)
(c) Copy	W Weekly	A Annually (by 10 Jan)

¹ Submitted by 1st Medical Battalion and 1st Hospital Company
2 Submitted by Division Surgeon's Office
3 Submitted by Preventive Medicine Section

SECTION 1

101. MISSION

- 1. It is the mission of the U. S. Naval Medical Department to conserve the effective manpower of the Naval service by the prevention of disease and illness through the utilization of proper Preventive Medicine measures.
- 2. Medical units will provide care for the injured and sick, utilizing the highest professional standards possible under existing conditions. Personnel at all levels must consistently be alert to possible means of improving these standards of medical care.
- 3. Medical personnel will be guided in the execution of the above by the Standard Operating Procedure for Medical services which is published herein, and those published by higher authority.
- 4. Medical personnel at all levels will advise unit commanding officers on all medical matters relating to the command. Medical personnel will ask and receive assistance when necessary from the Senior Medical Officer of the next senior command.

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SECTION II

201. PLANS

- 1. Each senior medical department representative will keep himself informed concerning operational plans by necessary liaison with his S-1, S-2, S-3, and S-4 Sections.
- 2. He will advise the unit commanding officer to insure that planning provides adequate medical support for planned and contingency operations.
- 3. He will coordinate with medical officers of higher headquarters to insure that provisions for medical resupply and evacuation are adequate.
- 4. Medical officers of senior units will monitor and coordinate medical planning of subordinate units. This may include temporary redistribution of medical assets when indicated for planned or emergency operations.
- 5. All units will inform the Senior Medical Officer of senior commands of any planned medical facility construction or alteration.

SECTION III

301. ADMINISTRATION

- 1. GENERAL. All medical matters arising within the 1st Marine Division (Rein), FMF, will be governed by Naval Regulations, Bureau of Naval Personnel Manual, Marine Corps Personnel Manual, Manual of the Medical Department, directives published by the Navy Department, Commanding General, Fleet Marine Force, Pacific, Commanding General, III Marine Amphibious Force, supplementary instructions contained in this Order and other directives which may be promulgated from time to time by this Headquarters.
- 2. <u>RESPONSIBILITIES</u>. Operation of the medical service is a command function. Commands are provided adequate medical personnel and equipment to fulfill this responsibility. The Division Surgeon is responsible to the Commanding General for the technical control of medical personnel and medical material within the Division.
- 3. ORGANIZATION. The organization of medical service within the 1st Marine Division (Rein), FMF is based on outlines contained in FMFM 4-5.
- a. <u>DIVISION SURGEON</u>. Performs the general duties of a special staff officer with respect to medical and medical service matters, supervises medical hygiene, supervises evacuation and hospitalization of the sick, injured and wounded.
- b. ASSISTANT DIVISION SURCEON. The Commanding Officer, 1st Medical Battalion shall have additional duty as Assistant Division Surgeon. In the absence of the Division Surgeon he will act in this capacity.
- c. <u>DIVISION MEDICAL ADMINISTRATIVE OFFICER</u>. The Division Medical Administrative Officer assists the Division Surgeon by performing administrative and staff duties assigned to him.
- d. <u>DIVISION PREVENTIVE MEDICINE OFFICER</u>. The Division Preventive Medicine Officer is an assistant to the Division Surgeon and is responsible for preventive medicine and environmental health within the areas occupied by elements of the 1st Marine Division (Rein), FMF. In the performance of his duties he will be guided by NAVMED P-5010, Manual of Naval Preventive Medicine.
- e. <u>DIVISION MEDICAL TRAINING OFFICER</u>. The Division Medical Training Officer is an assistant to the Division Surgeon and is responsible for the supervision of the Medical Training Section. He is responsible for planning, coordinating and evaluating a training program for hospital corpsmen of the 1st Marine Division (Rein), FMF.

SECTION IV

- 401. MEDICAL PERSONNEL. The term medical personnel includes all officers of the Medical Corps, Medical Service Corps, Medical Service Warrants, and Group X enlisted Hospital Corpsmen.
- 402. <u>DISTRIBUTION OF MEDICAL PERSONNEL</u>. Recommendations on assignment of medical personnel reporting to the Division will be prepared by the Division Surgeon. Personnel to be assigned temporary duty for training, temporary additional duty, or to be reassigned between units of the Division shall be nominated by the Division Surgeon to the Assistant Chief of Staff, G-1.
- 403. EMPLOYMENT OF MEDICAL PERSONNEL. In the performance of their assigned duties, medical personnel will be guided by this SOP and other directives of this and higher Headquarters. Medical personnel will not be assigned duties outside their technical specialties or the medical field.

404. PERSONNEL ACCOUNTING

- 1. Personnel accounting of Navy personnel will be in accordance with NAVPERS 15,642, Part I, Instructions for the Naval Manpower Information System (NMIS Manual) and current Navy Department and Personnel Accounting Machine Installation, U. S. Pacific Fleet (PAMIPAC) instructions.
- 2. Daily reports of personnel changes will be submitted to the Division Surgeon's Office, where they will be incorporated into the Division Feeder Diary and submitted to higher headquarters. This report is to be prepared in accordance with the NMISMAN Active.
- 3. A monthly roster of Naval personnel, officers and enlisted, assigned to units of this Division will be prepared and submitted to the Division Surgeon's Office prior to the fourth of the month following the month being reported on.
- a. The officer report will be compiled by grade and contain the following information:
 - (1) Full name (Last, first, and middle)
 - (2) Grade
 - (3) Date departed CONUS (day, month, year)
- (4) OPQ (Do the officer's dependents live in government housing CONUS)
 - (5) Primary billet/duty assignment

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b. The enlisted report will be prepared alphabetically by rate and contain the following information:

- (1) Full name (Last, first, middle)
- (2) Rate, Service number
- (3) NEC (Navy Enlisted Classification Code Primary & Secondary)
- (4) EAOS/RAD date (In diary format)
- (5) Date arrived in RVN

405. ADVANCEMENT IN RATE

- 1. <u>GENERAL</u>. In accordance with current directives, Navy-wide competitive examinations for advancement in rating will normally be administered semi-annually in February and August of each year. The Examining Board as appointed by the Commanding General is responsible for the ordering and administration of the Navy-wide advancement examinations.
- 2. SCHEDULING. Commanding officers will make every effort to insure that all eligible personnel report on time to the place designated to take the scheduled examinations.
- 3. <u>PARTICIPATION</u>. Commanding officers will submit a list of eligible candidates to the Senior Number of the Examining Board (Administrative Assistant to the Division Surgeon) by the 1st of December for the February advancement examination and the 1st of June for the August advancement examination. List will include the following information:
 - a. Full name (Last, first, middle)
 - b. Service number
 - c. Present rate
 - d. Examination rate
- e. NAVPERS 1430/2 Worksheet. In addition to the above requirements, commanding officers will insure that a NAVPERS 1430/2 (Worksheet) for each participant is forwarded to the Senior Member of the Examining Board not later than the 5th of January for the February examinations and the 5th of July for the August examinations.
- f. Commanding officers will notify the Senior Member of the Examining Board of personnel transferred or to be transferred prior to examination dates in order that examinations may be forwarded to the appropriate activity for administration.

4. SUBSTITUTE EXAMINATIONS. Commanding officers will forward to the Senior Member of the Examining Board, not later than seven days following the date of the regularly scheduled examination, a list of all personnel, who through no fault of their own, were prevented from taking the examination, stating briefly the circumstances which prevented the individual from participating.

5. FIELD ADVANCEMENT PROGRAM

- a. Currently, a program is in effect whereby commanding officers are authorized to waive the written examination for certain personnel in pay grades E-4 through E-6 serving in a combat area, provided all other eligibility requirements are met as outlined in NAVPERS 15989 (Manual of Advancement in Rate or Rating). This Headquarters will periodically publish instructions implementing this program.
- b. Commanding officers with Summary Court-Martial jurisdiction are authorized to promote Naval personnel from pay grade E-2 to E-3 as soon as the individual completes thirty days in the Republic of Vietnam. All other requirements for advancement to pay grade E-3 are waived. A feeder diary will be submitted to this Headquarters on all personnel receiving Field Advancements to pay grade E-3 citing BUPERS MSG 201345Z JAN67 as authority for advancement. In addition to service record entry on page 4, the following page 13 service record entry will be made:

"Field advancement to Hospitalman effective this date in accordance with BUPERS ASG 201345% Jan67."

6. MERITORIOUS ADVANCEMENT

- a. BUPERS MSGS 241445Z JUN66 and 301800Z MAR67, and III MAF MSG 160648Z JUN66 authorize the Commanding General to effect immediate meritorious advancement to PO3 and PO2 when Navy personnel have demonstrated exceptionally outstanding professional performance under fire. Commanding officers should submit recommendations for meritorious advancement of Navy enlisted personnel by letter to Commanding General (Attn: Division Surgeon) (Original and 4 copies). Letter recommendations are to include the following:
 - (1) Practical Factors completed for rate being recommended.
 - (2) Military Requirements, PO 322, completed (date)
 - (3) Hospital Corpsman 3&2 completed (date) . (For advancement to HM2 only.)

(4)	Advanced	to	present	rate	on	(date)	
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Meritorious advancements are subject to quota limitations established for the Field Advancement Program.

- b. BUPERS letter Pers-A1221/br, Ser: 660/68 of 24 September 1968 and CG, III MAF letter 16/olg over 1420 of 17 October 1968 authorize the Commanding General, 1st Marine Division to waive time in rate requirements for meritorious advancement of multiple amputees. It is command policy that, if otherwise qualified, Navy personnel in pay grade E-1 through E-4 whose wounds result in multiple amputations will be advanced to the next higher pay grade by meritorious combat promotion.
- (1) Immediately upon notification that a member of the command has been wounded and the wounds resulted in multiple amputations, notify this Headquarters (Division Surgeon) by telephone (Ext. 216 or 316), giving full name, present rate, service number, date wounded, type of amputation, and place of hospitalization. A statement as to whether or not the individual is recommended for meritorious combat promotion will be included. These oral recommendations must be followed up in writing, stating the information listed above.
- (2) Prompt notification is required as multiple amputees are normally evacuated out-of-country as soon after hospitalization as practicable, and the Commanding General desires to make such presentations prior to their departure from RVN.

406. TRAINING

- 1. Formal In-Service training will be conducted for a period of 2 hours per week as operational conditions permit.
- 2. Marine Self and Buddy Aid training will be conducted as required in FMFPACOs in the 1500 series.
- 3. A training log will be maintained for all in-service, Marine Self and Buddy Aid, and on-the-job classes held.
- 4. Lesson plans will be current for each subject.

407. TRANSFER OF PERSONNEL

- 1. All permanent change of station orders will be issued by this Head-quarters.
- 2. Rotation Data Worksheets will be forwarded to this Headquarters





(Attn: Division Surgeon) during a member's fifth month in-country and during his eleventh month if member extends his tour for six months.

- 3. When Expiration of Active Obligated Service exceeds Tour Completion Date by 90 days or less, no orders will be received for transfer to another duty statich in CONUS. Member will be detached from this Command on approximately his 365th day in-country and transferred to the nearest appropriate Naval Activity upon arrival in CONUS for separation. If EACS is prior to TCD, member will be transferred to CONUS approximately 16 days prior to EAOS for separation.
- a. At least 60 days prior to TCD (which is 365 days from date of arrival in RVN) or EAOS, whichever is earlier, submit the following information to this Headquarters (Attn: Division Surgeon):
- (1) NAME, RATE, NEC, PEBD, EAOS, and leave balance as of the 1st day of the month of transfer.
- (2) Additional information required is Home of Record upon entry into active duty and Place of Acceptance for Enlistment.
- 4. Hospitalization of naval enlisted personnel will be in accordance with Chapter 21 of the Enlisted Transfer Manual, NAVPERS 15909A. Standard transfer orders will be issued by this Headquarters as appropriate.
- 5. Hospitalization of naval officers will be in accordance with BUPERS Manual, Art. C-5311.
- 408. GENEVA CONVENTION. Naval Regulations, Art. 1355 is hereby quoted in full: "No member of the Medical, Chaplain, Dental, Medical Service, Nurse, or Hospital Corps shall be detailed to perform duties contravening the provisions of the international agreements which pertain to the noncombatant status of such persons."
- 409. MEDICAL BOARD. A Medical Board may be convened at the 1st Medical Battalion or the 1st Hospital Company or as directed by the Commanding General, 1st Marine Division. Medical Boards will be conducted as directed in MANMEDDEPT, Articles 18-7 through 18-24.
- 410. CAREER COUNSELING. Career counseling of Navy enlisted personnel in their first enlistment shall be in accordance with BUPERSINSTs in the 1133 series. Programs concerning NESEP, STAR, MSC, LDQ, etc., are covered in detail in BUFERS instructions.

411. RECORDS

1. GENERAL. The medical officer of each unit is responsible for the

custody and maintenance of service records of attached Navy personnel and the health records of all attached personnel.

2. VERIFICATION

- a. In accordance with current directives, the service and health records will be verified as prescribed, upon three separate occasions:
 - (1) Upon receipt of personnel
 - (2) Upon detachment of personnel
 - (3) Annually during September
- b. Each medical unit will make a monthly check of the health records with the current roster to insure that a health record is on file for all personnel physically on board.

3. MAINTENANCE OF RECORDS

- a. Records will be maintained in accordance with current manuals and directives.
- b. A NAVMED 6150/3 is required for each person assigned or attached. Each sick call entry will be dated and signed by the person administering treatment. In addition, the organization, name, rate or rank of person administering treatment will be stamped for each entry in the space prescribed. A rubber stamp, if available, with the name of the organization will be used for stamping all records, treatment forms, and slips. All circumstances surrounding injuries will be entered on the NAVMED 6150/3. An injury report will be submitted when required in accordance with JAG Manual, Chapter 7.
- c. When directed by proper authority, the Fitness for Duty Examination, NAVNED 1430, will be prepared and distributed in accordance with BUMEDINST 6120.20 .

4. MEDICAL JOURNALS

- a. MANMEDDEPT, Article 3-8 requires each medical activity or facility to maintain a journal in which must be entered a complete, concise, chronological record of events of importance, or which may be of historical value, concerning the Medical Department, other than medical histories of individuals.
- b. Within this Division, reference to each medical activity or facility shall be construed to mean each Battalion Aid Station, the 1st Medical

Battalion, and 1st Hospital Company. All units will insure that a Medical Journal is maintained. This journal will be reviewed and signed by the Senior Medical Officer or the Senior Medical Department Representative, at the commencement of each working day.

SECTION V

501. GENERAL

- 1. POLICY. The following general policies shall govern the management of medical material in this Division.
- a. Medical material shall be accounted for in the same manner as other Marine Corps property. With the exceptions stated in this Order, the procedures of MCO P4400.15__, and other Marine Corps directives concerned with supply management, shall be fully applicable to this material.
- b. In all organizations (except 1st Medical Battalion and 1st Hospital Company) organic supply personnel shall provide technical assistance for preparation of requisitions and those accounting functions concerning supply management procedures required by MCO P4400.15__.
- c. In the 1st Medical Battalion and 1st Hospital Company, control over medical supply procedures shall be exercised as directed by the respective commanding officers, within the guidelines established in this section.
- d. Numerous other modifications to medical supply procedures made necessary by current operations have required extensive exceptions to BUMEDINST 6700.19 . Therefore, the provisions of that directive will be subject to interpretation only within the Division Headquarters. Any apparent conflict existing between BUMEDINST 6700.19 and this Order will be brought to the attention of the Division Surgeon for interpretation.
- 2. <u>DEFINITIONS</u>. Supply terminology used in this section is generally in accordance with the definitions found in MCO P4400.15 and related Marine Corps directives and publications. The following additional terms are used in this section as defined below:
- a. MEDICAL ALLOWANCE LIST (MAL). Specific quantities of specified items of medical material which are authorized and required to be held by an organization. The MAL is designed to provide the nonconsumables (durable) materials and consumable supplies required to provide medical support to the organizations for 10 days of operation. The MAL includes only those medical materials required to render adequate care to the sick and injured at the level normally practiced within an organization. The term "MAL" (for medical items) is generally equivalent to the Marine Corps term "T/E". MALs are published by the Field Branch, Bureau of Medicine and Surgery. However, they are subject to modification as outlined in paragraph 504.6 of this section.
 - b. MEDICAL DEPARTMENT REPRESENTATIVE. The senior enlisted hospital

corpsman assigned to an organization is automatically designated as the Medical Department Representative when no Medical Corps officer is assigned to the same organization.

- c. <u>MEDICAL UNITS</u>. Companies of a medical battalion (including subordinate platoons detached from control of their parent company headquarters), hospital company, and the medical platoons, sections, or company/battery hospital corpsmen who are assigned to all other organizations listed in Appendix A.
- d. <u>SUPPLY/RESUPPLY BLOCK</u>. Predetermined quantities of specific medical materials which are maintained in a continuous state of readiness to augment or to replenish basic allowances. Ordinarily, such blocks are authorized only for medical battalions, service battalions, and supporting force level logistic organizations. See BUNEDINST 6700.19 for more detailed description of these blocks. Also see paragraph 509.2 of this section.

502. PROPERTY CONTROL RECORDS AND FILES.

- 1. <u>ALLOWANCE LISTS</u>. The maintenance of Allowance Lists as described in Chapter II of MGO P4400.15 is not required for medical material and will serve no useful purpose when the other medical property control records described in this paragraph are properly established and in use.
- 2. MAINTENANCE OF RECORDS. Required control records of medical material will be maintained; as follows:
 - a. SUPPLY OFFICER. The supply officer of the organization will:
- (1) Provide technical assistance, supervision and training of medical personnel in the clerical procedures relating to supply management procedures required by MCO P4400.15__.
- (2) Provide technical assistance for reconciliation of outstanding requisitions for medical material and insure that outstanding requisitions for organic supplies required by the BAS are verified on reconciliation listing provided to him.

b. RESPONSIBLE OFFICER

(1) <u>DESIGNATION</u>. The responsible officer for medical material within an organization shall be an officer of the Medical Department, or in the absence of such an officer within the organization, the Medical Department Representative. However, see subparagraph 508.2a(2) regarding assignment of custody for controlled medicinals such as narcotics and alcoholic beverages. The manner of designation shall be in accordance with organizational standing operating procedures.

- (2) <u>RECORDS MAINTAINED</u>. The responsible officer shall insure preparation and maintenance of the following records:
- (a) Stock Record and Inventory Control Cards for all expendable and nonexpendable medical supplies and equipment (including sets, kits, outfits and blocks) carried in the organization.
 - (b) Stock Locator Records.
 - (c) Packing Lists.
 - (d) Equipment Custody Records.

3. STOCK RECORD AND INVENTORY CONTROL CARDS

- a. GENERAL. Stock Record and Inventory Control Cards (NAVMC-708-SD) will be prepared for each line item of medical material held, in each organization.
- b. MAINTENANCE. Only those applicable columns on 708 cards as indicated below are required to be completed. Other columns may be completed at the unit's discretion upon accumulation of required data (see MCO P4400.15). See Appendixes B and C.
- 1) Available for issue. The balance brought forward in columns 7, 9 and 10 (Demands, available for issue and accountable balance).
 - 2 Date. All transactions recorded in Julian Date.
 - 3 Document number. Required for all receipts (4 digit serial no.).
- 4 Type of transaction. Use appropriate code listed in Appendix B. See also paragraph 504.5 regarding code for MEDCAP issues.
 - (5) quantity increase. quantity of item received.
- 6 quantity decrease. The quantity issued (expendables) or the quantity to be dropped from accountable records (nonexpendables).
- O Non-Repl Demands. This column will be used to record quantities of medical material suspended from issue or use by FLDBRBUMED/FMSO directives (or other orders) pending disposition instructions.
- Available for issue. The actual quantity of items in stock, on the shelf, and available for issue. The available for issue quantity will be used as the on hand quantity for computation of stock levels.

502C

- Accountable Balance. This column used for equipment, nonexpendable, controlled items.
- Expected Receipts. The requisition Julian Date will be recorded in the Date column. The requisition serial number will be entered in the Document Number column. The quantity requisitioned will be recorded in the upper half of the quantity column. The quantity received will be entered in the lower half. In case of partial receipts against a particular requisition, new line entries will be made until the total amount requisitioned is received.
 - (6) Unit price. Taken from current Management Data Listing.
- Controlled Item. Check () this block for all special storage code "R" items.
- Stock Number. Insert appropriate Federal Stock Number is this block.
- 30 Item Hame. Insert appropriate descriptive data taken from Federal Stock List.
- 31 Unit. Enter the two letter unit of issue taken from Management Data Listing.
- Allowance. The quantity of serviceable items which must be kept on hand as determined by Allowance Publications or the unit Medical Allowance List (MAL).

4. STOCK LOCATOR RECORDS.

- a. A stock locator record (see Appendix D) shall be prepared for special storage code items (see paragraph 508) and those items maintained in the MAL and Initial Supply Block (Gode 600).
- b. These stock locator records should be filed immediately adjacent to, or in the same visible file pocket with, the NAVMG-708-SD card for the line item to which they relate.
- 5. PACKING LISTS. Packing lists are required for all medical material in all organizations. These lists (see Appendix E) will be prepared and maintained as follows:
- a. A listing shall be prepared on Form 1DIV 6780/1 for each "box" or packing unit held by medical units.
 - b. Packing lists shall be maintained current at all times. New items

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should be added to listings; deleted items should be lined through. Minor changes may be made by neatly printed corrections.

- c. Quantities found during inventory shall be recorded under the inventory date in the columns provided for that purpose on the packing list forms. When material is added to a box to correct shortages found on inventory, the quantity recorded for the last inventory shall be updated to reflect the new correct count. (See also paragraph 506.2)
- d. Copies of packing lists will be provided to other sections or officers (such as Supply and Embarkation) of the organization as required. A copy of the applicable packing list will be included in each chest.

6. BUSPENSION OF NORMAL ACCOUNTING

- a. When authorized by the commander of the organization, normal accounting procedures for medical property may be suspended during combat operations or following a natural disaster.
- b. In this event, copies of memorandum records of issues and receipts should be retained to the extent practicable under the circumstances. These memorandum records should be posted to the stock records when the situation permits or when the commander directs resumption of normal property accounting procedures.
- c. When normal property accounting procedures are resumed, a complete inventory of all medical material shall be conducted and records adjusted as follows:
 - (1) Record inventory counts on packing lists.
- (2) Adjust atock records for CONSUMABLE and EXPENDABLE medical items by "inventory adjustment", making appropriate entries under "quantity Increase" or "quantity Decrease", "Available for Issue", and "Accountable Balance".
- (3) For NCNEXPENDABLE medical items a MATERIAL LOSS/GAIN ADJUSTMENT will be used to adjust supply records. (See paragraph 506.3) This voucher shall be approved by the commanding officer (or his designated representative) and a copy shall be forwarded to the Division Surgeon. The voucher shall contain an explanatory note in substance as follows:

503. MEDICAL STOCK LEVELS

- 1. MEDICAL ALLOWANCE LIST. All medical items required in the MAL shall be on hand (or on order with appropriate priority). However, it remains a matter of judgment as to what specific items of medical material may be required for a particular combat operation.
- 2. AUTHORIZED LEVELS OF SUPPLY. The following levels of medical supply are authorized for consumable medical materials:

Operating Level (OL) 30 days Lead Time (LT) 15 days Safety Level None

- 3. EMERGENCY-USE ITEMS. When a medical officer's judgment indicates that certain consumable medical materials are required to be available for extraordinary use, these may be designated as emergency-use items and maintained on hand in accordance with the following instructions:
- a. Items so designated must NOT be listed in the MaL (including components of sets, kits and outfits) of the organization.
- b. Designation of such items shall be made by the Division Surgeon on recommendation of a Nedigal Officer. The original of such designations shall be retained on file by the medical unit.
- c. The authorized quantity of such emergency-use items is the smallest available unit of issue for each and the maximum amount of each on hand at any time should not exceed two of the smallest available unit of issue.
- d. Emergency-use items shall be recorded on Stock Record and Inventory Control Cards but quantities received may be recorded as immediate issues to use (simultaneously with the receipt entry).
- 4. BLANK FORMS. A 90-day supply is authorized for blank forms peculiar to medical administration.
- 5. <u>BATTERIES</u>. Medical personnel must insure that requirements for dry cell batteries needed for operation of medical equipment are reported to their supply officer for inclusion in the total requirements of the organization.

504. PROCUREMENT OF MEDICAL MATERIAL

1. AUTHORITY TO PROCURE. The organizations listed in Appendix A are authorized to procure medical material for charge against the Division

controlled O&MN Funds OPBUD Authorizations, subject to the restrictions stated in paragraphs 504.4, 504.6 and subparagraph 507.5b.

2. SOURCE OF SUPPLY

- a. NORMAL. Medical material normally shall be procured from, or through, the nearest Logistical Support Group (LSG), Unit (LSU), or Area (LSA) of the Force Logistic Command (FLG), III Marine Amphibious Force (III MAF).
- b. EXCEPTIONS. Orders or plans for specific operations may direct other sources for medical supply support. Further exceptions to the normal rule stated in 2a above will not be made unless authorized by this Headquarters.

3. REQUISITIONS

- a. PREPARATION. The MILSTRIP requisition document (DD-1348), 4 or 6 part, shall be used by all organizations. The procedure is the same for medical or organic material. However, the data recorded on the documents will differ. Datailed instructions for the preparation and utilization of the MILSTRIP document are outlined in MCO P4400.15 and Division Supply SOP. Therefore, duplicate instructions will not be illustrated in this Directive.
- b. PRIORITY. Only priorities 02, 03, 05, 12 and 17 are authorized to be used by 1st Marine Division units.
- (1) Priority 02 medical supply requisitions must be approved by the Division Surgeon prior to forwarding to the supply source. They will be held to an absolute minimum. The criterion for priority 02 is that the unit cannot perform its assigned operational mission without the material being requisitioned.
- (2) All activities will use priority designator 03 for medical or disaster supplies or equipment required immediately for prolonging life in case of critical injury, fatal disease, or calamity.
- (3) Priority 12 and 17 will be utilized for normal support of assigned missions.
- c. <u>DISTRIBUTION</u>. Copies of the MILSTRIP will be distributed as follows:
- (1) The original hard-card will be forwarded to the medical supply source.

- (2) The green tissue copy (priced and extended) will be forwarded direct to the office of the Division Surgeon.
- (3) The last copy (hard-card copy) will be retained, in document number sequence, in the pending requisition file of the organization.
- (4) There is no distribution requirement for the other copies of the DD-1348, except that the pink copy will accompany the original hard card on "walk through" requests.

4. APPROVAL OF PROCUREMENT

- a. REPLACEMENT OF ITEMS CONTAINED IN ESTABLISHED ALLOWANCES. Approval of requisitions or requests for replacement of items contained in established allowances of medical material from all organizations under administrative control of 1st Marine Division (Rein) will be controlled by the Division Surgeon, subject to limitations stated in paragraph 504.4b.
- b. <u>BUMED CONTROLLED ITEMS</u>. <u>BUMEDINST 6700.16</u> requires that requisitions for nonexpendable medical items having a unit cost of \$300 or more be submitted to the Chief, Field Branch, <u>BUMED</u> for approval, and further provides that these requisitions must have "necessary justification" included in a letter of transmittal which is to be submitted "via the appropriate chain of command". The following instructions shall govern in such cases:
- (1) The "appropriate chain of command" shall be from the originator to Field Branch, BUMED via (1) Headquarters, 1st Marine Division (Attn: Division Surgeon), and (2) Force Logistic Command. No other Headquarters or agencies shall be added to the preceding list.
- (2) It is not necessary to submit elaborate justifications for replacement of items for which an authorized allowance has been established. In such cases, a brief explanatory note on the requisition (or attached to it) will suffice. Examples of such explanations are: "Surveyed as beyond economical repair", "Replacement for item destroyed by enemy action on" or "To replace item lost during displacement; no fault or negligence involved". When the item being replaced is a component of a set, kit, or outfit, the explanatory note should meet the requirements of paragraph 6032.1 of MCO P4400.15_.
- (3) Whenever feasible, any required approval action of the major command headquarters should be entered on the requisition; formal letters of transmittal should NOT be used for such purposes.
- (4) Letters of transmittal will be prepared by FLC when the requiaitions are forwarded to Field Branch, BUMED in accordance with the fol-

lowing instructions:

- (a) For replacement of items included in authorized allowances, the letter will include a summary of the information provided in accordance with paragraph 504.4b(2) above.
- (b) For new items authorized by action on Requests for Modification of Allowances (see paragraph 504.6 of this section) a copy of the approved request will be forwarded with the letter of transmittal as adequate justification.

c. NON-STANDARD CONSUMABLE ITEMS

- (1) 1st Medical Battalion and 1st Hospital Company may requisition non-standard consumable items when the commanding officer determines that no standard item will suffice.
- (2) Other division units having medical personnel attached will not requisition non-standard items without prior approval of the Division Surgeon.
- d. NON-MAL ITEMS. When a requirement exists for an item not included in the organization's MaL, the request will be submitted in accordance with paragraph 504.6 of this section.
- 5. <u>CIVIC ACTION PROGRAMS</u>. Medical (MEDCAP) Civic action Programs are established under the orders and instructions of the Commanding General, 1st Marine Division. Procurement and funding procedures for this program shall conform with the following instructions:
- a. Nonexpendable Material. Nonexpendable materials included in established allowances may be used to support these programs, but custody of such property must be maintained by the organization to which the items are authorized. Procurement of nonexpendable material solely to support these programs is NOT authorized.
- b. EXPENDABLE MATERIAL. Procurement, accounting, and funding for the expendable materials required to support programs approved or assigned shall be in accordance with the following instructions:
- (1) These supplies shall be included in normal operating stocks and shall be included in available balances on regular supply accounting records; supplies for these programs shall NOT be segregated from other stocks until issued for use, and separate accounting records shall NOT be maintained.
 - (2) Materials shall be procured from the normal supply source for

medical materials as part of the usual replenishment procedures; separate requisitions shall NOT be submitted for such requirements.

- (3) Issues to use from organizational stocks shall be recorded on NAVMC-708-SD cards in a manner which will allow rapid collection of data on the amounts, types, and costs of the materials being consumed to support these programs. A simple entry such as "B7A-MEDCAP" in the "Type of Transaction" column will satisfy this requirement.
- (4) Requirements to support these programs shall be included in the normal budget submission for O&MN Funds OPBUD authorizations or planning estimates.
- (5) It is not expected that formal supply accounting will be required at the organizational level for materials provided by donation to support these programs.

6. MODIFICATION OF ESTABLISHED ALLOWANCES OF MEDICAL MATERIAL

a. INFORMATION

- (1) Authorized allowances of medical material for FMF organizations are contained in Medical Allowance Lists (MAL) published by the Bureau of Medicine and Surgery (BUMED).
- (2) Faragraph 6-9 of enclosure (1) to BUMEDINST 6700.19 authorizes alteration or augmentation of established allowances of medical material by "competent medical authority" to provide for requirements peculiar to the specific mission of the forces involved or to the theater in which they are employed.
- (3) Under current operating conditions in WESTPAC, allowances of medical material may require modification or alteration for two principle reasons:
- (a) Augmentation of the basic allowance (MAL) to authorize additional items required because of peculiarities of employment, modification of normal mission, or the necessity for operation of organizational aid stations of a more elaborate nature than normally anticipated in a combat environment.
- (b) Establishment of allowances of materials necessary for the operation of semi-permanent medical support facilities (of a "field hospital" nature) by Medical Battalions and Hospital Companies.
- b. <u>AUTHORITY TO MODIFY ALLOWANCES</u>. Established allowances of medical material may be modified as follows:

- (1.) The Force Medical Officer of Headquarters, FMFPAC, has been delegated authority to approve such modifications for nonexpendable items in all subordinate commands and organizations.
- (2) The Division Surgeon is hereby delegated authority to approve such modifications for expendable items contained in the allowances of all subordinate organizations of 1st Marine Division (Rein), but not extending to those organizations assigned for operational control (OPCON) only.
- (3) Determination of whether an item of medical material is "expendable" or "nonexpendable" shall be made in accordance with the definition of those words contained in MCO P4400.15_ (Organic Property Control Procedures Manual).

c. PROCEDURES

- (1) Requests for modification of established allowances of medical material shall be submitted on a locally prepared form in the format illustrated in Appendix F to this Order. (When the item requested is nonstandard, the description entered on the form shall include the manufacturer or source of supply including address, if known model or catalog number, electrical characteristics (when applicable), and all other available information which will expedite identification of the item and its rapid procurement if approved. Attachment of advertisements and descriptive literature to the request form is authorized and should be encouraged.
- (2) Each approved request shall be assigned an approval reference code composed in the following order:
 - (a) Major command abbreviation (1st MarDiv)
 - (b) "M" for medical item
 - (c) Julian date (for example, 9191 for 10 July 1969)
- (d) Sequence number to identify the different approvals which might be granted on the same date.

EXAMPLE: "1st MarDiv-M-9191-3" would be the approval reference code for the third (-3) medical item (M) approved by the 1st Marine Division (1st MarDiv) on 10 July 1969 (9191).

(3) A copy of each request for modification of allowance for an expendable item which is approved at Division level will be forwarded to FMFPAC (Attn: SCI-16). These will form the basis for recommendations to the Navy Medical Field Research Laboratory and Field Branch, BUNED, for changes to MAL allowances.

- (4) For nonexpendable items, only the original copy of the request need be forwarded to FMFPAC (Attn: SCI-16). Letters of transmittal are neither required nor desired. All comments and recommendations should be entered in the "Action" section of the request form or on the reverse side.
- (5) Procedures to be used in the submission of requests for modification of allowances are outlined on pages F-2 and F-3 of Appendix F.
- 7. <u>FOLLOW-UP ACTION</u>. Subsequent action (tracing, cancellation, change of priority, reports of receipt, reconciliation, etc.) on requisitions for medical material shall be identical to those used for Marine Corps organic property.

505. DISPOSITION OF PEDICAL MATERIAL

1. EXCESS

- a. All medical material (except open containers of consumable items) which is excess to the needs of any organization shall be invoiced to the nearest FISG or FIG.
- b. The supply accounting procedures shall be the same as are used for such transactions involving Marine Corps organic property. However, unless specifically directed, job order numbers shall not be cited for credit.
- c. A copy of each such invoice shall be forwarded to the office of the Division Surgeon.

2. DESTRUCTION

a. GENERAL

- (1) It is essential that consumable medical material which is unfit for use be disposed of in such a manner that it can no longer be used for its intended purpose nor adapted to any unauthorized or dangerous use.
- (2) Liquids should be poured on the ground and their containers well broken. Sterile dressings should be grossly contaminated or burned. Instruments must be bent, broken and burned or buried in wet soil. Capsules and tablets should be broken, well wet, and buried. Glassware will be broken beyond use and buried, if possible. Disposable syringes should be burned if at all possible. Ideally, their needles should be burned with them, and any residue should be buried in wet earth. Containers of cintments and gels should be broken or punctured and the contents expressed and mixed with earth.

- (3) Every effort should be made to prevent capture of medical supplies and equipment by hostile forces. However, if medical materials cannot be evacuated to prevent capture, they shall NOT be intentionally destroyed. (GWS, Art. 33)
- b. <u>CONTROLLED MEDICINALS</u>. These substances normally shall be deatroyed only in strict accordance with article 21-6, Manual of the Medical Department.

506. MISCELLANEOUS PROCEDURES

1. <u>CASH SALES</u>. Cash sales of medical materials will not be authorized or conducted, either as replacement sales or as reimbursement sales.

2. INVENTORY OF MEDICAL MATERIAL

- a. A complete physical inventory of all items contained in the MAL (plus any supply or resupply blocks assigned) is required during each fiscal quarter. This inventory will be reported as follows:
- (1) quantities on stock record cards will be reconciled with quantities found by inventory so that the available for issue column of the stock record card reflects the actual quantities on hand.
- (2) Immediately upon completion of the inventory a memorandum listing of shortages and overages of nonconsumable items (including components of sets, kits, and outfits) shall be submitted to the supply Officer of the organization. This listing shall include a statement of action being taken to correct shortages or to dispose of excesses. A copy shall be retained in the files of the medical unit until all deficiencies have been corrected.
- (3) No report of shortages or overages of consumable medical items is required, except for controlled medicinals. However, medical personnel shall take prompt action to correct shortages of consumable items in all components of the MAL and other assigned blocks.
- (4) Excess medical property shall be disposed of in accordance with paragraph 505.1 above.
- b. A monthly inventory is required for controlled medicinals. (See subparagraph 508.2b)

3. INVESTIGATION OF MISSING AND UNSERVICEABLE MEDICAL MATERIALS

a. GENERAL

(1) Investigation of lost, damaged, or otherwise unserviceable

nonconsumable medical materials shall be conducted and reported in the same manner as prescribed for Marine Corps organic supply items.

- (2) Such investigations are required for consumable medical materials (except controlled medicinals) only when the organizational commander determines such action is necessary.
- (3) See paragraph 502.6 for procedure to be used to make cumulative gain/loss adjustments for nonexpendable medical materials following combat or disaster recovery operations.

b. CONTROLLED MEDICINALS

- (1) <u>NARCOTICS</u>. Unexplained loss, theft, or unreconcilable differences in records and inventory of narcotics shall be reported to this Headquarters by a message which includes the information outlined in article 21-5(1), Manual of the Medical Department. any required reports outside the Division will be made only by the Division Headquarters.
- (2) <u>ALCOHOL AND ALCOHOLIC BEVERAGES</u>. All losses, thefts, or unreconcilable differences occurring for alcohol or alcoholic beverages shall be reported by the appropriate Controlled Redicinals Inventory Board. Such reports shall be forwarded to this Headquarters (attn: Division Surgeon), by the organizational commander, under an endorsement setting forth the corrective or other appropriate action which he has taken or intends to take.

507. SETS. KITS. AND OUTFITS

1. GENERAL. Fedical sets, kits, and outfits are assemblies of supplies and equipment, functionally packed for convenience in handling and the ready availability for immediate use of related materials. Although such units are medical material, many contain essential items which are not classified as medical items in the Federal Supply Catalogs.

2. COMPONENT LISTINGS

- a. STANDARD. The component listings described in paragraph 6030, MCO P4400.15 are not required for standard medical sets, kits, and outfits, since component listings are found in the Federal Supply Catalog, Department of Defense Section, Subsection C6545-IL, Vol. 2 (Components of Sets, kits, and Outfits, Medical). Such components will also be reflected in required packing lists. (See paragraph 502.2 and Appendix E)
- b. PROVISIONAL. When provisional (non-standard) medical sets and kits are authorized by this Headquarters for organizations of the Division, Listings of their components will be published for guidance and use of both medical and organic supply personnel.

3. ACCOUNTING

- a. Medical sets, kits, and outfits will be maintained on Equipment Custody Records and/or Stock Records as complete and at their established value when complete.
- b. A Stock Record and Inventory Control Card is required for each line item of medical material which is contained in any medical set, kit, or outfit.
- 4. <u>COMPLETENESS</u>. Medical sets, kits, and outfits shall be maintained as complete as possible. Careful attention shall be paid during inventories to insure that all components are present and in serviceable condition. Requisitions for missing and unserviceable items shall be submitted promptly.

5. REPLACEMENT OF COMPONENTS

- a. <u>MEDICAL ITEMS</u>. Medical materials which are components of sets, kits, and outfits will be ordered through normal medical supply channels. Requisitions for nonexpendable medical items replacing components of sets, kits, and outfits will be submitted in accordance with paragraph 504.4(2).
- b. NON-MEDICAL ITEMS. Many medical chests, kits, and outfits contain components which are not medical material, but which are essential to the proper use or function of the assembly. These items are not available through medical supply channels, but must be obtained through the cognizant organizational supply officer. Submit requisitions in accordance with organizational standard operating procedures for organic supply. Charges will be to Project 10 OPBUD Authorizations available to the organization; these items will NOT be charged to Division controlled O&MN Fund OPBUD Authorizations.

508. STORAGE AND CUSTODY

1. PROTECTION OF MEDICAL MATERIAL

- a. <u>GENERAL</u>. Consumable medical supplies are extremely susceptible to pilferage and to misuse if allowed to fall into unauthorized hands. Further, ample evidence indicates that hostile forces prize captured U.S. medical supplies and have, in some cases, apparently taken definite action to obtain such material by capture.
- b. SPECIAL STORAGE CODES. Defense Personnel Support Center has established special storage codes for certain medical items. These are indicated for each such item in the "Notes" column of the applicable Identification List (IL) or component listings (C6545-IL, Vol. 2) for medical

sets, kits, and outfits. These storage codes are as follows:

- C Contains one or more component items of the nature described under "R" below. (NOTE: when not engaged in combat operations it is strongly recommended that code "R" items be removed from sets, kits, and outfits and placed into separate, secure storage space. In such cases, the items should be identified with the box number in which they are to be packed.)
- D Subject to deterioration within a period of 36 months or less.
- F Subject to damage by freezing.
- G Requires normal refrigeration (35°-50° F) for preservation.
- I Flammable.
- K A drug or other substance determined to come within the scope of the Drug Abuse Control Ammendment of 1965.
- P Item which has a potency period.
- R Narcotics, alcohol, alcoholic beverages, or precious metal items which require special storage or issue precautions.

 (NOTE: Expendable medical precious metal items do NOT require special custody, storage, or accounting after issue to use in the field.)
- W Must be frozen for preservation.

2. CONTROLLED MEDICINALS

a. CONTROL

(1) GENERAL. Articles 21-3 through 21-6, Manual of the Medical Department, prescribe the general standards and procedures to be used for control of narcotics, alcohol, alcoholic beverages, and other medicinals specifically designated for special controls. The provisions of these articles are fully applicable to 1st Marine Division, except as modified or amplified below.

(2) CUSTODIAN

(a) Each organization having supplies or stocks of controlled medicinals on hand shall designate a custodian of such materials. The custodian must be an officer (commissioned or warrant) of the Medical Department of the Navy or of the Marine Corps. Enlisted personnel shall not be assigned this responsibility.

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- (b) when delivered to the possession of others, the custodian shall insure that simple (but adequate and positive) controls are established to insure: that the quantities dispensed are accounted for and are for the purpose intended; that a record is made of the patients to whom administered; and that all unused quantities are returned to his custody at the earliest practicable time.
- (c) The custodian shall maintain a perpetual inventory record which continuously records receipts, issues, and balances on hand for each line item of these materials. A record of requisitions placed for these items shall also be maintained for review at regular intervals, so that timely investigation can be initiated for materials lost, stolen, or missing in transit.

b. CONTROLLED MEDICINALS INVENTORY BOARD

(1) APPOINTMENT

- (a) Each organizational commander shall appoint a Controlled Medicinals Inventory Board in compliance with article 21-4, Manual of the Medical Department.
- (b) Organizations with only one Medical Department officer (or with no such officer) assigned may appoint a board as authorized for "small ships or small stations" in sub-article 21-4(1)(b)(1), Manual of the Medical Department.

(2) RECORD OF PROCEEDINGS.

- (a) The board's record of proceedings shall be submitted to the organizational commander for approval or other action. When such action is completed, the records shall be returned to the custodian for file. The retention period for all such records is two years.
- (b) The record of proceedings shall be in accordance with article 21-46, Manual of the Medical Department, and shall specifically include comments on the items for inquiry listed in sub-article 21-4(b) of the same publication.
- 3. STOCK ROTATION. Rotation of stocks of consumable medical supplies is essential. Strict compliance with article 25-6, Manual of the Medical Department, is mandatory in all organizations. Careful attention in preparation and use of stock locator records (paragraph 502.4 and Appendix D) will provide great assistance in an effective stock rotation program. During the required quarterly inventory (paragraph 506.2), careful inspections shall be made for evidence of deterioration, damage, or loss of potency of medical materials.

509. READINESS FOR COMBAT

- 1. INTEGRITY OF BASIC ALLOWANCE. The integrity of the MAL will be maintained at all times, except when engaged in combat operations, and in accordance with the following guidelines:
- a. Nonconsumable items may be used for operation of encampment/garrison medical facilities. However, when such items are components of kits,
 sets, or outfits, a positive system of control shall be established to insure their prompt return to the proper chest when packing materials for
 movement.
- b. Consumable supplies from the MaL shall not be intermixed with identical items held for operation of encampment medical facilities. However, when like items are included in the MaL (including components of sets, kits, and outfits) and are also carried for use in encampment, then every effort shall be made to rotate stocks in the MaL when new supplies are received. Older stocks in the MaL shall be used first, particularly those FSN 6505 items having expiration of potency (P) dates.
- 2. RESUPPLY BLOCKS. 1st Marine Division maintains four Initial Supply Blocks, MAL Code 600 (one for each C&C. Co, Medical Battalion).
- a. Each of these blocks shall be divided into two identical segments. This shall be accomplished by increasing all odd numbered quantities included in the component listing for the block to the next higher number. The total quantity of all the line items shall then be divided equally and packed so that each of the two parts is identical to the other.
- b. Blocks may be assigned a local stock number (in FSC 6545) and should be accounted for in the same manner as sets, kits, and outfits.
- c. Component listings and packing lists may be maintained in any convenient manner.
- d. The Commanding General, III Marine Amphibious Force, is authorized to direct the reassignment, issue or consumption of all blocks assigned to 1st Marine Division when such action is required to support combat operations or as part of recovery operations following a natural or other disaster.
- 3. PACKING. Medical materials are particularly subject to deterioration, breakage, and damage. All such materials shall be packed so as to provide maximum practicable protection during loading, movement, and unloading of their containers.

4. EMBARKATION

a. Embarkation readiness is essential to combat readiness and is the basic determining factor in the speed and adequacy of combat medical support in the Fleet Marine Forces. This principle remains as true when movement is by aircraft or motor transport as when movement is in amphibicus shipping.

b. Careful attention to packing of medical materials, careful preparation of packing lists, and strict compliance with organizational SOPs for Embarkation are all essential to maintenance of a high level of readiness for movement by medical units.

510. FISCAL ACCOUNTING FOR MEDICAL MATERIAL

1. DIVISION HEADQUARTERS

- a. Medical material is funded through the appropriation Operations and Maintenance, Navy (O&MN Funds). Organizations of the 1st Marine Division (Reinforced) will NOT receive operating budget (OPBUD) authorizations for medical supplies and equipment. However, they will receive quarterly requisitional authority, Appendix E. The amount of funds made available to each unit will be determined by the Program Administrator for O&MN Funds.
- b. The Division Surgeon is assigned as Program Administrator for O&MN Funds OPBUD Authorizations issued to the Division by the Commanding General, Fleet Marine Force, Pacific. Accounting for procurement of expenditures against these authorizations will be conducted in the office of the Division Surgeon.

2. ORGANIZATIONS

- a. Those medical facilities holding requisitional authority will maintain an informal memorandum account following the format indicated by Appendix H. These records will show the total authorized amount for each quarter, total obligations and/or expenditures, and the available balance.
- b. A weekly (0001 Friday to 2400 of the succeeding Thursday) Financial Status Report will be submitted to this Headquarters (Attn: Division Surgeon) no later than 1000 each Friday. This informal report will be submitted in the format indicated in Appendix I.
- c. Upon receipt of requested material from the supply source, units receive copies of DD Form 1348-1, DOD Single Line Item Release/Receipt Document. After each unit enters receipt of material on 708 card(s) and financial memorandum account ledger, the most legible copy of the DD Form

1348-1, with the amount actually received circled, will be sent to the Division Surgeon's office for reconciliation with the bi-weekly OPBUD.

d. In order that each medical facility may be better able to fulfill its financial management responsibilities, the Division Surgeon's office will advise each RUC of its requisitional status following the reconciliation of its requisitional authority status with the account maintained by this office.

511. MAINTENANCE AND REPAIR OF TECHNICAL MEDICAL EQUIPMENT

1. GENERAL

- a. Three echelons of maintenance are authorized for medical equipments organizational, field, and depot.
- b. Authorized repair personnel for this equipment are medical repair mechanics (NEC HM-8498).
- c. All medical units having items of medical equipment (See Appendix J) shall institute a preventive maintenance program for these items to ensure that they are kept in operable condition. Emphasis should be primarily on measures to prevent malfunctioning or deterioration, such as proper handling of an item in use, proper storage, and periodic checking of items not in use.

2. RECORDS AND PUBLICATIONS

- a. A Medical Equipment Maintenance Record (NAVMED 1459) shall be maintained for each item of medical equipment in accordance with BUMEDINST 6700.1
- b. All instructions, manuals, wiring diagrams, parts listings, and pictorials received with equipment shall be clearly identified, cross referenced, and retained. These documents, and the appropriate maintenance records, shall accompany the item of equipment whenever it is transferred, reassigned, turned in for repair, etc..
- c. Repair parts pamphlets are published for certain items of standard medical and dental equipment. These are referenced by footnote to appropriate items in the Identification Lists (IL) of the Federal Supply Catalog DOD Section Medical Material. A current cross-reference listing of these pamphlets (in stock number order for applicable items) is also included in each change bulletin to the IL's for medical material.
- 3. MAINTENANCE AUTHORIZED. Performance of maintenance on medical equipment is authorized as follows:

511-

a. ORGANIZATIONAL MAINTENANCE

- (1) For organizations NOT authorized a medical repair mechanic, repairs shall be limited to replacement of "parts issued with equipment". These are listed in a column with that heading in the repair parts pamphlet for each item. Other repairs in this echelon of maintenance shall be obtained from the Force Logistic Command of the Provisional Service Battalion, 9th Marine Amphibious Brigade (9th MAB).
- (2) Organizations with a medical repair mechanic assigned are authorized to replace parts listed in repair parts pamphlets under the column heading "Maintenance Guide Quantities Organizational Maintenance". Such repairs shall be limited to property on the records of the organization.
- b. <u>FIELD MAINTENANCE</u>. Field level maintenance of medical material is authorized by the Force Logistic Command and the Provisional Service Battalion, 9th MAB.

c. DEPOT MAINTENANCE

- (1) Medical equipment requiring depot level repairs will be evacuated to 3d Force Service Regiment.
- (2) 3d Force Service Regiment will obtain depot level repair services under inter-service agreements made with the Army Medical Depot, (Machinato) Okinawa.

4. MAINTENANCE FLOATS

- a. Maintenance floats for medical end items are established in the listing on page 3 of enclosure (2) of FMFPACO 6700.1__. Recommendations for increases or decreases in these maintenance floats will be submitted to FMFPAC (Attn: SCI-16) via the Commanding General, 1st Marine Division (Attn: Division Surgeon).
- b. Maintenance float items may be utilized to replace combat losses or other critical deficiencies, but only for replacement of items included in established allowances.

SECTION VI

601. MEDICAL SERVICES

1. SICK CALL

- a. Each organization having Medical Department personnel assigned will be furnished adequate space for the maintenance of medical records and the holding of routine sick call.
- b. Sick call for units not having Medical Department personnel assigned will be held at the nearest facility as designated by the Division Surgeon.
 - c. Sick call will be held at times specified by the unit commander.

2. HOSPITALIZATION AND REPORTS

- a. Battalion Aid Stations having the facilities to provide inpatient care are authorized to admit active duty personnel as patients for periods up to 72 hours. Patients requiring inpatient care beyond 72 hours should be transferred or referred for admission to the 1st Medical Battalion or 1st Hospital Company as appropriate. All personnel will be seen initially at Battalion Aid Stations. Personnel will not go to second echelon medical facilities upon their own election.
- b. Personnel admitted as impatients shall be provided with complete medical clinical records using the forms listed in Chapter 23, Manual of the Medical Department.
- c. Active duty personnel may be observed without being formally admitted on wards of medical facilities for a period not to exceed 24 hours.
- d. Hospitalization reports required on Navy officers by BUPERS Manual, Art. C-5311 will be submitted by the Division Surgeon's Office.
- e. Transfer of Navy enlisted personnel for TAD under treatment or TD under treatment to any Armed Forces medical facility outside the Division will be effected by this Headquarters.
- f. Marine Corps officers and enlisted personnel requiring hospitalization will be admitted in accordance with Division Order P3040.1.
- g. Health and pay records of personnel will accompany the patient upon transfer. In the case of an emergency admission, all necessary records shall be forwarded no later than the following day. Service records of hospitalized Naval personnel will be held by the parent organization until TEMDU orders are issued or transfer is directed by this Headquarters.

602. FREE WORLD MILITARY ASSISTANCE FORCES (FWMAF)

- 1. FWMAF personnel requiring medical care beyond the capability of the unit will be provided medical care by the 1st Marine Division Medical department facilities on the same basis as U. S. Military personnel.
- 2. The provisions of this Order for hospitalization, evacuation, preventive medicine, and care of the dead are applicable to FWMAF personnel attached to III MAF.

603. OUTPATIENT CONSULTATIONS

- 1. Consultant services are available at the 1st Medical Battalion and 1st Hospital Company in the following specialty fields: General Surgery, Orthopedic Surgery, Internal Medicine, and Psychiatry.
- 2. The cooperation of all medical officers is requested to insure that in referring routine consultations to the above facilities, they arrive during morning sick call (0800-1100). Emergencies will be seen at any time. The importance of sending health records and any available X-rays with each patient is of the utmost value and cannot be stressed too highly.
- 3. The following procedures shall be adhered to in all cases being referred for psychiatric evaluation:
- a. Patients shall be interviewed and examined physically by their unit medical officer so that unnecessary referrals may be prevented.
- b. Psychiatric consultations will be made by appointment only with the Office of the Psychiatrist located at the 1st Medical Battalian and at the 1st Hospital Company.
- c. The referring medical officer will notify the patient and his company commander as to the time and date of the appointment. Transportation shall be arranged by the unit so that the patient arrives by the appointed time.
- d. The following records in a sealed envelope shall accompany the patient:
- (1) Standard Form 513, Consultation Request, in triplicate with the reason for the referral clearly and completely stated, and the unit medical officer's professional opinion concerning the patient's mental and physical health.
 - (2) The patient's Health Record.

- (3) A report from the patient's company commander indicating his opinions as to the patient's character, personality and military efficiency, and a resume of marks in conduct and any pertinent administrative entries from the Service Record.
- (4) In cases where there is legal action pending, a copy or summary of the pre-trial investigation report should also be included, as well as a copy of charges and specifications when formulated. If the patient or others have made any pertinent statements, a copy of these should be included where appropriate.
- (a) For patients considered General Courts-Martial defendants, the Defense Counsels are authorized to maintain direct liaison with the Division Psychiatrist for consultation for these defendants.
- (5) Emergency consultations will be accomplished immediately whenever possible. Request for emergency consultations should be submitted only when necessary and commensurate with good medical practice.

604. HOSPITAL SHIPS

- 1. The USS REPOSE and USS SANCTUARY are capable of providing general medical support in the area in which operating.
- 2. The Hospital Ships have outpatient consultation services available as indicated. While the ships are operating in Danang, the Station Hospital, NSA, Danang, will control the allocation of appointments. Each patient will have a consultation form appropriately filled out, x-rays if applicable, Health Record and NAVMED 6150/3 to accompany him for the appointment.

MEDICINE	DAILY
EKG-CARDIOLOGY	DAILY
OPHTHALMOLOGY (refraction, glasses)	DAILY
AUDIOGRAPH	10/DAILY
UROLOGY	5/DAILY
GENERAL SURGERY	DAILY
THORACIC SURGERY	DAILY
NEUROLOGIC SURGERY	DATLY
ORTHOPEDICS	DAILY
N. P.	DAILY
DENTAL-ORAL SURGERY	DAILY
PHYSIOTHERAPY	DAILY
EEG-BY APPOINTMENT WITH NEUROSURGEON	DAILY

X-RAY

G.I. SERIES
BARIUM ENEMAS
CHOLECYSTOGRAMS

10 EACH A.M. 5/DAY IN A.M. (Give prep on beach)

OTHER

Can do urgent vascular eye studies (angiograms) with patient admitted.

IABORATORY

Aucose tolerance tests can be done, preferably by schedule. Since doctors make rounds in the early morning, most consultations are best sent in late morning and provisions made to get them back in the afternoon.

The Hospital Ships can also provide dental prosthesis and spectacle dispensing services by appointment.

- 605. NON-FEDERAL MEDICAL TREATMENT. Commanding officers shall ensure that all personnel concerned with the preparation of claims for payment of expenses of medical and dental care furnished to Navy and Marine Corps personnel by civilian non-federal sources are thoroughly familiar with BIMEDINSTs in the 6320iseries.
- 1. SUBMISSION OF CLAIMS. All claims for services rendered to personnel in the 1st Marine Division (Rein), FMF shall be submitted to this Head-quarters (Attn: Division Surgeon) for review and forwarding to proper adjudicating authority. The following documents shall be submitted in each case:
 - a. NavMed Form "U" in quintuplicate.
 - b. All bills in quintuplicate.
- c. If treatment was authorized by the commanding officer, a copy of the letter or message of authorization.
- d. Any additional information which may be required for purpose of clarification shall be typed on plain paper and attached to the NavMed Form "U". Any Naval messages pertaining to the case shall be listed by month. date-time-group and originator.

606. PHYSICAL EXAMINATIONS AND PROFILING

- 1. Routine physical examinations will be conducted by unit medical officers.
- 2. Those units not having a medical officer will request the Office of the Division Surgeon to designate an appropriate facility or unit medical department to conduct examinations.

- 3. A minimum time of seven days is required to receive the final results of a physical examination. For this purpose, physical examinations for discharge, reenlistment and special examinations should be conducted at least ten working days prior to the date final results are desired. This allows the medical officer sufficient time in which to further evaluate personnel and to reschedule examinations, if required. No personnel are to be discharged or released from the service until a medical officer's clearance is obtained certifying that personnel are in fact physically qualified for such discharge or release. This also applies to personnel reenlisting or extending their enlistment. For exceptions, MCO P5000.3, MARCORPERSMAN, paragraph 13301.2 applies.
- 4. Physical profiling of Marine enlisted personnel shall be in accordance with MCO 6110.1__.
- 5. In accordance with BUMEDINST 6120.21, annual physical examinations of Navy and Narine Corps personnel assigned to duty in Vietnam are not required until such time as such personnel are transferred outside the area of Vietnam. The suspension of this requirement does not apply to Aviation personnel, who must continue to receive annual physical examination in accordance with Art. 15-60, MANMED.

SECTION VII

701. EVACUATION OF U. S. AND FWMAF PERSONNEL

1. <u>CENERAL</u>. Evacuation will be from the field to the Battalion Aid Station (BAS) and from the BAS to a Collecting and Clearing Company/Clearing Platoon if such a unit is employed in support of an operation. Otherwise, evacuation will be from the BAS to a large medical facility such as a Medical Battalion, Station Hospital, NSA, Danang, a Hospital Ship, or a like U.S. Army facility. Seriously wounded, injured, or ill patients may be evacuated directly to one of the large facilities listed above when circumstances make this route the most expeditious one. Evacuation may be by land, water, or air, as appropriate and depending on the means available.

2. HELICOPTER EVACUATION

- a. <u>BACKGROUND</u>. The use of the helicopter for rapid transportation of casualties to medical facilities has vastly decreased the mortality rate of personnel wounded in action. Because of this and the quick reaction time of helicopters, there is a strong tendency to request helicopters for casualty evacuation without consideration of other appropriate transportation available, such as ambulances. Often, helicopter transportation is furnished for wounds of minor nature. This denies their use for tactical employment which could be detrimental to the overall success of an operation. In addition, during a helicopter evacuation of casualties, supporting arms fire must be curtailed to ensure the safety of the helicopter from friendly fire. During this period, hostile forces are given more freedom of movement and hostile fire can be concentrated against the evacuation helicopter. Too often battalion surgeons are being bypassed and decisions as to the urgency of the evacuation are being made without the benefit of competent medical advice.
- b. <u>PROCEDURES</u>. Requests for evacuation of patients by helicopter will normally be passed to the Direct Air Support Center (DASC) by radio or telephone. The originator will classify each such request as either ROUTINE, PRIORITY, or EMERGENCY. Definition of the MEDEVAC mission classifications are as follows:
- (1) <u>ROUTINE</u>. Evacuation of deceased personnel, evacuation of a patient with a minor injury or illness, or the routine transfer of a patient from one medical facility to another for further treatment.
- (2) <u>PRIORITY</u>. Evacuation of seriously wounded, injured, or ill personnel who require early hospitalization, but whose immediate hospitalization is not a matter of life or death.
- (3) EMERGENCY. Evacuation of critically wounded, injured, or ill personnel whose immediate evacuation is a matter of life or death.

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This classification is justified when a case falls into one of the following categories:

- (a) The casualty is unconscious from a head wound.
- (b) The casualty is in severe shock.
- (c) The casualty is actively bleeding.
- (d) The casualty has suffered the loss of an arm or a leg, has an abdominal wound or has a penetrating chest wound.

 NOTE: It will be a rare case where an ambulatory (walking) casualty

requires emergency MEDEVAC.

- (4) CONSIDERATIONS FOR EMERGENCY MEDEVACS. Before requesting EMERGENCY MEDEVAC, the Commander on the scene will evaluate the following:
- (a) Security of the landing site and freedom from interdicting hostile fire.
- 1 If the landing site is insecure, movement of the patient to a secure site should be attempted.
- 2 If movement of the casualty is impossible, every effort will be made to utilize suppressive fire by small arms, artillery, aircraft, or a combination of these means while the evacuation is in progress and until the aircraft is well clear of the area.
- (b) Communication between the Commander on the scene and the Madhayac aircraft is essential to exchange information concerning the landing approach, pick-up point and terrain characteristics.
- (c) A landing site must be available, except in the most acute emergency. Use of a hoist should be undertaken only when the terrain or vegetation makes landing impossible, a landing site cannot be cleared or movement of the casualty to a suitable landing site is impossible.
- (d) The decision to request an emergency MEDEVAC will be made by the Commander on the scene. When it is impracticable to obtain the advice of a Medical Officer, the advice of the senior Hospital Corpsman present should be obtained and weighed with the other factors described above.
- 3. <u>USE OF AMBULANCES</u>. To reduce requirements for helicopter evacuation, maximum use must be made of the field ambulances of Battalion Aid Stations whenever the situation will permit.

4. EVACUATION OUT-OF-COUNTRY

- a. The decision to hospitalize patients in-country or to evacuate them out-of-country will be based upon the evacuation policy established by the Commanding General or higher authority, balanced against the number of hospital beds available, and known or anticipated operational requirements. The Division Surgeon will maintain close liaison with the III MAF Surgeon and with the Surgeons of adjacent commands to insure that this information is current.
- b. Authority to manifest out-of-country or in-country evacuees is delegated to the Commanding Officers of 1st Medical Battalion and 1st Hospital Company. Guidance for administrative procedures pertaining to patient evacuation is contained in MACV Directive 40-6, dated 30 January 1966.
- 5. EVACUATION OF DECEASED U. S. PERSONNEL. Procedures for evacuation of deceased U. S. personnel are outlined in III MAF/ICC Order 5360.2.
- 702. HOSPITALIZATION OF U. S. AND FWMAF PERSONNEL

1. BATTALION AID STATIONS

- a. Except for emergency front-line evacuations, all patients will normally be seen initially at Battalion Aid Stations.
- b. Those Battalion Aid Stations having facilities for inpatient care are authorized to admit active duty military personnel as patients for periods up to 72 hours. However, when it is expected that a patient will require inpatient care beyond 72 hours when first seen, such patients will be transferred immediately or referred for admission to a Medical Battalion or Hospital Company facility.
- 2. IN-COUNTRY HOSPITALIZATION. Based upon current evacuation policies and the current tactical situation, patients will be hospitalized by Medical Battalions or Hospital Companies for early return to duty, or they will be transferred to Hospital Ships, the Station Hospital, Naval Support Activity, Danang, or other military medical facilities as appropriate.
- 703. EVACUATION AND HOSPITALIZATION OF RVN PERSONNEL

1. POLICY

a. 1st Marine Division (Rein), FMF Medical Departments do not possess sufficient resources of either personnel or material to provide hospitalization of Vietnamese, military or civilian.

- b. Vietnamese personnel, military or civilian, will not be hospitalized in 1st Marine Division Medical Departments except as follows:
- (1) Humanitarian and emergency care for Vietnamese presenting themselves to 1st Marine Division Medical Departments.
- (2) Vietnamese injured under unusual circumstances (Incident Report) when the unit Commanding Officer determines that such hospitalization is in the best interest of the United States.
- (3) Vietnamese whose hospitalization is recommended by the unit Civil Affairs Officer. (Civil Affairs Officers will be guided by instructions issued by 1st Marine Division, G-5).
- (4) Vietnamese personnel suspected of having a contagious disease will not be referred to Division Medical facilities for diagnosis or treatment.
- c. The period of hospitalization of Vietnamese will be as short as possible. Every effort will be made to transfer these patients to Vietnamese civilian or military hospitals as appropriate, as soon as possible. The employment of Medical Department vehicles to transfer Vietnamese patients will follow the same principles as for hospitalization.

2. DECEASED RVN PERSONNEL

- a. Remains of Vietnamese civilians, positively identified as civilians, received in 1st Marine Division Medical facilities will be transferred to next of kin or immediate family. If members of the family are not available the remains will be transferred to civilian authorities of the hamlet, village, or district of the deceased for disposition.
- b. In accordance with III MAF message 171456Z OCT68, remains of deceased Vietnamese military personnel and other remains not positively identified to be civilians will be transferred to the nearest U.S. Military Graves Registration facility for further disposition.

3. MEMBERS AND SUSPECTED MEMBERS OF HOSTILE FORCES

- a. In accordance with Force Order P6200.2, captured personnel will be provided needed medical care equal to that provided U.S. personnel by the Medical Department of the unit responsible for the captives.
- b. The responsible unit will provide, upon request of the Medical Department, such security personnel as are necessary when captives require hospitalization.
- c. Medical personnel attached to collecting points will assist the Provost Marshall's personnel in the evacuation and recording of the physical condition of all captives upon arrival at such points.

SECTION VIII

801. CIVIC ACTION

- 1. The medical efforts, known as MEDCAP, in the civic action programs, have proven productive in generating good will among the civilian population toward both the U. S. and RVN governments. This has resulted in increasing cooperation by the civilian population with military forces. It is important that Medical Department personnel at all levels exploit every opportunity to increase medical civic action within the policy outlined below.
- 2. Medical civic action will have priority below medical care of military personnel. At no time will the medical personnel effort devoted to civic action be to an extent that there is a deficiency in medical care provided military personnel or in medical administration.
- 3. Medical civic action is not intended to provide civilian medical care on a continuing basis. Where medical civic action is continued in a given community for a period of time it must be at a "sick call" level. Civilians requiring more intensive care and/or hospitalization will be referred to RVN district and/or province medical facilities.
- 4. Medical civic action at all levels will assist any RVN medical activities existing in the area. Every effort will be made to avoid establishing a "competitive" medical service.
- 5. Each unit Civil Affairs Officer receives guidance through appropriate civic action coordinator. The medical civil affairs activities are a part of the entire civic action effort. Therefore, Medical Department personnel will receive guidance from, and cooperate with, the Civil Affairs Officer concerning medical activities. The Civil Affairs Officer will coordinate the medical effort in such areas as cooperation with local RVN authorities will permit, taking into consideration security, intelligence, etc..
- 6. Military medical units will utilize military medical supplies and equipment in support of MEDCAP programs. MEDCAP requirements for expendable medical items will be requisitioned through the normal military supply channels in accordance with the procedures outlined in Section V, utilizing O&MN funds available. Special authorization for nonexpendable items for MEDCAP purposes will not be given.
- 7. Submission of civic action reports and supply requests are the responsibility of Civil Affairs Officers in accordance with published III MAF and 1st Marine Division Instructions.

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SECTION IX

901. IMMUNIZATIONS

- 1. Immunization requirements for personnel in RVN are prescribed by BUNED (BUMEDINST 6230.1E), FMFPAC, COMUSMACV, III MAF. The purposes of these requirements are:
- a. To protect personnel from diseases present in the area where they serve or visit.
- b. To avoid introduction of diseases into CONUS or into any country visited on R&R. For the latter purpose, the advice of the World Health Organization and the host country are followed. Some host countries are especially stringent in their inspection of medical evidence to ascertain that requirements are met by incoming personnel.
- 2. Responsibility for implementation of the immunization program rests with commanding officers. To assist in carrying out this responsibility, medical department representatives shall assure that the status of immunizations for each person is checked at appropriate intervals. A system to provide for review as follows shall be established:
 - a. Monthly
 - b. When an individual departs on R&R
 - c. Upon reporting of an individual
 - d. Seven days prior to detachment of an individual

A system similar to that shown in appendix O to this Order is recommended.

- 5. At present, two immunization screening points are being operated. FMFPAC has made Camp Smedley D. Butler, Okinawa, responsible for screening immunization records for transients and also for performing chest x-rays for returnees who require x-rays. CG III MAF has established an in-country immunization screening process for transients, operated by FLC at the III MAF Transient Facility, Danang. These two points report to the Commanding General, 1st Marine Division, deficiencies encountered in personnel leaving this Division. The Commanding General, in turn, reports significant deficiencies to Commanding Officers for appropriate action. Deficiencies shall be held to an absolute minimum.
- 4. Immunization requirements for personnel in RVN, departing on R&R, and returning to CONUS are listed in Appendix P to this Order.

- 5. Public Health Service Form 731 has replaced DD Form 737 as the approved immunization certificate.
- a. Personnel will retain their DD Form 737 until a PHS Form 731 has been initiated and all pertinent immunization data transcribed to the new form as prescribed in paragraph 14a(2) of BUMEDINST 6230.1E.
- b. PHS Form 731 (Revised 9-66), International Certificate of Vaccination, will be obtained by submission of DD Form 1348 by unit organic supply office to FIC. FSN is 0108-400-0703, unit of issue is LL (50).
- c. The Department of Defense Immunization Stamp (rubber stamp, fixed type), Immunization Certification, Department of Defense Seal, FSN 7520-823-8163 will be ordered from FLC through the normal medical supply channels.
- 6. All immunizations required for RVN shall be current for no less than 30 days following the date of detachment for each individual.
- 7. Immunizations given shall be recorded immediately on Immunization Record (SF 601) of the health record and on PIS Form 731 or DD Form 737.

SECTION X

1001. FOOD INSPECTION

1. RATION BREAKDOWN

- a. The ration breakdown at Chu Lai will be inspected on a monthly basis by the Veterinary Officer or his representative. All questionable items should be set aside whenever possible until an inspection by the Veterinary Officer can be made and recommendations given.
- b. A certificate of condemnation will be issued on all subsistence that is, in the opinion of the inspector, unfit for human consumption.

2. LOCALLY PURCHASED SUBSISTENCE

- a. All locally purchased subsistence (e.g., fresh fruits and vegetables) must be from a veterinary approved source and must be inspected prior to purchase. A list of approved sources is contained in United States Army Vietnam (USARV) Circular No. 40-1.
- b. Any purchasing officer interested in negotiating a contract with a local vendor should contact the veterinarian for a current list of locally approved sources.

3. VEHICLES USED IN SUBSISTENCE TRANSPORTATION

- a. All vehicles used in transportation of subsistence will be spot checked for cleanliness, sanitary handling of foodstuffs and the presence of adequate covering material to prevent excessive contamination of the product.
- b. Any discrepancies found will be submitted in writing to the unit commanders involved.

1002. RABIES CONTROL AND REPORTING OF ANIMAL BITES

1: See Div0 6200.4 for procedures to be followed on this subject.

SECTION XI

1101. FIELD SANITATION

1. INSPECTIONS

- a. Each commander shall require assigned Medical Department personnel to conduct, no less often than once weekly, a thorough sanitation inspection of his organization/area. The reports of such inspections shall be submitted to the commanding officer in writing, with a copy to this Headquarters (Attn: Division Surgeon). The report will include appropriate recommendations for action to correct discrepancies which represent potential health hazards.
- b. The Division Preventive Medicine Officer shall schedule no less often than once monthly, sanitation inspections of all organizations by specially trained personnel of the Preventive Medicine Section (PMS) of 1st Medical Battalion.
- c. The PMS will also provide assistance to organizations on request. Such assistance will not replace the routine inspections required under la above, but will supplement such efforts by providing the technical assistance, advice, and specialized laboratory services available in the PMS.

2. FOOD, WATER, AND MESS SANITATION

- a. The environment in Vietnam is most favorable for outbreaks of food and water borne diseases. For this reason all units must strictly enforce standard field sanitation practices relating to mess sanitation, food handling, fly and roach control, and protection from rodents.
- b. Outbreaks of suspected food or water borne disease shall be promptly reported to the Division PMS and may include a request for any assistance which might be required to investigate the cause or to determine corrective measures which should be instituted.
- c. See paragraph 1001 concerning food inspections by veterinary personnel.
- d. No ice or food products from local Vietnamese sources will be obtained or utilized until such sources are inspected by U.S. Veterinary Services and placed on their list of approved sources.
- e. The quality of potable water will be inspected at its source under the supervision of personnel of Preventive Medicine Sections.

 All organizations shall inspect water with sufficient frequency to insure that required standards of quality are maintained until consumed.

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1102. VENEREAL DISEASE

1. PREVENTIVE MEASURES

- a. Venereal diseases are widespread in the Republic of Vietnam. The two most effective control measures available are control of personnel and education.
- b. Command control measures should include restriction on opportunities for sexual contacts with members of the indigenous population, promotion of attitudes and activity which will tend to discourage sexual promiscuity, and institution of adequate and continuing educational program.
- c. Medical Department personnel will assist in educational measures by conducting periods of instruction scheduled in the unit training program. The individual conducting such instruction shall be either a Medical Department officer or a mature senior Hospital Corpsman. The instruction will include: the nature of venereal diseases; their signs and symptoms, means of transmission, and potentially serious effects; and the measures which the individual may use to protect himself from the danger of infection. Every effort shall be made to avoid repetitive instruction. The PMS, 1st Medical Battalion, will provide assistance in preparation of training programs on request.

2. TREATMENT AND QUARANTINE

- a. NAVMED P5052-11A/TB MED 230 (Treatment and Management of Venereal Disease) is the basic reference for management of these cases. Diagnosis shall be carefully made and adequate treatment shall be instituted. Follow-up serological tests for syphilisthall be conducted in accordance with Manual of the Medical Department, Article 22-18.
- b. The Medical Officer or Medical Department Representative who diagnoses a venereal infection may recommend to the individual's commanding officer that the patient be placed in medical quarantine when all the circumstances indicate this action to be necessary. The objectives of this quarantine shall be to prevent transmission of the infection, to protect the patient, and to insure adequate treatment and follow-up. Considerations affecting this action are the attitude, cooperativeness, and maturity of the patient; his receptiveness to instruction; and the tactical situation of the unit. Medical quarantime shall never be recommended as a punitive measure and shall not extend beyond the minimum time necessary to insure that the infection has been eliminated and the probability of transmission is absent.
- c. Other than medical quarantine imposed as a necessary ancillary to treatment, no punitive measures shall be taken (directly or indirectly) against any patient solely because he has contracted a venereal infection.

However, the unmanageable individual who demonstrates his social maladjustment by repeatedly contacting veneral diseases may be recommended for administrative separation under the provisions of DivO 1900.3...

3. CONTACT INTERVIEWS

- a. Each individual diagnosed as having a venereal disease shall be interviewed to identify contacts during his infectious period and to discover the probable source of infection. Reindoctrination in preventive measures shall be given to the patient during the same interview.
- b. Unless Medical personnel with the necessary training and experience are available within an organization, these interviews shall be conducted in the PMS of a Medical Battalion, if at all practicable. NAVMED 6150/3 (Sick Call Treatment Record) shall accompany the patient for this interview, and the interviewer shall note thereon the serial numbers of the contact report forms completed AND the place of contact (geographical area, NOT establishment) and date of contact for each report prepared.
- c. Completed contact reports shall be forwarded to the Preventive Medicine Section, 1st Medical Battalion, for all cases of venereal disease in organizations of the 1st Marine Division. Organizations shall NOT mail such reports to any other facility. Reports taken from interviews of personnel who are not members of the 1st Marine Division shall be forwarded promptly to the Surgeon of the command of which he is a member.
- d. The PMS will consolidate and forward contact reports as provided in directives of U.S. commanders.
- e. Military personnel shall NOT conduct investigations, or treat reported contacts, among the indigenous population.
- 4. <u>REPORTS OF INCIDENCE</u>. Each organization shall submit a monthly report of Venereal Disease Incidence (Report Symbol 1DIV 6222-1) in accorddance with the following instructions:
- a. The report will be submitted on the form illustrated by Appendix K to this Order: Supply of these forms may be obtained by memorandum request to the office of the Division Surgeon, or they may be reproduced within organizations.
- b. The report shall be prepared monthly and shall be submitted so as to reach the office of the Division Surgeon no later than the 5th of the month following that covered by the report. Submit in DUPLICATE, do not use batters of transmittal.

- c. The report shall include CNLY venereal disease infections among military personnel who are carried on the administrative rolls of the organization. (Other cases treated, diagnosed, or interviewed shall be reported to their parent organization—see paragraph 3b above—for inclusion on its report.)
- d. Report each case diagnosed and each contact report prepared. An individual may appear on the report more than once if he has two or more infections during a single reporting period or if he has concurrent infections with two or more diseases from the same contact(s). Likewise, it may be necessary to record two or more contact reports, in two or more areas, for one individual.

1103. TUBERCULOSIS CONTROL

1. BACKGROUND

- a. BUMEDINGT 6224.1 outlines in detail the mechanics of the tuber-culosis control program for the Naval Service.
- b. The high incidence of tuberculosis in Vietnam makes this disease a quite serious threat to Marine Corps and Navy personnel serving in the area and makes careful adherence to the provisions of BUMEDINST 6224.1 a matter of great importance. All U. S. personnel serving in Vietnam are considered as individuals "at special risk" to the danger of contacting tuberculosis. Personnel who have frequent contact with the indigenous population (MEDCAP, civic action, combined action companies, etc.) must receive particular attention.

2. CASE FINDING AND INVESTIGATION PROGRAMS

- a. Each organization shall establish and maintain aggressive programs for tuberculosis case finding and contact investigation. Review of health records for this specific purpose shall be made:
 - (1) When each individual joins an organization.
 - (2) During annual verification of health records.
- (3) During the month preceding an individual*s scheduled date of departure from Vietnam on PCS orders.
- b. The following shall be taken into consideration in establishing and maintaining these programs:
- (1) When the only tuberculin test previously conducted was by any method other than the Mantoux, the individual shall be considered as "never tested".

- (2) An induration of more than 9mm in diameter will be regarded as a positive reaction, while that of 9mm or less will be regarded as a negative reaction.
- (3) Each "negative" reactor or person "hever tested" shall be retested during his first month in RVN. Exception: Retest is not required if one was accomplished within thirty (30) days prior to the individual's arriving in RVN.
- (4) Each "negative" reactor shall be retested within the month prior to his scheduled departure from RVN on PCS orders.
- (5) Each "negative" reactor serving on extension of tour in RVN shall be retested at six-month intervals.
- c. When any individual converts from tuberculin "negative" to tuberculin "positive" (a "converter"), he shall be evaluated thoroughly in accordance with BUMEDINST 6224.1. This evaluation shall include consultation at facilities of a medical battalion or hospital company. The consultation request shall include a summary of all previous tuberculin tests, including the dates and recorded results thereof.
- d. In every instance, results of the PPD shall be recorded in millimeters of induration on the Immunization Record (SF-601) of the health record and on the individual's PHS Form 731 or DD Form 737.
- 3. TUBERCULIN CONTROL PROGRAM FILE. Each medical facility will establish a follow-up file of each individual attached who has converted from "negative" to "positive" while on active duty. A file will also be maintained on individuals or groups of personnel who have been designated for "particular attention" in the unit's Tuberculosis Control Program. Each individual record shall indicate the follow-up measures completed and the results of such tests or examinations.

4. ANNUAL REPORT OF TUBERCULIN RETESTING

- a. The annual report required by BUMEDINST 6224.1 shall be submitted by each organization for consolidation into a single report by this Headquarters.
- b. This required report (MED-6224-9-Feeder) shall be submitted in accordance with the following instructions:
- (1) Form 1DIV 6224/1 shall be used for the report. Appendix L to this Order is an example of such a report.
 - (2) The report shall be submitted prior to 10 January each year.

An original ONLY will be submitted; letters of transmittal will not be used.

- (3) Entries on the form shall balance as follows:
- (a) On each line, entries in the "TOTAL" column must equal the sum of the entries in all columns to the right of the "TOTAL" column.
- (b) In each column: entries on line 1 must equal the sum of the entries on lines 2 and 3; entries on line 2 must equal the sum of the entries on lines 2a and 2b; entries on line 3 must equal the sum of the entries on lines 3a, 3b, and 3c.
- c. The report shall include ONLY those Marine Corps and Navy personnel who were administratively carried on the rolls of the reporting organizations when tested. If an organization conducts tests on the personnel of a unit not under its administrative control, the results shall be reported to the parent organization of such personnel and shall be included on the latter's report.
- d. The office of the Division Surgeon will forward necessary forms for this report to each organization during December of each year.

1104. MALARIA PREVENTION AND CONTROL

1. <u>RESPONSIBILITIES</u>. Malaria discipline is a command responsibility. Unit commanders at all echelons will enforce antimalarial measures at all times, compatible with operational limitations.

2. ANTIMALARIAL MEASURES

a. INDIVIDUAL PROTECTIVE MEASURES

- (1) <u>CLOTHING</u>. During daylight hours, sleeves may be rolled up. At dusk, during the night, and in dark jungle areas, sleeves will be rolled down and jacket buttoned at the neck.
 - (2) NETS. Bed nets and head nets will be used whenever feasible.
- (3) INSECT REPELLENTS. The standard insect repellent (FSN 6840-753-4963, FSN 6840-082-2541, or YF 6840-878-3888) will be applied to all exposed areas of skin and adjacent uniform edges and to uniform over shoulders, elbows, buttocks, and thighs, no less than every two hours from dusk to daylight and when in dark jungle. Each individual in a malarious area will be provided sufficient repellent for the period of time exposure is likely to occur.

- (4) <u>INDIVIDUAL INSECTICIDE</u>. The interior of unscreened buildings, tents, and bed nets will be sprayed with Aerosol Pyrethrum Insecticide (FSN 6840-823-7849) before occupancy at night to kill resting adults.
- (5) <u>SWIMMING</u>. Swimming in streams after dusk is forbidden. Whenever possible, dense vegetation and villages will be avoided after dusk.
- b. CHEMOPROPHYLAXIS. Chemoprophylaxis is an adjunct to, and not a substitute for, other antimalaria measures.
- (1) Each member of the 1st Marine Division shall take one chloro-quine-primaquine tablet (FSN 6505-753-5043) weekly on the day of the week designated by his unit commander. Unit commanders will insure by the roster method that each person swallows the weekly tablet. Personnel who will be outside RVN on R&R, etc., shall be issued required tablets and instructed to take one on the day designated for his unit.
- (2) Unit commanders: shall insure that each individual's jungle kit worn on the cartridge belt contains six chloroquine-primaquine tablets. Provisions will be made to replenish the supply of tablets when requested by the individual.
- (3) 1st Marine Division Medical facilities shall report all cases of malaria to the Division Preventive Medicine Section with a resume of circumstances as soon as possible.
- (4) The Preventive Medicine Section will conduct interviews of malaria patients and report monthly to the Division Surgeon cases of malaria by unit in the 1st Marine Division. The report will also contain a resume of circumstances.
- (5) The Division Surgeon will as necessary provide technical advice and assistance to units reporting cases of malaria. He will also provide advice and assistance in malaria prevention and control.
- (6) Upon checking out of his parent unit incident to departure from RVN each individual shall be issued an eight-week supply of chloro-quine-primaquine tablets. A malaria debriefing, including as a minimum the following, shall be given each individual:
- (a) Instructions to continue taking the chemoprophylaxis for eight weeks.
 - (b) The sample oral statement in Appendix M.
 - (c) Presentation of the graph in Appendix N.

An entry confirming the above action shall be made on SF-600 in the health record.

(7) Only Medical Corps Officers may make exceptions to the weekly chloroquine-primaquine dose. In such cases, the medical officer will be guided by MACV: Directive 40-11.

c. UNIT PROTECTIVE MEASURES

- (1) <u>SELECTION OF CAMP AND BASE SITES</u>. The effective flight range of Anopheles mosquitoes is usually under one mile. Camp base sites therefore should be located as far as is practical from any large mosquito breeding area.
- (2) MOSQUITO PROOFING. Doors and windows will be properly screened and all other openings through which Anopheles mosquitoes might enter will be closed. All tents except those used for storage should be equipped with insect screen liners.
- (3) MOSQUITO LARVAL CONTROL. All active or potential breeding sites will be eliminated or rendered unsuitable for mosquito breeding. The Preventive Medicine Section will provide technical assistance in identifying and eliminating breeding sites.
- (4) MOSQUITO ADULT CONTROL. All bunkers, infrequently used buildings and other mosquito-frequented shelters will be treated with a residual insecticide spray. Technical assistance will be provided by the Preventive Medicine Section in proper selection and application of insecticides. Upon request, the Preventive Medicine Section will conduct fogging operations where feasible. However, fogging is a supplement to and not a substitute for residual and larval treatment.
- (5) <u>UNIT SUPPLY</u>. Unit supply should maintain stocks of Insect Repellant (FSN 6840-753-4963, 6840-082-2541, or YF6840-878-3888), Aerosol Pyrethrum Insecticide (FSN 6840-823-7849), and bed and head nets to meet above requirements.

d. AERIAL SPRAYING

- (1) Unit commanders desiring aerial spraying will submit letter requests to the Commanding General, 1st Warine Division (Rein), FMF (Attn: Division Preventive Medicine Officer) in the format given below:
 - (a) Name of organization or unit to be sprayed
 - (b) Map coordinates of area
 - (c) Approximate date of desired spraying
 - (d) Approximate number of acres/hectares involved

- (e) Brief justification, including note of malaria experience in the area to be aprayed.
- (f) A statement as to the sedurity aircraft can expect in the area.
- (2) The areas concerned will be surveyed by the Preventive Medicine Section and recommendations made to the Preventive Medicine Unit, NSA, Danang. The PMU will make specific recommendations to the MACV Surgeon and coordinate each spray mission in accordance with MACV Directive 40-10 and Force/SAI Order P6200.2.
- (3) Medical after-action reports reflecting the effectiveness of serial spray missions and any significant technical observations will be prepared by the requesting unit in cooperation with the Preventive Medicine Section and forwarded to Headquarters, U. S. MACV (Attn: Surgeon) via channels upon completion of such mission.

1105. RADIATION HEALTH

1. SCOPE. Radiation health programs comprise those procedures designed to protect and maintain the health of persons in the Naval Establishment whose duties involve exposure to medical or nonmedical sources of ionizing radiation.

2. DELINEATION OF RESPONSIBILITY

- a. Radiation health programs are a medical responsibility. The responsibility for the radiation health program is assigned to the head of the medical department of the command.
- b. Radiological safety and control programs are nonmedical responsibilities, and include all nonhealth-related procedures and techniques utilized to control access to and handling of all sources of ionizing radiation natural, induced, or contaminated. Medical Department personnel normally shall not be assigned duties and responsibilities in these programs.
- 3. <u>GUIDANCE AND PROCEDURES</u>. Basic regulations and detailed instructions regarding exposure to ionizing radiation are contained in Manual of the Medical Department, Chapter 22, Radiation Health Protection Manual (NAV-MED P-5055), and BUMEDINST 6150.18__.
- 4. RADIATION HEALTH PROTECTION OFFICER. The Commanding Officers of the 1st Medical Battalion, 1st Hospital Company and of such other units that have equipment capable of producing x-radiation, or

hold any source of ionizing radiation shall appoint a Radiation Health Protection Officer to aid him in executing the radiation health program. This individual shall be technically qualified by virtue of education, military training, and/or professional experience to assure a capability commensurate with the assignment. The term "Radiological Protection Officer" is a functional title and is not intended to denote a commissioned status or a job classification within the Armed Forces.

5. REPORTS

- a. <u>INDIVIDUAL EXPOSURE RECORD</u>. The custodian of the individual's medical records shall prepare and maintain for each person occupationally exposed to ionizing radiation a DD Form 1141 (Record of Occupational Exposure to Ionizing Radiation).
- b. REPORT OF OVEREXPOSURE. Whenever any personnel have received exposures exceeding the limits set forth in the Radiation Health Protection Manual, NAVMED P-5055, it shall be the responsibility of the command at which the overexposure was incurred to submit NAVMED 1433, Personnel Overexposure to Ionizing Radiation, report symbol Med 6470-2 as detailed in Chapter 5 of the Radiation Health Protection Manual.
- c. ANNUAL REPORT. Annually as of 31 December, NAVMED 1432, Personnel Exposure to Ionizing Radiation, report symbol Med-6470-1, small be sent to BUMED, Code 74, by 31 January. Detailed instructions are contained in Chapter 5, Radiation Health Protection Manual, NAVMED P-5055.

1106. PREVENTION OF WARM-WATER IMMERSION FOOT

1. GENERAL. Warm-water-immersion foot is usually defined as that inintry which results from prolonged exposure (usually in excess of 12 hours)
to a wet environment. There is no precise knowledge of the limits of temperature or exposure at which warm-water-immersion foot can occur. However, loss of body heat plays an important role in producing the symptoms
and signs.

2. ENVIRONMENTAL FACTORS

- a. <u>WEATHER</u>. Temperature, precipitation, and wind modify the rate of body heat loss. Wind velocity accelerates the body heat loss under conditions of both cold and wet.
- b. TYPE OF COWBAT ACTION. Units in reserve or rest areas have few cases. Units in the active offense may experience a marked increase in cases. Warm-water-immersion foot injuries appear in large numbers during periods of intense combat.

HOST FACTORS

- a. <u>FATIGUE</u>. Personnel may become so physically exhausted that they fail to carry out simple preventive measures. Likewise, mental fatigue may lead to apathy and subsequent neglect.
- b. <u>DISCIPLINE</u>, TRAINING, AND EXPERIENCE. Well trained and disciplined men profit from combat experience in heavy rains and are better able to care for themselves through personal hygiene, change of clothing, exercise of the extremities and similar simple but effective measures.
- c. <u>DURATION OF EXPOSURE</u>. In Vietnam, cases of warm-water-immersion foot are rare before the third day of an operation, and most cases do not occur for at least a week.
 - d. ACTIVITY. Too little activity may contribute to immersion foot.
- 4. APPEARANCE. The skin becomes wrinkled, soft, white, and cold. Trauma to these weakened tissues produced by walking lead to loss of skin from the soles of the feet. This leaves red, raw, and tender areas usually at pressure points such as under the toes, the arch of the foot, along the top of the foot, and sometimes over the ankle bones. Swelling may or may not be present. Secondary infection may develop, leading to areas of weeping, redness, and tenderness. The man will complain of pain on standing or walking, with the pain unrelieved by rest. The pain increases on further walking, and, sooner or later, will result in the man being medically evacuated.
- 5. TREATMENT. Early treatment is very simple: clean, dry and elevate the feet. These measures, and the associated rest, are all that are necessary in the great majority of cases.

6. PREVENTION

- a. Immersion foot is preventable, except in unusual situations. A successful prevention program will require vigorous command attention at all echelons. Preventive measures must be directed toward conserving body heat and avoiding unnecessarily prolonged exposure of personnel to a cold and wet environment.
- b. Effective prevention and control of immersion foot must include the following:
- (1) Thorough appreciation and understanding of the potential casualties from immersion foot injury in combat by both command and staff personnel.

- (2) Full support, at all echelons, of a comprehensive and practical immersion foot injury prevention program.
- (3) Training of all personnel in the early recognition of immersion foot.
- (4) Indoctrination of all personnel in individual measures designed to prevent immersion foot. These methods should include:
- (a) Setting aside 5 minutes at a time to dry off and massage the feet, 2 or 3 times daily. At the same time wring socks as dry as possible.
- (b) Clean, dry socks should be put on daily if at all possible. Troops must carry extra socks when engaged in operations where immersion foot is a hazard.
- (5) Development and maintenance, through training, of a high level of foot discipline for individuals and units alike.
- (6) A rotation policy according to the degree of exposure and within the limits of the immersion foot incubation period.
- (7) Provision for regular inspection of the feet of personnel during and following operations or regular work in a cold. wet environment.
- (8) Provision for early evacuation and treatment of personnel suffering from immersion foot. Early attention may make it feasible to treat the patient without admission to the sick list. Delayed treatment may result in an extended loss of the individual's services to his organization.

1107. COLD INJURY

1. GENERAL

- a. Cold injury, as applicable to Vietnam, is defined as tissue trauma produced by exposure to cold. The type of injury produced (i.e., chilblains, immersion foot, and trench foot) depends upon the degree of cold to which the body is exposed, the duration of exposure, and the environmental factors, such as humidity and wind.
- b. Gold injury may occur whenever the temperature falls below 50° F. It occurs most often in areas where the usually mild temperature infrequently but suddenly falls to unusual levels, and where prior planning and preparation have been inadequate. Wind chill is an important factor in the pro-

duction of cold injury. Body heat loss increases as wind speed increases. All personnel should be familiar with the contents and use of the wind chill table that appears in TB MED 81.

- c. Moisture is an important factor in producing cold injury. Clothing loses much of its insulating property when it becomes wet, and evaporation of the moisture produces an additional cooling effect on the body. Cold injury may also occur when the temperature is higher than 50° F, if the body tissues are in contact with wet clothing.
- 2. PREVENTION. The successful prevention of cold injury depends upon:
 - a. Command leadership and discipline.
- b. Provisions for thorough indoctrination of personnel in protective measures and first aid for cold injury. Guidance to assist commanding officers in establishing a program for indoctrination of personnel in cold weather injury is found in TB MED 81, Cold Injury, DivO 4000.16__ and in this Order.
 - c. Provision for adequate clothing.
- d. Utilization of warming tents/areas. These tents/areas will be maintained as compatible with the tactical situation. Maximum use will be made of such areas for drying clothing and warming personnel.
- (1) Troops will be brought into warming areas as soon as possible in the following situations:
 - (a) After returning from OP/LP, patrols, operations.
 - (b) Prior to assuming duties on OP/LP, patrols.
 - (c) When showing evidence of tropical cold injury symptoms.
 - (2) Warming tents/areas will be equipped with the following:
 - (a) Decking elevated above ground level.
 - (b) Blankets.
 - (c) Drying lines.
 - (d) Cots.
 - (e) Towels.

- (f) Hot drinks.
- (g) Water cans.
- (h) Trash cans.
- (i) Space heaters.

11-14

APPENDIX A.

Reporting Unit Code		Unit <u>Code</u>
14001	Headquarters Battalion, 1st Marine Division	AA
11020	1st Medical Battalion	\mathbf{DL}
14104	Headquarters Company, 1st Marines	AP
1/1110	1st Battalion, 1st Marines	AQ
11120	2d Battalion, 1st Marines	AR
14 130	3d Battalion, 1st Marines	AS
1.1154	Headquarters Company, 5th Marines	BB
11160	1st Battalion, 5th Marines	BC
11170	2d Battalion, 5th Marines	BD
14180	3d Battalion, 5th Marines	BE
1.1204	Headquarters, 7th Marines	BF
1.1210	1st Battalion, 7th Marines	BG
14220	2d Battalion, 7th Marines	BH
11230	3d Battalion, 7th Marines	BJ
11303	Headquarters Battery, 11th Marines	BP
14310	1st Battalion, 11th Marines	BQ
14320	2d Battalion, 11th Marines	BR
1.1330	3d Battalion, 11th Marines	BS
1:1:340	4th Battalion, 11th Marines	BT
11400	1st Engineer Battalion	DM
11510	1st Antitank Battalion	DK
11550	1st Shore Party Battalion	DP
11650	1st Motor Transport Battalion	DH
11700	1st Reconnaissance Battalion	DQ
15160	1st Battalion, 26th Marines	CF .
15180	3d Battalion, 26th Marines	CH
20062	1st Dental Company, FMF	WW
21248	*3d 155mm Gun Battery (SP), FMF V	
21246	*1st 155mm Gun Battery (SP), FMF	VP
21288	*3d 8" Howitzer Battery (SP), FMF	٧s
21300	7th Engineer Battalion, FMF	WN
21370	9th Engineer Battalion, FMF	WP
21410	1st Tank Battalion, FMF	W
21497	*1st Armored Amphibian Company, FMF	WC
21635	7th Communication Battalion, FMF	WM
21740	1et Hospital Company, FMF	XD
21820	3d Amphibian Tractor Battalion, FMF	WA
28130	11th Motor Transport Battalion, FMF	WJ
21256	1st Field Artillery Group	AN.

^{*}Authorized to requisition ONLY those items contained in established basic allowance.

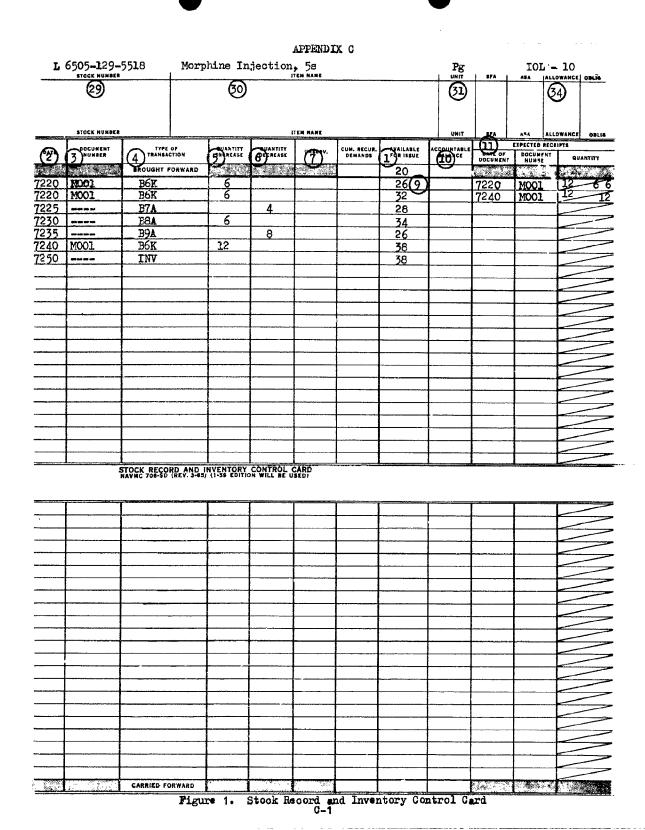
Figure 1. Organizations Authorized to Requisition Medical Material

APPENDIX B

Document identifier (transaction) codes are 3-position MILSTRIP/MILSTRAP codes which are used to record increases and decreases on form NAVMC 708-SD, Stock Record and Inventory Control Card, at organic accounting levels to identify the type of transaction. The codes, transactions, and explanations for the use of these codes are as follows:

Code	Transaction	Explanation
B4S	Receipt from Commercial Buy	Local purchase
в6а	Receipt from Turn-in	Turn-in by responsible unit
в6К	Receipt from a Distribution System or FMF Service Unit	From ICP, service unit, RSA, etc.
В7А	Issue to a Marine Corps Responsible Unit (Include Backorder Release)	For end use
B7A-MED	CAP Issue for MEDCAP use	For end use for MEDCAP
в7в	Issues (Other Than Marine Corps Units)	To USAF, USN, USAR, etc.
B7J	Turn-in to Disposal Activity	To property disposal activity
В7Р	Purchase Returns and Turn-in of Excess Items	Return of items purchased or excess items to harine Corps Supply source
в7У	Cash Sales	For sale of organic property
B8A	Inventory Gain Adjustment	Disclosed by physical inventory
B8Z	Hiscellaneous Gain Adjustment	Increases other than physical inventory
В9А	Inventory Loss Adjustment	Disclosed by physical inventory
B9Z	Miscellaneous Loss Adjustment	Decreases other than physical inventory

Figure 1. Document Identifier (Transaction) Codes



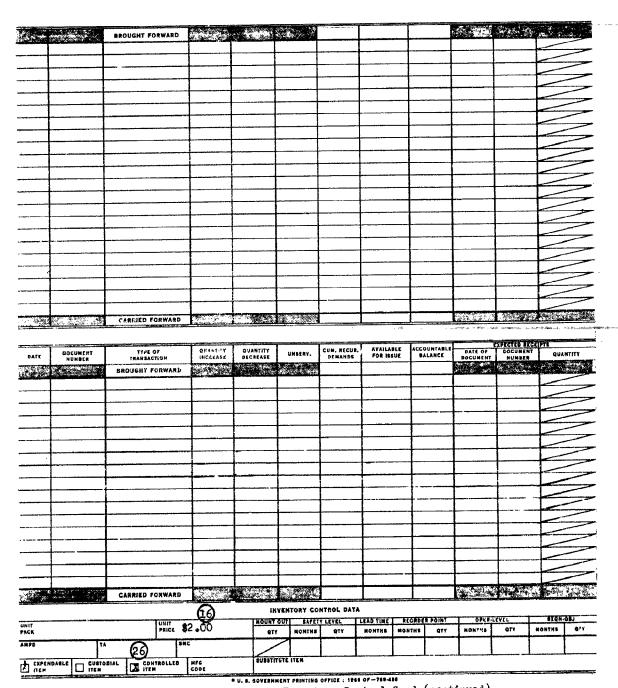


Figure 1. Stock Record and Inventory Control Card (continued)

APPENDIX D

MEDICAL STOCK LOCATOR 1DIV 6700/1 (Rev. 12-66)

STOCK NUMBER (And short description, if desired)	Potency Period
6505-299-8216	60 months
Oxytetracycline Tablets	Storage Code(a)
0,25 Gm. 100's	P

YTITYAUG	LOCATION (Box Nos.)	Manufacturer*	LOT NUMBER	EXPIRATION DATE
3	12	SKF	K1743	5/68
2	13	Upjohn	4-LFZ7	6/69
5	17	Lilly	65-671	5/70
/	17	Upjohn	3-1356	7/68
4	Stock	Parke-Davis	PKL 472	12/67

^{*}Completion of these items REQUIRED for all FSN 6505 items and any other itmes with storage codes D, F, G, I, K, P, R, or W.

NOTE: It is recommended that entries on this form be made in pencil.

Figure 1. Example of Stock Locator Card

XXCUMAL!

MEDICAL MATERIAL PACKING LIST 1DIV 6780/1 (12/66)

Organization Date Prepared
2d Battalion, 1st Marines 10 October 1968

Box N	0. V	Weight	Cube	General Description		ontent	5						
21 50 1.33 GAS CASUALITY SET, N		0. 2											
Item No.	STO	CK NUMBER	DESCRI	PTION (Abbreviated)	U/I	QTY Reg'd	INV 9/2/6	ENTORY 1/3/6	(Date	and	Quantit	ies Fo	ur
1,	6545	-914-3460	CHEST, M	EDICAL, FIELD, No. 1	EA	1	1	1				1	
2	6505	-106-9000	AMYL NIT	RITE, Ampuls, 12s	PG	7	7	7					
3	6505	-823-8041	ATROPINE	INJECTION, 2mg	EA	200	200	200					
4	6505	-108-6016		ATROPINE SUIFATE TABLETS, 1 mg, 200s			2.	2:					
5	6505	-114-8985		CODEINE SUIFATE TABLETS, 32 mg, 100s		1,	1.	1					
6	6505	-141-1720	SOAP, SU	RGICAL, 4 oz.	CK	4	4	4					
7	6505	-151-5000	SODIUM B	ICARBONATE, 1 lb.	CN	1.	1	1					
8	6505-	-147-1720		TETRACAINE OPHTHALMIC OINT- MENT, 1/8 oz, 12s			1.2	12					
9	6505	-153-8255	ETHER, 1	/4 lb	CN	2	2	2					
10	6505	-926-1440		ATROPINE SULFATE OPHTHALMIC OINTMENT, 1/8 oz, 12s		1	11	1,					
11,	6510	-210-3000		PURIFIED, 1 oz.	PG	6	6	6					
						:							
											1		

Page of

Figure 1. Example of Packing List

APPENDIX F

REQUEST FOR MODIFICATION OF ALLOWANCE

Organization: * 5th Hospital Company, 5th M	Marine Division	
T/E Number: * M-4512 BUMED MAL Number: *	668 RUC:	* 21736
Stock Number Unit	Item Description	<u>1</u>
* 6530-709-8175 * Each *TABLE, OPERATING,	, FIELD (4-section	table top)
ALLOWANCE	Present F	de commende d
Basic Allowance (Authorized MAL):	* 1	*1,
Authorized Augmentation for MAL:	* 0	*1,
For Operation of Field Medical Facility:	* 0	* O
is (not) recommended allowance	FOR LIKE UNIT	

JUSTIFICATION

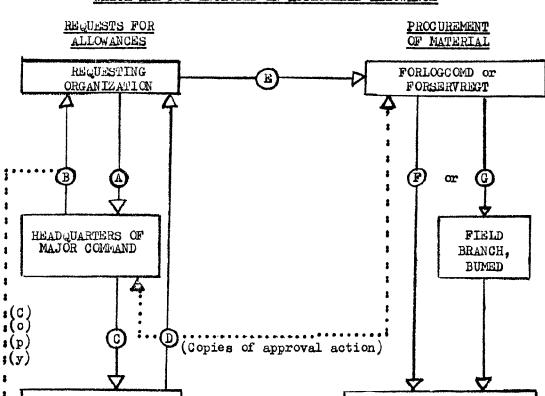
Justification should be concise, but it must be complete enough to enable a LAYMAN in medicine or dentistry to visualize the use, function, or application of the item and to appreciate its desirability. When the requested item is to replace a component of a set, kit, or outfit; provide full identification of the assembly and of the component to be replaced; and justify the superiority of the recommended replacement item. Justification may be continued on the reverse when required.

*NOTE: These items are for illustration only; they are NOT included in the format of the form.

* T. Kuppo

		~
	* 30 June 1969	* CDR MC USN, Commanding Officer
	(Date Submitted)	(Signature, Rank, and Title)
*	ACTION (Stamp or 2 July 1969	printinclude date, signature, and title) * 10 July 1069 * Requested allowance is approved. Cite the
	Recommend approval.	* following approval number on requisitions * for this item: FMFPAC-M-9176-2
	Jack O. QUICK CAPT, MC, USN	* 9C Coop * I. C. DEEP, CAPT MC USN
	Surgeon, 5th MarDiv	* Force Medical Officer, FMFPAC

Figure 1. Request for Modification of Allowance



STEPS FOR PROCUREMENT OF NONEXPENDABLE MEDICAL OR DENTAL ITEMS WHICH ARE NOT INCLUDED IN AUTHORIZED ALLOWANCE

1. Requesting Organization

. HEADQUARTERS, FMFPAC

Submits a Request for Modification of Allowance (see example on page F-1) to the appropriate major command headquarters.

SOURCE OF PROCUREMENT

- 2. <u>Major Command Headquarters</u>. The Division Surgeon may disapprove the request for technical reasons and return it to the originating organization, or
- B) If within his defined authority, approves the request, returns it to the originating organization for requisition action (see E following), and forwards one copy to FMFPAC (Attn: SCI-16).

Figure 1. Request for Modification of Allowance (continued)

- © For a nonexpendable item which is not included in an authorized allowance, enters his recommendations and forwards the original copy of the request to FMFPAC (Attn: SCI-16).
- 3. <u>Headquarters</u>. FMFPAC. The Force Medical Officer or Force Dental Officer may disapprove the request for technical reasons and return it to the major command headquarters, or
- D A copy of the approved request for modification of allowance is returned directly to the originating organization, with two copies to the headquarters of the major command which forwarded the request and two copies to the Force Logistic Command or 3d Force Service Regiment,, as appropriate.
- 4. Requesting Organization. When an approved Request for Modification of Allowance is received (in accordance with either B or D),
- A requisition is prepared and submitted either to the Force Logistic Command or 3d Force Service Regiment (as appropriate) citing the approval reference for the allowance on the requisition document.
- 5. ForLogComd or ForServRegt. A designated officer determines whether the item is "BUNED controlled" as defined in BUNEDINST 6700.16_. A requisition is then prepared for the item which cites funds available in the current O&N N funds planning estimate, and
- F If BUMED approval is NOT required, the requisition is submitted directly to the proper procurement agency, or
- G If the item DOES require approval, the requisition is forwarded to Field Branch, BUMED. In this case, a copy of the Approved Request for Modification of Allowance will accompany the requisition. (This copy is provided by FMFPAC; see D above.)

Figure 1. Request for Modification of Allowance (continued)

APPENDIX G

HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602

From: To:	Commanding General	
Subj:	Requisitional Authority Num O&M N Medical/Dental Funds	ber Amendment Number
Ref:	(a) Div0 P6000.1. (b) Div0 P7000.3	
1. Yo	· -	tional Authority in the amount indi-
-	arterly orization	Amount of Requisitional Authority
\mathbf{Pr}	d.	

- 2. In the event that your requisition rate exceeds the requisitional authority granted herein and an increase is required, a request will be submitted immediately to this Headquarters (Attn: Division Surgeon). A brief justification, to include general areas of increased requirements will be included in such requests.
- 3. Additionally, when the requisitional authority granted herein is estimated to be in excess of planned requirements, the amount available for withdrawal will be reported immediately to this Headquarters, in order for this Command to ensure full utilization of total requisitional authority.
- 4. Acknowledge receipt and return copy to this Headquarters (Attn: Division Surgeon),

Figure 1. Requisitional Authority

APPENDIX H

Target Allowance

Use of green record (log book) FSN 7530-222-3525 is recommended to set up memorandum accounts. If all information will not fit on one page, use two pages to set up columns.

Julian Date	DOC.	FSN	uty	Unit Price	Ext. Price	Remaining Balance	Remarks
7182	1st Qt	r FY Target	Allowa	nce Rece	ived	\$7,000.00	
7192	0001	6505-100-100	00 10	•65	6.50	6,993.50	
7198	0001	6510-200-21	35 10	160	16.00	6,977.50	
7198	0002	6515-153-400	00 5	2.00	10.00	6,967.50	
7248	0001	6525-601-21	60 6	30.00	180.00	6,787.50	
7273						6,787.50	
7274	2nd Qt	r FY 68 Targe	t All	owance R	ecei ve d	7,000.00	
7274	New Ba	lance of Ava	lable	Funds T	his Date	13,787.50	
7274	0001	6545-917-420	00 2	874.00	1748.00	12,039.50	

NOTES:

- 1. Julian Date: Last digit of calendar year plus consecutive day of year; i.e., 1 July 1967 - 7182
- 2. Document Number: Start new series of numbers with each separate Julian date, i.e.; (7182) 0001, 0002, 0003; (7183) 0001, 0002, 0003, etc.
- 3. FSN: Federal Stock Number.
- 4. Qty: Quantity of item ordered.
- 5. Unit Price: Taken from current Management Data Listing.
- 6. Extension Price: Unit price times quantity.7. Remaining Balance: Balance of funds remaining after each obligation has been deducted.

Figure 1. Format for Memorandum Accounts

APPENDIX I

IETTERHEAD Of Responsible Unit

STATUS REPORT - - - C&M N FUNDS

Week Ending 2400, (Thursday of each week)

Authorizations Received.	
Total Charges to Date	
Balance Remaining	

Signature of Battalion Surgeon or Commanding Officer

Figure 1. Format for Status Report

I-1

APPENDIX J

CLASS	NOMENCLATURE
4110-	Refrigerator, Mechanical, Biological
6515-	Anesthesia Machines Cast Cutters Defibrillators Dermatones Electrocardiograph Machines Electrosurgical Apparatus Hypodermic Injection Apparatus Otoscope and Ophthalmoscope Sets Post-operative Pumps Power Supply, Electrodiagnostic Instruments Respirators Resuscitators Suction, Pressure and Drainage Apparatus Ultrasonic Cleaners Variable Speed Rotators
6525	Coolers, Xray Film Processing Units Dryers and Bin, Xray Film Fluoroscopic Machines Illuminators, Xray Film Processing Machines, Xray, Folaroid Tanks, Xray Film Processing Units Xray Units
6530-	Aquamatic K-Thermia Units Operating Tables, Surgical/Orthopedic Sterilizers Surgical Lights Whirlpool, Bath
6640-	Centrifuges Incubators Microscopes Ovens, Laboratory, Drying Shaking Platforms Waterbaths
6650-	Microscopes Photometers

Figure 1. Items of Ledical Equipment

DECLASSIFIED

6670-	Scales, Physicians, Examining, 300 lb
7310-	Stoves, Gas, 5,000/10,000 BTU
7320-	Trucks. Bulk Food Serving. Heated. 1000 watts

Figure 1. Items of Medical Equipment (continued)

APPENDIX K

VENEREAL DISEASE 1DIV 6222/1 (11-		eport	Repor	t Symbol:	1DIV 6000/6-16
Organization Reporting			Month Reported		
NINTH ENGINEER BATTALION			MAY 1968		
NEW CASES	NON-SPECIFIC URETHRITIS	GONORRHEA	SYPHILIS	CHANCROID	Lymphogran. Venereum
	12.	16	3	1	1
CON	TACT REPORTS	BY AREA OF	CONTACT	AND DISEASE	
AREA OF CONTACT	Totals	GON ORRHEA	SYPHILIS	CHANCROID	LGV
CHU LAI TAOR	1		1		
DANANG TAOR	3	3.			
SAIGON	3	2	1		
HONG KONG	2	2			
JAPAN	1			1	
Malaysia.	1		1		
OKINAWA.	4	4			
PHILIPPINES	3	2			1
SINGAPORE					
TAIWAN	3	3			
THAILAND					
NOT INTERVIEWED*					

*Explain reasons on reverse.

Signature of Medical Officer or Medical Department Representative

Figure 1. Format for Monthly Venereal Disease Incidence Report

XICHERAGE

DECLASSIFIED

Figure 1. Example of Annual Report of Tuberculin Retesting

APPENDIX M

Approximately 2500 cases of malaria were reported by the National Communicable Disease Certer of the US Public Health Service during 1967 in servicemen returning to CONUS from the Republic of Vietnam. These were men who acquired the infection in RVN but had the onset of their illness in CONUS. About 85% of these cases were vivax malaria, and virtually all of these could have been prevented if each man leaving RVN had picked up a supply of the chloroquine-primaquine tablets and had taken one each week for eight weeks after departure.

Personnel who have been on the chloroquine tablets instead of the C-P pills while in RVN, whether for medical reasons or for reasons of personal comfort, should also take the C-P tablets after leaving country. The two-drug pill will cure vivax malaria in almost every instance if taken weekly for the full eight weeks. The pill containing only chloroquine would have to be taken for much longer to effect a complete cure, possibly for as long as a year!

Any personnel who have been taking dapsone for malaria prophylaxis while in RVN should continue this drug after departure also, taking 25 mg. daily for 28 days after leaving Vietnam.

Figure 1. Debriefing Statement on Malaria

APPENDIX N

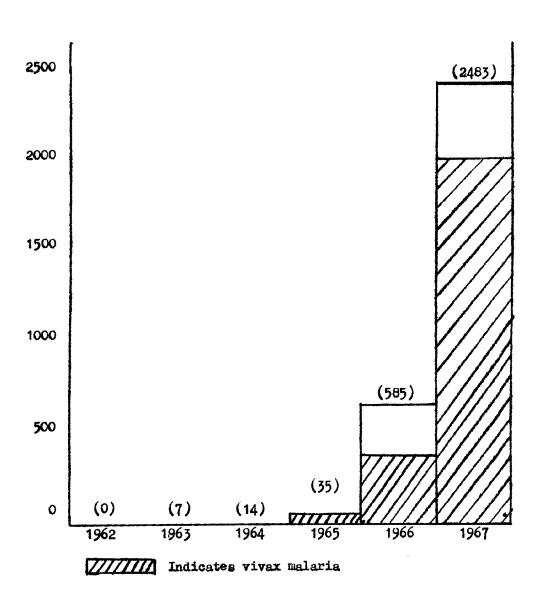


Figure 1. Supplemental Data Sheet for Malaria Debriefing

N-1

APPENDIX O

- 1. Prepare a 1DIV 6110/1 (12-65) card on each individual when he checks into unit.
- 2. Set up a file with header cards for January through December.
- 3. Place filled out card in the month the first immunization is due.
- Following each immunization, re-file the card according to the month licated for the next immunization.
- 5. The advantages of this system are:
- a. Those cards filed in the current month represent the entire immunization list for that month. There is no need to search through health records.
- b. An up-to-date and more accurate status of the immunization program is provided.
- c. Ascertaining the number of stragglers within a unit will not be difficult.
- 6. Cards on personnel who have been transferred from the unit should be retained for two months following transfer to assist in determining the individual's immunization status on transfer, should a question concerning this arise.

Figure 1. Recommended System for Determining Immunization Requirements for Individuals

APPENDIX P

IMM	UNIZING AGENT	REIMMUNIZATION INTERVAL	DOSE AND PROCEDURE
1.	Smallpox Vaccine 1,2	1, year	Multiple Pressure Technique; read after 6-8 days
2.	Typhoid Vaccine		
	a. Typhoid-Paratyphoid, A & B	3 years	0.5cc SC or IM or 0.1cc ID
	b. Typhoid, AKD	3 years	0.5cc SC or IM
3.	Tetanus & Diphtheria Toxoid, adult type	6 years	0.1cc SC or IM, or 0.5cc SC or IM after burn or injury
4•	Poliovirus Vaccine, oral, trivalent	None	
5•	Influenza Vaccine	1. year	1.0cc SC or IM
6.	Yellow Fever Vaccine 1,2	10 years	0.5cc SC or TM of 1:10 dilution of concentrated vaccine
7•	Typhus Vaccine, epidemic	Not required	our tor go
8.	Cholera Vaccine 1,2	6 months ³	0.5cc SC or IM
9.	Plague Vaccine ⁴	6 months	0.2cc IM only
10.	Gamma Globulin	4-5 months after initial dose5	5.0cc Maximum, IM only

Figure 1.. Reimmunization Requirements for Personnel in RVN and Returning to CONUS

P-1

²Entries for smallpox and yellow fever on immunization certificate will include the origin and batch number of the vaccine. Pending receipt of new vaccination forms, this information will be entered on the form presently available.

³If more than six months has elapsed since the last immunization, the immunization certificate is not valid for six days following reimmunization. Therefore, reimmunization must be accomplished at intervals somewhat shorter than six months in order to avaid delay in travel.

⁴Will be administered <u>IM</u> only. The jet injector will not be used in the administration of plague vaccine.

⁵Total of only two inoculations required, regardless of length of tour in SEASIA. First inoculation two weeks prior to, or immediately upon, arrival in mainland countries of SEASIA. Second and final inoculation 4 to 5 months after the first.

Figure 1. Reimmunization Requirements for Personnel in RVN and Returning to CONUS (continued)

HEADQUARTERS 1st Marine Division (Rein), FMF

FPO, San Francisco, California 96602

1

DivBul 5060 5/SAH/blb 4 Dec 1968

DIVISION BULLETIN 5060

From: Commanding General To: Distribution List

Subj: Change of Command Ceremony

Ref: (a) Chapter 3, Landing Party Manual 1960

Encl: $\sqrt{(1)}$ Formation for Change of Command Ceremony

√(2) Diagram of Macsed Colors √(3) Detailed Sequence of Events

 $\sqrt{(4)}$ Control of Helicopters

1. $\underline{\text{Purpose}}$. To establish procedures for the 1st Marine Division (Rein), FMF, Change of Command Ceremony.

2. General Information

- a. Major General Ormond R. SIMPSON assumes command of the 1st Marine Division (Rein), FMF relieving Major General Carl A. YOUNGDALE. In honor of this event a Change of Command Ceremony will be held at the 1st Marine Division Command Post at 1030, on 20 December 1968.
- 3. Formation and Participants. The formation will consist of the Commander of Troops and his staff, honor guard, massed organizational colors of regiments, battalions and separate battalions. The only National flag in the ceremony will be that of the division. The formation and procedure for the ceremony will be as set forth in reference (a) and enclosures of this Bulletin.
 - a. Commander of Troops and his staff
 - (1) Commander of Troops BGen R. T. DWYER
 - (2) Staff ACofS, G-1 (Co1 LAWRENCE)
 ACofS, G-2 (Co1 SKOTNICKI)
 ACofS, G-3 (Co1 SCHWENK)
 ACofS, G-4 (Co1 WILSON)
 - e. Honor guard company of two thirty man platoons.
- 4. <u>Uniform</u>. The uniform prescribed for the Change of Command Ceremony is as follows:

- a. Commander of Troops and his staff, the honor guard, color bearers and color guards: USMC Jungle utilities (Camouflage type) with rolled sleeves, bloused trouser, helmets with new camouflage covers (green side out), normal arms and web equipment with jungle kit centered in rear, canteen on left hip and one magazine pouch on left front adjacent to buckle.
 - b. All other personnel will wear uniform of the day.
- 5. <u>Ceremony Responsibilities</u>. The below listed officers are assigned duties as indicated in preparation for and execution of the Change of Command Ceremony.
 - a. Ceremony Coordinator Division Inspector
 - b. Assistant Ceremony Coordinator Protocol Officer
 - c. Staff Secretary will
- (1) Provide orderlies to lower and break Generals! Personal flags
 - (2) Arrange for collection of organizational colors
 - d. Aide
 - (1) Invitations
 - (2) Refreshments at CG's Quarters
 - e. Assistant Chief of Staff, G-1
 - (1) Arrange for Band
 - (2) Assign VIP escorts as required
 - f. Headquarters Battalion Commandant
 - (1) Provide honor guard company of two thirty man platoons
 - (2) Prepare and mark parade ground and install chairs
 - g. Communications-Electronics Officer
 - (1) Install Public Address system
- (2) Provide communication equipment in support of Helo control plan (enclosure (4))

- h. Provost Marshal
 - (1) Provide for traffic control
 - (2) Establish reserved spaces
 - (3) Provide security for LZs 400 and 401
- i. Informational Services Officer
 - (1) Provide photo and editorial coverage
 - (2) Establish liaison with civil news media
 - (3) Prepare program
 - (4) Provide for tape recording of Ceremony
- j. Division Motor Transport Officer
 - (1) Provide sedans and other transportation as required
- k. Division Sergeant Major
 - (1) Instruct and drill color bearers and guards
 - (2) Instruct orderlies in handling of Generals' personal flags

6. Schedule of events

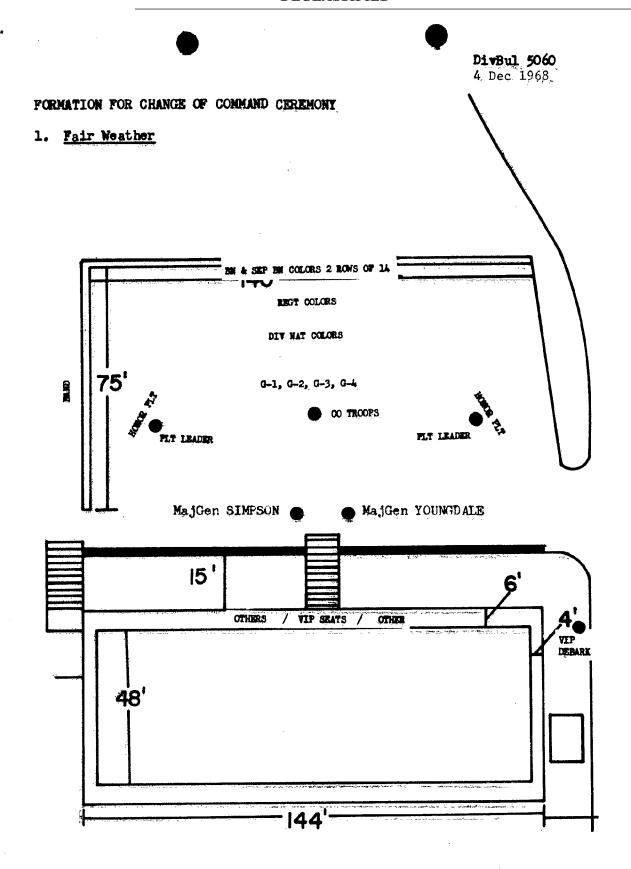
Ī	<u>)</u>	<u>Time</u>	
.8	a. 19 Dec 1968	0900	All participants in dress rehearsal (to include foul weather plan)
1	o. 20 Dec 1968	1015	All participants in position
C	20 Dec 1968	1025	All guests and spectators are requested to be seated or in designated areas
đ	1. 20 Dec 1968	1030	Major General YOUNGDALE and Major General SIMPSON arrive. Ceremony commences
e	20 Dec 1968	1050	Invited guests proceed to CG's quarters

- 7. Inclement Weather Ceremony. In the event of foul weather the Change of Command Ceremony will be held in the Headquarters Battalion Classroom in accordance with enclosures (1) and (3).
- 8. Self-cancellation. 1 January 1969.

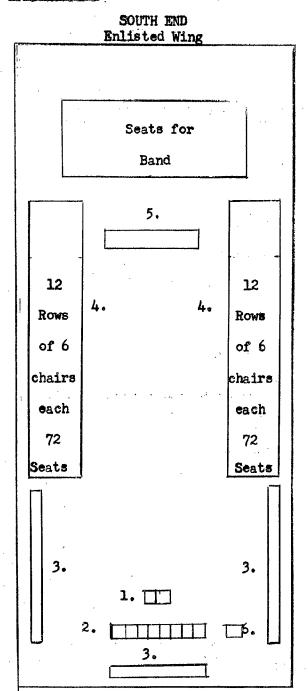
S. A. HANNAH

Chief of Staff

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2. Foul weather. Place: Headquarters Battalion mess hall # 1.



NORTH END

1. Two chairs, one for Major General YOUNGDALE and one for Major General SIMPSON

grave and the control of the state of the

- 2. Eight chairs, one each for ADC, Chief of Staff, DepC/S, G-1, G-2, G-3, G-4, and G-5.
- 3. Organizational colors (see enclosure (2)).
- 4. Chairs will be equally distributed in rows of six on each side of mess hall as shown. Benches may be used in rear rows, main-taining same center aisle width.
- 5. Division Colors and color guards.
- 6. Seat for Adjutant

DIAGRAM OF MASSED COLORS

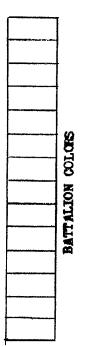
1. <u>Fair Weather</u>. Regiments, battalions and separate battalions furnish color guards as indicated and organizational colors and color bearers. Headquarters Battalion furnish Division color bearers and guards.

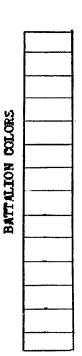
	nt al	Battalion Colors	Battal ior Colors
Divisien Colers	Regimental Colors		
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æ	Sth 1		
9	7th Mar	e ve deser versioneren	
to .			
ga	11th 26th Mar		
 .	11t Mar	AND THE RESIDENCE AND THE PERSON NAMED IN	
		yamma , 30, 41, propin, date , allerande ,	

G = Color Guard

B - Color Bearer

2. <u>Foul Weather</u>. Regiments', battalions' and separate battalions' organizational colors and color bearers are positioned in Enlisted East Wing of mess hall as shown. Headquarters Battalion furnish Division color bearers and guards.





1				
11th	26th	7th	5th	lat
Mar	Mar	Mar	Mar	Mar

NORTH END

DETAILED SEQUENCE OF EVENTS

- 1. Fair weather. The fair weather Change of Command Ceremony will be held on the parking area in front of G-1/4 area.
- 1015 All participants in position as shown in enclosures (1) and (2) at Parade Rest.
- 1030 (1) Commander of Troops faces about and orders Band to "Sound Attention".
 - (2) Band sounds "Attention".
 - (3) Commander of Troops orders "Present Arms" and executes hand salute.
 - (4) Band plays National Anthem.
 - (5) Commander of Troops terminates hand salute, orders "Order Arms" and directs Adjutant to "Publish the orders, sir".
 - (6) Designated officer commands "Attention to Orders" over public address system from position to right of VIP stand. He then reads pertinent extracts from outgoing and incoming Commmanding Generals' orders.
 - (7) Major General YOUNGDALE and Major General SIMPSON take position in front of VIP stand.
 - (8) Commander of Troops faces about, orders "Present Arms", faces about and executes hand salute.
 - (9) Band renders honors to Major General YOUNGDALE. See NOTE.
 - (10) Commander of Troops terminates hand salute, faces about, commands "Order Arms", directs the Adjutant to "Deliver the color to the Commanding General" and faces about.
 - (11) Adjutant takes most direct route to a position four paces in front of the Division color guard, salutes and takes the organization color from the color bearer. Adjutant then marches to position two paces in front of Major General YOUNGDALE.
 - (12) Commander of Troops faces about, orders "Present Arms", faces about and executes hand salute.

- (13) Adjutant transfers the color to Major General YOUNGDALE who passes the color to Major General SIMPSON. Major General SIMPSON transfers the color to the Adjutant.
- (14) Commander of Troops terminates hand salute, faces about and orders "Order Arms".
- (15) Major General YOUNGDALE commands, "Haul down my flag", and the two Generals change position.
- (16) Adjutant returns the Division color to the color bearer, salutes and resumes his post.
- (17) Commander of Troops orders "Present Arms", faces about and executes hand salute.
- (18) Band renders honors to Major General SIMPSON. Major General SIMPSON's flag is broken on the 1st note of the music.
- (19) Commander of Troops terminates hand salute, faces about, commands "Order Arms" followed by "Parade Rest", faces about and assumes position of parade rest.
- (20) Microphone is placed in the front of the General Officers.
- (21) Reading of Commandant's message and remarks by Lieutenant General CUSHMAN.
- (22) Remarks by Major General YOUNGDALE and Major General SIMPSON.
- (23) Commander of Troops calls the command to attention.
- (24) Band plays "Auld Lang Syne" and "The Marine Hymn".

NOTE: During rendering of musical honors all personnel stand at attention. Personnel in uniform salute during playing of musical honors.

- 2. Foul weather. In the event of inclement weather, the Change of Command Ceremony will be held in the Headquarters Battalion classroom at the same time and date.
- a. Formation and Participants. The formation will consist of the Adjutant, band, organizational colors of regiments, battalions and separate battalions. The only National flag in the ceremony will be that of the Division. The formation for the ceremony will be as set forth in enclosures (1) and (2).

- b. Uniform. Adjutant, color bearing and other guards of the Division, USMC Jungle utilities (Camouflage type) with rolled sleeves, bloused trouser, helmets with new camouflage covers (green side out), normal arms and web equipment with jungle kit centered in rear, canteen on left hip and one magazine pouch on left front adjacent to buckle.
- c. Remaining participants: USMC jungle utilities with rolled sleeves, bloused trousers and combat boots.
- d. Ceremony responsibilities remain as in the basic Bulletin except as noted herein after.
 - (1) Assistant Ceremony Coordinator;
- (a) Inform all participants, ACofS, G-1 and Provost Marshal that foul weather ceremony will be implemented.
 - (b) Ensure that reserved seats are properly marked for VIPs.
 - (2) Headquarters Battalion Commandant:
- (a) Prepare Headquarters Battalion classroom for ceremony as shown in enclosure (1).
- (3) Provost Marshal: New task (3): Provide MPs to maintain access to and within classroom. Instruct MPs to direct visitors to classroom.
 - d. Schedule of events

DATE	TIME	EVENT
19Dec68	0900	All participants in dress rehearsal (to include foul weather plan).
20Dec68	1015	All participants in position.
20Dec68	1025	All guests and spectators are requested to be seated or in areas designated.
20Dec68	1030	Major General YOUNGDALE and Major General SIMPSON arrive. Ceremony commences.

- e. Detailed sequence of events.
 - 1015 All participants in position as shown in enclosures (1) and (2). Color bearers and guard at Parade Rest.

- 1030 (1) Adjutant directs band to "Sound Attention"
 - (2) Band sounds "Attention"
 - (3) Band plays Nation Anthem
- (4) Adjutant commands "Attention to Orders" over public address system from position to right of seated Generals and staff. He then reads pertinent extracts from outgoing and incoming Commanding Generals' orders.
- (5) Band renders honors to Major General YOUNGDALE.
- (6) Adjutant take most direct route to a position four paces in front of the Division color guard, salutes and takes the organizational color from the color bearer. Adjutant then marches to position in front of Major General YOUNGDALE.
- (7) Adjutant transfers the color to Major General YOUNGDALE who then passes the color to Major General SIMPSON.
- (8) Major General SIMPSON transfers the color to the Adjutant.
- (9) Adjutant returns the Division color to the color bearer, salute and resumes his post.
- (10) Band renders honors to Major General SIMPSON.
- (11) Microphone is placed to the front of the General Officers.
- (12) Commandant's Message and remarks by Lieutenant General CUSHMAN.
- (13) Remarks by Major General YOUNGDALE and Major General SIMPSON.
- (14) Band plays "Auld Lang Syne" and the "Marines Hymn".
- (15) Ceremony completed.

CONTROL OF HELICOPTERS

- 1. In order to provide timely and expeditious transportation for VIPs attending the 1st Marine Division Change of Command Ceremony, the following system will be implemented:
- a. Land-line communications will be established between the Division LZ 401 pad, Division VIP 400 pad, and the Ceremony Coordinator.
- b. Radio communications will be established between LZs 400 and 401.
- c. All land-line and radio communication will be manned by air officers assigned from the Division Air Section.
- 2. VIPs arriving by helicopter will be landed at Helo Pads $400~\rm cr$ 401. After discharging passengers, the helo will be directed to LZ 401 and assume standby until recalled to LZ $400~\rm for$ departure.
- 3. Surface transportation for VIPs arriving by helo will be provided by the Division Motor Transport Officer.

HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602

> Divo P3800 lg Ch 3 2/RWW/abs

1/2

DIVISION ORDER P3800,1G Ch 3

From: Commanding General To: Distribution List

Subj: Standing Operating Procedure for Intelligence

Encl: (1) New page inserts to DivO P3800 1G

1. Purpose. To transmit new page inserts and direct pen changes to subject manual.

2. Action

- a. Remove and destroy the present pages B-1, B-2 and B-3 and replace them with corresponding pages in enclosure (1)
 - b. On page iii, appendix B under figure change "2" to "1"
- c. On page 7-1 under section VII, par 3.c. change the first sentence to read "G-2 Section on a monthly basis and up dated on a bi-weekly basis" vice "G-2 Section on a weekly basis".
- 3. Certification. Reviewed and approved this date.

S. A. HANNAH

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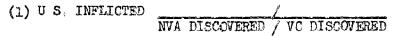
APPENDIX B

- 1. Issuing unit and number of INTSUM: NR YR
- 2. Period covered (focal date/time group for beginning and end of period),
- 3. Summary of Enemy Activity
- a. Ground Activity (list TAOR and named operations in separate sub-paragraphs with incidents in consecutive date/time order. Enemy personnel and weapons losses will be reported at the end of each sub-paragraph. Named operations will also include cumulative totals since beginning of operation. The following format will be used).

- b. Air Activity
- 4. Enemy personnel and equipment losses.
 - a. Total KIA during the reporting period.
 - (1) U. E. HETICTE / NVA / VC
 - (2) FIF INFLICTED $\frac{/}{NVA/VC}$
 - (3) RVN AF INFLICTED NVA / VC
- b. Total KIA discovered during the reporting period that were killed but not counted in previous period:

Figure 1. Format of an Intelligence Summary (INTSUM) Report

B 1



- (2) FWF INFLICTED NVA DISCOVERED / VC DISCOVERED
- (3) RVNAF INFLICTED / VC DISCOVERED / VC DISCOVERED
- c. Detainees (total for reporting period)
- d. Ammunition expenditures by enemy
- e. Enemy weapons losses (not included in sub-paragraph i).
 - (1) Individual $\overline{U_sS_s/FWF/FVNAF}$
 - (2) Crew Served $\frac{/}{U_sS_s/FWF/RVNAF}$
- f. Enemy equipment losses (not included in sub-paragraph i) (Include weight for captured documents)
- g. Enemy facilities destroyed or captured (not included in sub-paragraph i).
- h. Enemy food destroyed or captured (not included in subparagraph i).

TYPE QUANTITY PLACE OF CAPTURE

- i. Caches (Include location, capturing unit; discovery dates, circumstances of capture and detailed listing of contents).
- 5. New obstacles and barriers.
- 6. Administrative activities (enemy logistics, infiltration routes, morale, etc.).
- 7. Enemy unit identifications, locations, movements, personalities, and weapons.

B-2

Figure 1 Format of an Intelligence Summary (INTSUM) Report (continued)

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- 8. Estimate of number and type of enemy vehicles or craft.
- 9. Brief discussion of capabilities and vulnerabilities.
- 10. Conclusions.
- 11. Miscellaneous.
- a. Amplication of spot reports submitted during the reporting period.
 - b. Correction to previous INTSUM.
 - c. Voluntary information obtained.
 - d. Bomb damage assessment.
 - e. Other miscellaneous.

NOTE: All paragraphs will be included; use "NONE" or "NO CHANGE" if applicable.

Figure 1. Format of an Intelligence Summary (INTSUM) Report (continued)

B-3

Ch. 3

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 8300.1 8/WL/dac 9 Dec 1968



DIVISION ORDER 8300.1

From: Commanding General To: Distribution List

Subj: Weapons Density Report

Ref: (a) ForO 8300.1

Encl: (1) Weapons Density Report Format

Reports Required: I. Quarterly Weapons Density Report (Report Symbol 1Div-8300/1-8) par. 4b

II. Monthly Change/No Change Report (Report Symbol 1Div-8300/2-8) par. 4b

- 1. Purpose. To establish monthly reporting procedures, to provide the frequency, format, and content for the submission of the subject report.
- 2. Cancellation. CG 1stMarDiv ltr 8:RFH:dac over 4712 of 25 Dec 1967.

3. Background

a. The report is designed to provide this Headquarters with a continuing appraisal and up-dating of weapons density. The report will also be used as a feeder report to compile a consolidated report for submission to higher headquarters in accordance with reference (a).

4. Procedures

- a. Reporting Period. The reporting period will cover the period from the first to the last of the month.
- b. <u>Submission</u>. Reports will arrive at this Headquarters (Attn: Division Ordnance Officer) no later than 1200 the 1st of each month. If applicable, a "No Change" report will be submitted for the months when complete up-date quarterly reports are not required.

DivO 8300.1 9 Dec 1968

5. Reporting Instructions

- a. The subject report will be submitted using the format set forth in enclosure (1).
- b. The report will reflect densities authorized by T/O and T/E as well as special allowances. All items listed in the special allowance column will state the source of authorization under the "Note" column on the report format.
- c. An up-to-date report will be submitted quarterly reflecting weapons density as of the last day of the quarter. Subsequent reports, indicating changes/No Change, whichever is applicable, will be submitted as of the last date of the month.
- d. The first up-to-date quarterly report, under this Order, will be as of 2400, 31 December 1968.
- e. Primary armament on tracked vehicles will not be reported separately. However, secondary armament; such as, .50 caliber and .30 caliber machinegums, will be reported in applicable column of enclosure (1).
- (1) The .30 caliber machinegum on LVTs is considered secondary armament for purposes of this report.

S. A. HANNAH

Chief of Staff

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WEAPONS DENSITY REPORT FORMAT

				Date:		-
Unit:						
	TABLE OF	SPECIAL	TOTAL	ON ON	Nomm	

(STOSETSTOT A MITTER	Table of Equipment	SPECIAL ALLOWANCE	TOTAL AUTH	ON Ha nd	NOTE
T/A NO.	NOMENCLATURE	ENGULITIENT	INDIO WAR OLD	T AULE		
	Compressor			į		
60245	Reciprocating AN/M4					
	Demolition Equipment					
60280	Engr Squad					
	Demolition Equipment]		
60290	Engr Individual			 		
	Flamethrower			1		
60460	Portable M9-7			 		
	Gun Machine 7.62mm			[]		
60620	M60 (Ground Mtd)			 		
1. 1	Gun Machine 7.62mm					
60620	M60 W/E (Aircraft Mtd)					
	Gun Machine Cal 30	1		į		T version
60623	M1919A4					
	Gun Machine Cal 45					
60640	SubMachine M3A1					
	Gun Machine Cal 50					Egg-
60650	HB M2					<u> </u>
	,					
60750	Howitzer SP 8" M55 W/E					
60953	Launcher, Grenade M7A3					
	Launcher, Rocket					2 1 1 1 1
60955	40mm M79			 i		
60953 60955	Leuncher, Rocket					
60960	3.5 M20A1B1					

Dec 1968

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曼	T/A NO.	NOMENCIATURE	TABLE OF EQUIPMENT	SPECIAL ALLOWANCE	TOTAL AUTH	ON Hand	NOTE	- \o-
CTO CTO	61055	Mortar 60mm M19						9 Dec
	61070	Mortar 81mm M29 W/Mount M23A1						e 1968
Ξ	61170	Pistol Cal 45 M1911A1						8.
	61220	Projector Hand Pyrotechnic M9						
	61350	Rifle Cal 30 M1918A2]
	Þ13 60	Rifle 5.56mm M16						
	61380	Rifle 7.62mm M14						
	61385	Rifle Cal 30 M1						
ာ		Rifle Cal 7.62 M14 MOD		·				
		Carbine Cal 30 M1 & M2						1
		Line Throwing 30 Cal						
	61400	Rifle 106mm M40A1C						
		Gun Spotting Cal 50 M8C						
		Rifle Sniper Remington 700						
	6170 0	Shotgun 12 Gauge All Types		***************************************				
	61310	Revolver Cal 38 S&W			2.10			J

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m / 1 270	NOMENCLATURE	Table of Equipment	special Allowance	TOTAL AUTH	ON HAN'D	NOPE
LA NO.	Mount MG M122	PSO TIMENT	AUDOWANOE	110,22	1411412	
1095	for M60 MG					
1097	Mount MG M2 for					
	30 Cal MG M1919A4					
	Mount MG M3 for		·		,	
1110	50 Cal MG HBM2					
61065	Mortar Arty 107mm M30					
61060	Howtar 107mm M98		Š			
i	Rifle Self-Prop Multiple		·			
ó1410	106mm M50A1 Ontos					
	Mighty Mite Sprayer					
60670	Gun SP 155mm M53					,
60710	Howitzer SP 8" M110					
	Howitzer LT Towed					
60720	105mm M101A1					
	Howitzer MED Towed	1				
60730	155mm M114A1					
(0752	Howitzer MED SP 155mm M109					
60752	Tank Combat Full					
61810	Tracked 90mm M48A3					
	Tank					
61820	Flamethrower M67A2					
60885	LVTE1					
60 89 0	LVTH6A1					

Divo 8300.1 9 Dec 1968

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EN CI	T/A NO.	NOMENCLATURE	Table of Equipment	SPECIAL ALLOWANCE	TOTAL AUTH	QN HAND	NOTE	
	60910	LVTP5A1						Ді.v0
OSURE	60920	LVTP5A1 COMD						0 8300 ac 196
3	50930	LVTR1A1)68
	60249	Compressor Reciprocating M5			n			-
	6105 0	Mixing and Transfer Unit Incendiary Oil M5						-
	1280	Recovery Vehicle Full Track M51						1

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HEAD UARTERS
1st Warine Division (Rein), FMF
FPO, San Francisco, California 96602



DivBul 1133 54/SRW/lm ^ Dec 1968

DIVISION BULLETIN 1133

From: Commanding General To: Distribution List

Subj: Reenlistment Report for November 1968

Encl: V(1) Tabulation of Reenlistment Results

1. <u>Purpose</u>. To publish reenlistment results and percentages for the month of November 1968.

2. General Information

a. Increased efforts and greater command attention by Division units have combined to produce a record number of first term reenlistments (31) during the month of November 1968. Those commands adopting a "can-do" attitude resulting in this major success are to be commended. Final rates of reenlistment for the month are listed below:

FIRST TERM	CARFER	OVERALL
36.9%	82 ° 8%	48.7 %

- b. Enclosure (1) provides a tabulation of reenlistment rates and relative standings of regiments and separate battalions in each category of reenlistment. N/A on the listing indicates that there was no attrition during the month and consequently no computation of a reenlistment rate in that category. 0.0% reenlistment rate indicates that there was attrition during the month, and yet no reenlistments were effected.
- c. A sharp increase in the number of first term Marines to be released from active duty is expected in the month of December. Efforts to retain a large percentage of these well qualified Marines must be made. In meeting this challenge, Division units are encouraged to seek assistance from the Division Career Planning Office as needed.

DivBul 11339 Dec 1508

- 3. Action. Organizational Commenders will personally monitor their respective Career Planning Programs giving special attention to the timely interviewing of first term Marines by company commanders as required by current directives.
- 4. Self-cancellation. 31 May 1969.

S. A. HANNAH Chief of Staff

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DivBul 1133 9 Dec 1968

NOVEMBER 1968 TABULATION OF REENLISTMENT RESULTS

	FIRST TERM			CAREER				<u>OVERALL</u>				
	ATT	ELIG	REENL	3	TTA	ELIG	REENL	%	<u>att</u>	ELIG	REENL.	%
3d ATTracBn	3	2	2	100.0	1	1	1	100.0	4	3	3	100.0
7thMar	4	4	3	75.0	4	4	3	75.0	8	8	6	75.0
1stReconBn	3	3	2	66.6	1	1	1	100.0	4	.,4	3	75.0
1stTkBn	6	5	3	60 _° 0	4	3	1	33.3	10	8	4	50.0
5thMar	13	12	6	50.0	1	1	1	100.0	14	13	7	53.8
1stlingrön	5	4	2	50.0	0	O	o	N/A	5	4	. 2	50.0
9thEngrBn	2	2	1	50.0	1	1	0	0.0	3	3	1	33.3
HqBn	15	15	6	40.0	10	10	9	90.0	25	25	15	60.0
thMar	9	6	2	33.3	3	3	3	100.0	12	9	5	55.5
7thCommBn	4	4	1	25.0	1	1	1	100.0	5	5	2	40.0
1stBn, 26thMar	5	5	1	20.0	0	0	o	N/A	5	5	1	20.0
11thMBn	6	6	1	16.6	1	1	1	100.0	7	7	2	28.5
1stMar	9	8	1	12.5	2	2.	2	100.0	11	10	3	30°0
1stMTBn	0	o	O	n/a	0	o	0	N/A	0	0	0	N/A
1stMedBn	0	0	O	N/A	0	0	0	N/A	0	0	0	n/a
1stHospCo	, O	0	0	N/A	0	O	0	N/A	0	0	0	N/A
7thEngrBn	6	5	Ó	0.0	2	1	1	100.0	8	6	1	16.6
1stSPBn	1	1	0	0.0	0	0	0	N/A	1	1	0	0.0
3rdBn, 26thMar	3	2	o	0,0	0	0	0	N/A	3	2	0	0.0
DIV TOTAL	94	84	31	36.9	31	29	24	82.8	125	113	 55	48.7
											enclosu	RE (1)

1

HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602

10

Div0 11240.36 35/CFR/jdc 10 December 1968

DIVISION ORDER 11240.36

From: Commanding General To: Distribution List

Subj: Motor Transport Equipment Record Contact Instruction Team

Ref: (a) TM-4700-15/1A

Encl: -(1) Syllabus of instruction for keeping motor transport equipment records and the use of SL-1-2 and SL-1-3

1. Purpose

- a. To establish a Motor Transport Equipment Record Contact Instruction Team within the 1st Marine Division.
- b. To promulgate information on the functions of the subject team.
- 2. General. The smooth operations of the maintenance system depends upon the understanding and completion of specified forms and records and the availability of all pertinent publications applicable to end items of equipment. These forms, records and publications provide a means for establishing uniform procedures for control, operation and maintenance.

3. Information

- a. Reference (a) provides instructions for the proper method of maintaining Motor Transport Equipment Records. It is imperative that commands utilize the same system for maintenance administration.
- b. The forms and records described in reference (a) are the minimum required for proper operation and maintenance and are mandatory for use with Marine Corps equipment.
- c. Due to the constant turnover of equipment received from and evacuated to higher echelon maintenance facilities, it is imperative that properly maintained Motor Transport Equipment Records be kept.
 - d. The subject Instruction Team has been established in an effort

Div0 11240.36 10 December 1968

to assist commanders in the maintenance of Motor Transport Equipment Records.

4. Action

- a. <u>Division Motor Transport</u>. Provide and maintain a Motor Transport Equipment Records Contact Instruction Team with personnel, transportation and training aids adequate to supply comprehensive instructions.
- b. Commanding Officer. 11th Motor Transport Battalion. Be prepared to provide augmentation SNCO instructors for subject Instruction Team upon request of Division Motor Transport.

c. Unit Commanders

- (1) Ensure maximum participation of cognizant personnel during regularly scheduled wisits of the subject Instruction Team.
- (2) Make advantageous use of this team as special situations arise.
- (3) When special instructions are desired, a request should be forwarded to this Headquarters (MTO) at least two weeks prior to the desired instruction.
- 5. Schedule. Scheduled visits for the Motor Transport Equipment Records Contact Instruction Team will be promulgated by separate directives

S. A. HANNAH Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

Div0 1650.10 47A/DCL/nal 11 Dec 1968

DIVISION ORDER 1650.10

From: Commanding General To: Distribution List

Subjr Recognition of Individuals Who Effect Capture of Enemy Personnel

Ref: (a) MCO 1650.19 (b) DivO 1650.9

- 1. Purpose. To establish procedures for the recognition of individuals who are responsible for the capture of enemy personnel.
- 2. Background. The exceptional intelligence value derived from enemy prisoners warrants adoption of available means of increasing the number of enemy captures. Effecting the capture of enemy personnel is a very difficult and dangerous undertaking requiring a preconceived intent to capture rather than to inflict casualties. An incentive to capture could be special recognition of the individual primarily responsible for the capture.
- 3. <u>Information</u>. The following incentives may, at the discretion of the commander concerned, be afforded individuals who are responsible for the capture of enemy personnel:
- a. Accelerated promotion within the authority of commanding officer concerned.
- b. Recommendation for appropriate award in accordance with the provisions of reference (a).
- c. Awarding a period of in-country R&R within quotas established by current directives.
- d. Presentation of a special plaque or trophy with appropriate publicity. Reference (b) applies.
- 4. Action. The contents of this Order will be disseminated to all personnel of this Command.

Div0 1650.1011 Dec 1966

5. <u>Presentation</u>. As in all awards, recognition should be prompt and judicious and made with appropriate ceremony.

S. A. HANNAH Chief of Staff

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HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602

> DivBul 1500 3/WMG/fpp 14 December 1968

DIVISION BULLETIN 1500

From: Commanding General To: Distribution List

Subje Lessons Learned

(a) DivO 3480.1A Ref:

Encl: √(1) Lessons Learned, Month of November 1968

1. Purpose. To promulgate to the field the compilation of "Lessons Learned" for the month of November 1968.

2. Background

- a. Lessons Learned from units operating in the field contain items of information that may prove to be extremely beneficial to all units of the 1st Marine Division.
- b. Reference (a) requires that Lessons Learned be submitted to reach this Headquarters by the 4th of each month. The success of this series of bulletins will depend upon timely submissions and the ingenuity and resourcefulness of the submitting units.
- c. Monthly submissions should be in the format in which enclosure (1) of this Bulletin is written.
- d. Lessons Learned are also submitted to the Commandant of the Marine Corps on a monthly basis.
- Action. Commanders are enjoined to give the widest dissemination to the information contained in enclosure (1).
- Self-cancellation. 10 June 1969. 4.

Chief of Staff

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DivBul 1500 14 December 1968

Copy to:
Americal Div (2)
XXIV Corps (2)
3d MarDiv (2)
1st MAW (2)
FLC (2)
Each Plt Cmdr (1)

DivBul 1500 14 December 1968

Lessons Learned, Month of November 1968

1. <u>ITEM</u>: Use of Strobe Lights and Mirrors in Signalling Helicopters

COMMENT: To helicopter pilots and crewmen, a flashing strobe light or signal mirror could appear as muzzle flashes from a .50 cal. machine gun, and could result in their calling in fire.

LESSON LEARNED: Do not use a strobe light or signal mirror unless pilots have been informed of their intended use.

2. ITEM: VC/NVA Use of Discarded Gear as Boobytraps.

COMMENT: In the past month numerous boobytraps have been encountered disguised with discarded gear. In one instance the parachute from an aerial illumination flare was attached to a boobytrap. Picking up the parachute set off the boobytrap grenade. In another instance a Marine stepped on what appeared to be a discarded porcelain saucer. Two Marines were WIA when the grenade underneath exploded.

LESSON LEARNED: Be extremely cautious near DISCARDED GEAR AS IT MAY BE BOOBYTRAPPED. The VC/NVA bait their boobytraps to exploit natural curiosity.

3. ITEM: VC/NVA Tactics in Heavy Underbrush

COMMENT: In thick vegetation small arms fires are frequently not effective beyond short ranges. Supporting arms usually cannot be safely brought in any closer than the "danger-safe" area. The enemy locates himself beyond small arms range and within the danger-safe area of supporting arms, thus freeing himself from the effects of both fires. This gives him considerable freedom of movement in a close in area near friendly lines.

LESSON LEARNED: Saturating this area with fires from the .50 cal. machine gun, 106mm recoilless rifle, 3.5" rocket launcher, and the CS E-8 launcher are measures which can be used to counter these "hugging" tactics.

DivBul 1500 14 December 1968

4. ITEM: Attachment and Carrying of Fragmentation Grenades on the Ammunition Pouch (U. S. Army Type)





Figure 2.

ENCLOSURE (1)

COMMENT: At pre-operation inspections it has been noted that grenades are attached to the ammunition pouch with the snap strap run through the grenade safety pin pull ring, See Figure 1. It has been found that the grenade will work its way free of the pouch and hang by the pull ring alone, See Figures 2 and 3. Movement can extract the pull ring resulting in injury to the individual carrying the grenade or to others following behind.

LESSON LEARNED: When attaching grenades to the ammunition pouch DO NOT PASS THE STRAP THROUGH THE SAFETY PIN PULL RING.



Figure 3.

DivBul 1500 14 December 1968

5. ITEM: VC/NVA Exploitation of the Voluntary Information Program (VIP)

COMMENT: In conjunction with this program some children turned in a 105mm shell to one of the Division's road security patrols. The Marine in charge, noting the peculiar actions of the children, and an odd device attached to the round, took the precautionary measure of placing it off the road and notifying EOD. Thirty minutes later the round detonated.

LESSON LEARNED: Extreme caution should be used when accepting ordnance turned in under the Voluntary Information Program.

6. ITEM: VC/NVA Reaction to Repetitious Actions

<u>COMMENT</u>: During "road sweep" operations two mine sweep teams repeatedly converged at one point. Seeing this pattern develop the VC/NVA established an ambush to attack both sweep teams as they converged.

LESSON LEARNED: Two mine sweep teams sweeping the same road should never meet physically. Sweep teams should sweep to predesignated points which allow the respective areas to overlap. However; only one sweep team should sweep the overlap area at a time. The other team should deploy and cover the sweeping team if both teams arrive at the overlap area together.

HEADQUARTERS 1st Harine Division (Hein), FMF PPC, San Francisco, California 96002



DivBul 5720 41/MRA/eag 16 Dec 1969

Company of the second

MIVISION BULLWELL 5720

From: Commending Coneral To: Distribution List

Cubj: Fleet Hone Town News Report

nol: (1) Report of November participation in Pleet Home Town News Frogram

- 1. Authors: To promulgate information on the Flact Home Town News Frogram.
- 2. Background. One of the best methods of keeping the American public informed of our activities in Vietnam is the utilization of the Fleet Home Town News Program (FHTN). Juring November this Division substituted 3789 FHTM releases. The fleet Home Town News Wenter advises that approximately 90 percent of the releases are used by the civilian media. The FHTM Program is so organized that a minimum of effort is required at the unit level. The unit Technical Information Contact Officer (TICO) has only to have the members of the unit fill out FHTN Forms (NAVEC 5724/1 Rev. 7-65) on appropriate occasions such as joinings, 30-day special leave. extension of tour, meritorious mast, promotion, participation in an operation, serving, R&R, completion of MOI courses and receipt of awards. End of tour in Vietnam cannot be used. The completed forms are forwarded to the Division Informational Services Office (IN) with a cover letter or memo giving enough details on the reason for submission to enable the Iwo to complete an appropriate news story. The following points should be reviewed prior to submission of forms:
- a. Many FHTN forms continue to arrive at the ISO with insufficient information to enable a release to be made. The most frequent omissions are the name of the unit with which the subject Marine is serving and his signature and date on the bottom of the form. Without these two items completed, no story can be written, the unit receives no credit for submitting the form and it cannot be released.

DivBul 5720 16 Dec 1968

- 3. <u>Information</u>. Fleet Home Town releases processed by this command during November are set forth in enclosure (1). some units still fall below the desired minimum participation of 10 percent of their on board strength each month. In the event CLCC's are unable to obtain the FHIN forms through normal supply charmels, the 150 has an energency supply on hand.
- 4. Action. Commanders will ensure that all members of their unit are given the opportunity and encouraged to participate in the program on each appropriate occasion.
- 5. Self-cancellation. 1 January 1969.

5. A. HANNAH Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5720 16 Dec 1968

REPORT OF FLEET HOME TOWN NEWS RELEASES PROCESSED IN NOVEMBER

unit		REGULAR	CHRISTMAS*
2 ¢	Headquarters Battalion 1st Battalion, 1st Marines 2d Battalion, 1st Marines	22 7 29 31	371 57 3
4. 5.	3d Battalion, 1st Marines Headquarters, 5th Marines	8 17	24 131
7.	1st Battalion, 5th Marines 2d Battalion, 5th Marines	22 1: 42	45 163
9.	3d Battalion, 5th Marines Headquarters, 7th Marines 1st Battalion, 7th Marines	1: 1 5 3 1:76	11
11.	3d Battalion, 7th Marines Headquarters, 11th Marines	5	4 5. 118
14.	fst Battalion, 11th Marines 2d Battalion, 11th Marines	65	270 - 26
16.	3d Battalion, 11th Marines 4th Battalion, 11th Marines	2† 23	22
18.	Headquarters, 26th Marines 1st Battalion, 26th Marines 2d Battalion, 26th Marines	110	69 193
20.	st Armored Amphibian Company st Dental Company	27	5
22. 3 23.	st Engineer Battalion st Hospital Company	49 3 7	101 13
25. 1	st Medical Battalion st Motor Transport Battalion st Reconnaissance Battalion	-	43 91
27. 1	st Shore Party Battalion st Tank Battalion	138 40 114	118 100 100
29. 3	d Amphibian Tractor Battalion 155 Gun Battery	28	253 117
		1517	2272

^{*}Remaining Christmas releases will be reported on next month's report.

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 1133.8 54/SRW/lm 16 Dec 1968



DIVISION ORDER 1133.8

From: Commanding General To: Distribution List

Subj: Career Planning Orientation Course

Ref: (a) Div0 P1133.1D

Encl: (1) Syllabus for Career Planning Orientation Course

- 1. <u>Purpose</u>. To promulgate information establishing a Career Planning Orientation Course to be conducted within the 1st Marine Division.
- 2. Background. An investigation during September 1968 of the Career Planning effort in this Division revealed the need for a completely revitalized program. Revisions outlined in Change 2 to reference (a) of 2 October 1968 have been implemented and were instrumental in attaining a 36.9% first term reenlistment rate during November 1968. The Career Planning Orientation Course is the last of the requirements published in reference (a) to be fulfilled.

3. Information

- a. The Career Planning Orientation Course is established in accordance with reference (a) for the specific purpose of providing instruction in the revised reenlistment program to company level career planning MCOs. The three day course of instruction will be conducted at the Division Career Planning classroom adjacent to the 11th Marines Command Post. Quotas for each unit and convening dates will be announced under separate correspondence.
- b. Englosure (1) quotes the syllabus to be utilitized during this course, but may be modified to meet particular needs of each class.
- c. Messing and billeting facilities will be furnished by the decimanding Officer, 11th Marines.

DivO 1133.8 16 Dec 1968

4. Action. Commanders are requested to screen Sergeant/Corporal company career planners who are career oriented Marines with four months remaining prior to RTD, for assignment to this course pending announcement of convening dates.

S. A. HANNAH Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 1133.8 16 Dec 1968

SYLLABUS FOR CAREER PLANNING ORIENTATION COURSE

SUBJECT	TIME	DAYS OF INSTRUCTION
Introduction to CarPlanSchool	½hr (0800-0830)	1st Day
Psychology of Salesmanship and Interview Techniques	lbr (0830-093 \$)	
Personal Affairs	lhr (0930-1030)	in the second
Reenlistments/Extensions	lhr (1030-1130)	
Reenlistment Options/Incentives	1hr (1300-1400)	
Administrative Procedures	lhr (1400-1500)	
Pay and Allowances	1hr (1500-1600)	
Commissioning Programs	lhr (1600-1700)	
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Medicare	lhr (0800-0900)	2nd Day
Survivors Benefits	lhr (0900-1000)	
Retirement & RSFPP	lhr (1000-1100)	
Education Programs	lbr (1100-1200)	
V. A. Benefits	lhr (1300-1400)	
Military Obligation & USMCR	lhr (1400-1500)	
Enlisted Promotions and MOS Structure	1hr (1500=1600)	

ENCLOSURE (1)

1

Div0.1133.8 16 Dec 1968

SUBJECT	TIME	DAYS OF INSTRUCTION
Review of All Subjects	2hr (0800-1000)	3d Day
Final Examination	1hr (1000-1100)	
Critique Final Examination	½hr (1100-1130)	
Student Comment Sheet	hr (1130-1200)	
Career Planning SOP	1hr (1300-1400)	
Graduation Ceremony	lhr (1400-1500)	

HRADOULRTERS 1st Marine Division (Rein), FIF FPC San Prancisco, California 96602

Div0 5080 3F 46/RLL/tj: 22 Dec 1968

DIVISION CRDIR 5080.3F

From: Commanding General To: Distribution List

Subj: Assignment of Civic Action Areas of Responsibility within the lst Marine Division TACR

Ref: (a) ICUI 508C 2_ (b) Div0 5080 8_ (c) Div0 P5080.1

Encl: $\sqrt{(1)}$ Civic Action Areas of Responsibility for 1st Marine Division TAGE

- 1. Purpose To assign Civic Action Areas of Responsibility (CAAOR) within the 1st Marine Division TAGR and to implement instructions contained in reference (a)
- 2. Cancellation. Div0 5080 3E
- Background Reassignment of certain CAACE within the let Taring Division TACE and changes in reporting procedures contained in the order cancelled herein

4 Discussion

- a. The CAAOR of infantry regiments of this Division will generally correspond eographically to the TAOR assigned. Note, however, the exceptions specifically listed in enclosure (1)
- b. The villages/hamlets assigned as CAAOR for units within this Division are listed in enclosure (1)
- c. Regiments will coordinate, monitor and report that Civic Action performed by supporting, attached and non-division units performing Civic Action within their assigned CAACR
- 5. Concept In order to concentrate efforts on "high Lapact" projects; to avoid duplication of effort between U. S. Military and GVI forces; and to employ all Civic Action resources effectively, it is necessary that CA programs be planned and executed along clearly defined lines of responsibility.

- a. One of the U.S. Government's missions in Vietnam is to help produce a viable Vietnamese Government. A desirable way to accomplish this is to encourage the people to utilize and support their elected governmental officials. All CA projects must emphasize the participation of the Vietnamese themselves and the role played by the GVN through their officials. Village/hamlet chiefs and elders must be encouraged to plan their own projects. The unit CAO should assist in the planning and preparation of Project Submittal Sheets. CAOs should also assist the village/hamlet chiefs in directing the project submittal sheet to the District Headquarters for appropriate action.
- b. Unit CAOs must deemphasize the U.S. Military ability to accomplish maracles. Competition should not be directed towards the public works program of the GVN, ARVN Civic Action programs, or Civic Action initiated by Revolutionary Development Teams.
- c. In theory, a self-help Civic Action project has a dual purpose. It encourages the people to help themselves and improve their way of life and to gain trust and confidence in their government officials. It gives the people a sense of pride and proprietorship in community projects which, in turn, will help protect those projects from overt action by the VC.
- 6. Action. Units will perform Civic Action in the areas as defined in paragraph 4 and according to the concept set forth in paragraph 5.
- a. All projects must be coordinated with and approved by the district and province chiefs before material support will be provided by CORDS. A Project Submittal Sheet, shown in appendix D to reference (c), must be completed and routed through GVN channels for approval, prior to commencement of the project.
- b. Requests for material not available through CORDS will be requested from the Commanding General, III Marine Amphibious Force via this Headquarters by separate requisition. The requesting unit will be notifical when the material is available after approval of the project has seen received. Walk through of requisitions is encouraged.

7. Reports

- a. Civic Action reports will be submitted in accordance with reference (b).
- b. Units not in the 1st Marine Division chain of command who perform Civic Action in the 1st Marine Division Civic Action Areas of Responsibility will submit reports to this Headquarters with information copies to their parent unit. Likewise, 1st Marine Division units performing Civic Action in Civic Action Areas of Responsibility other than

that of the 1st Marine Division, will report to that Area Coordinator with information copies to this Headquarters. Area Coordinators are designated by reference (a).

Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to: CG, FLC CG, lstMAW MCB-1 MaintBn, FSR MASS-2 MMSG-17 MAG 11 B Co, 8thBn, 4thArty, US Army

CIVIC ACTION AREAS OF RESPONSIBILITY FOR 1ST MARINE DIVISION

VILLAGE	HAMLET	UN II	AREA COORDINATOR	LOCATION
HOA KHANH	DA SON KHANH SON	Hq, 11th Mar 11th MTBn	F LC	(AT 960765) (AT 952765)
HOA MINH	PHUCC LY HOA MY	lst ReconBn HqBn	17 11	(AT 968760) (AT 975770)
HOA PHAT	DONG PHUOC	lst MAW MaintBn, lst: MASS-2	lst MerDiv FSR "	(BT 003727) (AT 996735)
	PHUOC TUONG NHAN HOA HOA AN		17 17 17	(AT 992747) (AT 986760) (AT 988767)
	BINH THUAN		п	(AT 988756)
HOLTHIN	CAM HOA PHU E CA THACH NHAM HOA KHUCNG PHUOC THUAN PHUOC THAI PHUOC HAU	lstTKBn 4th Bn, 11th 1 3d MPBn " " 1st TKBn 26th Mar	######################################	(AT 969704) (AT 949702) (AT 952715) (AT 936724) (AT 938732) (AT 941712) (AT 925726)
HOA VINH	TRUIC SON THANH VINH VAN DUCTIC HUCTIC PHUOC	3d 8"HowBtry " " "	FLC n n	(AT 914807) (AT 923793) (AT 910798) (AT 900795)
HOA THANH	AN NGAI DONG AN NGAI TAY TUNG SON	7th EngrBn	ग ।। ।।	(AT 914807) (AT 912783) (AT 898778)
HOA NINH	REFUGEE HAML	ET #	tr	(AT 950809)
HOA LAC	QUAN NAM AN DINH HAM MY	26th Mar	lst MarDiv	(AT 902818) (AT 887832) (AT 860855)
HOA LOC	PHU THUONG TO LOC HOA PHU THUONG XA PHU XA DAI LA XUAN LOC	90 97 99 99	11 11 12 17 11 11	(AT 916768) (AT 908762) (AT 925770) (AT 905758) (AT 912744) (AT 922743) (AT 905743)
HOA HIEP	KIM LIEN 2	26th Mar	**	(AT 926867) NCLOSURE (1)

VILLAGE	HAMLET	<u>un it</u>	AREA COORDINATOR	LOCATION
HOA PHU	PHUOC HUNG TRUOC DONG DIEU PHONG THAI LAI NINH AN	lstMFBn 7th Mar "	lst MarDiv " " "	(AT 918728) (AT 910718) (AT 893708) (AT 924715) (AT 917713)
IAH AOH	XUAN TRA AN TRA TAN LUU	lst Mar	19 19 19	(BT 087665) (BT 084670) (BT 084687)
HOA LONG	SON THUY I SON THUY II- KIM SON	lstEngrBn III 3dAMTracBn MAG 16	# " lst MAW	(BT 066710) (BT 066710) (BT 074704)
HOA LAW:	MAN QUANG AN LUU THI AN KHAI TAY HAI AN	lst Mar	lst MarDiv # # #	(BT 035688) (BT 032672) (BT 037665) (BT 045683) (BT 058675)
HOA PHUNG	BINH KY BA TUNG KHUE DONG	# # #	w w	(BT 050700) (BT 041695) (BT 050715)
HOA DA	TRUNG LUONG LO GIANG TUNG LAM CO MAN LIEM LAC	MWSG 17 MAG 11 lst Mar	11 11 11 11	(BT 040723) (BT 025705) (BT 034702) (BT 030693) (BT 022684)
HOA PHUOC	MIEU BONG QUA GIANG NHON THO TAN HANH GIANG NAM	11 11 17 11	97 99 97 97 98	(BT 015684) (BT 016667) (BT 018658) (BT 015655) (BT 027657)
HOA CHAU	GIANG DONG QUAN CHAU PHONG NAM CAM NAM	17 16 17	n n n	(BT 004668) (BT 006679) (BT 999689) (BT 016707)
HOA THAI	DUONG SON YEN NE CAM NE	17 19 10	10 17 10	(AT 994672) (AT 982682) (AT 984693)

				Diw0 5080.3F 22 Dec 1968
VILLAGE	HAMLET	UNIT	AREA COORDINATOR	LOCATION
HOA LOI	LE SON AN TRACH LA BONG	lst Mar	lst MarDiv #	(AT 972662) (AT 965662) (AT 975675)
HOA THO	BINH THAI PHONG BAC YEN BAC	lst MPBn 7th CommBn	N 11 11	(BT 010720) (AT 998710) (AT 985703)
THANH TRUNG	HA DONG BICH BAC HA TAY BICH NAM QUANG DONG	lst Mar " " "	90 90 92 90	(BT 004645) (BT 996643) (BT 010645) (BT 990635) (BT 003630)
THANH TRUONG	VIEM TAY BO MUNG THANH QUYT AN THANH PHONG LUC	11 11 10 10	89 89 88 88 88	(BT 040637) (BT 030637) (BT 042622) (BT 030620) (BT 016628)
THANH THUY	NGAN TRUNG VIEM DONG NGAN CAU TU CAU NGAN HA	89 99 99 99	68 19 19 19 19	(BT 053645) (BT 095655) (BT 065650) (BT 039651) (BT 04 2 642)
HOA THUONG	KHUONG MY II HOI PHUOC HOA PHUOC	7th Mar "B"Co 8thBn 4th -IV 7th Mar " ee Camp 26th Ma	W 97 99	(AT 925705) (AT 925689) (AT 910690) (AT 873707) (AT 886684) (AT 929707)
HOA HUNG	TUY LOAN 1: DUONG LAM BO BAN THACH BO CAM THOAI TAN CAM THOAI DON	ING "	11 31 11 10 11 10	(AT 943698) (AT 955694) (AT 959698) (AT 968695) (AT 927687) (AT 943686) (AT 943685)
	PHU SON GOC KHA LA CHAU HUONG SON PHU LUAN	10 11 11 11 11	10 80 17 80	(AT 957662) (AT 947660) (AT 956665) (AT 940674) (AT 949639)

VILLAGE	HAMLET	<u>un et</u>	AREA COORDINATOR	LOCATION
THANH SON	XUAN DIEM THAI CAM DAC KY (1) CHAU SON	7th Mar 1st Mar " 7th Mar	lst MarDiv " "	(AT 965630) (AT 986625) (AT 983614) (AT 970645)
KY MINH	LA HUAN THUY BO GIANG LAI CAU LAU	11 18 19	87 87 97	(AT 977607) (AT 985590) (AT 980603) (AT 990600)
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ENCLOSURE ((1)		1	

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VILLAGE	HAMLET	UNIT	AREA COORDINATOR	LOCATION
LOC PHONG	BAN TRON	7th Mar	lst MarDiv	(AT 909546)
	HOA TAY	. 11	**	(AT 913549)
	HOA DONG	#	Ħ	(AT 919545)
	HOA YEN	#	*	(AT 913539)
LOC AN	DAI AN	11	•	(AT 898599)
	NGHIA TAY	**	t	(AT 882584)
	DUC HOA	11	19	(AT 891586)
	DAI LOI	•	*	(AT 897594)
	HOA TAY	Ħ	tt .	(AT 902593)
	NGHIA BAC	Ħ	**	(AT 898584)
	NGHIA TRUNG	91	Ħ	(AT 903574)
	PHIEM AI	#	10	
	NGHIA NAM	Ħ	Ŕ	(AT 895567)
	NGHIA DONG	Ħ	**	(AT 910567)
	HOA DONG	ĥ	#	(AT 911578) (AT 913592)
LOC MY	MY THUAN	, H	**	(AM 004560)
	MY LIEN		π	(AT 884562)
	DAI PHU	11	¥f	(AT 887573)
	TRUONG AN	11	#	(AT 882573)
	SONG BINH	*	11	(AT 870572)
	MY AN	Ħ	**	(AT 875580)
	TAM HOA	11	₩	(AT 865576)
•	HOA THACH		H .	(AT 864573)
	DONG LAM	**	H	(AT 855566)
	PHUONG TRUNG	HY.	Ħ	(AT 845562) (AT 837552)
XUYEN THU	AN THANH	5th Mar		
	PHU DA	14:	**	(AT 855473)
	THU BON	**	Ħ	(AT 863480) (AT 867491)
LOC QUANG	DAI THANH	7th Mar	*	(AT 785554)
	VINH PHUOC	TT .	17	(AT 803552)
	HA NHA	Ħ	tt	(AT 800545)
	LAM PHUNG	17	Ħ	(## 809551)
	BAN TAN	H *	₩.	(AT 815555)
	PHU HUONG	11	77	(AT 830558)
	PHUOC LOC	**	*	(AT 826572)
	AN DINH	H	Ħ	(AT 811566)
	LOC PHUOC	Ħ	#	(AT 816558)
	LAM TAY	Ħ	Ħ	(AT 797561)

VILLAGE	HAMLET	UNIT	AREA COORDINATOR	LOCATION
XUYEN PHU	PHU NHUAN PHU NHUAN MY SON MAU CHANH	DONG(A) 5th Mar TAY(B) "	e lst MarDiv	(AT 900504) (AT 887490) (AT 895470) (AT 888474)
LOC CHANH	TICH PHU AN MY DONG HAI PHU DONG PHU BAC PHU TRUNG	7th Mar # # # # #	17 18 18 18 18	(AT 938599) (AT 927608) (AT 950628) (AT 927583) (AT 926608) (AT 916596)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

7

DivO 4400.21 4/BA/plh 22 Dec 68

DIVISION ORDER 4400.21

From: Commanding General To: Distribution List

Subj: Procedures for the Replacement and Evacuation Program

Ref:

(a) MCO P4400.84_

(b) ForO 4710.3_ (NOTAL)

(c) AdminO FMFPac 222129% Nov66 (NOTAL)

(d) FLCO 4000.3 (NOTAL)

(e) MCO 4423.2

1. Purpose. To establish internal operating procedures for the execution of the annual Replacement and Evacuation (R&E) Program.

2. Background

- a. The objective of the R&E Program is to assure continuous combat serviceability of combat essential equipment. In order to achieve this objective, equipment must be replaced before its condition becomes unsatisfactory and while the equipment is still economically repairable. Since replacement assets are not available in sufficient depth to replace total Fleet Marine Force inventories at one time, a percentage of the Fleet Marine Force Table of Equipment must be replaced annually.
- b. Reference (a) establishes the Marine Corps concept, policies, and procedures for the R&E Program.
- c. Peference (b) directs the Commanding General, Force Logistic Command, to manage the R&E Program in the Republic of Vietnam, to include responsibility for the receipt, processing, evacuation, and reporting of the Program items.

3. Information

a. The Commandant of the Marine Corps makes annual replacement allocations to the Commanding General, Fleet Marine Force, Pacific, who in turn sub-allocates quotas to the Commanding General, III Marine Amphibious Force. The Commanding General, III Marine Amphibious Force then allocates quotas to subordinate major commands.

Div0 4400.21 22 Dec 68

- b. The responsibility for selection of equipment to be evacuated rests with the command concerned. Equipment selected for evacuation will be that in the poorest mechanical condition, or considered to have the least combat serviceable life as determined by a Limited Technical Inspection (LTI) regardless of age or miles/hours in previous use. Items requiring repairs in excess of 65% of the acquisition cost will not be nominated. Engineer equipment is exempt from the R&E Program.
- c. Replacement and Evacuation Items will not be evacuated until a replacement item has been received. However, upon received replacement items, evacuation will be expedited or economically as is feasible.
- d. Reference (c) contains authority for controlled and selective removal of components from R&E equipment to replace like items destroyed or damaged by enemy action is order to remove combat essential equipment from deadline. The authority to remove components is limited to the 1st Force Service Regiment, Force Logistic Command.
- e. Reference (d) is the Force Logistic Command Standing Operating Procedure for the Replacement and Evacuation Program.

4. Action

- a. Cognizant Division Special Staff Officer, tThe Division CEO, MTO and OrdO will coordinate the R&E Program for those items over which cognizance is excercised and will:
- (1) Nominate a Division unit to receive the replacement item upon notification from Headquarters, Force Legistic Command (G-3, R&E Coordinator) that items have been received under the R&E Program.
 - (2) Monitor the receipt and turn-in of R&E items.
 - (3) Maintain necessary records to support the Division R&E Program.

b. Nominated Unit

(1) Upon notification from the cognizant Division Special Staff Officer that a replacement is to be received, nominate a like piece of equipment for evacuation.

Div0 4400.21 22 Dec 68

- (2) Receipt for the item from the Supply Battalion, 1st Force Service Pegiment and conduct the requisite acceptance checks and notify the cognizant Division Special Staff Officer of receipt.
- (3) Prepare the equipment nominated for evacuation as indicated below, prior to turn in to Maintenance Battalion, 1st Force Service Regiment:
- (a) All first and second echelon maintenance will be performed except for installation of new or serviceable parts or components.
- (b) All deposits of soil, foreign material, combat debris and ordnance will be removed from the interior and exterior.
- (c) Equipment records will be completed in accordance with TM 4700-15/1A. Equipment records will be turned in separately with the equipment.
- (d) Items will be evacuated as complete as practicable with the collateral equipment as listed in reference (e) and the applicable SL-3.
- (e) Paint "R&E FY " adjacent to the USYC registration number.
- (f) Prepare a DD-1348 (6 part) as follows: Collateral equipment shortages and an explanation for the shortage(s) will be entered in the remarks section. When these comments will exceed the remarks section space, a separate letter in sextuplet will be submitted with the DD-1348. The Activity Code of the unit charged with the item on the Controlled Item Inventory Peporting System will be entered in Item 15 on the DD-1348.
- (g) Turn in item(s) and associated documents to Maintenance Battalion within five days of receipt of item and notify the cognizant Division Special Staff Officer of the turn-in.

Chief of Staff

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HEADQUARTERS
1st Marine Division (Rein), FAF
FPO, San Francisco, California 96602

By

DivBul 6510 16/EWR/clb 23 Dec 1968

DIVISION BULLETIN 6510

From: Commanding General
To: Distribution List

Subj: Autopsies on Vietnam Casualties

Ref: (a) CINCPACFLT ltr FF1-1 over 5360 ser 95/4507 of 20 June 1968 (NOTAL)

Encl: $\sqrt{(1)}$ BUMEDNOTE 6510 of 21 May 1968 $\sqrt{(2)}$ Instructions for completion of SF-523

1. <u>Purpose</u>. To promulgate policy on authority for autopsies on Vietnam casualties and to establish procedures for granting permission to perform such autopsies.

2. Background

- a. The U.S. Marine Corps Wound Data and Munitions Affectiveness Team (WDAET) is collecting data for analysis and evaluation by Edgewood Arsenal, Maryland. This data will be used by numerous agencies to:
- (1) Evaluate and possibly improve individual protection gear (body armor, helmets, and boots).
 - (2) Provide better medical support.
 - (3) Improve munitions effectiveness.

In order to secure information for the completion of military records, it will be necessary to perform autopsies on deceased military personnel.

b. Reference (a) advises that to assist the wDNET in the collection of statistical data, the Assistant Secretary of Defense (Manpower and Reserve Affairs) has requested that service regulations be modified to permit autopsies without the consent of the next of kin, when they are authorized by designated officials as being "necessary for the protection of the welfare of the military community". This change in policy has been implemented by enclosure (1). Reference (a) further advises that the change in policy implemented by enclosure (1) is considered broad enough

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to authorize autopsies, without the consent of the next of kin, for the purpose of assisting the WDMET in gathering statistical data.

- 3. Policy. Commanding officers of regiments, battalions and 1st Hospital Company under the administrative control of the Commanding General, 1st Marine Division (Rein), shall fully cooperate with the WDMET. Autopsies shall be authorized in accordance with the procedure in paragraph 4 of this Bulletin.
- 4. Action. When a verbal or message request for authority to perform an autopsy on a Vietnam casualty is received from the Officer in Charge, WDMET, the commanding officer may authorize performance of the autopsy in accordance with enclosure (1). For the sake of expediency, he may authorize such an autopsy verbally or by message. Immediately thereafter, the commanding officer will prepare and sign SF-523, Authorization for Post-Mortem Examination, and forward the original to the Officer in Charge, WDMET, at 1st Medical Battalion. NOTE: Authority to sign SF-523 may NOT be delegated. A copy will be retained in unit files. Enclosure (2) provides instructions for completion of SF-523.
- 5. Availability of Form. SF-523 should be obtained from FLC through regular supply channels. If not immediately available from FLC, small quantities may be obtained from the WDET.

6. Self-cancellation. 30 May 1969.

S. A. HANNAH Chief of Staff

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Copy to: WDMET (10)



DEPARTMENT OF THE NAVY BUREAU OF MEDICINE AND SURGERY WASHINGTON, D.C. 20390

DivBul 6510 23 Dec 1968

EN REPLY REFER TO BUMEDNOTE 6510 314:HMH:18 21 MAY 1958

BUMED NOTICE 6510

From: Chief, Bureau of Medicine and Surgery

To: Ships and Stations Having Medical Corps Personnel

Subj: Authority for autopsies on deceased military personnel

Ref: (

(a) MANMED art. 17-18

(b) NAVMED P-5065, Autopsy Manual

- 1. Purpose. To promulgate policy on authority for autopoies on deceased military personnel.
- 2. <u>Background</u>. The Assistant Secretary of Defense (Manpower and Reserve Affairs) has requested that service regulations be modified to permit autopsies without the consent of the next of kin when they are authorized by designated officials as being "necessary for the protection of the welfare of the military community." It was further requested that the policy be placed in effect pending issuance of new regulations. References (a) and (b) which are applicable to the Department of the Navy are being modified.
- 3. Action. The following policy is hereby placed in effect in the Department of the Navy pending revision of references (a) and (b):

An autopsy will be performed on the remains of any person who dies in the military service while serving on active duty or active duty for training when the commanding officer of an installation or command of his own volition, or, upon recommendation of the investigating officer or other fact finding books are medical officer, deems such procedure necessary in order to determine the true cause of death, to secure information for the completion of military records or to protect the welfare of the military community.

4. Cancellation. This Notice is canceled after references (a) and (b) are modified, and for record purposes 30 April 1969.

R. B. BROWN

Copy to: SNDL A3 (CNO--Op-09B83 per OPNAVINST 5215.9A)

Standard Form 838 Revised August 1984 Bureau of the Budget Circular A-33 (Rev.) DivBul 6510 23 Dec 1968

CI.	INIC	A 1	DE	CO	DI

AUTHORIZATION FOR POST-MORTEM EXAMINATION

In the event authorization for post-mortem recorded telephone call, paragraphs 1 and 2 sha gram, or memorandum confirming telephone call	ll be completed by hosp	ital authorities	nd the letter, tele-
NAME AND LOCATION OF HOSPITAL		DATE	
1. Officer in Charge, WDM-T			DATE
2. You are hereby authorized to perform a cor	nplete post-mortem exa	mination on the	remains of
NAIH OF DECRASED	der for althorous regions as		
(11ems or december)			
Authority is also granted for the preservation an authority shall be limited only by the conditions		ssues which may	be removed. This
ENTER "NONE"			
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Signature of witness NOT APPLICABLE	Signature N	OF APPLICABLE	
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The performance of the autopsy specified above i	s approved.		
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PATIENT'S IDENTIFICATION (For typed or written entries give: middle; grade; date; hospital or m		STER NO.	WARD NO.
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			ON FOR POST-MORTEM dard Form 888 523-104

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ENCLOSURE (2)

0109-201-5103

HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602



DivBul 6230 16/EWR/clb 23 Dec 1968

DIVISION BULLETIN 6230

From: Commanding General To: Distribution List

Subj: Monovalent (Hong Kong) Influenza Vaccine Program

Ref: (a) BUMEDNOTE 6230 of 10 Dec 1968 (b) BUMEDINST 6230.1E

- 1. Purpose. To establish requirements for the procurement and administration of monovalent (Hong Kong) influenza virus vaccine.
- 2. Background. Reference (a) advises that:
- a. A new antigenic strain of Asian influenza virus, now identified as A2/Hong Kong/68, first appeared in the Far East during the summer of 1968. The virus has since spread extensively and has been identified as the etiologic agent in sporadic cases as well as in outbreaks of clinical influenza.
- b. Currently available data indicates that the polyvalent influenza virus vaccines, FSN 6505-926-2137 and FSN 6505-935-1033, afford little protection against this Hong Kong strain.
- c. The American pharmaceutical industry, in crash programs, has developed an effective monovalent influenza virus vaccine containing only the Hong Kong strain. This vaccine is available in limited supply.

3. Action

- a. In addition to the routine annual influenza immunization requirement stated in reference (b), all 1st Marine Division personnel shall receive one immunizing dose of the monovalent (Hong Kong) influenza virus vaccine. Dosage of subject vaccine shall be 1 cc given subcutaneously or intramuscularly. Immunization may be given by the jet injector gun.
- b. All units will submit priority 05 requisitions for Influenza Virus Vaccine, Monovalent, 30 cc, FSN 6505-142-9304 to Force Logistics Command as soon as possible. Orders will be filled by Force Logistics Command as vaccine is received. Reference (a) advises that deliveries to the military

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are scheduled for late December 1968, mid- and late January 1969, mid-February 1969, and April 1969.

4. Self-cancellation. 31 May 1969.

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S. A. HANNAH Chief of Staff

Officer of 2

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

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DivBul 5811 17/JEH/jgs 27 Dec 1968

DIVISION BULLETIN 5811

From: Commanding General To: Distribution List

Subj: Court-Martial Pretrial Procedures

Refs

(a) UCMJ

(b) MCM, 1951

(c) MCO P1900.16 MARCORSEPMAN

Encl: /(1) Sample Offense Report

1. <u>Purpose</u>. To provide guidance to all organizations and unit commanders on means of expediting the processing of disciplinary matters in order to comply with Articles 10 and 33 of reference (a) and eliminate unnecessary and time-consuming administrative procedures in the pretrial process.

2. Background

- a. Experience has shown there is often an inordinate delay in the procedures commonly utilized prior to the time an accused is brought to trial by court-martial.
- b. Part of the difficulty experienced has been caused by the wide geographical separation of units, witnesses, legal offices and the brig. Some of the difficulty has been caused by an erroneous impression that the law requires that office hours be conducted prior to the time a charge sheet is prepared or that office hours must be conducted before charges can be referred for trial by court-martial.

3. Instruction

- a. Office hours or mast is not required either to prefer charges or to refer a matter to a court-martial.
- b. Any person having knowledge of an offense in violation of the Uniform Code of Military Justice or other federal statute should, within twenty-four hours after obtaining such knowledge, report the same to the

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officer exercising immediate Article 15, Uniform Code of Military Justice, jurisdiction over the accused person. A sample offense report which may be used within organizations of this Division is appended as enclosure (1). If the person reporting the offense has sufficient knowledge to take an oath as an accuser or if sufficient information is communicated to allow another person subject to the Code to do so, unit diary and service record book entries (if appropriate) and a charge sheet should be prepared at this time and the procedures set forth in paragraph 31 of reference (b) followed.

- co A preliminary inquiry, not required to be in writing, need be conducted or ordered only where the convening authority does not possess sufficient information about an alleged offense to make an informed decision in the matter. See paragraph 32 of reference (b). If a report of offense is originally received by an officer exercising summary or special court-martial jurisdiction, paragraph 33 of reference (b) applies. A charge sheet need not be prepared and sworn to if the officer exercising immediate Article 15, Uniform Code of Military Justice, jurisdiction determines to dispose of the matter utilizing his nonjudicial punishment powers.
- d. If the above procedures are followed, an executed charge sheet will be in existence and awaiting disposition by the convening authority. The officer exercising immediate Article 15, Uniform Code of Military Justice, jurisdiction need not personally inform the accused of the charges but may cause this to be done by another person by direction and the section on the charge sheet provided for this may be so filled in. When a man is confined at the III Marine Amphibious Force Brig, a prompt telephone call to the Division Brig Liaison Staff Noncommissioned Officer requesting that he inform the detaines of the substance of each offense charged will suffice.
- e. Courses of action available to the immediate commander as to disposition of the executed charges are set forth in paragraph 32 of reference (b). He may in some instances choose instead to commence administrative disposition of the matter under the several provisions set forth in reference (c) (administrative discharge procedures) as an alternate solution. If he does not dispose of the matter himself he should expeditiously transmit the charge sheet with his oral or written recommendations and the factual basis therefor to the officer exercising summary or special court-martial jurisdiction (who usually is a battalion commander). Paragraph 33 of reference (b) outlines the courses of action available to the battalion commander. There is little reason that the foregoing process cannot be accomplished and a decision rendered on the same day that an offense is reported.

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- f. It should be noted that awarding an accused a court-martial before a charge sheet has been prepared and sworn to may embody a directive that "charges be nominally signed and sworn to by another" and may make the convening authority technically an "accuser" as defined in article 1 (11) of reference (a), notwithstanding the fact that he has only an official interest in the case. Therefore a charge sheet must be prepared before a matter is considered for nonjudicial or judicial action by the battalion commander. Office hours then are not required to award a court-martial. Completion of the "reference for trial" on page 3 of the charge sheet to an existing court is all that is required.
- g. A copy of the charge sheet should thereafter be expeditiously provided defense counsel and served formally on the accused by trial counsel. The defense counsel must be instructed to contact the accused without delay. The commanding officer should assure that defense counsel knows he is authorized and encouraged to discuss the case if he so desires with the convening authority at any time prior to trial.
- h. Whenever it appears to the special court-martial convening authority that the case involves a matter which might, after further investigation, generate his recommendation for trial by general court-martial a "pretrial investigation" must be ordered in accordance with paragraph 34 of reference (b). The Division Legal Officer should be requested to provide certified lawyer officer counsel, both government and defense, at this time.

4. Action

- a. Commanding officers will immediately adjust their procedures to conform to the foregoing.
- b. In the event departure from the foregoing is deemed appropriate, the advice of the Division Legal Officer should be solicited.
- c. In the case of any man placed in pretrial confinement the special court-martial convening authority shall <u>immediately cause</u> the accused to be informed of the charges (Article 10 of reference (a)).
- d. When a person is held for trial by general court-martial, i. e. when a pretrial investigation has been ordered, Article 33 of reference (a) applies and the report required by that statute will be made immediately if the investigation and allied papers cannot be forwarded to the officer exercising general court-martial jurisdiction within eight days after an accused is ordered into arrest or confinement.

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- e. Commanding officers will frequently and personally review the need for continued confinement and release the accused if the need ceases to exist.
- f. A copy of this bulletin will be filed in the legal office of each organization and in the company and battery offices of each unit.
- 5. Self-cancellation: 31 March 1969.

S. A. HANNAH

Chief of Staff

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DivBul 5811 27 Dec 1968

SAMPLE OFFENSE REPORT

HEADQUARTERS 1st Marine Division (Rein), FMF FPO, San Francisco, California 96602

(Date)

From:

Commanding Officer To:

Subj: Offense Report, case of

Ref:

- (a) MCM, 1951, par. 31(b) DivO P5800.1,(c) NavRegs, Art 1216

- 1. In accordance with references (a), (b) and (c), it is my duty to place the following named man on report.
- 2. I (do) (do not) have sufficient information to swear to charges and specifications.
- 3. Brief summary of incident:

U. S. Navy Regulations

Article 1216 - Obligation to Report Offenses

"All persons in the naval service shall report to the proper authority all offenses committed by persons in the naval service which may come under their observation".

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

Div0 3900.1 3/WMG/mcg 28 December 1968

DIVISION ORDER 3900.1

From: Commanding General To: Distribution List

Subj: Special Procedure for Expediting Equipment Development (SPEED)

Ref: (a) MCO 3900.6_

Encl: /(1) Format for Requirements Identified by SPEED

- 1. <u>Purpose</u>. To establish a flexible and responsive system to identify urgent short-term operational requirements for development of equipment needed by the 1st Marine Division. Operational requirements dealing solely with tactics, techniques, and doctrine are not under the purview of this Order.
- 2. <u>Basic Policy</u>. Reference (a) establishes the precedures for Marine Corps wide Special Procedure for Expediting Equipment Development (SPEED).
- 3. Background. Research and Development (R&D) needs of the Marine Corps are normally expressed in terms of mid-range and long-range objectives. SPEED enables expression of the short-range R&D needs for Marine Corps combat forces in Southeast Asia. In this special program it is anticipated that required equipment can be developed in a compressed time frame of 18 months. This is considerably less time than that required to meet normal R&D needs. SPEED also responds to short-range requirements by identifying and validating other service equipment; modification to current equipment and non-standard items; or the development of new material. This Order provides for uniform format and rapid response on requirements for new equipment identified by SPEED.

4. Action

- a. Commanding officers will originate all requirements identified by SPEED in accordance with enclosure (1).
- b. Requirements identified by SPEED will be addressed to the Commanding General. 1st Marine Division (Attn: G-3) for action.

S. A. HANNAH

Chief of Staff

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Div0 3960.1 28 December 1968

FORMAT FOR REQUIREMENTS IDENTIFIED BY SPEED

- 1. Development Requirement
 - a. Capability desired.
 - b. Deficiency to overcome.
- 2. Characteristics of the System, Equipment or Material to be Developed
 - a. Functional requirements.
 - b. Physical features required.
- 3. Training, Personnel and Support Requirements
 - a. Anticipated increase or decrease in personnel.
 - b. Special skills.
 - c. Schooling.
 - d. Logistic support requirements.
 - e. Interservice equipment recommended.
- 4. Supporting Data and Recommendations. Available information and recommendations from other services supporting this requirement such as:
 - a. Documents.
 - b. Publications.
 - c. Intelligence Reports.
- 5. Date Operational Capability is Desired

SECRET

MARINE DIVISION, IMP

SECRET

68 4968

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Operation Order 306B-68 (Counter-Rocket)

Ref: (a) Maps: VIETNAM 1:50,000, AMS Series L7014, Sheets 6540 I, II; 6541 II; 6640 I, II, III, IV; 6641 II, III

(b) GG III MAF LOI 7-68

(c) III MAF Oper0 308-67

(d) 1st MarDiv OperO 301-68

(e) Div0 03120.19 (Counter-Rocket Program)

(f) 1st MarDiv OperO 308A-68 (Waterway Control)

(g) 1st MarDiv Oplan 102-68 (Provisional Infantry Units)

(h) DivO 3480.1_ (Operational Report)

Time Zone: H

Task Organization: Current Monthly Task Organization Report

1. SITUATION

a. Enery Forces. Annex B (Intelligence) and current INTSUMS and PERINTREPS.

b. Friendly Forces

- (1) References (b), (c) and (d).
- (2) Commanding General, 1st Marine Aircraft Wing conducts aerial counterinsurgency operations against enemy of GVN in ICTZ; provides fixed and rotary wing tactical units for all weather support of III MAF ground forces; provides aerial photo coverage as requested; and participates simulated fease off ICTZ as directed by higher authority.
 - (a) Rotary and fixed wing tactical units provide airborne surveillance of the rocket belt and the approach routes thereto.
 - (b) Flare ships remain on alert or on station during hours of darkness, providing illumination on call.
 - (e) An AC-47 (SPOOKY) is on alert at DA NAMG airfield throughout the hours of darkness capable of delivering large volumes of sustained machinegum fire on request. During periods of high rocket threat SPOOKY will be airborne.

DOWNGRADED AT 3 YEAR INTERVALS DECLASSIFIED AFTER 12 YEARS DOD DIR 5200.10 SEGRET

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SECRET

- (d) VMCJ provides aerial photo coverage as requested, to include vertical photography of rocket launcher sites.

 Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence)
- (3) Commanding General, Force Logistic Command, provides Explosive Ordnance Disposal Teams, as required, for employment with Rocket Investigation Teams. Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence).
- (4) Commanding General, Second Brigade ROKMC conducts operations in assigned TAOR and denies enemy access to the rocket belt from the south.
- (5) Commanding Officer, 1st Military Police Battalion, Base Defense Battalion for III Marine Amphibious Force, provides ground security for III Marine Amphibious Force zone of DA NANG complex. Reference (c).
- c. Attachments and Detachments. Current monthly task organization report.

2. MISSION

1st Marine Division participates in the defense of the DA NANG vital area, denies the enemy access to the rocket belt and to the positions from which rocket fire could be delivered into the DA NANG vital area, and maintains capability to seek out, fix and destroy enemy rocket forces.

3. EXECUTION

a. Concept of Operations

- (1) The 1st Marine Division (Rein) in conjunction with supporting arms including air and naval gunfire, defends the DA WANG wital area, with particular attention to denying, detecting, attacking and destroying hostile rocket forces.
- (2) Vigorous surveillance is continuously maintained within the rocket belt utilizing all types of patrol activity supplemented by observation posts and mechanical surveillance means as appropriate.
- (3) Supporting arms supplement and are coordinated with surveillance activities. Observation posts and searchlights are positioned to obtain maximum effectiveness and coverage

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within rocket belt and approaches thereto. Counter-rocket fire is capable of early and accurate massed response.

- (4) Artillery, air and organic infantry battalion supporting arms are principal reaction means. Each infantry unit in the rocket belt vicinity continuously maintains a reaction force in order to immediately exploit attack by rire on enemy positions and block escape routes. Helicopters, LVT's, motor transport and armor are used as available to facilitate movement of reaction forces.
- (5) Navel gunfire, as available, is employed to supplement counterrocket fires.
- (6) Annex A (Operation Overlay) and Annex B (Intelligence).

b. 7th Marines (-) (Rein)

- (1) Maintain forces within assigned TAOR with particular attention to the rocket belt and with one battalion assigned responsibility for each main enemy avenue of approach. Annex A (Operation Overlay) and Annex B (Intelligence).
- (2) Concentrate surveillance effort on main enemy avenues of approach and subsidiary routes into the rocket belt in TAOR.
- (3) Conduct high density patrol and surveillance activity within the rocket belt. Provide for complete coverage of the rocket belt in TAOR.
- (4) Maintain, in coordination with GVN authorities, positive control of waterways within TAOR. Reference (f).
- (5) Be prepared to provide a reaction force for immediate employment in TAOR to destroy hostile rocket forces and to block possible enemy escape routes using best available means of mobility.
- (6) In the event of enemy rocket attack from within TAOR, complete an after action report using the format in Tab A (After Action Check List) to Appendix 1 (Exploitation of Enemy Attacks by Rockets) to Annex B (Intelligence).
- (7) In all cases where counter-rocket fires have been put in check fire because of a "danger close" situation the nearest ground unit will immediately launch a ground assault against the rocket site.

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c. 26th Marînes (-)(Rein)

- (1) Maintain forces within assigned TAOR with particular attention to rocket belt and coastal area. Annex A (Operation Overlay) and Annex B (Intelligence).
- (2) Concentrate surveillance effort on main enemy avenues of approach and subsidiary routes into the rocket belt in TAOR.
- (3) Conduct high density patrol and surveillance activity within the rocket belt. Provide for complete coverage of the rocket belt in TAOR.
- (4) Maintain, in coordination with GVN authorities, positive control over the waterways within, adjacent to, and leading into TAOR. Reference (f).
- (5) Be prepared to provide a reaction force for immediate employment in TAOR to destroy hostile rocket forces and to block possible enemy escape routes using best available means of mobility.
- (6) In the event of enemy rocket attack from within TAOR, complete an after action report, using the format in Tab A (After Action Check List) to Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence).
- (7) In all cases where counter-rocket fires have been put in check fire because of "danger close" situation the nearest ground unit will immediately launch a ground assault against the rocket site.

d. 1st Marines (Rein)

- (1) Maintain forces within assigned TAOR with particular attention to rocket belt and coastal area. Annex A (Operation Overlay) and Annex B (Intelligence).
- (2) Conduct high density patrol and surveillance activity within the rocket belt. Provide for complete coverage of the rocket belt in the TAOR.
- (3) Maintain, in coordination with 2d Brigade ROKMC and GVN authorities, positive control over the waterways within, adjacent to, and leading into TAOR. Reference (f).
- (4) Be prepared to provide a reaction force for immediate employment in TAOR to destroy hostile rocket forces and to block possible enemy escape routes using best available means of mobility.

- (5) In the event of rocket attack from within TAOR, complete an after action report using the format in Tab A (After Action Check List) to Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence).
- (6) In all cases where counter-rocket fires have been put in check fire because of a "danger close" situation the nearest ground unit will immediately launch a ground assault against the rocket site.

e. 11th Marines (Rein)/Northern Sector Defense Command

- (1) 11th Marines (Rein)
 - (a) Annex C (Supporting Arms).
 - (b) Reference (e).
 - (c) Goordinate surveillance from OP's and the utilization of searchlights.
 - (d) Coordinate counter-rocket fires throughout the rocket belt.
 - (e) Establish Rocket Investigation Teams. Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence). Coordinate assembly and employment of teams at both launch and impact sites.

(2) Northern Sector Defense Command

- (a) Be prepared to provide close-in support in the area enclosed by the rocket belt in zone.
- (b) Immediately upon notification of rocket attack establish 100% alert and activate provisional company as directed in reference (g).

f. 1st Tank Battalion/Southern Sector Defense Command

- (1) Maintain counter rocket OP's in zone, coordinate OP surveillance with 11th Marines and be prepared to provide 90mm direct fire from zone on active rocket launch sites within range.
- (2) Be prepared to provide close-in support in zone.
- (3) Immediately upon notification of rocket attack establish 100% alert and activate provisional company as indicated in reference (g).

- g. 1st Reconnaissance Battalion (-)
 - (1) Annex B (Intelligence).
 - (2) Provide reconnaissance coverage over main enemy avenues of approach and subsidiary routes leading into the division TAOR.
- h. 18t Engineer Battslion
 - (1) General support.
 - (2) Be prepared to provide mine clearance teams to sweep rocket launch sites and adjacent areas as requested.
- i. 3d Amphibian Tractor Battalion (-) (Rein)
 - (1) General support.
 - (2) Be prepared to provide amphibian tractors as required for rapid deployment of reaction forces and for employment in waterway control.
- j. 11th Motor Transport Battalion (Rein)
 - (1) General support.
 - (2) Be prepared to provide transportation as required for displacement of forces in accordance with this Order.
- k. 7th Communication Battalion (-). General support.
- 1. Headquarters Battalion (Rein). Provide photo team for rocket investigation teams. Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence).
- m. Coordinating Instructione
 - (1) Annex C (Supporting Arms).
 - (2) Reference (d) (1st MarDiv OperO 301-68).
 - (3) Reference (e) (Division Counter-Rocket Program).
 - (4) Reference (f) (1st MarDiv OperO 308A-68, Waterway Control).
 - (5) Submit patrol plans to G-3, this Readquarters (Attn: COC), in accordance with Annex C to enclosure (5) of reference (h) (Operational Reports).

- (6) Execute patrol plans as submitted and approved. Price approval required from this Headquarters before exception to patrol plan permitted. If emergency requires immediate change to plan, notify this Headquarters of nature of emergency and action taken.
- (7) Report daily those pre-cleared grids into which artillery counterfire may be placed without further clearance in the event of a rocket firing from the area. Areas where patrols pass through should be reported for the period of time in which the area is clear.
- (8) Aerial observers provide reconnaissance coverage over the trocket belt and beyond the rocket belt, with emphasis on the enemy main avenues of approach and subsidiary routes.
- (9) Units make maximum use of SID's, AN/TPS-21's, Starlight Scopes, illumination, and any other mechanical means or devices that assist with surveillance within the rocket belt and its approaches.
- (10) In the event of rocket attack, the commander of the TAOR from which rockets were launched will secure the launch sites until the arrival of the Rocket Investigation Team dispatched by this Headquarters. Ensure that only personnel authorized by division or higher headquarters enter the site, and that security personnel do not disturb the site or move enemy equipment or material.
- (11) The vital area of the DA NANG complex is centered on two points: Grids AT 998763 and BT 007737.
- (12) The rocket belt is defined as that area that falls between radii drawn 8,000 and 12,000 meters from the two points identified in (11) above, and as expanded on the east by a radius drawn 11,000 meters from the southern end of MCAF Marble Mountain grid BT 066734.
- (13) This Order supersedes and cancels Operation Order 306A-68.
- ADMINISTRATION AND LOGISTICS

Administrative Order 301-63.

- 5. COMMAND AND COMMUNICATIONS-ELECTRONICS
 - a. Division CEOI PO2000.2_.

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b. Code Name. The code name "FIRE ARROW" is used to identify message traffic dealing with enemy rocket threat. The words "FIRE ARROW" follow the subject of such a message.

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH
Colonel, U. S. Marine Corps

Chief of Staff

ANNEXES:

A - Operation Overlay

B - Intelligence

C - Supporting Arms

D - Distribution

DISTRIBUTION: Annex D (Distribution) to Operation Order 3068-68



1st Marine Division (Rgin), FMF DA NANG, Republic of Vietnem 030800H December 1968

Annex B (Intelligence) to Operation Order 306B-68

- Ref: (a) Maps: VIETNAM 1:50,000 AMS Series L7014, Sheets 6641, II, III, IV, 6541 II; 6540 I; and 6640 I, II, IV
 - (b) 1st Marine Division Rocket Study 2/EBS/dwn over 3800/1 dtd 13Aug67
 - (c) 1st Marine Division Rocket Study Update 2/EBS/pjp over 3800/1 dtd 1Sep67

Time Zones H

- 1. SUMMARY OF ENEMY SITUATION
 - a. See special Intelligence Estimates (references (b) and (c)).
- 2. ESSENTIAL ELEMENTS OF INFORMATION AND OTHER INTELLIGENCE REQUIREMENTS
 - a. Essential Elements of Information
 - (1) Determine if the enemy will employ rockets to attack the vital area; if so when, where and in what strength and the type and caliber of rockets to be employed.
 - (2) Determine identification of unit(s) which will be employed in the attacks
 - (3) Determine avenues of approach and egress the enemy will use to transport rockets into the area and exit from the area, with particular attention to waterways.
 - (4) Determine enemy resources available to support the attack.
 - (5) Determine areas utilized for rocket storage or staging.
 - (6) Determine areas utilized by the enemy as base camps.
- 3. INTELLIGENCE ACQUISITION TASKS
 - a. Areas of Collection Responsibility
 - (1) All commands are responsible for the collection effort within their respective areas of responsibility with special attention directed towards:

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- (a) Maximum use of available intrusion detection devices.
- (b) Remaining constantly alert for information/indications which could lead to the capture/destruction or aborting of any enemy force or effort of any enemy force threatening the vital area with rockets.
- b. Orders for subordinate units. In addition to responsibility stipulated in subparagraph 3a above:
 - (1) 1st Marines. Conduct intelligence operations in TAOR with emphasis on daylight surveillance and night patrolling, especially in those areas considered the rocket bolt, main and subsidiary avenues of approach, waterways and coastal area.
 - (2) 7th Marines. Conduct intelligence operations in TAOR with emphasis on daylight surveillance and night patrolling, especially in those areas considered the rocket belt and the eastern end of Happy Valley, Charlie Ridge, THUONG DUC Valley, main and subsidiary avenues of approach and waterways.
 - (3) 26th Marines. Conduct intelligence operations in TAOR with emphasis on daylight surveillance and night patrolling, especially in those areas considered the rocket belt, main and subsidiary avenues of approach, waterways and coastal area.
 - (4) 11th Merines (Rein!/Northern Sector Befense: Commend
 - (a) Conduct intelligence operations within sector and conduct air observer/visual reconnaissance (AO/VR) daily coverage of the rocket belt.
 - (b) Maintain maximum surveillance from established observation posts (OP's).
 - (5) 1st Tank Bak Southern Sector Defense Commanda w
 - (a) Conduct intelligence operations within sector.
 - (b) Maintain maximum surveillance from established observation posts.
 - (6) 3d Amphibian Tractor Bn (Rein)
 - (a) Conduct intelligence operations within sector.
 - (b) Maintain maximum surveillance from established OP s.

(7) 1st Reconnaissance Bn (-)(Rein)

- (a) Conduct area, route and point reconnaissance throughout the reconnaissance zone (RZ) and western portion of TAOR.
- (b) Conduct reconnaissance screen for company/battalion/regimental operations as directed.
- (c) In addition, provide reconnaissance to cover likely avenues of approach and egress the enemy could use to launch or withdraw from an attack on the vital area.
- c. Request to Higher and Adjacent Commands
 - (1) CG. III MAF. Provide as obtained any information to satisfy the intelligence requirements.
 - (2) CG. 1st Marine Aircraft Wing
 - (a) Provide observation and surveillance aircraft as requested to conduct aerial reconnaissance of the TAOR on a 24 hour basis.
 - (b) Provide on-call vertical photo coverage as requested.
- 4. MEASURES FOR HANDLING CAPTURED PERSONNEL, DOCUMENTS AND MATERIAL
 - a. Prisoners of War. See Div0 3461.2_.
 - b. Documents and Material. See Div0 3800.1_.
- 5. MAPS, CHARTS AND PHOTOGRAPHS
 - a. Maps and Charts. See Div0 3800.1_.
 - b. Photographs. See Div0 3800.1_.
- 6. COUNTERINTELLIGENCE
 - a. Information concerning rocket attacks on the vital area is a continuous target for all counterintelligence agencies.
 - b. Payment of a reward of up to \$100,000 Piasters for information leading to neutralization or capture of rockets/launcher is authorized. The existence and availability of this reward will be frequently published throughout the TAOR by leaflets and ground and aerial broadcast.

7. REPORTS

- a. Timely reports on movements, flashes or any other indication of rocket attacks are mandatory.
- b. All units submit spot reports by fastest means available in accordance with Division SOP.

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps

Chief of Staff

APPENDIX

1 - Exploitation of Enemy Attack by Rockets

DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence) to Operation Order 3068-68

Ref: (a) CG, III MAF ltr 21C/FAG/jpp over 3800/3 dtd 27Jul67

Time Zone: H

1. Background. This appendix provides command guidance for exploitation of enemy attack by rockets or other new weapons posing a threat to the vital area within the Division TAOR.

2. ACTION REQUIRED

- a. After the firing site has been neutralized and the danger eliminated, the responsible area/sector commander will ensure the area is isolated and only the Rocket Investigation Team is authorized to enter the area.
- b. Rocket Investigation Team for the Launch Position Area. This team consists of:

TYPE TEAM	<u>off</u>	<u>em</u>	EQUIP	PROV CMD
Artillery Specialist,				11th Marines
Team Commander Air Observer (AO)	4		KE-28 Camera	11th Marines/AO
Survey Team	1	L	Aiming Circle	11th Marines
· ·			M2 Compass 50 Meter Tare Maps	
EOD Team	4	2	Demo Kit	FORLOGOND
Photo Team	1	2	Wpns Characteristics	Hq Bn
Intelligence		2	List & Information	17th Marlnes
Specialists Security as required			As required	Sector or TACR Smdr
c。 Rocket Invest of:	igation Te		am for the Impact Area.	This team consists
TYPE TEAM	<u>CFF</u>	EM	EQUIF	FROY CMD
Shell Report Team	General	4	Aiming Circle M2 Compass 50 Meter Tape Maps	11th Marines

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TYPE TEAM

OFF EQUIP

PROV CMD

Air Observer Security as Required KE-28 Camera As Required 11th Marines/A0 Sector or TAGE Cmdr

- d. CG, 1st MAW provides "on call" aerial photo coverage as requested by CG. 1st MarDiv.
- e. CO, 11th Marines coordinates assembly and employment of teams. Direct liaison directed.
- f. CG, FORLOGOMD provides EGD teams as requested herein.

3. REPORTS

- a. All information gathered/observed by infantry units/technicians will be forwarded to this Headquarters (Attn: G-2) at the earliest.
- b. The information required in the After Action Checklist, Tab A, will be submitted to 1st MarDiv G-3 Section within 48 hours of an actual rocket attack. Information for paragraphs I and II will be submitted by the regiment from whose area of responsibility the rockets were launched. Information for paragraphs III, IV and V will be submitted by the 11th Marines.

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TAB:

A - After Action Check List

DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

TAB A: (After Action Check List) to Appendix 1 (Exploitation of Enemy Attack by Rockets) to Annex B (Intelligence) to Operation Order 306B-68

I CHARACTERISTICS OF ROCKET ATTACK

- a. Where? (Installation/area mame). What was target or apparent target of rocket attack?
- b. When? Duration?
- c. Number of rounds by types.
- d. Were rockets fired singly, in salve, or .n ripples?
- e. Were mortars or other weapons fired in conjunction with rockets?
- f. Did enemy follow up rocket ettack with ground attack? Describe.
- g. Did enemy launch may diversionary (or apparent diversionary) attacks in conjunction with rocket attack? Describe.

II. FRIENDLY DEFENSIVE POSTURE TIME OF ATTACK

- a. Command responsible for rocket defense of area attacked by rockets?
- b. Does command have an integrated defense plan to detect/prevent/ counter rocket attack? In writing?
- c. Describe patrol activity within 2000 meters of rocket position areas for 3 day poriod praceding attack.
- d. At what levels is patrol activity coordinated? At what level is the night's patrol activity within the command approved?
- e. What route of ingress into rocket position was most probably used?

 Describe reconnationate activity along this route over week precading attack.
- f. Were routes of ingress interdicted prior to attack? By artillery? By air? Evaluate effort.
- g. What coordination arrangements were in effect with province/district/ FWF/RVNAF and US Forces in area surrounding rocket firing position?

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B-1-A-1

- h. What measures were in effect to obtain rocket information from villagers, ARVN/RF/PF, other sources in rocket belt and approaches thereto?
- i. What countermeasures were in effect in area of rocket positions at time of attack? Towers, observation posts (OP's), air observers (AO's), electronic detection devices, night vision devices, countermortar/counterbattery (CM/CB) radar, searchlights (white light and infrared), sidelocking airborne radar/infrared (SLAR/IR) detection, minefields, barriers, ambushes, etc...
- j. What offensive operations were conducted in area of rocket positions over month preceding attack? Size, type and location each operation?

III. FRIENDLY REACTION

۵.	Init	ial Location
	(1)	Timeo
	(2)	Suspected grid
	(3)	OP's reporting
	(4)	Correct grid
		(a) How determined?
b _o		nter-fire
	(1)	First rounds fired at at counter-rocket targets.
	(2)	Suspected position attacked at
	(3)	How?
		(a) Artillery
•		1. Indirect fire
•		2. Direct fire
		(b) A1.70
		(c) Other Specify means

(1)	Grids requested			
	(a) Time requested			
(2)	Grids cleared			
	(a) Time clearedby	nganganga agalahin	7	THE HELD HOME
(3)	Grids not cleared,		, , , , , , , , , , , , , , , , , , ,	
	(a) Time megative clearance received			-
	(b) Reason for negative clearance			
Ammu	nition expenditure (Make general statement			
COMPANY.				
Grou				
Grou	nd reaction			
Grou	nd reaction Did infantry withok site?	mo 0		
Grou	nd reaction Did infantry attack site? (a) What size unit?			
Grou	nd reaction Did infantry attack site? (a) What size unit? (b) At what time?			
Grou	nd reaction Did infantry attack site? (a) What size unit? (b) At what time? Did infantry make contact with the enemy?			
Grou	nd reaction Did infantry attack site? (a) What size unit? (b) At what time? Did infantry make contact with the enemy? (a) Grid			
Grou (1)	nd reaction Did infantry without site? (a) What size unit? (b) At what time? Did infantry make contact with the enemy? (a) Grid			

B-1-A-3

IV.	RO	ROCKET POSITION AREA ANALYSIS				
	a.	Was on the ground inspection of rocket position made?				
		By designated rocket position inspection team?				
	b.	Number of rocket positions?				
		Number of launch sites at each position?				
	c.	Grid of rocket positions				
		How determined?				
	d,	Direction of fire?				
	•,	Description of position area:				
	f.	Prior preparation:				
		(1) Length of time to prepare positions?				
		(2) Evidence of storing equipment or ordnance?				
	g۰	Probable mode of transportation to site?				
	h.	Enemy casualties?				
		Discarded ordnance?				
		Discarded equipment?				

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	i.	Effect of counter-fire:
	j.	Any prior indications of attack?
	k.	Number of enemy involved in attack?
	. •	Special personnel:
		Security Forces:
V.	IMP	ACT AREA ANALYSIS
;	a.	On the ground inspection of impact area made?
		By designated team?
	b.	Number of rounds fired?
		Type and caliber?
		Center of impact? Number of rounds?
	٥.	Type fuzing?
	đ,	Size of craters?
	8.	Azimuth of craters?
	fo	Damage
		KIA , WIA , MIA
		Structural damage
		Communications
		Critical material and equipment
	(8.	

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VI. OTHER OBSERVATIONS (as appropriate).

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH Colone, U. S. Marine Corps الكفيلة المحكاد الملاكا

DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Annex C (Supporting Arms) to Operation Order 306B-68

Ref: (a) Maps: VIETNAM 1:50,000, AMS Series L7014, Sheets 6540 I, II; 6541 II; 6640 I, II, III, IV; 6641 I, II
(b) 1st MarDiv Oper0 301-68

Time Zone: H

Task Organization: Current Monthly Task Organization Report

- 1. SITUATION
 - a. Enemy Forces. Amnex B (Intelligence) and current INTSUMS and PERINTREPS.
 - b. Friendly Forces. Basic Order.
- 2. MISSION

Supporting arms conduct harassing and interdicting fires in coordination with surveillance activities to augment coverage of the rocket belt and approaches thereto and act to prevent, detect, attack and destroy enemy rockets and rocket forces.

- 3. EXECUTION
 - a. Artillery. appendix 1 (Artillery).
 - b. Fire Support Coordination. Appendix 2 (Fire Support Coordination).
 - c. Naval Gunfire Support. Naval gunfire ships, when available, will be utilized to augment artillery in firing counter-rocket missions. When on station, the ship will be instructed to guard the 11th Marines Fire Direction Net (M. 22) in order to expedite the passing of grid coordinates to be fired. Naval gunfire radios at Division Fire Support Coordination Center will maintain their own nets to parallel the flow of information as required. Naval gunfire support ships, when available, will participate in counter-rocket drills.
 - d. Air Support. Annex G (Air Support) to reference (b).

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- ADMINISTRATION AND LOGISTICS Admin0 301-68.
- 5. COMMAND AND COMMUNICATIONS-ELECTRONICS

Annex L (Communications-Electronics) to reference (b).

BY COMMAND OF MAJOR GENERAL YOUNGDALE

S. A. HANNAH

Colonel, U. S. Marine Corps Chief of Staff

APPENDIXES

1 - Artillery

2 - Fire Support Coordination

DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Appendix 1 (Artillery) to Armex C (Supporting Arms) to Operation Order 306B-68

Ref: (a) Maps: VIETNAM 1:50,000, AMS Series L7014, Sheets 6540 I, II; 6541 II; 6640 I, III, IV; 6641 I, II

(b) Firing Chart: Grid Sheet, Scale 1:25,000

(c) 1st MarDiv OperO 301-68

Time Zone: H

- 1. SITUATION, Basic Order,
- 2. MISSION. Annex C (Supporting Arms).
- 3. EXECUTION

a. Concept of Artillery Employment

- (1) The artillery regiment will coordinate with TAOR and sector commanders and augment their efforts to deny enemy rocket forces access to the rocket belt by conducting a continuous and dynamic interdiction program within the rocket belt and along the approaches thereto.
- (2) The artillery regiment will maintain means to deny and detect enemy rocket forces by employing and coordinating aerial and ground observation, searchlights using both visible and infrared light, and such mechanical detection and acquisition devices as are available.
- (3) Artillery will immediately attack enemy rocket forces detected, massing all artillery available within range to disrupt enemy attacks and destroy enemy forces involved.

b. Headquarters, 11th Marines

- (1) Establish/maintain OP's as indicated in TAB A (Counter-Rocket Observation/Control) to Appendix 1 (Artillery) to Annex C (Supporting Arms).
- (2) Recommend locations for supplemental OP's, as necessary, to be established within the rocket belt.
- (3) Staff and maintain Artillery Counter-Rocket Control Center.

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- (4) Coordinate observation and communications of the northern observation posts.
- (5) Coordinate use of searchlights.
- (6) Establish/maintain mechanical surveillance/acquisition means to ensure maximum rocket belt coverage with equipment available.
- (7) Plan ground support counter-rocket interdiction fires.

c. <u>Direct Support Battalions, 11th Marines</u>

- (1) Establish Battalion Counter-Rocket Centers.
- (2) Conduct counter-rocket training program to include counter-rocket drills as directed.
- (3) Maintain OP's within the rocket belt and at other locations from which possible rocket firing positions and routes of approach into the rocket belt can be observed.
- (4) Assist supported infantry/sector commanders in selecting, establishing and orienting supplemental OP's within respective TAOR's.
- (5) Maintain responsive communications system with OP's.
- (6) Assist supported infantry/sector commanders in implementing coordinated counter-rocket interdiction plan.

d. Ath Battalion, 11th Marines

- (1) Staff and maintain alternate 11th Marines Counter-Rocket Control Center.
- (2) Coordinate observation and communications of southern observation posts.
- (3) Conduct counter-rocket drills as directed.
- (4) Be prepared to deliver counter-rocket fires as directed.

e. General Support Batteries

- (1) Maintain OP's and conduct counter-rocket drills as directed.
- (2) Be prepared to deliver counter-rocket fires as directed.

f. Coordinating Instructions

- (1) OP operations and responsibilities. TAB A (Counter-Rocket Observation/Control) to Appendix 1 (Artillery) to Annex C (Supporting Arms).
- (2) Battalion Counter-Rocket Centers/Artillery Counter-Rocket Control Center operations and responsibilities. The A (Counter-Rocket Observation/Control) to Appendix 1 (Artillary to Annex C (Supporting Arms).
- (3) Rules of engagement and clearance procedures. Appendix 2 (Fire Support Coordination) to Annex C (Supporting Arms'.
- (4) Report techniques used to cut reaction time and increase accuracy of counter-rocket fires.
- (5) Firing Chart. Reference (b).
- 4. ADMINISTRATION AND LOGISTICS

Admin0 301-68.

5. COMMAND AND COMMUNICATIONS-ALECTRONICS

Annex I to reference (c).

BY COMMAND OF MAJOR GENERAL YOUNGDALE

G. Harrol

S. A. HARREN

Colonel, U. C. Marine Corpa

Chief of staff

TAB:

A - (Counter-Rocket Observation/Control)

DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

TAB A (Counter-Rocket Observation/Control) to Appendix 1 (Artillery) to Annex C (Supporting Arms) to Operation Order 306B-68

1. Counter-Rocket Observation Posts

- a. Headquarters, 11th Marines will establish and maintain primary counter-rocket observation posts and provide for rapid exchange of information between Battalion Counter-Rocket Centers/Artillery Counter-Rocket Control Center.
- b. Artillery battalions and separate batteries will operate observation posts as directed by the Commanding Officer, 11th Marines, and will ensure rapid transmission of date to Battalion Counter-Rocket Centers/Artillery Counter-Rocket Control Center.
- c. Observation posts have the mission to perform continuous (24 hours/day) visual surveillance of the rocket belt and its approaches and report all sightings of unusual activity immediately, in the following format:
 - (1) Observation Post Identification.
 - (2) Nature of target ("Rocket!").
 - (3) Direction to target (in mils).

2. Counter-Rocket Control Centers

- a. The Artillery Counter-Rocket Control Center will be maintained at Headquarters, 11th Marines, and Battalion Counter-Rocket Centers at direct support artillery battalions as directed by the Commanding Officer, 11th Marines.
- b. Counter-rocket drills will be conducted as directed by the Commanding Officer, 11th Marines, exercising the observation post-counterrocket center organization to refine techniques and reduce reaction times.

BY COMMAND OF MAJOR GENERAL YOUNGDALE

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C-1-A-1

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DISTRIBUTION: Annex D (Distribution) to Operation Order 306B-68

C-1-A-2

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Appendix 2 (Fire Support Coordination) to Annex C (Supporting Arms) to Operation Order 306B-68

Ref: (a) 1st MarDiv OperO 301-68

(b) Div0 03120.19_

Time Zone: H

- 1. SITUATION. Basic Order.
- 2. MISSION. Annex C (Supporting Arms).
- 3. EXECUTION
 - a. <u>Concept</u>. Fire support coordination will be in accordance with Annex E to reference (a) except as modified below as provided in reference (b).
 - b. Coordinating Instructions
 - (1) Rules of engagement. Annex J to reference (a) except as modified by reference (b) and listed in 3b(2) below.
 - (2) Hostile rocket sites may be attacked by artillery when:
 - (a) Clearance is received from commander of area from which the rocket attack is being launched, or when;
 - (b) The hostile site is located by direct and positive observation, or when;
 - (c) A reliable three-ray intersection is achieved from azimuths reported by established observation posts.
 - (3) Under conditions specified in 3b(2)(b) and (c) above, artillery response may be initiated by the Artillery Commander prior to receipt of clearance. Artillery response will be initiated against such sites when they are positively identified and active.
 - (4) When the Artillery Commander initiates fires in accordance with 3b(3) above, he will report the area of impact to the commander normally responsible for clearance of fires in that area as soon as possible.

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- (5) Targets will not be taken under attack by naval gunfire until positive approval is received from the appropriate Fire Support Coordination Center.
- (6) Targets will not be attacked by direct fire weapons without approval from appropriate Fire Support Coordination Centers unless the following conditions are met:
 - (a) The launch site is clearly visible from the direct fire weapon.
 - (b) The range to the launch site can be accurately determined.
 - (c) The range to the launch siteris with inother effective erange of the direct fire weapon.
 - (d) Targets meeting the above criteria will be attacked when such target is positively identified as an active rocket launching site.
- (7) Targets will not be attacked by air without positive approval by appropriate Fire Coordination Center except that:

Air may attack hostile rocket sites without prior clearance when positive identification of the hostile site is established or when the rocket site is in the act of launching (firing) the rockets.

- (8) Artillery will have the primary attack priority. Aircraft will be directed to hold, and no check fires will be imposed on artillery firing at rocket sites to allow for air strikes.
- (9) Air strikes may be made without imposing a check fire on artillery at the pilot's discretion.
- (10) FSCC will maintain a map depicting all patrol activity in the area in which it accordinates fires and will be immediately notified of all three-ray intersections on rocket sites in that area. The cognizant infantry commander has authority to declare "check fire" on missions classified "danger close" (within 600 meters of friendly forces) after which he will cause the ground unit so located to launch an immediate ground assault against the rocket site.

4. AIRCRAFT SAFETY

- a. Air strikes on active rocket sites may be made without imposing a check fire on the reacting artillery units when the criteria in 3b(6)(a) are met.
- b. Artillery fire on rocket sites will be stopped to permit air strikes only at the direction of the Commanding General r his immediate representative.
- sentative, normal aircraft safety procedures as listed in Annex E to reference (a) will be effected.

5. SAFETY OF GROUND FORCES

- a. Normal safety procedures will be used except as modified in 3b(2) above.
- b. Artillery counter-fires will be lifted when the cognizant ground commander of the area involved reports that he is ready to move a reaction force into the launch site area. This action will be reported to the Commanding General by the artillery commander.
- c. Ground patrols and ambushes will be equipped with white star cluster pyrotechnic signals to be used to signal "check fire" when necessary to prevent friendly casualties.

6. COMMUNICATIONS-ELECTRONICS

Annex L to reference (a).

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lst Marine Division (Rein), FMF DA NANG, Republic of Vietnam 030800H December 1968

Annex D (Distribution) to Operation Order 306B-68

Ref: (a) Div0 5605.1

Time Zone: H

1. Distribution of this Order is as follows:

2	26TH MARINES	10
2	CG FLC	3
2	CTG 70.8	2
2	CTU 70.8.9	2
2	NAVSPTACT	1
1	CO I CORPS ADV GRP	2
5	CTG 115.1	2
2	11 TH MT BN	2
10	NSDC	1
3	SSDC	1
10		
	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	2

E-1,2,3,4,8,10,14,15,16,21,23,26,27,32,35,39,46,65,(1); 84,87,88,90,91,92,93,97,101,(2); 85(6); 7a, 68,72,76,80,(10).

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SECRET

lst Marine Division (Rein), FMF DA NANG, Republic of Vietnam 061600H December 1968

Operation Order 308B-68 (Waterway Control)

Ref: (a) Maps: VIETNAM 1:50,000 AMS Series L7014 Sheets 6540 I, II, IV; 6541 II, III; 6640 I, II, III, IV; 6641 II, III; 6740 III

(b) CG III MAF LOI 7-68

(c) ICCI 05560.9

(d) 1st MarDiv OperO 301-68

(e) DivO PO2000.2 (CEOI)

(f) DivO 3480. (Reports)

(g) QNS/HQ memo 991/3/3/K (Notal)

MEADQUARTERS
MARKE DIVISION, BAR

68 5019

Time Zone: H

Task Organization: Current monthly Task Organization Report

1. SITUATION

a. Enemy Forces. Annex B (Intelligence) to reference (d), current INTSUMS and PERINTREPS.

b. Friendly Forces

- (1) References (b), (c) and (d).
- (2) Market Time forces operate in conjunction with Vietnamese Navy and patrols the coast of I Corps.
- (3) Naval Support Activity operates patrol craft in the DA NANG Harbor.
- (4) GVN Forces establish fixed and mobile control check points at the permittable fishing areas along coastal areas and rivers in order to control boats, junks and fishermen in their movements to prevent Viet-Cong from mingling and infiltrating.

2. MISSION

lst Marine Division (Rein) participates in the defense of the DA NANG vital area, achieves control over waterways entering and within the TAOR in coordination with Market Time and Game Warden forces; denies the enemy the capability of utilizing waterways as routes of ingress and egress to the division TAOR and denies enemy freedom of movement on waterways within the TAOR.

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3. EXECUTION

a. Concept of Operations

- (1) lst Marine Division (Rein) in coordination with Game Warden and Market Time forces maintains positive control over waterways in the division TAOR through the establishment of check points, coordinated patrols and continuing surveillance.
- (2) Artillery, air and naval gunfire are employed in a supporting role as required. Aerial observers assist with surveillance and control of fire support.
- (3) Coastal areas and inland waterways bordering on coastal areas are included in this concept and require coordination with naval forces.

b. 1st Marines

- (1) Establish check points and maintain surveillance on primary and all subsidiary waterways within the TAOR as required to deny the enemy use of these waterways.
- (2) Prohibit movement along the beach from BT 105665 to BT 115650. Coordinate with 2d Brigade ROKMC for effective coverage of the beach area.
- (3) Enforce curfew on the movement of all waterway traffic.
- (h) Conduct surveillance of the beach shore line area within TAOR.
- (5) The following waterways are primary responsibility of 1st Marines:

S. VINH DIEN (Coordinate with 2d Brigade ROUMS)

SONG CAN BIEN

SUOI MAN QUAN

SONG YEN NE

SONG BAU XAU.

c. 5th Marines

- (1) Establish check points and maintain surveillance on primary and all subsidiary waterways within the TAOR as required to deny the enemy use of these waterways.
- (2) Enforce curfew on the movement of all waterway traffic.

(3) Allow fishing during noncurfew hours at the following locations:

From

To

AT 940539

AT 919531

AT 863488

AT 812370

(4) The following waterways are primary responsibility of the 5th Marines:

SONG TINH YEN (Coordinate with NONG SON)
SONG THU BON (Coordinate with 7th Marines)

d. 7th Marines

- (1) Establish check points and maintain surveillance on primary and all subsidiary waterways within the TACR as required to deny the enemy use of these waterways.
- (2) Enforce curfew on the movement of all waterway traffic.
- (3) Allow fishing during noncurfew hours at the following locations:

From

To

AT 942593

AT 900565

AT 943709

AT 962699

- (4) Allow boat parking during curfew hours at AT 914,586 and AT 952701.
- (5) The following waterways are primary responsibility of 7th Marines:

SONG VU GIA (Coordinate with 1st and 5th Marines)

SONG AI NGHAI (Coordinate with 1st Marines)

SONG TUY LOAN (Coordinate with SSDC)

e. 26th Marines

- (1) Establish check points and maintain surveillance on primary and all subsidiary waterways within TAOR as required to deny the enemy use of these waterways.
- (2) Enforce curfew on the movement of all waterway traffic.

- (3) Conduct surveillance of the beach shore line area within TAOR.
- (4) The following waterway is the primary responsibility of 26th Marines:

SONG CU DE

f. 11th Marines/Northern Sector Defense Command

- (1) 11th Marines
 - (a) General Support.
 - (b) Provide fires to interdict waterways as requested by unit commanders.
 - (c) Be prepared to provide illumination as requested.
- (2) Northern Sector Defense Command
 - (a) Conduct surveillance along coastal areas of sector.
 - (b) Establish check points and maintain surveillance on primary and all subsidiary waterways within TAOR as required to deny the enemy use of these waterways.
 - (c) Enforce curfew on the movement of all waterway traffic.

g. 1st Tank Battalion/Southern Sector Defense Command

- (1) 1st Tank Battalion
 - (a) General Support.
 - (b) Provide searchlight illumination as requested within capabilities.
- (2) Southern Sector Defense Command
 - (a) Establish check points and maintain surveillance on primary and all subsidiary waterways within TAOR as required to deny the enemy use of these waterways.
 - (b) Enforce curfew on the movement of all waterway traffic.
 - (c) The following waterway is primary responsibility of SSDC:

SONG CAU DO (Coordinate with 1st Marines)



h. Coordinating Instructions

- (1) Emphasize surveillance activities on all waterways in conjunction with reference (c).
- (2) Maintain positive control of all waterways. Deny the enemy the capability of transporting personnel, weapons or equipment along waterways.
- (3) Use all available mechanical target acquisition/intrusion detection means to supplement patrols, check points, listening posts and observation posts.
- (4) In accordance with reference (g), the following applies to waterways in QUANG NAM Province where fishing is allowed:
 - (a) Authorized fishing hours on non-off limit rivers and seas Monsoon Seasons 0700H to 1700H daily (ISep through IFeb)
 - Sunny Season: 0600H to 1700H (2Feb through 31Aug)
- (5) Deny watercraft movement on all waterways during curfew. TAOR/Sector commanders coordinate with district chief concerning waterways and segments of waterways in which watercraft are not allowed, day or night.
- (6) All waterway check points will be established in conjunction with GVN forces. Police cooperation can normally be solicited through the CORDS Police Sector Advisor.
- (7) Boats on restricted waterways or on waterways during curfew may be taken under fire and destroyed. There must be reason to believe the boat to be nonfriendly and a vigorous PSYOP campaign, to include leaflets (specific leaflets available through G-5 on 10 day notice), ground and aerial broadcasts and RVN radio must have been carried out to inform the Vietnamese people that boats found in restricted waters would be destroyed. A boat may be assumed to be nonfriendly if it fails to respond to challenge, takes evasive action or is committing an overt act against friendly forces, persons, facilities or installations.
- (8) Establish river patrols in small craft (i.e. multipurpose barges) as required, to assist with check point control and watercraft search.
- (9) Consider the monsoon season when developing plans in order to provide for seasonal waterways and increased width and depth of existing waterways.



- (10) TAOR/Sector commanders coordinate with district chiefs to insure complete dissemination of waterway denial plan and curfew instructions. Personal contact to ensure understanding of the order and the consequences of non-complicance is imperative.
- (11) In emergency cases (illnesses, injury, etc) when civilian movement on waterways during curfew hours is required, boats will be identified with a lantern at the front of the boat and a lantern at the rear of the boat. If the boat has a sail, an additional lamp will be placed on top of the mast.
- (12) Coastal watercraft whose identity is not apparent are identified through 1st Marine Division COC or direct with Market Time TOC or units. Annex A (CTG 115.1 Support).
- (13) SLAR aircraft are available by request through 1st Marine Division G-2 for specific missions. Coordination with SLAR aircraft will be effected through Air InO of requesting unit. This information, once received, will be passed through COC to the TAOR commander concerned for appropriate action.
 - (a) Continuous flights have been requested; however, inclement weather and aircraft and Data Link availability will have a decided effect on the SLAR coverage provided.
 - (b) Specified times for SLAR coverage encompass the period from dusk to dawn.
- (14) FIREFLY missions are regularly scheduled by III MAF.
 - (a) The FIREFLY missions are flown in general support and are coordinated through this Headquarters when overflying the Division TACR. It consists of a team of three helicopters; one light ship, one gun ship and one control ship. Flying waterways at night, the team is capable of illuminating targets and destroying them with immediate fire power.
- (15) This Order supports the plan promulgated by Commanding General, I Corps. Information is exchanged on a regular basis with Headquarters, QUANG NAM Sector. Notify Headquarters, 1st Marine Division immediately of any conflicts that cannot be resolved on the local level.
- (16) Submit overlay of waterway control activities in accordance with Annex C (Reports) to reference (f).
- (17) Make maximum use of psychological operations in support of waterway control efforts. Submit request for special leaflets,

6

broadcast tapes and Armed Propaganda Team support to this Headquarters (Attn: G-5).

- (18) Annex E (Fire Support Coordination) to reference (d).
- (19) Annex F (Artillery) to reference (d).
- (20) Annex G (Naval Gunfire) to reference (d).
- (21) Annex H (Air Support) to reference (d).
- (22) Annex J (Rules of Engagement) to reference (d).
- (23) This Order supersedes and cancels Operation Order 308A-68 which may be destroyed without report.
- (24) This Order is effective upon receipt.
- 4. ADMINISTRATION AND LOGISTICS

Administrative Order 301-68.

- 5. COMMAND AND COMMUNICATIONS-ELECTRONICS
 - a. Reference (e).
 - b. Annex A (CTG 115.1 Support).

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ANNEXES

A - CTG 115.1 Support

B - Distribution

DISTRIBUTION: Annex B (Distribution) to Operation Order 308B-68

1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 061600H December 1968

UNCLACAMEN A (CTG 115.1 Support) to Operation Order 308B-68

Ref: (a) Maps: VIETNAM 1:50,000, MAS Series L7014, Sheets 6540 I, II; 6541 I, II, III, IV; 6542 III; 6640 I, II, III, IV; 6641 II III, IV; 6641 II

Time Zone: H

1. GENERAL

a. Background

- (1) Task Group 175.1 is the U.S. Naval/Coast Guard coastal surveillance group (Market Time) operating in the coastal waters of I Corps. Units of the following types conduct coating ous patrolling within two miles of the coastline:
 - (a) Coast Guard Cutters (WPB)
 - 1. <u>Voice Radio Call</u>. "ENFIELD COBRA UNIT" is the area call sign used in waters adjacent to division ACR.
 - 2. Armament. Five .50 caliber machine guns and one 81mm mortar, capable of firing destructive or illumination fires.
 - 2. Radio Frequencies. Continuous guard on 4085KHZ or 2138KHZ SSB/USB (net *pontrol "ARTICLE" = CTG 115.1), 37.5 MCS VHF/FM, and 243.0 MHZ. Can come up on any other VHF/FM circuit.
 - (b) "SWIFT" Patrol Boats (PCF)
 - 1. Voice Radio Call. "NEWS BOY INDIA" plus unit hall number if known. May be called "NEWS BOY INDIA UNIT." (Area call sign for initial contact same as for Coast Guard Cutters (WPB) above).
 - 2. Armament, Three .50 caliber mathine guns and one 81mm mertar capable of firing destructive or illumination fires.
 - Radio Frequencies. Continuous guard on 4085KHZ or 2138KHZ SSB/USB, 37.5 MCS VHF/FM circuit.

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(2) While the primary mission of these units is to prevent infiltration of hostile material or personnel through the coastal waters of I Corps, they can provide exfiltration patrol services, illumination using 81mm mortar, or, when cleared through the task group commander, destructive fires utilizing both mortars and machine guns. These units are rarely more than ten miles apart, so they are capable of rapid response at any point along the coast.

b. Coordination of Support

- (1) Support Request. Normal requests for TG 115.1 support is made through III MAF and CTG 115.1. In an emergency, direct liaison may be established by units on the scene.
 - (a) Exfiltration patrol and illumination fire may be provided upon request without prior clearance through CTG 115.1 when urgency of mission prohibits use of normal III MAF/CTG 115.1 channels.
 - (b) Destructive fire missions may be conducted without CTG 115.1 clearance only if the mission is of an extremely urgent nature. "Urgent" is defined as a situation when friendly forces have positive contact with the enemy, are under hostile fire, and fire support is required in order to minimize friendly losses.
 - (c) Other scheduled or unscheduled destructive fire missions may be fired if permission is granted by CTG 115.1 and if a designated NGLO/ANGLICO team or forward air controller is available.
- (2) Required Information. When requesting TG 115.1 support, submit the following information:
 - (a) Identity of unit(s) to be supported.
 - (b) Voice calls and VHF frequencies on which unit(s) to be supported can be reached.
 - (c) Area where support is required.
 - (d) Type of support required.
 - (e) Time support is to commence and expected duration.
- (3) Coordinating Instructions

A-2

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1)



- (a) Requests for support should reach CTG 115.1 with an information copy to CTF 115 at least 24 hours prior to the event.
- (b) If advance request is not possible, and if an urgent requirement for support exists, TG 115.1 units may be contacted directly on circuits listed in paragraphs 1a(1)(a)3 and 1a(1)(b)3.
- (c) TG 115.1 units carry KAC 138 but do not hold division CEOI or other directives.

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1st Marine Division (Rein), FMF DA NANG, Republic of Vietnam 061600H December 1968

Annex B (Distribution) to Operation Order 308B-68

Ref: (a) Division Order 5605.1

Time Zone:

1. Distribution of this order is as follows:

CMC (AO3)	2	26th Marines	10
CG FMFPAC	2	CTG 70.8	1
CG FMFPAC (Fwd)	1	ctu 70.8.9	1
COMUSMA CV	5	CTG 79.4	1
COMSEVENTHFLT	2	CTG 79.5	1
CG III MAF	10	NAVSUPACT	1
CG XX IV Corps	5	CO I CORPS ADV GRP	4
CG 1st MAW	20	COMNAVFORV	1
CG FLC	5	CTF 115	1
CG Americal Div	- 3	3rd MCB	1
11th MT En	2	CTG 115.1	. 1
		CTF Clearwater	1

E-1,2,4,8,10,12,14,15,16,21,23,27,32,35,39,46,65,(1), 84,87,88,91,92, 93,97,98,101, (2), 3,85, (6), 7A,65, 72,76, 80, (10),

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