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5750/1
Ser: 00109169
20 SEP 1969

[REDACTED] (Unclassified upon removal from the basic letter)

FIRST ENDORSEMENT on CG, 1st MarDiv (Rein), FMF ltr 3/DGN/rms over
5750 Ser: 00166-69 of 13 Sep 1969

From: Commanding General, III Marine Amphibious Force
To: Commandant of the Marine Corps (Code AO3D)
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology (U)

1. Forwarded.

R. L. Reed

R. L. REED
BY DIRECTION

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CG, 1st MarDiv (Rein), FMF


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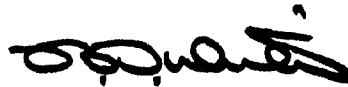
 (Unclassified upon removal from the basic letter)

SECOND ENDORSEMENT on CG, 1st MarDiv (Rein), FMF ltr 3/DGN/rrs
over 5750 Ser: 00166-69 of 13 September 1969

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code A03D)

Subj: Command Chronology for the period 1-31 July 1969

1. The subject chronology has been reviewed for completeness
and is forwarded herewith.


R. D. WHITE
By direction

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CG, III MAF

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1st Marine Division (REIN), FMF
FPO, San Francisco, California 96602

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3/DGN/rrs
5750
Ser: 00166-69
18 SEP 1969

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SECRET-Unclassified upon removal of enclosure (1)

From: Commanding General
To: Commandant of the Marine Corps (Code AO3D)
Via: (1) Commanding General, III Marine Amphibious Force
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A
(b) FMFPacO 5750.8A

Encl (1) 1st MarDiv Command Chronology for July 1969

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

Ormond R. Simpson
ORMOND R. SIMPSON

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1ST MARINE DIVISION, FMF

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1st Marine Division (REIN), FMF
APO, San Francisco, California 96602

COMMAND CHRONOLOGY
1 July to 31 July

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COMMAND CHRONOLOGY
PART I
ORGANIZATIONAL DATA

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PART IORGANIZATIONAL DATA1. (U) DESIGNATION

Commanding General
 Assistant Division Commander
 *Assistant Division Commander

MajGen Ormond R. SIMPSON
 BGen Samuel JASKILKA
 BGen Leo J. DULACKI

*(TAD to III MAF)

SUBORDINATE UNITSUNITCOMMANDING OFFICER

Headquarters Battalion

1stMar

5thMar

7thMar

11thMar

1stReconBn

1stEngrBn

7thEngrBn

9thEngrBn

1stSPBn

1stMTBn

11thMTBn

3dAmTracBn

1stTKBn

1stMedBn

1stHospCo

1stDentCo

Col N. A. CANZONA

Col C. S. ROBERTSON

Col W. J. ZARO

Col R. L. NICHOLS 1-8 July 69

Col G. S. CODISPOTI 9-31 July 69

Col S. A. HANNAH 1 July 69

Col C. E. WALKER 2-31 July 69

LtCol R. D. MICKELSON

LtCol J. F. MADER 1-30 July 69

LtCol R. E. SMITH 31 July 69

LtCol T. T. ANNAS

LtCol B. F. VISAGE

LtCol D. L. ANDERSON

LtCol B. E. WILSON

LtCol J. A. KINNIBURGH

Maj K. D. THATENHURST

LtCol D. E. YOUNG 1-7 July 69

LtCol R. B. MARCH 8-31 July 69

Capt A. J. W. LEA MC USN

CDR J. F. DEYTON MC USN 1-17

July 69

Capt J. W. HART MC USN 18-31

July 69

Capt J. W. PENTECOST DC USN 1-2

July 69

Capt P. C. ALEXANDER DC USN 3-31

July 69

2. (U) LOCATION

1-31 July 1969, Danang, RVN

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3. (U) STAFF OFFICERS

Chief of Staff	Col H. E. DICKINSON
Staff Secretary	Maj R. B. MILLER
Assistant Chief of Staff, G-1	Col G. E. LAWRENCE
Assistant Chief of Staff, G-2	Col A. J. SKOTNICKI
Assistant Chief of Staff, G-3	Col J. B. ORD Jr.
Assistant Chief of Staff, G-4	Col J. L. SCHWARTZ
Assistant Chief of Staff, G-5	Col H. F. PAINTER
Assistant Chief of Staff, Comptroller	LtCol D. U. DAVIDSON
Adjutant	LtCol J. A. WEATHERSPOON 1-18 July 69
	Capt J. D. HARDAWAY 19-31 July 69
Air Officer	Col J. L. HERNDON
Artillery Officer	Col S. A. HANNAH 1 July 69
	Col C. E. WALKER 2-31 July 69
Band Officer	CWO-4 A. M. OLESAK
Career Planning Officer	LtCol J. VANDERSLUIS
Chaplain	Capt M. P. SULLIVAN CHC USN
Clubs Officer	Maj N. SCHOFIELD
Comm-Electronics Officer	Col C. G. DAHL
Dental Officer	Capt J. W. PENTECOST DC USN 1-2 July 69
	Capt P. C. ALEXANDER DC USN 3-31 July 69
Disbursing Officer	Maj J. E. THOMAS
Exchange Officer	Capt K. E. JOHNSON
Embarkation Officer	LtCol N. A. NELSON 1-8 July 69
	Maj J. J. HOUTCHENS 9-31 July 69
Engineer Officer	LtCol D. H. HILDEBRAND
Field Historian	Maj D. G. NARGELE
Ground Safety Officer	VACANT
Industrial Relations Officer	1stLt J. J. DOLPHIN 1-14 July 69
	1stLt J. B. THOMPSON 15-31 July 69
Information Service Officer	1stLt C. DAVIS
Inspector	Col J. B. SIMS
Legal Officer	Col J. E. HANTHORN 1-8 July 69
	LtCol R. M. LUCY 9-31 July 69
Motor Transport Officer	Maj T. M. CULLIGAN 1-12 July 69
	Maj V. D. SUTTON 13-31 July 69
Naval Gunfire Officer	LtCdr N. J. CORLETT USN
Ordnance Officer	Maj J. E. LEAVITT
Photographic Officer	1stLt J. A. PRELGOVSK 1-19 July 69
	VACANT 20-31 July 69

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COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

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PART IINARRATIVE SUMMARY

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PERSONNEL/ADMINISTRATION1. (C) Replacement and Rotation of Personnel

a. Total Marine replacements received and Marines rotated during July 1969 were:

Replacements:

Officer	103
Enlisted	1748

Rotated:

Officer	104
Enlisted	1322

b. There were eight officers and 504 enlisted medically evacuated from RVN. Five officers and 51 enlisted returned to duty who were previously evacuated from RVN. A total of 30 personnel departed on emergency leave/permanent change of station orders. A total of 120 personnel departed on emergency leave/TAD orders.

c. A total of 11 officers and 266 enlisted extended their tour for 30 days special leave. Three officers and 257 enlisted departed on special leave.

2. (C) Casualty and Graves Registration. The following casualties were sustained by units ADCON to 1st Marine Division during July 1969:

	KIA	WIA	**DOW	MIA	CPT	OTHER	*NON-BATTLE DEATH INJURED	**TOTAL
USMC								
OFF	2	15					1	18
ENL	46	560	11				12 21	639
USN								
OFF								
ENL	2	28						30
TOTAL	50	603	11				13 21	687

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*Injuries which result in absence from duty for more than 24 hours.
**DOW figures included in WIA totals and not in horizontal totals.

3. (C) Awards. 927 awards recommendations were processed and forwarded to higher headquarters for approval. In addition, 486 Purple Heart Medals were awarded.

4. (C) Discipline, Law and Order. The following criminal investigations were reported for the month of July 1969:

<u>a. Crimes against Persons and Property</u>	<u>Number</u>
Murder	2
Rape	1
Assault	5
Vehicle Theft	1

b. 121 traffic violations were reported.

c. 378 military offense reports were issued as follows:

<u>Offense</u>	<u>Number</u>
Out of Uniform	16
Rules of Engagement	17
Black Market Activities	5
Disorderly Conduct	5
Drunkenness	5
Non-Narcotics Abuse Drugs	26
Weapons Violation	37
AWOL	6
Off Limits	164
Curfew Violations	49
Wrongful Appropriation of Gvt Vehicle	3
Failure to Obey Lawful Order	5
Disrespect	5
I. D.	35
TOTAL	378

5. (C) Industrial Relations. Current utilization totals are:

<u>Authorized</u>	<u>On Board</u>
862	813

6. (U) Personnel and Morale Services

a. Chaplain. At the end of July 1969, the on board strength of Chaplains was:

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<u>Denomination</u>	<u>Number</u>
Protestant	17
Catholic	8
Total	25

The following services were conducted during the month:

	<u>Number</u>	<u>Number Attending</u>
Catholic Sunday Divine Services	61	1598
Catholic Weekday Services	68	515
Protestant Sunday Divine Services	100	2267
Protestant Weekday Services	48	713
Memorial Services	13	1597
Religion and Customs of RVN	22	947

b. Division Clubs. During the month there were 16 Officer, 17 SNCO and 26 Enlisted Clubs in operation. The gross income for the clubs system: during July 1969 was \$282,083.05.

c. Division Band. The band performed at three memorial services, 15 military formations and two concerts during the month of July 1969. In addition, the band was used as a security platoon/reaction force for the Division CP.

d. Division Exchange. Total sales during July 1969 were \$955,495.40 from 18 stores.

e. Informational Services. 89 news releases and 5586 Fleet Hometown News Releases were produced during July 1969. 23 feature tapes were produced for release to major radio networks. In addition 1st Marine Division correspondents covered two operations during July 1969; Pipestone Canyon, and Durham Peak.

f. Postal. The following figures represents pounds of U. S. Mail received and dispatched during July 1969.

<u>Total Received</u>	<u>Total Dispatched</u>	<u>Total Handled</u>
339,366	137,221	536,587

Financial Transaction Totals:

U. S. Money Orders and Fees	\$588,792.28
U. S. Money Orders Cashed	\$36,950.77
Stamps, Postage and Insurance Sales	\$20,000.00

The Main Office and 11 unit post offices were inspected and audited during July 1969. 37 mail rooms were also inspected during the month.

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g. Career Planning. Career Planning results during July 1969 were:

Reenlistment Percentages:

First Term (116-176)	65.9
Career	96.3
Total	69.9

Extensions of Enlistment

	<u>Career Length</u>	<u>Short</u>
First Term	101	15
Career	9	3
Total	110	18

7. (U) 1st Marine Division ARVN Interpreter Program. On 31 July 1969, the number of ARVN Interpreters assigned to this Division was 105.

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INTELLIGENCE SECTION

1. ACQUISITION UNIT

a. This reporting period was characterized by an extremely slow tempo of enemy activity and indications of enemy locations and patterns were more difficult to uncover. The daily Deep Surveillance Mission which was initiated last month (See G-2 Command Chronology for 1-30 June 1969) was discontinued upon the completion of a data base, which for the first time provided concrete intelligence on the area between the Division Reconnaissance Zone and the Laotian border. The night mission utilizing the OV-10A with flares has been continued and as reported in last month's Command Chronology has resulted in an improved capability to deliver aerial ordnance at night.

b. A "go" team of photo interpreters was requested from III MAF to support the planning and initial operating stages of Operation Durham Peak. One officer and one NCO were stationed at the 5th Marines CP. These personnel were with 1st Marine Division Units from 14 through 23 July 1969 and contributed significantly to the aerial reconnaissance support available for the operation.

c. Photo Imagery Interpretation Unit. The PIU managed the fulfilling of the Division's aerial reconnaissance needs (i.e. IR, SLAR, DCP, and Photo).

(1) DCP (Detector Concealed Personnel). 31 DCP missions were requested of which 11 were completed, with a total of 108 readouts. Enemy unit locations reported by other intelligence sources were verified by DCP missions in the central Charlie Ridge and Sherwood Forest area.

(2) IR (Infra-red). 27 targets were requested of which 23 were covered, with a total of 14 emissions. No pattern was discerned.

(3) SLAR (Side Looking Airborne Radar). 75 missions were flown with 105 MTI (Moving Target Indicators) noted. No pattern was discerned.

(4) Photo. 17 missions were requested and 17 were flown by high performance aircraft sensor systems. Additionally, 34 hand held missions were flown.

d. Aerial Observation Unit

(1) During the month of July, the AO Unit flew 577 sorties for a total of 1382.4 hours of visual surveillance and supporting arms control in support of the 1st Marine Division TAOR.

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(2) The numbers and types of missions conducted are as listed:

Air Strikes TAC(A)	458
Artillery Missions	148
Naval Gunfire Missions (NGF)	34
Photo (Hand Held) Missions	34
Recon Teams Inserted/Extracted	23

(3) Damage assessment resulting from missions utilizing supporting arms was as follows:

Killed by Air, Artillery, or NGF	82
Structures damaged or destroyed	261
Bunkers damaged or destroyed	224
Boats damaged or destroyed	8
Trench/treeline destroyed (meters)	19,115
Caves/tunnels destroyed	67
Secondary explosions/fires	90
AA positions destroyed	7

(4) Additionally, ground fire was received on 21 occasions with one aircraft hit sustained.

(5) Aviation support for the month of July was provided by:

<u>Unit</u>	<u>Sorties</u>	<u>Hours</u>
ROKMC (01-E)	6	10.5
1st Flt., 21st Recon Airplane Co (01-G)	45	139.1
VMO-2, MAG-16	532	1232

(6) 1stLt R. C. HAMILTON was killed in an aircraft accident on 22 July 1969 while on a mission in support of Operation Durham Peak.

•. Interrogation-Translation Team (Division Collection, 3d, 9th, 13th ITT) and Interpretation Team (1st and 7th IT)

(1) During the reporting period, 362 detainees were interrogated. These detainees were classified as 23 PW's, 100 civil defendants, ten returnees, and 229 innocent civilians. There were 95 batches of documents translated, with a total of 3299 items. A total of 57 interrogation reports were submitted.

(2) Significant intelligence obtained during July 1969 from captured documents:

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(a) D/1st Recon Bn, 26Jun69, AT989501: contained a roster of the Provisional Revolutionary Government of the Republic of South Vietnam, dated 6Jun69, and a plan of DL51 for the political struggle movement during June and July 1969.

(b) G/2/5, 5Jul69, AT913492: personal papers of LE DUOC, battalion commander of 91st Battalion (Lam Son) contained current strength and weapons of units C2, C3, and C5.

(c) D/1/26, 10Jul69, BT077625: contained sketch and description of the "launch bomb" technique.

(d) 1/26, 25Jul69, BT074657: contained an attack order, dated 24Jul69, indicating a planned attack on the Con Khe Compound on the night of 24Jul69 for the purpose of killing the compound commander.

(3) Significant intelligence obtained from detainees:

(a) An NVA/Hoi Chanh, Senior Lieutenant, 1st Battalion, 141st Regiment, rallied to I/3/7 USMC at 241600H July 1969, at AT896599; disclosed substantial information concerning plans for a future military offensive, political and military conditions in the 141st regiment, and also reported on very heavy casualties among the officers of the 141st regiment during May 1969.

(b) An NVA/PW, Corporal, 1st Company, 577th Artillery Battalion, captured by I/3/5 USMC on 231130H July 1969 at AT961443, indicated the future mission of his battalion was to rocket Marble Mountain Air Facility and unknown targets in Danang, and gave the date as 2 September 1969.

(c) An NVA/PW, Sergeant, Q82d Battalion, was captured by E/2/1 USMC on 16 July 1969 at BT029594 and gave information which verified existing information and theories.

(d) A VC/Hoi Chanh propaganda cadre, rallied to A/1/1 USMC on 26 July 1969 at AT988608, stated a local force VC unit was to prepare for a future offensive to take place during September/October 1969.

(e) An NVA/PW, PFC, 2d Company, D.1 Battalion (AKA R.20th Battalion), was captured by I/3/1 USMC on 10 July 1969 at BT035668, stated the D.1 Battalion was to attack a newly established U.S. post on an unknown date.

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2. STAFF COUNTERINTELLIGENCE UNIT

a. During the month of July 1969, Kit Carson Scout representatives maintained liaison with all Division units utilizing KCS's. As of 31 July 1969, 113 KCS's were employed by the 1st Marine Division. These Scouts participated in 691 patrols which resulted in eight enemy KIA's, two enemy captured and 48 VC suspects detained. A total of 12 weapons were captured and 45 mines/surprise firing devices were destroyed or neutralized. Scout personnel additionally participated in 16 Division Psychological Operations with unknown results. During the reporting period the KCS's sustained three KIA.

b. Besides rendering normal counterintelligence support in protecting the Division against foreign intelligence collection apparatus, during the month of July 1969, counterintelligence personnel participated in 14 combat operations which resulted in the elimination of nine Viet Cong Infrastructure members. During this period, a total of 1727 persons were screened against existing black-lists. Of this number, 66 were detained for further investigation (13 were turned over to various District Headquarters for further investigation) and 1661 were determined to be innocent civilians. During the operations that were conducted by counterintelligence personnel, five VC were KIA, six were captured, along with assorted medical supplies, clothing, documents and the following ordnance: eight individual weapons, six grenades, two 122mm rocket rounds, 200 small arms rounds and two AK-47 magazines.

c. During the month of July 1969, Division units reported expenditures for information or ordnance in the amount of 858,625 \$VN under the Volunteer Informant Program. There were 480 separate disbursements for the return of ordnance which might have been used against the 1st Marine Division.

3. GROUND SURVEILLANCE

a. On 7 July the XM-63 Remote Demolition Device was employed tactically for the first time in 1st Marine Division. Prior to evacuation of Recon OP 425 overlooking Phu Loc Valley because of a pending aro light mission, RF sensor combinations and claymores were installed in depth along trails leading into positions prior to evacuation. A monitor device and the XM-63 transmitter were located on OP 119 5kms distant. As sensor activations occurred the various strings of claymores were detonated. The following morning the unit reoccupying the position encountered no opposition and found large blood trails and other evidence that the enemy received casualties from this device.

b. Installation of the BPS commenced on 5 July north of the Tuy Loan River and west of Hill 22. A total of 26 BPS were installed.

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during this month. Installation was slowed by enemy harassment and continuous equipment breakdown.

c. An operational test of the AN/GSQ-113 Digital Data Set was completed on 12 July. This RF monitoring device will be located on Hill 390. A technical liaison team from MACV was provided to assist in the tests and installation of this device.

d. On 16 July, a briefing and tour of ground surveillance activities was presented to Major General WHEELER, Deputy Commander XXIV Corps.

e. On 24 July 21 sensors (19 ADSIDS, two Acoubouys) were emplaced in the lower reaches of Antenna Valley south of the Nong Song boundary. All sensors activated upon impact.

f. Instruction for 15 personnel on the PPS-6 Radar was presented at 7th Marines Headquarters 29 July.

4. OPERATIONS INTELLIGENCE

a. Intelligence material and publications prepared and distributed to subordinate, adjacent and or higher commands by this unit during the month of July were as follows:

(1) A special intelligence estimate of the enemy situation of the Que Son Mountain/Antenna Valley Area (AT 950400).

(2) Daily intelligence summaries.

(3) Monthly Periodic Intelligence Report (15 June - 14 July 1969).

(4) A comprehensive study of the VC/NVA Logistical and Transportation System in Quang Nam Province was completed and is being published.

(5) An area study of the Elephant Valley was published and distributed.

b. Research for the following publications was completed and publications are forthcoming.

(1) Enemy Order of Battle Identification Factors.

(2) Nameplace Gazetteer.

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c. Enemy order of battle and geographical orientation of Quang Nam Province and the 1st Marine Division TAOR was presented to the following:

- (1) All officers joining the division.
- (2) Two officers, two SNCO, and one NCO Leadership Courses.
- (3) VMO-2 aviators.
- (4) Officers of the USS Boston and USS Waddell.

d. Target intelligence during the month of July generated 16 requests for atollight missions, 15 of which were struck. Other intelligence data generated 120 TPQ-40 requests, 64 of which were struck; four TOT requests, all of which were struck; 19 Herbicide requests, ten of which were completed; and four special mission air strikes.

e. Enemy

(1) The low level of enemy ground activity, prevailing since mid-June, continued as the enemy generally devoted the majority of his effort to rice foraging while he avoided contact, training and conserving combat strength. Actual enemy activity was in sharp contrast to the announced "Summer Offensive" which was forecast by PWs, agents and captured documents to occur from mid to late July. Except for the period 16 to 25 July, both the number and intensity of rocket and mortar attacks declined. None was more than marginally effective. The number of mines and surprise firing devices employed by the enemy rose to a level exceeding that of recent months as he continued to employ guerrilla tactics primarily. The number of terrorist attacks increased and were characterized by burning of hamlets, assassination and kidnappings.

(2) The first of the enemy's few ground actions worthy of note occurred in the Arizona Area/An Hoa Basin when an estimated enemy company launched a determined but ineffective early morning attack against B/1/5 on 7 July. To the east, near Liberty Bridge on 10 July, G/2/5 clashed briefly with an estimated enemy platoon, probably elements of the 3d Sapper Battalion. Along the Thuong Duc Corridor between Hills 52 and 65, enemy forces of an undetermined size employing small arms, RPGs and mortars were quickly and effectively repulsed following their attacks against elements of C/1/7 on the 16th and both K/3/7 and I/3/7 on the 25th. Information provided by an officer from the 141st NVA Regiment who was captured on 24 July 1969

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suggests that the attacks on the elements of 3/7 were a diversion to cover the transportation of food by elements of its 1st and 2d battalions. Later, on the 31st of July in the southwestern portion of the Arizona Area, a D/1/7 ambush was sprung on an enemy force identified by documents as being elements of the 12th Mortar Company, 90th NVA Regiment. Circumstances strongly suggest that they are likely to have been responsible for the light and intermittent attacks by fire occurring throughout the month there. The two rocket attacks against An Hoa (2 x 140mm rockets on the 7th and a single 140mm and 2 x 122mm rockets on the 9th), were probably conducted by elements of the 577th Rocket Battalion. A wounded PW from the 13th Recoilless Rifle Company, 90th NVA Regiment, captured on 2 August 1969, revealed that not only was the 577th Rocket Battalion located south of the Arizona Area, but major elements of the 90th Regiment were also in the vicinity, near the Que Son Crossroads (ZC 1735).

(3) Farther north in the 7th Marines AO, of significance were the several scattered mortar attacks occurring principally between 16 and 27 July and the rocket attacks against Hill 37 (1 x 122mm rocket) and Hill 55 (3 x 122mm rockets) on 7 and 12 July, respectively. East of Hill 41 several houses of four hamlets in separate enemy terrorist attacks were burned and were indications of the enemy's apparent attempt to expand his influence in areas generally thought to be sympathetic to the GVN. CAP 2-1-3, east of Sherwood Forest (AT 9369), repelled an early morning attack from an estimated enemy company. Elsewhere, recon teams, elements of 1/7 and 2/7, and the Danang anti-infiltration installation crew observed and had brief encounters with individuals and small groups of enemy on the eastern slopes of Ba Na, Charlie Ridge and along the Danang barrier between Sherwood Forest and Hill 390, respectively; most appeared to be engaged in foraging activities.

(4) In the Dodge City area, 2/1 conducting a cordon operation early in the month, was apparently in contact with elements of the R.20th and Q.82d LF battalions. Elements of 3/1, conducting search and clear operations later in the month, precipitated several sharp engagements with the enemy, probably the D.3 battalion, in northern Dodge City. There were two significant attacks by fire to the south of Danang: on 16 July MAG-16, north of Marble Mountain, received 16 82mm mortar rounds in an early morning attack and on 28 July the 181st RF company and a PF platoon near Tu Cau Bridge received 40 60mm mortar rounds. Operations Pipestone Canyon and Mighty Play continued within and east of the Dodge City area, respectively, with no unusual sightings or contacts.

(5) In the Hai Van Pass Area, north of Danang, there was an absence of enemy activity following the first week of the reporting period. To the west of the Pass, the 101st Airborne Division commenced

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Operation Campbell Streamer on 13 July and no doubt, has continued to keep both the T.87th and the Hai Van Engineer Battalions off balance, as well as the 4th NVA Regiment. Scattered sightings and light contact with small groups of enemy, probably foraging details, continued to be made between Hill 190 and Nam O Bridge along the traditional enemy LOCs there.

(6) During the first week of July, evidence of the presence of sizeable enemy forces in the Que Son Mountains continued to accumulate in the form of numerous sightings of troop movements, ranging from small groups to battalion size, and subsequently became the target for the multi-battalion U.S. and allied operation "Durham Peak" which commenced on 21 July.

(7) As the second week of the operation came to a close, the enemy continued to avoid contact; elements of 2/5, 3/5, and 8/1 continued to penetrate and uncover major enemy base camps in the Que Son Mountains. The absence of major contact coupled with captured documents and statements of PW's suggest that major forces previously disposed in the AO have relocated. Elements of the D3 battalion and T.89th Sapper Battalion appeared to have shifted to southern Dodge City, while parts of the 3d Sapper Battalion moved to the foothills northwest of the Que Son Mountain complex and may be dispersed between the Alligator Lake and Liberty Bridge. Other NVA elements formerly occupying base camps east and south-east of Nui Hon Tau ostensibly left the area fleeing to the east, north-east and southwest.

(8) Although there was ample evidence indicating some sort of coordinated offensive throughout the province, the enemy's much-heralded July offensive failed to materialize, probably as a result of our preemptive operations in southern Dodge City, Go Noi and the Que Son Mountains.

2. Weather and Terrain

(1) The maximum and minimum temperatures for the month of July were 101 degrees and 74 degrees respectively. Typical of July weather conditions, scattered clouds with local afternoon and evening showers prevailed except for a typhoon on 12 July (in the vicinity of Hong Kong) which caused 35-40 knot winds and almost four inches of rain within the 24 hour period. The total rainfall for the month was 6.04 inches.

(2) Neither the weather nor the terrain had an appreciable effect on ground or air operations, except for the 24 hour period which was influenced by the typhoon.

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ORGANIZATION AND OPERATIONS

1. (S) During July 1969, 3 major operations were conducted by the Division. Operation PIPESTONE CANYON continued throughout its third month. Operation FORSYTH GROVE was started on 010700H July 69 and was completed on 032400H July 69. Operation DURHAM PEAK was begun on 200730H July 69 and continued throughout the month.

a. In Operation PIPESTONE CANYON activity was characterized by small unit contacts and continued engineer work. A total of 395 SFDS were encountered since the beginning of the operation of which 271 SFDS were found and 124 were detonated. The following are the cumulative totals of enemy structures destroyed; 1 command post; 106 bunker complexes; 97 tunnels; 2,193 bunkers; 329 fighting holes; 3,246 meters trench-line. The following foodstuffs were captured since the beginning of the operation; 119,141 lbs of rice; 1,907 lbs of corn; and 60 lbs of salt.

1. Cumulative personnel losses as of 312400H Jul 69 are as follows;

<u>FRIENDLY</u>		<u>ENEMY</u>		
<u>USMC</u>	<u>RCKMC</u>	<u>USMC</u>	<u>ARVN</u>	<u>RCKMC</u>
46 KIA	5 KIA	89 VC KIA	32 VC KIA	314 VC KIA
308 WIA(E)	20 WIA(E)	315 NVA KIA	10 IWC	197 IWC
90 WIA(M)	1 WIA(M)	156 IWC	1 CSWC	7 CSWC
73 NBC(E)	<u>ARVN</u>	17 CSWC	10 PW	19 PW
1 NBC(M)	10 KIA	15 VC PW	20 DET	22 DET
<u>USN</u>	38 WIA(E)	8 NVA PW	<u>KCS</u>	<u>NFFF</u>
1 KIA	<u>NFFF</u>	2 REF	1 CSWC	2 PW
2 WIA(E)	3 WIA(E)	608 DET		47 DET
3 NBC(E)	<u>USA</u>			
<u>KCS</u>	1 WIA(E)			
1 KIA				
1 WIA(E)				

b. Operation FORSYTH GROVE was a short operation in Northern Arizona which was characterized by small unit contacts. It was terminated when it became apparent that the enemy was not able to make a stand against the Marine battalions and normal search and patrol activity was resumed in the area. The cumulative losses were:

<u>FRIENDLY</u>	<u>ENEMY</u>
<u>USMC</u>	<u>USMC</u>
2 KNEC	13 NVA KIA
13 WIA(E)	9 VC KIA
5 WIA(M)	7 IWC
2 NBC(E)	
1 KCS KIA	

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c. Operation DURHAM PEAK pursued the enemy into the QUE SON Mountains where in extremely rugged terrain he avoided contact. Rear guard NVA units fought short skirmishes and delaying actions from favorable vantage points. Numerous base camps, cave and bunker complexes, medical installations and food storage sites were overrun. A great deal of air and artillery was used with excellent coverage. Cumulative losses at the end of the month were:

FRIENDLY		ENEMY	
USMC	USN	USMC	ARVN
11 KIA	1 KIA	35 NVA KIA	1 NVA KIA
24 WIA(E)	2 WIA(E)	1 VC KIA	
5 WIA(M)	ARVN	11 IWC	
1 KNBC	1 WIA(E)	1 CSWC	
1 NBC(E)	9 KNBC		
2 NBC(M)	8 NBC(E)		

2. The controlling headquarters for the operations were as follows:

HEADQUARTERS
 1ST MARINES
 5TH MARINES
 5TH MARINES

OPERATIONS
 Operation PIPESTONE CANYON
 Operation FORSYTH GROVE
 Operation DURHAM PEAK

3. (C) The major operations, plus small unit operations, extensive patrols, ambushes, and other small unit activities accounted for a grand total of:

FRIENDLY	ENEMY
USMC	USMC
17 KIA	183 NVA KIA
264 WIA(E)	211 VC KIA
111 WIA(M)	4 NVA PW
52 NBC(E)	5 VC PW
3 NBC(M)	1 RTNEE
11 KNBC	87 IWC
	5 CSWC
	217 DET

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4. (C) The following Naval Gunfire ships fired in support of the Division during July:

<u>NAME</u>	<u>NO. OF DAYS</u>	<u>CALIBER</u>	<u>RNDS EXPENDED</u>
USS BOSTON (CAG 1)	6	8"/55 5"/38	934 140
USS HENRY W. TUCKER (DD 875)	7	5"/38	1507
USS MEREDITH (DD 890)	2	5"/38	416
USS BUCHANAN (DDG 14)	4	5"/54	1281
USS WADDELL (DDG 24)	3	5"/54	367
USS OKLAHOMA CITY (CLG 5)	3	6"/47 5"/38	318 116

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PLANS

1. (U) The Combined Campaign Plan Quarterly Review and Summary was prepared and submitted to CG, III MAF on 5 July 1969. This is a quarterly report enumerating the progress made toward achieving the goals outlined in the Combined Campaign Plan.
2. (S) The draft of the 1st Marine Division Operation Plan 69-69 was completed and distributed to the staff for comments/recommendations prior to publication. This plan provides for the redeployment of 1st Marine Division forces from Vietnam in accordance with III MAF OPLAN 69-69.
3. (S) Operation DURHAM PEAK was planned and initiated. This was a multinational operation conducted in cooperation and coordination with the 1st ARVN Ranger Group (-). 1st Marine Division forces were under the operational control of the CO, 5th Marines. The AO for the operation encompassed the QUE SON Mountains located approximately 35 kilometers SSW of DA NANG.
4. (C) 1st Marine Division Operation Plan 303-69 was written and published. This plan provides for the formation of a mobile reaction force for the defense in security of DA NANG during periods of high threat. The force is composed of a USMC rifle company (rein) with sufficient motor transport for simultaneous movement of all elements upon execution.
5. (C) A briefing was prepared and presented to the CG, III MAF outlining proposed operations to be conducted by the 1st Marine Division during the period 1 August - 31 October 1969.

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TRAINING

1. During the month of July 1969, 5 officers and 111 enlisted Marines attended formal schools in and out of country.
2. 1st Engineer Battalion conducted several three-day and one-day courses on demolitions, landmine warfare and booby traps. 511 Marines attended the three-day course, and 1,382 Marines attended the one-day course.
3. 11th Marines conducted one-day courses for nonartillerymen in the adjustment of artillery fires. 321 Marines attended.
4. Scout Sniper School held refresher training for 24 Marines.
5. Division Embarkation Section's Embarkation Contact Instruction Team conducted instruction throughout the Division for 5 officers and 35 enlisted.
6. Division Schools graduated 16 officers, 13 staff noncommissioned officers, and 57 noncommissioned officers from the Leadership Course.
7. Division Schools' Mobile Training Team conducted instruction throughout the Division for 2,732 enlisted Marines and 105 officers.
8. G-2 Section conducted instruction on the AN/PPS-6 for 15 enlisted Marines.

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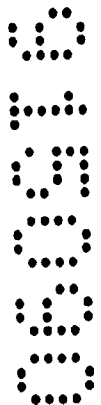
OPERATIONAL TECHNICAL INSPECTIONS

1. The below listed units were inspected during the month of July and found to be satisfactory.
2. There were no discrepancies requiring action by this or higher headquarters.

UNITS INSPECTED

2/7 3 July 69

1st MT Battalion 16 July 69



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LOGISTICS, EQUIPMENT AND SUPPLY SUMMARY

The logistics effort during the month of July 1969 was routine except for the support of Operation PIPESTONE CANYON and Operation DURHAM PEAK.

Both Operations PIPESTONE CANYON and DURHAM PEAK were conducted in the southern portion of the Division TAOR and were still in progress at the end of the month. The 1st Marine Division units participating in Operation DURHAM PEAK were resupplied primarily from the ISA at An Hoa. This effort accounted for a preponderance of the 3,356,889 pounds of supplies and equipment and 3,378 personnel lifted from that ISA during the month. Operation PIPESTONE CANYON continued to be supported from the ISA at Camp MUIR. During the month, there was a total of 1,545,386 pounds of equipment and supplies and 1,683 passengers lifted from the Camp Muir ISA to units operating in the field.

Logistical aspects of the Division's redeployment contingency planning are presently being formulated and compiled by the Division's logistics staff. These plans will be included in the 1st Marine Division Operation Plan 69-69.

A facilities and service survey of Battery A, 1st LAAM Battalion position in Hai Van Pass was completed during the month. Plans prepared, based on this survey, should enable 1st Marine Division units to readily occupy the position upon redeployment of the battery.

Seven Command Materiel Management Inspections and seven commodity area reinspections were conducted during the past month. Within the same period the Division Materiel Management Section hosted an S-4 conference, published an SOP for operations and maintenance, and instructed Division units in MARES/FORSTAT reporting procedures in conjunction with G-3 Reports Control Center.

The Division Embarkation Section continued to assist in the off-load and back-load of the BLTs comprising the SLFs. This section coordinated the back-load of BLT 2/26 on 17 July and the off-load of BLT 1/26 on 19 July 1969. The section also provided embarkation instruction to 2/7 and 1st Hospital Company during the month with a Contact Instruction Team.

Poor quality of ice produced by local civilians in the TAOR continues to be a problem and there is no outlook for improvement. The ISAs continued to resupply units in the field with their full issue of ice but many issues to mess halls in the Division were frequently short. Fresh produce became more available when FLC began local purchase of produce on 16 July 1969.

During the month, the 2/7 mess hall was completed and opened on 13 July 1969. The 3rd 8" How Btry mess hall and the Btry H, 3rd Bn, 11th Marines' mess hall are nearing completion and should be in operation in August.

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During the reporting period, Division motor transportation assets were used for tactical and administrative troop movements and the handling of general cargo. 135 convoys were conducted and Division motor transportation units traveled a total of 219,991 miles while transporting 89,411 personnel and 21,860 tons of cargo throughout the Division TAOR.

The 1st Engineer Battalion continued to provide close combat support to the 1st Marine Division, including direct engineer support for Operation PIPESTONE CANYON and Operation DURHAM PEAK. During July, 153 mine and surprise firing device incidents were reported in the 1st Marine Division area which resulted in 16 KIA's and 311 WIA's. One jeep, one tractor, five LVTs, five trucks and one bridge were damaged by explosive devices during July.

During the period 1 January through 31 July 1969 the Land Mine Warfare School has given instruction to 3,018 Marines in the three day class and to 7,546 Marines by employing an instruction contact team in the field.

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UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION

Narrative summary for the period 1-31 July 1969.

1. (U) During July the Bau Mit Dam was turned over to the ARVN Engineers who drove 80 pillings for main support of the structure to follow. Heavy rains, however, caused the pillings to be washed out before the project was completed. This led to the decision for the Seabees to assist in the construction. On July 31 some 30 steel interlocking pillings had been driven by the Seabees and arrangement for 600 tons of shotrock for delivery early in August had been made.

2. Due to the heavy influx of refugees from Ngan Cau (BT 070647) and Cam Sa (BT 078645) construction of Tu Cau Refugee Hamlet (BT 053660) was necessary. During July 280 people were moved into Tu Cau with food and blankets being provided by 1st Marines. RD Cadre from Dien Ban are assisting in construction of temporary housing units.

3. Bulldozers provided by 1st Engineers cleared an area for a tea plantation at Phuoc Thuan Hamlet (AT 945734) in Rumor Vally. The plantation was 7 hectares in area.

4. In the 7th Marines area Dien Ban Officials are moving people from the Chau Son Hamlets (AT 948607) to Duc Ky Hamlet (AT 969608) at the base of hill 55. Due to unforeseen difficulties in feeding and housing the 7th Marines have been requested by the District to aid in this move.

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PSYCHOLOGICAL OPERATIONS

Narrative summary for the period 1-31 July 1969.

1. (U) There was a slight decrease in the Volunteer Informant Program during the month of July. A total of 478 incidents occurred with 3,057 items of ordnance and information collected as compared to 649 incidents and 3,366 items of ordnance and information collected during June. A total of 858,625 \$VN was expended in July as compared to 970,875 \$VN in June. The decrease is a result of increased activities by infantry units resulting in less time allotted to the VIP. Overall success of the program is continuing.

2. (U) A total of ten Hoi Chanh rallied to Division units during this reporting period. Seven to the 5th Marines; two to the 7th Marines; and one to the 1st Marines. Ralliers for the I Corps area for July 1969 totaled 588. One hundred and ninety-six ralliers came from the 1st Marine Division TACR (approximately 33%). During the same reporting period in 1968, 320 Hoi Chanh rallied in the I Corps area (25 were from the 1st Marine Division, approximately 28%).

3. (U) The first night aerial broadcast in the I Corps area was flown on the evening of 1 July in support of the 5th Marines over the Northern Arizona Area.

4. (U) On 12 July III MAF conducted a PSYOP Orientation Course in Danang City. The course briefly explained the mission of PSYOP. The following personnel from the 1st Marine Division units attended:

Lt. HENDERSON	- 3rd 8" Howitzer Battery
Lt. WILLIAMS	- 5th Marines
Lt. WEST	- 7th Marines
CySgt. JONES	- 3rd Battalion, 26th Marines
SSgt. JONES	- 7th Engineer Battalion
Pvt. CHESNA	- Division PSYOP

5. (U) On the 13th and 14th of July several enemy leaflets and posters were found on Liberty Road near 2nd Battalion, 5th Marines area (from AT917515 to AT915513). The major themes emphasized were "U. S. Troops Go Home" and "American protest of the War." The leaflets were sponsored by the "Central Trungbo National Front for Liberation" and "The Quang Nam-Danang National Front for Liberation."

6. (U) A CDP entertained Vietnamese people at Hoa Loc Village (AT908752) on 20 July in support of 2nd Battalion, 7th Marines.

7. (U) During this reporting period 1st Marine Division units utilized APT's (Armed Propaganda Teams) nine times; HB (Loudspeaker) Teams six times; and AB (Audio/Visual) Teams twenty-two times.

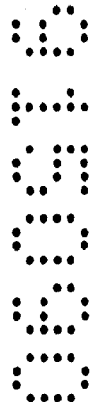
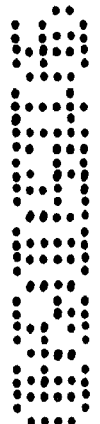
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8. (U) Loudspeaker and movie teams supported a Cordon and Search Operation by 1st Battalion, 1st Marines on 30 July.
9. (U) During this reporting period five Earlyword broadcasts were flown.
10. (U) At the present time a campaign is being directed toward the 141st NVA Regiment. All data available on the 141st NVA Regiment are being accumulated by 1st Marine Division PSYOP.
11. (U) During this reporting period 38,072,000 aerial leaflets were dropped on 841 targets within the 1st Marine Division TAOR, 17,840 leaflets were hand distributed throughout the 1st Marine Division TAOR.
12. (U) During this reporting period 315 aerial broadcasts were flown over 425 targets for a total of 24 hours and 30 minutes of broadcast time.



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COMMUNICATION-ELECTRONICS
NARRATIVE SUMMARY

1. During the month of July 1969 Materiel Readiness Inspection Visits were conducted at the following units:

- a. First Tank Battalion
- b. Second Battalion, Fifth Marines
- c. Third Battalion, Fifth Marines
- d. Second Battalion, Seventh Marines
- e. Fourth Battalion, Eleventh Marines
- f. Headquarters, First Marines
- g. Headquarters, Eleventh Marines
- h. First Battalion, First Marines

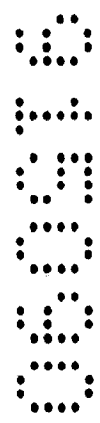
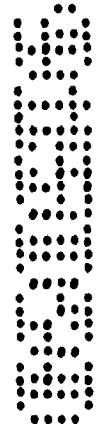
2. During the month of July 1969 no Materiel Assistance Visits were conducted.

3. During the month of July 1969 Staff Visits were conducted at the following units:

- a. First Marines
- b. Seventh Marines
- c. First Battalion, First Marines
- d. Second Battalion, First Marines
- e. Third Battalion, First Marines
- f. Third Battalion, Twenty Six Marines
- g. Fourth Battalion, Eleventh Marines
- h. Eleventh Marines
- i. First Motor Transport Battalion
- j. Twenty Six Marines

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- k. Second Battalion, Seventh Marines
- l. Eleventh Motor Transport Battalion
- m. Fifth Marines
- n. Third Battalion, Fifth Marines
- o. Headquarters, Fifth Marines
- p. First Battalion, Seventh Marines
- q. Third Battalion, Seventh Marines
- r. First Engineer Battalion
- s. Third AmTrac Battalion



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Comptroller Functions
Narrative Summary

1. One Financial Management Technical Inspection and ten staff visits were conducted during the period.

2. The Division received its 1st Quarter, FY-70, O&M funding requirements. Total funds provided were \$8,300,000 within O&M,MC and \$360,150 within O&M,N appropriations. The Division further received its 3d Quarter, CY-69, Assistance in Kind funds in the amount of 2,000,000\$VN. The status of funding support for the Division was as follows:

a. Operation & Maintenance, Marine Corps

(1) Requisitional Authority

Authorized to date		\$7,600,000
Unobligated Balance as of 1Jul69	7,600,000	
Less: Obligations during the period	<u>2,058,323</u>	
Unobligated Balance as of 31Jul69		\$5,541,677

(2) Planning Estimate

Authorized to date		\$ 700,000
Unobligated Balance as of 1Jul69	700,000	
Less: Obligations during the period	<u>407,135</u>	
Unobligated Balance as of 31Jul69		\$ 292,865

b. Operation and Maintenance, Navy

(1) Requisitional Authority

Authorized to date		\$ 360,150
Unobligated Balance as of 1Jul69	360,150	
Less: Obligations during the period	<u>150,666</u>	
Unobligated Balance as of 31Jul69		\$ 209,484

c. Assistance in Kind

Authorized to date		9,300,000\$VN
Unobligated Balance as of 1Jul69	4,910,210	
Less: Obligations during the period	<u>2,034,047</u>	
Unobligated Balance as of 31Jul69		2,876,163\$VN

3. During the month 18,158 personnel participated in the Savings Bond/Deposit Program for an overall 76.9 percent of participation within the Division.

4. During the month the Disbursing section paid out disbursements of \$5,807,050.60 to 25,080 personnel on payrolls and 1,113 travel and public vouchers. A breakdown of disbursements are as follows:

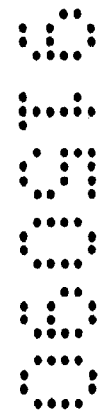
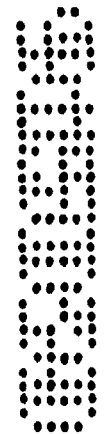
MPC Payroll	\$2,670,747.50
MPC Converted to U.S.	148,677.90
MPC Converted to Piasters	40,053.79
Government Checks issued	5,716,565.24

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COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS



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PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors toured/visited the Command during the month of July 1969:

<u>DATE</u>	<u>NAME</u>	<u>REMARKS</u>
2Jul69	Mr. Henry BELLMON	Senator (R-Okla)
	Mr. Theodore STEVENS	Senator (R-Alaska)
13Jul69	LtGen Michael S. DAVISON	Dep Comdr in Chief, U. S. Army, Pacific
31Jul69	BGen Geoffrey CHEADLE	Dep Asst Chief of Staff, MACV J-3

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ORGANIZATION AND OPERATIONS

- 01 Jul (U) CG 1st MarDiv published further guidance on use of fireworks and firearms.
Ref: CG 1st MarDiv msg 302326Z Jul69
Tab: F
- 01 Jul (C) CG 1st MarDiv requested continuation of ROKMC Arty Liaison Team.
Ref: CG 1st MarDiv msg 302327Z Jul69
Tab: F
- 02 Jul (S) CG 1st MarDiv passed OPCON of Bravo Company, 1st Bn, 1st Mar to NSDC on 2Jul69.
Ref: CG 1st MarDiv msg 020620Z Jul
Tab: F
- 03 Jul (S) CG 1st MarDiv reported on Armored Amphibian Platoon with 2d ROKMC Brigade.
Ref: CG 1st MarDiv msg 030222Z Jul69
Tab: F
- 03 Jul (S) CG 1st MarDiv reported intention to terminate Operation FORSYTH GROVE effective 032400H.
Ref: CG 1st MarDiv msg 030945Z Jul69
Tab: F
- 04 Jul (S) CG 1st MarDiv developed plan for follow on operations in Go Noi Island area.
Ref: CG 1st MarDiv msg 040618Z Jul69
Tab: F
- 09 Jul (S) CG 1st MarDiv directed 1st Mar to pass OPCON of one rifle company on 10Jul69 to SLF Alfa for further chop to BLT 1/26.
Ref: 1st MarDiv msg 091336Z Jul69
Tab: F
- 10 Jul (S) CG 1st MarDiv assumed OPCON of BLT 1/26 effective 101600H Jul69.
Ref: CG 1st MarDiv msg 101513Z Jul69
Tab: F
- 11 Jul (S) CG 1st MarDiv directed 5th Mar to provide one rifle platoon for security augmentation for III MAF HQ for period 16 Jul thru 12Aug69.
Ref: CG 1st MarDiv msg 111026Z Jul69
Tab: F

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- 11 Jul (S) CG 1st MarDiv passed OPCON of BLT 1/26 from 1st Mar to CTG Seven Nine Pt Four effective 111700H Jul69.
Ref: 1st MarDiv msg 111436Z Jul69
Tab: F
- 12 Jul (S) CG 1st MarDiv provided support for Operation CAMPBELL STREAMER.
Ref: CG 1st MarDiv msg 121422Z Jul69
Tab: F
- 14 Jul (S) CG 1st MarDiv published FragO on LAND CLEARING OPN OF WESTERN SECTION ROUTE 4.
Ref: CG 1st MarDiv msg 142350Z Jul69
Tab: F
- 16 Jul (S) CG 1st MarDiv requested that Provisional Land Clearing Company remain assigned to Operation PIPESTONE CANYON.
Ref: CG 1st MarDiv msg 161546Z Jul69
Tab: F
- 17 Jul (S) CG 1st MarDiv published CONCEPT FOR OPERATION DURHAM PEAK.
Ref: CG 1st MarDiv msg 170704Z Jul69
Tab: F
- 17 Jul (S) CG 1st MarDiv published FragO 76-69 providing support for OPERATION CAMPBELL STREAMER by 101st Abn Div in Elephant Valley area.
Ref: CG 1st MarDiv msg 171131Z Jul69
Tab: F
- 17 Jul (S) CG 1st MarDiv assumed OPCON of B/1/1 effective 181100H Jul69 and passed to NSDC.
Ref: CG 1st MarDiv msg 171440Z Jul69
Tab: F
- 18 Jul (S) CG 1st MarDiv published FragO 78-69 (OPERATION DURHAM PEAK)
Ref: CG 1st MarDiv msg 180335Z Jul69
Tab: F
- 18 Jul (S) CG 1st MarDiv passed command less OPCON of Hq Btry, 1st FAG and 1st ARMORED AMPHIB Co to 9th MAB effective 151800H Jul69.
Ref: CG 1st MarDiv msg 181310Z Jul69
Tab: F
- 18 Jul (S) CG 1st MarDiv passed OPCON of 1st PLAT, Co A, 1st BN, 5th Mar to CG III MAF effective 160830H Jul69.
Ref: CG 1st MarDiv msg 181442Z Jul69
Tab: F

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- 19 Jul (S) CG 1st MarDiv confirmed D-Day for OPERATION DURHAM PEAK as 20Jul69.
Ref: CG 1st MarDiv msg 191521Z Jul69
Tab: F
- 22 Jul (C) CG 1st MarDiv published an advance change to Operation Order 301-YR concerning the rules of engagement.
Ref: CG 1st MarDiv msg 220720Z Jul69
Tab: F
- 22 Jul (C) CG 1st MarDiv reported on training of ROKMC on LVTH-6s.
Ref: CG 1st MarDiv msg 220722Z Jul69
Tab: F
- 22 Jul (S) CG 1st MarDiv modified certain bridge security measures.
Ref: CG 1st MarDiv msg 221004Z Jul69
Tab: F
- 26 Jul (S) CG 1st MarDiv published FragO 79-69 directing NSDC to pass OPCON of B Co, 1st BN, 1st Mar and stand relieved of MOBILE QUICK REACTION TASK FORCE.
Ref: CG 1st MarDiv msg 260838Z Jul69
Tab: F
- 28 Jul (C) CG 1st MarDiv passed OPCON of B Co, 1st BN, 1st Mar to 1st Mar effective 281500H Jul69.
Ref: CG 1st MarDiv msg 280919Z Jul69
Tab: F
- 29 Jul (C) CG 1st MarDiv reviewed SFD incidents during road sweeps of liberty road during period 1-25 Jul69.
Ref: CG 1st MarDiv msg 290932Z Jul69
Tab: F
- 30 Jul (S) CG 1st MarDiv published CONCEPT FOR OPERATION BENSON VALLEY.
Ref: CG 1st MarDiv msg 301520Z Jul69
Tab: F

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CHRONOLOGICAL SEQUENCE OF EVENTS

13 July 2/7 mess hall was completed and began operation.
16 July FLC began limited local purchase of fresh vegetables for units in Div TAOR.
17 July BLT 2/26 (SLF "B") reembarked at Danang.
19 July BLT 1/26 (SLF "A") debarked at Danang.

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ENCLOSURE(1)

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 JULY 1969

1. (U) On 1Jul69 completed 1 dwelling at BT 068691 (1st Mar).
2. (U) On 2Jul69 completed 3 dwellings at AT 872482 (5th Mar).
3. (U) On 3Jul69 completed 1 culvert at AT 957717 (3d MPBn).
4. (U) On 6Jul69 completed 5 dwellings at AT 872482 (5th Mar).
5. (U) On 8Jul69 completed 2 dams at AT 930707 (2nd CAG).
6. (U) On 9Jul69 completed 5 dwellings at AT 966616 (3/11).
7. (U) On 11Jul69 completed 13 dwellings at BT 063675 (1st Mar).
8. (U) On 12Jul69 completed 1 road at BT 056656 (1st Mar).
9. (U) On 13Jul69 completed 5 dwellings at AT 872482 (5th Mar).
10. (U) On 18Jul69 completed 7 dwellings at AT 872482 (5th Mar).
11. (U) On 20Jul69 completed 1 pig pen at AT 916757 (7th Mar).
12. (U) On 21Jul69 completed 1 playground at AT 916757 (7th Mar).
13. (U) On 22Jul69 completed 1 temple at AT 996735 (Maintn).
14. (U) On 25Jul69 completed 16 dwellings at BT 063675 (1st Mar).
15. (U) On 26Jul69 completed 1 fence at BT 063675 (1st Mar).
16. (U) On 27Jul69 completed 1 road at BT 056656 (1st Mar).
17. (U) Projects currently underway within the 1st Marine Division CAAOR includes 1 school, 1 temple, 1 pig project, 3 classrooms.
18. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of July was as follows:

Services

MedCaps	16,443
DentCaps	228
Med&vac Assistance	338
English Language Classes	25/155

UNCLASSIFIED

UNCLASSIFIEDCIVIL AFFAIRS/CIVIC ACTION FOR PERIOD 1-31 JULY 1969Commodities

Lumber (truck loads)	60
Cement (bags)	40
Soap (bars)	1,324
Foodstuffs	17,649
Clothing (lbs)	537
Sewing kits	2
Tin (sheets)	300

Financial Assistance

Contributions (piasters)	5,229 \$VN
General WALT Scholarship	6,000 \$VN
Assistance in Kind	304,754 \$VN

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PSYCHOLOGICAL OPERATIONS

1. Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1-31 July 19.

<u>Date</u>	<u>Leaflets Air Dropped</u>	<u>Leaflets Hand Distributed</u>	<u>Aerial Broad- casts (hours)</u>	<u>Ground Broad- casts (hours)</u>
1 July 69	2,115,000	650	1:10	1:00
2	2,593,000	950	1:10	2:30
3	1,028,000	100	1:20	2:00
4	1,742,000	400	1:40	1:15
5	2,098,000	500	1:35	1:45
6	1,583,000	400	1:50	2:50
7	1,101,000	150	1:30	3:00
8	564,000	400	1:55	3:30
9	1,676,000	---	---	6:00
10	1,425,000	600	1:00	4:50
11		200	1:10	3:00
12	1,704,000	650	1:45	3:15
13	1,691,000	100	1:45	1:00
14	1,706,000	5,200	1:50	4:45
15	2,522,000	745	1:55	2:10
16	1,274,000	490	1:45	3:00
17	766,000	400	1:30	1:10
18	1,590,000	3,100	1:55	4:50
19	1,291,000	500	1:15	3:15
20	2,103,000	---	1:40	2:00
21	1,316,000	200	1:50	---
22	1,477,000	200	1:10	---
23	-----	150	1:10	8:00
24	1,792,000	300	1:05	7:30
25	1,684,000	150	1:25	1:30
26	1,143,000	200	2:20	3:30
27	888,000	---	2:10	3:30
28	1,912,000	255	2:00	3:30
29	-----	500	1:05	4:00
30	819,000	200	---	3:00
31	655,000	150	1:25	1:00

Themes Employed were

- | | |
|-----------------------|---------------------------|
| 1. Rally Instructions | 9. Safe Conduct Pass |
| 2. Chieu Hoi | 10. Health and Sanitation |
| 3. P. W. | 11. VC Infrastructure |
| 4. Midway Talks | 12. Allied Firepower |
| 5. Pro-GVN | 13. Report VC Atrocity |
| 6. Rewards | |
| 7. Anti-VC/INA | |
| 8. Ban Tin Newspaper | |

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COMMUNICATION-ELECTRONICS
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1 July 1969	Col DAHL made a Staff Visit to 5th Mar, 7th Mar, and 1st Bn, 1st Mar.
2 July 1969	Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART held a reinspection of 7th Engineer Battalion and 1st Bridge Company.
8 July 1969	CWO-4 CLEMONS and MSgt RICHART held a reinspection of 3d 175 Gun Btry.
9 July 1969	Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to 1st Tank Bn.
10 July 1969	Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to 2d Bn, 5th Mar, and 3d Bn, 5th Mar.
12 July 1969	Col DAHL and MGySgt VILLANUEVA made a Staff Visit to 2d Bn, 1st Mar, 3d Bn, 1st Mar, 3d Bn, 26th Mar.
14-15 July 1969	A 2 day school was conducted for 6 2501 Communication Officers covering material management procedures by Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART.
16 July 1969	CWO-4 CLEMONS and MSgt RICHART made a reinspection visit to 3d Bn, 7th Mar.
16 July 1969	Maj GLEIM attended the S-4 conference held in the Officers Club.
17 July 1969	Col DAHL made a Staff Visit to 1st Mar, 7th Mar, and 4th Bn, 11th Mar.
17 July 1969	Mr. GERANIS, DOD Spec Rep MACV, Major GRESS, MACV J22 and Capt BURNS MACV J6 conducted a COMSEC staff visit of 1st MarDiv. Discussions were held with CEO and visits were made to Headquarters, 1st Mar, 1st Bn, 1st Mar and Recon Bn. Topics covered all aspects of COMSEC including enemy exploitation of clear text voice transmissions, low-level code usage, NESTOR secure voice equipment and forthcoming COMSEC aids and equipment.

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18 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to 2d Bn, 7th Mar.

19 July 1969 Col DAHL and MGySgt VILLANUEVA made a Staff Visit to 11th Mar, 1st MT Bn, 26th Mar, and 2d Bn, 7th Mar, 11th MT Bn, and 5th Mar.

22 July 1969 Maj GLEIM, CWO-4 CLEMONS, MSgt RICHART held a reinspection of 1st Bn, 1st Mar.

22 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made a Staff Visit to 3d Bn, 1st Mar.

23 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to 4th Bn, 11th Mar.

24 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made a courtesy visit to 11th MT Bn.

25 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to Headquarters, 1st Mar.

25 July 1969 Col DAHL made a Staff Visit to 2d Bn, 1st Mar, 3d Bn, 5th Mar, Headquarters, 5th Mar, 1st Bn, 7th Mar and 3d Bn, 7th Mar.

28 July 1969 Col DAHL made a Staff Visit to 1st Engineer Bn and 3d AmTrac Bn.

28-29 July 1969 Maj GLEIM, CWO-4 CLEMONS, and MSgt RICHART made inspection visits to Headquarters, 11th Mar.

30 July 1969 Maj GLEIM, Maj NICOL, CWO-4 CLEMONS, and MSgt RICHART made an inspection visit to 1st Bn, 11th Mar.

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UNCLASSIFIED Comptroller Functions
Sequential Listing of Events

2 July Pfc SCHEFFLER made a staff visit to 1st Bridge Company
to assist in financial problem areas.

3 July Pfc LITTLE made a staff visit to 1st Reconnaissance
Battalion to assist in OFFS reconciliation.

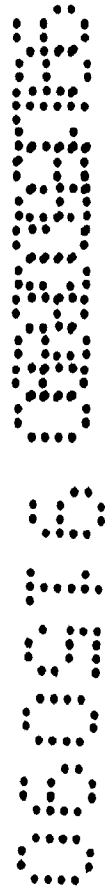
8-14 July Capt PEPE made a staff visit to 3d FSR on Okinawa for the
monitoring of the FY-69 close out.

15 July LtCol DAVIDSON and Capt PEPE made a staff visit to FLC
on data processing procedures.

17 July MSgt DeCARLI, Cpl PFAHLERT and Pfc LITTLE conducted a
Financial Management Technical Inspection of the 3d 175
Gun Battery.

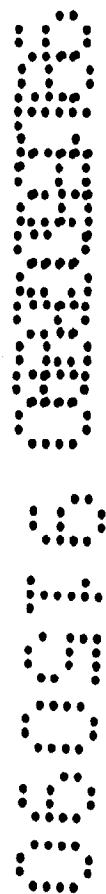
21 July LtCol DAVIDSON and Capt PEPE made a staff visit to the
Comptroller, III MAF to discuss fiscal matters.

25 July Capt PEPE, MSgt DeCARLI and LCpl ROSS made a staff visit
to the 5th Marine Regiment on fiscal matters.



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COMBAND CHRONOLOGY
PART IV
SUPPORTING DOCUMENTS



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PART IV
SUPPORTING DOCUMENTS

✓ TAB A	Command Directory
✓ TAB B	Operational and Administrative Documents
✓ TAB C	Situation Reports
✓ TAB D	Photographs
✓ TAB E	News Releases
✓ TAB F	G-3 Journals
✓ TAB G	Headquarters Bn Command Chronology
✓ TAB H	First Marines Command Chronology
✓ TAB I	Fifth Marines Command Chronology
✓ TAB J	Seventh Marines Command Chronology
✓ TAB K	Eleventh Marines Command Chronology
✓ TAB L	First Reconnaissance Bn Command Chronology
✓ TAB M	First Tank Bn Command Chronology
✓ TAB N	First Engineer Bn Command Chronology
✓ TAB O	First Shore Party Bn Command Chronology
✓ TAB P	First Motor Transport Bn Command Chronology
✓ TAB Q	First Medical Bn Command Chronology
✓ TAB R	First Hospital Company Command Chronology
✓ TAB S	Third Amtrac Bn Command Chronology
✓ TAB T	Seventh Engineer Bn Command Chronology
✓ TAB U	Ninth Engineer Bn Command Chronology
✓ TAB V	Eleventh Motor Transport Bn Command Chronology

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HEADQUARTERS
1ST MARINE DIVISION (REIN)
FLEET MARINE FORCE
DANANG, VIETNAM 1 JULY 1969



COMMAND DIRECTORY

Prepared as a matter of interest for commands within, and associated with, the 1st Marine Division, Fleet Marine Force, Pacific. All addresses are requested to notify the Division Adjutant of any errors or omissions noted and changes as they occur.

FOR OFFICIAL USE ONLY

Tab A

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		RTD	OFFICE PHONE	QRS
DIVISION COMMANDER	MajGen O. R. BODGSON	Jan70	1stMarDiv 6206	6206
Aide-de-Camp	Capt R. B. WILLIAMS	Jan70	1stMarDiv 6213	6123
Aide-de-Camp	1stLt D. L. REYNOLDS	Sep69	1stMarDiv 6213	6123
Sergeant Major	1stMaj J. K. MYRICK	Jun70	1stMarDiv 6170	6664
ASSISTANT DIVISION COMMANDER	BrigGen S. JASKILKA	Mar70	1stMarDiv 6209	6109
Aide-de-Camp	1stLt H. O. V. GREEN	Aug69	1stMarDiv 6209	6109
CHIEF OF STAFF	Col H. B. DICKINSON	Aug69	1stMarDiv 6205	6105
Staff Secretary	Maj K. B. MILLER	Nov69	1stMarDiv 6238	6123
ASST CoS, G-1	Col G. E. LAURENCE	Sep69	1stMarDiv 6101	6463
Asst G-1	1stLt P. X. QUINN	Aug69	1stMarDiv 6201	6596
Asst G-1	1stLt W. W. DAWKINS	Aug69	1stMarDiv 6101/6401	6520
Asst G-1	Capt G. G. FOX	Jun70	1stMarDiv 6401	6453
Asst G-1	Capt L. H. BRIDGES	Feb70	1stMarDiv 6501	6442
ASST CoS, G-2	Col A. J. WOOTEN	Sep69	1stMarDiv 6202	6461
Asst G-2	1stLt W. F. BURNELL	Oct69	1stMarDiv 6202	6595
Production	1stLt T. C. MCKENNEY	Sep69	1stMarDiv 6155	6595
Acquisition	Maj R. F. SCOTT Jr.	Oct69	1stMarDiv 6402	6600
Ground Surveillance Unit	Maj R. E. FISHER	Jun70	1stMarDiv 6102	6598
Unit Officer	Capt R. A. CORLEY Jr.	Jul69	1stMarDiv 6492	6445
Chief Air Observer	Capt E. J. HUGHES	Aug69	1stMarDiv 8-951-3341	6445
ARVN Interpreter Control	Capt E. D. TIDWELL	Feb70	1stMarDiv 6154	6538
Trainer 1st IT	Capt E. D. TIDWELL	Feb70	1stMarDiv 6154	6538
Trainer 1st ITT	Capt M. R. GIBSON	Sep69	1stMarDiv 6492	6538
Trainer 2nd ITT	Capt D. J. COCHRAN	Oct69	1stMarDiv 6492	6538
Trainer 3rd ITT	Capt G. L. HARRIS	Dec69	1stMarDiv 6492	6538
Trainer 4th ITT	Capt R. H. MACDONALD	Jun70	1stMarDiv 6492	6445
Trainer 1st CIT	Capt R. A. CONNALLY Jr.	Jul69	1stMarDiv 6492	6445
Trainer 2d CIT	Capt C. J. BUSHY	Jun70	1stMarDiv 6492	6445
ASST CoS, G-3	Col J. B. CUD JR.	Nov69	1stMarDiv 6203	6473
Asst G-3	Col J. H. VANDEWER	Dec69	1stMarDiv 6203	6471
Current Plans	1stLt R. P. DALRY	Aug69	1stMarDiv 6693	6600
Asst Plans	1stLt G. B. HARRIS	Oct69	1stMarDiv 6693	6630
Ops	1stLt W. F. BURNELL	Oct69	1stMarDiv 6103	6581
Asst Ops	Maj D. C. TOLSON	Oct69	1stMarDiv 6403	6538
Asst Ops	Maj M. J. HARRIS	Jul70	1stMarDiv 6403	6538
CIC Ops	Maj M. L. BRADY	Jan70	1stMarDiv 6403	6538
Asst CIC Ops/Historical Ops	Maj D. G. HARRIS	Jul69	1stMarDiv 6138	6538
Naval/Postal Ops	Capt A. E. HARRIS	Apr70	1stMarDiv 6138	6544
Trainer	Maj W. M. GREENE III	Sep69	1stMarDiv 6230	6666
Director Div 300	Maj P. VANDEWER	Aug69	1stMarDiv 6623	6630
Administrative Officer	Capt K. B. HOLLAND	Aug69	1stMarDiv 6354	6534
LNO Quang Nam Province	1stLt J. G. KIRBY	Nov69	1stMarDiv 6303	6660
RK Liaison Officer	Maj R. P. CHURCH	Jul69	1stMarDiv 6138/6403	6538
CIC Ops	1stLt B. J. HARRIS	Nov69	1stMarDiv 6266/6269	6596
Asst CIC Ops	Maj R. F. HARRIS	Sep69	1stMarDiv 6266/6269	6533
Target Information Officer	Capt J. J. JAMES	Nov69	1stMarDiv 6266/6269	6533
ASST CoS, G-4	Col J. L. SCHWARTZ	Oct69	1stMarDiv 6204	6468
Asst G-4	1stLt R. D. JAMISON	Sep69	1stMarDiv 6204	6520
Plans/Plans	Maj D. T. DALE III	Jun70	1stMarDiv 6104	6588
Asst Plans/Plans	Maj P. G. DOWD	Jul70	1stMarDiv 6104	6538
Asst Ops	Capt M. H. FISHER	Sep69	1stMarDiv 6104	6565
Asst Ops	Capt L. D. HART	Oct69	1stMarDiv 6104	6553
Material Management	1stLt S. C. JAKSINA	Oct69	1stMarDiv 6694	6501
Asst Material Management	Capt R. L. LINDHOLM	Jan70	1stMarDiv 6694	6644
Asst Material Management	1stLt J. B. FORD	Aug69	1stMarDiv 6404	6552
Systems Engineers	Maj D. W. ROUSE	Nov69	1stMarDiv 6404	6538
ASST CoS, G-5	Col H. P. PALMER	Aug69	1stMarDiv 6246	6463
Asst G-5	1stLt B. A. PATES Jr.	Sep69	1stMarDiv 6246	6595
CIC	Capt V. H. O'BRIEN	Jan70	1stMarDiv 6246	6626
Asst G-5	1stLt P. H. RATTY	Oct69	1stMarDiv 6246	6500
Acquisitionist	1stLt J. P. JONES	Aug69	1stMarDiv 6346	6594
Personal Response	1stLt J. J. LAZARUS Jr.	Sep69	1stMarDiv 6346	6552
PSYOP	Maj B. B. DAVIDSON	Nov69	1stMarDiv 6165	6549
Asst PSYOP	1stLt G. M. GRAY	Feb70	1stMarDiv 6165	6444
Administrative Officer	1stLt M. K. SHELLEY	Sep69	1stMarDiv 6346	6577
ASST CoS, CONTROLLER	1stLt D. U. DAVIDSON	Sep69	1stMarDiv 6150	6466
Budget Officer	Capt F. A. FEZE	Nov69	1stMarDiv 6150	6388
AMERICAN RED CROSS	H. W. HATTISON	Sep69	1stMarDiv 6263/6363	6588
Field Director			After Hours Dial Operator	
AREA AUDITOR	Capt R. T. GLASSCO	Mar70	1stMarDiv 6578	

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ADJUTANT	1st Col J. A. WEATHERSPOON	Aug69	1st WarDiv 6207	6598
Asst Adjutant	Capt J. D. HARDWAY	Nov69	1st WarDiv 6307	6626
Asst Adjutant/Congr Inlt	CWO W. J. ADAMS	Apr70	1st WarDiv 6477/6307	6666
PerSO	Capt D. C. LUMPKIN	Oct69	1st WarDiv 6547/6647	6644
Asst PerSO	2d Lt E. J. CAMPBELL	May70	1st WarDiv 6547/6647	6442
RPS Custodian	1st Lt C. MARTINEZ	Oct69	1st WarDiv 6622	6650
SAC Pilots	2d Lt P. B. CAMPBELL	Nov69	1st WarDiv 6264/6407	6442
CasualtySO	Capt J. D. GARDNER	Jan70	1st WarDiv 6497/6478	6660
AwardSO	1st Lt P. C. FOSTER	Dec69	1st WarDiv 6497/6478	6650
Asst AwardSO	2d Lt W. L. NEELEY	Dec69	1st WarDiv 6497/6478	6650
AIR OFFICER	Col J. L. HENDON	Sep69	1st WarDiv 6214	6465
Asst AirO	Maj G. C. EVANS	Nov69	1st WarDiv 6214	6600
AMPHIBIAN TRACTOR OFFICER	Maj K. D. THATCHER/ST SR.	Sep69	1st WarDiv 8-951-3798	8-951-3798
ARTILLERY OFFICER	Col C. E. WALKER	May70	1st WarDiv 6179	6179
BAND OFFICER	CWO A. M. OLESAN	Nov69	1st WarDiv 6555	6555
CAREER PLANNING OFFICER	1st Col J. P. VANNESSLOE	Sep69	1st WarDiv 6491	6501
CHAPLAIN	Capt H. P. SULLIVAN, CHC, USN	Jan70	1st WarDiv 6219/6570	6472
Asst Chaplain	Capt C. L. MARTIN, CHC, USN	Jul69	1st WarDiv 6219/6570	6464
CLUBS OFFICER	Maj H. SCHUMFIELD	May70	1st WarDiv 6651	6588
COMM ELEC OFFICER	Col C. D. DUE	Nov69	1st WarDiv 6180	6472
Asst CRO	Maj J. P. HUEBLES	Nov69	1st WarDiv 6180	6533
Asst CRO/PlansO	Maj S. D. THORNTON	Aug69	1st WarDiv 6534	6533
Asst CRO/ElecO	Maj E. C. GLENN	Apr70	1st WarDiv 6130	6501
Div Comm CenterO	Capt T. E. DAVIS	May70	1st WarDiv 6511	6523
MaintenanceO	CWO W. GLENNON JR.	Jan70	1st WarDiv 6130	6647
DENTAL OFFICER	Capt J. C. ALAMANDER, DC, USN	Jan70	1st WarDiv 6540	6466
AdminO	1st (JC) J. E. AUBIN, USN	Jan70	1st WarDiv 6540	6439
DISBURSING OFFICER	Maj J. E. TOLING	Feb70	1st WarDiv 6273	6273
Asst Disbursing Officer	Capt W. G. SHELTON III	Feb70	1st WarDiv 6273	6273
EDUCATION OFFICER	1st Lt G. H. HAMMER	Feb70	1st WarDiv 6586	6650
EMBARKATION OFFICER	1st Col N. A. NELSON	Jul69	1st WarDiv 6239/6339	6630
Asst EmbarkationO	1st Lt J. R. RUTH	Oct69	1st WarDiv 6239/6339	6577
ENGINEER OFFICER	1st Col D. H. HILDEBRAND	Aug69	1st WarDiv 6215/6335	6470
Asst EngO	Maj R. E. SMITH	Dec69	1st WarDiv 6215	6520
Base DevelopmentO	1st Lt W. J. SCHMIDT	Dec69	1st WarDiv 6315	6565
Div EquipmentO	1st Lt E. L. REEF	May70	1st WarDiv 6425	6626
EXCHANGE OFFICER	Capt K. E. JOHNSON	Oct69	1st WarDiv 6633	
Asst ExchangeO	1st Lt G. F. LAUDERT	Oct69	1st WarDiv 6633	
FOOD SERVICES OFFICER	Capt C. D. VATSON Jr.	Jul70	1st WarDiv 6609	6442
GROUND SAFETY OFFICER	1st Lt C. F. WATFORD Jr.	Sep69	1st WarDiv 6232	6666
INDUSTRIAL RELATIONS OFFICER	1st Lt J. J. DOLPHIN	Jul69	1st WarDiv 6446	6446
INFORMATIONAL SERVICE OFFICER	1st Lt C. DAVIS	Oct69	1st WarDiv 6541/6641	6644
INSPECTOR	Col J. D. BIE	Dec69	1st WarDiv 6232	6466

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LEGAL OFFICER	Col J. E. HAWTHORN	Aug69	1stMarDiv 6217	6467
Asst Staff Legal Officer	1stCol R. W. LLOYD	Jul70	1stMarDiv 6217	
Asst Legal Officer/Military Justice	1stCol W. R. KRAZER	Aug69	1stMarDiv 6217	6501
Chief Trial Counsel	Capt D. M. BROWN	Feb70	1stMarDiv 6371	6626
Chief Defense Counsel	Capt R. R. DAVIS Jr.	Oct69	1stMarDiv 6369/6417	6686
Legal Assistance/Passport/Claims	Capt A. W. TIPPARD	Oct69	1stMarDiv 6369/6417	6666
Review Officer	Capt M. G. MOGULIN Jr.	Oct69	1stMarDiv 6360	6644
Administrative Officer	CWO H. E. BAIRD	Jun70	1stMarDiv 6217	6666
MOTOR TRANSPORT OFFICER	Maj T. M. CULLINAN	Jul69	1stMarDiv 6235/6335	6549
Asst Motor Transport Officer	Capt D. E. ROTH Jr.	Jul69	1stMarDiv 6235/6335	6644
NAVAL GUNFIRE OFFICER	LtJr M. J. CORLETT, USN	Nov69	1stMarDiv 6409	6581
ORDNANCE OFFICER	Maj J. E. LEAVITT	Sep69	1stMarDiv 6200/6600	6581
POSTAL OFFICER	1stLt L. RICKMAN Jr.	Feb70	1stMAW 5237	1stMAW 5237
PROVOST MARSHAL	Col J. B. SIMS	Dec69	1stMarDiv 6436	6646
RECONNAISSANCE OFFICER	1stCol R. D. MICKELSON	Oct69	1stMarDiv 6294	6294
SPECIAL SERVICES OFFICER	1stCol A. A. LAPORTE	Oct69	1stMarDiv 6537/6566	
Custodian Recreation Fund	2dLt M. C. TREANOR	Mar70	1stMarDiv 6537	
SUPPLY OFFICER	Col J. L. SCHWARTZ	Oct69	1stMarDiv 6221	6468
Asst Supply	1stCol R. R. MEIER	Aug69	1stMarDiv 6521	6544
Operations	Maj J. H. ROSE	Oct69	1stMarDiv 6221/6321	6544
Asst Operations	1stLt E. P. ANDERSON	Aug69	1stMarDiv 6221/6321	6680
Plano	Maj R. L. BOWERSOX	Oct69	1stMarDiv 6221/6321	6630
MAN Team Cmdr	Maj C. E. MODANAL	May70	1stMarDiv 6221/6321	6544
SURGEON	Capt E. F. LETHAN, USN	Jun70	1stMarDiv 6216	6470
Admin Officer	Cdr W. R. DRAKE, MSG, USN	Apr70	1stMarDiv 6516	6525
Preventive Medicine	Lt C. A. PRIOR, USN	Jan70	1stMarDiv 6377	
TANK OFFICER	1stCol R. B. MARCH	Jul69	1stMarDiv 6535/6536	6535
HEADQUARTERS BATTALION				
Commanding Officer	Col M. A. CANZONA	Apr70	1stMarDiv 6234	6464
Executive Officer	1stCol R. B. RANOK	Oct69	1stMarDiv 6334	6549
Adjutant	Capt F. G. GRAVETT	Jul69	1stMarDiv 6361/6387	6453
HEADQUARTERS, 1ST MARINES				
Commanding Officer	Col C. S. ROBERTSON	Mar70	1stMarDiv 6181/6182-6	6
Executive Officer	1stCol W. A. HEYER	Oct69	1stMarDiv 6181/6182-5	5
Adjutant	Capt E. D. SANFORD	Jan70	1stMarDiv 6181/6182-1	1
1ST BATTALION, 1ST MARINES				
Commanding Officer	1stCol W. F. G. MORGENTHAUEN Jr.	Oct69	1stMarDiv 6181/6182 1/1-6 1/1-6	
Executive Officer	Maj M. H. VISELAND	Sep69	1stMarDiv 6181/6182 1/1-5 1/1-5	
Adjutant	1stLt H. R. SORENSON	Oct69	1stMarDiv 6181/6182 1/1-1 1/1-1	
2D BATTALION, 1ST MARINES				
Commanding Officer	1stCol H. G. CLARCOCK	Aug69	1stMarDiv 6181/6182 2/1-6 2/1-6	
Executive Officer	Maj J. T. CARROLL	Jul69	1stMarDiv 6181/6182 2/1-5 2/1-5	
Adjutant	2dLt L. J. LUDU	Feb70	1stMarDiv 6181/6182 2/1-1 2/1-1	
3D BATTALION, 1ST MARINES				
Commanding Officer	1stCol T. P. GANEY	Jul70	1stMarDiv 6181/6182 3/1-6 3/1-6	
Executive Officer	Maj R. W. BRAW	Jan70	1stMarDiv 6181/6182 3/1-5 3/1-5	
Adjutant	1stLt A. J. LIM	Dec69	1stMarDiv 6181/6182 3/1-1 3/1-1	

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HEADQUARTERS, 5TH MARINES	Col W. J. SARG	Jan70	1stMarDiv 953 6	6
Commanding Officer	LtCol M. C. ASHLEY Jr.	Aug69	1stMarDiv 953 5	5
Executive Officer	1stLt W. G. BINES Jr.	Nov69	1stMarDiv 953 1	1
Adjutant				
1ST BATTALION, 5TH MARINES	LtCol W. E. RILEY Jr.	Sep69	1stMarDiv 953 1/5-6	1/5-6
Commanding Officer	Maj P. E. OTOOLE	Nov69	1stMarDiv 953 1/5-5	1/5-5
Executive Officer	1stLt E. W. HARKINS	Apr70	1stMarDiv 953 1/5-1	1/5-1
Adjutant				
2D BATTALION, 5TH MARINES	LtCol J. H. HIGGINS	Sep69	1stMarDiv 953 2/5-6	2/5-6
Commanding Officer	Maj R. E. LOHME	Oct69	1stMarDiv 953 2/5-5	2/5-5
Executive Officer	1stLt J. P. SIEGEMAN	Nov69	1stMarDiv 953 2/5-1	2/5-1
Adjutant				
3D BATTALION, 5TH MARINES	LtCol J. H. TERRY Jr.	Apr70	1stMarDiv 953 3/5-6	3/5-6
Commanding Officer	Maj F. W. SAUCIER	Oct69	1stMarDiv 953 3/5-5	3/5-5
Executive Officer	CWO J. H. CLOW	May70	1stMarDiv 953 3/5-1	3/5-1
Adjutant				
HEADQUARTERS, 7TH MARINES	Col H. L. NICHOLS	Jul69	1stMarDiv 952 6	6
Commanding Officer	LtCol R. P. COFFMAN	Aug69	1stMarDiv 952 5	5
Executive Officer	Capt W. A. FITTS	Apr70	1stMarDiv 952 1	1
Adjutant				
1ST BATTALION, 7TH MARINES	LtCol J. A. DOVE	Dec69	1stMarDiv 952 1/7-6	1/7-6
Commanding Officer	Maj D. P. HERRING	Jul69	1stMarDiv 952 1/7-5	1/7-5
Executive Officer	Capt J. F. CURRAN	Oct69	1stMarDiv 952 1/7-1	1/7-1
Adjutant				
2D BATTALION, 7TH MARINES	LtCol R. H. EZGOWER	May70	1stMarDiv 6512 6	6
Commanding Officer	Maj R. D. ELDRIDGE	Oct69	1stMarDiv 6512 5	5
Executive Officer	2dLt J. L. HATLACK	Feb70	1stMarDiv 6512 1	1
Adjutant				
3D BATTALION, 7TH MARINES	LtCol J. O. ALLISON	Sep69	1stMarDiv 952 3/7-6	3/7-6
Commanding Officer	Maj A. A. SARGO	Dec69	1stMarDiv 952 3/7-5	3/7-5
Executive Officer	1stLt J. O. VAUGHN	Apr70	1stMarDiv 952 3/7-1	3/7-1
Adjutant				
HEADQUARTERS, 11TH MARINES	Col C. E. WALKER	May70	1stMarDiv 6179 6	6
Commanding Officer	LtCol C. J. JOHNSON	Nov69	1stMarDiv 6179 5	5
Executive Officer	Capt W. F. ELLES	Dec69	1stMarDiv 6558 1	1
Adjutant				
1ST BATTALION, 11TH MARINES	LtCol F. ANDREUJUNAS	Sep69	1stMarDiv 6575 1/11-6	1/11-6
Commanding Officer	Maj E. F. HILLER	May70	1stMarDiv 6575 1/11-5	1/11-5
Executive Officer	1stLt J. T. HART	Oct69	1stMarDiv 6575 1/11-1	1/11-1
Adjutant				
2D BATTALION, 11TH MARINES	LtCol K. L. SMITH	Nov69	1stMarDiv 6575 2/11-6	2/11-6
Commanding Officer	Maj K. P. JOHNSON	May70	1stMarDiv 6575 2/11-5	2/11-5
Executive Officer	1stLt W. FOE	Oct69	1stMarDiv 6575 2/11-1	2/11-1
Adjutant				
3D BATTALION, 11TH MARINES	LtCol R. B. INORANDO	Nov69	1stMarDiv 6575 3/11-6	3/11-6
Commanding Officer	Maj F. H. REUNT	Sep69	1stMarDiv 6575 3/11-5	3/11-5
Executive Officer	2dLt R. H. BENWICK	Apr70	1stMarDiv 6575 3/11-1	3/11-1
Adjutant				
4TH BATTALION, 11TH MARINES	LtCol J. H. STANDAQUEST	Nov69	1stMarDiv 6575 4/11-6	4/11-6
Commanding Officer	Maj E. H. WIELER	Sep69	1stMarDiv 6575 4/11-5	4/11-5
Executive Officer	CWO R. H. HASSSET	Oct69	1stMarDiv 6575 4/11-1	4/11-1
Adjutant				

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1ST MEDICAL BATTALION				
Commanding Officer	Capt J. W. LEE, MC, USN	Feb70	1stMarDiv 6244	6483
Executive Officer	LCdr V. L. WEIDNER, MC, USN	Jan70	1stMarDiv 6244	6483
Adjutant	LT A. E. MOONSHILL, USN	Dec69	1stMarDiv 6313	6483
1ST HOSPITAL COMPANY				
Commanding Officer	CDR J. W. BENTON Jr., MC, USN	Jul69	1stMarDiv 6218	6218
Admin Officer	LT G. R. STEWART, MC, USN	Jan70	1stMarDiv 6323	
1ST DENTAL COMPANY				
Commanding Officer	Capt F. O. ALEXANDER, DC, USN	Jun70	1stMarDiv 6340	6466
Executive Officer	CDR H. R. WHEELER, DC, USN	Nov69	1stMarDiv 6540	6501
Admin Asst	LT (SG) J. E. AUDIN, USN	Jan70	1stMarDiv 6540	6439
1ST ENGINEER BATTALION				
Commanding Officer	1stCol J. F. MADER	Aug69	1stMarDiv 8-951-3722	6
Executive Officer	Maj J. G. CELLI	Nov69	1stMarDiv 8-951-3022	5
Adjutant	1stLt V. D. HILLET	Jan70	1stMarDiv 8-951-2689	1
7TH ENGINEER BATTALION				
Commanding Officer	1stCol T. T. ARMAS	Aug69	1stMarDiv 6250	6476
Executive Officer	Maj R. J. BORDENARO	Oct69	1stMarDiv 6251	6476
Adjutant	1stLt R. E. ALMUTT	Jan70	1stMarDiv 6653	6476
9TH ENGINEER BATTALION (CHU LAI)				
Commanding Officer	1stCol D. F. YERAGE	Oct69	1stMarDiv 8-958-3036 6	6
Executive Officer	Maj J. W. STEVENS Jr.	Nov69	1stMarDiv 8-958-3267 5	5
Adjutant	1stLt R. J. BURNS	Jul69	1stMarDiv 8-958-3767 1	1
1ST SHORE PARTY BATTALION				
Commanding Officer	1stCol D. L. ANDERSON	Sep69	1stMarDiv 6118	6502
Executive Officer	Maj J. E. FUK	Nov69	1stMarDiv 6118	6502
Adjutant	1stLt J. L. SPARKS	Oct69	1stMarDiv 6412	6502
1ST TANK BATTALION				
Commanding Officer	1stCol R. B. MARCH	Sep69	1stMarDiv 6535/6536 6	6
Executive Officer	Maj D. R. SPARKS	Jul69	1stMarDiv 6535/6536 5	5
Adjutant	Capt I. F. WALDVOGEL	Oct69	1stMarDiv 6535/6536 1	1
3D AMPHIBIAN TRACTOR BATTALION				
Commanding Officer	Maj K. D. THREMBURST Sr.	Sep69	1stMarDiv 8-951-3798 8-951-2293	
Executive Officer	Maj J. W. BARELL	Jan70	1stMarDiv 8-951-3798 8-951-2761	
Adjutant	Capt G. R. FAIRCHILD	Oct69	1stMarDiv 8-951-3005 8-951-2861	
1ST MOTOR TRANSPORT BATTALION				
Commanding Officer	1stCol D. E. WILSON	Oct69	1stMarDiv 6185	6185
Executive Officer	Maj D. O. FRASE	Jan70	1stMarDiv 6173	6173
Adjutant	Capt J. J. MORROW	Jun70	1stMarDiv 6661	6327
11TH MOTOR TRANSPORT BATTALION				
Commanding Officer	1stCol J. A. KIRKIBURGH	Sep69	1stMarDiv 6160	6546
Executive Officer	Maj M. J. RACHCINI	Jun70	1stMarDiv 6160	6546
Adjutant	1stLt I. E. STINSON	Nov69	1stMarDiv 6532	6546
1ST RECONNAISSANCE BATTALION				
Commanding Officer	1stCol R. D. NICKELSON	Oct69	1stMarDiv 6294	6294
Executive Officer	Maj E. F. CLINEY	Aug69	1stMarDiv 6294	6294
Adjutant	1stLt L. C. MARTIN	Jul69	1stMarDiv 6426	6486
1ST FORCE RECONNAISSANCE COMPANY				
Commanding Officer	Maj R. E. EDMONS	Oct69	1stMarDiv 6486	For Recon 00
Executive Officer	Capt R. D. WILLIAMS	Oct69	1stMarDiv 6486	For Recon X0

J. A. WEATHERSPOON
 J. A. WEATHERSPOON
 1stCol, U. S. Marine Corps
 Division Adjutant

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OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

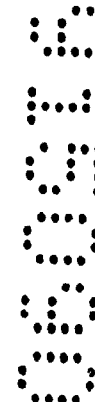
<u>SUBJECT</u>	<u>ORIGINATOR AND DTG</u>
1. ✓ Contact Team for Release of Prisoners of War (POW) (C)	3/GS/dpb 3461 30 June 1969
2. ✓ Award of Division End-of-Tour Plaque (U)	DivO 1650.11 1 July 1969
3. ✓ "R&R" Bags (U)	DivO 1710.15 1 July 1969
4. ✓ Informational Services Technical Inspection, 1st Quarter Fiscal Year 1970 (U)	DivBul 5041 1 July 1969
5. ✓ Solicitation Within 1st Marine Division TAOA (U)	DivBul 5340 1 July 1969
6. ✓ Standing Operating Procedure for Equipment Maintenance (U)	DivO P4700.10A 1 July 1969
7. ✓ China Beach In-Country R&R Program (U)	DivBul 1710 2 July 1969
8. ✓ Instructions for the Receipt, Control, and Disposition of Personal Effects and Baggage (U)	DivO 4050.1B Ch2 2 July 1969
9. ✓ Change of Command Ceremonies (U)	DivO 5060.12A 2 July 1969
10. ✓ Administrative Inspection Schedule; First Quarter, FY70 (U)	DivBul 5041 2 July 1969
11. ✓ Career Planning Technical Inspections (U)	DivBul 5041 4 July 1969
12. ✓ Lessons Learned (U)	DivBul 1500 4 July 1969
13. ✓ Kit Carson Scout Orientation Course (U)	DivBul 3410 4 July 1969
14. ✓ Establishment of Legal Services for Special Court-Martial Convening Authorities (U)	DivO 5817.1 5 July 1969

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- 15. ✓ Civic Action and Psychological Operations Technical Inspection, First Quarter Fiscal Year 1970 (U) DivBul 5041
6 July 1969
- 16. ✓ 1st Marine Division Annual Training Directive, 1 July 1969 to 30 June 1970 (U) DivO 1500.30D
7 July 1969
- 17. ✓ Employment of Psychological Operations Exploitation Teams (POET) (U) DivBul 3410
10 July 1969
- 18. ✓ Fleet Home Town News Report (U) DivBul 5724
10 July 1969
- 19. ✓ Operation of M116 Amphibious Carrier (U) DivO 11240.31A
13 July 1969
- 20. ✓ Career Planning Orientation Course (U) DivBul 1133
13 July 1969
- 21. ✓ Vietnamese Language/Culture Course (U) DivBul 5080
14 July 1969
- 22. ✓ Technical Inspections - (Legal); 1st Quarter FY70 (U) DivBul 5041
14 July 1969
- 23. ✓ 1st Quarter First Term Reenlistment/Extension Quotes; assignment of (U) DivBul 1133
15 July 1969
- 24. ✓ Reenlistment Report for June 1969 (U) DivBul 1133
21 July 1969
- 25. ✓ Ground Safety Newsletter 10-69 (U) 32/CFW/drn
5100
25 July 1969

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

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STAFF MEMORANDUM 48-69

O & G Files
HEADQUARTERS
1ST MARINE DIVISION, FMF

68 2289

3/GS/dpb
3461
Ser: 0138-69
30 June 1969

From: Chief of Staff
To: Distribution List

COPY 20 of 47 COPIES

Subj: Contact Team for Release of Prisoners of War (POW)(C)

Ref: (a) III MAF OPLAN 405-69

Encl: (1) List of Items to Accompany Contact Team

1. (C) Reference (a) requires that this Division be prepared to provide, on order, a contact team to conduct U.S. Prisoner of War release action on minimum notice.

2. (U) In order to fulfill the requirements of reference (a), staff sections listed below will take action as indicated.

a. G-2. Provide to G-3 the name, rank and serial number of the assistant team chief (Major) and of a U.S. interpreter for the contact team.

b. G-3

(1) Furnish the team chief (LtCol) for the contact team.

(2) Maintain an up-to-date roster of the Division contact team.

(3) Maintain a complete file of all pertinent directives/messages for use by the contact team for familiarization.

c. G-4. Provide to G-3 the name, rank and serial number of the medical officer for the contact team.

d. CEO. Provide to G-3 the name, rank and serial number of the communications officer/NGO for the contact team.

e. Headquarters Commandant. Be prepared to provide, on order, the items to accompany the contact team as listed in enclosure (1).

3. (U) Coordinating Instructions

DOWNGRADED AT 3 YEAR INTERVALS
DECLASSIFIED AFTER 12 YEARS
DOD DIR 5200.10

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Tab B-1

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- a. Provide to G-3 any changes in personnel assigned to the contact team.
- b. Personnel assigned to the contact team will report to G-3 upon assignment to become familiar with all pertinent directives/messages.


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List of Items to Accompany Contact Team

1. 5 chairs, folding
2. 1 table, folding
3. 2 compasses
4. 4 sets binoculars
5. 5 gallons of water
6. Drinking cups
7. 2 AN/PRC-25 radios
8. RC 292 antenna
9. Release receipt forms
10. Tape recorders (1 brief case type and 1 concealed body type)
11. Cameras (still and motion picture)
12. Maps of prisoner release site
13. 2 litters
14. 6 blankets

Enclosure (1)
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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 1650.11
37/MCT/181
1 July 1969

DIVISION ORDER 1650.11

From: Commanding General
To: Distribution List

Subj: Award of Division End-of-Tour Plaque

Ref: (a) DivO P1710.8C

1. Purpose. To establish eligibility criteria for the awarding of the Division End-of-Tour Plaque and to promulgate instructions for the distribution of the award.
2. Information. The 1st Marine Division has procured, through Special Services non-appropriated funds, a memento to be presented to eligible Division personnel upon completion of their tour in Vietnam. This memento, in the form of a teakwood plaque with the Division's insignia and an engraved brass plate attached, will be presented in the name of the Commanding General by the individual's unit commander. The engraved inscription on the brass plate sets the tone for the award and is shown below:

"Presented by
Maj. Gen. Ormond R. Simpson, USMC
CG, 1st MarDiv (Rein), FMF
With thanks and respect
For your service
1969"

3. Eligibility Criteria.

a. It is the intention of the Commanding General that each individual Marine and Sailor assigned to the 1st Marine Division (Reinforced) who performs honorable service throughout his tour with the Division be awarded this plaque. In keeping with the spirit of the inscription, eligibility requirements are established as follows:

- (1) Each officer, staff non-commissioned officer, NCO and

DivO 1650.11

1 July 1969

enlisted Marine and Sailor who honorably completes a normal tour with a 1st Marine Division (Rein) unit in the Republic of Vietnam. For purposes of determining eligibility in the cases of Humanitarian Transfer, Hardship Discharge, "split tour" assignments, and transfer to any command external to the 1st Marine Division (Rein), the individual will be considered to have served a "normal tour" if he has been in-country with the 1st Marine Division (Rein) for a minimum of six months.

(2) Each permanent medical evacuee from the 1st Marine Division (Rein), provided the medical condition which required his evacuation was not caused by his own negligence or misconduct (Example: accidental discharge of firearms/ammunition through negligence/misconduct).

b. Exceptions to the above criteria may be made at unit commanders' discretion in deserving cases.

c. Members of the 1st Marine Division (Rein) after 1 July 1969 will receive plaques. No individual will receive more than one Division End-of-Tour Plaque. Personnel who extend their tours with the 1st Marine Division (Rein) will receive their plaques at time of departure on Special Leave; personnel who extend their in-country or overseas tour for duty with units external to the 1st Marine Division (Rein) will receive their plaques at the time of their transfer provided their tour with the 1st Marine Division (Rein) was of at least six months' duration in-country.

4. Accountability procedures. Plaques will be issued to the units on the basis of one-tenth of each unit's strength per month. The following procedures will be taken to ensure accountability for each plaque:

a. Plaques will be issued to units by Division Special Services.

b. Eligible permanent medical evacuees will receive their plaques via Registered Mail, "Return Receipt Requested", from their parent unit. Plaques for these personnel will be mailed at government expense in care of the individual's declared Next of Kin direct and will not be mailed through the casualty evacuation chain.

c. The unit Special Services Officer will account for the plaques which he has issued on the Certificate of Disposition (COD) submitted in accordance with the provisions of reference (a) to the Custodian, Division Special Services on the 5th of each month.

DivO 1650.11
1 July 1969

A copy of the directive effecting the transfer of, or authorizing Special Leave for, each individual for whom a plaque was issued will be attached to the COD.

5. Postal Information. Plaques will be presented in a container suitable for mailing. However, they are not entitled to be mailed under the provisions of the free mailing privilege.


H. E. DICKINSON
Chief of Staff.

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 1710.15
37/MCT/thh
7 July 1969

DIVISION ORDER 1710.15

From: Commanding General
To: Distribution List

Subj: "R&R" Bags

Ref: (a) DivO P1710.8C

1. Purpose. To establish issue and accountability criteria for the 1st Marine Division (Rein), FMF "R&R" Bags,

2. Information. The 1st Marine Division has procured, through Special Services non-appropriated funds, "R&R" bags to be issued to members of the 1st Marine Division (Rein) going on "R&R". This bag is 8"x12"x5", Marine Green in color, with the Division Crest on one side with the words, "1st Marine Division FMF, Vietnam" beneath the crest. Included in the "R&R" bags will be the following items:

1 safety razor	1 wash cloth
5 razor blades	1 tooth brush
1 tube shaving cream	1 tube tooth paste
1 hand towel	1 comb

3. Issue and Accountability Criteria. Each officer, staff noncommissioned officer, NCO and enlisted Marine and Sailor permanently assigned to 1st Marine Division (Rein) is eligible to receive an "R&R" bag prior to departure on "R&R". The following procedures apply:

a. "R&R" bags will be issued to units on the basis of 5% of the unit's strength per month with additional issues available on an as needed basis. The bags will be picked up and receipted for at the Division Special Services warehouse by either the unit's Special Services Officer or Special Services NCO.

b. Commanding Officers will establish strict control

DivO 1710.15

1 July 1969

procedures within their units to ensure that accountability of the "R&R" bags is maintained.

c. The unit's Special Services Officer will account for the "R&R" bags which he has issued on the Certificate of Disposition submitted in accordance with reference (a) to the Custodian, Division Special Services on the 5th of each month. A copy of the order authorizing "R&R" for each individual to whom a bag was issued will be attached to the COD to support the disposition of the bag.


H. E. DICKINSON
Chief of Staff

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
41/CD/fad
1 July 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Informational Services Technical Inspection, 1st Quarter Fiscal
Year 1970

Ref: (a) DivO 5041.20
(b) ForO P5700.1

Encl: / (1) Technical Inspection Schedule
(2) Inspection Check List

1. Purpose. To announce forthcoming Informational Services Technical
Inspections as required by reference (a).

2. Information

a. The scope of this inspection will be in areas noted in enclosure
(2) in accordance with policies and guidelines outlined in reference (b).

b. During the 1st Quarter Fiscal Year 1970, a technical inspection
of the units listed in enclosure (1) will be held by the Division
Informational Services Office.

c. The inspections are intended to assist units and to give command-
ing officers an appraisal of the effectiveness of their Fleet Home Town
News Program and other Informational Services matters.

d. At the time of the inspection, the ISO representative will be
available to talk to Marines concerning press relationships with civilian
news media.


e. In consideration of operational commitments, the inspections will
be carried out informally and in accordance with the schedule in enclosure
(1). The inspecting officer will contact the units prior to inspections
to arrive at a mutually agreeable time and date.

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DivBul 5041
1 July 1969

3. Action. Commanding officers will insure that all preparations for the inspection have been completed prior to the scheduled date of inspection.

4. Self-cancellation. 1 October 1969.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "C" plus 32(1)

Copy to:
1st Dental Co
1st Hospital Co

DivBul 5041
1 July 1969TECHNICAL INSPECTION SCHEDULE

UNITS	PERIOD
1st Tank Battalion	6-12 Jul 69
1st Battalion, 11th Marines	"
4th Battalion, 11th Marines	"
7th Engineer Battalion	20-26 Jul 69
11th Motor Transport Battalion	"
1st Motor Transport Battalion	"
Headquarters Battalion	3-9 Aug 69
Headquarters, 11th Marines	"
1st Reconnaissance Battalion	"
1st Dental Company	17-23 Aug 69
1st Hospital Company	"
1st Medical Battalion	"
1st Battalion, 7th Marines	7-13 Sep 69
2d Battalion, 7th Marines	"
3d Battalion, 7th Marines	"

ENCLOSURE (1)

DivBul 5041
1 July 1969

INSPECTION CHECK LIST

UNIT INSPECTED: _____	DATE _____	
1. Is there a Technical Information Contact Officer assigned? Name _____ Phone _____	<u>YES</u>	<u>NO</u>
2. Has a copy of the appointing order appointing the TICO been forwarded to Division and III MAF? (ForO P5700.1_)	_____	_____
3. Has the assigned TICO reported to the Division Informational Services Office for indoctrination? (DivO P5720.5_)	_____	_____
4. How are new personnel briefed concerning press relationships during orientation? (As outlined in ForO P5700.1_ and DivO P5720.5_) _____	_____	_____
5. Are departing personnel debriefed concerning public information before departure? (As outlined in ForO P5700.1_)	_____	_____
6. Is there a copy of the SOP (DivO P5720.5_) on file?	_____	_____
7. Is the Division ISO notified in the event of adverse incidents or accidents?	_____	_____
8. Is there a supply of FHTNC news release forms on hand?	_____	_____
9. Does the unit submit a FHTNC form on each man who:		
a. Joins the unit?	_____	_____
b. Is promoted?	_____	_____
c. Is awarded a decoration, merit mast, etc?	_____	_____
10. Has a press kit been submitted to the Division ISO for relaying to the CIB? (ForO P5700.1_)	_____	_____
11. Does the press kit contain:		
a. An official biography of the commander?	_____	_____
b. Photograph of the commander?	_____	_____
c. Up-to-date (within 3 months) copy of the unit history?	_____	_____
12. Does the ISO team check out and in with the TICO on operations?	_____	_____

ENCLOSURE (2)

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DivBul 5041
1 July 1969

YES

NO

13. Is the TICO on the unit check-in list?

14. Are copies of the monthly bulletins issued on FHTNC results seen by the commanding officer and the TICO?

15. Remarks:

ENCLOSURE (2)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5340
32/JBS/cmj
1 July 1969

DIVISION BULLETIN 5340

From: Commanding General
To: Distribution List

Subj: Solicitation Within 1st Marine Division TAOR

Ref: (a) MACV ltr dtd 3 June 1969

Encl: (1) Firms Authorized to Solicit in Republic of Vietnam

1. Purpose. To publish information establishing authorized solicitation in the Republic of Vietnam.

2. General Information

a. Reference (a) provided to major commands the listing of business firms authorized to solicit business in the Republic of Vietnam. Enclosure (1) lists the authorized firms who may solicit sales to post exchanges, clubs, messes and special services activities.

b. No commercial solicitation is authorized to units of the 1st Marine Division other than by agents of firms listed in enclosure (1) and then not on an individual basis.

c. In the past several months various salesmen have attempted to solicit at cantonments inclusive of those selling religious material and bibles. The prices involved are exorbitant, the materials not of first quality and the solicitation is unauthorized.

3. Action. Unit commanders are directed to refuse permission to, and to notify the Division Provost Marshal of, any salesman attempting to sell or solicit within their areas.

4. Self-cancellation. 1 January 1970.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5340
1 July 1969

FIRMS AUTHORIZED TO SOLICIT IN REPUBLIC OF VIETNAM

<u>NAME OF FIRM</u>	<u>PRODUCTS/SERVICES</u>	<u>DATE OF AUTHORIZATION</u>
1. American Services Co.	Sports Equipment; Sundry PX & Club Supplies	19 Dec 68
2. Anicral Incorporated	Sports Equipment; Sundry Club Supplies	31 Jan 69
3. Dunham & Smith Agencies Inc.	Factory Representatives	6 Apr 69
4. Dyalectron Corporation	Club Supplies (Air Conditioning, Refrigeration, & Furniture)	21 Jan 69
5. Harent Incorporated	Construction, Interior Decorating & Vehicle Maintenance	11 May 69
6. Hermar Corporation	Sundry Club Supplies & Bar Snacks	15 Jan 68 Pending Renewal
7. JBJ International, Inc.	Mess Supplies	28 Dec 68
8. Loyal Trading International Ltd.	Factory Representatives	2 Apr 69
9. Mareden Incorporated	Mess Supplies	3 Dec 68
10. Military Service Company	Sundry Club & Mess Supplies	11 May 69
11. National China & Equipment Company	Sundry PX & Mess Supplies	17 Sep 68
12. Northpoint International	Sporting Goods & Food Products	11 May 69
13. Overseas Service Corp.	Sundry PX & Club Supplies	22 Feb 69

ENCLOSURE (1)

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DivBul 5340
1 July 1969

14. Price & Company, Ltd.	Sundry Special Services, Club, Mess & PX Supplies	31 Jan 69
15. RAMA-MATIC, Limited	Amusement Machines & Mess Supplies	11 May 69
16. Sarl Electronics	Club Supplies (Hard Goods)	30 Nov 68
17. Thai-Viet Sales Company	Sundry Club & Mess Supplies	16 Dec 68
18. Tom Brothers & Co., Ltd	Construction & Interior Decorating	10 Nov 68
19. U.S. Enterprises Corp.	Construction Materials	20 Dec 68
20. USROK Engineering Company, Ltd	Construction & Factory Representatives	11 May 69
21. U.S. Suppliers	Sundry Club & Mess Supplies	24 Nov 68
22. United Dalmin Corp.	PX, Club & Mess Supplies	21 Dec 68
23. V. H. Monette & Company	Mess Supplies	5 Dec 68

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (Rein), FME
APO, San Francisco, California 96602

DivO PH700.10A
/HL/rep
1 July 1968

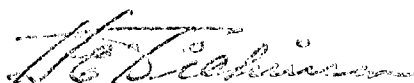
DIVISION ORDER PH700.10A

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedure for Equipment Maintenance

Encl: ✓(1) LOCATOR SHEET

1. Purpose. To provide a standing operating procedure for the maintenance of Marine Corps equipment.
2. Cancellation. Division Order PH700.10, 4000.10, 4000.12B
3. Action. All commanding officers having Marine Corps equipment under their cognizance will insure that the operation and maintenance of this equipment is in accordance with the provisions of this Order and the references listed in Appendix A.
4. Certification. Reviewed and approved this date.


H. E. DICKINSON
Chief of Staff

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SECTION I

MAINTENANCE CONCEPTS AND POLICIES101. General

1. Combat-readiness is attained through the proper combination of ready troops and equipment. Maximum effort is directed toward professional training of troops; equal effort must be devoted to maintaining materiel readiness.
2. Preventive maintenance at first and second echelon is a vital part of any materiel combat-readiness program. It must be based on sound planning, be rigidly enforced, properly supervised and enjoy the continuous personal interest of the Commander in order to achieve the desired results.
3. The maintenance which units perform will vary. Normally, first and second echelon maintenance is authorized, however, in some cases third echelon maintenance may also be authorized. Personnel and materiel facilities are provided to support the performance of the echelons ~~autho-~~
~~rized~~. Failure to perform maintenance at the level authorized, or attempting to perform at a level not authorized, ~~will be avoided~~.
4. The first step in an effective maintenance program is identifying the equipment to be maintained, the person or persons responsible for maintenance and the echelon of maintenance involved. Once the ~~magnitude~~ of the effort has been established, specific supervisory and coordinating responsibility is levied on one staff officer, normally the S-4. Once responsibility has been established, an active and aggressive program to attain high maintenance standards is effected.
5. Effective supply support facilitates effective maintenance; effective maintenance facilitates supply. Accurate usage records of repair parts are required to support the maintenance effort. Repair parts obtained by informal means will be entered into the supply records to ensure that accurate usage data is obtained and that future requirements will be computed on valid historical usage data.
6. Other maintenance assets which must be on hand are skilled personnel, tools, repair equipment and facilities, appropriate catalogs, technical and manufacturers publications, and operating manuals. Furthermore, these publications must be up to date, controlled, and maintenance personnel must be thoroughly indoctrinated in their use.
7. Maintenance takes time and this time must be provided. Continued operations at the expense of materiel readiness erodes the combat ~~capa-~~
~~bility~~ of the command. A balance which accomodates both operational and equipment readiness must be attained.

105.1

8. In the maintenance effort, trained personnel guided by a positive program and motivated by active command interest will ensure success.

102. Concept. Maintenance performed within the 1st Marine Division will be as prescribed in applicable directives, orders and bulletins from the Commandant of the Marine Corps; Commanding General, Fleet Marine Force Pacific; Commanding General, III Marine Amphibious Force; and Commanding General, 1st Marine Division. Units are responsible for the organizational maintenance authorized in applicable T/O's, SL's and TM's. Force Logistic Command (FLC) provides overflow second, third and limited fourth echelon maintenance on those items of Marine Corps equipment for which units do not possess organic capability. Requests for overflow maintenance will be addressed to Commanding General, Force Logistic Command via this Headquarters (G-4).

103. Maintenance Objectives

1. The principle maintenance objectives are:

- a. Maximum operational readiness of equipment.
- b. Early detection and correction of potential or actual equipment failures at the lowest level of maintenance.

104. Command Responsibility

- 1. Commanders are responsible for the maintenance of equipment assigned to their organizations.
- 2. Each commander will supervise maintenance operations and training, and will know the condition of his equipment and the status of maintenance within his organization.

105. Special Staff Responsibility

1. The Communication-Electronics Officer, Engineer Officer, Motor Transport Officer, Ordnance Officer, Supply Officer, and Food Services Officer shall have the following responsibility with respect to equipment in his commodity area:

- a. Monitor maintenance programs and policies.
- b. Monitor deadline rates.
- c. Advise the Assistant Chief of Staff, G-4 of maintenance problems with recommended corrective action.
- d. Provide technical assistance in the form of contact teams to subordinate units when required or requested.

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- e. Provide technical assistance and personnel to perform Command Material Management Inspection as requested by the Senior Inspector.
- f. Coordinate introduction of new equipment in service.
- g. Monitor Unsatisfactory Equipment Reports.
- h. Coordinate equipment modifications.
- i. Coordinate the Special Programs (R&E, Rebuild, Maintenance Balance, etc).

106. Categories and Echelons of Maintenance

1. Categories of maintenance. All maintenance within the Marine Corps is divided into three categories. These categories are:

a. Organizational maintenance: That maintenance which is performed by the organization to which the equipment is assigned.

b. Field maintenance: That maintenance which is performed by a maintenance activity in direct support of the using unit or by a higher echelon maintenance activity supporting the direct support maintenance activity.

c. Depot maintenance: That maintenance performed by a maintenance activity designated by the Commandant of the Marine Corps.

2. Echelons of Maintenance. Additional definitions of maintenance within the Marine Corps are provided by the further subdivision of the categories of maintenance into echelons of maintenance. Echelons of maintenance serve to define the scope of the maintenance effort within each organization. The echelons of maintenance are as follows.

a. First echelon: That maintenance performed by the user or operator.

b. Second echelon: That maintenance performed within the unit by specifically trained personnel. First and second echelon maintenance are included in the category of organizational maintenance.

c. Third echelon: That maintenance which includes the repair and replacement of specific assemblies and subassemblies.

d. Fourth echelon: That maintenance which includes the repair/overhaul of major items using assemblies and subassemblies which are serviceable or which have been repaired by the fourth echelon facility. Third and fourth echelon maintenance are included in the category of field maintenance.

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e. Fifth echelon: That maintenance which includes the complete overhaul and rebuilding of parts, subassemblies, assemblies, and end items.

107. Overflow Maintenance

1. Equipment may be evacuated to the next higher echelon of maintenance regardless of echelon of work required if the equipment is combat-essential and is deadlined for lack of facilities, personnel, time or required skills.

2. Approval must be granted by the next higher echelon of maintenance prior to evacuating equipment under this authority. Requests will be addressed to Commanding General, Force Logistics Command (G-3M) via the Commanding General, 1st Marine Division (G-4).

108. Cannibalization and Selective Interchange

1. Maintenance by cannibalization (the removal of serviceable parts from one item for use in repairing another item) will not be used except by specific authority of the Commanding General.

2. Selective interchange is the practice of exchanging serviceable parts/components from one item of equipment in exchange for unserviceable parts/components from another item and is generally prohibited unless specifically authorized by this Headquarters (G-4).

SECTION II

EQUIPMENT READINESS201. General

1. Maximum operational readiness of materiel is the objective of the maintenance program of this Division. This maintenance program encompasses all echelons of maintenance and all levels of management.
2. Materiel readiness is the condition of materiel in every unit, fire team to regiment, which permits the prompt and economical fulfillment of the assigned mission.
3. Materiel readiness is obtained only through a sound preventive maintenance program. This is the care and servicing, by personnel, for the purpose of maintaining equipment and facilities in a satisfactory operating condition by providing for systematic inspection, detection, and correction of failures or deficiencies either before they occur or before they develop into major defects.
4. A recurring and forceful inspection program is necessary to effectively manage the maintenance program. The Division Communication-Electronics, Supply, Engineer, Motor Transport, Ordnance, Embarkation, and Food Services Officers will provide a Command Materiel Management Inspection team to assist the Division Commander in his inspection program.
5. The appropriate Division Staff Officer, under the coordination of the Assistant Chief of Staff, G-4, monitors the equipment readiness status and related maintenance functions of all 1st Marine Division Units. The Division Special Staff Officers possess the capability to provide assistance to Division units in the maintenance effort. Upon request to the appropriate Division Special Staff Officer, courtesy and technical inspections will be conducted to assist unit commanders in accordance with Division Order 5041.18_.

202. Command Materiel Management Inspections (CMMI)

1. Command action largely determines the effectiveness of organizational maintenance. In turn, periodic command inspections of equipment are necessary before other actions the commander may take to improve maintenance can be effective. Commanders must inspect their equipment; only in this way can they determine first hand if their equipment is being maintained properly. A valuable tool in the performance of such inspections is contained in Division Order 5041.19_ - Command Inspection of Equipment.
2. CMMIs will be conducted and scheduled by the Assistant Chief of Staff, G-4, in accordance with Division Order 5041.18_. The primary purpose of

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this inspection is to determine existing materiel readiness/management and, if deficiencies are found, to provide the required assistance and corrective action.

203. Limited Technical Inspections(LTI)

1. A Limited Technical Inspection encompasses the inspection of equipment to determine serviceability without disassembly of components. An LTI is a time-consuming and comprehensive inspection and requires the services of trained technicians.
2. A courtesy LTI may be conducted when requested by an organizational commander. Commanders will submit requests to the appropriate Division Special Staff Officer.
3. Acceptance LTIs will be completed on items returning from rebuild or maintenance balance within two days after receipt of equipment by owning unit. Major noted discrepancies will be reported to this Headquarters (G-4) immediately.

204. Technical Instruction Teams. Technical Instruction Teams are organized by FLC to assist unit commanders in training assigned maintenance personnel. Requests for these teams will be submitted to the maintenance facility seven days prior to the date desired. The requests will indicate the instruction desired, number of men to be instructed and special equipment requirements. FLC will provide Technical Instruction teams for motor transport, engineer (to include engineer generators), communications-electronics, and Ordnance.

205. Maintenance Contact Team

1. Maintenance contact teams will be provided by the maintenance facility when "On-site" repair may be successfully accomplished in a more expeditious or efficient manner than through established shop procedures. The use of contact teams is encouraged if it will better serve the customer.
2. Units may request a Maintenance Contact Team by preparing a Tactical Equipment Repair Order (TERO) and delivering it to the applicable maintenance shop in FLC. The request will contain information on nature of the work requested and the date desired.
3. Emergency requests will be limited to combat essential items and can be made by phone to the appropriate Special Staff Officer. A TERO will be provided to the contact team upon its arrival or as soon thereafter as possible.

206. Staff Visits Following Certain Operations

1. When a battalion or larger sized unit has been in prolonged or heavy contact with the enemy, staff visits by General Staff Section representatives will be conducted in accordance with Division Order 5050.7.

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2. Representatives of the General Staff Sections will conduct staff visits within four days of the termination of the operation during which the contact occurred.
3. The purpose of the visits will be to determine and arrange for any assistance which may be rendered or required to return the unit to full combat effectiveness as quickly as possible.
4. The Assistant Chief of Staff, G-4, will arrange for such technical contact teams which are requested/required for organizations within the 1st Marine Division.

SECTION III

DEADLINING OF COMBAT-ESSENTIAL EQUIPMENT301. Definitions

1. Combat-Essential Equipment. Items of equipment whose combat readiness is essential for the execution of the combat mission of the command. Table 23 of Marine Corps Order P3000.2 is the basic listing of Marine Corps combat essential equipment; Division Order P3000.4 contains updated listings of combat-essential equipment.
2. Critical Repair Part. A repair part without which the end item cannot perform its combat role, or without which the safety of the end item or its operator would be endangered.
3. URGENT Modification. An URGENT modification is one which, unless installed, the safety of the end item or its users would be endangered. It is applied on a priority basis consistent with the tempo of operations unless the URGENT modification instruction (MI) requires deadlining or restricted operation of the effected equipment.
4. Operationally Ready. An item of equipment is operationally ready to go, to the degree that it can perform its assigned mission. Lack of non-critical repair parts such as fenders, windshields, etc., routine (normal) modifications and deadlining for scheduled maintenance, will not ordinarily render an item not operationally ready.
5. Not Operationally Ready. Equipment is inoperable and cannot perform its primary mission because:
 - a. A critical repair part must be installed to place the equipment in an operationally ready condition.
 - b. A critical adjustment must be made to place the equipment in an operationally ready condition.
 - c. An urgent modification must be installed.
6. Administrative Deadline. Operationally ready items are purposely deadlined by the Commander in the interest of future readiness when curtailed use of the equipment is warranted since operating stocks of one or more critical repair parts are in short supply, or requisition following action taken in accordance with MILSTRIP procedures indicates that the parts are not available; and when:
 - a. Competent maintenance personnel, authorized modification kits, tools, test sets, facilities, etc., are not available or are in-adequate.
 - b. Funds available are inadequate for maintenance and replenishment requirements..

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7. Emergency Deadlining. A combat-essential item of equipment, which is not operationally ready due to the lack of critical repair parts, urgent modification kits, requisite tools, qualified maintenance personnel, necessary funds, available maintenance facilities, or other requirements necessary to restore the item to a combat serviceable condition. Items in this condition for more than 24 hours are considered "deadlined" for purpose of reporting under Marine Corps Order P3000.2_ and Division Order P3000.4_.

302. Policy

1. Command attention at all echelons will be given to:

a. Maintaining a high state of operational readiness for combat of combat-essential equipment.

b. Initiating actions required in personnel, supply, fiscal and other areas to ensure the availability of repair parts, maintenance personnel, money, facilities and other resources necessary to attain the foregoing objective.

c. Alloting adequate time for proper maintenance, including scheduled preventative maintenance.

2. Even when timely and proper actions are taken, it is recognized that for reasons beyond the commander's control, situations may arise that preclude the maintenance of combat essential equipment. It is also realized that commanders at lower echelons usually have little opportunity to influence the scope or scheduling of operations. However, this does not relieve them of the responsibility for maintaining tactical equipment in serviceable condition, ready for immediate use in combat, or of making timely recommendations regarding narrowing of objectives or relief from commitments when such action is required to permit proper maintenance of tactical equipment.

3. Command attention will be given at all echelons to:

a. Pursuing supply actions in an effort to ensure timely availability of tools, publications, and repair parts.

b. Alloting adequate time for thorough performance of proper maintenance.

c. Reducing the tempo of those activities which unduly consume these resources.

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d. Rendering timely reports to higher commanders to enable them to give prompt attention to deficiencies in supply, maintenance or other systems, if such exist and are the causes of the subordinate commanders difficulties.

e. To ensure that only the minimum amount of combat-essential equipment is deadlined at any one time for lack of critical repair parts, removal of parts from one deadlined item to maintain others may be authorized under special circumstances. This is considered to be an emergency procedure, and is authorized only for combat-essential equipment when it appears that the replenishment of the required part, component, or assembly may not be accomplished on a timely basis to meet an imminent operational commitment or combat situation. The unserviceable part, component, or assembly will then be installed on the item of equipment from which the serviceable part/component/assembly was removed. As a general rule, selective interchange will be accomplished at the highest maintenance echelon available to the command authorized to order such selective interchange. Decisions on selective interchange will be made on an individual basis through this Headquarters (G-4).

4. It is reemphasized that the commander must take corrective action to make the necessary recommendations before his equipment becomes unserviceable.

5. Coordination. The Assistant Chief of Staff, G-4 is the coordinator for all maintenance management, procedures, policies and reports relating to the support of the combat essential equipment program of the Division.

6. In accordance with Marine Corps Order P3000.2 and Division Order P3000.4, commanding officers of regiments, separate battalions and separate companies will report equipment deadlined for organizational maintenance. Force Logistic Command provides information of deadlined equipment held in their maintenance shops.

SECTION IV

ORGANIZATIONAL MAINTENANCE401. Preventive Maintenance

1. Preventive maintenance is simply the care and servicing of equipment to maintain it in a satisfactory operating condition. This is accomplished by establishing a planned organizational maintenance program which incorporates systematic inspection, detection, and correction of possible failures before they develop into major defects. The following are the minimum times to be allotted for performing operator's maintenance on the types of equipment listed:

Tracked vehicles: Two hours of maintenance for eight hours of operation.

Wheeled vehicles: One hour of maintenance for eight hours of operation.

2. Abuse and neglect of equipment will not be permitted. Unit leaders at every level must stress the need for detecting evidence of abuse, neglect or impending mechanical failure of equipment and the initiation of immediate and effective corrective action.

402. Command Interest

1. One of the major contributions a commander can make to ensure efficient maintenance is to show genuine and sincere interest in this function.

2. Command interest is contagious. The effort expended by the staff and subordinate commanders will bear a direct relationship to the emphasis placed on the subject by the commander. Unit commanders must develop a planned, logical, and consistent approach; stress maintenance matters in meetings, inspections and daily contacts; set standards and require that they be met. In short, the unit commander must not only instill interest and show interest--he must BE interested. Improved performance will inevitably result.

403. Maintenance Operations

1. The foundation of the preventive maintenance program is the operator of the equipment and the lowest level of maintenance--first echelon. With proper command guidance, indoctrination and supervision, the driver/operator can materially reduce the deadline rate by using proper procedures in the operation and maintenance of his equipment. Hot-rodding, recklessness, careless operation, and disregard for time-proven operating and maintenance procedures cannot be condoned. The amount of equipment in a deadlined status can be reduced through increased command at-

404.5

tention. This requires officer and noncommissioned officer supervision at all levels to ensure that proper maintenance procedures are used and that a continuing program to educate equipment operators in effective first and second echelon maintenance procedures is conducted.

2. Unit commanders shall assign specific responsibilities for each element of his maintenance program to a specific staff officer or non-commissioned officer. He will require that maintenance deficiencies and problems which cannot be resolved immediately through normal technical and staff channels be reported to him. Responsibility for specific tasks must be assigned to each individual associated with the maintenance program. A driver/operator shall be assigned responsibility for each specific item of equipment.

3. Unit commanders shall ensure the availability of the tools, publications, repair parts, cleaning and preserving materials necessary to perform equipment maintenance.

404. Unit Maintenance Training and Inspections

1. Unit commanders will develop a positive program of instruction, inspection, and necessary follow-up to ensure that proper procedures for maintenance and operation of equipment are carried out.

2. Maintenance training is to be included in unit training schedules on a periodic and continuing basis. Scheduled maintenance training, to include preventive maintenance and OJT in the shop areas, must be planned, supervised, and conducted in accordance with established training procedures.

3. It is fundamental that each troop leader/supervisor know that equipment in his charge is being properly maintained. There is a tendency to consider the physical inspection of equipment as a function reserved to the equipment specialist and beyond the capability or activities of the commander. This attitude cannot be tolerated. Marine Officers are well trained in the procedures for inspecting a rifleman and his equipment. This same interest, ability, and regularity must be attained and employed by commanders in the maintenance of all equipment.

4. A commander's inspection is usually limited in scope for practical reasons. The relative complexity of modern equipment, the extensive technical knowledge required of specialists, and the normal length of assignments in command positions make it impractical for most commanders to know highly technical details of how to inspect equipment. However, there are many aids that can assist the commander in inspecting to ensure that the required maintenance is being performed.

5. Operator/Crew and organizational maintenance technical manuals set forth the preventive maintenance checks and services for each piece of

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405.1

equipment. Proper performance of many of these services and checks can be verified readily during inspections if the inspector is generally familiar with the prescribed checks and services. In inspecting, he must look for indications of neglect of a few specific significant services or checks which will reveal inadequate performance or lack of technical supervision. Division Order 5041.19 provides commanders at all echelons with detailed preventive maintenance indicators for use in such inspections.

6. This Headquarters will continue a program of scheduled and "spot" inspections to ensure that proper operator/maintenance procedures are in effect. Contact inspection/instruction teams from the Division Ordnance, Motor Transport, Engineer, Communications-Electronics, Food Services, and Supply Sections will accomplish these inspections. The Division Roadmaster Program will be emphasized in order to verify operator qualifications and maintenance status of motor vehicles.

7. Reports of abusive or negligent operation of equipment will be made to this Headquarters by FLC Maintenance facilities. These reports will be forwarded to units concerned for appropriate action and reply.

405. Equipment Records

1. Various types of equipment have an equipment record (Motor Vehicle Record Folder, Gun Books, Communications-Electronics Maintenance/Modification Card, Engineer Item Age and ~~Use~~ Record, etc.), which will be kept current. The importance of maintaining accurate equipment records cannot be over-emphasized, as these records provide information for determining life expectancy, accumulating costs of repairs, and pinpointing recurring deficiencies. These records shall be included in the formal and informal inspections of each unit. Marine Corps TM 4700-15/1A contains detailed instructions for the preparation and maintenance of equipment records.

SECTION V

FIELD MAINTENANCE

501. Concept. The standard doctrinal concept of maintenance support will be followed in this Division i.e., units perform first and second echelon maintenance on their organic equipment and third echelon where authorized. FLC performs overflow second and third echelon maintenance on the equipment of the Division and regular third echelon maintenance for units which do not possess a third echelon capability; limited fourth echelon maintenance is also performed by FLC.

502. Evacuation of Equipment

1. Each echelon of maintenance is authorized to perform any of the repair operations or functions of all lower echelons. Each organization will, to the maximum extent possible, accomplish repair of its own equipment within the echelon(s) of maintenance authorized. When the necessary means to accomplish the echelon of maintenance authorized - such as personnel with the required skills, proper tools and test equipment - are not available within an organization, the item of equipment will be reported to the next higher echelon with a request for contact maintenance team support or evacuation to the next higher echelon, as appropriate. Time limitations, tactical considerations and deployment schedule of units may also dictate the evacuation of equipment to higher echelons for lower echelon repair, however, evacuation for such reasons will not be undertaken without prior approval from this Headquarters (G-4). When tactical considerations or other circumstances dictate that higher echelon maintenance be performed at a lower level, it will be undertaken only when approved by the higher echelon commander, and only when the necessary personnel, tools, test equipment, and repair parts are on hand and the repairs can be completed expeditiously. Such repair work must be accomplished under the direct supervision of the higher echelon commander or his designated representative and under the authority of the higher echelon's Tactical Equipment Repair Order and Job Order Number, Appendix D.

2. The maintenance cycle begins when a piece of equipment accompanied by a Tactical Equipment Repair Order (TERO) and appropriate records are delivered to a maintenance shop by the customer. First, a preliminary induction inspection is conducted and the equipment is programmed into the shop. Here, a detailed inspection is conducted to determine if the equipment requires higher echelon maintenance than that authorized by the shop, if the item is beyond repair because of age or condition, or if the item can be repaired locally. If the equipment requires higher echelon maintenance, it is evacuated to the appropriate activity and the customer is so notified via a Letter of Evacuation (LOE). If the equipment is beyond repair, it is disposed of in accordance with existing instructions and the owning unit is given authority to requisition a like-item replacement. If the equipment can be repaired locally, the required parts are obtained from shops and repairs effected. The equipment is inspected to ensure

503.3

quality workmanship and notification is made to the Operations Office, Maintenance Battalion; they consolidate all repairs for a given day and prepare a notice of TERO pickup which is distributed through the Division guard-mail. This notice directs units to pick up all repaired equipment within 48 hours upon receipt of notice. It is imperative that all Division units comply with this time frame so that equipment can be moved in and out in an expeditious manner. Equipment that cannot be repaired or for which parts will not be available for 60 days is inducted into the Maintenance Balance Program. Upon pick-up and receipt of the equipment by the customer, the maintenance cycle is completed.

503. Maintenance Procedure

1. All requests for maintenance work will be supported by a TERO (NAVMC Form 10245-SD). The TERO will be signed by an authorized officer of the requesting unit. Equipment that must have separate data for logs or jackets will be on individual work orders. Minor components (windshields, seats, etc.) may be listed in multiple quantities if each work order includes only one end item.
2. Records of technical inspections and maintenance records (Modification and Maintenance Cards, Maintenance Logs, Engineer Records, Vehicle Jackets and Gun Books, etc.) will accompany all equipment delivered to the FLC shops.
3. The TERO will accompany the equipment upon turn-in and will be prepared in accordance with TM 4700-15/1 and as follows:
 - a. All pertinent data required in the heading of the TERO will be completed by the unit requesting the work.
 - b. The signature, appearing in the "Authorized By" block, will be made by an individual designated by the commanding officer.
 - c. The following information will be included in the "Remarks" block:
 - (1) Is the equipment combat essential as defined by current directives? (Yes-No)
 - (2) Indicate whether or not deadline is of a voluntary or involuntary nature. Whether MARFS "To deadline" (G R Card) report has been submitted in accordance with Division Order P3000.4.
 - (3) Activity Address Code (AC) of the requesting unit.
 - (4) ~~Cost~~ codes, less digits eight and nine which are assigned by the shop.

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(5) If a component being turned in for repair deadlines a combat essential item of equipment, the end item deadlined and its serial number will be indicated.

(6) Priority which is to be used when ordering repair parts.

(7) Specify RDD when applicable.

(8) Brief description of the work to be performed or the symptoms and defects to be corrected.

(9) TEROs submitted for the repair of engineer equipment must contain the following additional information:

(a) Purchase date.

(b) Accumulated months in use.

(c) Accumulated cost of repairs.

(d) Accessories or attachments missing.

(e) Estimated costs of repairs.

d. TERO's accompanying equipment which has sustained water submersion or damage will be so annotated. The approximate duration of submersion and corrective action will be included in accordance with TI 2350-25/36 (Preparation and Reporting of Submerged Ordnance Tracked Vehicles).

4. As a general policy, equipment may be evacuated for third echelon maintenance during the same period that second echelon spare parts are required to complete second echelon maintenance under the following conditions:

a. The TERO must clearly state that second echelon maintenance has not been completed due to lack of second echelon parts.

b. The TERO notes parts (by nomenclature and FSN) on order to complete second echelon maintenance.

c. In the instances cited above, the third echelon maintenance facility completes second echelon maintenance for the unit, if required spare parts are immediately available.

5. The equipment and TERO will be delivered by the using unit to the appropriate maintenance shop. At this time, a yellow copy of the TERO will be annotated with the shop repair order number and given to the using unit representative as a receipt. This copy will be presented to the

505.2

FLC shop when equipment is picked up. The white copy is the shop's working copy upon which all work performed and parts used are recorded; it is also the shop's permanent record. The white copy (original) is intended for the user's exclusive use and has all pertinent information such as parts used, fiscal data and type of repairs performed. The green copy is the shop's permanent record and contains duplicate information of the white copy. The customer will be notified of completion by telephone, message, letter or personal contact. Items not picked up within 48 hours of notification will be reported by FLC to this headquarters (G-4) for appropriate action. The user, upon receipt of the repaired equipment, annotates both the green and white copy upon acceptance. The white copy is retained by the owning unit who notifies the unit TERO monitor that the work order has been closed out. Subsequently the unit supply office extracts from the TERO the necessary fiscal data and any change in serial number accountability. The TERO is then returned to the owning unit for permanent retention with the record folder.

6. Equipment requiring maintenance caused by other than normal use, except combat damage, will be accompanied by a written certification on the TERO that requisite investigations or reports have been initiated. If this certificate is not received, the FLC maintenance facility will segregate and tag the equipment. Further inspections or repairs will be suspended pending clarification.

504. Delivery of Equipment to FLC. Equipment delivered to FLC for repair must be accompanied by sufficient accessories and collateral equipment to effect necessary repairs and conduct necessary operational tests after repair. All organizational maintenance will be performed and the equipment climatized when required. Accessories, tools, ect., which could easily be lost and are not required for necessary testing will not accompany such items to be repaired, unless they too require repair, in which case the items will be listed on the work request form. Fragile components will be properly padded and protected.

505. Criteria for Assignment of RDD and Priority Designators. To facilitate repair of equipment and return to the Division units, particularly when the equipment is required for an operational commitment, a Required Delivery Date (RDD) will be shown in the remarks portion of the TERO. Normally, an RDD is not assigned unless the time limit for repair is unacceptable and would not provide the equipment when needed. In the event the RDD cannot be met, a float item will be issued if available. If the loss of the item will not have a direct bearing on a specific commitment, the RDD will be established as 30 days from date of receipt at the repair facility. In conjunction with the RDD, priority designators may be assigned by the commander. Priority designators express the importance and urgency of need of the repair parts required to repair the equipment. Priority designators fall into the following categories:

1. Priority Designator 02. Used for requisitioning of critical repair parts required for deadline combat-essential equipment and must be priority 02/NORS.
2. Priority Designator 05. Used for essential items the lack of which impairs the operational capability or combat readiness of the organization.

5-4

508.2

3. Priority Designator 12. Used to provide continuing support.

4. Priority Designator 17. Used for routine repair.

506. End Items Maintenance Float. The 3d and 4th Echelon End Item Maintenance Float is established to reduce the time during which combat units might be without essential equipment while awaiting repair. End Items are available for direct exchange under established criteria and procedures. FLC has management responsibility for float assets in the Republic of Vietnam. This Headquarters (G-4) will review all requests from organizations of this Command for replacement of major end items from the Maintenance Float. Organizations which have items either undergoing repair and unable to meet the RDD or having been evacuated from the Maintenance facility, may, upon receipt of proper documentation from said facility, request a replacement item from FLC utilizing the format shown in Division Order 4000.15. The end-item maintenance float is used for permanent replacement of evacuated items of equipment, and may be used to obtain only critical T/E deficiencies as authorized by this Headquarters (G-4) and FLC. The float will not be used to fill Special Allowance Deficiencies or T/E deficiencies resulting from an increase in allowances.

507. Expedited Maintenance. The object of the Expedited Maintenance Program is to obtain priority maintenance on only that combat-essential equipment that is contributing to a unit's degraded readiness status; therefore, routine and unjustifiable requests will not be considered. Normally, expedited maintenance will be reserved for only those units in a degraded readiness status; however, should a fully combat-ready unit anticipate a degraded readiness status due to deadlined combat-essential equipment, then expedited maintenance may be requested only for that equipment which causes a unit to degrade its combat readiness status below the minimally acceptable standard of readiness. Division Order P3000.4 covers this program in detail. Upon receipt of the Expedited Maintenance Request, FLC will dispatch a message to the repairing unit who will provide status or initiate the requested action.

508. Office Machines

1. Background. Fear of losing an office machine to condition coding and resulting retention by a maintenance activity has created a reluctance by using units to turn in marginally operable machines for repair. The result has been over-extended use of marginal machines and a failure to place demands on the supply system for the orderly replacement of these items. The procedures established by FLC permit retention of coded machines by using units while a replacement is requisitioned.

2. Procedures

a. Those machines which are unrepairable, marginally operable, or

509.3

approaching the end of their useful life will be assigned condition code H. A letter of unserviceable property will be issued. The old machine may be retained for use by the owning unit until the replacement is received, at which time it should be turned in for disposal.

b. The letter of unserviceable property will include the following statement:

"This machine has been repaired and returned for use pending receipt of a replacement. Turn in to the nearest Force Logistic Command supporting field maintenance activity for disposal when replacement is received."

c. The following information will be engraved or stamped on the machine immediately adjacent to the equipment serial number:

"CODE H (julian date)"

d. Obliteration of the serial number is not authorized.

509. Repair of Timepieces

1. It has been determined that it is more feasible and economical to have maintainable timepieces, other than submersible wrist watches, repaired commercially at the local level rather than returned to Marine Corps repair facilities, Marine Corps Order 4400.36_ applies.

2. For the repair of timepieces, exclusive of submersible wrist watches:

a. Units will turn-in items on a TERO to Ordnance Maintenance, 1st FSR.

b. FLC is responsible for contracting for the in-country repair of timepieces, however, most timepieces will be evacuated to 3d FSR for repair.

c. Units will be notified when repairs are completed.

3. Submersible timepieces requiring repair will be turned into the supporting maintenance facility for credit.

SECTION VI

SPECIAL PROGRAMS

601. Replacement and Evacuation Program (R&E). The objective of the Replacement and Evacuation Program is to assure continuous combat serviceability of combat-essential equipment. To achieve this objective, equipment must be replaced before its condition becomes unsatisfactory and while it is still economically reparable. Engineer equipment and equipment that has been Code H are exempt from the program. Insufficient replacement assets preclude a total FMF inventory replacement at one time; therefore, a percentage of the FMF T/E will be replaced annually. This program is covered in more depth in Marine Corps Order P4400.84 and Division Order 4400.21. In order for this R&E cycle to function smoothly, it is imperative that units turn in items within five days of receiving a replacement.

602. FMFPAC Equipment Rebuild Program.

1. Background. The FMFPac Equipment Rebuild Program was established in an effort to conserve assets of critically required end items by timely rebuild at Pacific area facilities. The program is implemented on an annual basis by a letter of guidance published by CG, FMFPac. Commanding Officer, 3d FSR is assigned the responsibility for coordinating the overall program and publishes detailed implementing instructions. Commanding General, FLC has been designated the Program Manager for all III MAF units.

2. General

a. Equipment to be included in FMFPac Equipment Rebuild Program is published annually by Commanding General, FMFPac based on recommendations from the field with consideration of available rebuild resources and the introduction of new equipment. Quarterly induction quotas are established for each item of equipment so as to provide a smooth flow throughout the year.

b. This program now encompasses the following equipment:

Gen, 20 KW 60HZ PU-239
 Gen, 30 KW 60HZ PU-482
 Gen, 60 KW 60HZ PU-651
 How, 105mm M101A1
 Trk, Cargo M37
 Trk, Amb M43
 Trk, Forklift, RT 6000 lb.
 Trk, Forklift 4000 lb.

3. Criteria For Induction

a. Items inducted will be limited to that equipment designated by

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Commanding General, FMFPac.

b. Items nominated will require repairs estimated to have maximum costs of less than 65% the cost of the equipment.

c. Equipment does not have to be in unserviceable condition to be nominated but should have an estimated cost of rebuild of at least 25% the cost of the equipment.

d. CMC policy for engineer equipment is not to rebuild where replacements are available.

4. Equipment Rebuild Cycle. Figure 6-1 graphically illustrates the functioning of the Rebuild Program. The following amplifying instructions apply:

a. FLC (G-3 Maintenance) manages the program throughout the cycle and will establish such reports as required in the necessary control and monitorship of the program.

b. Equipment enters the program by two means:

(1) Nomination by the FLC maintenance shop. It is the goal to meet induction quotas for all equipment of III MAF ground forces by induction in this manner. Nominations are telephoned to G-3M from the maintenance shops.

(2) Nominations by units or major commands. Units of III MAF ground forces may voluntarily nominate equipment in this manner also. A letter will be published annually by FLC setting forth the nomination procedures to all major commands.

c. All nominations are approved by FLC (G-3M) through this Headquarters (G-4) and a letter of instruction is prepared to the owning unit and/or maintenance activity and to Supply Battalion, explaining the required procedures for inducting and shipping the equipment.

d. Equipment belonging to ground units is turned into the nearest FLC maintenance activity.

e. Equipment nominated by and turned into FLC maintenance activities is prepared for shipment and sent to Supply Battalion (MC175). All records are forwarded directly to 3d Force Service Regiment (R/RCC).

f. Supply Battalion processes all equipment in MC175 for shipment to the rebuild facilities.

6-2

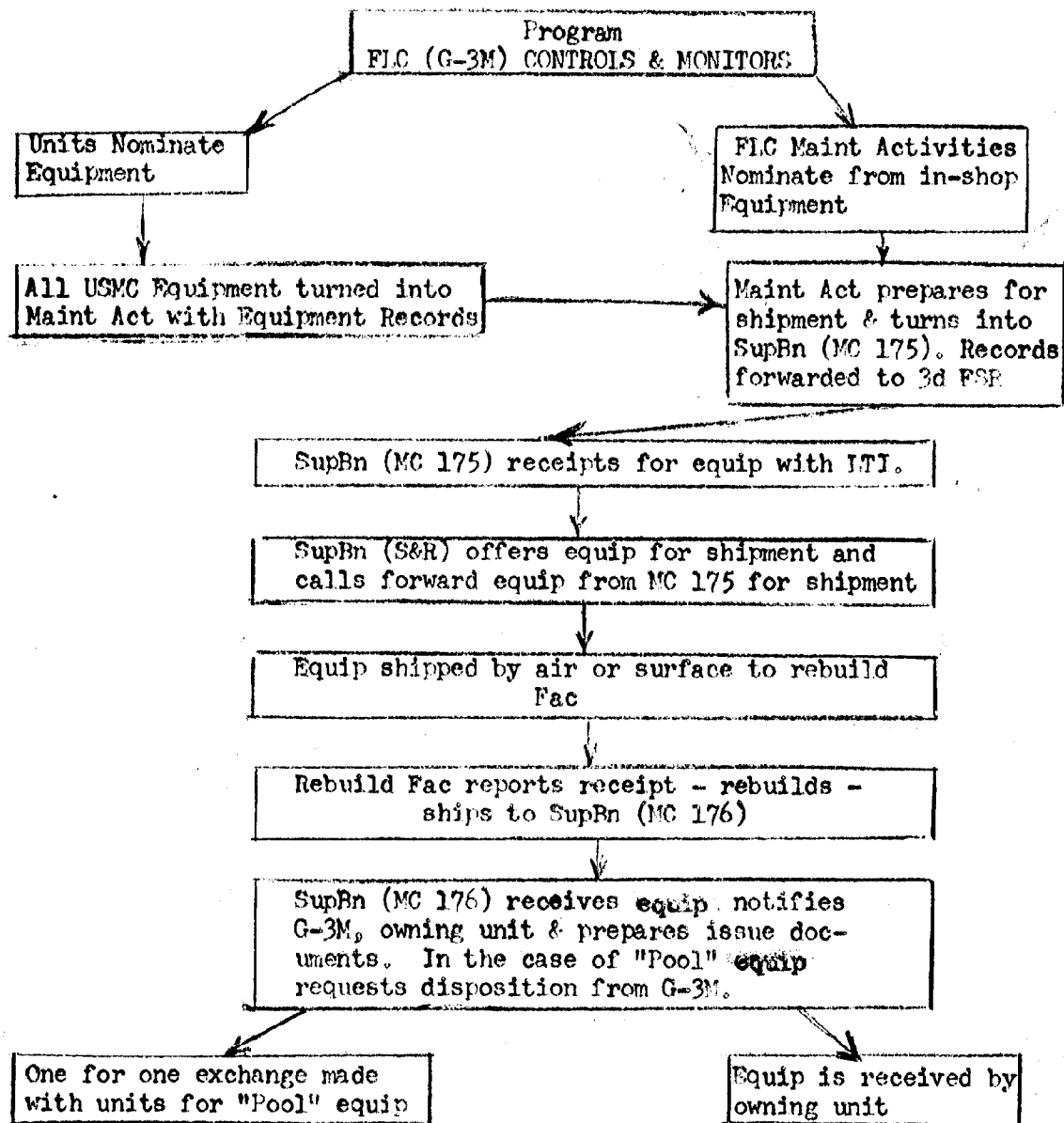
REPAIR CYCLE

FIGURE 6-1

603.5

603. Maintenance Balance Program

1. The purpose of this program is to "balance" the maintenance load between 1st and 3d Force Service Regiment (FSR), and, as such, involves only 3d and 4th echelon maintenance repair. FLC performs 3d Echelon maintenance for all equipment received from the Division, and limited 4th echelon maintenance in all commodity areas. This program encompasses mainly Engineer and Motor Transport items and limited Communication-Electronics equipment (AN/MRC-62, 63, 83, 87 etc.).
2. Low density items which possess a long down-time awaiting repair parts and which require 4th echelon repair will be evacuated to 3d FSR once it has been determined that the required repair parts are not readily available.
3. Exceptions. Heavy end items of large size are exceptions to this procedure. Tanks, amphibian tractors, Ontos, guns (self-propelled), motor transport vehicles, etc. will normally not be evacuated to 3d FSR since the repair of these items can usually be accomplished by component replacement.
4. Evacuation. The criteria to be used for end items to be evacuated are:
 - a. Upon receipt and inspection of an item, the receiving FLC maintenance facility will determine if the maintenance workload currently on-hand will permit the item to be repaired within 30 - 60 days. If it is determined that the item cannot be repaired within this time frame, it will be evacuated.
 - b. If the determination is made to hold the item at the FLC maintenance facility for repair, and the repair parts required to return the item to an operationally ready status are not on-hand, priority O2 requisitions will be submitted not later than five days from the date the lack of parts is determined. If the repair parts have not been received within 60 days after requisitioning, or the advice held on the first tracer discloses that the repair parts will not be available during an additional 30 day period, the item will be evacuated.
 - c. Equipment specifically exempted and special program items (3d FSR Engine Rebuild, 3d FSR Parkerizing of Weapons, R&E Items, and items in the FMFPac Equipment Rebuild Program) will be evacuated as directed by instructions covering each type of item.
5. For evacuated equipment, the turning-in unit will be issued a "Letter of Evacuation (LOE)" by the FLC maintenance facility receiving the item indicating that the item has been offered for shipping to 3d FSR. Upon receipt of the item at 3d FSR, the owning unit receives a "Letter of Receipt". If 3d FSR determines that the item is economically irreparable or it cannot be repaired, they will submit an RIR (Recoverable Items Report) to

605.1

ICP, Philadelphia requesting disposition instructions and will info the using unit referencing the message as authority to drop the item from their account and requisition a like item. This constitutes a Letter of Unserviceable Property and upon receipt, the unit will requisition a replacement through FLC, who will pass it to 3d FSR if assets are not available.

604. Recoverable Items Program (RIP)

1. General. The Recoverable Items Program (MCO 4400.4_) was developed to ensure that principal reparable items are recovered, repaired and returned to usable condition, or disposed of, if the condition of the equipment warrants such action. The RIP further precludes the automatic evacuation of items from 4th echelon maintenance facilities to 5th echelon maintenance when the condition of the item dictates that disposal action would be more appropriate. There are two additional and closely related programs:

- a. Replacement and Evacuation Program (R+E). The periodic replacement of materiel in the field by like serviceable items - Division Order 4400.21_.
- b. Engineer Equipment Retirement Program. The retirement of equipment when replacement would be more economical - Marine Corps Order 4710.2_.

2. Procedures

a. A Recoverable Items Report (RIR) will be prepared and submitted by the maintenance facility when the recoverable item is in their possession, otherwise, by the owning unit directly to ICP, Philadelphia for disposition instructions. Prior to the submission of an RIR for excess equipment, Division units will notify this Headquarters (G-4) for screening and possible redistribution within the Division. Division units will submit an RIR, according to the format prescribed in Marine Corps Order 4400.4_ enclosure (1), when an item listed in enclosure (2) of the same order is in excess to their authorized amounts. Owning units will request a Contact Team from FLC to conduct the LTI required for a Condition Code.

b. Normally, FLC will submit an RIR for equipment requiring Code H or evacuation for higher echelon repair.

c. Recoverable items awaiting disposition will be protected from pilferage and cannibalization.

605. Secondary Reparable Items Program

1. General. The Secondary Reparable Items Program was developed within the Marine Corps to establish a pool of serviceable components readily available for direct exchange (DX) with unserviceable like items or for

rapid turnovers and subsequent repair by maintenance facility. Repair is the primary source for replenishment of serviceable assets. Marine Corps Order 4442.3 covers the concept of this program in detail. There are two major classes of secondary reparable:

a. Depot Repairable. Depot repairable or "D-coded" items which are managed by ICP, Philadelphia on a controlled-items basis. These items are combat-essential, with a standard unit price greater than \$25.00, which cannot be assembled in the field and is normally rebuilt at 5th echelon.

b. Non-depot Repairable or "R-coded" items which can be repaired by field maintenance facilities and are not returned to the Stores System for repair.

2. Repair

a. "D-coded" Items. Repair will be accomplished at the lowest echelon of maintenance when estimated repair cost does not exceed 40% of the standard unit-price, i.e., condition code of "Y" or better. (See Appendix B for MILSTRIP Condition Codes which are assigned to classify material in terms of readiness for use and issue.) When the repair requires 5th echelon capability, or when the estimated repair cost is between 41% and 65% of the standard unit price (code Z), items will be evacuated for 5th echelon maintenance. If estimated repair costs exceed 65% of standard unit price, Condition Code H will be assigned and disposal will be made.

b. "R-coded" Items. Repair will be accomplished at the lowest echelon of maintenance authorized to effect the required repairs when the estimated cost of repair does not exceed 65% of the standard unit price. Non-depot reparable will not be "washed-out" to disposal due to lack of repair parts. Controlled cannibalization may be affected at 4th echelon to restore the minimum number of reparable necessary to remove equipment from deadline.

3. Procedures. Items to be exchanged will be cleaned, tagged and accompanied with a requisition (DD 1348) for a like-item. If a float asset is not available, the DY shop will furnish the unit with an "obligation" and accept the unserviceable item for induction into their repair cycle. When another serviceable item becomes available, "obligations" will be honored with the earliest date first.

606. Rapid Repair Program. The Rapid Repair Program (RRP) entails the delivery of selected items to 3d FSR from 1st FSR for expedited repair and return to RVN. Items inducted into the RRP must be required to support a critical operational need, e.g., removing a combat essential item from deadline or contributing directly to the accomplishment of an immediate operational commitment. The RRP may also be used for overload maintenance of selected items when past history has shown that excessive repair delays have been encountered in RVN resulting in a back-log in 1st FSR. Maintenance Battalion, 1st FSR coordinates the RRP by receiving,

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screening and repairing whenever possible. When an item is designated Rapid Repair, Maintenance Battalion provides courier service to and from 3d FSR. Specifically excluded from this program are items that are beyond repair, components intended to be returned to shelf stock, and large items beyond the delivering capability of the couriers i.e. tanks, vehicles, etc. Appendix C is a list of common Rapid Repair items.

SECTION VII

MAINTENANCE RELATED FUNCTIONS701. Equipment Modification

1. When it becomes necessary to modify equipment, the changes will be published in a Modification Instruction (MI) which contains the details necessary to effect the modification.
2. The Assistant Chief of Staff, G-4, is the overall modification coordinator. It is the responsibility of the G-4 to establish a priority system, if required, of modification materiel, coordinate modifications management and monitor the modification reporting system.
3. The Division Supply Officer, Communications-Electronics Officer, Engineer Officer, Motor Transport Officer and Ordnance Officer will act as the modification coordinator in their cognizant fields.
4. The procedures and instructions for management of the equipment modification system within the Division are contained in Division Order 10010.1.

702. Unsatisfactory Equipment Reports (UER)

1. In order to correct deficiencies in equipment which have proven unsatisfactory in some respect, unit commanders will ensure that personnel using, operating or repairing such equipment understand the importance of prompt submission of a UER as prescribed in Marine Corps Order 4700.1 and Division Order 4700.1. It must be further emphasized that the submission of UER's is one of the most vital management tools that can be used to assist in correction of equipment deficiencies.

703. Calibration

1. General. The Marine Corps Calibration Program has been developed to provide and maintain adequate accuracies in standards of measurement to ensure optimum performance of equipment. Marine Corps Order 4355.5 promulgates guidance, background and general operating procedures for the calibration program. FLC has been assigned responsibility for the operation of this program.
2. Capabilities. The majority of the electronics test and measuring equipment calibration is accomplished by FLC in-country. The remaining equipment is calibrated in Okinawa by 3d FSR or U.S. Army facilities; the following items are evacuated and returned through FLC calibration facilities:

- a. Radiac instruments
- b. Engine Distribution and RPM Test Set

703.4

- c. Some Battery Test Sets
- d. Internal Combination Test Sets
- e. Test Sets, Ignition Coil, Capacitance and Resistance
- f. Voltage Testers
- g. Light, Turning Magnets
- h. Lights, Ignition, Timing
- i. Testers, Internal Combustion Engine
- j. Test Sets, Distributor, Cam Dwell

3. Procedures.

a. Delivery. All mechanical, electronic and radiac measuring devices requiring repair and/or calibration will be delivered to Electronics Maintenance Company, 1st FSR by the owning unit.

b. TFR0. All equipment will be accompanied by a TFR0 with the words "For Calibration" entered in the descriptive work section. If a test instrument is known to require repairs, the words, "Repair and Calibration" will be entered in the descriptive work section. Equipment will automatically be calibrated when required repairs are completed. All other portions of the TFR0 will be completed as applicable. Secondary Reparable items shall be accompanied by a DD 1348 and turned in to the Sub-Float.

c. It is imperative that equipment be delivered complete with all attachments - leads, connectors, adapters, attenuators etc. - necessary for complete operation of the instrument. Proper calibration cannot be accomplished if such collateral items are missing, therefore, incomplete equipment will be rejected by the Maintenance Shop.

d. All equipment will be accompanied by appropriate records as listed in TM 4700-15/1.

4. Monthly Calibration Schedule. The Monthly Calibration Schedule is an automated listing published by the calibration facility to Division units and contains the inventory and calibration due dates of all test and measuring devices held by UIC. Division units will review and update this print-out with additions, deletions, or desired schedule changes and return a corrected copy to the calibration facility within the required time frame.

APPENDIX A

BIBLIOGRAPHY OF PERTINENT DIRECTIVES

<u>Marine Corps Orders</u>	<u>Subject</u>
P3000.2_	Marine Corps Operational Effectiveness Reporting System
4000.6_	Maintenance Float for 3d and 4th Echelon Maintenance Facilities
4000.12_	Readiness for Combat of Combat Essential FMF Equipment
4355.5_	Marine Corps Calibration Program
4355.6_	Policy and Procedure for Equipment Inspection
4400.4_	Marine Corps Recoverable Items Program
4400.36_	Repair of Timepieces
4400.38_	Inter-Service Supply Support Agreement Army-Marine Corps
P4400.84_	Special Programs Manual
4423.2_	Management of Collateral Material Used with Equipment
4442.3_	Management of Secondary Reparable Items in the Marine Corps
4700.1_	Unsatisfactory Equipment Report
4710.2_	Engineer Equipment Repair Criteria
4710.7_	Maintenance Support of FMF Units
11240.19_	Repair Parts Motor Transport Tactical Vehicles
11240.47_	Materials Handling Equipment - Instructions
11240.48_	PM- Motor Vehicles

Marine Corps OrdersSubject

11240.64_

Maintenance Policy for M151
series Vehicle

TM-4700- 15/1

Tactical Equipment Record Proce-
dures

TM-11240-15/1

Tactical Motor Transport Vehicles PM

Fleet Marine Force, Pacific Orders

1500.6_

Contact Instruction Teams

4000.19_

FMFPac 3d and 4th Echelon End Item
Maintenance Float

4400.13_

Combat Losses of Equipment

4710.1_

Maintenance Support

4710.2_

4th Echelon Maintenance Effort at
FLC and 3d PSR

11240.3_

Weekly PM Procedures

11260.1_

Truck Forklift, Rough Terrain, 3000 lb,
ART-30, Operations and Maintenance of

P11275.1_

SOP for Maintenance of Engineer Equip-
mentDivision Orders

P1500.31_

SOP for Training

P2000.4_

SOP for Communications - Electronics

P3000.8_

SOP for MARFS/FORSTAT

P4000.2_

SOP for Logistics

4000.15_

Control of Maintenance Float End Items

4000.19_

Logistics Summary Report (LOGSUM)

4400.21_

Procedures for Replacement and Evac-
uation Program

DECLASSIFIED

Division Orders

Subject

4422.1_	Staff Procedures for Provisioning, Maintenance and Resources Management of Major Items of Equipment
4700.1_	Unsatisfactory Equipment Report
P4700.6_	SOP for Maintenance of Engineer Equip- ment
5041.18_	Command Materiel Management Inspection
5041.19_	Command Inspection of Equipment
5050.7_	Staff Visits Following Certain Oper- ations
10010.1_	Management Procedure for Modification of Marine Corps Equipment
P11240.30_	SOP for Motor Transport
11240.32_	Motor Stables
11240.33_	Road Master Program

APPENDIX B

MILSTRIP CONDITION CODESCode

- | | |
|---|---|
| <u>A.</u> Serviceable issuable w/o qualifications | New, used, repaired, or reconditioned material which is serviceable and issuable to all customers w/o limitation or restriction |
| <u>B.</u> Serviceable (issuable with qualification) Limited usefulness /short service life expectancy | New, used, repaired, or reconditioned material which is serviceable and issuable for its intended purpose but which is restricted from issue to specific units, activities or geographical areas by reason of its limited usefulness or short service life expectancy |
| <u>C.</u> Serviceable (Priority issue over A and B above) shelf life type items | Items which are serviceable and useable to selected customers, but which must be issued before condition A and B material to avoid loss as a usable asset |
| <u>D.</u> Serviceable (Test/modification) | Serviceable material which requires test, alteration, modification conversion, or disassembly. |
| <u>E.</u> Unserviceable (limited restoration-expense cost 0-10%) | Material which involves only limited expense or effort to restore to serviceable condition and which is accomplished in the storage activity where the stock is located |

Code

<u>F.</u> Unserviceable (Reparable)	Economically reparable material which requires repair, overhaul or re-conditioning
<u>G.</u> Unserviceable (Incomplete)	Material requiring additional parts or components to complete the end item prior to issue
<u>H.</u> Unserviceable (condemned)	Material which has been determined to be unserviceable and is uneconomical to repair
<u>J.</u> Suspended (In stock pending condition analysis)	Material in stock which has been suspended from issue pending condition classification or analysis, true condition unknown.
<u>K.</u> Suspended (Return from customer)	Material returned from customers or users awaiting condition classification
<u>L.</u> Suspended (litigation)	Stocks held pending litigation of negotiations with contractors or negotiation with common carriers.
<u>V.</u> (Reserved)	
<u>W.</u> Reparable (Repair Cost 11-25%)	
<u>Y.</u> Reparable (Repair Cost 26-40%)	
<u>Z.</u> Reparable (Repair Cost 41-65%)	

APPENDIX C

RAPID REPAIR ITEMS

The following list provides general guidance for items eligible for Rapid Repair; it is not intended to be all-inclusive:

Auto-Elect

Amplifiers
 Camera-light meters
 Cameras (not special services)
 Projectors (not special services)
 Depth gauges (calibration)
 Dictaphone
 Pressure gauges (calibration)
 Radiac equipment
 Stroboscopic light
 Torque wrenches
 Wattmeters

Ordnance

Binoculars
 Infrared telescope
 Rangefinders
 Theodolite, T-16
 Transit
 Weapon sights
 Wrist watches

Motor Transport

Automotive test sets (calibration)
 Timing lights

General Supply

Adding machines
 Addressographs
 Air compressors
 Banding machines
 Calculators
 Cash registers
 Chain hoists
 CO2 Fire extinguishers over 15 lbs.
 Ditto machine
 Drills
 Dry chemical fire extinguishers
 Fan motors
 Grinding machines
 Hydraulic jacks
 Laminating machines
 Laundry-marking machines
 Mimeograph
 Pumps
 Sanding machines
 Stencil cutter
 Thermometers
 Time clocks
 Typewriters

Engineer

Chain saws
 Impact wrenches

APPENDIX D

ASIGNMENT OF TERO NUMBERS

1. BACKGROUND. The FLC TERO number system is designed to provide for proper accounting and control of work within a maintenance facility and allows for identification and tracing of equipment within maintenance channels. A seven digit number will be used by all 3rd echelon maintenance facilities and a five digit TERO number will be used by Maintenance Battalion.

2. COMPOSITION

a. 3rd Echelon Facilities. FLSG Alpha and Bravo and all LSU's will utilize a seven digit number composed as follows:

	<u>1</u>	<u>2</u>	<u>3456</u>	<u>7</u>
Maintenance Activity- - - - -				
Commodity- - - - -				
Work Order Number- - - - -				
Fiscal Year- - - - -				

(1) Maintenance Activity Codes

<u>Code</u>	<u>Unit</u>
A	FLSG Alpha
B	FLSG Bravo
C	Sub Unit-1, Maintenance Bn, Chu Lai

(2) Commodity Code

<u>Code</u>	<u>Commodity</u>
C	Comm/Elect
E	Engineer
G	General Supply
M	Motor Transport
O	Ordnance

(3) Work Order Number. This number is to be assigned beginning with 0001 on 1 July and running consecutively through the Fiscal Year. Maintenance facilities are authorized to use blocks of numbers to delineate internal sub-division of maintenance facilities, e.g., LSU-1 within FLSG-Alpha.

(4) Fiscal Year. The last digit of the fiscal year during which the TERO was open, e.g., "0" for FY70.

b. Maintenance Battalion. Maintenance Battalion will utilize a five digit number composed as follows:

	<u>1</u>	<u>2345</u>
Maintenance company- - - - -		
Work Order Number- - - - -		

(1) Maintenance Company Codes. Maintenance Company codes are assigned as follows:

<u>Company</u>	<u>Codes</u>
General Supply	ABCWX
Motor Transport	DEFUV
Engineer	GHIJ
Ordnance	KLMYZ
Electronics	NPQRST

(2) Work Order Number. The work order number is assigned beginning with 0001 in each company on 1 July of each fiscal year and running through 9999. The series of Alpha-numeric combination assigned to Electronics Maintenance Company, for example, makes 59994 TERO number available for use throughout the fiscal year.

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1710
37/AAL/jfl
2 Jul 1969

DIVISION BULLETIN 1710

From: Commanding General
To: Distribution List

Subj: China Beach In-Country R&R Program

Ref: (a) DivO 1710.2__

Encl: (1) Unit Quota Allocations

1. Purpose. To reestablish unit quota allocation for the three day "in-country" R&R program at China Beach.

2. Information. The schedule for the period 3 July 1969 through 7 September 1969, is as follows:

<u>INCREMENT</u>	<u>ARRIVAL</u>			<u>DEPARTURE</u>		
	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>
1	Thur	3Jul	1300	Sun	6Jul	1330
2	Mon	7Jul	1300	Thur	10Jul	1330
3	Thur	10Jul	1300	Sun	13Jul	1330
4	Mon	14Jul	1300	Thur	17Jul	1330
5	Thur	17Jul	1300	Sun	20Jul	1330
6	Mon	21Jul	1300	Thur	24Jul	1330
7	Thur	24Jul	1300	Sun	27Jul	1330
8	Mon	28Jul	1300	Thur	31Jul	1330
9	Thur	31Jul	1300	Sun	3Aug	1330
10	Mon	4Aug	1300	Thur	7Aug	1330
11	Thur	7Aug	1300	Sun	10Aug	1330
12	Mon	11Aug	1300	Thur	14Aug	1330
13	Thur	14Aug	1300	Sun	17Aug	1330
14	Mon	18Aug	1300	Thur	21Aug	1330
15	Thur	21Aug	1300	Sun	24Aug	1330
16	Mon	25Aug	1300	Thur	28Aug	1330
17	Thur	28Aug	1300	Sun	31Aug	1330
18	Mon	1Sep	1300	Thur	4Sep	1330
19	Thur	4Sep	1300	Sun	7Sep	1330

DivBul 1710

2 Jul 1969

a. Unit quota allocations are contained in enclosure (1).

b. The format for China Beach R&R orders and information pertaining to in-country R&R at China Beach is contained in reference (a).

3. Motor Transport Schedule

a. Organizations within the secured TAOR will transport their own personnel to and from China Beach.

b. Organizations located at Chu Lai will arrange to send their personnel to Marine Air Freight and Passenger Terminal (MAF&PT) on the dates and at the times listed in paragraph 2. Personnel arriving from Chu Lai will utilize shuttle bus transportation from MAF&PT to and from China Beach. An Hoa based personnel will report to 5th Marines Rear (located in 11th Motor Transport cantonment) where shuttle bus transportation is available.

4. Action

a. Members of the 1st Marine Division will not leave the China Beach in-country R&R facility during their scheduled period of R&R.

b. Commanding officers will issue appropriate orders as required by reference (a).

5. Self-cancellation. 8 September 1969



H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" and "B" Plus 35(2)

Copy to:

CG II MAF (2)

Air Freight, Chu Lai (2)

Air Freight, Danang (2)

OIC, China Beach

UNIT QUOTA ALLOCATIONS

Increment	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
HqBn		8		8		8		8		8		8		8		*8		8	
1st Marines		*16		*16		*16		16		16		16		16		16		16	
5th Marines	*14		*14		*14		14		14		14		14		14		14		14
7th Marines		16		16		16		*16		*16		*16		16		16		16	
11th Marines	11		11		11		11		11		11		*11		11		*11		11
1st Recon		4		4		4		4		4		4		4		4		4	
1st Tanks		3		3		3		3		3		3		3		3		3	
1st Med	2		2		2		2		2		2		2		2		2		2
1st MT	1		1		1		1		1		1		1		1		1		1
1st SF	2		2		2		2		2		2		2		2		2		2
1st Engr	3		3		3		3		3		3		3		3		3		3
7th Engr		5		5		5		5		5		5		5		5		5	
3rd Amtrac	2		2		2		2		2		2		2		2		2		2
9th Engr	4		4		4		4		4		4		4		4		4		4
11th MT	2		2		2		2		2		2		2		2		2		2
1st HospCo		1		1		1		1		1		1		1		1		1	

*Denotes: One (1) officer quota is granted in addition to the enlisted quotas.

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1

ENCLOSURE (1)

DIVBul 1710
2 Jul 1969

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 4050.1B Ch2
21/JLS/bem
2 July 1969

DIVISION ORDER 4050.1B Ch 2

From: Commanding General
To: Distribution List

Subj: Instructions for the Receipt, Control, and Disposition of Personal Effects and Baggage

Encl: √(1) New page insert

1. Purpose. To transmit a new page insert and direct pen changes to the basic order.

2. Action

a. On the title page of the basic Order change enclosure (9) to read:

(9) Personal Effects Dis position Format Group I Received By The Collection Point

b. Delete the present paragraph 5.g.(2)(c) and insert the following:

(c) The Commanding Officer and/or his authorized representative will complete and sign enclosure (9) when personal effects Group I, have been delivered to Collection Point for further shipment. This form will be forwarded, within 24 hours after effects have been received for shipment, to the Division Supply Officer.

c. Remove the present enclosure (9) and replace it with enclosure (1) hereto.



H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to:
CG III MAF (5)
CG FORLOGCOLD (5)
COMNAV SUPPACT (2)
CG 9TH MAB (2)
CG 3D MARDIV (2)

DivO 4050.1B
3 April 1969

PERSONAL EFFECTS DISPOSITION FORMAT GROUP I RECEIVED BY THE COLLECTION POINT

Name of Unit _____

Date

From: Commanding Officer,
To: Commanding General, 1st Marine Division (Rein) FMF (Attn: DivSupO)

Subj: Personal Effects Disposition; report of

1. Disposition of Personal Effects (Group I) has been made as follows:

- a. Personal Effects of: _____
Name, rank, ser no., unit
- b. Turned into Collection Point, Force Logistic Command on: _____
Date
- c. Turned into Collection Point, Naval Support Activity on: _____
Date
- d. Type of container packed in: _____
- e. Received by: _____
Name, rank, ser no.

Signed _____

NOTE: This format must be forwarded to DivSupO within 24 hours after completion of Turn-In of Personal Effects.

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 5060.12A
7/RBM/dlh
2 July 1969

DIVISION ORDER 5060.12A

From: Commanding General
To: Distribution List

Subj: Change of Command Ceremonies

Ref: (a) Section 4, Chapter 3, Landing Party Manual, United States
Navy, 1960
(b) DivO P5000.1

Encl: ✓ (1) Script for publication of orders at a Regimental/Separate
Battalion Change of Command
✓ (2) Script for publication of orders at an Infantry/Artillery
Battalion Change of Command

1. Purpose. To prescribe procedures for the conduct of change of
command ceremonies within this command.

2. Cancellation. Division Order 5060.12.

3. Discussion

a. Reference (a) sets forth the procedures for the conduct of
change of command ceremonies. Due to the varying size of organizations,
differing space availability for the ceremony and operational consider-
ations it is not feasible to standardize change of command ceremonies
with respect to size or troop movements. These aspects must necessarily
vary as a result of the considerations enumerated above. Certain
aspects of these ceremonies do lend themselves to standardization.
These are described herein. Under certain conditions it may be
necessary to forego a formal change of command ceremony.

b. Subparagraph 206 of reference (b) provides pertinent information
relative to establishing the date/time of the Change of Command Ceremony.

4. Procedures

a. The ceremony will proceed up to the point when the orders are
published as prescribed in paragraphs 3-15 or 3-16 of reference (a)
with such deviations in unit size and organization; and the elimination
of such movements as the commanding officer may direct. Other
deviations are not authorized.

DivO 5060.12A
2 July 1969

b. When the adjutant has brought the command to attention for publication of the orders, he will publish extracts from the outgoing commander's orders, followed by pertinent extracts from the incoming commander's orders in the format set forth in enclosures (1) or (2).

c. Officers, Center, MARCH, may be executed or eliminated as directed by the commanding officer.

d. The ceremony will proceed as prescribed in subparagraphs 3-18d and e of reference (a).

e. The ceremony may be concluded at this point or the troops may pass in review as directed by the commanding officer.

f. Company/Battery ceremonies, when conducted, will conform to the foregoing.

5. Action

a. When practicable, change of command ceremonies will be conducted in the manner set forth above by regimental, battalion, and separate battery commanders.

b. When practicable and appropriate for the type of ceremony to be conducted, the Division Band will participate in such ceremonies.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

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DivO 5060.12A

2 July 1969

ADJUTANT'S SCRIPT FOR PUBLISHING THE ORDERS AT A REGIMENTAL/SEPARATE
BATTALION CHANGE OF COMMAND CEREMONY

"ATTENTION TO ORDERS

HEADQUARTERS, FIRST MARINE DIVISION (REIN), FMF

FROM: COMMANDING GENERAL

TO: COLONEL JOHN J. JONES, USMC

ON (DATE) YOU WILL STAND RELIEVED OF YOUR DUTIES AS COMMANDING OFFICER,
____ MARINES (OR _____ BATTALION), FIRST MARINE DIVISION, REINFORCED,
FMF (AND WILL PROCEED TO THE UNITED STATES WHERE YOU WILL REPORT TO THE
COMMANDING GENERAL, _____ FOR DUTY) (*OR) (AND WILL REPORT TO THE
COMMANDING GENERAL, FIRST MARINE DIVISION FOR DUTY).

SIGNED, ORMOND R. SIMPSON.

HEADQUARTERS, FIRST MARINE DIVISION (REIN), FMF

FROM: COMMANDING GENERAL

TO: COLONEL JOHN Q. MARINE, USMC

ON (DATE) YOU WILL ASSUME COMMAND OF _____ MARINES (OR BATTALION),
FIRST MARINE DIVISION, REINFORCED, FMF VICE COLONEL _____, USMC DETACHED
(*OR REASSIGNED).

SIGNED, ORMOND R. SIMPSON"

NOTE:

* USE IF TRANSFERRED TO ANOTHER UNIT WITHIN THE FIRST MARINE DIVISION

DivO 5060.12A
2 July 1969

ADJUTANT'S SCRIPT FOR PUBLISHING THE ORDERS AT AN INFANTRY/ARTILLERY
BATTALION CHANGE OF COMMAND CEREMONY

"ATTENTION TO ORDERS

HEADQUARTERS, FIRST MARINE DIVISION (REIN), FMF

FROM: COMMANDING GENERAL
TO: LIEUTENANT COLONEL JOHN J. JONES, USMC

ON (DATE) YOU WILL STAND RELIEVED OF YOUR DUTIES AS COMMANDING OFFICER,
_____ BATTALION, _____ MARINES (AND WILL PROCEED TO THE UNITED
STATES WHERE YOU WILL REPORT TO THE COMMANDING GENERAL, _____ FOR DUTY)
(*OR) (AND WILL REPORT TO THE COMMANDING GENERAL, FIRST MARINE DIVISION
FOR DUTY).

SIGNED ORMOND R. SIMPSON.

HEADQUARTERS, FIRST MARINE DIVISION (REIN), FMF

FROM: COMMANDING GENERAL
TO: LIEUTENANT COLONEL JOHN Q. JONES, USMC

ON (DATE) YOU ARE DETACHED FROM DUTY ON THE DIVISION STAFF AND WILL
REPORT TO THE COMMANDING OFFICER, ** _____ MARINES FOR DUTY.

SIGNED, ORMOND R. SIMPSON.

FIRST ENDORSEMENT

FROM: COMMANDING OFFICER, ** _____ MARINES
TO: LIEUTENANT COLONEL JOHN Q. MARINE, USMC

ON (DATE) YOU WILL ASSUME COMMAND OF THE _____ BATTALION, _____ MARINES
VICE LTCOL _____, USMC, DETACHED (*OR REASSIGNED).

SIGNED COLONEL _____ "

NOTES:

*USE IF TRANSFERRED TO ANOTHER UNIT WITHIN THE FIRST MARINE DIVISION

**REGIMENT

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
1/CGF/bar
22 July 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Administrative Inspection Schedule; First Quarter, FY70

Ref: (a) DivO 5041.20

Encl: √(1) Schedule of Administrative Inspections
√(2) Inspection Forms

1. Purpose. To announce the schedule of administrative inspections for the First Quarter, FY70.

2. Information

a. Organizations listed on enclosure (1) will be inspected on the dates shown.

b. Organizations being inspected should have completed the information required in Part I of enclosure (2) and have a copy ready to be delivered to the senior member of the inspection team on arrival.

c. This technical inspection of general and personnel administration is intended to assist the unit commander as well as apprise the Commanding General of the administrative readiness of the organization.

3. Coordinating Instructions

a. Organization to be inspected should be prepared to provide support to the inspection team such as meals, billeting, and transportation, when required.

b. The senior member of the inspection team will contact the unit to be inspected 48 hours in advance providing the following information:

(1) Time of arrival of the inspection team.

(2) Estimated length of stay.

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DivBul 5041
2 July 1969

(3) Number of men in the team requiring meals and/or billeting.

(4) Transportation requirements.

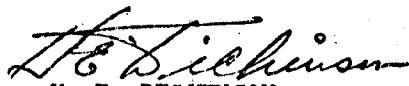
4. Schedule Adjustment

a. Unusual operational commitments of the Division may require changes to the schedule set forth in enclosure (1).

b. Organizations will be informed as soon as possible when operational developments or weather conditions require rescheduling or cancellation of an inspection.

5. Action. Commanders will take appropriate action to ensure that their organization is prepared for the scheduled inspection.

6. Self-cancellation. 30 September 1969.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
2 July 1969

SCHEDULE OF ADMINISTRATIVE INSPECTIONS

<u>ORG/UNIT TO BE INSPECTED</u>	<u>DATE</u>	<u>INSPECTING TEAM</u>
3/7	8Jul69	G-1
1st EngrBn	14Jul69	G-1
1st HospCo	15Jul69	Adj
1st MedBn	19Jul69	Adj
1/11	22Jul69	Adj
2/1	24Jul69	G-1
1st SPBn	29Jul69	Adj
1st ReconBn	29Jul69	G-1
1st MTBn	5Aug69	Adj
1st ForReconCo	12Aug69	Adj
1/1	12Aug69	G-1
4/11	16Aug69	G-1
7th EngrBn	19Aug69	Adj
1st 175 GunBtry	5Sep69	G-1
3d 175 GunBtry	12Sep69	G-1

INSPECTION FORMS

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

(Date)

ADMINISTRATION INSPECTION OF: _____

PART I - TO BE FILLED IN BY REGIMENTS AND BATTALIONS

	USMC		USN	
	OFF	ENL	OFF	ENL
1. T/O Strength, T/O # _____	_____	_____	_____	_____
2. M/L Strength _____	_____	_____	_____	_____
3. On Rolls Strength _____	_____	_____	_____	_____
4. Narrative Summary:				

a. Leave (DivO 1050.1):

(1) What problems are encountered in connection with emergency/humanitarian leave requests?

(2) Other problems in connection with leave:

b. Extensions of overseas tours (DivO 1300.8): How many overseas extensions have been approved in the past month? (breakdown by officer and enlisted)

c. MARES/FORSTAT Reporting (PERSONNEL) (MCO P3000.2B). What problems are encountered in compiling information and making timely submission?

d. Promotions, enlisted (DivO 1401.1). Briefly outline enlisted promotion program in effect. (Include system used to ensure periodic screening for Privates eligible for promotion to Private First Class)

e. Commissioning Programs (MCO 1040.9, 1040.14 and 1421.7). What program is in effect to advise qualified enlisted personnel of the opportunity for obtaining a commission under the various commissioning programs?

f. Exchange Services:

(1) What exchange services are provided? (Mobile Run -- Branch Store)

(2) How can exchange services be improved?

g. Clubs:

(1) What club facilities are available for enlisted, SNCO's and officers?

(2) How can club facilities be improved?

h. Disbursing Services:

(1) How are disbursing services provided?

(2) How can disbursing services be improved?

1. Special Services and Education:

(1) Is a recreation hut available in this unit? If not, and one is desired, has it been requested?

(2) Is adequate athletic equipment available?

(3) Does the unit receive a timely distribution of magazines and newspapers in sufficient quantity?

(4) Are films available and in satisfactory condition?

(5) What problems are encountered in filling out-of-country R&R quotas?

(6) Are China Beach R&R quotas satisfactory and fully utilized?

(7) How can the Special Services program be improved?

(8) Is there an effective education program in the unit?

j. Industrial Relations (DivO P12000.1):

(1) How many Vietnamese employees does the unit have on board?

(2) Do they all possess valid security clearance?

(3) How can the Industrial Relations Program be improved?

k. Command Indoctrination and Orientation Program (ForO 1560.1_ and DivO 1306.13_). Describe the unit indoctrination and orientation program and its effectiveness.

1. Brig and Hospital Visits:

(1) Describe the program for visits to personnel who are confined in the brig or hospitalized and its effectiveness.

(2) How does the unit ensure prompt forwarding of mail, medical records and pay records of hospitalized personnel and what problems are encountered?

m. Traffic Violations. What disposition is made of cases involving traffic violations?

n. Administrative Equipment:

(1) List the status of administrative equipment in the organization.

<u>ITEM</u>	<u>AUTHORIZED</u>	<u>ON HAND</u>	<u>CONDITION</u>
Imprinters			
Embossers			
Typewriters			

(2) For each item not in fully operable condition, state what action has been taken to repair/replace.

SIGNATURE CO

(Organisation)

(Date)

PART II - POSTAL OPERATIONS

Ref: (a) OPNAVINST 2700.14A (U. S. Naval Postal Instructions)
 (b) MCO 2700.6
 (c) FMFPACO P2700.3D
 (d) DivO P2700.4E

	<u>YES</u>	<u>NO</u>
1. Is a unit mail handling order published?	—	—
2. Is the Postal Officer appointed in writing?	—	—
3. Is a duplicate key to the mailroom filed in the Commanding Officer's safe in a sealed envelope?	—	—
4. Is the mail orderly appointment log correct?	—	—
5. Is mail retained overnight backstamped as to date of receipt?	—	—
6. Is unit Postal Officer making weekly thorough inspections and signing inspection form?	—	—
7. Have discrepancies noted on last postal inspection been corrected?	—	—
8. Have any discrepancies been listed on two last consecutive postal inspections?	—	—
What action taken to resolve?		
9. General postal operation satisfactory?	—	—
10. a. Directives:	—	—
b. Mail moved properly?	—	—
c. Authorized personnel only receive mail?	—	—
d. Mail returned by companies at night to Bn Mailroom?	—	—
e. Mail for casualties forwarded to appropriate in country medical facility or III MAF directory for out of country medical facilities?	—	—

	YES	NO
f. Mail for deceased and missing casualties properly verified and returned to the servicing Post Office?	—	—
g. General appearance, police and security.	—	—
11. Check desk drawers, file cabinets, etc., for any mail that might have been mislaid.	—	—
12. Is mail for in-country and out-of-country casualties be processed in accordance with Div msg 030820Z Apr69	—	—

(Organization)	(Date)
PART III - CORRESPONDENCE, FILES, DIRECTIVES, PUBLICATIONS	YES NO
1. Are personnel familiar with MCO's P5600.31 and 5215.12?	YES NO
2. Are required publications and directives on hand (SNDL, MCO 5215.12 and latest MCBUL 5215 "All Ships and Stations Check List")?	YES NO
3. Are missing directives requisitioned within 20 days of receipt of Quarterly Check List (MCBul 5215)?	YES NO
4. Are locator and cross-reference sheets used in accordance with MCO P5215.1, para 203.3a and 203.3b?	YES NO
5. Is T/A letter for directives and publications on file? Is it up to date, reviewed and requests for increases/decreases submitted as required (MCO P5600.31)?	YES NO
6. Are annotations, suspensions, modifications and cancellations made in publications when required by Marine Corps Orders and Bulletins?	YES NO
7. Does unit have a Publication Distribution Record showing the distribution and location of each publication?	YES NO
8. Are Directives in message format filed in the master directives files? (MCO P5215.1)	YES NO
9. Are "Official File Copies" of unit Command Directives maintained in separate files? (MCO P5215.1; SECNAVINST 5216.5; Navy Regs)	YES NO
10. Are unit directives prepared in proper format and signed by appropriate authority? (MCO P5215.1; SECNAVINST 5216.5; Navy Regs)	YES NO
11. Has the unit promulgated the following directives pertaining to the unit?	YES NO
a. Assumption of Command (Art 503, Navy Regs)	YES NO
b. Request Mast (MCM par 1701)	YES NO
c. Fire Regulations (MCSH Vol 5, par 502608)	YES NO

	<u>YES</u>	<u>NO</u>
d. Mail Handling (MCPM, par 10003)	---	---
e. Leave & Liberty (MCPM, par 9200)	---	---
12. Does the unit publish a semiannual (30Jun and 31Dec) Check List/Index of effective directives?	---	---
13. If orders indicate a Distribution Code, is an order published showing the distribution?	---	---
14. Are notations used to identify new material transmitted by changes/revisions to directives (MCO P5215.1, par 205)?	---	---
15. Are manual and letter-type directives reviewed as required? (MCO P5215.1 par 103.1b and MCO P 5600.31 para 2850.4a & 4e)	---	---
16. Is correspondence prepared in accordance with the Navy Correspondence Manual? (SECNAVINST 5216.5)	---	---
17. Are Correspondence files maintained correctly? (SECNAVINST 5210.11 and SECNAVINST 5212.5)	---	---
18. Are Bulletin Boards centrally located and do they present a professional appearance?	---	---
19. Are blank identification cards and Honorable Discharge Certificates maintained under adequate security and control? (IRAM, par 2004 and MCPM par 15074.1)	---	---
20. Are ID Cards and logs audited every six (6) months or upon change of custodian? (IRAM, par 2004)	---	---
21. Are blank Ration Cards maintained under adequate security and control? (ForO 5512.1 and DivO 5512.2)	---	---
22. Are Ration Cards and logs audited as required? (DivO 5512.2)	---	---

<u>(Organization)</u>	<u>(Date)</u>	
PART IV - PERSONNEL ACCOUNTING		<u>YES</u> <u>NO</u>
1. Unit Diary		
a. Is UD prepared in proper format?	---	---
b. Is UD submitted for last day of calendar year? Month?	---	---
c. Is correct distribution made?	---	---
d. Is retained copy legible?	---	---
e. Are there excessive "as of" entries?	---	---
f. Are authorities cited and properly used?	---	---
g. Are attached rosters identified?	---	---
h. Does RUC appear on each page?	---	---
i. Are join entries complete?	---	---
j. Are drop entries complete?	---	---
k. Is date joined correct?	---	---
l. Are UAs reported properly?	---	---
m. Are strength balances complete and correct?	---	---
n. Is UD properly authenticated?	---	---
o. Are supporting documents attached?	---	---
p. Is unit complying with enclosure (1) to DivO 1080.1?	---	---
2. Embossed Plates		
a. Are plates prepared and maintained correctly?	---	---
Line 1.		
Name (1-25)	---	---

	<u>YES</u>	<u>NO</u>
Service Number (27-33)	---	---
Line 2.		
Grade (2-7)	---	---
MOSs (9-22)	---	---
Subs/ComRats (24)	---	---
Strength (25)	---	---
RUC (27-31)	---	---
Component (33)	---	---
Line 3.		
Date of rank (3-8)	---	---
PEBD (10-15)	---	---
Security Clearance (17)	---	---
Security Investigation (19)	---	---
Date of Investigation (21-24)	---	---
Special/Pro Pay (26)	---	---
Date of Birth (28-33)	---	---
Line 4.		
EAS (5-10)	---	---
EOS (12-17)	---	---
RTD (19-24)	---	---
Dependents (26)	---	---
Current Tour Date (28-33)	---	---

YES NO

Line 5.

Social Security Number (1-11)

PAQ (25)

Civ Education (27-29)

Duty Limitation (31)

Incentive Pay (33)

Line 6.

Religion (25)

PULHES (33)

<u>(Organization)</u>	<u>(Date)</u>
PART V - SERVICE RECORDS	<u>YES</u> <u>NO</u>
1. Service Records	
a. Are pages assembled and numbered correctly?	___ ___
b. Are extraneous papers entered?	___ ___
c. Is NAVPERS 668 current?	___ ___
d. Are UD Number and RUC entered as appropriate?	___ ___
e. Is reenlistment bonus entered?	___ ___
f. Does date joined agree with UD?	___ ___
g. Are entries authenticated?	___ ___
h. Do reduction entries agree with page 5, 12, and 13?	___ ___
i. Do UA entries agree with page 12?	___ ___
j.. Do pages 3, 6, 12/13, and 16 coincide for lost time?	___ ___
k. Are reenlistments/extensions reported?	___ ___
l. Are rank, date of rank and authority correct?	___ ___
m. Is PEBD entered correctly?	___ ___
n. Are MOS(s) entered and authority(ies) correct?	___ ___
o. Are awards entered and correct?	___ ___
p. Are operators permit, Code of Conduct, UCMJ, Ration Card issue, ProPay and individual responsibility training entries made?	___ ___
q. Are UA periods, office hours, GCM periods entered correctly?	___ ___
r. Is Record of Emergency Data complete and correct?	___ ___

	YES	NO
s. Are leave accruals/deductions made, and do they agree with UD and leave documents?	---	---
t. Are Sea and Air Travel entries complete?	---	---
u. Is Dependents Travel Record completed, if appropriate?	---	---
v. Are allotments complete?	---	---
w. Are officers additional duties entered?	---	---
x. Are clearances entered and in agreement with plate?	---	---
y. Are personnel in an UA status in excess of 31 days and those declared a deserter being counseled regarding their SOLI? Are appropriate entries being made?	---	---

_____ (Organization)	_____ (Date)
PART VI - CASUALTY REPORTING CONTROL CENTER	<u>YES</u> <u>NO</u>
1. Does unit submit report of death in accordance with paragraph 401, Section IV, DivO P3040.1_?	_____
2. Does unit maintain Letters of Condolence file?	_____
3. Does unit maintain Investigative Reports file?	_____
4. Are required directives on hand and up-to-date pertaining to CRCC?	_____
5. Does unit maintain Report of Live Casualty (1 Div Form 3040/2 (9-67)) file? Does form show DTG of delivery to Div CRCC?	_____
6. Does unit maintain Report of Death/Missing (1 Div Form 3040/1 (9-67)) file? Does form show DTG and person delivering it to CRCC?	_____
7. Is unit complying with paragraph 703, Section VII, DivO P3040.1_?	_____
8. Is the unit complying with paragraph 502, Section V, DivO P3040.1_ (Report of Missing Personnel)	_____
9. Is the unit complying with MCO 1300.21, FMFPacO P3040.2_, and DivO P3040.1_ (Twice/Thrice wounded)?	_____
10. Are unit commanders causing the U. S. Field Medical Tag (DD Form 1380) to be completed in accordance with FMFM 4-5 (Par 301, Section III, DivO P3040.1_)?	_____
11. Is the unit complying with paragraph 104, Section I, DivO P3040.1_ (Identification Tags)?	_____

(Organization)_____
(Date)

PART VII - AWARDS SECTION

YES NO

1. Are recommendations for awards prepared in accordance with current directives and submitted in proper format?
2. Does unit have on hand all current directives concerning awards?
3. Does the unit have a directive in effect concerning procedures for processing awards at their level of command?
4. Does unit maintain a file of processed award recommendations?
5. Is the unit aware of the proper time to submit recommendations for meritorious service awards?
6. Do recommendations for meritorious service awards contain the period of service actually performed in the Republic of Vietnam?
7. When an award for the Purple Heart Medal is received by the unit, is it promptly recorded in the individual's OQR/SRB?
8. Does the unit have any awards on hand that have not been presented to the individual? If so, why?
9. When awards are forwarded to the unit, is the award presented at an appropriate ceremony?

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
54/JPV/sps
4 July 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Career Planning Technical Inspections

Ref: (a) DivO 5041.20
(b) DivO 1133.1E

Encl: (1) Schedule of Career Planning Inspections

1. Purpose. To announce the Career Planning Technical Inspection Schedule to be conducted during the 1st Quarter, FY-70 in accordance with references (a) and (b).

2. Information. During the 1st quarter, FY-70, the Division Career Planning Office will conduct career planning technical inspections of the Career Planning Program of those units listed in enclosure (1). Reference (b) is the primary source document for use in preparing for these inspections. In consideration of operational commitments, inspections will be conducted informally, and where the combat situation precludes the inspection according to enclosure (1), rescheduling will be effected by the Division Career Planning Office.

3. Action. Commanders will ensure that all preparations for inspections have been completed prior to the scheduled date of inspection.

4. Self-cancellation. 1 October 1969.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B" plus 54(50)

DivBul 5041
4 JUL 1969SCHEDULE OF CAREER PLANNING INSPECTIONSORG/UNIT TO BE INSPECTEDDATE

HqBn, 1st MarDiv	3Jul69
3d AmTraoBn	7Jul69
1st Med Bn	7Jul69
1stBn, 1st Mar	10Jul69
2dBn, 1st Mar	10Jul69
HqCo, 1st Mar	10Jul69
1st SP Bn	14Jul69
1st MT Bn	17Jul69
1st Recon Bn	21Jul69
1stBn, 5th Mar	24Jul69
2dBn, 5th Mar	24Jul69
3dBn, 5th Mar	24Jul69
HqCo, 5th Mar	25Jul69
2dBn, 11th Mar	25Jul69
9th Engr Bn	4Aug69
11th MT Bn	8Aug69
1stBn, 7th Mar	11Aug69
2dBn, 7th Mar	15Aug69
3dBn, 7th Mar	15Aug69
HqCo, 7th Mar	18Aug69
3dBn, 11th Mar	18Aug69
1stBn, 11th Mar	20Aug69
1st 175 Gun Btry	20Aug69
4thBn, 11th Mar	23Sep69
1st TK Bn	23Sep69
3d 8" How Btry	9Sep69
3d 175 Gun Btry	9Sep69
Hq Btry, 11th Mar	12Sep69
3dBn, 1st Mar	19Sep69
1st Engr Bn	19Sep69
7th Engr Bn	22Sep69

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1500
3/RFD/dpb
4 July 1969

DIVISION BULLETIN 1500

From: Commanding General
To: Distribution List

Subj: Lessons Learned

Encl: / (1) Attack on a Battalion Combat Base

1. Purpose. To promulgate the lessons learned from the defeat of an enemy attack against a battalion combat base within the 1st Marine Division TAOR.
2. Action. Commanding officers will ensure wide dissemination of the information contained in enclosure (1).
3. Self-cancellation. 25 December 1969.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to: CG III MAF (2)

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DivBul 1500
4 July 1969

ATTACK ON A BATTALION COMBAT BASE

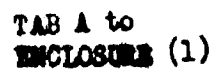
1. In a recent action against a 1st Marine Division battalion combat base, a determined enemy employed mortars and B-40 rockets to precede a coordinated ground attack. The Marine defenders, alert and well trained, quickly grasped the situation and contained a perimeter penetration. A well executed counterattack drove the enemy from the position and a subsequent sweep of the battle area revealed the enemy dead along with their weapons and equipment - mute testimony to the Marine victory.
2. The perimeter of the combat base consisted of barbed wire obstacles, an earthen berm, and fighting positions including 28 well constructed 3-man fighting bunkers. Four bunkers contained 106mm recoilless rifles. On the night of the attack, a rifle company was operating 1400 meters to the east of the base.
3. The enemy attack was initiated at 0050 against the southern defensive sector, and consisted of a barrage of mortar and B-40 rocket fire followed by a ground attack. Executing the thoroughly planned attack with precision, the enemy penetrated the close-in defensive positions at Post 20 by cutting and raising the perimeter wire, and closed on Bunker 20 before opening fire. After killing one Marine and gravely wounding the two other Marines manning the bunker, the enemy breached the berm and advanced to the command area. (TAB A)
4. The H&S Company Reaction Platoon was maneuvered immediately to predesignated blocking positions to contain the enemy penetration. This accomplished, a counterattack was launched supported by continuous illumination and countermortar fires, destroying the enemy force and restoring the perimeter. (TAB B)
5. As heavy contact continued, a rifle platoon from the company operating to the east of the base was dispatched to reinforce the southern defensive sector. Passage of lines was effected without incident and the platoon was positioned to reinforce Posts 18 through 22. Following placement of the reinforcements, the H&S Reaction Platoon commenced a detailed sweep of the entire position. (TAB C)
6. When enemy fire increased during the extraction of casualties, a Spooky gunship and medevac escort Cobras were utilized. The high density suppressive fire caused the enemy to withdraw under cover of sporadic harassing small arms fire.
7. A search of the battle area at first light revealed 19 enemy killed, and eight AK-47 rifles, three K-5x pistols, 130 various types of grenades and an assortment of B-40 rockets and demolition charges captured. Friendly casualties were one KIA, one DOW, 17 WIA (evac) and 16 Marines with minor wounds.

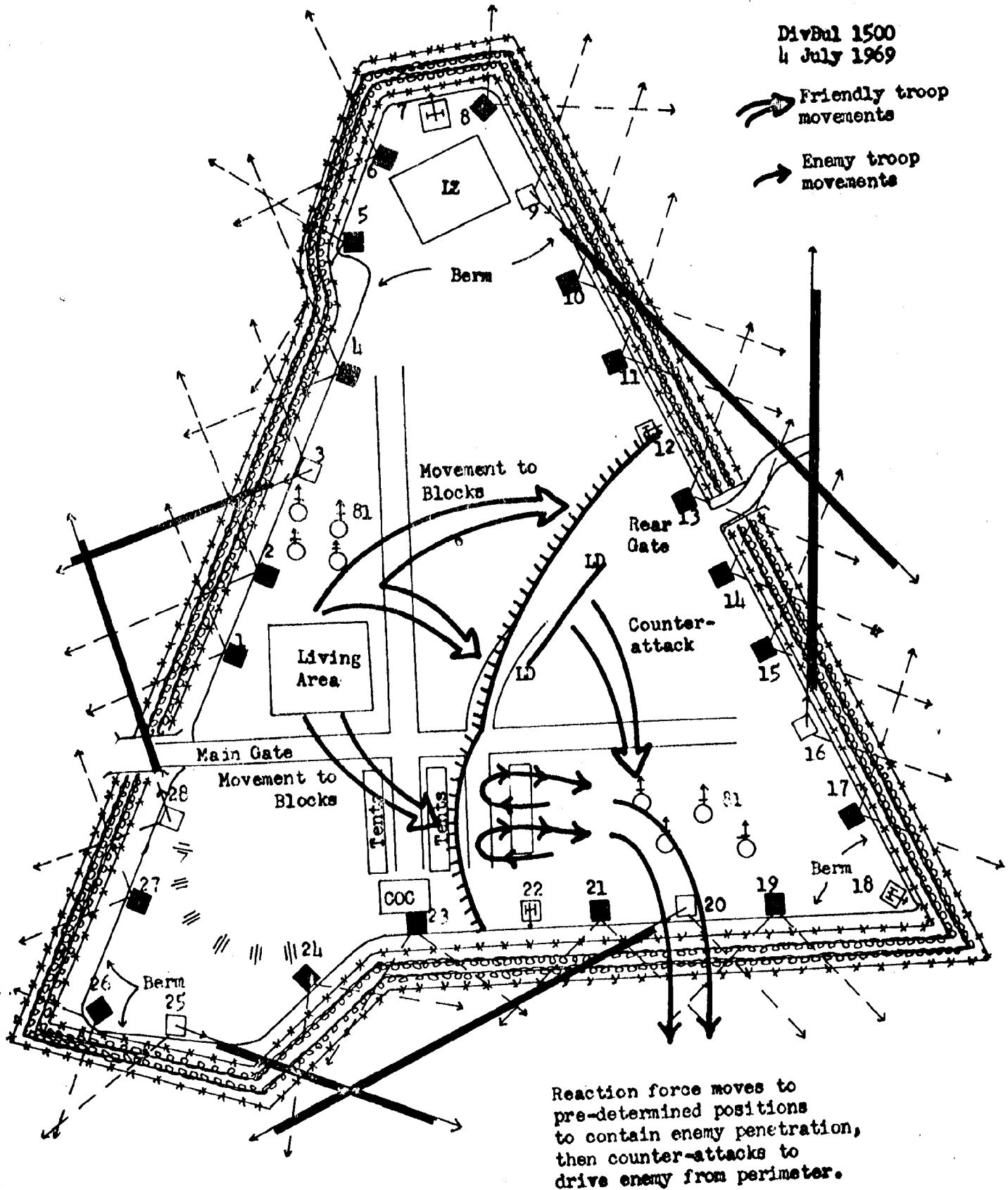
ENCLOSURE (1)

DivBul 1500
4 July 1969

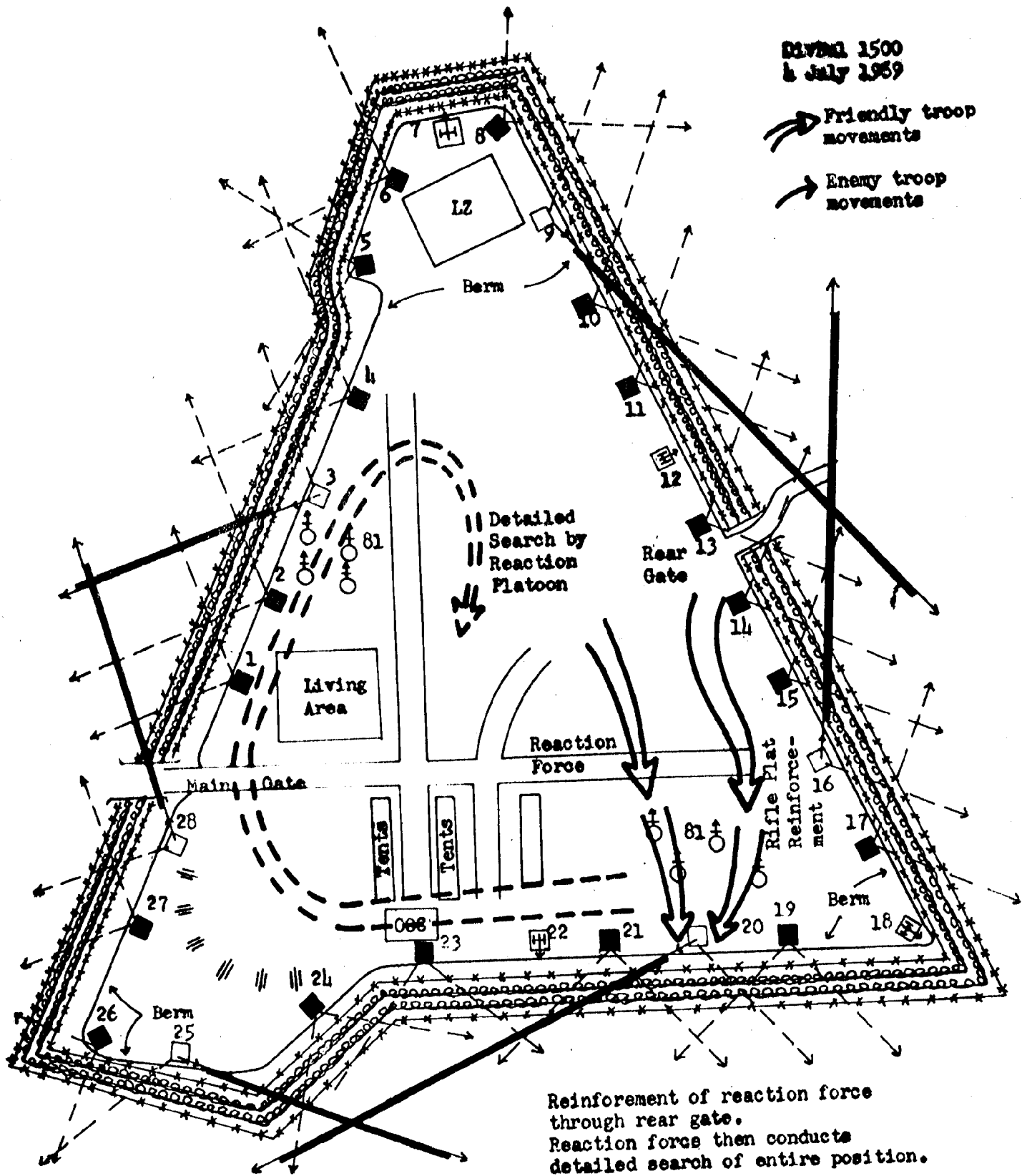
8. Lessons Learned. The successful defense of the combat base was the result of many factors. Sound defense planning and extensive training of reaction forces permitted fast, decisive action. The establishment of defensive sub-sectors with predesignated interior blocking positions was instrumental in the rapid isolation and containment of enemy forces that had penetrated the perimeter. The established command and control radio net proved very effective and reliable. Also significant was the organization of Damage Control and Evacuation parties from noncommitted assets of H&S Company, which permitted simultaneous operation without reducing the combat strength of defensive elements. The victory was attained as a result of the above factors, coupled with able leadership and the superior combat performance of each Marine.

ENCLOSURE (1)





TAB B to
ENCLOSURE (1)



TAB C to
ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 3410
 2/RAC/of
 4 JUL 1969

DIVISION BULLETIN 3410

From: Commanding General
To: Distribution List

Subj: Kit Carson Scout Orientation Course

Ref: (a) DivO 3410.3

1. **Purpose.** To publish implementing instructions concerning the Kit Carson Scout Orientation Course for the month of July 1969.

2. **Details.** A Kit Carson Scout Orientation Course will be conducted in accordance with reference (a) during the period 24-26 July 1969. The course will be conducted at the Kit Carson Scout Training Center situated at vicinity (AT 944781).

3. **Action**

a. Students at this orientation course must be enlisted Marines in the grade of sergeant and below who work with Kit Carson Scouts in the course of their daily duties.

b. Commands are assigned the below quotas for this course:

1st Marines	3	1st Tank Battalion	1
5th Marines	3	.3d Amphibian Tractor Bn	1
7th Marines	3	1st Recon Battalion	1
26th Marines	2	1st Combined Action Group	1
		2d Combined Action Group	1

It is desired that as far as operational commitments allow, the quotas allocated to infantry regiments be evenly distributed among the infantry battalions employing scouts.

c. Commands will issue temporary additional duty orders directing students to report to the Kit Carson Scout Project Officer at the Kit

DivBul 3410

4 JUL 1969

Carson Scout Training Center no later than 1600, 25 July 1969.

d. Students will report with arms, equipment and clothing sufficient for duration of the course. Billeting and messing facilities will be available for students.

e. Prior to 22 July 1969 commands will report telephonically or by message to the Kit Carson Scout Project Officer (Division 6189), the names of personnel who will attend this course.

4. Self-cancellation. 31 July 1969.



H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" and "B" less 12/16/19/37/40/49/50/54/55/57/58/61

Copy to:

1st CAG (1)

2nd CAG (1)

B/V

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 5817.1
17/MKB/tjd
5 July 1969

DIVISION ORDER 5817.1

From: Commanding General
To: Distribution List

Subj: Establishment of Legal Services for Special Court-Martial
Convening Authorities

Ref: (a) Public Law 90-632, Military Justice Act of 1968 (NOTAL)

Encl: √(1) Forms and procedures for requesting Legal Services
√(2) Flow Chart

1. Purpose. To establish procedures to provide legal services, technical assistance, and personnel support to special court-martial convening authorities in the conduct of courts-martial and to provide for implementation of the requirements of reference (a).

2. Discussion

a. Effective 1 August 1969, reference (a) requires that counsel certified in accordance with Article 27b, Uniform Code of Military Justice, be made available to represent an accused before special courts-martial, unless one can not be obtained due to physical conditions or military exigencies. If qualified counsel is not available, a bad conduct discharge may not be awarded.

b. In addition, reference (a) provides for a military judge certified in accordance with Article 26, Uniform Code of Military Justice, at special courts-martial. He will act as the presiding officer of the court-martial and will rule finally on all challenges and interlocutory questions, except for mental responsibility of the accused at the time of the offense. The accused may request trial by an appointed military judge above. Such requests will normally be granted.

c. In view of the posture of this Division, with twenty-eight special court-martial convening authorities spread over a large TAOR, and the limited availability of Judge Advocates, it is considered necessary to centralize the trial of special courts-martial and the voluminous related administrative action. Accordingly, the establishment of a "County Court House" trial system at Division Headquarters is required to ensure compliance with reference (a) and obtain effective utilization of Judge Advocates with maximum service to convening authorities. This system will relieve commanders of a significant administrative burden without usurping any of their prerogatives. The Legal Officer of each organization however will have greatly increased responsibilities under this system since there will be no counsel appointed from the units.

DivO 5817.1
5 July 1969

3. Action

a. The Staff Legal Officer shall:

(1) Provide a military judge and a certified trial and defense counsel for all special courts-martial.

(2) Provide courtroom facilities, counsel and legal administrative and reporter services to special court-martial convening authorities.

(3) Provide an administrative section within the Division Legal Office that will accomplish the following:

(a) Prepare and type charge sheets (DD458).

(b) Prepare the court-martial appointing order for the signature of the requesting convening authority, utilizing as members officers made available for that purpose from various Division organizations, or officers from the convening authority's command. It is emphasized that the appointment of court members is the personal responsibility of each convening authority. The utilization of court members from other commands is optional, not mandatory. However, trials will normally be conducted at Division Headquarters.

(c) Cause authentication of the record of trial and arrange for delivery of the record to the convening authority for his action.

(d) Prepare the convening authority's actions as directed by the convening authority.

(e) Prepare the court-martial order, when appropriate.

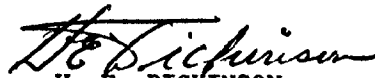
(f) Provide the forms appended as enclosure (1) to convening authorities.

b. The Assistant Chief of Staff G-1, will levy quotas on organizations within close proximity to the Division Command Post to provide for a total of 15 court members, three of whom will be field grade officers. It is contemplated that such members will be divided into three courts, each of which usually will sit two days per week. It is further contemplated that members will serve for approximately two months.

c. Special court-martial convening authorities will request legal services and facilities from the Division Legal Office, utilizing the forms and procedures outlined in enclosure (1).

DivO 5817.1
5 July 1969

d. The legal officer of each organization will maintain close liaison with the Division Legal Officer. In addition to his regular duties as legal officer, he will serve as the point of contact within his unit for lawyer trial and defense counsel. He will coordinate arrangements for the presence at trial and pretrial interviews of witnesses and the accused when requested by lawyer counsel.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: A & B

DivO 5817.1
5 July 1969

FORMS AND PROCEDURES FOR REQUESTING LEGAL SERVICES

Appendix A: This form is to be utilized when requesting that charges be drafted. The preliminary inquiry and service record book must be included as enclosures. Upon receipt of this form, with enclosures, charges (if appropriate) will be drafted. A charge sheet (DD 458) will be completed within the Division Legal Office, and appropriate charges will be sworn to before returning the charge sheet to the requesting organization. This form will also be utilized when returning charge sheets to the Division Legal Office after the convening authority has referred the charges for trial by special court-martial.

Appendix B: Preliminary Inquiry Report. This form is to be completed and appended as an enclosure when requesting that appropriate charges be drafted. The necessity for thoroughness cannot be overemphasized. Statements need not be typed, if they are legible. In all cases the original statements must be retained on file, if not forwarded. Charges will be drafted and initial preparation of a case by counsel will be made on the basis of this report. The preliminary inquiry will be returned to the command with the charges. If the charges are subsequently referred to trial by special court-martial, the preliminary inquiry must again be forwarded to the Division Legal Office for use by counsel.

Appendix C: This form will be utilized in transmitting sworn charge sheets back to the unit. The service record book and preliminary inquiry report will be enclosures.

Appendix D: This form will be completed by the trial counsel immediately after trial to inform the convening authority of the results of trial. A copy will also be sent to the III Marine Amphibious Force Brig by the Division Legal Office if the accused is confined.

Appendix E: This form will be utilized to transmit the completed and authenticated record of trial to the convening authority for his action. By endorsement on this form the convening authority may state the action he wishes to take. Upon return of the first endorsement, the Division Legal Office will draft the convening authority's action.

Appendix F: This form will be utilized to return the record of trial, with the convening authority's action, for signature. If a court-martial order is necessary, it will also be returned for signature. After the convening authority signs his action, the completed record of trial will be forwarded to the Division Legal Office for review in accordance with Article 65, Uniform Code of Military Justice.

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1DIV 5817/1-17

Heading

Address Reply to

From: Commanding Officer
To: Commanding General, 1st Marine Division (Rein), FMF (Attn: Staff
Legal Officer

Subj: Request for Legal Services; case of Private First Class John T.
DOE, 000 00 000/0000, USMC

Ref: (a) DivO 5817.1

Encl: (1) Preliminary Inquiry
(2) SRB of snm

1. In accordance with reference (a), it is requested that legal services as indicated below be provided:

a. Use this paragraph for initial request.

() Drafting of appropriate charges and specifications, if any, based on preliminary inquiry, enclosure (1), and preparation of charge sheet (DD458).

b. Use this paragraph when returning completed charge sheets.

() Provide lawyer counsel for the subject accused and the government, and provide reporter and administrative services. Charge sheet referring subject case for trial by special court-martial is attached.

SIGNATURE

1DIV 5817/2-17

PRELIMINARY INQUIRY REPORT
(Par. 32(b), MCM, 1969)

Date:
Preliminary Inquiry Officer/NCO:
Suspected person(s):
Suspected offense(s):

WITNESSES

(Attach signed, written statements, if available; if not available, a brief summary of the incident(s)).

<u>NAME</u>	<u>RANK</u>	<u>ORGANIZATION</u>	<u>PHONE NO.</u>	<u>LOCATION</u> (combat base, field, etc.)	<u>RTD</u>	<u>EAS</u>

CID REPORT(S)

- () Attached
- () None made
- () Not presently available

APPENDIX B to
ENCLOSURE (1)

DECLASSIFIED

LIST OF REAL EVIDENCE
(Gun, knife, marijuana, etc. Do not enclose)

REMARKS

SIGNATURE

APPENDIX B to
ENCLOSURE (1)

B-2

DECLASSIFIED

DECLASSIFIED

1DIV 5817/3-17

DIVISION LEGAL OFFICE
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

17/
5814

From: Legal Administrative Officer
To: Commanding Officer,

Subj: Alleged offenses; case of

Ref: Yr ltr

Encl: ✓(1) Charge sheet; case of snm
✓(2) SRB of snm
✓(3) Preliminary Inquiry Rpt

1. As requested in reference (a), enclosure (1) has been prepared and is submitted for your consideration and appropriate action.
2. The service record book of the subject named Marine and the preliminary inquiry are returned as enclosure (2) and (3).
3. Should the case be referred for trial by special court-martial, it is suggested that it be referred to the court appointed by your appointing order serial _____.

SIGNATURE

C-1

APPENDIX C to
ENCLOSURE (1)

DECLASSIFIED

DECLASSIFIED

DIVISION LEGAL OFFICE
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

17/
5814

From: Trial Counsel
To: Commanding Officer,
Subj: Special Court-Martial; case of

Ref: (a) Yr SpCM AO
(b) MCM, 1969, Par 44(e)

1. On this date, the subject member of your command was tried by special court-martial convened pursuant to the authority of reference (a) after having been referred for trial by you.
2. Pursuant to reference (b), you are hereby notified of the result of the trial.

CHARGE(S):

<u>ARTICLE(S)</u>	<u>SPECIFICATIONS (S)</u>	<u>PLEAS</u>	<u>FINDINGS</u>
-------------------	---------------------------	--------------	-----------------

SENTENCE:

PUNISHMENT

Bad Conduct Discharge
Confinement/hard labor
Restriction
Hard Labor w/o conf.
Forfeiture
Reduction
Other

3. Upon authentication of the record of trial, it will be submitted to you for action.

Copy to:
BrigO, III MAF Brig(if confinement adjudged)

APPENDIX D to
ENCLOSURE (1)

DECLASSIFIED

1DIV 5817/6-17

DIVISION LEGAL OFFICE
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

17/
5814

From: Legal Administrative Officer
To: Commanding Officer,

Subj: Special Court-Martial; case of

Ref: (a) TC's ltr

Encl: (1) Record of trial in subj case

1. Reference (a) advised you of the results of the trial in the subject case.

2. Enclosure (1) is submitted for your review. Upon notification in the first endorsement hereon of the action you desire to take, the Administrative Section will prepare a convening authority's action (and court-martial order) for you.

17/
5814

FIRST ENDORSEMENT

From: Commanding Officer
To: Legal Administrative Officer, 1st Marine Division (Rein), FMF

1. Enclosure (1) is returned.

2. My action as convening authority is as follows:

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1DIV 5817/5-17

DIVISION LEGAL OFFICE
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

17/
5814

From: Legal Administrative Officer
To: Commanding Officer,
Subj: Special Court-Martial; case of

Ref: (a) UCMJ, Art 65

Encl: (1) Record of trial in subj case

1. Enclosure (1) is returned with the convening authority's action and court-martial order prepared as directed by you.
2. After execution of the convening authority's action (and the court-martial order) you should return enclosure (1) to the Commanding General, 1st Marine Division (Rein), FMF (Attn: Staff Legal Officer) for review pursuant to reference (a).

SIGNATURE

177
5814

FIRST ENDORSEMENT

From: Commanding Officer,
To: Division Legal Officer

1. Returned for review in accordance with Article 65c, Uniform Code of Military Justice.

SIGNATURE

APPENDIX F to
ENCLOSURE (1)

F-1

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

h/le
DivBul 5041
46/JJL/wlc
6 Jul 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Civic Action and Psychological Operations Technical Inspection,
First Quarter Fiscal Year 1970

Ref: (a) DivO 5041.20

Encl: ✓(1) Schedule of Inspections

1. Purpose. To announce the schedule of Civic Action and Psychological Operations Inspections for First Quarter, Fiscal Year 1970.

2. Information. Organizations listed on enclosure (1) will receive both Psychological Operations Inspection and Civic Action Technical Inspection on the date shown.

3. Coordinating Instructions. The senior member of the inspection team will contact each unit in advance to insure that the designate time of the inspection is mutually satisfactory.

4. Schedule Adjustments

a. Unusual operational commitments of the Division may require changes to the schedule as set forth on enclosure (1).

b. Organizations will be informed if it becomes necessary to cancel or reschedule an inspection. Requests by units for a change of inspection date should be submitted to Assistant Chief of Staff, G-5, if required.

5. Action. Commanders will ensure that their unit is prepared for inspection as scheduled.

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151

DivBul 5041

6 Jul 1969

6. Self-cancellation. 30 September 1969.


H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
6 Jul 1969

SCHEDULE OF INSPECTIONS

28 July 1969	7th EngrBn	0900
	3rd 8" HowBn	1300
30 July 1969	26th Marines	0900
	11th M.T.	1300
1 Aug 1969	1st M.T.	0900
	HqBn	1300
4 Aug 1969	1st ReconBn	0900
	1st MedBn	1300
6 Aug 1969	MaintBn 1st FSR	0900
	1st Shore Party	1300
8 Aug 1969	3rd M.P.'s	0900
	1st Tanks	1300
11 Aug 1969	5th Marines	1000
	2/11	1300
13 Aug 1969	1st EngrBn	1000
	3/1	1300
15 Aug 1969	1/1	1000
	2/1	1300
18 Aug 1969	11th Marines	0900
	1st Marines	1300
20 Aug 1969	2/7	0900
	3/7	1300
22 Aug 1969	1/7	0900
	7th Mar & 3/11	1300
25 Aug 1969	3rd AmTracks	1000

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 1500.30D
3/WMG/mcg
7 July 1969

DIVISION ORDER 1500.30D

From: Commanding General
To: Distribution List

Subj: 1st Marine Division Annual Training Directive, 1 July 1969 to
30 June 1970

Encl: ✓(1) Essential Subjects to be Included in Unit Training Programs
✓(2) Reference Materials
✓(3) Training Check List

1. Purpose. To provide guidance for general military and technical training during FY 70 in order to further develop the high level of professionalism in the 1st Marine Division.

2. Cancellation. DivO 1500.30C.

3. General. In combat, lack of training in certain essential areas spells aborted missions, unprofessional performance, minimum enemy, and maximum friendly casualties. Units with aggressive training programs report more enemy casualties for the same number of enemy contacts after unit training than before. Accordingly, training in combat must focus on those essential subjects which Marines need to know to make it through their day, both in terms of mission accomplishment and personal survival. This training must be conducted on a continuous basis between and concurrent with operations.

4. Indoctrination Training. Initial training of replacements will be conducted in accordance with DivO 3500.1 and will emphasize the essential subjects listed in that Order.

5. Unit Training Programs

a. Training Emphasis. Commanding officers will conduct effective unit training programs, and will insure that this training is a continuation and expansion of indoctrination training, with further emphasis on essential subjects. See enclosure (1) for the essential subjects to be included in unit training programs. Commanding officers are encouraged, based on individual needs, to conduct additional general military (GMS) and technical subjects instruction beyond that required in enclosure (1).

b. Small Unit Rotational Training. Each infantry regiment will insure that an element of the command is engaged in GMS training on a rotational

DivO 1500.30D

7 July 1969

basis. This element will be removed from the field, and excused, to the greatest extent possible, from operational, police, and guard commitments.

c. Officer and Staff School. Instruction will be oriented toward current enemy situation, operational briefings, unit mission and tactics, tactical security, coordination and employment of supporting arms, employment of helicopters, administration, supply, and legal matters.

d. Training Management. Training will be supervised and controlled through use of pertinent references (enclosure (2)), syllabi, lesson plans, training completed reports, training records, and periodic inspections to insure quality of instruction. Individual training records will be simple in nature, showing hours of instruction per month for each GMS and technical subject, and will be maintained in a current status. This record will be forwarded on the document side of the Service Record Book of each Marine upon transfer. Examples of appropriate entries which could be made in individual training records are:

- (1) All classroom type semi-formal instruction.
- (2) Quarterly zeroing of rifles.
- (3) An in-the-field briefing in ambush techniques and booby trap countermeasures before a patrol.
- (4) Critique on tactical doctrine and lessons learned by a platoon commander after a fire fight.

e. Professional Correspondence Courses. Marine Corps Institute, MCDEC Extension School, and other professional courses, will be used where appropriate to augment GMS and technical training.

f. Familiarization and Test Firing. In accordance with DivO 3591.18, familiarization firing of individual and crew served weapons will be conducted quarterly. Weapons will be test fired at least once a month and prior to major operations. Each Marine will be taught to establish and employ 250 meter battle sight zero on his M-16 rifle during indoctrination training. Unit leaders will check this zero periodically for accuracy during quarterly familiarization firing. Deliberate, aimed, semiautomatic firing will be stressed.

g. Schools. Attendance at formal type schools has been invaluable in sustaining the overall professionalism of the men of the 1st Marine Division. Since July 1968, over 35,000 officers and men have attended schools both in and out of the Division, or have been instructed by Division mobile training teams. Accordingly, commanding officers will continue to take full advantage of the schools program. Administrative information on schools and quotas will be published as available by separate directives.

DivO 1500.30D
7 July 1969

h. Lessons Learned. Information contained in FMFPac Tactical Trends and Training Tips, and Marine Corps and Division Bulletins compiling lessons learned in Vietnam, will be utilized to insure that lessons are in fact learned, and not re-learned at the expense of lives and property.

1. Physical Fitness

(1) Commanding officers will encourage a high state of physical fitness and the elimination of obesity in their commands.

(2) Administration of the physical fitness test is not mandatory in this Division.

6. Countermine and Booby Trap Training. Instruction will be conducted in accordance with DivO P3820.2 with command emphasis on:

a. Countermeasure training and procedures at lower levels of command.

b. Sustained use of the 1st Engineer Battalion Mine and Booby Trap School resident course and mobile training team.

c. Orientation of new commanders at all levels, stressing the necessity for maintaining continuous and positive command interest in unit countermine and booby trap programs.

7. Inspections. Training inspections will be conducted as part of the Division G-3 Inspection Team Technical Inspections. The training check list used in these inspections can serve as a guideline for unit training programs. See enclosure (3).



H. E. DICKINSON

Chief of Staff

DISTRIBUTION: "A" & "B"

Copy to: CG III MAF (2)

DivO 1500.30D
7 July 1969

ESSENTIAL SUBJECTS TO BE INCLUDED IN UNIT TRAINING PROGRAMS

1. Essential General Military Subjects

a. Tactics

- (1) Ambush techniques, security and marksmanship in the ambush.
- (2) Small unit tactics, patrolling, and employment of snipers and tear gas by small units.
- (3) Defense against sapper attacks, construction of defensive positions and wire, local security, fire plans, range cards, and night intrusion devices.

b. Combat Marksmanship

- (1) Aimed fire, basic marksmanship principles, and establishing and employing battle sight zero on the M-16 rifle.
- (2) Instinctive firing, Quick Fire/Quick Kill, and range estimation.

c. Mine and Booby Trap Countermeasures

- (1) What to look for, where to look, and how to avoid detonating mines and booby traps.
- (2) Alertness and developing powers of observation.
- (3) Recognition of enemy mine and booby trap site markings in the Danang area.
- (4) Necessity for new men to work initially with experienced men.
- (5) Proper dispersion between men.
- (6) Use of demolitions in the destruction of booby traps.
- (7) Immediate action to take when a device is tripped.
- (8) Ordnance control.

d. Land Navigation

- (1) Map reading, terrain analysis, and dead reckoning, to include determining position by following an azimuth and measuring distance traveled.

ENCLOSURE (1)

DivO 1500.30D
7 July 1969

(2) Importance of knowing location at all times in relation to both ground and map.

(3) Necessity of maintaining a continuous plot of unit's position along route of march or azimuth.

e. Helicopter Operations

(1) Landing Zones

(a) Criteria for selection of good landing zone (LZ) sites, and proper marking of zones for both day and night operations.

(b) LZ briefs for helicopter pilots.

(c) Serious consequences of loose objects in and near the LZ.

(2) Medevac Procedures

(a) Request procedures.

(b) Techniques for providing LZ security for medevac pickups and suppression of enemy ground fire.

(c) Preclearance of surprise firing devices from the medevac LZ, and the route to the LZ.

(d) Movement of wounded to pickup points, which are secure and free of enemy fire, prior to the arrival of the medevac helicopter.

(e) Removal of live ordnance from wounded before embarking on the medevac helicopter.

(f) Medevac classification and techniques of rigging stretchers and harnesses.

(3) General Helicopter Operations

(a) Insure all passengers are manifested.

(b) Helicopter embarkation procedures.

(c) Helicopter troop safety, to include clearance near blades and tail rotor on uneven terrain.

(d) Capabilities, such as capacity, ranges, and load limits of all helicopters employed in Vietnam.

ENCLOSURE (1)

DivO 1500.30D
7 July 1969

- f. Forward Observer Procedures. Calling for and adjusting fires.
- g. Communications. Voice radio procedures.
- h. First Aid and Sanitation

(1) Treatment of wounds and shock, and prevention and treatment of heat casualties.

(2) Individual hygiene, personal appearance, malaria preventive measures, and police of bivouac areas.

2. Essential Technical Subjects

a. Technical training must emphasize those essential skills required for day-to-day operations in Vietnam.

b. MOS proficiency will be achieved through formal schools, on-the-job training, and at least four hours of classroom type instruction each month.

c. On-site instruction and assistance teams will be periodically scheduled to conduct and enhance technical training.

DivO 1500.30D
7 July 1969

REFERENCE MATERIAL

The directives listed below are useful in preparing unit training programs. The list is not all inclusive, nor does it limit commanding officers in the use of other training material.

MCO 1510.2_ - General Military Training of Enlisted Men

MCO 1550.3_ - Marine Corps Institute Correspondence Courses

MCO 6100.3 - Physical Fitness and Weight Control

MCBul 3480 Series - Professional Knowledge Gained from Operational Experience in the Republic of Vietnam

FMFPacO 1500.3 - Standing Operating Procedure for Training

FMFPac Tactical Trends and Training Tips Series

DivO 1306.13_ - Processing of Replacement Drafts by Ship and by Aircraft

DivO 1500.28_ - Land Mine Warfare, Demolitions and Booby Trap School

DivO P1500.31_ - Standing Operating Procedure for Training

DivO 1500.34_ - Mobile Training Team, Division Schools

DivBul 1500 Series - Monthly Lessons Learned; Combat Marksmanship

DivO 03400.10_ - Standing Operating Procedure for the Employment of Chemical Munitions (U)

DivO 3500.1_ - Indoctrination Training of Replacements

DivO 3590.1_ - Scout Sniper Program

DivO 3591.18_ - Marksmanship Training and Familiarization Firing of Individual and Crew Served Weapons

DivO P3820.2_ - Countermeasures Against Mines and Booby Traps

CG 1st MarDiv msg 181338Z Feb69 - Physical Fitness and Weight Control

FMFM 1-3 - Basic Rifle Marksmanship

ENCLOSURE (2)

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DivO 1500.30D
7 July 1969

FM 21-5 - Military Training Management

Dept of Army, Hq XXIV Corps memo of 14Mar69 - Lessons Learned - Defense
Against Sapper Attacks (U)

ENCLOSURE (2)

DivO 1500.30D
7 July 1969

TRAINING CHECK LIST

	<u>YES</u>	<u>NO</u>
1. Has a training officer been designated?	___	___
2. Are pertinent Division Orders on hand?	___	___
a. DivO 1500.30_, Division Annual Training Directive?	___	___
b. DivO 3500.1_, Indoctrination Training of Replacements?	___	___
c. DivO 3591.18_, Marksmanship Training and Familiarization Firing of Individual and Crew Served Weapons?	___	___
d. DivO P3820.2_, Countermeasures Against Mines and Booby Traps?	___	___
3. Is unit taking full advantage of formal schools training? Mobile training teams? (DivO 1500.30_)	___	___
4. Does command have an effective training program? (DivO 1500.30_)	___	___
a. Overall general military subjects training?	___	___
b. Small unit rotational training conducted (infantry regiments only - element of command removed from the field, excused from operational, police, and guard commitments, and trained on a rotational basis)?	___	___
c. Overall technical training?	___	___
d. Control techniques? Syllabus? Schedule? Training Completed Report? Inspections? Lesson Plans?	___	___
e. Essential subjects emphasized in both GMS and technical training?	___	___
5. Is indoctrination training of replacements conducted? (DivO 3500.1_)	___	___
6. Is marksmanship instruction conducted? (DivO 3591.18_)	___	___
a. Familiarization firing?	___	___
b. Zero of weapons determined for new arrivals and for all hands periodically?	___	___

ENCLOSURE (3)

DivO 1500.30D

7 July 1969

	<u>YES</u>	<u>NO</u>
7. Is sniper training conducted for sniper units? (DivO 3590.1_)	___	___
8. Is training conducted in mine and booby trap counter- measures? (DivO 3820.2_)	___	___
a. Included in GMS and indoctrination training?	___	___
b. Practical application on unit booby trap lanes?	___	___
c. Is training emphasis on: Alertness? Visual detection techniques? Recognition of enemy mine and booby trap trail site markings? Buddy system? Dispersion between men? Im- mediate action to take when a device is tripped? Destruction of booby traps in place?	___	___
d. Do personnel attend the 1st Engineer Battalion Mine and Booby Trap School?	___	___
9. Do rifle platoon commanders conduct GMS instruction for their platoons in essential subjects?	___	___
10. Is Officer and Staff school held?	___	___
11. Are MCI courses used where appropriate to supplement GMS and technical training?	___	___
12. Training records properly maintained?	___	___
13. Are procedures established for submission and dis- semination of Lessons Learned?	___	___

ENCLOSURE (3)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 3410
46/GMG/jgc
10 July 1969

DIVISION BULLETIN 3410

From: Commanding General
To: Distribution List

Subj: Employment of Psychological Operations Exploitation Teams (POET)

Ref: (a) DivO 3410.1

1. Purpose. To promote better understanding and more effective utilization of the Psychological Operations Exploitation Teams (POET).

2. Background.

a. Enemy terrorist acts attract attention and cause fear among the people, and concern at all levels of the military and the GVN. Psychological Operations Exploitation Teams (POET) are designed to rapidly report the facts in all such incidents.

b. Exploitation of enemy terrorist incidents is a sensitive area requiring expeditious handling and judgement. All serious terrorist incidents should be reported to Division PSYOP and investigated by POET.

3. Information.

a. Enemy acts of terrorism provide excellent basic material for Psychological Operations. Carefully tailored and restricted exploitation of such incidents will strengthen the animosity of local people toward the enemy, and will, therefore, further overall Pro-GVN PSYOP objectives.

b. The POET consists of a Vietnamese Interpreter, one Propaganda Officer and an Intelligence Analyst. They are equipped with tape recorder and camera. This combination allows Division PSYOP to gather the facts and pictures for a quick reaction leaflet, tape for aerial and/or ground broadcasting, and intelligence from the people through the interpreter.

DivPul 3410
20 July 1969

4. Action.

a. Reference (a) requires that the 1st Marine Division maintain the capability for providing POET from Division PSYOP assets. Units may contact Division PSYOP/G-5 for POET. Quick reaction is necessary to provide timely and accurate results from the POET.

b. All requests should include the following details: type incident, time, place, persons involved and the enemy/friendly situation.

5. Self-cancellation. 31 December 1969.

H. E. Dickinson
H. E. DICKINSON
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5724
41/CD/fad
10 July 1969

DIVISION BULLETIN 5724

From: Commanding General
To: Distribution List

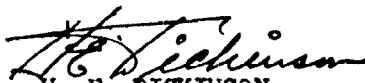
Subj: Fleet Home Town News Report

Encl: (1) Report of Fleet Home Town News Releases processed in June 1969

1. Purpose. To promulgate information of this Division's participation in the Fleet Home Town News Program (FHTN).
2. Background. The FHTN Program is so organized that a minimum of effort is required at the unit level, i.e., the unit Technical Information Contact Officer (TICO) is responsible to assure that FHTN Forms (NAVSO 5724/1 Rev. 7-65) are completed on appropriate occasions. The forms are then forwarded to the Division Informational Services Office (ISO) with a cover letter or memo giving enough details on the reason for submission to enable the ISO to complete an appropriate news story. The following points should be reviewed prior to submission of forms:
 - a. It is the responsibility of the TICO to insure each form contains the man's name, rank, permanent home of record, etc. The form will bear the individual's signature and date actually filled out. Any variation from this and the form will not be accepted.
 - b. Forms submitted to the ISO later than two weeks after they are filled out will not be accepted. This is an effort to eliminate the possibility of a posthumous form being released to a Marine's home town newspaper. When an event takes place requiring submission of a FHTN form, have it filled out and forwarded immediately. Some appropriate occasions for submission of forms are: 30-day special leave, extension of tour in Vietnam, Meritorious Mast, promotion, participation in an operation, serving, R&R, completion of MCI courses and receipt of awards.
 - c. In the event TICO's are unable to obtain the FHTN forms through normal supply channels, the ISO has an emergency supply on hand.

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10 July 1969

3. Unit participation for the month of June 1969. Fleet Home Town News releases processed by this command during June are set forth in enclosure (1). Some units still fall below the desired minimum participation of 10 percent of their on board strength each month.
4. Action Commanders will ensure that all members of their unit are given the opportunity and encouraged to participate in the program on each appropriate occasion.
5. Self-cancellation 1 August 1969.


H. E. DICKINSON
Chief of Staff

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DivBul 5724
10 July 1969

REPORT OF FLEET HOME TOWN NEWS RELEASES PROCESSED IN JUNE 1969

<u>UNIT</u>	<u>RECEIVED</u>	<u>RELEASED</u>
1. Headquarters Battalion	27	17
2. Headquarters, 1st Marines	7	7
3. 1st Battalion, 1st Marines	750	709
4. 2d Battalion, 1st Marines	1831	1732
5. 3d Battalion, 1st Marines	1768	1638
6. Headquarters, 5th Marines	29	19
7. 1st Battalion, 5th Marines	197	177
8. 2d Battalion, 5th Marines	209	206
9. 3d Battalion, 5th Marines	248	225
10. Headquarters, 7th Marines	52	44
11. 1st Battalion, 7th Marines	223	209
12. 2d Battalion, 7th Marines	112	84
13. 3d Battalion, 7th Marines	366	353
14. Headquarters, 11th Marines	16	6
15. 1st Battalion, 11th Marines	12	11
16. 2d Battalion, 11th Marines	76	69
17. 3d Battalion, 11th Marines	28	24
18. 4th Battalion, 11th Marines	55	51
19. 1st Engineer Battalion	43	42
20. 7th Engineer Battalion	53	51
21. 9th Engineer Battalion	154	101
22. 1st Motor Transport Battalion	12	11
23. 11th Motor Transport Battalion	4	4
24. 1st Medical Battalion	62	58
25. 1st Hospital Company	0	0
26. 1st Dental Company	0	0
27. 1st Reconnaissance Battalion	278	213
28. 1st Tank Battalion	98	86
29. 1st Armored Amphibian Company	2	2
30. 3rd Amphibious Tractor Battalion	73	69
31. 1st Shore Party Battalion	93	70
32. 1st 175mm Gun Battery	21	20
33. 3rd 175mm Gun Battery	1	1
34. 3rd 8" Howitzer Battery	0	0
	<u>6,900</u>	<u>6,309</u>

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 11240.31A
4/RDJ/las
18 JUL 1989

DIVISION ORDER 11240.31A

From: Commanding General
To: Distribution List

Subj: Operation of M116 Amphibious Cargo Carrier

Ref: (a) MCC 11240.65
(b) FMFPACO 4400.10A

Report Required: M116 Performance Data (Report Symbol 11240.31-1) par. 5.

1. Purpose. To publish regulations concerning the utilization of the M116 Amphibious Cargo Carrier.

2. Cancellation. Division Order 11240.31.

3. Background. A marginal terrain vehicle, the M116 Amphibious Cargo Carrier (commonly called the "Husky"), is organic to the 11th Motor Transport Battalion. The cargo capacity is 3,000 lbs and the troop capacity is 13 troops. There are a total of thirty-five M116 vehicles. No additional personnel are available to operate or maintain the M116 vehicles. Therefore, when an M116 vehicle is placed in operation, a 5 ton cargo truck must be deadlined. The purpose of the M116 vehicles is to provide logistic support in the wet, swampy areas which cannot be traveled by wheeled vehicles. The M116 vehicles are considered primarily a monsoon season contingency asset. Reference (a) provides additional information concerning these vehicles.

4. Action. The following regulations and criteria apply in regard to the utilization of the M116 marginal terrain vehicles:

a. M116 vehicles will not be assigned to units on a permanent basis, as are the "housekeeping" trucks. Requests for M116 support will be made on the basis of a specific operational requirement.

b. M116 vehicles will be operated only in a marginal terrain environment, where it has been determined that wheeled vehicles including the M274, cannot be operated.

c. M116 vehicles will not be used as combat or assault vehicles.

d. Requests for M116 support will be made to this Headquarters (Attn: Division Motor Transport Officer) at least one week prior to the date the support is required. A representative from 11th Motor Transport Battalion

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DivO 11240.31A

will make liaison with the requesting unit for the purpose of determining the number of vehicles required, and the duration of the assignment.

5. Reports. The M-116 is not included as a reportable item of equipment under reference (b). However, there are an extremely limited number of M-116s available and since they are new vehicles with little data available on which to base spare parts stockage levels, it is imperative that performance data be assembled as quickly and accurately as possible. Malfunctions must be corrected as soon as they occur to avoid cumulative damage to the vehicles. Damage incurred must be classified as combat, accidental or operational to permit accrual of the required data and must be promptly reported. In every instance in which an M-116 receives damage of any kind; becomes inoperable for any reason; or is suspected of developing a systems malfunction of any kind, whether or not this malfunction will deadline the vehicle, a telephone report will be made by the using unit S-4 to the Division Motor Transport Officer as soon as practicable. When the using unit is an infantry battalion, the report will be made by the infantry regiment S-4.

a. The following information will be included:

- (1) The unit reporting.
- (2) USMC number of vehicle.
- (3) Location of vehicle.
- (4) Circumstances causing damage/malfunction.
- (5) Detailed description of damage/malfunction.
- (6) Deadline status.

b. Reporting procedure:

(1) The 11th Motor Transport Battalion will insure that all husky drivers are familiar with this order. Drivers will be instructed to report any damage/malfunction to the Commander of the unit to which the Husky is attached.

(2) This information will be passed by the most expeditious means to the battalion/regiment S-4, who will report to the Division Motor Transport Officer.

(3) The Division Motor Transport Officer will relay all reported information to the Commanding Officer, 11th Motor Transport Battalion.

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DivO 11240.31A

18 JUL 1969

c. These spot reports do not negate the possible requirements for other reports such as Serious Incident Reports, Ground Accident Reports, etc..


H. E. DICKINSON
Chief of Staff

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1133
54/JrV/sps
13 JUL 1969

DIVISION BULLETIN 1133

From: Commanding General
To: Distribution List

Subj: Career Planning Orientation Course

Ref: (a) DivO 1133.8...

1. Purpose. To publish implementing instructions concerning the Career Planning Orientation Course and convening dates for the third quarter of calendar year 1969.

2. Information. A Career Planning Orientation Course will be conducted in accordance with reference (a) during the periods indicated in paragraph 3.b. at the Division Career Planning classroom adjacent to 11th Marines command post.

3. Action

a. Students selected for attendance at this course must hold the rank of sergeant or corporal, be assigned to or programmed for a company/battery level Career Planning billet and have at least four months remaining on current RVN tour.

b. Commands are assigned quotas for the subject course as indicated below:

	<u>13-17</u> <u>Jul</u>	<u>27-31</u> <u>Jul</u>	<u>17-21</u> <u>Aug</u>	<u>31Aug</u> <u>4Sep</u>	<u>14-18</u> <u>Sep</u>	<u>28Sep</u> <u>20Oct</u>
1st Marines	3	2	2	2	2	2
5th Marines	2	2	2	2	2	2
7th Marines	2	2	2	2	2	2
11th Marines	2	2	2	2	2	2
HqBn	1	1	1	1	1	1
1st Recon Bn	1	1	1	1	1	1
1st Shore Party Bn	1	1	1	1	1	1
3d AmTrac Bn	1	1	1	1	1	1
1st Engr Bn	1	1	1	1	1	1
7th Engr Bn	1	1	1	1	1	1

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	<u>13-17</u> <u>Jul</u>	<u>27-31</u> <u>Jul</u>	<u>17-21</u> <u>Aug</u>	<u>31Aug</u> <u>4Sep</u>	<u>14-18</u> <u>Sep</u>	<u>28Sep</u> <u>20Oct</u>
9th Engr Bn	1	1	1	1	1	1
1st MT Bn	1	1	1	1	1	1
11th MT Bn	1	1	1	1	1	1
1st TK Bn	1	1	1	1	1	1
1st Med Bn	1	1	1	1	1	1

c. Commands will issue TAD orders directing students to report to the Division Career Planning Officer at the Division Career Planning Office not later than 1500 on the convening date of each class.

d. Students will report with normal arms, equipment, bedding, eating utensils (less tray), and clothing sufficient for the duration of the course. Billeting and messing facilities will be provided.

e. Commands will notify the Division Career Planning Officer (Division 6491) by telephone of the names of personnel who will attend the subject course one week prior to convening of classes.

f. Units having a need to train additional personnel may contact the Division Career Planning Office for additional quotas.

4. Self-cancellation. 2 October 1969.

H. E. Dickinson
H. E. DICKINSON
Chief of staff

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5080
46/HFP/wlc
14 Jul 1969

DIVISION BULLETIN 5080

From: Commanding General
To: Distribution List

Subj: Vietnamese Language/Culture Course

1. Purpose. To provide information and instructions regarding a Vietnamese Language/Culture Course to be initiated by this Headquarters on 28 July 1969.

2. Information

a. The importance of having interested and qualified personnel to work in the area of Vietnamese/American relations cannot be over-emphasized. The need for well-trained individuals who have a working knowledge of both the culture and language of the Vietnamese people is a critical one. Experience has shown that those units having such qualified personnel on their staffs have enjoyed more success in all programs in support of pacification than have those lacking such personnel.

b. Investigation of and experience with voluntary courses of off-duty education in this field have clearly shown that pressures of other duties are such that only a very few finish these courses of instruction. Accordingly, it has been determined that a single, full-time course of instruction covering the language, history and customs of the Vietnamese people should be presented. The syllabus indicates that a minimum period of three weeks is required for this course.

c. Since the course will require a three week investment of an individual's time, care should be taken to ensure that full use is made of the school training received. Ideally, personnel who have indicated a desire to work in unit S-5 sections should attend this school prior to assignment to that duty.

3. Instructions

a. Personnel slated for the course will attend classes on a full-time basis, six days a week for five hours a day. Instructors will be

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14 Jul 1969

provided through the ARVN Liaison Office.

b. All students will reside in the immediate vicinity of Division Headquarters. Assignment to living quarters will be made when personnel report aboard.

c. Both officer and enlisted personnel are eligible to attend this course. Students must possess the following basic qualifications:

- (1) Have a minimum of five (5) months remaining in-country.
- (2) Be assigned to, or scheduled for assignment to a billet where language and customs instructions will be useful.

d. Units will supply transportation to and from Division Headquarters for personnel slated for this course.

4. Action

a. Each unit of battalion size and larger will nominate one individual to attend this course. Nominations will be submitted to reach this Headquarters (Attn: G-5) not later than 23 July 1969.

b. Nominees will report to the Division G-5 Office no later than 1500 on 27 July 1969.

c. The following is a list of minimum equipment to be in the hands of personnel upon reporting for instruction:

- (1) Adequate clothing and personal effects for a three week period.
- (2) Normal arms, helmets and flak jackets.

5. Self-cancellation. 19 August 1969.


H. E. DICKINSON
Chief of Staff

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
17/JEH/aob
14 Jul 1969

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Technical Inspections - (Legal); 1st Quarter FY70

Ref: (a) DivO 5041.20
(b) DivO 5041.1

Encl: ✓(1) Schedule of Inspections (Legal) 1st Quarter FY70

1. Purpose. To promulgate a schedule of Technical Inspections - (Legal) within this Division for the 1st Quarter FY70.

2. Information

a. In accordance with references (a) and (b), the Division Legal Office will conduct technical inspections of all units exercising Special Court-Martial authority in the 1st Marine Division on a semi-annual basis. These inspections will encompass all phases of legal administration, court-martial records, investigations, foreign claims and legal assistance matters.

b. Inspections for the 1st Quarter FY70 will be conducted in accordance with enclosure (1).

3. Procedure. Each unit to be inspected will be contacted by the inspecting officer at least five (5) days prior to the scheduled inspection to insure that the scheduled inspection does not interfere with the operational commitments of the unit. Normally, the inspection will be conducted in the organization legal office with the legal officer and legal clerk present.

4. Action. In addition to the legal office files and reference material, the following items should be available for inspection:

a. Unit Punishment Books - battalion or regimental, and from each subordinate company or battery.

b. Service Record Books of all persons who went to office hours since the last inspection.

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14 Jul 1969

c. Service Record Books of all persons who received Special or Summary Court-Martial since the last inspection.

d. Manual for Courts-Martial and the Manual of Judge Advocate General from each company or battery.

e. Any additional items which may be directed by the inspecting officer when he contacts the unit.

5. Critique. The Inspecting Officer will informally critique the inspection for the Commanding Officer, Executive Officer, Legal Officer and other personnel as the Commanding Officer may desire.

6. Self-cancellation. 30 September 1969.


H. E. DICKINSON
Chief of Staff

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DivBul 5041
14 Jul 1969

SCHEDULE OF INSPECTIONS (LEGAL) 1ST QUARTER FY70

<u>DATES</u>	<u>UNITS</u>
15-25 August 1969	1st Shore Party Battalion 1st Motor Transport Battalion 1st Engineer Battalion 1st Medical Battalion 1st Tank Battalion
15-25 September 1969	1st Reconnaissance Battalion 7th Engineer Battalion 3rd Amphibious Tractor Battalion 11th Motor Transport Battalion

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1133
54/JPV/aps
15 July 1969

DIVISION BULLETIN 1133

From: Commanding General
To: Distribution List

Subj: 1st Quarter First Term Reenlistment/Extension Quotas; assignment of

Ref: (a) DivO P1133.12

Encl: (1) Organizational quota Assignments 1st Quarter FY-70

1. Purpose. To promulgate first term reenlistment/extension quota assignments for the 1st quarter Fiscal Year 1970.

2. Information

a. Reference (a) established a reenlistment quota system throughout the 1st Marine Division as part of a completely revitalized Career Planning Program. This quota system has become an excellent index for measuring success of Unit Career Planning Programs. It is desired that the assigned quotas be met and exceeded where possible. Final achievement will be a clear indication of the leadership and command interest given to the program.

b. Enclosure (1) contains quotas for FY-70. Organizational quota assignments are re-allocated on the basis of on board strength of sergeants and below in each unit as of 30 June 1969.

3. Action

a. 1st Marine Division organizations are assigned first quarter FY-70 reenlistment/extension quotas as set forth in enclosure (1).

b. Organizational commanders are requested to expend maximum effort to exceed 100% of their assigned quota thereby allowing this Division continued improvement in its first term retention results.

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Revised 1100
19 July 1969

4. Self-cancellation. 1 October 1969.


H. B. DICKINSON
Chief of Staff

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DivBul 1133
15 July 1969

ORGANIZATIONAL QUOTA ASSIGNMENTS 1ST QUARTER FY-70

<u>ORGANIZATION</u>	<u>QUOTA ASSIGNED</u>
Headquarters Battalion	11
Headquarters Company, 1st Marines	2
1st Battalion, 1st Marines	8
2d Battalion, 1st Marines	8
3d Battalion, 1st Marines	8
Headquarters Company, 5th Marines	2
1st Battalion, 5th Marines	8
2d Battalion, 5th Marines	8
3d Battalion, 5th Marines	8
Headquarters Company, 7th Marines	2
1st Battalion, 7th Marines	8
2d Battalion, 7th Marines	8
3d Battalion, 7th Marines	8
Headquarters Battery, 11th Marines	2
1st Battalion, 11th Marines	4
2d Battalion, 11th Marines	4
3d Battalion, 11th Marines	4
4th Battalion, 11th Marines	4
3d 8" Howitzer Battery	1
1st 175mm Gun & 3d 175mm Gun Batteries	1
1st Shore Party Battalion	3
1st Medical Battalion	1
1st Engineer Battalion	5
7th Engineer Battalion	8
9th Engineer Battalion	7
1st Motor Transport Battalion	1
11th Motor Transport Battalion	3
1st Reconnaissance Battalion	5
1st Tank Battalion	4
3d Amphibian Tractor Battalion	6
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ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
APO, San Francisco, California 96602

DivBul 1133
54/WDS/sps
21 July 1969

DIVISION BULLETIN 1133

From: Commanding General
To: Distribution List

Subj: Reenlistment Report for June 1969

Encl: (1) June 1969 Tabulation of Reenlistment Results

1. Purpose. To publish reenlistment results and percentages for the month of June 1969.

2. General Information

a. First term reenlistments during the month of June reached a new high for the Division. This new achievement is a direct result of a progressive Career Planning Program and high command interest. A total of 98 first term Marines reenlisted or executed career length extensions. This is considered highly satisfactory.

b. The final reenlistment results for June 1969 are:

<u>FIRST TERM</u>	<u>CAREER</u>	<u>OVERALL</u>
61.6%	82.3%	65.4%

c. Enclosure (1) provides a tabulation of reenlistment results for regiments and battalions. N/A on the listing indicates that there was no attrition during the month and consequently no computation of a reenlistment rate. 0.0% reenlistment rate indicates that there was attrition during the month, and yet no reenlistments were effected.

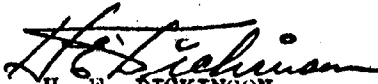
3. Action

a. Commanding Officers will continue to place emphasis on attaining a Career Planning Program which provides maximum reenlistment of qualified, skilled and experienced Marines.

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b. Commanders with low reenlistment rates and/or who did not meet their assigned quota will review their procedures and take action that will insure a viable program is initiated.

4. Self-cancellation. 31 July 1969.


H. E. DICKINSON
Chief of Staff

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JUNE 1969 TABULATION OF REENLISTMENT RESULTS

UNIT	FIRST TERM				CAREER				OVERALL			
	ATT	ELIG	REENL	%	ATT	ELIG	REENL	%	ATT	ELIG	REENL	%
HQ BN	16	8	4	50	7	7	4	57.1	23	12	8	75
1ST MARINES	56	56	40	71	3	3	3	100	59	59	43	73
HQCO, 1STMAR	1	1	1	100	NA	NA	NA	NA	1	1	1	100
1STBN, 1STMAR	5	5	1	20	1	1	1	100	6	6	2	33.3
2DBN	28	28	18	64.2	NA	NA	NA	NA	28	28	18	64.2
3DBN	22	22	20	91	2	2	2	100	24	24	22	92
5TH MARINES	7	5	4	80	4	4	3	75	11	9	7	77.7
HQCO, 5THMAR	1	1	1	100	NA	NA	NA	NA	1	1	1	100
1STBN, 5THMAR	4	3	2	66.6	2	2	2	100	6	5	4	80
2DBN	2	1	1	100	1	1	0	0	3	2	1	50
3DBN	NA	NA	NA	NA	1	1	1	100	1	1	1	100
7TH MARINES	26	24	20	83.3	2	2	1	50	28	26	21	80.7
HQCO, 7THMAR	1	0	0	0	NA	NA	NA	NA	1	0	0	0
1STBN, 7THMAR	10	10	10	100	1	1	1	100	11	11	11	100
2DBN	11	10	6	60	1	1	0	0	12	11	6	54.5
3DBN	4	4	4	100	NA	NA	NA	NA	4	4	4	100
11TH MARINES	19	19	6	31.6	2	2	2	100	21	21	8	38
HQBTY 11THMAR	2	2	0	0	1	1	1	100	3	3	1	33.3
1STBN, 11THMAR	2	2	1	50	NA	NA	NA	NA	2	2	1	50
2DBN	5	5	0	0	NA	NA	NA	NA	5	5	0	0
3DBN	2	2	0	0	1	1	1	100	3	3	1	33.3
4THBN	7	7	5	71	NA	NA	NA	NA	7	7	5	71
3D 8" HOW BTRY	1	1	1	100	1	1	1	100	2	2	2	100
1ST 175GUN BTRY	1	1	0	0	NA	NA	NA	NA	1	1	0	0
3D 175GUN BTRY	1	1	1	100	2	2	1	50	3	3	2	66.6
1ST MED BN	1	1	0	0	2	2	2	100	3	3	2	66.6
1ST ENGR BN	3	3	2	66.6	1	1	1	100	4	4	3	75
7TH ENGR BN	12	2	0	0	2	2	2	100	14	4	2	50
9TH ENGR BN	9	9	8	88	1	1	1	100	10	10	9	90
1ST MT BN	3	3	0	0	1	1	1	100	4	4	1	25
11TH MT BN	4	4	0	0	2	1	1	100	6	5	1	20
1ST RECON BN	9	9	5	55.6	1	1	1	100	10	10	6	60
1ST TK BN	4	4	2	50	1	1	1	100	5	5	3	60
3D AMTRAC BN	8	8	4	50	1	1	1	100	9	9	5	55.5

ENCLOSURE (1)

DECLASSIFIED

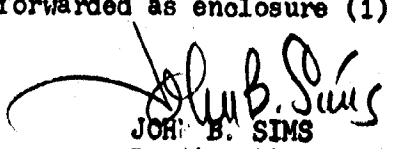
HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

32/CFW/drn
5100
25 July 1969

From: Commanding General
To: Distribution List

Subj: Ground Safety Newsletter 10-69

1. Purpose. To promulgate information on Ground Safety to 1st Marine Division units.
2. Newsletter items are hereby forwarded as enclosure (1).


JOHN B. SIMS
By direction

DISTRIBUTION: "A" & "B"

DECLASSIFIED

25.

UNAUTHORIZED WEAPONS

Division Order 5100.9 states that "personal" firearms are prohibited. Division Order 3460.4C states personal retention of captured firearms is prohibited but does provide for their custody and unit retention if they fall within the "war trophy" category.

Constantly individuals are found with "personal" unauthorized or "captured" weapons in their possession. On occasion they are found carrying U.S. weapons not in their units allowance and not issued to them nor accountable by them - i.e., Greasegun, carbine, or Tommygun. These weapons continually kill and injure more Marines than enemy because the man carrying it has not been trained in its use.

Unit commands must assure that no unauthorized weapons are in the hands of personnel of their command. How does a commander explain an injury due to accidental discharge of a non - T/O weapon?

ACCIDENTIAL DISCHARGES

The alarming rate of accidental discharges within the division must be reduced. The ridiculous number of accidental discharges is a senseless waste of life and manpower. With a little more command attention this drain of manpower can be greatly reduced. The key to the problem is supervision, constant and unremitting. From statistics gathered on accidental discharges it can be seen there has not been a deficiency in training of personnel involved. The greatest single contributing factor to accidental discharges is lack of SUPERVISION.

Note: The Ground Safety Section is including a tear out bulletin board pin-up of REGINALD the Rock Ape starting with this edition. Extra copies can be provided on request.

ENCLOSURE (1)

UNCLASSIFIED

1. Lessons Learned - Riding on Tanks

a. Tank crew member was riding on tank. He stood up and lost balance as tank hit rough spot. Marine fell forward into path of the tank.

b. Result: One Marine killed.

c. Comment: Tank crew members and other authorized personnel riding on tanks should ride in appropriate places.

2. Lessons Learned - Unauthorized Weapons

a. After arriving at Op site, Marine dropped his .38 caliber pistol while taking off his gear. Pistol discharged striking another Marine in the back.

b. Result: One Marine permanently paralyzed from the waist down.

c. Comment: This needless incident occurred due to direct disregard to Division Order 5100.9 which prohibits privately owned and unauthorized firearms. Any person that carries an unauthorized or privately owned firearm increases the chance of an accidental discharge which may cause death or injury.

3. Lessons Learned - Cleaning Weapons

a. Man was cleaning his rifle when it exploded, shattering rifle and accidental discharging.

b. Result: One Marine killed, one Marine wounded.

c. Comment: Prior to cleaning a weapon the person should always unload it and be sure a round isn't in the chamber. If in this case it had been done this accident would never have happened.

4. Lessons Learned - Handling of Dud M-79 Rounds

a. Recently a Marine patrol was approached by a Vietnamese civilian carrying three M-79 dud rounds. The rounds were handed to the Marine and one accidentally dropped.

b. Result: Eight Marines wounded, one Corpsman wounded and one civilian wounded.

ENCLOSURE (1)

c. Comment: That dud explosive ordnance should not be handled by untrained personnel, especially dud M-79 rounds which are highly sensitive after being fired. Leave the explosive ordnance in place, and call for EOD assistance.

5. Lessons Learned - Handling of Ordnance Turned in for VIP Program

a. On 21 June, two Vietnamese children brought a metal box to THOUNG DUC District Headquarters that they had allegedly found floating in the river. Ten minutes later the box exploded.

b. Result: One Vietnamese officer killed and extensive damage to District Headquarters and advisory team building.

c. Comment: That it be stressed to unit leaders at all levels to exercise caution in the handling of enemy or U.S. made ordnance turned in for VIP Program. EOD personnel should dispose of the ordnance immediately, or a temporary storage bunker should be available where the ordnance can be desposited by the Vietnamese turning it in.

6. Use of the E8 Gas Launcher

It has been observed that in moving through dense terrain the cover for the E8 Gas Launcher has been pulled off by bushes without the knowledge of the Gas Launcher Man. This situation can be dangerous if the firing cord becomes entangled on a bush, because the E8 Gas Launcher could then be set off accidentally.

In order to prevent accidental firing of the E8 Gas Launcher when traversing rugged terrain, the cover for the launcher should be securely taped on until the unit is ready to fire.

ENCLOSURE (1)

DECLASSIFIED

GROUND SAFETY CONGRATULATIONS to 1st Motor Transport Battalion



Shown above are left to right Cpl Barnett, Cpl Vice and LCpl Belt awarded Battalion Driver of the Month plaques for April, May and June 1969 respectively.



The above 1st Motor Transport Battalion drivers are shown with plaques received in recognition of each having driven in excess of 5,000 accident free miles in Vietnam.

UNCLASSIFIED

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REGINALD THE ROCK APE



What's the problem Reginald? There's "Charlie" and
 "Charlie" has a chicom! What, the magazine won't feed?
 Oh, too damn bad! Could it have been you've been
 carrying that magazine in the weapon upsidedown and
 the lips have become bent so the rounds won't feed?
 Yes. Well sorry Reginald, too late now to change your
 ways! (OF COURSE ROCK APES DON'T KNOW BETTER -
 HOW ABOUT YOU?)

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