

3/LWB/jpn

DEC 11 1970

00926

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SECOND ENDORSEMENT on CG, 1stMarDiv (-)(Rein) ltr 3/RFE/jhs
over 5750 Ser: 00231 dtd 16 November 1970

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code HD)

Subj: Command Chronology for September 1970

1. Forwarded.

2. By copy of this endorsement, the Commanding General, 1st Marine Division (-)(Rein), is advised that the 7th Marines Command Chronology did not reflect the inclusion of the 1st, 2d and 3d Battalion's Command Chronologies. It is requested that subsequent submissions reflect the supporting documents provided.

3. In addition to the above, the legibility of some pages of the reproduced documents is minimal; therefore, it is requested that the legibility of all reproduced documents be ascertained prior to submission.

G. R. Scharnberg
G. R. SCHARNBERG
By direction

Copy to:

CG, III MAF

CG, 1stMarDiv, (-)(Rein)

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3:1/gfs

5750

Ser:

0061070

23 Nov 1970

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(Unclassified upon removal of basic material)

FIRST ENDORSEMENT on CG, 1st Mar Div ltr 3/RFE/jhs over 5750 Ser: 00231-70
of 16Nov1970

From: Commanding General, III Marine Amphibious Force
To: Commandant of the Marine Corps (Code HD)
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology for September 1970

1. The subject chronology has been reviewed for completeness and is
forwarded herewith.



C. H. LUDDEN
By direction

Copy to:
CG, 1st Mar Div

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HEADQUARTERS

1st Marine Division (-)(Rein), FMF
FPO, San Francisco, California 96602

3/RFE/jhs

5750

Ser: 00231-70

16 NOV 1970

From: Commanding General
To: Commandant of the Marine Corps (Code HD)
Via: (1) Commanding General, III Marine Amphibious Force
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A
(b) FMFPacO 5750.8B

Encl: (1) 1st Marine Division Command Chronology for September 1970

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

C. F. WILDECKE
C. F. WILDECKE

DOWNGRADED AT 3 YEAR INTERVALS
DECLASSIFIED AFTER 12 YEARS
DOD DIR 5200.10

1ST MARINE DIVISION S. & C. FILES	
703037	CY 1 OF 2 CYS

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

COMMAND CHRONOLOGY
1 September to 30 September 1970

INDEX

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PART IV - SUPPORTING DOCUMENTS

Enclosure (1)

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COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

Enclosure (1)

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PART IORGANIZATIONAL DATA1. (U) DESIGNATION

Commanding General	MGen	C. F. WIDDECKE
Assistant Division Commander	BGen	E. H. SIMMONS

SUBORDINATE COMMANDS

HqBn	Col	E. M. YOUNG
1stMar	Col	P. X. KELLEY
5thMar	Col	C. V. JUDGE
7thMar	Col	R. H. PIEHL
11thMar	Col	E. M. RUDZIS
1stReconBn	LtCol	E. J. REGAN (1-12Sep70)
	LtCol	W. G. LEFTWICH Jr. (13-30Sep70)
1stEngrBn	LtCol	W. F. GLOWICKI
1stMTBn	LtCol	J. J. LOUDER (1-15Sep70)
	LtCol	C. A. ROSENFELD (16-30Sep70)
11thMTBn	LtCol	A. D. ALBERT Jr.
1stMedBn	Cdr	W. A. ELLIOT MC USN
1stDentCo	Capt	M. H. MEAD DC USN

2. (U) LOCATION

1-30 September 1970, Danang, RVN

3. (U) STAFF OFFICERS

Chief of Staff	Col	E. H. HAFLEY (1-26Sep70)
Staff Secretary	Col	D. H. BLANCHARD (27-30Sep70)
Assistant Chief of Staff, G-1	Capt	T. E. PITTS
Assistant Chief of Staff, G-2	Col	H. S. AITKEN
Assistant Chief of Staff, G-3	Col	A. C. SMITH Jr.
	Col	D. H. BLANCHARD (1-26Sep70)
Assistant Chief of Staff, G-4	Col	R. F. ESTEY (27-30Sep70)
Assistant Chief of Staff, G-5	Col	M. M. BLUE
Assistant Chief of Staff,	Col	L. S. HOLLIER Jr.
Comptroller	LtCol	N. M. LASLAVIC Jr. (1-23Sep70)
	LtCol	E. J. REGAN (24-30Sep70)
Adjutant	Maj	H. A. ERWIN
Air Officer	Col	F. A. SHOOK Jr.
Artillery Officer	Col	E. M. RUDZIS

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Career Planning Officer
 Chaplain
 Clubs Officer
 Comm-Electronics Officer
 Dental Officer
 Disbursing Officer
 Exchange Officer

 Embarkation Officer

 Engineer Officer
 Field Historian
 Food Service Officer
 Ground Safety Officer

 Industrial Relations Officer

 Inspector
 Staff Judge Advocate
 Motor Transport Officer
 Naval Gunfire Officer
 Ordnance Officer
 Public Affairs Officer
 Photographic Officer
 Postal Officer
 Provost Marshal
 Reproduction Officer
 Special Services Officer

 Supply Officer
 Surgeon

1stLt K. L. PHALAN
 Capt G. A. RADEMACHER GHC USN
 1stLt T. W. HEBERT
 Col U. A. LEES
 Capt M. H. MEAD DC USN
 Maj R. I. DIFFEN
 Capt M. J. AVELLINO (1-10Sep70)
 Capt B. L. SPEED (11-30Sep70)
 Maj L. D. COKER (1-2Sep70)
 Maj H. E. KNIGHT (3-30Sep70)
 LtCol W. F. GLOWICKI
 Maj F. S. CARR Jr.
 Capt W. F. DEWERT
 1stLt G. W. SCHUH (1-27Sep70)
 1stLt J. C. FREENEY (28-30Sep70)
 1stLt R. L. JENKS (1-12Sep70)
 1stLt H. H. CONOVER (13-30Sep70)
 Col C. ASHTON
 Col D. E. HOLBEN
 Maj J. J. McDERMOTT
 LCdr E. C. YOE USN
 Capt C. L. FAGAN
 Capt J. P. NOVAK
 CWO3 A. A. HUMPHREYS (1-15Sep70)
 Capt E. M. JENNINGS
 LtCol J. A. SCHIMENTI
 Capt J. M. WHEALEY (30Sep70)
 LtCol W. J. GALYON (1-5Sep70)
 Maj G. V. GARDNER (6-30Sep70)
 Col J. J. HOLICKY Jr
 Capt H. P. PARISER MC USN

4. (C) AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>	<u>OTHER</u>		
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
861	14771	102	744	0	0

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COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

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PART IINARRATIVE SUMMARY1. (C) Replacement and Rotation of Personnel

a. Total Marine Replacements received and Marines Rotated during September 1970 were:

Replacements:

Officer	84
Enlisted	384

Rotated:

Officer	227
Enlisted	3,093

b. There were 8 officers and 315 enlisted medically evacuated from RVN. Two officers and fifty-eight enlisted personnel returned to duty who were previously evacuated from RVN. A total of 48 personnel departed on emergency leave/permanent change of station orders. A total of 72 personnel departed on emergency leave/TAD orders.

c. A total of 100 enlisted extended their tour for 30 days special leave. Twenty-two enlisted departed on special leave.

2. (C) Casualty and Graves Registration

a. The following casualties were sustained by units ADCON to 1st Marine Division, during September 1970.

	KIA	WIA	**DOW	MIA	CPTR	OTHER	*NON-BATTLE DEATH-INJ	TOTAL
USMC								
OFF	1	10						11
ENL	12	177	6			1	11 24	225
USN								
OFF								
ENL	1	5						6
TOTAL	14	192	6			1	11 24	242

*Injuries which result in absence from duty for more than 24 hours.

**DOW figures included in WIA totals and not in horizontal totals.

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3. (C) Awards

a. 810 award recommendations were processed and forwarded to higher headquarters for approval. In addition, 197 Purple Heart Medals were awarded.

4. (C) Discipline, Law and Order

a. The following criminal investigations were reported for the month of September 1970.

<u>Crimes against Persons and Property</u>	<u>Number</u>
<u>Larceny</u>	19
<u>Traffic Violations</u>	131
<u>Military Offenses</u>	
Attempted murder/homicide	4
Assault	2
Aggravated assault	2
Communicating a threat (major)	1
Dangerous drugs abuse	8
Marijuana violation	24
Currency violation	3
Off limits	69
Weapons violation	4
U. A.	6
Disrespect	3
Drunk and disorderly	5
Unlawful ordnance detonation	4
Misappropriation Government Vehicle	1
Total	136

5. (C) Industrial Relations

a. Utilization totals as of 30 September 1970 were:

<u>Authorized</u>	<u>On Board</u>
492	424

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6. (U) Personnel and Moral Services

a. At the end of September 1970, the on board strength of Chaplains was:

<u>Denomination</u>	<u>Number</u>
Protestant	14
Catholic	8
Latter Day Saints	1

b. The following services were conducted during the month:

<u>Denomination</u>	<u>Number</u>	<u>Number Attending</u>
Catholic Sunday Divine Services	89	2188
Catholic Weekday Divine Services	93	865
Protestant Sunday Divine Services	104	1784
Protestant Weekday Divine Services	86	1860
Memorial Services	21	2292
Religion and Customs of RVN	21	329

c. Division Clubs

During the month there were 9 Officers, 13 SNCO and 17 Enlisted Clubs in operation. The gross income for the clubs system during September 1970, was \$175,611.25.

d. Division Exchange

Total sales during September 1970, were \$468,956.42.

e. Public Affairs

Fifty-two news releases and 1170 Fleet Hometown News Releases were produced during September 1970. In addition, 1st Marine Division Correspondents and photographers covered operations and unit activities throughout the Division TAOR, including operations IMPERIAL LAKE, NEBRASKA RAPIDS, and DUBOISE SQUARE, in addition to Pacifier operations and Vietnamization programs.

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g. Postal

The following figures present pounds of U. S. Mail received and dispatched during September 1970.

<u>Total Received</u>	<u>Total Dispatched</u>	<u>Total Handled</u>
265,587	109,077	374,664

Financial Transaction Totals

U. S. Money Orders and Fees	\$836,051.11
U. S. Money Orders Cashed	20,953.87
Stamps, Postage and Insurance Sales	29,804.00

During the period 7-12 September 1970, the Assistant Postal Officer of FMFPac was on board to conduct an inspection of the Division Postal System.

h. Career Planning

Career Planning results during September 1970 were:

Reenlistment Percentages

First Term	(19-48)	39.7%
Career	(13-15)	86.6%
Total	(32-63)	50.8%

<u>Extensions of Enlistment</u>	<u>Career Length</u>	<u>Short</u>
First Term	3	0
Career	2	2
Total	5	2

7. (U) 1st Marine Division Interpreter Program (ARVN)

On 30 September 1970, the number of ARVN Interpreters attached to this Division was 119.

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INTELLIGENCE SECTION

1. ACQUISITION UNIT

a. General. This reporting period has been characterized by a steady decrease in enemy activity throughout the Division TAOR. The scattered incidents reported throughout the Division serve to reaffirm current evaluations that the enemy forces are being deteriorated to the level of isolated terrorist activities. The assassination of key government officials, the harassment and destruction of the Pacification Program and the incessant need for new lines of logistical support have been and will continue to be of absolute vital importance to the enemy. The end of the month has seen an increased concentration of activity surrounding Thuong Duc and Hill 52.

b. Ground Reconnaissance

(1) During September 1970, there were 73 reconnaissance patrols conducted that accounted for 272 enemy sighted. There were 19 contacts with the enemy, 68 fire missions and eight air strikes generated by these sightings resulting in 27 enemy KIA, while friendly casualties were two KNBC, seven WIA and 16 NBC. There was a total of 28 teams available with an average of 12 teams operating in the field.

c. Photo Imagery Interpretation Unit. During the month of September the majority of PIU efforts were directed toward support of the 7th Marines and the 5th Marines in the Imperial Lake Operation. Other efforts were directed to the 1st Marines and 5th Marines for their area of responsibility, to Division Legal in support of an investigation and to First Reconnaissance Battalion in up-dating and finding HLZ's in specific areas. One photo interpreter began classes in the reconnaissance indoctrination program held by the First Reconnaissance Battalion. It is anticipated that all photo interpreters will attend this course, which after completion will make the PIU more responsive to specific needs and give them first-hand knowledge of the terrain, thus enhancing the photo interpreters ability to extract usable information from aerial photography. During the month of September, 27 high performance missions were requested and 18 were received, 26 reprint requests were submitted and 21 were received. There were 15 hand held photo missions requested and all were flown.

d. Aerial Observation Sub-Unit

(1) During the month of September the Aerial Observation Unit conducted 460 sorties for a total of 1029.8 hours of visual reconnaissance and supporting arms control in the Division TAOR.

(2) The following supporting arms and photo missions were conducted:

Airstrikes FAC(A)	254
Artillery Fire Missions	66
Hand Held Photo Missions	15

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(3) The damage estimates resulting from supporting arms missions are as follows:

Killed by Air/Artillery	26
Structures destroyed	93
Bunkers destroyed	65
Treeline destroyed (meters)	17,300
Caves destroyed	16
Secondary explosions	81
Secondary fires	16

(4) Ground fire was received on 14 occasions, resulting in one hit to the aircraft.

(5) Aviation support for the month of September was provided as indicated below:

<u>Unit</u>	<u>Sorties</u>	<u>Hours</u>
Marine Observation Squadron Two (OV-10A)	460	1029.8

(6) The unit provided support for operations Imperial Lake, Dubois Square and Catawaba Falls.

e. Interrogation-Translation

(1) The Division Interrogation Center (1st Interpreter Team)/ Document Translation Center (7th Interpreter Team) in support of the 1st Marine Division.

(a) Total interrogation reports submitted: 0

(b) Total number of document batches processed: 50

(2) For the 3rd, 9th and 13th Interrogation-Translation Teams and the 1st Interpreter Team in support of the 1st Marine Division.

(a) Total detainees:

(1) PWs: 4

(2) Civil Defendants: 18

(3) Returnees: 7

(4) Innocent Civilians: 197

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(b) Total interrogation reports submitted by the Interrogation-Translation Teams: 29

(c) Significant information gained from captured documents included a listing of Viet Cong Cover Designators, codes and radio frequencies.

(d) Significant information gained from detainees included updating of order of battle and personalities. Substantial information was also gained from a very important source who had extensive knowledge of Quang Da Province Security Section, to include commo-liaison, agent networks, agents in SVN and US installations.

(3) Significant Events

(a) 3rd Interrogation-Translation Team: 1 to 30 September in support of the 1st Marines. The team conducted 65 interrogations resulting in the classifications of one Civil Defendant and 64 innocent civilians. Seven batches of documents were processed by the team document scanning center. A sub-team was deployed in support of the 3rd Battalion, 1st Marines from 10 to 18 September 1970. From 13 to 14 September 1970, another sub-team was deployed to the field in support of the 2nd Battalion, 5th Marines. One member of the team is currently supporting the Vietnamese Marines on an operation. Training was conducted for the team members on report writing, typing practice and care of individual weapons.

(b) 9th Interrogation-Translation Team continued under operational control of the Commanding General, 1st Marine Division operating in support of the 7th Marines during the period 1 to 20 September 1970. On 21 September 1970, the 9th Interrogation-Translation Team commenced a period of stand-down. The team was scheduled to embark on-board ship 30 September 1970 for deployment. During the time before standing down, 58 detainees were screened at the team headquarters, detailed interrogations were conducted on two PWs, one Returnee, 7 Civil Defendants and 48 innocent civilians. One sub-team was deployed to the field in support of the 1st Battalion, 7th Marines in order to exploit a Hoi Chanh. Another was deployed in support of the 1st Battalion, 5th Marines operating as a pacifier unit in the 7th Marines TACR for the exploitation of another Hoi Chanh. Through interrogation and exploitation of the aforementioned sources, six hidden tunnel complexes as well as the location of staging points for the Huu Dien village guerrilla force were located. Members of this force were also identified. Fifteen batches of captured documents were processed by the teams document scanning center. The team also continued the policy of providing instruction and guidance to both units and cognizant staff officers in the exploitation of human sources. Team training included human source exploitation techniques, report writing, NVA order of battle and area study.

(c) 13th Interrogation-Translation Team continued in support of the 5th Marines under the operational control of the 1st Marine Division Commanding General. On 21 September 1970, the team moved from the 1st Marine Division area to Baldy Combat Base. A sub-team remained at the 95th Army

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Evacuation Hospital to interrogate all wounded detainees of the 1st Marine Division. On 28 September 1970, a sub-team was assigned to support the 3rd Battalion, 5th Marines located at Fire Support Base Ross. The 5th Marines detained 102 personnel during the month, resulting in the classification of 85 innocent civilians, eight Civil Defendants and five VC Returnees. There were 21 batches of documents scanned by the team during the month.

(d) 1st Interpreter Team (Division Interrogation Center)/7th Interpreter Team (Document Translation Center): 1 to 30 September in support of the 1st Marine Division. During this reporting period, the 1st Marine Division DTC, directly supported by the 7th Interpreter Team and assisted by three ARVN interpreters screened 50 batches of captured documents totaling 1,126 items. There were 87 summary translations made of these items. In addition, three full translations of ARVN interrogation reports, 14 full translations of ARVN messages, one full translation of a report from the Quang Nam Phoenix Committee were accomplished. Significant information included Cryptographic Codes and Cover Designators. Training was conducted for team members on processing of captured documents, current OB, language training, administrative procedures and individual weapons safety.

(e) The following staff liaison visits were made by the coordinator, Interrogation-Translation Teams/Interpreter Teams/ARVN Interpreters:

- (1) 95th Army Evacuation Hospital - 3
- (2) 1st Marines - 5
- (3) XXIV Corps - 2
- (4) III MAF - 2
- (5) 5th Marines - 4
- (6) 7th Marines - 1
- (7) Chieu Hoi Center, - 1
Danang

f. Sensor Control and Management Platoon (SCAMP). During September SCAMP operations continued to be cut back as elements of the 1st Marine Division redeployed and the Division's AO was reduced. Operations included the deactivation of several sensor strings as well as one monitor site. Remaining at the end of the month were four readout sites, i.e. Hill 190, OP Reno, Hill 65 and Hill 425.

(1) Activity. There were 10 targets acquired. Seven of the targets were fired on and night activities were deployed to intercept three of the targets. No contact was made and there was no significant BDA from the fire missions. The 10 targets acquired represent a decrease of five from the previous month.

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(2) Installations. Sensor strings were activated as indicated below:

<u>String No</u>	<u>Type</u>	<u>Location</u>	<u>Readout Site</u>
9	GSID	AT 852790	OP Reno
10	GSID	AT 853778	OP Reno
36	GSID	AT 862763	OP Reno
50	MIN/MAG	AT 903831	Hill 190
51	MIN/MAG	AT 915834	Hill 190
52	MIN/MAG	AT 919832	Hill 190
53	MIN/MAG	AT 899829	Hill 190
68	MIN/MAG	AT 917822	Hill 190
70	MIN/MAG	AT 917821	Hill 190

(3) Deactivations. Sensor strings were deactivated as indicated below:

<u>String No</u>	<u>Type</u>	<u>Location</u>	<u>Readout Site</u>
9	MIN/MAG	AT 852788	OP Reno
10	MIN/MAG	AT 852778	OP Reno
16	GSID/MIN/MAG	AT 941365	FSB Ryder
17	GSID/MIN/MAG	AT 931374	FSB Ryder
18	GSID/MIN/MAG	AT 925376	FSB Ryder
19	MIN/MAG	AT 914384	FSB Ryder
20	GSID/MIN/MAG	AT 887376	FSB Ryder
21	GSID/MIN/MAG	AT 892372	FSB Ryder
24	ADSID	AT 992360	FSB Ryder
25	ADSID	AT 994372	FSB Ryder
26	ADSID	AT 997374	FSB Ryder
36	MIN/MAG	AT 862764	OP Reno
50	MIN/MAG	AT 897826	Hill 190
60	MIN/MAG	AT 907355	FSB Ryder
64	MIN/MAG	AT 907342	FSB Ryder
65	MIN/MAG	AT 921360	FSB Ryder
66	MIN/MAG	AT 926361	FSB Ryder
67	MIN/MAG	AT 897364	FSB Ryder
68	MIN/MAG	AT 915834	Hill 190
70	MIN/MAG	AT 907830	Hill 190
71	GSID	AT 990356	FSB Ryder
72	GSID	AT 980352	FSB Ryder
73	ADSID	AT 992390	FSB Ryder
74	ADSID	BT 005235	FSB Ryder
75	ADSID	AT 980313	FSB Ryder
76	ADSID	AT 972321	FSB Ryder
77	ADSID	AT 979328	FSB Ryder
78	ADSID	AT 980326	FSB Ryder

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(a) Sensor strings 9, 10, 36, 50, 68 and 70 were reactivated as indicated in sub-paragraph (2) above.

(4) Monitor Sites. The monitor site at FSB Ryder was closed.

(5) Sensor Account. As of 30 September there were 125 RF sensors and seven Line sensors employed. The RF sensors were distributed in 40 strings.

(6) Training and Briefings. Briefings were given to Admiral REYNOLDS (CTF - 76), Colonel LEES (1st Marine Division GEO) and 1st Reconnaissance Battalion.

g. Target Intelligence. During September intelligence acquired targets generated 28 TPQ-10 requests, of which seven were bombed. Thirty-three intelligence targets were submitted to the 11th Marines with fire missions being conducted on five. There were five ARC LIGHT targets nominated of which all were struck.

(1) Infra-Red (IR). A total of 180 targets were requested, of which 45 were flown resulting in 88 emissions. The major cause for lack of IR was the non-availability of aircraft and nine weather aborted missions.

2. STAFF COUNTERINTELLIGENCE UNIT

a. As of 30 September 1970, 108 Kit Carson Scouts were employed by the 1st Marine Division. The scouts participated in 780 patrols, which resulted in 13 enemy detained.

b. Normal passive and active Counterintelligence support continued during the reporting period to assist in the protection of the Division against the collection effort of the enemy. Counterintelligence personnel of the 1st, 3rd and 7th Counterintelligence Teams participated in 17 combat operations. During these operations, 285 persons were screened against existing wanted lists, resulting in nine persons detained as Viet Cong infra-structure, two Viet Cong/North Vietnamese Army captured, 17 persons turned over to GVN authorities for further investigation, two VC/NVA killed and 109 persons released as innocent civilians. In addition, the following items were captured or destroyed during these operations: one AK-47 rifle, one K-59 pistol, three AK-47 magazines, one Bangalore torpedo, 23 SFD's, 25 M-26 hand grenades, 19 tunnels, 11 bunkers/caves, 20 fighting holes, seven pounds of documents, nine pounds of medical supplies, ten pounds of foodstuffs, one uniform (NVA green) and one sewing machine.

c. During September 1970, 1st Marine Division units reported a total of 227,575 \$VN expended under the Voluntary Informant Program for information and/or ordnance.

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d. Valuable intelligence information was provided to the 1st Marine Division during the reporting period by Division intelligence liaison representatives located at District Intelligence and Operations Coordination Centers in Hoa Vang, Hieu Duc, Dien Ban and the Province Phung Hoang Permanent Center at Hoi An.

e. On 20 September 1970, the 7th Counterintelligence Team OPCON/ADCON was transferred to Commanding General, III Marine Amphibious Force. On 4 October 1970, the 1st Counterintelligence Team was transferred to Commanding General, 5th MEB.

3. OPERATIONS INTELLIGENCE

a. Intelligence Material and Publications Prepared and Distributed to Subordinate, Adjacent and Higher Commands.

- (1) Daily Intelligence Summaries (INTSUM)
- (2) Area Studies
- (3) Munitions Turned in Under Voluntary Informant Program (VIP)
- (4) Mine and Booby Trap Reports
- (5) Measurement of Progress (MOP)
- (6) Combined Campaign Plan, Quarterly Written Summary
- (7) Command Chronology
- (8) Spot Reports
- (9) Computerized Target Lists

b. Briefings

- (1) Daily briefings for the Commanding General.
- (2) Intelligence orientation briefings presented to new officers joining the Division.
- (3) Special briefings for representatives from MACV J-2.
- (4) Special briefings for I Corps G-2.
- (5) Weekly current intelligence up-date briefings were presented to the Headquarters Battalion Staff.

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c. Enemy

(1) Enemy activity declined in every category during September. Once again the enemy avoided contact with First Marine Division Pacification Program. The enemy continued to commit a significant portion of his assets to rice procurement, tax collection and other logistical missions. Various sources indicated that beginning on 29 September the enemy would attempt to increase offensive activity to highlight phase 2 of his K-750 offensive campaign. Possibly due to the eight inches of rain which fell on Quang Nam Province from 29 to 30 September, there was no noticeable increase in enemy activity on either of those days.

(2) Statistical Summary. The following is a statistical summary of enemy initiated incidents and sightings for September:

(a) Enemy Initiated Contacts	133
(b) Mortar Rounds Received:	125
(c) Rockets Received:	19
(d) Lob Bombs Received:	6
(e) Mining Incidents:	15
(f) Terrorist Acts:	14
(g) Enemy Sighted:	1,403

(3) Estimate of the Enemy Situation. The enemy displayed a relatively passive posture during September, probably indicating that tactically and logistically his operations were in a state of flux.

(a) During September, analysis of documents captured during Operation Picken's Forest (August), Lyon Valley (August) and Dubois Square (September) revealed that a reorganization of the Front 4 Command structure may have taken place during the period from October 1969 to April 1970. Included in this reorganization were the possible dissolution of the Wing system of tactical control, the possible disbanding of the 141st and 31st NVA Regiments, the possible formation of a Brigade-size command in Base Area 112 and another Brigade size command in the Que Son Mountains, the redeployment of the Front 4 forward element to the Que Son Mountains and the possible consolidation of units formerly subordinate to the Northern Wing to form one independent battalion. Overall, the apparent reorganization increased the threat against Southern and Southwestern Quang Nam Province and reflected the decrease in enemy capabilities in the Western and Northern portions of the Province.

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(b) The enemy maintained his forces at a relatively constant level during September. It is estimated that replacements were adequate to compensate for casualties during the month.

(c) Enemy capabilities and vulnerabilities remained unchanged during September. He exercised his capability to conduct harassing guerrilla type actions. He remained particularly vulnerable to Free World Force's rice denial operations and firepower.

(d) In summary, during September, the enemy continued to exercise the limited options available to him. He did so, however, at a decreasing rate both in the scope and intensity of his actions. September was a pivotal month for the enemy. He stood down from his standard aggressive dry season strategy to emphasize food procurement and to prepare to weather the northeast monsoon.

d. Weather

(1) The maximum and minimum temperatures for the month of September were 98 and 71 degrees respectively, with an average temperature of 86 degrees. Total precipitation was 12.92 inches, which was 2.78 inches below the monthly mean of 15.70 inches.

(2) Weather during the month had a slight effect on ground operations. During precipitation crosscountry movement in the low areas was hampered and some difficulty was encountered crossing swollen streams and rivers. Reduced visibility, during early morning ground fog, local rain storms and/or low ceiling had a minimal effect on aerial observation and helicopter operations.

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ORGANIZATION AND OPERATIONS

1. (C) During the month of September, the Division continued to interdict the enemy logistical support and destroy his harbor sites. Operation IMPERIAL LAKE which commenced in August continued throughout September. Three other named operations commenced during September. Operation NEBRASKA RAPIDS (D-Day 5Sep), Operation DUBOIS SQUARE (D-Day 10Sep), and Operation CATAWBA FALLS (D-Day 18Sep). Operation NEBRASKA RAPIDS terminated at 081200H Sep70, Operation DUBOIS SQUARE terminated at 191200H Sep70, and Operation CATAWBA FALLS was terminated upon conclusion of air and artillery prep fires on 21Sep70. In addition to these battalion size operations, Division units continued to conduct extensive patrol and ambush activity throughout the TACR. Enemy losses continued to drop for the fifth consecutive month. The Division Pacification Program and successful operations against his logistical support have forced the enemy to avoid confrontation with Marine units. Aggressive reconnaissance activities and effective supporting arms continued to account for enemy losses. The enemy continues to harass the Marines through the use of booby traps.

a. Between 0455 and 0500, 1 September, nine 122mm rockets impacted in and around the DA NANG Air Base. Results from the attack was light damage to a C-130 and six trucks, medium damage to a generator, and 10 tar barrels destroyed. Pre-planned counter rocket fires were conducted.

b. On 1 September, a squad patrol from G/2/7/ on Operation IMPERIAL LAKE found 75 caves. Caves were 10 X 15 feet wide and 3 X 6 feet high. A search of the caves revealed two NVA bodies, which had been dead approximately 24 hours, three CHI COM grenades, two bangalore torpedoes, one M79 round, one 60mm mortar round and miscellaneous other equipment. All gear was sent to the rear.

c. On 1 September, two Vietnamese boys, ages 6 and 12, led a patrol from H&S/2/5 to an enemy ordnance cache at (AT 880460). Patrol found 68 60mm mortar rounds, 14 M79 rounds, 10 57mm recoilless rifle rounds, 3000 M60 rounds, 2500 M16 rounds and 31 claymores. Vietnamese Marines were informed of the find.

d. On 2 September, a squad patrol from G/2/7 on Operation IMPERIAL LAKE found a cave vicinity (AT 991450). As the patrol was preparing to search the cave, a Marine detonated an unknown type booby trap. When the booby trap exploded it set off a LAAW that was being carried by another Marine. The results of the dual explosion were one USMC KIA, three USMC WIA(E), and two USMC WIA (M).

e. On 2 September, a platoon patrol from K/3/5 found five CHI COM grenade booby traps. All booby traps had trip wires attached. All the booby traps were set 10 feet apart on a trail that led to a bunker. The patrol destroyed all booby traps and bunker.

f. On 2 September, a squad patrol from G/2/7 on Operation IMPERIAL LAKE found a total of six booby traps along a trail. Four of the booby traps

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were M79 rounds with pressure releases, three were located 200 meters apart at (AT 989451). The other two were M26 grenades with trip wires set across the trail at (AT 994447). The patrol destroyed their find and continued on their mission.

g. On 2 September, a platoon patrol from G/2/7 on Operation IMPERIAL LAKE found two caves at (AT 991454). The caves were 9 X 12 feet and 7 X 10 feet. A search of the caves revealed five AK47's, one SKS, eight RPG rounds, medical gear and miscellaneous other equipment. All equipment and gear forwarded to the rear.

h. On 5 September, a light observation helo was shot down by enemy small arms fire eight kilometers southwest of Hill 270 by an unknown size enemy force. AO and gunships provided security until crew was extracted at 1840H. Pilot and co-pilot sustained minor injuries. Fixed wing strike to destroy helo was cancelled due to weather. Artillery fired on site throughout the night.

i. On 5 September, while in day position with I/3/7 Operation NEBRASKA RAPIDS, a Marine detonated a booby trap, resulting in five USMC WIA(E). Approximately two minutes later another Marine detonated one more booby trap resulting in one USMC KIA. First booby trap was C-4 and shrapnel, second was 60mm mortar round. Both booby traps were pressure detonating types, buried 6" in the ground 20 feet apart.

j. On 5 September a platoon sweep from M/3/5 found a complex of 12 bunkers and trenches leading to them. A search of the bunkers revealed one destroyed CHI COM radio, 500 pages of documents, one pound of cocaine, and miscellaneous drugs and equipment. Documents, drugs, and radio were sent to the rear.

k. On 6 September, a platoon combat patrol from E/2/7 on Operation IMPERIAL LAKE received a heavy volume of small arms fire from approximately 250 meters southwest of their position (AT 984446), resulting in two USMC KIA and two USMC WIA(E). Patrol had negative observance of the enemy, but returned small arms and M79 fire. AO and fixed wing were called on station and fired on board ordnance which resulted in two secondary explosions.

l. On 6 September, While conducting a Search and Cordon Operation vicinity (AT 893521) and (AT 887528), F/2/5 found 20 bags of corn marked "Hands Across the Sea" and four tons of unpolished rice. Foodstuff was turned over to DUC DUC District Forces for distribution.

m. On 6 September, while moving into company night position a Marine from M/3/7 on Operation NEBRASKA RAPIDS detonated a pressure type booby trap consisting of 8" arty round buried three inches in the ground resulting in seven USMC WIA(E).

n. At 1840H, on 6 September, the 51st ARVN defensive position at Hill 55 (AT 964614) received two 122mm rockets three minutes apart, resulting in negative casualties. Fired counter rocket fire and Marine artillery mission with unknown results. Twelve hours later they received one more

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122mm rocket which impacted 100 meters from their COC. Negative damage or casualties. Then four hours later, they received two more 122mm rockets two minutes apart resulting in one ARVN WIA(E).

o. On 7 September, a Marine from K/3/5 on a squad patrol at (AT 808573) detonated a basketball canister booby trap filled with C-4 with trip wire, resulting in three USMC WIA(E) and one USMC WIA(M).

p. On 7 September, 2/7 CP called artillery fire mission on known enemy supply route (AT 998439 - AT 990430), and observed 10 to 15 secondary explosions.

q. On 8 September, a squad OP from L/3/5 observed five VC with weapons moving west (AT 892556). Engaged VC with sniper and M60 fires, resulting in three VC KIA.

r. At 1230H, 8 September, G/2/7 while moving towards enemy sniper position (AT 991447) received 20 rounds small arms fire from 200 meters southeast. Resulting in one USMC KIA and four USMC WIA(E). Company returned small arms, M60, and M79 fire, and observed one enemy fleeing west, 150 meters to the south, fired small arms, M60, and M79, resulting in one VC KIA. They then observed two more enemy fleeing into a cave 200 meters southwest. Engaged with small arms fire and called 106RR fire mission resulting in two NVA KIA, also found one AK47 and one SKS. As medevac helo came in, it received numerous hits (AT 989445) and could not complete medevac. Medevac completed at 090110H Sep70.

s. At 0215H, 9 September, 51st ARVN Regimental CP observed a total of six 122mm rocket rounds impact in village (AT 915629). Negative casualties. 51st ARVN cleared and fired artillery on suspected enemy launch site.

t. At 0800H, 12 September, an artillery FC with H/3/11 on Hill 119 (AT 987507) observed seven VC with packs and weapons moving east and into a small hole in the ground (AT 961537). Artillery fire mission resulted in five VC KIA and one secondary explosion.

u. On 13 September, a squad patrol from E/2/5 while searching a village (AT 915497) found four large urns containing 500 - 600 pounds of unpolished rice, assorted clothing and one block of tobacco.

v. On 15 September, a squad patrol from K/3/5 found a cave (BT 812579). A search of the cave revealed the following communications gear: one PRC-41, three TA3C, three PRC-10's with handsets, one PRC-6, two TA-1's, one TR-5 with speaker and headset, one PRC-64, three whip antennas with bases, three H-33's, three headphones, four 1½ volt dry cell batteries. Patrol sent equipment to the rear.

w. At 2000H, 15 September, a squad ambush from 3/5 CUPP observed 20 VC moving south along river (AT 822553). Fifteen VC were pulling a boat through the water with five VC in the boat. Squad fired small arms catching the VC in a cross fire. The enemy moved into treeline, but returned to river three times in an attempt to recover bodies. Unit continued to fire small arms and

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AAW's. Enemy returned small arms fire. Unit then called for artillery illumination mission and observed six enemy bodies floating in river and eight bodies on south side of river. Unit then called artillery fire mission on enemy target and possible escape routes. Total results of encounter were 14 VC KIA.

x. On 16 September, while moving to a new day position (AT 953415), I/3/7 on Operation IMPERIAL LAKE found and destroyed two 82mm mortar round booby traps. The two booby traps were 10 feet apart, buried six inches in the ground on an old LZ with electrical wires running from booby traps to a camouflaged spider hole 45 meters to the south. The unit proceeded to move off the LZ when a Marine detonated a pressure type booby trap, believed to be a 20 - 30 pound box mine, resulting in one USMC KIA and eight USMC WIA(E).

y. On 16 September, a platoon patrol from F/2/7 on Operation IMPERIAL LAKE was led to a NVA base camp by a CHIEU HOI. The base camp belonged to the 1st Company, 91st Sapper Battalion. The camp consisted of 15 bunkers and 10 huts. Bunkers had entrances at both ends with one entrance leading into a hut. One hut was a messhall with four tables and a bamboo shoot with water running into a 55 gallon drum. Messhall was large enough to accommodate 50 people. A search of the camp revealed one SKS, two CHI COM grenades, 1/2 pound of C-4, one pound of TNT with blasting cap, two shape charges, 300 pounds of corn, 500 pounds of unpolished rice, two boxes of medical supplies and assorted gear and equipment. While continuing their search of the base camp the unit observed one NVA with weapon moving south to north (AT 984438). Small arms fire resulted in one NVA KIA and one AK47 captured.

z. On 17 September, a platoon combat patrol from F/2/7 on Operation IMPERIAL LAKE was moving down a trail (AT 977444), when a Marine detonated an unknown type booby trap believed to have been command detonated, resulting in seven USMC WIA(E).

aa. On 19 September, a platoon patrol from L/3/7 while moving into a blocking position, observed one enemy with weapon 50 meters north moving into a treeline. Patrol fired small arms and swept area, finding one M33 booby trap with pressure detonator, a hut containing 800 pounds of unpolished rice, and other miscellaneous gear. Rice and gear was sent to rear, booby trap was destroyed in place.

bb. On 19 September, a platoon patrol from B/1/5 found 800 pounds of rice in a village (AT 964504). Patrol questioned local civilians who said village was possibly VC. Rice was removed to company CP.

cc. On 20 September, a platoon patrol from M/3/5 found a pack at (AT 964564) on the side of a trail. On going through contents of pack it was determined that it had belonged to a VC/NVA tax collector and had been dropped as he fled the area. The pack contained assorted personal gear, documents, 86,000\$VN, names of approximately 150 communist party members in the local area, including incomes and donations to party, and four CHICOM grenades.

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dd. At 1920H, on 20 September, a squad from H/2/1 while deploying at a night ambush position (BT 063648) had a Marine detonate an unknown type booby trap with unknown type detonator. Results were two USMC KIA, six USMC WIA(E) and one USMC WIA(M). It was later determined that due to the size of the explosion, it may have been an 81mm mortar round.

ee. On 23 September, a platoon patrol from E/2/7 on Operation IMPERIAL LAKE found two caves (AT 972437). A search of the caves revealed 1000 pounds of corn, one multiband CHI COM transmitter similar to a PRC-25, one CHI COM LMG, and miscellaneous documents.

ff. At 0040H, 29 September, a trip flare to the west of C/1/1 CP (ZC 214552) went off, perimeter watch threw five M-26 grenades and 81mm mortar illumination was fired. The 81mm mortar crew observed two enemy in the wire in front of their position. Unit fired small arms. A squad ambush from C/1/1 (ZC 217553) observed six to nine enemy moving through treeline, unit had negative communication with company CP and pulled back to within 50 meters of company CP. They then observed two enemy in the wire, unit fired small arms, at the same time the unit was hit from the rear by two RPG rounds (ZC 970556), resulting in two USMC KIA and two USMC WIA(E). A squad from the company CP reacted to assist the squad ambush. The unit later observed three enemy at (ZC 213555) and two enemy at (ZC 213557). Unit fired small arms, called 60mm mortar, 81mm mortar and artillery fire missions. At 0400H the unit observed four enemy at (ZC 790556) carrying RPG launcher or RPG rounds. Unit fired small arms. A sweep of the area revealed four NVA KIA, one RPG launcher, and one 9mm pistol.

gg. Between 0200H and 0600H, on 29 September, the DUC DUC District Headquarters (AT 863479) received six 122mm rocket rounds. All rounds impacted at PHU DA (2) (AT 868478), which resulted in three Vietnamese civilians receiving minor injuries.

hh. Throughout the day on 29 September, the THUONG DUC District Headquarters (ZC 143537) took 19 122mm rockets, 11 82mm mortar rounds, 19 75mm rounds which resulted in three friendly KIA.

2. (S) Major Operations

a. Operation IMPERIAL LAKE, a Category III operation in the QUE SON Mountains continued throughout the reporting period. Six enemy base camps were discovered along with numerous cave complexes. On 20 September, at 1800H, a squad patrol found a cave complex of significant magnitude. A search of the area revealed the complex housed a NVA hospital and what is believed to have been a command center. The cave complex ran to a depth of 60 to 70 feet below the surface. A detailed description of the cave complex can be found in TAB F, journal entry #30 on 21 September 1970. Patrols also captured over 2400 pounds of foodstuff, made 35 contacts with the enemy, 22 of which were initiated by Marines. Marine units destroyed 29 booby traps, while detonating 12. Cumulative results for Operation IMPERIAL LAKE, as of 302400H Sep70, are as follows:

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ENEMY

23 NVA KIA
 7 VC KIA
 71 DET
 26 IWC
 1 CSWC

FRIENDLY

4 USMC KIA
 58 USMC WIA (E)
 12 USMC WIA (M)
 1 USMC KNEC
 13 USMC NEC (E)
 1 USN KIA
 1 USN WIA (E)

b. Operation NEBRASKA RAPIDS, a search and clear operation commenced on 5 September 1970 by 3/7 (Rein) simultaneously and in coordination with elements of the Americal Division. This Category II and III operation was designed to locate and destroy enemy forces, locate and extract caches and disrupt enemy logistics. In addition, engineer elements from 1st Marine Division and Americal Division, assisted the 2nd ARVN in opening Highway 535/534 from QL 1 to HIEP DUC in preparation for a GVN supply convoy. Elements of the 1st Engineer Bn moved to FSB ROSS the afternoon of 2 September 1970 and immediately began upgrading Route 534 from FSB ROSS to the 1st Marine Division/Americal Division boundary. Specifically, three gaps in the road had to be repaired in order to prepare the road for the GVN convoy. This engineer mission was accomplished and an uneventful round trip convoy to HIEP DUC was completed on 6 September 1970. Security for the Engineers was provided by M/3/7. The operation itself was characterized by light contact, with the majority of them occurring in the southwestern part of the AO. Cumulative results of Operation NEBRASKA RAPIDS are as follows:

ENEMY

1 VC KIA
 13 DET
 1 IWC

FRIENDLY

1 USMC KIA
 13 USMC WIA (E)
 1 USMC WIA (M)
 18 USMC NEC (E)

c. Operation DUBOIS SQUARE a reconnaissance in force operation commenced on 10 September 1970 by 3/1 (Rein). The mission of the operation was to locate and destroy and/or capture enemy forces, material and/or installations. The operation was characterized by extremely light enemy contact. The results of the operation which terminated on 18 September 1970 are as follows:

ENEMY

1 IWC

FRIENDLY

1 USMC WIA (E)
 23 USMC NEC (E)
 1 USN NEC (E)
 1 KCS NEC (E)

d. Operation CATAWBA FALLS was a Phase I and II operation designed as a diversionary action while the 1st Marine Division realigned its AO boundaries. Phase I commenced on 18 September 1970 with extensive artillery

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and air prep fires which continued until the termination of Phase I on 21 September 1970. Phase II of the operation has been postponed indefinitely and if conducted at a later date it will be assigned a new name. Artillery fired 11,346 rounds of prep fire and air dropped 141 tons of bombs.

NOTE: Operation CATAWBA FALLS schedule was revised by CG 1st MarDiv msg 060935Z (C) Oct70, and will be included in 1st Marine Division Command Chronology for October 1970.

3. (C) Results of all operations and small unit contacts by Division units during the reporting period accounted for the following enemy losses:

100 VC KIA	55 IWC
50 NVA KIA	2 CSWC

4. (C) The following ships provided Naval Gunfire Support for the Division during September.

NAME	NO. OF DAYS	CALIBER	RUINS
USS ST PAUL (CA-73)	5	8" 54	309
		5" 38	126
USS BUCHANAN (DDG-14)	4	5" 54	262

5. (S) The following Division units departed RVN during September as part of Increment IV Redeployment (Keystone Robin Alfa).

- a. Co D, 7th Engr Bn (6Sep)
- b. Co C, 1st Tank Bn (6Sep)
- c. 3rd 175mm Gun Btry (6Sep)
- d. 1st 8" HOW Btry (-) (6Sep)
- e. 1st Bn, 7th Marines (21Sep)
- f. Co C and D, 1st Recon Bn (21Sep)

6. (S) The following Division units stooddown during September in preparation for redeployment in October as part of Increment IV Redeployment (Keystone Robin Alfa).

- a. 4th Bn (-), 11th Marines (15Sep)
- b. 1st Dental Co (-) (16Sep)
- c. Co C, 1st Med Bn (16Sep)
- d. Det, HqBn (16Sep)
- e. 1st CIT (20Sep)
- f. 9th ITT (20Sep)
- g. Co C, 1st MT Bn (20Sep)
- h. 1st 175mm Gun Btry (21Sep)
- i. Hq Co, 7th Marines (21Sep)
- j. 3rd Bn, 7th Marines (28Sep)
- k. 2nd Bn, 7th Marines (20Oct)
- l. 3rd Bn, 11th Marines (28Sep)

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7. (C) Command of Detachment, 1st Dental Company was passed to CG, First Marine Aircraft Wing on 30 September 1970.

8. (S) The 8 authorized ROK Augmentation Program 9 spaces were deactivated in-country on 20 September 1970

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PLANS

1. (S) 1st Marine Division Frag Order 47-70 was issued on 8 September 1970 to realign regimental TAOR's, relocate units, and reassign missions attendant to the standdown and subsequent departure of the 7th Marines. There was no change in the Division TAOR. On 20 September 1970, the 5th Marines assumed the existing 7th Marines TAOR, while retaining that portion of the 5th Marines TAOR east of Liberty Road. The 1st Marines assumed the remaining portion of the 5th Marines TAOR, while also retaining their existing TAOR.
2. (S) Change 3 to Operation Order 301A-YR (Basic Division Operation Order) was issued on 15 September 1970 to add an Appendix 1 (Division Reconnaissance Employment Procedures) to Annex B (Intelligence).
3. (C) As a result of the realignment of regimental AO's attendant to the standdown of the 7th Marines, there were parallel changes in Combined Unit Pacification Program (CUPP) responsibilities.
 - a. The 7th Marines CUPP Company (A/1/7) was relieved by Company G, 2nd Battalion, 5th Marines on 7 September 1970. All A/1/7 personnel not eligible for Keystone Robin (Alpha) redeployment (approximately 55%) were transferred to G/2/5 and remained in place in their assigned hamlets.
 - b. Command of Company M, 3d Battalion, 1st Marines was returned by 5th Marines to 1st Marines on 20 September 1970. This company continued its CUPP mission, but responsibility for its squads/hamlets was divided between 1st and 2nd Battalion, 1st Marines according to the mutual battalion boundary.
 - c. The E&S Company, 3d Battalion, 5th Marines CUPP units in PHU HUONG, LAM PHUNG, and HA NEA hamlets were relieved by 1st Battalion, 1st Marines on 20 September 1970. All CUPP personnel were transferred from 5th Marines to 1st Marines and remained in place in their assigned hamlets.
4. (C) Enemy activity against CUPP units remained low in September with the most significant contacts with the enemy occurring in the A/1/7 - G/2/5 CUPP AO's. CUPP casualties continue to decline from the high in June, reflecting the enemy's lack of success in his effort to reduce the effectiveness of the CUPP and attesting to the improved capability of RF/PF units.

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TRAINING

1. First Engineers Mobile Contact Team conducted one day courses on Mines/Booby Traps for 1,708 Marines.
2. During the month of September 1970, 26 enlisted Marines attended formal schools out of country.

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OPERATIONAL TECHNICAL INSPECTIONS

1. There were no Operational Technical Inspections during the month of September 1970.

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Logistics Input for Part II of September 1970 Command Chronology

1. General. During the month of September, the Force Logistic Command, operated a Logistic Support Area (LSA) which supported units out of LZ Baldy. The Logistic Support Area at An Hoa was phased down, but continued to support those personnel involved in the dismantling of that combat base. Logistic support provided to the Division during September was excellent. All combat operations were supported to the fullest extent.

Within the Fifth Marines AO, the LSA at LZ Baldy handled 407 lifts, moving 1,926,683 pounds of cargo and 2,302 passengers.

During September the 1st Marine Division, either abandoned, or turned over the following facilities to the U. S. Army or the Vietnamese: Dai La Pass, Camp Love, Nam Bridge, Liberty Bridge, An Hoa Combat Base and Hill 41.

2. Supply. The retrograde of class IV items for Project 972 was completed. A total of 286,362 metal posts of assorted sizes and 3,510 rolls of barbed wire were retrograded from the 9th Engineer Compound to the Force Logistic Command, for a total monetary value of \$180,715.00. Processing included sorting, restacking and banding.

Due to fiscal restriction imposed, 3rd Force Service Regiment is required to review all "Buy Requirements" submitted to their various supply sources. During September, 113 1st Marine Division documents were reviewed, of these 48 were cancelled. Those cancellations represented a monetary value of \$19,332.00.

A high dollar review board was established by 3rd Force Service Regiment in early August, to review the high dollar obligations, (Dollar Value not announced). During September, 23 1st Marine Division requisitions were challenged, of these sixteen were cancelled, representing a monetary value of \$275,928.00. Note that the high dollar review program is in addition to the "Buy Requirements" review and the same documents are not reflected in both programs.

FMFPac message 262321Z Sept 70 approved the shipment from 3rd Force Service Regiment to CONUS of large quantities of rehabilitated upper torso body armor for redeploying units. The rehabilitated body armor cost an average of \$13.00 each as compared with \$47.00 for new body armor from the manufacturer. This program provides, redeploying units with condition code A body armor upon its return to CONUS.

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During September the Field Supply Analysis Office (Team #3) from Yokuska, Japan visited Headquarters Company, 1st Marines and the 11th Motor Transport Battalion; results were satisfactory.

3. Material Management. During September the 1st Marine Division turned over to the RVNAT the following types and quantities of equipment.

<u>Nomenclature</u>	<u>Qty Offered</u>	<u>Qty Accepted</u>
Launcher, Grenade, M-79	53	40
Mount, Machine Gun, M-122	15	14
Machine Gun, M-60	12	11
Trk, Ambulance, M-718	1	1
Pistol, Cal. 45	335	285
Trlr, Water, M-149	4	0
Radio Set, AN/GRC-125	29	26
Radio Set, AN/PRC-25	121	121
Trk, Cargo, M37B1	5	2
Trlr, Cargo, M-105	3	1
Rifle, M-16	357	323
AN/PIQ-5	4	4
Night Vision Sight	8	8

4. Food Service. Menu support for the month was adequate. Shortages did occur in some items; shortening, canned tomatoes, cake mixes and coffee. Shortening has remained in short supply and has been substituted by salad oil and excess butter.

5. Embarkation. During the month the Division Embarkation office, coordinate the loading of the USS DENVER (LPD-9) and USS MONTICELLO (LSD-35).

6. Motor Transport. During the month, a total of 250 convoys were conducted within the 1st Marine Division TAOR. These convoys included 160 to An Hoa, Hill 34, Hill 37, Hill 65, LZ Baldy and LZ Ross conducted by the 1st Marine Division, 90 to LZ Baldy and LZ Ross conducted by the Force Logistics Command.

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During September, the 1st Motor Transport Battalion travelled a total of 55,265 miles, transported 51,122 personnel and hauled 4,046 tons of cargo. During the same period, 11th Motor Transport Battalion travelled a total of 201,366 miles, transported 26,630 personnel and hauled 29,249 tons of cargo. In total, for the month of September, the Division Motor Transport Battalions travelled a total of 256,631 miles, transported 77,752 personnel and hauled 33,295 tons of cargo.

7. Ordnance. During the month of September, Division Ordnance conducted 34 courtesy visits to Division units concerning standdown procedures. Particular attention was directed to reducing Class V assets and disposition of Grade III ammunition.

The inspection of M16A1 rifles as required by FMFPac msg 121835Z Sept70 has been completed. Results have been forwarded and an Unsatisfactory Equipment Report submitted.

A total of six ammunition malfunctions occurred during the month.

8. Engineer. During the month of September there were 100 Division Work Orders issued to the 1st Engineer Battalion. 15 TSFC requests were submitted to the Commanding General, III MAF and 19 work requests to the Facilities Engineer USA.

Division Engineers, recorded 12 mines detected by the First Engineer Battalion. All were blown in place.

286 pieces of ordnance were turned in by Vietnamese who were paid a total of 56,331 piasters under the Voluntary Information Program.

9. Dental. Civic Action treatment rendered during the month of September, through the Civic Action Program:

Total Patients - 127

Total Extractions - 147

During the month, the dental facility for Headquarters Battery, 11th Marines and 2nd Battalion, 5th Marines were closed.

Also, during the month, the 1st Dental Co. (-) made preparations to redeploy to CONUS. The detachment that remains is ADCON - OPCON to 11th Dental Co. (-), 1st Marine Aircraft Wing.

10. Surgeon. The total average patient load for the 1st Medical Battalion during September 1970 was 123, with a total of 632 admitted and 278 evacuated out of country.

Blood expended totaled 759 units.

There were 295 malaria cases for the month of September.

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CIVIL AFFAIRS/CIVIC ACTION

Narrative Summary for the period of 1 - 30 September 1970

1. (U) During the month of September the reconstruction program in the Tu Cau/Ngan Cau (New Life Hamlets) areas continued to move ahead with great strides. Over 140 homes for refugees have been built and 80 repaired with all materials supplied from Vietnamese and U.S. sources. This was a result of close cooperation and coordination between thirteen different agencies, both U.S. and Vietnamese.
2. (U) Since the 30 August 1970 NVA attack on the An Hoa orphanage, materials and supplies for rebuilding the orphanage have come from many sources including a 59,000\$VN donation by Orphans International Incorporated from the United States.
3. (U) For the month of September 1st Marine Division purchased over 73,000\$VN worth of school supplies and over 75,000\$VN worth of personal hygiene supplies for distribution to the Vietnamese. The hygiene supplies are to be distributed through MedCAPs.
4. (U) Within the last month, the villagers in the Headquarters Battalion CAAOR have turned in "Chi Comm" ordnance, uncovered VC cache, engaged the enemy on patrol, and led the S-5 officer to a small VC base camp. A positive attitude of self defense has developed among the people since the withdrawal of a CAP unit which was previously responsible for protecting the hamlet.
5. (U) Special bi-weekly Air Force MedCAPs conducted in Medically impoverished areas of the 1st Marine Division TAOR continue to be an outstanding success. Over 703 Vietnamese were treated in September during three, two hour sessions.
6. (U) 50 pieces of 36" culvert were provided the New Life Hamlet of Xuan Trau for a drainage project.

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1. (U) Summary of military Civic Action projects.

a. Construction projects completed during reporting period. Joint projects are marked with a (J) next to the listing.

	<u>CONSTRUCTED</u>	<u>REPAIRED</u>
(1) Dwellings	<u>142 J</u>	<u>86 J</u>
(2) Roads (km)	<u></u>	<u>3.2 J</u>
(3) Churches	<u>1 J</u>	<u>1 J</u>
(4) Hospitals	<u></u>	<u>1 J</u>
(5) Dispensaries	<u></u>	<u>2</u>
(6) Market places	<u>1 J</u>	<u>1 J</u>
(7) Schools	<u>3</u>	<u>2</u>
(8) Bridges	<u></u>	<u>1</u>
(9) Drainage ditches (km)	<u>1.6</u>	<u></u>
(10) Well projects	<u>1 J</u>	<u>1 J</u>
(11) Orphanages	<u></u>	<u>2 J</u>

b. Educational efforts

(1) Classes

(a) English 1 Total Students 50

(2) Training

(a) Nurses/aides 8

c. Commodities distributed (commodities obtained from USAID and voluntary agencies included).

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(1) Building materials

(a) Cement 40 bags
 (b) Tin 86 sheets
 (c) Lumber 9,600 board feet
 (d) Paint 0 gallons
 (e) Plywood 175 sheets
 (f) Nails 68 lbs
 (g) Culverts 88 pieces
 (h) Steel stakes
 (8 ft.) 700 @

(2) Kits distributed

(a) 1,000 school kits

(3) Food 800 lbs

(4) Clothing 300 lbs

(5) Health items (soap,
toothpaste, etc) 260 lbs

(6) Agricultural tools 0 number

(7) Others 0

2. (U) GVN program support. Specific completed construction or repair projects that US/FWMAF supported that were programmed as unfunded GVN RD programs are listed below.

<u>PROJECTS</u>	<u>PROVINCE</u>	<u>TYPE OF ASSISTANCE</u>
Access Road (Go Noi)	Quang Nam	Material
IR 20 Rice (Phu Hoa)	Quang Nam	Seed
Homes (Go Noi)	Quang Nam	Material
Road Repair (Phuoc Ly)	Quang Nam	Transportation

3. (U) Total number of man-days (10 hr days)
personnel of units engaged in civic action
activities.

620

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4. (U) Cost of civic action projects.

a. Cost of supplies contributed from military resources for civic action projects (does not include cost of commodities obtained from USAID, CARE, CRS, and like organizations).

1,206,000 \$VN

b. Expenditures from the US/FWMAF Civic Action/PSYWAR Fund.

149,760 \$VN

5. (U) Voluntary contributions (Current Month)

a. Collections/Contributions

59,000 \$VN

b. Expenditures on support of Military Civic Action.

59,000 \$VN

6. (U) Percent of US military civic action activities conducted jointly with:

a. Other FWMAF

5 %

b. RVNAF

15 %

c. US Civilian voluntary agencies

8 %

7. (U) Self-help. Estimated average percent of each project that was completed by:

a. Self-help labor

93 %

b. Materials furnished by the people

18 %

8. (U) For each of the major civic action programs listed below, the number of man-days (10 hr days) and costs of supplies provided from military resources are listed.

<u>PROGRAMS</u>	<u>MAN-DAYS</u>	<u>\$VN</u>
a. Economic Development: Includes all agriculture, fisheries, markets, and cottage industries, and other activities involving production and distribution of products.	<u>105.4</u>	<u>144,479</u>

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b. Education: Includes all activities involving the increase and improvements of school facilities and classroom or other group instruction. Technical training reported in a, c, and d are excluded.

99.2295,200

c. Social Welfare: Includes all assistance to hospitals, refugees, orphanages, religious organizations, and other institutions, groups, and individuals. Items reported in programs a, b, and d are excluded.

241.8417,835

d. Transportation: Includes all activities that improve or increase methods of transportation, e.g., roads, bridges, and waterways.

173.6499,353

e. Refugee Assistance Support: All assistance to refugees including activities reported in programs a, b, c, and d.

257.6508,810

9. (U) Number of separate institutions assisted during the reporting period:

a. Schools 12

b. Orphanages 6

c. Hospitals/dispensaries 8

d. Others 6

10. (U) Significant Problems: Medical supply requests are not always filled (this is usually due to non-availability). This Division MedCAPs/DentCAPs an average of 10,000 Vietnamese civilians per month and lack of medical supplies hampers this program. The number of civilians treated should start to decline due to redeployment situations.

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11. (U) Beneficial results of Civic Action: Due to the interest shown by Civic Action personnel, the villagers of Phuoc Thuan (H), Hoa Vang (D) led the S-5 of Headquarters Battalion to a VC base camp, uncovered a VC rice cache and have shown an increase of self-reliance. The close cooperation by the villagers in conjunction with US/GVN efforts to construct 140 new homes and repair 80 other homes at Tu Cau/Ngan Cau Hamlets has convinced many people that the GVN is concerned about their welfare.

12. (U) RVNAF Civic Action Support

a. Vietnamese forces in the vicinity of the Tu Cau and Ngan Cau areas donated time and labor to help reconstruct 140 homes for the refugees of the two villages. All material and advice were provided solely through RVNAF channels.

b. The Regional Force personnel of the Co Noi Island Resettlement area completely resurfaced the access road to their village with 150 yards of crushed base rock obtained from the 1st Marine Division.

13. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of September was as follows:

MedCAPs	10,040
DentCAPs	264
Number of Health Workers Trained	8
Hygiene/Sanitation Classes Held	0
Medevacs	68

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NARRATIVE SUMMARY FOR PSYCHOLOGICAL OPERATIONS, PERIOD 1-30 SEPTEMBER 1970

1. (U) During this reporting period, a total of 7 HoiChanhs rallied to Division units. One(1) Hoi Chanh rallied to 1st Bn, 5th Marines; two(2) rallied to 1st Bn, 7th Marines; three(3) rallied to 2nd Bn, 7th Marines; one(1) rallied to 3rd Bn, 7th Marines. Ralliers for the I Corps area for September 1970 totaled 224. 52 came from Quang Nam Province and Da Nang City. (approximately 23%)

2. (U) "EARLYWORDS" were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
2nd Bn, 7th Marines	18 September 1970

3. (U) Armed Propaganda Personnel were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
2nd Bn, 1st Marines	21 September - 10 October 1970

4. (U) ARVN POLWAR Teams were not utilized during this reporting period.

5. (U) Cultural Drama Teams were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
2nd Bn, 1st Marines	20-24 September 1970

6. (U) HB (Loudspeaker) Teams. All HB and HE Teams still remain detached to the Regimental S-5's. The Teams have logged in a total of 198 hours and 30 minutes of broadcasting time.

7. (U) HE (Audio/Visual) Teams, also detached to the Regimental S-5's, have logged in 33 movie hours.

8. (U) During this reporting period, 23,704,000 leaflets were dropped on 528 targets within the 1st Marine Division TAOR. 2,600 leaflets were hand distributed throughout the Division TAOR.

9. (U) During the month of September, 348 aerial broadcasts were flown over 348 targets for a total of 34 hours and 25 minutes of tape time.

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COMMUNICATION-ELECTRONICS
NARRATIVE SUMMARY

1. (U) CMMI. No communication-electronics command material management inspections were scheduled or conducted.
2. (U) Staff Visits were made to the following units:
 - a. 1st Reconnaissance Battalion (2)
 - b. 1st Engineer Battalion
 - c. 2d Battalion, 1st Marines
 - d. 1st Medical Battalion
 - e. Headquarters, 7th Marines
 - f. 1st Battalion, 7th Marines
 - g. 1st Battalion, 11th Marines
 - h. Headquarters, 5th Marines (2)
 - i. 1st Battalion, 1st Marines
 - j. 3d Battalion, 1st Marines
 - k. 3d Battalion, 5th Marines
3. (U) Special Inspections
 - a. Pre-Deployment Inspections:
 - (1) 1st Battalion, 7th Marines
 - (2) 1st Reconnaissance Battalion
 - (3) Headquarters, 7th Marines
 - (4) 4th Battalion, 11th Marines
 - b. Inspections in Connection with Turn-Over of Assets to ARVN Forces:
 - (1) 1st Battalion, 7th Marines
 - (2) 1st Reconnaissance Battalion
 - (3) 4th Battalion, 11th Marines
 - (4) Headquarters, 7th Marines

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4. (C) Communications Security

a. The Division Headquarters monitored transmissions on various covered division tactical radio nets. Emphasis was placed on determining if units were operating these nets in the covered mode; and if they were using authorized operations and numeral codes when required by circumstances to operate in the plain mode.

b. The Division Embarkation Net was converted to a covered net, utilizing KY-8 secure voice equipment in vehicular radios and KY-38/PRC-77 at fixed points.

5. (C) Operations

a. Embarkation communications were provided by the Division Communication Company during the period 1-7 September 1970. Radio sites were established at Division Headquarters, deepwater pier, SeaBee ramp and the ferry landing for the purpose of embarking Division units as part of Embarkation Unit VIII.

b. Embarkation communications were provided by the Division Communication Company during the period 27-30 September 1970. Radio sites were established at Division Headquarters, deepwater pier, SeaBee ramp, ferry landing and the bridge ramp for the purpose of embarking Division units as part of Embarkation Units XI and XII.

c. During Operation "Dubois Square", Secure Communication facilities were provided for 1stLt AREHEART, liaison officer from 101st Airborne Division.

d. A dial conversion module was shifted from Hill 37 to Baldy Combat Base. This module allows the 5th Marines Switchboard operator to access dial telephones without going through the Division Switchboard Operator. It also allows dial subscribers to access the 5th Marines operator without going through the Division switchboard operator.

e. Wire lines between Camp Love and Hill 327 were assigned to the 2d Battalion, 94th Artillery, U.S. Army. These lines are used as radio remote lines and provide communications between the 2d Battalion, 94th Artillery Headquarters and their batteries firing in support of Marine units.

f. Dial telephone service was provided to the 2d Battalion, 94th Artillery at Camp Love. Sister service units which receive dial service from the Division now include:

2d Battalion, 94th Artillery	G Battery, 29th Artillery
504th MP Battalion	B Battery, 44th Artillery
175th Veterinary Detachment	40th Ordnance Company
130th Quartermaster Company	NCR-32
478th Aviation Company, Maintenance Platoon	

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g. During the move by 5th Marines from Hill 37 to LZ Baldy, the Division Communication Facilities Control Center coordinated the changes required in support of the move. This included the re-channelization of VHF and SHF radio relay links, and the switchover of wire circuits. All re-channelizations and switchover had been preplanned and were accomplished in stages to provide continuous communications to all units involved in the move. The SHF Radio Relay link between hill 244 and Hill 37 is now operated in support of the 1st Marines, and provides communications between the 1st Marines and 1st Battalion, 1st Marines.

6. (C) New Plans and Programs

a. Evaluation of cordless manual switchboard, SB-3082()/GT was completed on 17 September 1970. The SB-3082()/GT is being retained by Headquarters, 1st Marines for use.

b. Field evaluation of Teletypewriter Set, AN/TGC-29 by 1st and 5th Marines continues. Items are under evaluation at regiment/battalion level in both controlled environment and normal field conditions.

c. Increased allocation of Radio Set, AN/PRC-75 to 5th Marines for use on CUPP Company Command Net, secured with KY-38 and to the 11th Marines for use in conjunction with RABFAC beacon AN/PPN-18. Collocated with IOD equipped OPs.

7. (U) Communication-Electronics Facilities

a. During September 1970, 32 new circuits were engineered and 55 circuits were deactivated.

b. There was an increase in the number of reportable outages, caused by the advent of the rainy season. Overall circuit availability remained about the same, at 94%.

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Comptroller Section
Narrative Summary

1. During the period, one Courtesy Technical Inspection and six Financial Management Inspections were conducted.

2. The status of funding support for the Division was as follows:

a. Operation and Maintenance, Marine Corps

(1) Requistional Authority

Authorized to Date		\$ 5,513,200
Unobligated Balance as of 1Sep70	2,285,823	
Less: Decrease to Authorization	-0-	
Less: Obligations during the period	<u>824,685</u>	
Unobligated Balance as of 30Sep70		\$ 1,461,138

(2) Planning Estimate

Authorization to Date		\$ 210,000
Unobligated Balance as of 1Sep70	48,905	
Less: Obligations during the period	<u>34,558</u>	
Unobligated Balance as of 30Sep70		\$ 14,347

b. Operation and Maintenance, Marine Corps (Medical and Dental)

(1) Requisitional Authority

Authorized to Date		\$ 213,500
Unobligated Balance of 1Sep70	125,463	
Less: Obligations during the period	<u>72,965</u>	
Unobligated Balance as of 30Sep70		\$ 52,498

c. Assistance-In-Kind

Authorization to Date		14,900,900\$VN
Unobligated Balance as of 1Sep70	2,506,942	
Less: Obligations during the period	<u>1,531,481</u>	
Unobligated Balance as of 30Sep70		975,461\$VN

3. During the period 10,929 personnel participated in the Savings Bonds Savings Deposit Program for an overall 74.54 percent of participation within the Division.

4. The Disbursing section paid out disbursements of \$5,760,663.72 to 18,610 personnel on payrolls and 607 travel and public vouchers. A breakdown of disbursements are as follows:

Military Rolls	5,658,287.40	
Civilian Rolls	50,684.80	
Public Vouchers	51,691.52	
Solatum Payments	47,500.00\$VN = \$402.54	
Plaster Sales	30,566.06	
Government Checks Issued	4,784,087.70	

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COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

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PART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguished visitors visited the Command during the month of September 1970.

<u>DATE</u>	<u>NAME</u>	<u>REMARKS</u>
5Sep70	RADM D. M. RUBEL	Commander TF 76
6Sep70	BGen W. R. QUINN	Asst Wing Commander 1st MAW
9Sep70	LtGen F. C. WEYAND	DEPCOMUS MACV

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ORGANIZATION AND OPERATIONS

- 01 Sep (C) 1st MarDiv COC notified Division units to submit number of personnel (officer and enlisted) assigned liaison duties and their locations.
Ref: 1st MarDiv COC msg 312332Z Aug70
Tab: F
- 01 Sep (C) CG 1st MarDiv commended the 1st Battalion, 5th Marines and 3rd CIT for commendable performance during a cordon and search operation in the LA THO BAC Sector of the 5th Marines AO.
Ref: CG 1st MarDiv msg 010033Z Sep70
Tab: F
- 01 Sep (U) CG 1st MarDiv submitted names of personnel to attend Basic Infantry Weapons Repair Course.
Ref: CG 1st MarDiv msg 010810Z Sep70
Tab: F
- 01 Sep (C) 1st MarDiv COC submitted the Friendly Order of Battle for the 1st Marine Division for the period ending 302400H Aug70.
Ref: 1st MarDiv COC msg 310300Z Aug70.
Tab: F
- 01 Sep (U) CG 1st MarDiv submitted names of personnel to attend the US Army CBR School at Okinawa.
Ref: CG 1st MarDiv msg 010921Z Sep70
Tab: F
- 01 Sep (C) CG 1st MarDiv approved temporary AO extension requested by Co C, 5th SFGA.
Ref: CG 1st MarDiv msg 011351Z Sep70
Tab: F
- 01 Sep (U) CG 1st MarDiv recommended that the III MAF SPEED 2-70 Project (Electrolyte Supplement to Reduce Heat Casualties) be terminated.
Ref: CG 1st MarDiv msg 011352Z Sep70
Tab: F
- 02 Sep (U) CG 1st MarDiv supplied additional information to CG III MAF regarding the 7.62mm rounds impacting in the Division CP area and on Alpha Line manned by Co C, 1/5.
Ref: CG 1st MarDiv msg 010720Z Sep70
Tab: F
- 02 Sep (C) CG 1st MarDiv commended the 7th Marines for commendable performance during Operation PICKENS FOREST in Base Area 112.
Ref: CG 1st MarDiv msg 012215Z Sep70.
Tab: F

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- 02 Sep (C) CG 1st MarDiv commended the 7th Marines for commendable performance during operations in Pagoda Valley from 5 to 8 Aug70.
Ref: CG 1st MarDiv msg 012216Z Sep70
Tab: F
- 02 Sep (C) CG 1st MarDiv notified CG III MAF of proposed disestablishment of 1st Marines CUPP I/4/1 on or about 15 Sep 70.
Ref: CG 1st MarDiv msg 010820Z Sep70
Tab: F
- 03 Sep (C) CG 1st MarDiv published a new itinerary for the visit of LtGen JONES, CG FMFPAC.
Ref: CG 1st MarDiv msg 021040Z Sep70
Tab: F
- 03 Sep (C) CG 1st MarDiv approved temporary AO extension requested by Co C, 5th SEGA.
Ref: CG 1st MarDiv msg 030521Z Sep70
Tab: F
- 03 Sep (S) 1st MarDiv COG requested authority for a flame drop on 4Sep70.
Ref: 1st MarDiv COG msg 030345Z Sep70
Tab: F
- 03 Sep (U) CG 1st MarDiv published information regarding booby trap precautions.
Ref: CG 1st MarDiv msg 030518Z Sep70
Tab: F
- 03 Sep (U) CG 1st MarDiv published itinerary for the Mine/Booby Trap Contact Team.
Ref: CG 1st MarDiv msg 030540Z Sep70
Tab: F
- 03 Sep (U) CG 1st MarDiv published information regarding direct constant command attention be given to Mines/Booby Trap training.
Ref: CG 1st MarDiv msg 020646Z Sep70
Tab: F
- 03 Sep (S) CG 1st MarDiv published Frag Order 49-70 regarding Category II operations in coordination with units of the Americal Division along the common boundary between 1st Marine Division and Americal Division.
Ref: CG 1st MarDiv msg 031427Z Sep70
Tab: F Tab: B (Overlay)

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- 03 Sep (S) CG 1st MarDiv published Frag Order 50-70 regarding rice harvest security.
Ref: CG 1st MarDiv msg 031427Z Sep70
Tab: F Tab: B (Overlay)
- 04 Sep (S) CG 1st MarDiv published Frag Order 51-70 regarding the resumption of normal operations.
Ref: CG 1st MarDiv msg 031520Z Sep70
Tab: F
- 04 Sep (S) CG 1st MarDiv published a warning order for the concept of realignment of TAOR boundaries and reassignment of missions attendant to redeployment of the 7th Marines.
Ref: CG 1st MarDiv msg 031055Z Sep70
Tab: F
- 04 Sep (S) CG 1st MarDiv published information regarding the relief of 7th Marines CUPP units.
Ref: CG 1st MarDiv msg 031056Z Sep70
Tab: F
- 04 Sep (S) CG 1st MarDiv notified Division of D-Day (5Sep70) and H-Hour (0630H) for Operation ROCK CRUSHER.
Ref: CG 1st MarDiv msg 040530Z Sep70
Tab: F
- 05 Sep (C) 1st MarDiv COC approved temporary AO extension, which lies with the 1st MarDiv AO, and requested by Americal Division.
Ref: 1st MarDiv COC msg 041115Z Sep70
Tab: F
- 05 Sep (C) CG 1st MarDiv published itinerary for the visit of General William B. ROSSON, DepCom US MACV.
Ref: CG 1st MarDiv msg 050228Z Sep70
Tab: F
- 05 Sep (U) CG 1st MarDiv submitted names of personnel to attend the Career Planning School.
Ref: CG 1st MarDiv msg 040901Z Sep70
Tab: F
- 05 Sep (C) 1st MarDiv COC submitted the highlights of 1st Marine Division operations for the period 281800H Aug - 041800H Sep70.
Ref: 1st MarDiv COC msg 041455Z Sep70
Tab: F

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- 05 Sep (S) 1st MarDiv COC notified Americal Division of Recon insert in the general vicinity of AO extension granted by 1st MarDiv COC msg 041115Z Sep70.
Ref: 1st MarDiv COC msg 041620Z Sep70
Tab: F
- 05 Sep (C) CG 1st MarDiv published itinerary for the visit of BGen. W. R. QUINN, AWC, 1st MAW.
Ref: CG 1st MarDiv msg 051035Z Sep70
Tab: F
- 06 Sep (C) 1st MarDiv COC notified Division units that Operation ROCK CRUSHER was renamed Operation NEBRASKA RAPIDS.
Ref: 1st MarDiv COC 060815Z Sep70
Tab: F
- 07 Sep (C) CG 1st MarDiv published information regarding General ROSSON'S farewell visit to the 1st MarDiv.
Ref: CG 1st MarDiv msg 060820Z Sep70
Tab: F
- 07 Sep (C) CG 1st MarDiv submitted Measurement of Progress Report on security status for highways, bridges, and mine sweeps.
Ref: CG 1st MarDiv msg 060930Z Sep70
Tab: F
- 07 Sep (S) CG 1st MarDiv passed command of Co D, 7th Engineer Battalion to CG III MAF effective 061910H Sep70.
Ref: CG 1st MarDiv msg 061451Z Sep70
Tab: F
- 07 Sep (C) 1st MarDiv COC notified the 7th Marines that a portion of their AO was granted as a temporary AO extension to the Americal Division.
Ref: 1st MarDiv COC msg 061616Z Sep70
Tab: F
- 07 Sep (C) 1st MarDiv COC approved time extension on temporary AO extension requested by Americal Division.
Ref: 1st MarDiv COC msg 061615Z Sep70
Tab: F
- 07 Sep (C) 1st MarDiv COC submitted changes to 1st MarDiv Friendly Order of Battle.
Ref: 1st MarDiv COC msg 070115Z Sep70
Tab: F

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- 07 Sep (S) CG 1st MarDiv passed command of the following units to CG III MAF effective 062330H Sep70.
Co C, 1st Tank Battalion
3rd 175MM Gun Btry
1st 8" HCV Btry (-)
Ref: CG 1st MarDiv msg 070522Z Sep70
Tab: F
- 07 Sep (S) CG 1st MarDiv notified CG III MAF that 1st Battalion, 7th Marines was at STANDDOWN effective 7Sep70 at the 9th Engineer Battalion Cantonment.
Ref: CG 1st MarDiv msg 070523Z Sep70
Tab: F
- 07 Sep (U) CG 1st MarDiv notified CG FMFPAC of the itinerary for Maj. G. D. FASSLER, MCDEC Liaison Officer.
Ref: CG 1st MarDiv msg 070524Z Sep70
Tab: F
- 07 Sep (S) CG 1st MarDiv requested assistance from CG III MAF to have the RVNAF remove the minefield in the DaNang Barrier running from (AT954645) southeast to (AT 987637).
Ref: CG 1st MarDiv msg 070525Z Sep70
Tab: F
- 07 Sep (C) CG 1st MarDiv published Naval Gun Fire voice call signs and frequency changes.
Ref: CG 1st MarDiv msg 070526Z Sep70
Tab: F
- 07 Sep (C) 1st MarDiv COC notified the 1st and 5th Marines that the 2nd ROKMC BDE had requested temporary AO extensions and blocking forces.
Ref: 1st MarDiv COC msg 071305Z Sep70
Tab: F
- 07 Sep (C) CG 1st MarDiv approved temporary AO extension requested by CG 101st ABN Division.
Ref: CG 1st MarDiv msg 070928Z Sep70
Tab: F
- 08 Sep (U) CG 1st MarDiv notified 1st Engineer Battalion to place one Plt (-) OPCON to Headquarters Battalion for a period of about 30 days for billeting rehabilitation.
Ref: CG 1st MarDiv msg 071412Z Sep70
Tab: F

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- 08 Sep (C) CG 1st MarDiv notified Division that Operation NEBRASKA RAPIDS (Frag Order 49-70) would terminate effective 081200H Sep70.
Ref: CG 1st MarDiv msg 071620Z Sep70
Tab: F
- 08 Sep (C) CG 1st MarDiv notified CG 101st ABN Division of AO extension granted to them for the period 8 - 10 Sep70.
Ref: CG 1st MarDiv msg 071621Z Sep70
Tab: F
- 08 Sep (S) CG 1st MarDiv published Frag Order 47-70 regarding the realignment of TAOR boundaries.
Ref: CG 1st MarDiv msg 080900Z Sep70
Tab: F Tab: B (Overlay)
- 08 Sep (C) CG 1st MarDiv published a new itinerary for the visit of LtGen. F. C. WEYAND.
Ref: CG 1st MarDiv msg 081235Z Sep70
Tab: F
- 09 Sep (C) 1st MarDiv CCG approved time extension on temporary AO extension requested by the 5th Marines.
Ref: 1st MarDiv CCG msg 081558Z Sep70
Tab: F
- 09 Sep (C) CG 1st MarDiv notified CG 2nd ROKMC BDE that the portion of the temporary AO extension they had requested in the 5th Marines AO had been approved, and that blocking forces would be provided by the 1st Marines.
Ref: CG 1st MarDiv msg 080720Z Sep70
Tab: F
- 09 Sep (U) CG 1st MarDiv submitted names of personnel to attend the Basic Ammo Tech Course.
Ref: CG 1st MarDiv msg 090020Z Sep70
Tab: F
- 09 Sep (S) CG 1st MarDiv notified CG III MAG that security responsibility for Camp LOVE was passed at 071200H Sep70 by mutual agreement between 2nd Bn, 94th Arty and 1st Marines.
Ref: CG 1st MarDiv msg 080520Z Sep70
Tab: F
- 09 Sep (C) CG 1st MarDiv notified CG 101st ABN Division of temporary AO extensions which are to be terminated and continued.
Ref: CG 1st MarDiv msg 091442Z Sep70
Tab: F

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- 09 Sep (S) CG 1st MarDiv requested guidance on the disposition and use for spare parts for IOD's.
Ref: CG 1st MarDiv msg 091440Z Sep70
Tab: F
- 09 Sep (C) CG 1st MarDiv requested temporary AO extension for CG 101st ABN Division.
Ref: CG 1st MarDiv msg 091541Z Sep70
Tab: F
- 10 Sep (C) CG 1st MarDiv notified the 5th Marines that commencing on 11Sep, the Battlefield Clearance Team from FORLOGCOMD would be in their AO, and for them to provide support as required.
Ref: CG 1st MarDiv msg 090533Z Sep70
Tab: F
- 10 Sep (C) CG 1st MarDiv published a new itinerary for the visit of LtGen. F. C. WEYAND.
Ref: CG 1st MarDiv msg 090700Z Sep70
Tab: F
- 10 Sep (S) CG 1st MarDiv notified CG 101st ABN Division that the 2nd/17th = CAV mission in the 1st MarDiv northern TACR was accomplished 092000H Sep70.
Ref: CG 1st MarDiv msg 091202Z Sep70
Tab: F
- 10 Sep (S) CG 1st MarDiv notified the regiments of a briefing to be conducted on 10Sep to discuss boundary realignment and associated problems.
Ref: CG 1st MarDiv msg 091225Z Sep70
Tab: F
- 10 Sep (C) CG 1st MarDiv notified the 1st Engineer Battalion that effective 090700H Sep70, the responsibility for mine sweep of QL 1 from NAMO Bridge (AT927843) to HAI VAN Pass (AT937915), is turned over to the 125th RF Group.
Ref: CG 1st MarDiv msg 091320Z Sep70
Tab: F
- 10 Sep (C) CG 1st MarDiv notified Co C, 5th SFGA, 1st SF, that the temporary AO extension they requested in the 1st MarDiv AC had been approved and to coordinate with Americal Division on temporary AO granted to them.
Ref: CG 1st MarDiv msg 091331Z Sep70
Tab: F

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- 10 Sep (S) CG 1st MarDiv notified CG 101st ABN Division of AO extensions that are valid within the 1st MarDiv AO.
Ref: CG 1st MarDiv msg 091625Z Sep70
Tab: F
- 10 Sep (C) 1st MarDiv COC notified the 1st Marines that the 101st ABN Division had disapproved their AO extension request.
Ref: 1st MarDiv COC msg 100740Z Sep70
Tab: F
- 10 Sep (C) 1st MarDiv COC approved temporary AO extension requested by the Americal Division.
Ref: 1st MarDiv COC msg 101210Z Sep70
Tab: F
- 10 Sep (U) CG 1st MarDiv notified CG MCDEC that one liaison officer can accomplish the RDT&E effort of the Division.
Ref: CG 1st MarDiv msg 091330Z Sep70
Tab: F
- 11 Sep (S) 1st MarDiv COC notified the 1st Marines that AO extension in the westernmost part of Elephant Valley had been extended indefinitely.
Ref: 1st MarDiv COC msg 101645Z Sep70
Tab: F
- 11 Sep (C) 1st MarDiv COC notified Division units to insure coordination with Division G-3 of all use of 1st MarDiv TAOR.
Ref: 1st MarDiv COC msg 110525Z Sep70
Tab: F
- 12 Sep (C) CG 1st MarDiv notified 5th Marines of modification of temporary AO extension granted them in the 1st Marines AO.
Ref: CG 1st MarDiv msg 111444Z Sep70
Tab: F
- 12 Sep (S) CG 1st MarDiv published STANDDOWN Report on Companies C and D, 1st Recon Bn Cantonment.
Ref: CG 1st MarDiv msg 101715Z Sep70
Tab: F
- 12 Sep (C) CG 1st MarDiv notified 1st Marines of temporary AO extension granted until 14Sep at a time to be announced.
Ref: CG 1st MarDiv msg 111445Z Sep70
Tab: F

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- 12 Sep (S) CG 1st MarDiv published instructions regarding the dismantling of AN HOA Combat Base.
Ref: CG 1st MarDiv msg 120910Z Sep70
Tab: F
- 12 Sep (C) Admin 1st MarDiv notified 1st Bn, 5th Marines to provide Sparrow Hawk alert during 13-15 Sep70.
Ref: Admin 1st MarDiv msg 121415Z Sep70
Tab: F
- 13 Sep (C) 1st MarDiv COC approved temporary AO extension in the 7th Marines AO for use by the 1st ARVN Armored BDE.
Ref: 1st MarDiv COC msg 111100Z Sep70
Tab: F
- 13 Sep (C) Admin 1st MarDiv approved temporary AO extension requested by CG 101st ABN Division (ABML).
Ref: Admin 1st MarDiv msg 121610Z Sep70
Tab: F
- 13 Sep (C) Admin 1st MarDiv notified the 1st and 5th Marines to provide security on a daily basis for U. S. Contractor RMK during the period of road improvements on roads HL538, ML13C, and ML13E, within their respective AO's.
Ref: Admin 1st MarDiv msg 121710Z Sep70
Tab: F
- 13 Sep (C) Admin 1st MarDiv requested time extension on AO extension granted by Co C, 5th SFGP Alfa.
Ref: Admin 1st MarDiv msg 130235Z Sep70
Tab: F
- 13 Sep (S) Admin 1st MarDiv concurred with XXIV Corps recommendation regarding boundary changes in western Elephant Valley.
Ref: Admin 1st MarDiv msg 130620Z Sep70
Tab: F
- 13 Sep (C) Admin 1st MarDiv notified 1st and 5th Marines that route ML13E on msg 121710Z Sep70 should be changed to read ML12E.
Ref: Admin 1st MarDiv msg 131006Z Sep70
Tab: F
- 14 Sep (U) Admin 1st MarDiv recommended that land clearing priorities established by CG 1st MarDiv msg 300510Z Aug70 be cancelled due to imminent withdrawal of AEGB.
Ref: Admin 1st MarDiv msg 131006Z Sep70
Tab: F

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- 14 Sep (C) 1st MarDiv COC notified the 7th Marines that Americal Division had requested a temporary AO extension in their AO.
Ref: 1st MarDiv COC msg 140220Z Sep70
Tab: F
- 14 Sep (C) 1st MarDiv COC submitted changes to 1st MarDiv Friendly Order of Battle.
Ref: 1st MarDiv COC msg 140111Z Sep70
Tab: F
- 14 Sep (C) 1st MarDiv COC notified the 1st and 5th Marines that AO extensions granted them would be terminated 140930H Sep70.
Ref: 1st MarDiv COC msg 140303Z Sep70
Tab: F
- 14 Sep (C) Admin 1st MarDiv requested temporary AO extension from CG 101st ABN Division.
Ref: Admin 1st MarDiv msg 140910Z Sep70
Tab: F
- 14 Sep (C) Admin 1st MarDiv requested portion of AO extension granted to Americal Division to be returned for period 150001H to 222400H Sep70.
Ref: Admin 1st MarDiv msg 141446Z Sep70
Tab: F
- 14 Sep (C) Admin 1st MarDiv approved temporary AO extension requested by CG Americal Division that lies within the 7th Marines AO. Portion of requested AO granted to 2nd ROKMC BDE will have to be cleared by them.
Ref: Admin 1st MarDiv msg 141445Z Sep70
Tab: F
- 15 Sep (S) Admin 1st MarDiv notified the 1st Marines of responsibilities within CAP tactical areas of coordination.
Ref: Admin 1st MarDiv msg 150240Z Sep70
Tab: F
- 15 Sep (C) 1st MarDiv COC notified Americal Division COC of modification of AO granted by 1st MarDiv.
Ref: 1st MarDiv COC msg 150410Z Sep70
Tab: F
- 15 Sep (U) Admin 1st MarDiv submitted names of personnel to attend CBR School.
Ref: Admin 1st MarDiv msg 150615Z Sep70
Tab: F

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- 15 Sep (U) Admin 1st MarDiv notified 1st and 5th Marines of termination of AO extension granted 5th MSF on receipt of this message.
Ref: Admin 1st MarDiv msg 150746Z Sep70
Tab: F
- 15 Sep (C) CG 1st MarDiv approved temporary AO extension requested by SA, QUANG DA Special Forces.
Ref: CG 1st MarDiv msg 151350Z Sep70
Tab: F
- 16 Sep (S) Admin 1st MarDiv published Standdown Report for 4th Bn (-), 11th Marines effective 15Sep70 at Hill 34.
Ref: Admin 1st MarDiv msg 151505Z Sep70
Tab: F
- 16 Sep (C) CG 1st MarDiv published info regarding the extended 2nd ROKMC BDE Boundary.
Ref: CG 1st MarDiv msg 160735Z Sep70
Tab: F
- 16 Sep (S) CG 1st MarDiv published Frag Order 52-70(U) Operation CATAWBA FALLS regarding Phase II operations.
Ref: CG 1st MarDiv msg 161020Z Sep70
Tab: F Tab: B (Overlay)
- 16 Sep (S) Admin 1st MarDiv published Standdown Report for ROK Augmentation (FLC), 1st Dental Co (-) (Div CP), Company C, 1st Medical Bn (1st Medical Bn (1st Medical Bn Cantonment), Det, Headquarters Bn, 1st MarDiv (Div CP) effective 16 Sep70 at locations as indicated.
Ref: Admin 1st MarDiv msg 161021Z Sep70
Tab: F
- 16 Sep (C) CG 1st MarDiv notified 2nd ROKMC BDE of AO extension approval in 5th Marines AO from 161000H Sep70 to indefinite date.
Ref: CG 1st MarDiv msg 160125Z Sep70
Tab: F
- 16 Sep (C) CG 1st MarDiv notified Company C, 5th SFGA of AO extension approval for area that lies UL(ZC0342), LR(ZC1830) to 252400H Sep70.
Ref: CG 1st MarDiv msg 161430Z Sep70
Tab: F
- 17 Sep (C) 1st MarDiv COG approved two temporary AO extensions for QDSZ from 170600H to 232400H Sep70.
Ref: 1st MarDiv COG msg 161445Z Sep70
Tab: F

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- 17 Sep (C) CG 1st MarDiv published recommended itinerary for the visit of LtGen. W. K. JONES on 7Oct70.
Ref: CG 1st MarDiv msg 170223Z Sep70
Tab: F
- 17 Sep (C) CG 1st MarDiv requested temporary extension of AO from 7th Marines for 1/5 operations.
Ref: CG 1st MarDiv msg 170730Z Sep70
Tab: F
- 17 Sep (C) CG 1st MarDiv approved AO extension for Co C, 5th SFMA until 252400H Sep70.
Ref: CG 1st MarDiv msg 171540Z Sep70
Tab: F
- 17 Sep (S) CG 1st MarDiv published information concerning Collateral Target Information.
Ref: CG 1st MarDiv msg 170910Z Sep70
Tab: F
- 17 Sep (C) CG 1st MarDiv notified 2nd ROKMC BDE and 1st Marines of temporary AO change.
Ref: CG 1st MarDiv msg 170937Z Sep70
Tab: F
- 18 Sep (S) CG 1st MarDiv published instructions implementing realignment of Regimental TOAR's.
Ref: CG 1st MarDiv msg 180035Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv notified III MAF of AO cancellation by 101st ABN Division as of 182400H Sep70.
Ref: CG 1st MarDiv msg 180815Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv requested temporary AO extension from CG 2nd ROKMC BDE.
Ref: CG 1st MarDiv msg 180827Z Sep70
Tab: F
- 18 Sep (U) 1st MarDiv CCG published procedures for Reporting Significant Incidents, SPOT Reports, and Routine Daily Required Reports.
Ref: 1st MarDiv CCG msg 180558Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv published itinerary for the visit of MajGen. H. M. MAPLES, U. S. Army.
Ref: CG 1st MarDiv msg 180340Z Sep70
Tab: F

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- 18 Sep (C) CG 1st MarDiv published instructions concerning Distinguished Visitor Security.
Ref: CG 1st MarDiv msg 180310Z Sep70
Tab: F
- 18 Sep (U) CG 1st MarDiv notified CG FMFPAC of forwarding of missing Command Chronology documents.
Ref: CG 1st MarDiv msg 181300Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv approved CG 2nd ROKMC BDE request for temporary AO extension.
Ref: CG 1st MarDiv msg 181306Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv requested AO extension from CG 2nd ROKMC BDE from 181800H Sep70 for an indefinite period.
Ref: CG 1st MarDiv msg 181305Z Sep70
Tab: F
- 18 Sep (C) CG 1st MarDiv passed OPCON of 7th CIT to III MAF effective 200800H Sep70.
Ref: CG 1st MarDiv msg 181320Z Sep70
Tab: F
- 18 Sep (G) CG 1st MarDiv published information concerning OPSEC Working Group Meeting at 251300H Sep70 in 1st MarDiv G-3.
Ref: CG 1st MarDiv msg 181321Z Sep70
Tab: F
- 18 Sep (S) CG 1st MarDiv published Change #5 to CG 1st MarDiv msg 150740Z Jul70 regarding Standdown and Departure Schedule.
Ref: CG 1st MarDiv msg 181515Z Sep70
Tab: F
- 19 Sep (G) 1st MarDiv COC notified 1st and 5th Marines that the temporary AO extension granted QDSZ has been cancelled.
Ref: 1st MarDiv COC msg 190530Z Sep70
Tab: F
- 19 Sep (S) CG 1st MarDiv published change to Standdown and Departure Schedule (Keystone Robin (Alfa) msg 181515Z Sep70).
Ref: CG 1st MarDiv msg 190820Z Sep70
Tab: F
- 19 Sep (U) CG 1st MarDiv published information concerning Republic of Viet Nam Armed Forces program for on job training.
Ref: CG 1st MarDiv msg 190821Z Sep70
Tab: F

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- 20 Sep (G) CG 1st MarDiv approved the disestablishment of AN NGAI TAY Hamlet CUFP.
Ref: CG 1st MarDiv msg 190715Z Sep70
Tab: F
- 20 Sep (S) CG 1st MarDiv notified Division units of the indefinite postponement of Phase II, Operation CATAWBA FALLS (CG 1st MarDiv Frag Order 52-70 msg 151020Z Sep70).
Ref: CG 1st MarDiv msg 191611Z Sep70
Tab: F
- 20 Sep (C) 1st MarDiv COC announced the commencement of Savaplane Procedures effective 200600H Sep70.
Ref: 1st MarDiv COC msg 200010Z Sep70
Tab: F
- 20 Sep (S) 1st MarDiv COC published instructions concerning AN HOA security.
Ref: 1st MarDiv COC msg 200238Z Sep70
Tab: F
- 20 Sep (U) CG 1st MarDiv published quota allocations for school training for 2nd Quarter FY-71.
Ref: CG 1st MarDiv 200305Z Sep70
Tab: F
- 20 Sep (C) CG 1st MarDiv published additional information regarding security for the highway improvement effort.
Ref: CG 1st MarDiv msg 200525Z Sep70
Tab: F
- 20 Sep (C) CG 1st MarDiv notified 1st Marines that their AO extension has been cancelled.
Ref: CG 1st MarDiv msg 200640Z Sep70
Tab: F
- 20 Sep (C) CG 1st MarDiv notified CG XXIV Corps that their temporary AO extension has been granted.
Ref: CG 1st MarDiv msg 201116Z Sep70
Tab: F
- 20 Sep (S) CG 1st MarDiv notified CG III MAF that the following units effected Standdown on 20Sep70 at locations as indicated:
Co C, 1st MT Bn (Camp PERDUE)
"A" Plt, 1st 175MM Gun Btry (Hill 34)*
1st CIT (Div CP)
9th ITT (Div CP)
* 1st 175MM Gun Btry (-) expected to Standdown on 21Sep70.
Ref: CG 1st MarDiv msg 201323Z Sep70
Tab: F

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- 20 Sep (S) CG 1st MarDiv published change to Keystone Robin (Alfa) msg,
CG 1st MarDiv 120713Z Aug70.
Ref: CG 1st MarDiv msg 201324Z Sep70
Tab: F

- 21 Sep (C) 1st MarDiv COC published Friendly Order of Battle Report for
period ending 202400H Sep70.
Ref: 1st MarDiv COC msg 210223Z Sep70
Tab: F

- 21 Sep (C) CG 1st MarDiv notified CG QDSZ that continuation of AO
extension was approved.
Ref: CG 1st MarDiv msg 210535Z Sep70
Tab: F

- 21 Sep (S) CG 1st MarDiv published Warning Order regarding increased
protection against terrorist activities vicinity NAMO Bridge
and northern 2/1 area.
Ref: CG 1st MarDiv msg 210740Z Sep70
Tab: F

- 21 Sep (C) CG 1st MarDiv notified 1st Bn, 5th Marines of their assignment
to Sparrow Hawk on 22-23Sep70.
Ref: CG 1st MarDiv msg 211335Z Sep70
Tab: F

- 21 Sep (U) 1st MarDiv COC published information on obtaining AO clearance
for recon operations.
Ref: 1st MarDiv COC msg 211402Z Sep70
Tab: F

- 21 Sep (S) CG 1st MarDiv passed command of 1st Bn, 7th Marines and Companies
C and D, 1st Recon Bn to CG III MAF effective 211815H Sep70.
Ref: CG 1st MarDiv msg 211441Z Sep70
Tab: F

- 21 Sep (S) CG 1st MarDiv published Standdown Report for HqCo, 7th Marines
(9th Engineer Cantonment) and 1st 175MM Gun Btry (-) (Hill 34)
effective 21Sep70 at locations indicated.
Ref: CG 1st MarDiv msg 211440Z Sep70
Tab: F

- 21 Sep (C) 1st MarDiv COC notified the 1st Marines that the THUONG DUC
CIDG will be operating within the Division TAOR from 241500H
to 292400H Sep70.
Ref: 1st MarDiv COC msg 211446Z Sep70
Tab: F

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- 21 Sep (S) CG 1st MarDiv published Frag Order 53-70 (U) regarding Post-Phase I activities of Operation CATAWBA FALLS.
Ref: CG 1st MarDiv msg 211540Z Sep70
Tab: F
- 21 Sep (C) CG 1st MarDiv requested indefinite AO extension from CG QDSZ for use by the 1st Marines to reinforce CP250 (ZC 218528).
Ref: CG 1st MarDiv msg 211530Z Sep70
Tab: F
- 22 Sep (C) CG 1st MarDiv approved temporary AO extension requested by Senior Advisor, QUANG NAM Province.
Ref: CG 1st MarDiv msg 211630Z Sep70
Tab: F
- 22 Sep (S) CG 1st MarDiv notified the 1st and 5th Marines to clear recon havens for the period 24Sep-4Oct70.
Ref: CG 1st MarDiv msg 211640Z Sep70
Tab: F
- 22 Sep (S) CG 1st MarDiv requested Co C, 5th SFGA to clear recon havens for period 25Sep-3Oct70.
Ref: CG 1st MarDiv msg 211641Z Sep70
Tab: F
- 22 Sep (C) CG 1st MarDiv requested continuation of temporary AO extension granted by Co C, 5th SFGA, to 302400H Sep70.
Ref: CG 1st MarDiv msg 220546Z Sep70
Tab: F
- 22 Sep (S) CG 1st MarDiv notified Division units that execution of actions directed by Frag Order 53-70 (211540Z Sep70) was postponed until further notice.
Ref: CG 1st MarDiv msg 220515Z Sep70
Tab: F
- 22 Sep (C) CG 1st MarDiv notified 1/5 to coordinate with G-3 Operations by 222400H Sep on assigned Sparrow Hawk.
Ref: CG 1st MarDiv msg 221235Z Sep70
Tab: F
- 23 Sep (U) CG 1st MarDiv submitted names of personnel to attend the Embarkation for Amphibious Operations School.
Ref: CG 1st MarDiv msg 211411Z Sep70
Tab: F
- 23 Sep (U) CG 1st MarDiv requested a quota for RPS School convening on 5Oct70.
Ref: CG 1st MarDiv msg 221410Z Sep70
Tab: F

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- 23 Sep (C) CG 1st MarDiv approved temporary AO extension requested by Senior Advisor, QUANG NAM Province, HOI AN for DUC DUC forces.
Ref: CG 1st MarDiv msg 221520Z Sep70
Tab: F
- 23 Sep (C) CG 1st MarDiv approved temporary AO extension requested by CG Americal Division.
Ref: CG 1st MarDiv msg 230231Z Sep70
Tab: F
- 23 Sep (S) CG 1st MarDiv published modification to 1st Marine Division Frag Order 53-70.
Ref: CG 1st MarDiv msg 230645Z Sep70
Tab: F
- 23 Sep (S) CG 1st MarDiv published Standdown Report for I Btry, 3rd Bn, 11th Marines effective 22Sep70 at LZ BALDY. Btry I will move to Hill 34 on or about 28Sep70 to complete Standdown.
Ref: CG 1st MarDiv msg 231440Z Sep70
Tab: F
- 23 Sep (C) CG 1st MarDiv notified Senior Advisor, QUANG NAM Province, HOI AN of approval of AO extension to expire 281800H Sep70.
Ref: CG 1st MarDiv msg 231410Z Sep70
Tab: F
- 24 Sep (C) 1st MarDiv COC notified Division units that all AO extensions in the Divisions TAOR must be cleared by this Headquarters. Although informal liaison between various units is encouraged, no commitments regarding use of any portion of 1st MarDiv TAOR may be made by any subordinate command of the 1st MarDiv.
Ref: 1st MarDiv COC msg 230001Z Sep70
Tab: F
- 24 Sep (C) 1st MarDiv COC requested that the 5th Marines expeditiously forward to this Headquarters, Multichannel CHICOM radio found in Operation IMPERIAL LAKE.
Ref: 1st MarDiv COC msg 230838Z Sep70
Tab: F
- 24 Sep (C) CG 1st MarDiv notified 1st Marines that AO extension granted by CG 1st MarDiv msg 151350Z Sep70 was cancelled as of 231400Z Sep70.
Ref: CG 1st MarDiv msg 231411Z Sep70
Tab: F
- 24 Sep (S) CG 1st MarDiv submitted comment on Intergrated Observation Device (IOD)(U) to CG III MAF.
Ref: CG 1st MarDiv msg 231441Z Sep70
Tab: F

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- 24 Sep (C) CG 1st MarDiv notified CG 2nd ROKMC BDE and 1st Marines of modification to 2nd ROKMC District Boundary.
Ref: CG 1st MarDiv msg 231455Z Sep70
Tab: F
- 24 Sep (C) CG 1st MarDiv notified 1st Marines to provide security for portion of Route 4 within regimental AO during upgrading operations by 7th Engineers and MCB-62.
Ref: CG 1st MarDiv msg 241333Z Sep70
Tab: F
- 24 Sep (C) CG 1st MarDiv published instructions regarding restricted use of Route 540 from DAI LA to COBE Bridge due to periodic enemy activity in that area.
Ref: CG 1st MarDiv msg 241332Z Sep70
Tab: F
- 25 Sep (C) 1st MarDiv COC notified the 2nd ROKMC BDE of return of AO extension to their control.
Ref: 1st MarDiv COC msg 241444Z Sep70
Tab: F
- 26 Sep (C) CG 1st MarDiv approved temporary AO extension requested by CG QDSZ for 51st ARVN Regiment operations.
Ref: CG 1st MarDiv msg 251008Z Sep70
Tab: F
- 26 Sep (S) 1st MarDiv COC notified 1st and 5th Marines of changes to recon haven requests.
Ref: 1st MarDiv COC msg 251550Z Sep70
Tab: F
- 26 Sep (S) CG 1st MarDiv approved No Fire Line request, requested by 101st ABN Division effective until 302400H Sep70.
Ref: CG 1st MarDiv msg 261246Z Sep70
Tab: F
- 26 Sep (C) CG 1st MarDiv published itinerary for the visit of BGen. MULBERRY.
Ref: CG 1st MarDiv msg 251255Z Sep70
Tab: F
- 26 Sep (U) CG 1st MarDiv notified Division units to inspect bunkers and troop shelters to ensure safety during monsoon season.
Ref: CG 1st MarDiv msg 261445Z Sep70
Tab: F
- 27 Sep (U) CG 1st MarDiv requested the return of correspondence and message files for 1st MarDiv schools that were shipped to 5th MEB when schools were deactivated.
Ref: CG 1st MarDiv msg 270031Z Sep70
Tab: F

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- 27 Sep (U) CG 1st MarDiv notified CG MCDEC, Quantico that the statistics for Mines and Booby Trap Seminar for Dec68 or Jun69 had been shipped to 5th MEB on deactivation of 1st MarDiv schools, and that request for return of files to 1st MarDiv has been submitted.
Ref: CG 1st MarDiv msg 270030Z Sep70
Tab: F
- 27 Sep (U) 1st MarDiv COC requested time extension of Recon Haven 13 from 5th Marines.
Ref: 1st MarDiv COC msg 270650Z Sep70
Tab: F
- 28 Sep (C) 1st MarDiv COC notified 5th Marines of planned extraction from Recon Haven 13, NLT 291200H Sep70.
Ref: 1st MarDiv COC msg 280155Z Sep70
Tab: F
- 28 Sep (C) 1st MarDiv COC notified 2nd ROKMC BDE of cancellation and resubmission of temporary AO extension request.
Ref: 1st MarDiv COC msg 270240Z Sep70
Tab: F
- 28 Sep (C) 1st MarDiv COC published Friendly Order of Battle for period ending 272400H Sep70.
Ref: 1st MarDiv COC msg 270200Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv approved CG 101st ABN Division request for temporary AO extension.
Ref: CG 1st MarDiv msg 270915Z Sep70
Tab: F
- 28 Sep (U) CG 1st MarDiv submitted names of personnel to attend Basic Infantry Weapons Repair School convening 30Oct70.
Ref: CG 1st MarDiv msg 280025Z Sep70.
Tab: F
- 28 Sep (C) 1st MarDiv COC notified 5th Marines COC of 2nd ROKMC BDE request for continuation of temporary AO extension until 312400H Oct70.
Ref: 1st MarDiv COC msg 280300Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv notified Division units of results of Division OPSEC Working Group meeting held on 25Sep70.
Ref: CG 1st MarDiv msg 280533Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv chopped Det, 1st Dental Co to CG 1st MAW effective 300001Z Sep70.
Ref: CG 1st MarDiv msg 280534Z Sep70
Tab: F

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- 28 Sep (S) CG 1st MarDiv notified CG III MAF of Standdown of 3/7 at 9th Engineer Bn Cantonment and 3/11 at Hill 34 effective 28Sep70.
Ref: CG 1st MarDiv msg 280535Z Sep70
Tab: F
- 28 Sep (S) CG 1st MarDiv submitted Recon Haven Requests to Co C, 5th SFGA.
Ref: CG 1st MarDiv msg 280630Z Sep70.
Tab: F
- 28 Sep (S) CG 1st MarDiv submitted Recon Haven Requests to 1st and 5th Marines.
Ref: CG 1st MarDiv msg 280631Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv requested temporary AO extension renewal from Co C, 5th SFGA from present THUONG DUC/1st MarDiv boundary.
Ref: CG 1st MarDiv msg 281450Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv approved temporary AO extension request by CG 2nd ROKMC BDE.
Ref: CG 1st MarDiv msg 281451Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv notified 5th Marines of temporary AO extension granted 2nd ROKMC BDE.
Ref: CG 1st MarDiv msg 281452Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv approved CG Americal Division temporary AO request as modified from 010001H to 312400H Oct70 due to 5th Marines planned operations.
Ref: CG 1st MarDiv msg 281453Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv approved PSA QUANG NAM Province request for AO extension from 260300H to 290300H Sep70.
Ref: CG 1st MarDiv msg 281454Z Sep70
Tab: F
- 28 Sep (C) CG 1st MarDiv requested time extension from 5th SFGA COC on AO extension requested by CG 1st MarDiv msg 220546Z Sep to 151800H Oct70.
Ref: CG 1st MarDiv msg 281455Z Sep70
Tab: F

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- 29 Sep (C) CG 1st MarDiv notified Division units that 1st MarDiv Bul 03120 dtd 26Jul70 (C) provides guidance for submission of monthly Report of Redeployment Efforts.
Ref: CG 1st MarDiv msg 281600Z Sep70
Tab: F
- 29 Sep (S) 1st MarDiv COC requested new location of Recon Haven #8 from 1st Marines.
Ref: 1st MarDiv COC msg 281608Z Sep70
Tab: F
- 30 Sep (S) CG 1st MarDiv published change to Redeployment of Forces, Increment IV (U), (CG 1st MarDiv msg 040310Z Jul70).
Ref: CG 1st MarDiv msg 290605Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv assumed OPCON of B/1/5 from III MAF effective 281200H Sep70 and simultaneously passed OPCON to CO, 1st Bn, 5th Marines.
Ref: CG 1st MarDiv msg 290320Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv requested further extension of AO extension from Co C, 5th SFGA.
Ref: CG 1st MarDiv msg 291040Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv notified CG 2nd ROKMC BDE that effective 300800H Sep70 at AO extensions granted to 2/1 in northeastern ROKMC BDE TAOR would revert to ROKMC BDE with exception of area needed for security of upgrading Route 12E.
Ref: CG 1st MarDiv msg 291041Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv notified PSA, QUANG NAM Province of Rice Harvest Security Operations hours from 300600H Sep to 061800H Oct70.
Ref: CG 1st MarDiv msg 291046Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv published information regarding 7th Marines Departure Ceremony.
Ref: CG 1st MarDiv msg 290720Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv published change to CG 1st MarDiv msg 291041Z Sep70 regarding temporary AO extension, return of.
Ref: CG 1st MarDiv msg 291434Z Sep70
Tab: F

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- 30 Sep (S) CG 1st MarDiv published instructions regarding movements from AN HQA Combat Base.
Ref: CG 1st MarDiv msg 300630Z Sep70
Tab: F
- 30 Sep (C) CG 1st MarDiv approved CG Americal Division request for temporary AO extension.
Ref: CG 1st MarDiv msg 301445Z Sep70
Tab: F
- 30 Sep (U) CG 1st MarDiv requested quotas for SCUBA School, also additional quotas for Officer Embarkation School, and AO Ejection Seat School.
Ref: CG 1st MarDiv msg 301412Z Sep70
Tab: F

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Logistics Input for Part III September 1970 Command Chronology

- 2 September: Dai La Pass, formerly occupied by the 1st Battalion, 5th Marines was turned over to Quang Da Special Zone.
- 3 September: Camp Love, former home of the 7th Engineer Battalion, was turned over to the 108th Artillery Group USA.
- 4 September: The dental clinic in support of Headquarters Battery, 11th Marines was closed. Personnel will now receive dental service from 1st Medical Battalion.
- Nam Bridge. Upon relocation of the 3d Battalion, 1st Marines, Nam Bridge was turned over to Quang Da Special Zone.
- 6 September: The dental clinic in support of 2nd Battalion, 5th Marines was closed. Upon relocation of the Battalion, dental support will again be provided.

The Division Embarkation section coordinated the loading of the USS DENVER, (LPD-9). USS DENVER commenced loading 060830H Sept. 1970 and completed loading at 062130H Sept. 1970. The ship sailed 062330H Sept 1970. Units loaded aboard the USS DENVER were: Co. "C", 1st Tank Bn., 1st 8" Howitzer Battery, 3d 175 Gun Battery, Det. Force Logistics Command, Det. 5th Comm. Bn. and Det. HMM-161. During the same time period the section also coordinated the loading of the USS MONTICELLO, (LSD-35). USS MONTICELLO commenced loading 060900H Sept. 1970 and completed loading 061820H Sept. 1970. The ship sailed 061900H Sept. 1970. Units loaded aboard the USS MONTICELLO were: Co. "D", 7th Engineer Bn. and Det. Force Logistics Command.

- 7 September: Liberty Bridge. Upon relocation of the 2nd Battalion, 5th Marines, Liberty Bridge was turned over to Quang Da Special Zone.
- 9 September: Capt PARISER, the Division Surgeon, met at III Marine Amphibious Force with the Congressional Senate Investigating Committee concerning drug abuse. The committee then met at the General's Conference Room at 1st Marine Division for continued discussion on drug abuse.
- 15 September: Col BERNSTEIN, USA, MACV Surgeon visited the Danang area to familiarize himself with the Navy/Marine medical efforts in the first military zone. He was briefed by Capt PARISER, Force/Division Surgeon, Col BETHESA, XXIV Corps Surgeon, Capt COWART, CO of Naval Hospital on USS SANCTUARY, CDR ELLIOT, CO of 1st Medical Battalion, and LCDR DEPRIGLER, Administrative Officer of Tien Sha Dispensary. Col BERNSTEIN toured 1st Medical Battalion.

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Tien Sha Dispensary, and the USS SANCTUARY.

- 19 September: An Hoa: Upon relocating the 5th Marine Regiment, a portion of the An Hoa Combat Base was turned over to elements of the 51st ARVN Regiment. The remainder of the camp is being dismantled by a joint effort between Marine and Vietnamese Engineers.
20. September: The Field Supply Analysis Office (Team #3) arrived in-country from Yokuska, Japan for a period of three days.
- 21 September: Hill 41: Upon authorization of XXIV Corps, Hill 41 was abandoned. Materials were salvaged to support a Vietnamese Refugee Camp.
- 28 September: A heavy rainstorm, lasting several days, forced evacuation of the Engineer equipment from An Hoa. This equipment, used for the dismantling, will be returned when the weather permits.

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SEQUENTIAL LISTING OF PSYCHOLOGICAL OPERATIONS

1. (U) Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1-30 September 1970.

<u>DATE</u>	<u>LEAFLETS AIR DROPPED</u>	<u>LEAFLETS HAND DISTRIBUTED</u>	<u>AERIAL BROAD- CASTS (HOURS)</u>	<u>GROUND BROAD- CASTS (HOURS)</u>
01 Sep	354,000	---	1:00	3:00
02 Sep	326,000	200	:40	8:00
03 Sep	740,000	100	1:10	5:00
04 Sep	668,000	---	1:25	9:30
05 Sep	476,000	200	1:30	4:30
06 Sep	744,000	---	1:05	3:00
07 Sep	1,042,000	---	:45	8:00
08 Sep	1,100,000	200	2:20	9:00
09 Sep	-----	---	1:00	8:00
10 Sep	996,000	100	1:50	7:00
11 Sep	860,000	200	1:05	7:00
12 Sep	888,000	---	:40	9:00
13 Sep	600,000	300	1:45	6:00
14 Sep	450,000	---	1:20	9:00
15 Sep	808,000	100	1:05	7:00
16 Sep	888,000	---	:50	9:00
17 Sep	1,154,000	100	:45	11:00
18 Sep	792,000	---	1:10	9:00
19 Sep	1,236,000	400	1:00	6:00
20 Sep	1,258,000	---	2:20	10:00
21 Sep	784,000	---	:50	5:00
22 Sep	1,024,000	100	:45	7:00
23 Sep	1,460,000	100	1:05	8:00
24 Sep	1,142,000	---	1:45	8:30
25 Sep	1,244,000	100	1:10	5:00
26 Sep	-----	---	:20	5:00
27 Sep	776,000	---	1:25	---
28 Sep	1,176,000	---	:55	6:00
29 Sep	718,000	100	1:15	4:00
30 Sep	-----	300	----	2:00
<u>TOTAL</u>	<u>23,704,000</u>	<u>2,600</u>	<u>34:25</u>	<u>198:30</u>

2. (U) Themes employed were as follows:

- a. Chieu Hoi
- b. Pro-GVN
- c. Rice Denial

- d. Trail Campaign
- e. Rewards
- f. Anti-VC/NVA

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COMMUNICATION-ELECTRONICS
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

- 1 September 1970 Communication Company provided embarkation communications in support of Embarkation Unit VIII during the period 1-7 September 1970.
- 3 September 1970 LtCol HENN made a staff visit to 1st Reconnaissance Battalion.
- 4 September 1970 LtCol HENN made a staff visit to 1st Reconnaissance Battalion.
- 10 September 1970 LtCol HENN and MGySgt GRYSKE made staff visits to 1st Engineer Battalion and 2d Battalion, 1st Marines.
- 11 September 1970 CWO ESTEY conducted a pre-inspection of communication-electronics assets scheduled for turn-over to ARVN Forces by 1st Battalion, 7th Marines.
- 13 September 1970 CWO ESTEY conducted a pre-inspection of communication-electronics assets scheduled for turn-over to ARVN Forces by 1st Reconnaissance Battalion.
- 14 September 1970 CWO ESTEY conducted a pre-deployment inspection of units of 1st Reconnaissance Battalion.

CWO ESTEY conducted a pre-deployment inspection of 1st Battalion, 7th Marines.
- 17 September 1970 Major HARDIMAN and GySgt LITTLEJOHN made a staff visit to 1st Medical Battalion.

Evaluation of a cordless manual switchboard SB-3082 was completed by the 1st Marines.
- 19 September 1970 CWO ESTEY made staff visits to Headquarters, 7th Marines and 1st Battalion, 7th Marines.
- 20 September 1970 Col LEES and LtCol HENN made a staff visit to 1st Battalion, 11th Marines.

Major BORLAN made staff visits to Headquarters, 5th Marines and 1st Battalion, 1st Marines.
- 22 September 1970 Col LEES and Major HARDIMAN made a staff visit to 3d Battalion, 1st Marines.
- 24 September 1970 CWO ESTEY conducted a pre-inspection of communication-electronics assets scheduled for turn-over to ARVN Forces by Headquarters, 7th Marines.

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25 September 1970 LtCol HENN, MGySgt GRYSKE, and GySgt LITTLEJOHN made a staff visit to Headquarters XXIV Corps in connection with radio frequency requirements.

CWO ESTEY conducted pre-inspections of communication-electronics assets scheduled for turn-over to ARVN Forces by 4th Battalion, 11th Marines and Headquarters Company, 7th Marines.

26 September 1970 CWO ESTEY conducted a pre-deployment inspection of 4th Battalion, 11th Marines.

27 September 1970 Communication Company provided embarkation communications in support of Embarkation Units XI and XII during the period 27-30 September 1970.

29 September 1970 Col LEES and LtCol HENN made staff visits to Headquarters, 5th Marines and 3d Battalion, 5th Marines.

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Comptroller Section
Sequential Listing of Significant Events

- 2 Sep Capt PEABODY, Cpl GARCIA and Cpl BOEHM conducted a Financial Management Technical Inspection at 2d Battalion, 1st Marines and 1st Engineer Battalion.
- 4 Sep Capt PEABODY and Cpl BAKER conducted a Financial Management Technical Inspection at Headquarters Company, 5th Marines and 2d Battalion, 11th Marines.
- 10 Sep Capt PEABODY and Cpl BOEHM conducted a Courtesy Technical Inspection at 1st Battalion, 11th Marines.
- 14 Sep Capt PEABODY, Capt LIPPMANN, MSgt STIER and Cpl BOEHM conducted a Financial Technical Inspection at 1st 175 Gun Battery.
- 29 Sep Capt LIPPMANN, Cpl GARCIA and LCpl TUTERA conducted a Financial Technical Inspection at 1st Battalion, 1st Marines.

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Disbursing Section
Sequential Listing of Significant Events

1. Following are the accomplishments of the 1st Marine Division Examination Team during the month of September 1970:

No. Units Examined	19
No. Hours of Instruction conducted	49
No. Marines Instructed	47
No. Records (OQR/SRB's) Examined	4223
No. Reports of Discrepancies issued	1677
No. Leave Records Corrected	1091
No. Errors detected	2820

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COMMAND CHRONOLOGY

PART IV

SUPPORTING DOCUMENTS

Enclosure (1)

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PART IV
SUPPORTING DOCUMENTS

✓ TAB A		Command Directory
✓ TAB B	(Copy 1 only)	Operational and Administrative Documents
✓ TAB C	(Copy 1 only)	Situation Reports, #244-273
✓ TAB D	(Copy 1 only)	Photographs
✓ TAB E	(Copy 1 only)	News Releases
✓ TAB F	(Copy 1 only)	G-3 Journals
✓ TAB G		Headquarters Bn Command Chronology
✓ TAB H		First Marines Command Chronology
✓ TAB I		Fifth Marines Command Chronology (Less 1/5)
✓ TAB J		Seventh Marines Command Chronology
✓ TAB K		Eleventh Marines Command Chronology
✓ TAB L		First Bn, Fifth Marines Command Chronology
✓ TAB M		First Reconnaissance Bn Command Chronology
✓ TAB N		First Engineer Bn Command Chronology
✓ TAB O		First Motor Transport Bn Command Chronology
✓ TAB P		First Medical Bn Command Chronology
✓ TAB Q		Eleventh Motor Transport Bn Command Chronology
✓ TAB R		First Dental Co Command Chronology
✓ TAB S		Command Information Notebook

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HEADQUARTERS
1ST MARINE DIVISION (REIN)
FLEET MARINE FORCE
DANANG, VIETNAM 1 SEP 1970



COMMAND DIRECTORY

Prepared as a matter of interest for commands within, and associated with, the 1st Marine Division, Fleet Marine Force, Pacific. All addressees are requested to notify the Division Adjutant of any errors or omissions noted and changes as they occur.

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Tab A

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		RTD	OFFICE PHONE	QTRS
DIVISION COMMANDER	Major C. F. WIDEGE	Apr71	1stWarDiv 6206	6206
Adj-De-Camp	Capt P. F. HODGINS III	Oct70	1stWarDiv 6213	6213
Sergeant Major	Sgt Maj J. SOVA	Jan71	1stWarDiv 6170	6654
ASSISTANT DIVISION COMMANDER	BrigGen E. H. SHREWS	Jun71	1stWarDiv 6133	6109
Adj-De-Camp	1stLt W. D. BROTLES	Oct70	1stWarDiv 6209	6123
CHIEF OF STAFF	Col E. H. HAPPEY	Jul71	1stWarDiv 6205	6105
Staff Secretary	Capt T. E. PITTS	Oct70	1stWarDiv 6238	6123
Protocol	2dLt D. D. JEFFMAN	Jun71	1stWarDiv 6238	6123
ASST CoS, G-1	Col H. S. ATKINS	Mar71	1stWarDiv 6101/6201	6468
Asst G-1	1stLt W. M. BERNER JR.	Aug71	1stWarDiv 6101/6201	6548
Asst G-1	Maj W. P. HENRIKSON	Mar71	1stWarDiv 6101/6201	6548
Admin	Capt G. C. REYNOLDS	Oct70	1stWarDiv 6201	6565
ASST CoS, G-2	Col A. C. SMITH JR.	Jul71	1stWarDiv 6202	6473
Asst G-2	1stLt G. M. ROCHER	Sep70	1stWarDiv 6202	6557
Ops/Intelligence	1stLt E. A. TIDES	Dec70	1stWarDiv 6155	6231
Acquisition	Maj J. B. TOWNSEND	Mar71	1stWarDiv 6402	6665
GrndSrv/SCAMP	Capt G. M. BOGESS	Dec70	1stWarDiv 6121	6121
Targeting	1stLt W. C. CUSEO	Dec70	1stWarDiv 6402	6402
2dSpecSect/Comm	CWO J. M. BOLESON	Sep70	1stWarDiv 6120	6580
CCO	Capt B. A. SIDA CILLE	Jan71	1stWarDiv 6155	6580
PIU	Capt P. D. ANDERSON	Nov70	1stWarDiv 6178	6580
Chief AG	Capt E. A. BRUNDING	Jul71	1stWarDiv 7-5863	6178
IT/ITT Coordinator/ARVN Interpreter	Capt J. H. KEAN	May71	1stWarDiv 6424	6424
1stCdr 1stITT	1stLt E. R. HASLAM	Jun71	1stWarDiv 6420	6420
2ndCdr 3dITT	Capt M. R. LANE	Jul71	1stWarDiv 6424	6424
3rdCdr 7thITT	1stLt E. R. HASLAM	Jul71	1stWarDiv 6420	6420
4thCdr 9thITT	Capt E. J. CLARK	Oct70	1stWarDiv 6424	6424
5thCdr 13thITT	Capt J. C. HERIOT JR.	Jul71	1stWarDiv 6424	6154
6thCdr 1stCIT	Capt V. B. RUSSELL	Nov70	1stWarDiv 6586	6586
7thCdr 3dCIT	Capt F. G. ROGGE	Nov70	1stWarDiv 8-5516	6586
8thCdr 7thCIT	Capt E. R. HOGAN	Jan71	1stWarDiv 6586	6586
CommSecIntel	Capt W. E. CLEBERT	Oct70	1stWarDiv 6189	6445
CurrentIntel	Capt D. P. BECKER	Jun71	1stWarDiv 6155	6155
ASST CoS, G-3	Col D. H. BLANCHARD	Aug71	1stWarDiv 6203/6347	6473
Asst G-3	1stLt R. B. BATTY	Jun71	1stWarDiv 6403	6538
Ops	1stLt H. M. HUNT	Dec70	1stWarDiv 6160/6403	6231
Plans	1stLt D. C. STANTON	Nov70	1stWarDiv 6620	6630
AsstPlans	Maj J. H. THIRLEY	Dec70	1stWarDiv 6620	6630
AsstOps	Maj N. H. SHUTT	Aug71	1stWarDiv 6403/6168	6231
CIC COC	Maj F. S. GARR JR.	Jul71	1stWarDiv 6138/6139	6630
Asst CIC COC	Capt H. L. WHITLED	Nov70	1stWarDiv 6168/6169	6644
COC Watch	1stLt W. L. ROACH	Jan71	1stWarDiv 6138/6139	6644
COC Watch	1stLt W. O. WESKA	Jul71	1stWarDiv 6138/6139	6644
Int, Quang Nam	1stLt R. MCGON	Nov70	TOC	6644
ROKMG Int	Maj J. C. MAYERS	Nov70	1stWarDiv 6168/6403	6644
OIC, FSCC	Maj D. W. MOCHLEY	Jun71	1stWarDiv 6447	8663
TgtIntCo	Capt H. D. HASSLER	Jun71	1stWarDiv 6447	8663
OIC, ROCC	1stLt J. M. FLYNN	Feb71	1stWarDiv 6230	6666
Photo	CWO-3 A. A. HUMPHREYS	Sep70	1stWarDiv 6441	6666
Admin	CWO-4 W. E. HADEN	Jun71	1stWarDiv 6203/6347	6666
ASST CoS, G-4	Col M. N. BIDE	Feb71	1stWarDiv 6204	6464
Deputy G-4	Col W. K. ZANDER	May71	1stWarDiv 6204	6464
Ops	1stLt D. L. BELL	Jul71	1stWarDiv 6204	6464
AsstOps	Maj H. L. SOLTER JR.	Jun71	1stWarDiv 6402	6549
AsstOps	Capt E. MORGAN	Jul71	1stWarDiv 6251	6544
Plans	Maj J. B. DUNOVAN	Feb71	1stWarDiv 6429	6665
AsstPlans	1stLt H. D. MILLHORN	Nov70	1stWarDiv 6429	6665
Planning	Maj G. A. MARSON	Nov70	1stWarDiv 6404	6538
AsstPlanning	Capt E. H. HOGAN	Feb71	1stWarDiv 6237/6404	6577
ADFO	Capt P. J. PRINSTER	Jul71	1stWarDiv 6159/6104	6577
Allow	1stLt M. A. JACKER	Dec70	1stWarDiv 6404	1035
MARESDO	2dLt B. F. DILLINGHAM	Jul71	1stWarDiv 6404	6453
DLVSO	Capt W. F. DEWERT	Nov70	1stWarDiv 6404	6442
ASST CoS, G-5	Col L. S. HOLLIER	Jan71	1stWarDiv 6292/6346	6463
Asst G-5	Capt W. T. ATKINSON	Jul71	1stWarDiv 6346/6292	6463
Admin	1stLt T. C. BAUMGAERTEL	Oct70	1stWarDiv 6292/6346	6552
OAO	1stLt R. M. SLATTERY	Oct70	1stWarDiv 6292/6346	6552
PayOp	1stLt W. R. MADDOX	Dec70	1stWarDiv 6191/6167	6556
AsstPayOp	1stLt W. R. FOLEY	Nov70	1stWarDiv 6191/6167	6556
Detachment #1 Cdr	1stLt W. B. BURTON	Nov70	1stWarDiv 6191/6167	6556
C3 3dFlt 29thQA	Capt W. E. GREGG	Feb71	1stWarDiv 6553	6553
ASST CoS, COMPTROLLER	1stLt M. M. LASIATIC JR.	Sep70	1stWarDiv 6530/6192	6468
Asst Comp/Budget	Capt C. F. PEABODY	Oct70	1stWarDiv 6530/6192	6556

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ADJUTANT	Maj E. A. ERWIN	Jul71 1stMarDiv 6293	6548
AsstAdjutant	Capt W. J. MAX	Dec70 1stMarDiv 6293	6660
PerzC	Capt M. E. BRAYFIELD	Feb71 1stMarDiv 6047/6517	6633
AsstPerzC	1stLt A. A. AGRI	Jan71 1stMarDiv 6547/6517	6650
AwardC	2dLt G. M. STAUDS	Jun71 1stMarDiv 6443/6478	6442
S&G FilesC	2dLt C. W. HEMPHILL	Nov70 1stMarDiv 6622	6650
RPS Custodian	WO-2 W. E. EVERLAND	Jan71 1stMarDiv 6259/6682	6650
CasualtyC	WO D. A. LAME	Oct70 1stMarDiv 6264/6452	6660
AIR OFFICER			
AsstDirC	Col F. A. SHOOK Jr.	Oct70 1stMarDiv 6214	6471
AirInspecC	Maj W. D. KALAS	Mar71 1stMarDiv 6214	6548
AirInspecC	1stLt D. B. ARMOUR	Dec70 1stMarDiv 6214/6268	6543
AirInspecC	1stLt L. B. PETERSON	Mar71 1stMarDiv 6214/6268	6543
AirInspecC	1stLt J. E. FELDT	Dec70 1stMarDiv 6214/6268	6543
AirInspecC	1stLt C. V. W. BROOKS	Jan71 1stMarDiv 6214/6268	6543
AMERICAN RED CROSS	H. A. BRETT	Mar71 1stMarDiv 6392	6588
AREA AUDITOR	Capt R. A. LEMHART	Feb71 1stMarDiv 6578	6442
ARTILLERY OFFICER	Col E. H. RUDZIS	Jul71 1stMarDiv 6296	6179
CAREER PLANNING OFFICER	1stLt E. C. PHILAN	Dec70 1stMarDiv 6431	6625
CHAPLAIN	Capt G. A. RADEMACHER	Jan71 1stMarDiv 6219/6596	6472
AsstChaplain	Cdr A. D. FRECHET	Jun71 1stMarDiv 6219/6596	6581
CLUBS OFFICER	1stLt T. W. HENERT	Jan71 1stMarDiv 6329	
COMM ELEC OFFICER	Col V. A. LEES	Aug71 1stMarDiv 6172	6472
Asst CEO	1stLt H. R. HENN	Jun71 1stMarDiv 6172/6193	6557
Asst CEO/PlansComsC	Maj D. W. HARDIPAN	Aug71 1stMarDiv 6534	6538
Asst CEO/ElectC	Maj A. G. BORLAN	Aug71 1stMarDiv 6130/6174	6544
ComSecC	Capt T. A. FARLEY	May71 1stMarDiv 6534	6453
DivComCenterC	Capt E. R. HOBART	Feb71 1stMarDiv 6294	6523
Asst CEO/MaintC	WO H. E. ESTEY	Dec70 1stMarDiv 6130/6174	6453
MENTAL OFFICER	Capt K. H. MEAD	Nov70 1stMarDiv 6540	6466
REHABILITATION OFFICER	Maj R. I. DUFFEN	Apr71 1stMarDiv 6391	
EDUCATION OFFICER	1stLt R. E. DUNSCORE	Jan71 1stMarDiv 6491	6650
EMBARKATION OFFICER	Maj L. D. OCKER	Sep70 1stMarDiv 6239/6339	6549
Asst EmbarkationC	Capt T. J. DUMONT	Jul71 1stMarDiv 6239/6339	6453
ENGINEER OFFICER	Maj H. S. BALL	Dec70 1stMarDiv 6103/6315	6145
AsstDivEngC	Capt R. G. WRIGHT	Jul71 1stMarDiv 6103/6315	6145
BaseFacilitiesC	1stLt J. R. BOHLER	Nov70 1stMarDiv 6315	6145
EXCHANGE OFFICER	Capt M. J. AYUILLINO	Jan71 1stMarDiv 6633	
FOOD SERVICES OFFICER	Capt W. F. DEMERT	Nov70 1stMarDiv 6640/6532	6442
GROUND SAFETY OFFICER	1stLt J. D. SCHUK	Oct70 1stMarDiv 6208/6372	
INSPECTOR	Col C. ASHTON	Nov70 1stMarDiv 6208/6372	6466
INDUSTRIAL RELATIONS OFFICER	1stLt R. L. JENKS	Sep70 1stMarDiv 6446	6446
MOTOR TRANSPORT OFFICER	Maj J. J. MOERHOUT	Jun71 1stMarDiv 6235	6549
ConvoyControlC	1stLt J. D. URMSTON	Jan71 1stMarDiv 6138/6139	
AsstDirMTO	Capt B. E. GARDNER	Jun71 1stMarDiv 6235/6335	6644
NAVAL GUNFIRE OFFICER	1stLt E. C. YOE	Oct70 1stMarDiv 6447	6581
ORDNANCE OFFICER	Capt C. L. FAGEN	Jan71 1stMarDiv 6263/6638	6577
DivAsstC	Capt L. E. CHAPMAN	Oct70 1stMarDiv 6263	6577
POSTAL OFFICER	Capt E. M. JENNINGS	Jan71 1stMar	7-5237
PROVOST MARSHAL	1stLt J. A. SCHIDNERT	Dec70 1stMarDiv 6494	6222
PUBLIC AFFAIRS OFFICER	Capt J. P. NOVAK	Nov70 1stMarDiv 6600/6609	6644
RECONNAISSANCE OFFICER	1stLt E. J. REGAN	Jul70 1stMarDiv 6297	6297
SPECIAL SERVICES OFFICER	1stLt W. J. GALTON	Sep70 1stMarDiv 6537/6566	6143
Custodian Recreation Fund	1stLt J. M. VOSMIR	Sep70 1stMarDiv 6537	6143
STAFF JUDGE ADVOCATE	Col D. E. HILLEN	Jan71 1stMarDiv 6506/6596	6467
DeputySJA	1stLt P. W. KRESS	Jun71 1stMarDiv 6506/6596	6557
ReviewC	Maj R. J. BLUM	Oct70 1stMarDiv 6319/6324	6557
AdmC	Capt J. J. HARGROVE	Nov70 1stMarDiv 6506/6596	6626
Chief Trial Counsel	Capt C. E. BROWN	Nov70 1stMarDiv 6324	6680
Chief Defense Counsel	Capt R. T. BONNER	Nov70 1stMarDiv 6393/6417	6520
Legal AssistanceC	Capt C. R. FORSTER Jr.	Nov70 1stMarDiv 6393/6417	6520

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SUPPLY OFFICER	Col J. J. HOLICKY	Oct70 1stMarDiv 6396/6321/6221 6467
AsstSupo	LtCol W. F. CEEFEY	Oct70 1stMarDiv 6396/6321/6221 6544
OpnsO	Capt L. P. HARRIS	Nov70 1stMarDiv 6321/6221 6665
OC, Personal Effects	2dLt T. L. BARROWS	Dec70 1stMarDiv 6621
SpecProjO	Capt B. L. SPEED	Jul71 1stMarDiv 6321/6221 1027
SURGEON	Capt H. F. PARISER	May71 1stMarDiv 6507/6316 6470
AsstDivSurg	Cdr W. A. ELLIOT	Jun71 1stMarDiv 6398
AdminO	Cdr G. RAMIREZ	Mar71 1stMarDiv 6507/6316 6525
PreventiveMedO	Lcdr S. C. STRINGHAM	Nov70 1stMarDiv 6377
HEADQUARTERS BATTALION		
Commanding Officer	Col E. M. YOUNG	Jun71 1stMarDiv 6501 6464
Executive Officer	LtCol W. E. RUDOLPH	Sep70 1stMarDiv 6394 6543
Adjutant	Capt B. MELLON	Nov70 1stMarDiv 6381/6387 6565
Sergeant Major	1stSgt J. L. BOULTER	Feb71 1stMarDiv 6334 6664
HEADQUARTERS, 1ST MARINES		
Commanding Officer	Col P. X. KELLEY	Jun71 1stMarDiv 6194 6255
Executive Officer	LtCol M. A. MOORE	Jul71 1stMarDiv 6194
Adjutant	Capt J. D. MANLEY	Oct70 1stMarDiv 6697 6183
Sergeant Major	MCySgt R. DUBOISE	Sep70 1stMarDiv 6181
1ST BATTALION, 1ST MARINES		
Commanding Officer	LtCol R. P. ROSE	Jun71 1stMarDiv 6148/6183 (RegtSwitch)
Executive Officer	Maj F. D. SLACK	Jul71 1stMarDiv 6148/6183 (RegtSwitch)
Adjutant	1stLt S. B. EDWARDS	Jul71 1stMarDiv 6148/6183 (RegtSwitch)
Sergeant Major	SgtMaj W. J. JONES	Nov70 1stMarDiv 6148/6183 (RegtSwitch)
2D BATTALION, 1ST MARINES		
Commanding Officer	LtCol W. G. LEPWICH Jr.	Apr71 1stMarDiv 7-951-3798/2636 (RegtSwitch)
Executive Officer	Maj N. E. HENRY	Oct70 1stMarDiv 7-951-3798/2636 (RegtSwitch)
Adjutant	Capt D. D. JOHNSON	Feb71 1stMarDiv 7-951-3482/3005
Sergeant Major	1stSgt E. W. LANE	Oct70 1stMarDiv 6181
3D BATTALION, 1ST MARINES		
Commanding Officer	LtCol W. M. YEAGER	Sep70 1stMarDiv 6359 (3/1 Switch)
Executive Officer	Maj P. L. LEEVRE	Feb71 1stMarDiv 6359 (3/1 Switch)
Adjutant	2dLt J. J. YANTORN	Mar71 1stMarDiv 6148/6149/6183
Sergeant Major	1stSgt H. C. PRINCE	Nov70 1stMarDiv 6181
HEADQUARTERS, 5TH MARINES		
Commanding Officer	Col C. V. JUDGE	Jun71 1stMarDivOperator
Executive Officer	LtCol W. R. KILPATRICK	Sep70 1stMarDiv 6132
Adjutant	Capt J. E. WALKER	Jan71 1stMarDiv 6138
Sergeant Major	SgtMaj F. W. AYRES	Feb71 1stMarDivOperator
1ST BATTALION, 5TH MARINES		
Commanding Officer	LtCol C. F. SAVAGE	Oct70 1stMarDiv 6245
Executive Officer	Maj C. V. JEFFREYS Jr.	Sep70 1stMarDiv 6245
Adjutant	2dLt R. B. THURICK II	Jan71 1stMarDiv 6241
Sergeant Major	Sgt Maj S. T. FRANKS	Jan71 1stMarDiv 6245
2D BATTALION, 5TH MARINES		
Commanding Officer	LtCol T. M. HAMLIN	Jul71 1stMarDivOperator
Executive Officer	Maj J. E. MASTLES	Sep70 1stMarDivOperator
Adjutant	WO L. CORPUS Jr.	Oct70 1stMarDivOperator
Sergeant Major	1stSgt J. R. SHESSNAHAN	Apr71 1stMarDivOperator
3D BATTALION, 5TH MARINES		
Commanding Officer	LtCol H. L. JOHNSON Jr.	Aug71 1stMarDivOperator
Executive Officer	Maj J. K. MILLER	Jul71 1stMarDivOperator
Adjutant	WO G. E. COPE	Nov70 1stMarDivOperator
Sergeant Major	1stSgt E. T. HUFFSTILLER	Nov70 1stMarDivOperator
HEADQUARTERS, 7TH MARINES		
Commanding Officer	Col R. H. FICHL	Feb71 1stMarDivOperator
Executive Officer	LtCol C. G. LITTLE	Sep70 1stMarDivOperator
Adjutant	Capt H. R. SMITH	Mar71 1stMarDivOperator
Sergeant Major	SgtMaj B. R. STOKES	Sep70 1stMarDivOperator
1ST BATTALION, 7TH MARINES		
Commanding Officer	LtCol T. R. REDBERT	Oct70 1stMarDivOperator
Executive Officer	Maj J. J. SHERIDAN	Oct70 1stMarDivOperator
Adjutant	Capt S. G. LADA	Feb71 1stMarDivOperator
2D BATTALION, 7TH MARINES		
Commanding Officer	LtCol V. A. ALLERS	Oct70 1stMarDivOperator
Executive Officer	Maj T. G. MCFARLAND Jr.	Oct70 1stMarDivOperator
Adjutant	Capt V. L. HEAT	Feb71 1stMarDivOperator
3D BATTALION, 7TH MARINES		
Commanding Officer	LtCol K. L. ROBINSON Jr.	Sep70 1stMarDivOperator
Executive Officer	Maj D. J. O'CONNOR	Jan71 1stMarDivOperator
Adjutant	Capt G. L. OGBORN	Nov70 1stMarDivOperator
Sergeant Major	SgtMaj D. J. ZOBELNICA	Sep70 1stMarDivOperator

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HEADQUARTERS, 11TH MARINES	Col E. M. RUDZIS	Jul71 1stMarDiv 6296	6179
Commanding Officer	LtCol L. R. DORSA	Jan71 1stMarDiv 6296	6179
Executive Officer	Capt L. R. THOMPSON	Jan71 1stMarDiv 6558	
Adjutant	SgtMaj C. JAMIEL	Dec70 1stMarDiv 6296	
Sergeant Major			
1ST BATTALION, 11TH MARINES	LtCol G. H. MARTIN	May71 1stMarDiv 6107	
Commanding Officer	Maj W. D. STEPHANI	Jun71 1stMarDiv 6107	
Executive Officer	WO M. J. SCHULKE	Jul71 1stMarDiv 6254	
Adjutant	SgtMaj D. THOMPSON	Aug70 1stMarDiv 6575	
Sergeant Major			
2D BATTALION, 11TH MARINES	Maj G. W. RYHANYCH	Nov70 1stMarDiv 6575	
Commanding Officer	Maj J. B. HURLAND	Mar71 1stMarDiv 6575	
Executive Officer	WO E. P. SIMPSON III	Oct70 1stMarDiv 6575	
Adjutant	SgtMaj V. L. KELLER	Nov70 1stMarDiv 6575	
Sergeant Major			
3D BATTALION, 11TH MARINES	LtCol D. K. DYCKEY	Oct70 1stMarDivOperator	
Commanding Officer	Maj H. E. DAVISON	Feb71 1stMarDivOperator	
Executive Officer	WO J. E. WOODRUFF	Oct70 1stMarDiv 6575	
Adjutant	SgtMaj A. J. ESTERGAULT	Nov70 1stMarDiv 6575	
Sergeant Major			
4TH BATTALION, 11TH MARINES	LtCol V. L. DEBOEVER	Oct70 1stMarDiv 6500	
Commanding Officer	Maj R. T. ADAMS	Mar71 1stMarDiv 6252	
Executive Officer	Capt R. R. RAFFEL	Oct70 1stMarDiv 6252	
Adjutant	SgtMaj S. P. ROMANO	Dec70 1stMarDiv 6575	
Sergeant Major			
1ST 175MM GUN BATTERY	Capt G. W. MEIER	Oct70 1stMarDiv 6625	
Commanding Officer	Capt R. P. KEMPF	Jul71 1stMarDiv 6625	
Executive Officer			
3D 175MM GUN BATTERY	Maj J. J. WHILFEL	Sep70 1stMarDivOperator	
Commanding Officer			
3D 8" HOWITZER BATTERY	Capt R. H. CRAIG	Dec70 1stMarDivOperator	
Commanding Officer	Capt L. A. BOISE	May71 1stMarDivOperator	
Executive Officer			
1ST MEDICAL BATTALION	Cdr W. A. ELLIOT	Jun71 1stMarDiv 6393	
Commanding Officer	LtCol L. L. DARR	Oct70 1stMarDiv 6393	6483
Executive Officer	Lt J. G. SHARPS	Aug71 1stMarDiv 6313	6483
Adjutant	SgtMaj E. K. MINNICK	Jan71 1stMarDiv 6313	
Sergeant Major			
1ST DENTAL COMPANY	Capt M. H. LEAD	Nov70 1stMarDiv 6540	6466
Commanding Officer	Cdr H. R. DAVISON	Apr71 1stMarDiv 6563	
Executive Officer	Lt (SG) J. A. HELLER	Dec70 1stMarDiv 6540	6440
Adjutant			
1ST ENGINEER BATTALION	LtCol W. F. GLOWICKI	Jan71 1stMarDiv 7-951-3797	
Commanding Officer	Maj D. J. KIMCO	May71 1stMarDiv 7-951-3022	
Executive Officer	Capt D. M. STROOPS	Oct70 1stMarDiv 7-951-2689	
Adjutant	1stSgt L. LIENAU	Aug70 1stMarDiv 8-951-2789	
Sergeant Major			
1ST MOTOR TRANSPORT BATTALION	LtCol J. J. LOUDER	Oct70 1stMarDiv 6175	6175
Commanding Officer	Maj J. R. BALTHUS	Sep70 1stMarDiv 6185	6185
Executive Officer	1stLt J. J. MCCARTHY	Dec70 1stMarDiv 6661	
Adjutant	1stSgt A. A. IENTZ	Nov70 1stMarDiv 6185	
Sergeant Major			
11TH MOTOR TRANSPORT BATTALION	LtCol A. D. ALBERT JR.	Nov70 1stMarDiv 6594	6546
Commanding Officer	Maj W. H. WALTERS	Nov70 1stMarDiv 6594	6546
Executive Officer	Capt J. M. HERZOG	Jul71 1stMarDiv 6632	
Adjutant	1stSgt O. W. JONES	Oct70 1stMarDiv 6683	
Sergeant Major			
1ST RECONNAISSANCE BATTALION	LtCol E. J. ESKAN	Jul71 1stMarDiv 6297	6297
Commanding Officer	Maj D. B. DORMAN	Oct70 1stMarDiv 6297	6297
Executive Officer	1stLt D. J. JENKINS	Oct70 1stMarDiv 6426/6568	
Adjutant	1stSgt J. T. BOUFFORD	Jan71 1stMarDiv 6504	6504
Sergeant Major			
COMPANY "C", 1ST SHORE PARTY BATTALION	Maj J. G. DIXON	Jul71 1stMarDiv 8951	
Commanding Officer	1stSgt A. MALAVE	Aug71 1stMarDiv 8951	
First Sergeant			
COMPANY "C", 1ST TANK BATTALION	Capt G. E. HATCH	Oct70 1stMarDiv 6535	
Commanding Officer			

H. A. ERWIN
 H. A. ERWIN
 Major, U. S. Marine Corps
 Division Adjutant

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OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

<u>SUBJECT</u>	<u>ORIGINATOR AND DATE</u>
1. <u>Periodic Awards Report</u>	7B/MRL/gmg 1650 1 September 1970
2. <u>Countermeasures Against Mines and Booby Traps</u>	DivO P3820.2B CH 1 2/PED/llc 3 September 1970
3. <u>Wearing of the hat, tropical, combat, camouflaged and the rubber-coated rain hat</u>	DivBul 1020 REB/1kn 5 September 1970
4. <u>Communication-Electronics Maintenance Records</u>	DivBul 4700 10/ARM/jrb 7 September 1970
5. <u>Jewish High Holy Days</u>	DivBul 1730 19/GAR/dob 9 September 1970
6. <u>1st Marine Division Individual Weapons Master Inventory File</u>	DivO 4400.24A 21/JJH/blc 12 September 1970
7. <u>Financial Management Technical Inspections, Second Quarter Fiscal Year 1971</u>	DivBul 5041 12/JLS/rab 12 September 1970
8. <u>Conversion of Military Payment Certificates (MPC)</u>	DivO 7200.2B 12/RID/rab 12 September 1970
9. <u>Solatium (Condolence) Payments</u>	DivO 7200.3B 12/PPP/rab 12 September 1970
10. <u>Command Material Management Inspection (CMMI); schedule of</u>	DivBul 5041 4/WHB/lms 16 September 1970
11. <u>Medical Technical Inspections</u>	DivBul 5041 16/GR/ggg 19 September 1970
12. <u>Lessons Learned</u>	DivBul 3480 3/HDE/vc 20 September 1970

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<u>13. Unit Employment Procedures for the Mechanical Ambush (U)</u>	Hq XXIV AVIL-GCT 21 September 1970
<u>14. Technical Inspection - (Legal); 2nd Quarter FY-71</u>	DivBul 5041 17/ES/rtg 22 September 1970
<u>15. Recovery of Brass, Copper-Based Alloy Ammunition Scrap and other Designated Ammunition Items</u>	DivO 4010.1A 8/CLF/cmj 23 September 1970
<u>16. Farewell Ceremony for the 7th Marine Regiment</u>	DivBul 5060 3/HDH/aal 24 September 1970
<u>17. Administrative Inspections/Staff Visits Schedule</u>	DivBul 5041 1/SRP/srp 26 September 1970
<u>18. Voluntary Extensions of Overseas Tours and Special Leave</u>	DivO 1050.3C CH 1 47/NEB/rcv 28 September 1970
<u>19. 1st Marine Division Annual Training Directive, 1 July 1970 to 30 June 1971</u>	DivO 1500.30E 3/DHL/jrg 28 September 1970
<u>20. Standing Operating Procedures for Postal Services and Handling of U. S. Mail</u>	DivO P2700.4C CH 2 20/EMJ/rb 28 September 1970
<u>21. Cantonment Report</u>	DivO 4730.1A 4/HIS/glc 28 September 1970
<u>22. Public Affairs Technical Inspections, 2nd Quarter, FY-71</u>	DivBul 5041 41/JPN/jfm 28 September 1970
<u>23. Red Cross Shop Early, Program 70</u>	DivBul 1710 1/WMH/ro 29 September 1970
<u>24. Headquarters, 1st Marine Division Staff Regulations</u>	DivO P5000.2A CH 2 7/HAE/lle 30 September 1970

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25. ✓ Operation Overlay to 1st MarDiv Frag Order 47-70 (CG 1st MarDiv msg 080900Z (S)
Sep70) 1st MarDiv S&C No. 70-2511, Copy No. 142 of 175 copies. Sheets 1, 2, 3 &
4 of 4 Sheets.
26. ✓ Operation Overlay to 1st MarDiv Frag Order 49-70 (CG 1st MarDiv msg 070835Z (S)
Sep70) Overlay is classified SECRET. Sheet 1 of 1 Sheet.
27. ✓ Operation Overlay to 1st MarDiv Frag Order 50-70 (CG 1st MarDiv msg 031427Z (S)
Sep70) Harvest Security. Overlay is classified SECRET. Sheets 1 & 2 of 2 Sheets.
28. ✓ Operation Overlay to 1st MarDiv Frag Order 52-70 (CG 1st MarDiv msg 161020Z (S)
Sep70) Operation CATAWBA FALLS. 1st MarDiv S&C No. 70-2562, Copy 3 of 60 copies.
Sheet 1 of 1 Sheet.

STAFF MEMORANDUMS

29. ✓ STAFF MEMORANDUM 90-70 (1st MarDiv S&C Summary of Discussion - QDSZ/2nd ROKMC
No. 70-2593, Copy No. 4 of 20 Copies) BDE/1st Marine Division Conference

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

7B/MRL/gmg
1650
1 Sep 1970

From: Commanding General
To: Distribution List

Subj: Periodic Awards Report

Encl: (1) Report of awards processed by the Division Awards
Board during the month of August, 1970

Ref: (a) DivO P1650.8A

1. Enclosure (1) is forwarded for the information of unit commanders. During the month of August, 916 award recommendations were forwarded to the Commanding General, Fleet Marine Force, Pacific. The last three months have seen a steady increase in awards recommended.

2. Commanders are urged to continue to recommend heroic and meritorious awards in appropriate cases and to take advantage of early submissions as outlined in paragraph 202 of reference (a).

H. S. Aitken
H. S. AITKEN
By direction

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

AWARDS PROCESSED BY THE DIVISION AWARDS BOARD DURING THE PERIOD: 1 August 1970 TO 31 August 1970														
UNITS	M O H	N C	D S M	SSM	L O M	D F C	N M CM	BSM	NCM	NAM	AM	TOTAL THIS MONTH	TOTAL LAST MONTH	PURPLE HEARTS
1stMarines							(1)	(15)	(37)	(75)		(128)	(143)	(43)
HqCo								2	3	1		6	16	
1stBn, 1stMar								3	6	15		24	28	8
2dBn, 1stMar							1	4	15	23		43	43	22
3dBn, 1stMar								6	13	36		55	56	13
5thMarines		(1)			(2)			(28)	(38)	(32)		(101)	(101)	(66)
HqCo					1				5	7		13	5	
1stBn, 5thMar		1						10	14	9		34	48	9
2dBn, 5thMar								13	8	4		25	21	37
3dBn, 5thMar					1			5	11	12		29	27	20
7thMarines					(3)		(1)	(29)	(44)	(68)		(145)	(116)	(142)
HqCo					2			2	6	1		11	7	
1stBn, 7thMar								11	14	11		36	25	44
2dBn, 7thMar							1	6	8	42		57	64	39
3dBn, 7thMar					1			10	16	14		41	20	59
11thMarines					(6)			(35)	(36)	(46)	(2)	(125)	(102)	(5)
HqBtry					5			6	7	10	2	30	36	3
1stBn, 11th								4	4	1		9	3	
2dBn, 11th								7	11	8		26	11	1
3dBn, 11th								15	8	20		43	26	
4thBn, 11th					1			3	6	7		17	27	1
PAGE TOTAL		1			11		2	107	155	221	2	(499)	(462)	(256)

(Page 1 of 2)

1stMarDiv 1650/5 (Rev2/70)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

AWARDS PROCESSED BY THE DIVISION AWARDS BOARD DURING THE PERIOD: 1 August 1970 TO 31 August 1970														
UNITS	M O H	N C	D S M	SSM	L O M	D F C	N M CM	BSM	NCM	NAM	AM	TOTAL THIS MONTH	TOTAL LAST MONTH	PURPLE HEARTS
1st175GBtry								1		2		(3)	(6)	
3d175GBtry								2	4	2		(8)		
1st8"HowBtry									3	1		(4)	(4)	
3d8"HowBtry					1			1	1			(3)	(3)	
HQ BN					4	1		12	22	22	65	(126)	(120)	(2)
1stReconBn					2			7	9	1		(19)	(48)	(16)
1stEngrBn								3	6	4		(13)	(15)	(1)
7thEngrBn					3			7	15	22		(47)	(14)	
9thEngrBn								16	34	57		(107)	(50)	
1stMedBn									9	3		(12)	(21)	
1stM.T.Bn									2	1		(3)	(4)	
11thM.T.Bn									4	4		(8)	(2)	
1stDentCo								1	5	3		(9)	(11)	
1stForRecon								5	13	17		(35)	(4)	(2)
Co"C"1stTKBn								1	4	5		(10)	(7)	
Co"C"1stSPBn								2	3	5		(10)	(11)	(2)
PAGE TOTAL					10	1		58	134	149	65	(417)	(320)	(23)
TOTAL THIS MONTH		1			21	1	2	165	289	370	67	(916)	(782)	(279)
TOTAL FOR THE YEAR	2	13	2	66	112	6	19	1077	1562	1867	292	(5018)	(4102)	(3046)

(Page 2 of 2)

1stMarDiv 1650/5 (Rev 2/70)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO P3820.2B CH 1
2/PED/11c
3 Sep 1970

DIVISION ORDER P3820.2B CH 1

From: Commanding General
To: Distribution List

Subj: Countermeasures Against Mines and Booby Traps

Encl: ✓ (1) New page inserts to DivO P3820.2B

1. Purpose. To transmit new page inserts and direct pen changes to subject manual.

2. Action

a. Replace pages 1, 2, 1-1 and 1-2 with new pages provided in enclosure (1).

b. Remove Appendix C, (Page C-1 and C-2).


c. Make the following pen changes:

(1) On page iii, CONTENTS, change "STATISTICS...101" to read "INTRODUCTION...101."

(2) On page iv, delete "Mine and Booby Trap Report Format.... C-1." Under heading Appendix C enter "Omitted."

3. Filing instructions. This change will be filed immediately after the signature page of the basic manual.

4. Certification. Reviewed and approved this date.


E. H. HAFFEY
Chief of Staff

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CG, MCB, CamPen (5)

CG, MCB, CamLej (5)

CG, FLC (5)

CTG 79.4 (6)

CTG 79.5 (6)

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1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO P3820.2B
2/CMM/ccc
9 December 1969

DIVISION ORDER P3820.2B

From: Commanding General
To: Distribution List

Subj: Countermeasures Against Mines and Booby Traps

- Ref: (a) Department of the Army, Army Concept Team in Vietnam, Pamphlets, Subj: Study and Evaluation of Countermine Activities, (SECMA) Volumes 1 through 7 (C) (NOTAL)
(b) NAVMC 2614, Professional Knowledge Gained from Operational Experience in Vietnam
(c) TC 5-31, Viet Cong Booby Traps, Mines and Mine Warfare Techniques (NOTAL)
(d) FMFPac Tactical Trends and Training Tips, June 1968
(e) Department of the Army, Hq Americal Div ltr of 5Oct68, Subj: Mines and Booby Traps (NOTAL)
(f) ForO 3820.4

Encl: (1) LOCATOR SHEET

Reports Required: I. MACV Form 54-R of 13 July 1969 (par. 6.b)

*1. Purpose. To further develop the high level of professionalism within the 1st Marine Division; to emphasize the mine and booby trap countermeasures to be employed within this Command; to reduce casualties incurred from mines and booby traps; to provide an input for a program to analyze the mine/booby trap environment in the Republic of Vietnam; to provide a condensed source of information for use in small unit training and individual self-study.

2. Cancellation. DivO P3820.2A.

3. General. No effective countermine and booby trap program can exist without an understanding of enemy techniques and the countermeasures to defeat them. Aggressive preventive countermeasures can prohibit emplacement of devices; curative countermeasures will minimize the effect of devices already emplaced. References (a) through (e) contain a wealth of information on mine and booby trap countermeasures.

*4. Information

a. Definition. Mine/booby trap incident. Any mine or booby trap which is installed by the enemy for the purpose of inflicting military

Ch 1

Enclosure (1)

(2)

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DivO P3820.2B
9 December 1969

or civilian casualties or destruction of military or civilian equipment and is detected by friendly forces by visual observation or detonation (including those reported by VIP).

*5. Action. Information and guidance contained herein is of immediate command interest. Commanding Officers will:

a. Establish effective countermine and booby trap programs within their units, using the Mine and Booby Trap Check List (Appendix D) as a guideline. Insure that command emphasis is placed on countermeasure training efforts and procedures at lower levels of command.

b. Require all rifle platoon commanders to instruct their platoons on a continuous basis in the mine and booby trap countermeasures contained in this Order.

c. Take full advantage of the 1st Engineer Battalion Mine and Booby Trap School resident course and mobile training team.

d. Insure that each infantry battalion has a booby trap lane at its combat base, or has easy access to a nearby lane for training.

e. Maintain statistics from regimental to rifle platoon level as comparative indicators of both positive and negative trends. These statistics will include, but are not limited to, total casualties, total devices detonated, total devices found and destroyed and the number of casualties per device.

*6. Reports

a. MACV Form 54-R (Appendix E) will be submitted to this Headquarters (Attn: ACoS, G-2) within 48 hours following each mine/booby trap incident. When an incident results in any friendly casualties, include a supplementary sheet with the following information:

- (1) A brief narrative description of the incident.
- (2) What countermeasures were taken beforehand to prevent this incident?
- (3) What countermeasures will be taken to prevent future incidents?
- (4) Recommendations and lessons learned.

Ch 1

Enclosure (1)

COUNTERMEASURES AGAINST MINES AND BOOBY TRAPS

102.2

SECTION I

THE ENEMY THREAT101. INTRODUCTION

1. Enemy mines and booby traps continue to imperil the lives and limbs of Marines in Vietnam. Statistical analysis reveals that men newly arrived in-country are more apt to become casualties by these devices than are those men with thorough training and field experience in mine and booby trap countermeasures. It is axiomatic, and statistically verifiable, that training saves lives.

2. This order provides a basis for unit training programs in enemy mine and booby trap doctrine and a number of preventative and curative countermeasures. It also establishes procedures whereby data is collected for a continuing analysis of enemy tactics and techniques. Results of analysis, in the form of lessons learned, should be incorporated in unit training programs whenever possible.

102. ENEMY DOCTRINE1. GENERAL

a. Although heavily influenced by past guerrilla warfare experience in RVN, Viet Cong (VC)/Army of North Vietnam (NVA) mine warfare doctrine closely parallels that of the Chinese Communist Army. Extensive deliberate mine fields of World War II design have not been encountered. Mining activity is exclusively nuisance oriented. Numerous isolated mine and booby trap incidents create casualties, fear, and over cautiousness which in turn lead to operational delays. Mines are used primarily on roads as anti-vehicular weapons, while booby traps are employed anywhere Marines are stationed or likely to travel. Enemy utilization of friendly dud ammunition and battle field refuse demonstrates VC/NVA ability to make full use of Marine logistic support as a means of supply for their own forces.

b. The enemy uses a very limited number of factory produced Soviet and Chinese Communist mines. The majority are fabricated locally in village or district munition factories from U.S. duds and refuse. 90% of all mine and booby trap components are U.S. origin. Of all explosive devices produced locally, 95% are booby traps. When a booby trap is tripped, there is a high probability it was made by someone in the next village down the trail.

2. MUNITION FACTORIES

a. LOCATION. Frequently village munition factories are underground, well camouflaged, and capable of **displacing and relocating rapidly**. Elements of the work shops are dispersed throughout the immediate area.

1-1

Ch-1

Enclosure (1)

(2)

102.3 COUNTERMEASURES AGAINST MINES AND BOOBY TRAPS

b. ORGANIZATION. NVA trained engineers are the nucleus for enemy factories with local guerrillas supervising activities. Villagers provide transportation and labor. After air and artillery strikes, supply teams make sweeps to collect dud munitions.

c. FACTORY OUTPUT. The total output of a typical village factory is 135 booby traps per month.

3. TECHNIQUES OF EMPLOYMENT OF ENEMY MINES AND BOOBY TRAPS

a. GENERAL. Since enemy mines and booby traps are hastily laid, the possibility of interdiction by a passing patrol is minimal. Catching the enemy in the act means being on the spot at the time of emplacement.

b. LOCATIONS OF BOOBY TRAPS. These devices are found:

- (1) Where personnel are confined to a narrow passageway.
- (2) On sides of dikes.
- (3) Trail junctions or between trails.
- (4) Where the enemy has good fields of fire.
- (5) In landing zones.
- (6) In hedgerows and tree lines.
- (7) At tunnel entrances.
- (8) Where tree branches overhang trails or roadways.
- (9) On main roadways into villages.
- (10) In likely CP sites.
- (11) On high ground.
- (12) In shady areas.
- (13) On fence lines and gates
- (14) In the crotch of tree limbs and under trees beneath leaves and debris.

c. FIXED DIRECTIONAL FRAGMENTATION DEVICES. One booby trap often used against friendly forces is the Claymore Mine and enemy variations of this device. This type will produce casualties up to 200 yards to personnel without some kind of protection (i.e., body armor). It is

1-2

G-1

Enclosure (1)

DECLASSIFIED

HEADQUARTERS

1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1020
HEB/lkn
5 September 1970

DIVISION BULLETIN 1020


From: Commanding General
To: Distribution List

Subj: Wearing of the hat, tropical, combat, camouflaged and the rubber-coated rain hat

Ref: (a) DivO 1020.1F

Encl: (1) Illustration on proper wearing of hat

1. Purpose: To provide information regarding the wearing of the hat, tropical, combat, camouflaged and the rubber-coated rain hat.
2. General: Reference (a) provides for the wearing of the hat, tropical, combat, camouflaged and the rubber-coated rain hat. The subject hats are designed primarily for wear during inclement weather and will not be used as a substitute for the standard utility cap. Camouflaged utility caps, "Bush Hats", and any other hat sold by concessionaires and local vendors are prohibited for wear.
3. Information: When the subject hats are worn because of inclement weather, they will be centered and worn straight with the brim on line with the eyebrows (as illustrated on Enclosure (1)). Insignia of grade may be worn on the front of the hats. The brim will not be turned up or down in any fashion. Pinning the brim to the crown of the hat so as to effect an "Australian", "Bush", or similar type hat is specifically forbidden. No pins or adornments, such as Marine Corps Emblems, hand grenade pins, fraternal pins and so forth, are authorized. Personnel may wear the chin strap under the chin or at the back of the neck. When the chin strap is not worn as authorized above, it will be concealed within the crown of the cap. Under no circumstances will the straps be allowed to hang loose.
 - a. Instructions contained above are effective 1 September 1970.
4. Action: Commanders will take action as necessary to disseminate the information contained herein.
5. Self-Cancellation. 23 February 1971.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" and "B"

DECLASSIFIED

(3)

DivBul 1020



(SIDE VIEW)



(FRONT VIEW)

ILLUSTRATION ON PROPER WEARING OF HAT, TROPICAL COMBAT

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 4700
10/ARM/jrb
7 Sep 1970

DIVISION BULLETIN 4700

From: Commanding General
To: Distribution List

Subj: Communication-Electronics Maintenance Records

Ref: (a) CG, FMFPac ltr 10D3/bkh of 25 Nov 69
(b) TM-4700-15/1A

1. Purpose. To provide instructions relative to the submission of comments and recommendations on the communication-electronics maintenance records system implemented by reference (a).

2. Background. Reference (a) directed the implementation, on a one year trial basis, of a new records system for communication-electronics equipment. In order to evaluate the effectiveness of the system and to provide meaningful comments and recommendations to higher headquarters, it is desired that input be obtained from subordinate units.

3. Action

a. Commanding Officers submit, in letter format, comments and recommendations concerning reference (a) to this Headquarters (Attn: GEO) to arrive not later than 15 Oct 70. Comments and recommendations are desired on, but are not limited to, the following:

(1) Does the system proposed by reference (a) satisfy your needs?

(2) Should additional standard forms be developed, such as for Category III equipment, modification program, etc?

(3) Are all records required?

(4) Are additional records required?

(5) Does this system represent an improvement over the system outlined in reference (b)?

(6) What additions or deletions to the system proposed by reference (a) are recommended?

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7 Sep 1970

b. Reports from infantry/artillery battalions/batteries should be submitted via regimental headquarters; however, it is not desired that a consolidated regimental report be submitted.

4. Applicability. The content of this bulletin is not applicable to units that stand down prior to 15 Oct 70.

5. Self Cancellation. 31 October 1970.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "C" plus 10(20)

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HEADQUARTERS

1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 1730
19/GAR/dob

9 SEP 1970

DIVISION BULLETIN 1730

From: Commanding General
To: Distribution List

Subj: Jewish High Holy Days

1. Purpose. To announce services to be conducted in observance of special religious obligation for personnel of Jewish faith.

2. General

a. Rosh Hoshanah (New Year) will be observed from sunset 30 September through sundown 2 October and Yom Kippur (Day of Atonement) from sunset 9 October through sundown 10 October. These are days of special religious obligation for personnel of the Jewish faith.

b. Religious services for personnel located in the 1st Marine Division area will be conducted by Chaplain (Captain) Edward R. KRAUS, Jewish Chaplain for XXIV Corps, at the China Beach R&R Center.


c. Commanders are encouraged to permit Jewish personnel to participate in these services. Permissive orders will be issued to those attending.

3. Action

a. Unit commanders will forward copies of orders of those attending to the Division Chaplain, and will arrange for transportation to China Beach R&R Center.

b. Participants are responsible for providing personal convenience items for their own use.

4. Self-Cancellation. 31 October 1970


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "B"

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HEADQUARTERS
1st Marine Division (Rein), FMF
APO San Francisco, California 96602

DivO 4400.24A
21/JJH/b1c
12/Sep/1970

DIVISION ORDER 4400.24A

From: Commanding General
To: Distribution List

Subj: 1st Marine Division Individual Weapons Master Inventory File

Ref: (a) MCO PH400.19 MARCORSUPMAN VOL I

Encl: (1) Sample Individual Weapons Inventory Change Report

1. Purpose. To provide instructions for the maintenance of a Master Inventory File of Individual Weapons within the 1st Marine Division and attached units.

2. Cancellation. DivO 4400.24

3. Information. During February 1970, a special inventory was conducted on individual weapons to determine quantities and serial numbers of weapons actually on hand within the 1st Marine Division. The raw data obtained during the inventory was machine processed. Special accounting instructions were published to reconcile intra-Division weapons migration, to adjust verifiable losses and to provide an up-to-date listing of weapons on hand. As a by-product of the reconciliation, a Master Inventory File of Individual Weapons was established which, if maintained current, will provide Commanders with periodic listings of individual weapons within their command, reduce investigative efforts to a minimum and provide the Division with a current data base for management purposes.

4. Policy.

a. 1st Marine Division Individual Weapons Master Inventory File is hereby established. Input to the file will be accomplished as noted in Enclosure (1).

b. The following reports will be produced on 1 October, 1 December, 1 February, 1 April, 1 June, and 1 August.

(1) Format "A". A listing, by weapon type, of all individual weapons within the Division showing serial number and chargeable units. The listing will be prepared for and maintained by the Division Supply Office.

DivO 4400.24A
12 Sep 1970

DivO 4400.24A

(2) Format "B". A reconciliation of all change transactions occurring from the last report. This listing will be prepared for the Division Supply Office and will be the basis for special accounting instructions to be issued.

(3) Format "C". A listing by Reporting Unit Code (RUC), showing weapon type, serial number and totals of each weapon type on hand. This listing will be supplied to the Commanding Officer of units having an organic Supply Officer to assist in accounting for individual weapons.

(a) Drop List. A listing of weapons dropped by units during the reporting period.

5. Procedures

a. A GAIN is any increase in accountability for individual weapons that are acquired by requisition from the supply source, transfers from another unit, or a weapon found as a result of a search, inventory or turn-in by a responsible unit.


b. Armory personnel will complete coding sheets, in the format shown in enclosure (1), as changes in accountability occur. An initial Inventory Change Report will be submitted in accordance with the cover letter transmitting "Format C".

c. Report will be submitted to this Headquarters (Attn: Division Supply Office) in legibly printed single copy only. Enclosure (1) will be locally reproduced. Submit interim reports as changes occur.

6. Action

a. Commanding Officers will ensure compliance with the reporting and reconciliation procedures described in the preceding paragraphs.

b. The preparation and submission of data into the Individual Weapons Inventory File does not relieve the responsibility for reporting of missing, stolen, and recovered Government property as required by paragraph 104116 of reference (a) or the investigative procedures as required by Part B, Chapter 4 of reference (a).


E. H. HAFFEY
Chief of Staff

DISTRIBUTION "A"

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Div 0 4400. HA
12 9 1970

INDIVIDUAL WEAPONS INVENTORY CHANGE REPORT

CARD	WEAPON	SERIAL NUMBER																REPORTING UNIT				JULIAN	RECEIVING UNIT				
TYPE	TYPE	CC 12-19																RUC				DATE	RUC				
CC 3	CC 6	12	13	14	15	16	17	18	19	30	31	32	34	40	41	42	43	50	51	52	53	54					

~~ENCLOSURE II~~

6

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DivO 4400.24A
12 Sep 1970

DivO 4400.24A
20 Aug 1970

Instructions:

GAINS: Enter Card Type "1" for increases in accountability from Supply Source, Unit Invoice, an Inventory or Miscellaneous GAIN. Enter Weapon Type, Julian Date weapon was picked up, serial number of weapon and your Reporting Unit Code. DO NOT complete the Receiving Unit Block.

DROPS: Enter Card Type "6" for any type of drop. Fill in CC/6-43 as above. If the weapon has been invoiced to another command or service unit, enter that unit's RUC. If the weapon is lost or missing, enter "LOSS" in CC/42-45. If destroyed as a result of enemy action, enter "DEST" in 42-45. Julian date must be included.

WEAPON TYPE CODES

"1"	M16 Rifle
"2"	M14 Rifle ✓
"3"	M40 Sniper Rifle
"4"	M79 Grenade Launcher
"5"	Pistol Cal .45
"6"	M77 Shotgun

ENCLOSURE (1)

2

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
12/JLS/rab

12 SEP 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Financial Management Technical Inspections, Second Quarter Fiscal
Year 1971

Ref: (a) DivO 5041.20
(b) DivO P7000.3D
(c) FMFPacO 5041.1E

Encl: (1) Schedule for Technical Inspections

1. Purpose. To announce the Second Quarter, Fiscal Year 1971 Financial Management Technical Inspection Schedule required by reference (a).

2. Information

a. Organizations listed on enclosure (1) will be inspected on the date shown.

b. This Technical Inspection of Financial Management is intended to assist the unit commander as well as apprise the Commanding General of the Financial Management readiness of the organization.

c. A sample inspection checklist is shown in figure 5-A-1 of reference (b).

3. Coordinating Instructions. The senior member of the inspection team will contact each unit and arrange for a mutually agreeable time of day for the conduct of the inspection.

4. Schedule Adjustment

a. Unusual operational commitments of the Division may require changes to the schedule set forth in enclosure (1).


b. Organizations will be informed when operational developments or weather conditions require rescheduling or cancellation of an inspection.

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12 SEP 1970

5. Action. Commanders will take appropriate action to ensure that an adding machine is on hand and that their unit is prepared for inspection as scheduled.

6. Self-Cancellation. 31 December 1970.


E. H. HAFHEY
Chief of Staff

DISTRIBUTION: "A" & "B" + 12(12)

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DivBul 5041

12 SEP 1970

SCHEDULE FOR TECHNICAL INSPECTIONS

1st Medical Battalion	7 Oct 70
Headquarters Battery, 11th Marines	12 Oct 70
Headquarters Battalion	14 Oct 70
3rd 8" Howitzer Battery	19 Oct 70
1st Motor Transport Battalion	21 Oct 70
11th Motor Transport Battalion	26 Oct 70
1st Reconnaissance Battalion	28 Oct 70
4th Battalion, 11th Marines	2 Nov 70
2nd Battalion, 5th Marines	4 Nov 70
3rd Battalion, 5th Marines	9 Nov 70
Headquarters Company, 1st Marines	12 Nov 70
3rd Battalion, 1st Marines	16 Nov 70
1st Engineer Battalion	18 Nov 70
2nd Battalion, 1st Marines	23 Nov 70
Headquarters Company, 5th Marines	1 Dec 70
2nd Battalion, 11th Marines	7 Dec 70
1st Battalion, 11th Marines	10 Dec 70
1st Battalion, 5th Marines	14 Dec 70
1st Battalion, 1st Marines	17 Dec 70

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 7200.2B
12/RID/rab
12 Sep 1970

DIVISION ORDER 7200.2B

From: Commanding General
To: Distribution List

Subj: Conversion of Military Payment Certificates (MPC)

Ref: (a) MACV Directive 37-10 of 10 July 1970
(b) ForO 7200.4_

Encl: (1) Conversion Record (USARPAV Form 73-R)
(2) Individual Conversion Receipt (USARPAC Form 74-R)
(3) Conversion Record Certificate Sheet (USARPAC Form 75-R)
(4) Application for Second Conversion (USARPAC Form 76-R)
(5) Application for Special Conversion (USARPAC Form 77-R)
(6) Format for Conversion Readiness Report
(7) Format for enclosure to Conversion Readiness Report
(8) Format for Official and Nonappropriated Funds Report
(9) Format for Status of MPC Conversion Report
(10) Conversion Readiness Checklist for Conversion Officers
(11) Conversion Instructions for Individuals
(12) Conversion SOP for Disbursing

Reports Required:

- I. List of Individuals Having Knowledge of C-Day
(Report Symbol 7200/1-12) pars. 4a(4) and 4b(12)
(a)
- II. List of Units Permitted to Delay Conversion
(Report Symbol 7200/2-12) pars. 4a(5) and 4b(12)
(b)
- III. MPC Conversion Readiness Report (Report Symbol
7200/3-12) pars. 4a(6) and 4b(12)(c) (See enclosure
(6) for format)
- IV. Official and Nonappropriated Funds Report (Report
Symbol 7200/4-12) pars. 4e(4), 4g(4), 4h(3) and
4j(3) (See enclosure (8) for format)
- V. Status of MPC Series Conversion (Report Symbol
7200/5-12) par. 4d(8) (See enclosure (9) for
format)

1. Purpose. To promulgate instructions for conducting an MPC series conversion in accordance with references (a) and (b).

2. Cancellation. DivO 7200.2A.

DECLASSIFIED

DivO 7200.2B

12 Sep 1970

3. Information

- a. Reference (a) prescribes the procedures for converting MPC by all individuals and activities authorized MPC privileges in the Republic of Vietnam (RVN).
- b. The objective of an MPC series conversion is to ensure that MPC is held and used only by authorized personnel.
- c. A conversion period (C-Day) is the period of time commencing with the receipt of notification to execute a series conversion and terminating on the same day after all invalidated (old) MPC has been collected.
- d. Personnel who fail to tender their old MPC on C-Day will not be permitted to convert their MPC at a later date unless their failure to do so was caused by military necessity or extenuating circumstances.
- e. Priority of conversion will be given to exchange and postal officers, police and investigative agencies, clubs, messes and similar activities to minimize delay in resumption of their normal operations.
- f. Tactical commanders may delay conversion for those units directly involved in operations against the enemy until such time as the tactical situation permits conversion.
- g. Unit conversion officers will be appointed in writing on the basis of one conversion officer for each 150 men or less.
- h. Conversion officers will be appointed in writing for all official and nonappropriated funds.
- i. Information pertaining to an impending MPC series conversion will be disseminated on a strict "need to know" basis. It is therefore mandatory that complete preparation be made prior to C-Day.

4. Action

- a. Assistant Chief of Staff, Comptroller will:
 - (1) Prepare and disseminate information concerning an impending conversion as required.
 - (2) Prepare C-Day notification message and disseminate via operational immediate message upon notification from higher headquarters.
 - (3) Review requests for special conversions referred to this Headquarters, approving or forwarding as required.

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12 Sep 1970

(4) Compile a list of individuals having advance knowledge of an impending conversion and submit the report required by reference (a).

(5) Compile a list of units permitted to delay conversion and submit the report required by reference (a).

(6) Submit the Military Payment Certificate Conversion Readiness Report required by reference (a).

b. Commanding Officers will:

(1) Prepare a C-Day SOP to implement reference (a) and this order within their unit.

(2) Appoint unit conversion officers in writing on the basis of one conversion officer for each 150 men assigned and forwarded a copy of each appointing order to the disbursing officer.

(3) Ensure that unit conversion officers are fully knowledgeable of conversion procedures and that they review the contents of reference (a), this order and the unit SOP at least once each quarter.

(4) Maintain an adequate supply of conversion forms (available at disbursing office) at each company/battery office.

(5) Upon receipt of notification to commence C-Day, notify all personnel of the conversion by the most expeditious means available.

(6) On C-Day, institute security measures to include at least the following:

(a) Restriction of all personnel to the cantonement.

(b) Prohibition of entry of all local national personnel, except those whose presence in the cantonement is essential to the accomplishment of the operational mission.

(c) Prohibition of mingling of authorized MPC holders with personnel not authorized MPC privileges until conversion is completed.

(d) Adequate security of MPC while in the custody of conversion officers.

(7) Ensure that all branch exchanges, post offices and clubs within their cantonement remain closed until their old MPC has been converted.

DivO 7200.2B
12 Sep 1970

(8) Ensure that individuals who are authorized to use mess halls and who are required to pay for their meals in cash are afforded the opportunity to subsist on credit until their funds have been converted.

(9) Ensure that priority of conversion is given to exchange and postal officers, police and investigative agencies, clubs, messes and similar activities to minimize delay in resumption of their normal operations.

(10) Ensure that old MPC is collected from the maximum number of personnel on C-Day, and that new MPC is issued as expeditiously as possible.

(11) Review requests for special conversions, approving or forwarding via the chain of command in accordance with paragraph 10c, below.

(12) Submit the following reports, consolidated at the regimental/separate battalion level to this Headquarters (Attn: AC/S, Comptroller):

(a) List of individuals having knowledge of C-Day, in letter form, to arrive on C-Day. (Report Symbol 7200/1-12.)

(b) List of units permitted to delay conversion, in letter form, to arrive on C-Day. (Report Symbol 7200/2-12.)

(c) MPC Conversion Readiness Report, to arrive by the 25th day of March, June, September and December. (Report Symbol 7200/3-12.)

c. Unit Conversion Officers will:

(1) Thoroughly familiarize themselves with the contents of reference (a), this order and their unit SOP and will review each directive at least once per quarter.

(2) Monitor stocks of conversion forms in the company/battery office and ensure that sufficient quantities are on hand to conduct a conversion for all personnel in the unit.

(3) On C-Day, execute conversion as rapidly as possible utilizing the procedures prescribed in paragraph 5. Conversion will commence immediately upon receiving notification and will not terminate until all old MPC has been collected.

d. Division Disbursing Officer will:

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12 Sep 1970

(1) Ensure that deputies and agent cashiers are fully knowledgeable of conversion procedures and that they review reference (a) and this order at least once per quarter.

(2) Submit estimates of new series MPC requirements directly to US Army Finance & Accounting Office, Vietnam, APO 96496, upon request.

(3) Obtain and maintain new series of MPC in quantities sufficient to conduct a conversion. Ensure that new series of MPC are prepositioned at all branch disbursing offices.

(4) Make initial distribution of conversion forms to all units, and thereafter maintain a reserve supply of conversion forms to meet contingencies.

(5) Maintain a file of current copies of unit conversion officer appointing orders.

(6) Maintain a file of current Official and Nonappropriated Funds Reports.

(7) Upon receipt of notification to commence C-Day, cease all operations except those involving conversion and the departure of personnel from RVN. Ensure that priority of conversion is given to exchange and postal officers, police and investigative agencies, clubs, messes and similar activities.

(8) Submit the status of MPC Series Conversion Report as required by reference (a). (Report Symbol 7200/5-12.)

e. Division Exchange Officer will:

(1) On C-Day, secure all exchanges and have them remain closed until exchange funds have been converted.

(2) Commencing on C-Day, ensure that old series MPC is not accepted from any person for any reason.

(3) Ensure that cash receipts and change funds are not intermingled, since only the change fund will be converted. The cash receipts will be exchanged for a Treasury check in the normal manner.

(4) Submit the Official and Nonappropriated Funds Report as required by reference (a). (Report Symbol 7200/4-12.)

f. Division Postal Officer will:

(1) On C-Day, secure all post offices and have them remain closed until post office funds have been converted.

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12 Sep 1970

(2) Commencing on C-Day, ensure that old series MPC is not accepted from any person for any reason.

(3) Ensure that cash receipts and change funds are not intermingled, since only the change fund will be converted. The cash receipts will be exchanged for a Treasury check in the normal manner.

(4) Submit the Official and Nonappropriated Funds Report as required by reference (a). (Report Symbol 7200/4-12.)

g. Division Clubs Officer will

(1) On C-Day, secure all clubs and have them remain closed until club funds have been converted.

(2) Commencing on C-Day, ensure that old series MPC is not accepted from any person for any reason.

(3) Ensure that cash receipts and change funds are not intermingled, since only the change fund will be converted. The cash receipts will be exchanged for a Treasury check in the normal manner.

(4) Submit the Official and Nonappropriated Funds Report as required by reference (a). (Report Symbol 7200/4-12.)

h. Division Food Services Officer will:

(1) On C-Day, ensure that old MPC is not accepted from any person for any reason. Provisions must be made to permit individuals who are authorized to use mess halls and who are required to pay for their meals in cash to subsist on credit until their old MPC has been converted.

(2) Ensure that cash receipts and change funds are not intermingled, since only the change fund will be converted. The cash receipts will be deposited with the disbursing officer in the normal manner.

(3) Submit the Official and Nonappropriated Funds Report as required by reference (a). (Report Symbol 7200/4-12.)

i. Division Provost Marshal will:

(1) Ensure that old MPC being held as evidence incident to investigation or legal procedures is verified as to amount by the disbursing officer.

j. All other staff sections/activities sponsoring or holding official or nonappropriated funds will:

(1) Commencing on C-Day, ensure that no transactions involving old MPC are conducted with any person for any reason.

DivO 7200.2B
12 Sep 1970

(2) On C-Day, present all old MPC to the disbursing officer together with the documentation required by paragraph 7a(11) of reference (a).

(3) Submit the Official and Nonappropriated Funds Report as required by reference (a). (Report Symbol 7200/4-12.)

5. Procedures for unit conversion officers

a. Conversion officers are to make the collection and conversion at the earliest possible hour after commencement of the conversion period.

b. Conversion officers are encouraged to use the Conversion Instructions for Individuals (enclosure (11)) to expedite the conversion.

c. Conversion officers will ensure that all of the following actions are taken for each individual converting MPC:

(1) The reverse side of all \$5.00, \$10.00 and \$20.00 MPC tendered for conversion is to be endorsed with:

- (a) Payroll signature.
- (b) Grade or title.
- (c) Organization.
- (d) Service number.

(2) Require that each individual read the statement on the Conversion Record (enclosure (1)) (USARPAC Form 73-R), and sign his payroll signature on the form.

(3) Write the following on the front cover of each individual's MACV ration card:

- (a) Date.
- (b) Rank and signature of the conversion officer.

d. The conversion officer is to write the information required by paragraph 5c(3), above, on the MACV ration card of every individual for whom he is responsible for conversion even though the individual does not turn in any MPC.

e. Conversion officers will not accept old MPC from individuals whose MACV ration cards have been so annotated.

f. The Individual Conversion Receipt (enclosure (2)) (USARPAC Form 74-R), is to be prepared in duplicate. The conversion officer is to sign both copies and give the original to the individual requesting conversion. This receipt is to be surrendered by the individual to the conversion officer at the time the new series MPC is paid to the individual.

g. After the old MPC is collected from individuals, the conversion

(2)

DivO 7200.2B
12 Sep 1970

officer will:

(1) Prepare a change list of all MPC to be turned in by completing Item V of the Conversion Record Certificate Sheet (enclosure (3)), (USARPAC Form 75-R).

(2) Execute the certificate in Item I of the Conversion Record Sheet (USARPAC Form 75-R).

(3) Separate currency in bundles of 100 certificates each, with all certificates face up and turned the same way. Extreme care is to be exercised in accepting mutilated MPC. At least three-fifths of a mutilated MPC is to be presented by the holder for redemption. In doubtful cases an interim receipt is to be given. The conversion officer is to package the mutilated certificates separately in the same manner as other old MPC.

(4) Present old MPC, the Conversion Record (USARPAC Form 73-R), Conversion Record Certificate Sheet (USARPAC Form 75-R), and two copies of the written authorization appointing him a conversion officer to the disbursing officer for conversion of MPC to the new series.

(5) Execute the receipt in Item III of the Conversion Record Certificate Sheet (USARPAC Form 75-R) for the new series MPC received from the disbursing officer and verify the amount of new MPC received before departing the disbursing office.

(6) Refer all applications for special conversions submitted under the conditions outlined in paragraphs 7 and 8, below, to the individual's commanding officer. If applicable, the duplicate copy of the Application for Second Conversion (enclosure (4)) (USARPAC Form 76-R) is to accompany the Application for Special Conversion (enclosure (5)) (USARPAC Form 77-R).

h. Immediately upon completion of conversion of MPC at the disbursing Office, conversion officers are to pay to each individual, in the new series MPC, the amount turned in by the individual as evidenced by the Individual Conversion Receipt (USARPAC Form 74-R) and the Conversion Record (USARPAC Form 73-R). The individual is required to surrender his copy of the Individual Conversion Receipt (USARPAC Form 74-R), upon receipt of his new series MPC.

6. Conversion privileges. The following categories of individuals and groups are authorized to acquire, use and possess MPC in RVN. However, the disbursing officer and unit conversion officers in 1st Marine Division are NOT authorized to convert old MPC for category B personnel:

a. Category A

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12 Sep 1970

- (1) Members of the Armed Forces of the US on active duty.
- (2) Direct hire US citizen civilian employees of the US Government, its agencies and instrumentalities, excluding Military Sea Transportation (MSTS) shipboard personnel.
 - b. Category B. Military personnel of the Free World Military Assistance Forces (FWMAF) on active duty in RVN.
 - c. Category C. US citizen contractor employees, including technical representatives (tech reps), and contractors doing business in RVN solely as a result of a contract with the US Government or its instrumentalities, provided such employees have been specifically authorized the use of facilities which use MPC.
 - d. Category D. Other individuals, agencies and organizations specifically granted written authorization by COMUSMACV or other competent authority under delegation by COMUSMACV, to patronize US military facilities which exclusively use MPC in RVN.

7. Limitations on individual conversions

- a. Unit conversion officers are to make conversions only up to the limits authorized below. Conversions of amounts in excess of these limits for category A personnel are to be accomplished in accordance with special conversions and/or board of officers procedures. Generally, conversions are not authorized for categories C and D personnel in excess of the limits stated below; however, in those unusually exceptional cases where circumstances warrant consideration, applications for special conversions may be submitted to the board of officers convened by III MAF.
- b. Category A personnel having more than \$150 in their possession upon announcement of C-Day should obtain an approved application for Special Conversion (USARPAC Form 77-R) from their commanding officer prior to presenting their funds to the conversion officer. Upon presentation of an approved application for Special Conversion (USARPAC Form 77-R), the conversion officer may convert the total amount (up to \$1,000). If an individual is unable to obtain the Special Conversion Application, all amounts of MPC presented for conversion in excess of established limits are to be receipted for separately. The excess MPC is to be maintained separately from other MPC and is to be turned in to the disbursing officer for a Miscellaneous Receipt for Collection (DD Form 634). The conversion officer is to return this receipt to the individual from whom the excessive amount of MPC was collected, in exchange for the receipt originally rendered to the individual. The Miscellaneous Receipt for Collection (DD Form 634) may then be used by the individual in support of his request for special conversion or board of officers action. The conversion officer is not authorized to approve special conversions of amounts over the limitations

DivO 7200.2B
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listed below. Requests for conversion in excess of these amounts can only be approved by the individual described in paragraph 10c, below, or a board of officers.

c. Category A. These personnel are authorized to convert legally acquired MPC up to \$150 through their unit conversion officer. Requests for conversion of amounts over \$150 and up to \$1,000 must be accompanied by an approved Application for Special Conversion (USARPAC Form 77-R). The maximum amount category A personnel may convert is \$1,000 unless the individual was paid in excess of that amount on his last payday, in which case the limit is the amount paid. Combinations of pay received on the last payday and MPC received from other sources cannot be used to justify conversions in excess of \$1,000. Requests for conversion in excess of \$1,000 and all questionable requests for conversion for category A personnel will be referred to a board of officers.

d. Category B. Disbursing Officers and unit conversion officers in 1st Marine Division are NOT authorized to convert old MPC for category B personnel.

e. Category C. These personnel are authorized to convert legally acquired MPC up to a maximum of \$150. Special conversions for category C personnel are not generally authorized. Amounts presented over \$150, and where circumstances are so exceptional as to warrant consideration are to be referred to a board of officers.

f. Category D. These personnel are authorized to convert legally acquired MPC up to a maximum of \$75, except the maximum conversion authorized for foreign news correspondents accredited by the Office of Information, MACV, is \$30, and for commercial entertainers, \$25. Special conversions for category D personnel are generally not authorized. Amounts presented over the maximum amount, and where circumstances are so exceptional as to warrant consideration are to be referred to a board of officers.

g. Special conversion limits for category A R&R personnel. Individuals out-processing at an R&R processing center upon the announcement of C-Day are authorized to convert legally acquired MPC in the amount of \$500. If the individual has a MACV Currency Control Conversion Certificate (MACV Form 22-R) approved by his unit commander, he may convert up to the amount indicated on the certificate, but in no case are such conversions to exceed \$1,000.

h. Special conversion limits for category A personnel processing for leave, temporary duty or PCS. Category A personnel engaged in out-processing for leave, temporary duty or PCS upon the announcement of C-Day, and who are unable to obtain an approved Application for Special Conversion (USARPAC Form 77-R) prior to their departure from RVN are authorized to

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convert up to \$200. If the individual has an approved MACV Currency Control Conversion Certificate (MACV Form 22-R), he may convert up to the amount indicated on the certificate, but in no case are such conversions to exceed \$1,000. Unconverted amounts for leave and temporary duty personnel are to be collected by the conversion officer in exchange for a receipt and certificate as described in paragraph 7b, above. Amounts presented by R&R, leave and temporary duty personnel in excess of the amount indicated on the MACV Currency Control Conversion Certificate (MACV Form 22-R), or in excess of \$200 if the individual does not have the required certificate (\$500 for R&R personnel), are to be collected by the conversion officer in exchange for a separate receipt. The conversion officer is also to provide the individual with a certificate indicating the amount presented for conversion; the amount actually converted; the identification of the facility; the identification of the disbursing officer serving the conversion officer; the typed name, grade and social security account number/service number of the conversion officer; his signature, and the date. This certificate and the receipt are to be held by the individual and used to support an application for special conversion upon his return to RVN. Unconverted amounts for PCS personnel are to be returned to them with certificates as described in paragraph 30c, MACV Directive 37-6. Written instructions for the filing of such claims are also to be provided to the individuals.

8. Conversions for individuals absent from their place of duty on C-Day

a. Individuals away from their home station on C-Day but present in RVN are to convert the MPC in their possession through the unit conversion officer of the unit which they are present.

(1) If the individual has MPC at his home station, he will prepare an Application for Second Conversion (USARPAC Form 76-R) in duplicate and have it endorsed by the conversion officer. One copy is to be retained by the individual and the other is to be retained by the conversion officer.

(2) Upon returning to his home station, the individual is to submit the following documents to his commanding officer:

(a) Application for Special Conversion (USARPAC Form 77-R) in triplicate, for the remaining funds.

(b) The endorsed Application for Second Conversion (USARPAC Form 76-R).

(c) Written evidence of absence from home station on C-Day.

(d) The MACV ration card which was endorsed at the first conversion.

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(3) The individual's commanding officer will:

(a) Approve the conversion if the amount presented does not exceed the amount shown on the Application for Second Conversion (USARPAC Form 76-R) by more than \$25, and the application meets the criteria set forth in paragraphs 10b and 10c, below, in the case of category A personnel, or is within the limits set in paragraphs 7d, 7e and 7f, above in the case of other personnel. The conversion is not to be approved if the sum of the first conversion and the amount presented for the second conversion exceeds \$1,000 in the case of category A personnel, \$150 in the case of category C personnel, or \$75, \$30 or \$25, as applicable for category D personnel.

(b) If the amount presented exceeds the amount shown on the Application for Second Conversion (USARPAC Form 76-R) by more than \$25, and the application meets the criteria set forth in paragraphs 10b and 10c, below, in the case of category A personnel, or is within the limits set forth in paragraphs 7d, 7e and 7f, above, for other personnel, the approving authority may approve the application if the variance is properly explained, or he may refer the application to a board of officers for processing.

(c) Approved applications are to be turned over to the unit conversion officer or directly to the disbursing officer if the conversion officer has completed the conversion.

(4) Personnel scheduled to depart their unit on leave, R&R or PCS and who will not be able to complete conversion before departing are to be provided with a statement from their unit conversion officer. The statement is to certify that the member reported for conversion but was unable to complete the conversion due to movement schedules. The statement is also to identify the amount of legally acquired MPC in the individual's possession, and is to request conversion at the appropriate out-processing facility. Upon arrival at the out-processing facility, the individual is to proceed immediately to the conversion facility and present the statement and his MPC for conversion (see paragraphs 7g and 7h above, for applicable conversion limits for category A personnel). Conversion officers are to ensure that the individuals' MACV ration card is endorsed.

(5) Personnel who are in transit from their home station to an out-processing facility are to report for conversion to the conversion officer at the in-transit station. If conversion can be completed prior to onward movement, it is to be effected at the in-transit point. If conversion cannot be completed prior to onward movement within RVN, the conversion officer is to provide the member with a statement as described in paragraph 8a(4), above.

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b. Authorized MPC holders who were absent from RVN on C-Day and who failed to comply with the provisions of MACV Directive 37-6, which requires conversion of all MPC to US dollars or dollar instruments prior to departure from RVN, may request special conversion upon return to RVN. Such requests are to be fully documented to establish the absence and the reason for failure to convert MPC prior to departure, and are to be forwarded to a board of officers.

9. Individuals paid from other than US military funds

a. FWMAF personnel authorized the use of MPC are to exchange their funds through their own unit conversion officers. The disbursing officer and unit conversion officers in the 1st Marine Division are NOT authorized to convert old MPC for these personnel.

b. The American Embassy is to conduct conversion operations for members of the American Embassy, USAID, JUSPAO and other agencies supported by the American Embassy in the Saigon area.

c. Contractor employees are to effect conversions through the military conversion officers designated by local commanders to service such personnel. US citizen contractor employees, except for commercial entertainers, are category C for purposes of conversion, and are to present both their Identification/Privilege Card and a MACV ration card. Individuals not presenting both forms are not to be permitted to convert their MPC. Third country national (TCN) contractor employees are category D for purposes of conversion (see paragraph 9g, below, for special instructions concerning commercial entertainers). TCN contractor employees may or may not possess MACV ration cards. If any exchange privileges are indicated on their Identification/Privilege Card, then the individual is to produce a MACV card in conjunction with his Identification/Privilege Card. Conversions are not to be effected for individuals who cannot produce the required forms.

d. Conversion for MACV Accredited Correspondents authorized to possess MPC will be conducted by JUSPAO. Such correspondents physically located outside the Saigon area during the conversion period are authorized to convert MPC in their immediate possession through the nearest conversion officer, subject to the limits defined in paragraph 7f, above.

e. US citizen employees of the American Red Cross are category A personnel for the purpose of conversions, and are authorized to convert through the nearest conversion officer.

f. US citizen employees of the USO are category A personnel for the purpose of conversions, and are authorized to convert through the nearest conversion officer.

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g. Employees of commercial entertainment agencies under contract with the USARV Commercial Entertainment Coordinator, and who have been authorized MPC privileges are authorized to convert through the nearest conversion officer. These individuals are to be permitted to convert only up to \$25, and only if they are in possession of a valid Identification/Privilege Card. No exceptions will be granted to the \$25 limit.

10. Special conversions

a. An Application for Special Conversion (USARPAC Form 77-R) is to be submitted when:

(1) Amounts of MPC held by an individual in any category are held under questionable circumstances.

(2) Amounts of MPC held by category A personnel are in excess of \$150, unless the individual was paid in excess of this amount in MPC on his last payday (except for special PCS, leave, temporary duty and R&R limits).

(3) MPC are presented for conversion after C-Day.

(4) When an authorized individual has MPC in his quarters which are not located at the place of conversion.

(5) When MPC has been confiscated and the investigation results in a finding that the MPC was legally acquired.

b. Applications for special conversions for category A personnel may be approved in accordance with paragraph 10c, below, when the requests are not questionable and do not exceed \$1,000, unless the individual drew an amount in excess of that on his last payday. If the application is approved, the individual is to present the original copy to the conversion officer, or if after C-Day, to the disbursing officer. However, when considered to be questionable or when exceeding \$1,000 and the individual did not draw an amount in excess of that on his last payday, the application is to be referred to a board of officers. In cases of referral, individuals are to be issued a receipt (copy of USARPAC Form 77-R) for the amount of MPC in question, and the MPC is to be deposited with the disbursing officer on a property basis pending final disposition of the case.

c. Commanding officers will review and approve applications for special conversions submitted after C-Day, unless the conversion is questionable or the amount exceeds prescribed limits as described in paragraph 10b, above. Applications for special conversions are to be approved unless there is reason to doubt the validity of such request.

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The elapsed time from C-Day is to determine the level of command authorized to approve such request. Applications are to be forwarded through command channels, with recommendations at each echelon of command, to that which has approving authority as follows:

(1) For C-Day through C-Day plus 3 days, the approving level is company.

(2) For C-Day plus 4 days through C-Day plus 7 days, the approving level is battalion.

(3) For C-Day plus 8 days through C-Day plus 30 days, the approving level is CG 1st Marine Division (Attn: AC/S, Comptroller).

(4) For requests submitted after C-Day plus 30 days, the approving level is III MAF, via CG, 1st Marine Division (Attn: AC/S, Comptroller).

d. Questionable conversion requests are to be forwarded to a board of officers convened by III MAF, via CG, 1st Marine Division (Attn: AC/S, Comptroller).

11. Disposition of old MPC and conversion records. Old MPC and conversion records are to be disposed of as follows:

a. Converted. Old MPC that has been converted to the new series or entered in the accounts of the disbursing officer will be destroyed or disposed of in accordance with instructions issued by the CG, USARV.

b. Held pending board action. Old MPC not approved for conversion is to be retained by the disbursing officer pending the review by appropriate authority of the board of officers recommendations. Under no circumstances will this MPC be taken into the accounts of the disbursing officer until final determination of the case is made.

(1) Approved. If conversion of the MPC is approved, notification of the approval will be forwarded to the disbursing officer holding the MPC and to the individual concerned. In the event the claimant cannot be located, the MPC will be held for a period of six months after which time it will be deposited in the Treasury of the US, General Fund Receipt Account, "Forfeiture of Unclaimed Money and Property."

(2) Disapproved. If a request for conversion is disapproved, the individual and disbursing officer will be so notified. The MPC being held by the disbursing officer on a property basis will be deposited in the Treasury of the US, General Fund Receipt Account, "Fines, Penalties, and Forfeitures Not Otherwise Classified."


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12 Sep 1970

c. Confiscated - Unauthorized holders. Old MPC confiscated from unauthorized persons are to be turned in to the disbursing officer and deposited in the Treasury of the US, General Fund Receipt Account, "Fines, Penalties, and Forfeitures Not Otherwise Classified." A receipt (USARPAC Form 74-R), properly annotated to show currency is confiscated, is to be issued to the person from whom the MPC is confiscated.

d. Confiscated - Authorized holders. Old MPC confiscated from authorized MPC holders are to be retained on a property basis by the disbursing officer pending results of an investigation. A receipt, properly annotated to show that the currency is confiscated, is to be issued to the person from whom the MPC is confiscated. Confiscated MPC found to have been illegally acquired are to be deposited with the Treasury of the US as stated in paragraph 17c, above. Confiscated MPC found to be legally acquired are to be returned to the individual from whom obtained. The individual is then to submit a request for conversion to the disbursing officer accompanied by a copy of the proceedings that determined the legality of the acquisition.

e. Abandoned or unclaimed MPC. Abandoned or unclaimed old MPC is to be held by the disbursing officer on a property basis for six months after which time those remaining unclaimed are to be deposited in the Treasury of the US, General Fund Receipt Account, "Forfeiture of Unclaimed Money and Property."

f. Conversion records. Records accumulated in connection with an MPC series conversion will be maintained and disposed of in accordance with the Navy Comptroller Manual.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "B" plus 12(50)

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Div 7200.2B
12 Sep 1970

CONVERSION RECORD (USARPAC Reg 37-11)			ORGANIZATION AND APO OR FPO		
<p>I understand that only one conversion will be permitted and that this amount represents my entire holdings of Military Payment Certificates and that they were derived from authorized sources.</p> <p>In the event I am away from my Home Station and have Military Payment Certificates thereat, I understand that I must accomplish a Certificate stating the amount and location of the Military Payment Certificates and that they were derived from authorized sources, and have the Certificate endorsed by the Collecting Officer.</p>					
PRINTED NAME	GRADE OR TITLE	SSAN (If applicable)	MPC HOLDINGS		SIGNATURE
			BANK ACCT	PERSONAL	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
Page Total:					
<p>INSTRUCTIONS: (Other than for concurrent collections and conversions).</p> <p>1. This form will be executed in triplicate. (Original only for concurrent collections and conversions).</p> <p>2. Original: Disbursing Officer will hold. Duplicate: Collecting Officer will hold.</p> <p>Triplicate: Provost Marshal will hold.</p>					

USARPAC FORM 73-R
6 MAY 70

REPLACES EDITION OF 16 JAN 70

(LOCAL REPRODUCTION AUTHORIZED)

INDIVIDUAL CONVERSION RECEIPT (USARPAC Reg 37-11)		DATE
<p>Received this date from _____ (Name and Grade)</p> <p>_____, old series Military Payment Certificates totaling _____ (SSAN)</p> <p>_____ Dollars and _____ (\$ _____) (words) (cents) (figures)</p> <p>which will be exchanged by me for a like amount in new series Military Payment Certificates.</p>		
PRINTED NAME AND GRADE OF COLLECTING OFFICER		SIGNATURE
ORGANIZATION		
NOTE: This receipt to be held and surrendered to Collecting Officer when new MPC's are delivered. INSTRUCTIONS: (Other than for concurrent collections and conversions) This form will be executed in duplicate.		

 USARPAC FORM
 16 JAN 70 74-R

(LOCAL REPRODUCTION AUTHORIZED)

DECLASSIFIED

DivO 7200.2B
12 Sep 1970

CONVERSION RECORD CERTIFICATE SHEET (USARPAC Reg 37-11)				DATE	
ORGANIZATION				PAGE ____ OF ____ PAGES	
ITEM I. CERTIFICATE OF COLLECTING OFFICER					
<p>I certify that the Military Payment Certificates shown on this conversion record consisting of _____ pages were collected from United States authorized personnel prior to termination of the conversion period and all persons listed herein are known or have been identified to me as being personnel authorized to use Military Payment Certificates.</p>					
DATE	PRINTED NAME, GRADE AND SSAN OF COLLECTING OFFICER			SIGNATURE	
ITEM II. RECEIPT OF CONVERSION RECORD AND INVALIDATED MPC'S BY DISBURSING OFFICER					
<p>Receipt is hereby acknowledged of foregoing conversion record consisting of _____ pages pertaining to personnel listed thereon, and invalidated Military Payment Certificates in the amount of \$ _____ as shown by items IV and V below.</p>					
DATE	OFFICE DESIGNATION				
PRINTED NAME, GRADE AND SYMBOL NO. OF DISBURSING OFFICER				SIGNATURE	
ITEM III. RECEIPT OF NEW SERIES MPC'S BY COLLECTING OFFICER					
<p>Receipt is hereby acknowledged of new series Military Payment Certificates in the amount of \$ _____ from above named Disbursing Officer in exchange for invalidated series collected by me from personnel listed on foregoing conversion record.</p>					
DATE	PRINTED NAME, GRADE AND SSAN OF COLLECTING OFFICER			SIGNATURE	
ITEM IV. SUM OF PAGE TOTALS OF FOREGOING CONVERSION RECORD					
\$ _____					
ITEM V. INVENTORY PERTAINING TO FOREGOING CONVERSION RECORD <i>To be prepared by Collecting Officer.</i>					
DENOMINATION	NUMBER	AMOUNT	DENOMINATION	NUMBER	AMOUNT
\$20.00			\$.25		
10.00			.10		
5.00			.05		
1.00					
.50			TOTAL:		\$
<p>INSTRUCTIONS: (Other than for concurrent collections and conversions).</p> <p>1. This form will be executed in triplicate. (Original only for concurrent collections and conversions).</p> <p>2. Original: Disbursing Officer will hold. Duplicate: Collecting Officer will hold.</p> <p>TriPLICATE: Provost Marshal will hold.</p>					

USARPAC FORM
10 JAN 70 75-R

(LOCAL REPRODUCTION AUTHORIZED)

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VO 7200.2B

12 Sep 1970

APPLICATION FOR SECOND CONVERSION (USARPAC Reg 37-11)			DATE
TO: (Organization and APO) Collecting Officer	FROM: (Name)	GRADE	SSAN
ORGANIZATION AND APO OR FPO			
<p>In accordance with the provisions of paragraphs 4g, h, i, and j, App I, USARPAC Reg 37-11 I hereby certify that (a) I am away from my home station and have approximately \$____ of MPC at my home station; or (b) I am unable to make conversion of MPC legally held by me, but not in my immediate possession, in the approximate amount of \$____. I also declare that I desire conversion of series ____ MPC in the amount of \$____ which are in my immediate possession today and are tendered herewith, and that all of the aforementioned Military Payment Certificates represent my entire holdings of such Military Payment Certificates which were derived from authorized sources.</p> <p>I further certify that I will make application to my Unit Commander or Section Chief for conversion of such series ____ Military Payment Certificates as are not in my possession today immediately upon obtaining possession of that MPC. At such time I will furnish the original of this certificate to the Disbursing Officer at my home station.</p> <p style="text-align: right;">_____ (Signature)</p>			
COLLECTING OFFICER'S INDORSEMENT			
<p>I certify that the person named above was present at _____ (Organization) and that I effected conversion for him of series ____ Military Payment Certificates in the amount of \$ ____.</p>			
SIGNATURE OF COLLECTING OFFICER	GRADE	SSAN	
<p>INSTRUCTIONS:</p> <ol style="list-style-type: none"> 1. This form will be executed in triplicate. 2. Original: Applicant will hold for presentation at time of second conversion. Duplicate: Collecting Officer will attach to original of conversion record. Triplicate: Send to Provost Marshal at applicant's Home Station. 			

USARPAC FORM 76-R
16 JAN 70

(LOCAL REPRODUCTION AUTHORIZED)

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12 Sep 1970

APPLICATION FOR SPECIAL CONVERSION (USARPAC Reg 37-11)			DATE
TO: (Organization and APO) Commanding Officer	FROM: (Name)	GRADE	SSAN
	ORGANIZATION AND APO OR FPO		
<p>I hereby request conversion of \$_____ series_____ Military Payment Certificates, which were legally acquired by me.</p> <p>STRIKE OUT PORTION NOT APPLICABLE.</p> <p>(a) I certify that I have made a previous conversion at _____ (Organization and APO) on _____ (Fill in Date), of \$_____ series_____ Military Payment Certificates.</p> <p>(b) I certify that I have made no previous conversion of series_____ Military Payment Certificates.</p> <p>The following information and supporting documents are submitted in support of my request for conversion.</p> <p>_____ (Signature)</p>			
COMMANDING OFFICER OR SECTION CHIEF'S APPROVAL			
The above request for special conversion of series_____ Military Payment Certificates is approved in the amount of \$_____.			
DATE	TYPED NAME & GRADE OF COMMANDING OFFICER OR SECTION CHIEF	SIGNATURE	
COMMANDING OFFICER AND SECTION CHIEF'S REFERRAL			
The above request is referred for investigation.			
DATE	TYPED NAME & GRADE OF COMMANDING OFFICER OR SECTION CHIEF	SIGNATURE	
INSTRUCTIONS FOR COLLECTING OFFICER: Prepare in triplicate. If request is approved, the individual will present the Original to the Collecting Officer (or disbursing officer after the conversion period); other copies may be destroyed. If request is referred for investigation, the Original and one copy will be held by the Commanding Officer for presentation to the investigating authorities, and one copy will be handed to the individual applicant.			

USARPAC FORM 77-R
14 JAN 70

(LOCAL REPRODUCTION AUTHORIZED)

Enclosure (5)

1

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(8)

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DivO 7200.2B
12 Sep 1970

Unit Heading
Organization
1st Marine Division (Rein), FMF

NML/rab
7200
10 Oct 1970

From: Commanding Officer
To: Commanding General, 1st Marine Division (Rein), FMF (Attn: AC/S,
Comptroller)

Subj: Conversion Readiness Report For Quarter Ending 30 September 1970

Ref: (a) DivO 7200.2_

Encl: (1) Unit Conversion Readiness Reports (Copies)

1. In accordance with reference (a), enclosure (1) is provided.

Signature

Enclosure (6)

DivO 7200.2B
12 Sep 1970

(HEADING)

UNIT CONVERSION READINESS REPORT
FOR QUARTER ENDING:

In accordance with the provisions of MACV Directive 37-10, the following report is submitted for the quarter ending _____.

YES NO

1. Appointment of conversion officers.
 - — a. Orders have been issued appointing conversion officers and alternate conversion officers.
 - — b. Copies of these orders have been forwarded to the disbursing offices where the conversion officers will convert MPC on C-Day.
2. The reporting organization has a C-Day SOP.
3. Commanders, security personnel, and conversion officers have been briefed on C-Day procedures during the reporting quarter.
4. Conversion officers are completely familiar with:
 - — a. The organization's C-Day SOP.
 - — b. The conversion readiness checklist.
5. Sufficient copies of the following locally reproduced forms are on hand:
 - — a. USARPAC Form 73-R - Conversion Record.
 - — b. USARPAC Form 74-R - Individual Conversion Receipt.
 - — c. USARPAC Form 75-R - Conversion Record Certificate Sheet.
 - — d. USARPAC Form 76-R - Application for Second Conversion.
 - — e. USARPAC Form 77-R - Application for Special Conversion.
6. All sponsored activities (e. g., invited contractors) are prepared for conversion.
7. All Official and Nonappropriated Funds Reports (RCS: MACCO-50) have been submitted as required.
8. Any exceptions are fully explained in attached sheet.

SIGNATURE
TITLE

7

Enclosure (7)

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DivO 7200.2B

12 Sep 1970

Unit Heading
Organization
1st Marine Division (Rein), FMF

NML/rab
7200
1 Oct 1970

From: Officer in Charge
To: Commanding General, 1st Marine Division (Rein), FMF (Attn: Div
Disb Officer)

Subj: Official and Nonappropriated Funds Report

Ref: (a) DivO 7200.2__

1. In accordance with reference (a), the following report is submitted:

NAME OF FUND:

NAME OF CUSTODIAN:

AUTHORITY FOR FUND:

DATE ESTABLISHED:

AMOUNTS:

MINIMUM:

MAXIMUM:

AVERAGE:

Signature

Enclosure (8)

DECLASSIFIED

DivO 7200.2B
12 Sep 1970

(HEADING)

(FILE SYMBOL)

SUBJECT: Status of MPC Conversions (RCS: MACCO-35)

COMUSMACV
ATTN: MACCO-F
APO 96222

In accordance with the provisions of MACV Directive 37-10, the following information is submitted concerning the status of MPC conversion as of COB, C+___:

- a. Total old series MPC received in country _____ (Central Funding Division, CF&AO, V, only).
- b. Total old series MPC uncirculated _____ (Central Funding Division, CF&AO, V, only).
- c. Total old series MPC destroyed prior to C-Day _____ (Central Funding Division, CF&AO, V, only).
- d. Amount of old series MPC in hands of Disbursing Officers as of COB, C-Day minus 1 day _____.
- e. Amount of MPC converted as of date of report _____.
- f. Amount of genuine MPC confiscated during conversion _____.
- g. Amount of counterfeit MPC confiscated during conversion _____.
- h. Amount of old series MPC held on property receipt _____.
- i. Other comments and data concerning the conversion (final report only).

SIGNATURE
TITLE

Enclosure (9)

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8

CONVERSION READINESS CHECKLIST FOR CONVERSION OFFICERS

1. Have orders been issued appointing a conversion officer and an alternate?
2. Have copies of the orders appointing a conversion officer been forwarded to the servicing disbursing office?
3. Are sufficient copies of the following forms on hand:
 - a. Conversion Record - USARPAC Form 73-R (2 copies per 21 individuals)?
 - b. Individual Conversion Receipt - USARPAC Form 74-R (2 copies per individual)?
 - c. Conversion Record Certificate Sheet - USARPAC Form 75-R (2 copies)?
 - d. Application for Second Conversion - USARPAC Form 76-R (2 per 5 individuals for whom conversion is performed)?
 - e. Application for Special Conversion - USARPAC Form 77-R (3 per individual for whom conversion is performed)?
4. Is the organization SOP for conversion current?
5. Have the necessary arrangements for security been planned and are they current?
6. Have the arrangements for transportation to obtain new MPC been made and kept current?
7. Have plans been made for notification of all personnel on C-Day?
8. Are you completely familiar with the amounts authorized for conversion for each category of personnel as specified in MACV Directive 37-10?
9. Has an information sheet for individuals been prepared and are sufficient copies available for each individual? (Sample is contained in MACV Directive 37-10.)
10. Are you completely familiar with the procedures for "second" conversions (paragraphs 12 and 15, MACV Directive 37-10)?
11. Are you completely familiar with the procedures for "special" conversions (paragraph 15, MACV Directive 37-10)?
12. Are you aware of the conditions under which it is proper to submit a request for conversion to a board of officers for review (paragraph 16, MACV Directive 37-10)?
13. Do you understand the exact procedure for converting each individual's MPC? The following is a list of actions to be taken:
 - a. Give each individual a copy of the information sheet so that he will know what he must do.

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12 Sep 1970

- b. Complete the entries on USARPAC Form 73-R and have the individual sign.
(This form is prepared in duplicate.)
 - c. Complete the USARPAC Form 74-R, in duplicate.
 - d. Take the individual's MPC. Insure that each \$5, \$10, and \$20 certificate has been signed by the individual with his payroll signature, grade or title, organization, service number or identification card number. Count total and give the individual the original receipt; retain the duplicate. AT LEAST 3/5 OF A CERTIFICATE IS REQUIRED FOR REDEMPTION.
 - e. Sign the individual's ration card with:
 - (1) Your name, rank, and signature.
 - (2) Date of conversion.
 - f. After all collections of the old series have been completed, the following actions are to be taken prior to proceeding to the disbursing office:
 - (1) Prepare the inventory of currency by denominations in Item V of the Conversion Record Certificate Sheet (USARPAC Form 75-R).
 - (2) Complete Item I of the Conversion Record Certificate Sheet.
 - (3) Complete Item IV of the Conversion Record Certificate Sheet.
 - (4) Separate currency by denomination. Prepare bundles of 100 MPC each. Be sure that all certificates are face up and turned the same way. MAKE SEPARATE BUNDLES FOR MUTILATED MPC.
 - g. Proceed to the designated disbursing officer where:
 - (1) The count of old MPC will be verified and Item II of the Conversion Record Certificate will be completed by the disbursing office.
 - (2) You will be given new series MPC for which you will sign the receipt in Item III of the Conversion Record Certificate Sheet. Verify the amount of MPC received before departing the disbursing office. (FWMAF conversion officers will initially receive only a receipt. MPC will be issued after the force headquarters approves the conversion.)
 - h. Return to your organization and distribute the new series MPC as expeditiously as possible. Require each individual to surrender his copy of the receipt (USARPAC Form 74-R).
14. Prepare an after action report and, as necessary, update the local SOP for conversion.

D170 7200.2B
12 Sep 1970CONVERSION INSTRUCTIONS FOR INDIVIDUALS

Today is C-Day. You will turn in all of your present series MPC in exchange for the new series.

BEFORE YOU GET TO THE CONVERSION TABLE:

- a. Complete (in duplicate) a USARPAC Form 74-R, Individual Conversion Receipt.
 1. The date.
 2. Your name.
 3. Your service number (SSAN).
 4. The amount to be converted (in words and figures).
 5. The printed name and grade of conversion officer.
 6. Your organization.
 7. DO NOT SIGN IT (the signature block is for the conversion officer).
- b. Endorse the back side of each \$5, \$10, and \$20 MPC note to be converted with:
 1. Your payroll signature.
 2. Rank.
 3. Organization.
 4. Service number (SSAN).

WHEN YOU REACH THE CONVERSION TABLE:

- a. Present:
 1. Your USARPAC Form 74-R, Individual Conversion Receipt.
 2. Your ID card.
 3. Your MACV Exchange Ration Card.
 4. All of your MPC (endorsed).
- b. Enter the amount of MPC to be converted on the Conversion Record at the table.
- c. Request an Application for Second Conversion (USARPAC Form 76-R) if you have

DivO 7200.2B
12 Sep 1970

extra MPC at your billet. This form must be submitted promptly to your commanding officer with an Application for Special Conversion (USARPAC Form 77-R) and the MPC to be converted.

d. Obtain:

1. A signed receipt for the MPC you have converted. This will be exchanged for new MPC later.
2. Your ration card, endorsed with the amount of MPC converted, the date, and the signature of the conversion officer. Your ration card must be endorsed even if you do not convert any MPC.
3. Your identification card.

AFTER YOU LEAVE THE CONVERSION TABLE:

- a. Remain in the general vicinity for speed of conversion.
- b. When the conversion officer has returned with the new MPC, exchange your Individual Conversion Receipt for new MPC.

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DISBURSING OFFICER'S CONVERSION SOP

The procedures set forth below are intended to complement those prescribed in reference (a) and the basic order. It is mandatory that all deputies and agent cashiers thoroughly familiarize themselves with both directives and this SOP. The degree of success of a conversion will be dependent on the knowledge of requirements and procedures on the part of deputies and agent cashiers, the speed and accuracy in computing and verifying conversion records by disbursing clerks, and acceptance of the fact that a conversion is a necessary task which will require a maximum effort by all hands in order to accomplish it within the time frame allowed.

1. Suspension of normal operations. Upon receipt of notification to commence C-Day, all disbursing operations will cease, except for those involving conversion and the departure of personnel from RVN.

2. Balancing of accounts. Deputies and agent cashiers will immediately balance their accounts and prepare a balance sheet which will include the cash breakdown of funds normally reported only on the last day of the month. The balance sheet, together with the necessary supporting documents and all old MPC on hand will be submitted to the disbursing officer, who will then issue the new series of MPC in the exact amount of old MPC turned in. Thereafter, all old MPC acquired will be supported by properly executed conversion forms.

3. Conversion for PRA's. A deputy to be designated by the disbursing officer will muster all PRA's and convert their MPC, using USARPAC Form 73-R and 75-R. PRA's desiring to convert more than \$150.00 will obtain a USARPAC Form 77-R personally signed by the disbursing officer. Second conversions for PRA's will not be made.

4. Conversions for unit conversion officers.

a. Deputies and agent cashiers will count MPC while the best available disbursing clerks are utilized to verify pay totals of the USARPAC Form 73-R, item V of USARPAC Form 75-R, and to compute change lists. Upon completion of the verifications and computations by disbursing clerks, deputies and agent cashiers will screen the USARPAC Form 75-R with supporting USARPAC Form 73-R and any USARPAC Forms 77-R for accuracy and completeness. If otherwise correct, the new series of MPC will be exchanged for the old, with receipts given and obtained on the USARPAC Form 75-R. The original of the conversion forms will be returned and the duplicate copies of the conversion forms will be returned to the unit conversion officer.

b. Excess MPC received from unit conversion officers for individuals who were not authorized to convert such amounts will be receipted for separately. A Miscellaneous Receipt for Collection (DD Form 634) will be prepared in duplicate for each individual for whom excess MPC was turned in. The original of the receipt will be given to the unit conversion officer for further delivery to the individual concerned to support his request for special conversion.

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The duplicate will be retained with the excess MPC firmly fastened thereto. Since such excess MPC is to be held by deputies and agent cashiers on a property rather than cash basis, it is absolutely required that it be segregated from all other funds until such time as approval is received to convert the excess MPC to the new series of MPC.

5. Individual conversions on C-Day. For obvious reasons, conversions for individuals at the disbursing office on C-Day must necessarily be limited to those individuals who cannot convert their old MPC thru their own unit conversion officer. Individual conversions for personnel under the circumstances set forth below may be made by deputies and agent cashiers using the same procedures as prescribed for unit conversion officers:

a. Individuals enroute to a transit facility who are departing RVN for R&R, leave, TDY or PCS and who left their unit prior to the commencement of C-Day. Old MPC for these individuals will be converted to US currency rather than the new series of MPC.

b. Individuals enroute to a transit facility who are departing RVN for R&R, leave, TDY or PCS who left their unit after the commencement of C-Day, but who have a certificate from their unit conversion officer certifying that conversion could not be accomplished at the unit because of transportation schedules. Old MPC for these will be converted to US currency rather than the new series of MPC.

6. Individual conversions after C-Day. All conversions made after C-Day must be accomplished at the disbursing office. And must be supported by an approved Application for Special Conversion (USARPAC Form 77-R) and all other required documentation.

7. Conversions for fund custodians. Conversions for fund custodians will be made by a deputy or agent cashier to be designated by the disbursing officer.

8. Questionable requests for conversion. In case where a request for conversion appears to be questionable, the individual requesting the conversion will be given a Receipt for Miscellaneous Collection (DD Form 634) and instructed as to the procedures for obtaining approval of his request for conversion. The duplicate copy of the request will be retained, with the old MPC firmly fastened thereto. MPC receipted for in these cases will be kept segregated from other MPC and will be accounted for as property rather than cash.

9. Referrals to the disbursing officer. Prior to the acceptance of old MPC, especially after C-Day, deputies and agent cashiers will refer any doubtful or unusual requests for conversion to the disbursing officer for guidance.

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 7200.3B
12/CPF/rab
12 Sep 1970

DIVISION ORDER 7200.3B

From: Commanding General
To: Distribution List

Subj: Solatium (Condolence) Payments

Ref: (a) Force Order 7200.2

Encl: (1) Solatium Procedures
(2) Sample Standard Form 1034 Payment Voucher
(3) Requirement Report Form

Report Required: I. Solatium Payment Report (Report Symbol 7200/6-12)
par. 7

1. Purpose. To amplify the instructions contained in reference (a) applicable to units of the 1st Marine Division presenting monetary solatium payments to the residents of Vietnam.

2. Cancellation. Division Order 7200.3A

3. Background. In Vietnam it is the established custom to make a condolence call on the survivors of a deceased victim or injured person. Observance of this custom is expected and its omission may be taken as a discourtesy. Solatium payment as described in this directive will serve to officially express the sympathy of the 1st Marine Division and the Marine Corps in such cases.

4. Policy

a. Solatium does not constitute:

(1) An admission of liability or fault on the part of the individual concerned of the United States.

(2) A bar to the initiation of a claim by the injured party or by relatives of a deceased victim.

b. Solatium is not prohibited because an incident is combat in nature. Its use, however, should be confined to non-combat incidents or those incidents which, while technically combat, are also accidents.

DivO 7200.3B
12 Sep 1970

c. Injury or death resulting from the alleged commission of unlawful acts within or adjacent to a U.S. compound does not preclude solatium. Normally, a solatium should be given in case of death caused by U.S. Forces personnel, since this is a regrettable incident.

d. In no case will solatium be paid where the victim or recipient of the solatium is identified as a Viet-Cong.

5. Definitions. For the purpose of this directive, the following definitions apply.

a. Solatium. A monetary gift presented as an expression of regret for an incident that has resulted in death, injury, or loss of property.

b. Incident. An event which has serious, immediate, or potential military, political, or civil affairs significance and involves U.S. military personnel, DOD civilians, third country employees of the United States, or military or local national employees of the United States in the performance of their official duties, on one hand, and residents of Vietnam on the other. The term includes, but is not limited to instances of death or injury resulting from traffic or other accidents, assault or other criminal acts, accidental shootings, and the destruction or damage of property.

c. Victim. A resident of Vietnam who suffers death, injury, or property damage in an incident.

d. Responsible Commander. Unless the authority is reserved to a higher command, the responsible commander will be the immediate commanding officer of the unit whose equipment or personnel caused the death, injury, or damage for which the solatium is being paid.

6. Fiscal Instructions

a. Commanders will be guided in making solatium payments by the below listed table of payment limits:

(1) Slight Injury	200\$VN - 500\$VN
(2) Medium Injury	500\$VN - 1,000\$VN
(3) Serious Injury	1,000\$VN - 4,000\$VN
(4) Death	3,000\$VN - 4,000\$VN
(5) Property Damage	200\$VN - 1,000\$VN

DivO 7200.3B
12 Sep 1970

b. In any case where the responsible commander believes that circumstances are so unusual as to warrant solatium in an amount higher than specified in the table above, a request for an exception will be forwarded to the Commanding General, 1st Marine Division (Rein), FMF (Attn: Staff Legal Officer). In all cases, approval for an exception will have been received prior to payment of solatium in amounts higher than those listed above. The request and approval thereof will be reflected on the payment report form.

7. Action

a. Commanders will:

(1) Appoint an officer, preferably himself, to act as a paying officer for the purpose of making the solatium payment (See enclosure (1)).

(2) Determine the amount of solatium to be paid in accordance with paragraph 6a and 6b.

(3) Arrange for a disinterested officer to witness the payment of solatium.

b. Paying Officers will:

(1) Make the solatium payment in the amount determined to be appropriate by the commanding officer (See paragraph 6a and b). Funds shall be drawn from the Division Disbursing Officer. In the interest of time, solatium payments may be made from personal funds or other sources of piasters and reimbursed by the Disbursing Officer at a later date.

(2) Prepare a Standard Form 1034 (Eight Copies) using enclosure (2) as a guide. Paying Officer will sign the Standard Form 1034 as the certifying Officer.

(3) Prepare a Solatium letter (See Enclosure (3)).

a. The ID number of both the victim and the payee are required. If one or the other has no number, a statement assuming that the person is not a Viet-Cong shall be made a part of the report.

b. A brief explanation as to the nature of the injury must be made on the report. On occasion, maximum payment has been made to two parties; one suffering traumatic amputation, the other superficial wounds. Common sense reveals the inequity in this case.

c. It is not intended that solatium be withheld in deserving cases; on the other hand, solatium should not necessarily be paid in

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DivO 7200.3B

12 Sep 1970

every instance of injury or property damage. The organizational commander is charged with determining whether the payment will effectively avoid or minimize misunderstanding or resentment among the local populace, and then proceed accordingly.

(4) Have a disinterested officer witness the payment and execute on the back of the SF 1034 (enclosure (2)) one of the following statements:

(a) When solatium is presented to a victim.

I have witnessed payment of solatium this date _____, in the amount of _____ \$VN, to (Name and Address) who, on (date), was involved in an incident also involving (Name, Rank, Ser No and Organization). Solatium was presented the payee by (Name, Rank, Ser No and Organization). Local customs precludes obtaining a signature for the receipt of solatium.

(b) When solatium is presented to individual other than victim.

I have witnessed payment of solatium this date _____, in the amount of _____ \$VN, to (Name and Address of Payee), the (relationship to victim) of (Name and Address of victim), who on (date), was involved in an incident also involving (Name, Rank, Ser No and Organization). Local custom precludes obtaining a signature for the receipt of solatium.

(5) Furnish three copies of enclosures (2) and (3) to CG, FLC (Attn: Comptroller) via this Headquarters (Attn: Comptroller). See enclosure (3) for routing.

(6) Deliver the original and three completed copies of the SF 1034 enclosure (2) to the Disbursing Officer as soon as practicable for processing.

(7) Retain one copy of enclosures (2) and (3) at the unit level. These will be checked during the Division Financial Management Inspections for compliance with this order.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION "A" & "B" + 12(12)

DivO 7200.3B
12 Sep 1970SOLATIUM
PROCEDURES

1. As soon as practicable, upon notification of injury or death caused by an individual or equipment of his command, the responsible commander involved will arrange a condolence visit to the next of kin of the victim (deceased) or victim, accompanied by the individual involved if appropriate. If a personal visit by the individual involved is not possible or appropriate, an appropriate condolence letter signed by the responsible individual, if appropriate, and his immediate commander should be delivered by the officer appointed to make such visits.
2. At the time of the condolence visit, the victim or his survivors will be told that the incident causing the injury or death is regretted, and a solatium payment will be presented unobtrusively and without publicity. The payee will also be advised that the solatium is paid to demonstrate our sympathy and that neither the expression of sympathy nor the payment of solatium may be considered in any way as an indication of legal liability or fault on the part of the United States. If, however, a press release concerning the incident is made, reference to the condolence visit and/or condolence letter should be included. In keeping with custom, payment should, if practicable, be unused paper currency placed unfolded in a plain white envelope with appropriate condolatory message in Vietnamese written on the outside. An appropriate message is: (Tang vat nay bieu hieu cho tinh than huu cam tinh song nhiet va long phan uu cua cai Ban Hoa ky.) (This gift is an expression of the friendship, sympathy, and condolence of your American friends.)
3. Condolence visits or letters must avoid soliciting claims against the United States Government. Expressions of sympathy should be personal in nature. General information relative to claims will be given upon request, and in those instances which may give rise to claim, the visitor should be prepared in advance to provide information concerning the location of the appropriate unit claims office. Where the potential claim arose from a combat incident, the claimant should be told to see his local village, district, or province chief.

ENCLOSURE (1)

DECLASSIFIED

Div 7200.3B

Standard Form No. 1034 7 GAO 5000 1034-114-06		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				Div 7200.3B Y2 Sep 1970	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DEPARTMENT OF THE NAVY UNITED STATES MARINE CORPS (SHOW ORGANIZATION)				DATE VOUCHER PREPARED DATE CONTRACT NUMBER AND DATE REQUISITION NUMBER AND DATE		SCHEDULE NO. PAID BY	
PAYEE'S NAME AND ADDRESS Mrs. Nguyen Thi Hai 20 Thong Dhat Street DaNang, Vietnam				DATE INVOICE RECEIVED DISCOUNT TERMS PAYEE'S ACCOUNT NUMBER			
SAMPLE				GOVERNMENT B/L NUMBER			
SHIPPED FROM		TO		WEIGHT			
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)	
* M60129- 0182- 0001		(Solatium payment (2,000 \$VN) in accordance with ForO 7200.2A) (Reasons and circumstances for payment may be shown on the face of this document and/or a statement may be attached.)				\$16.95	
* Document Number to be obtained from FLC Fiscal Officer Ext 955-2405 (Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL \$16.95	
PAYMENT: <input checked="" type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR 2,000 \$VN = \$ 16.95 BY ²	EXCHANGE RATE 118 = \$1.00	DIFFERENCES			
		TITLE	Amount verified, correct for		\$16.95		
				(Signature or initials)			
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
1 July 70 (Date)		I. M. INCHARGE (Authorized Certifying Officer) ²		CAPT. USMC (Title)			
ACCOUNTING CLASSIFICATION (Revised 7-65) (Appropriation Symbol must be shown; other classification optional)							
Appropriation Symbol and Subhead	Object Class	Bureau Control and Suballot. No.	Auth. Acctg. Activity	Type	Property Acctg. Acy.	Cost Code	Amount
17*1106.2720	000	67438	67436	2D	00000	* COVB2101V00	\$16.95
I.R. No's							
*Insert Appropriate Fiscal Year (i.e. FY71-1, FY72-2)							
PAID BY	CHECK NUMBER		ON TREASURER OF THE UNITED STATES		CHECK NUMBER		ON (Name of bank)
	CASH		DATE		PAYEE ³		
1 When stated in foreign currency, insert name of currency. 2 If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3 When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE ENCLOSURE (2)	

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Divo 7200.3B

I have witnessed payment of solatium this date 25 Jul 1970 in the amount of 2,000\$VN, to NGUYEN THI QUEN, CAM SAI, THANH MINH, DIEN BAN, QUANG NAM, VIETNAM who was seriously wounded by a M-79's shrapnel in the Abdomen, Arm, and Leg, by Marines of this command at 1515H on 11 Jul 1970. Solatium was presented the payee by 2dLt T. O. SOLI, 0104353; local custom precludes obtaining a signature for the receipt of solatium.

L. J. MATTE
097327
1st Lt
Hq Bn, 1st MARDIV
Battalion Adj.

ENCLOSURE (2)

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DivO 7200.3B
12 Sep 1970

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

12/CCP/rab
7200

From: (Name of Paying Officer, Rank and Ser No.)
To: Commanding General, Force Logistics Command (Attn: Comptroller)
Via: Commanding Officer (Unit of the Paying Officer)
Commanding Officer (Regiment if Applicable)
Commanding General, 1st Marine Division (Rein), FMF
(Attn: Comptroller)

Subj: Payment of Solatium

Ref: (a) Force Order 7200.2A
(b) DivO 7200.3B

Encl: (1) Solatium Payment, Standard Form (SF 1034)

1. In accordance with reference (a) and (b) the following information is submitted.

(a) Victim's Name, Address and ID Number (See Note #1.)

(b) Payee's Name, Address and ID Number (If different from victim)
(See Note #1.)

(c) Narrative description of incident to include nature, location, date, time and extent of injury or damage for which solatium was paid.

(d) Amount paid. (See Note #2.)

(e) Witnessing Officer (See Note #3.)

(f) Justification for payment exceeding the suggested maximum (See Note #2.)

/s/ (Signature of paying officer)
/t/ Name, Unit and Service Number

Notes:

1. In the case where the victim or the payee or both do not have an ID number, a statement assuming that the person is not a Viet Cong shall be made part of the report.

ENCLOSURE (3)

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DivO 7200.3B
12 Sep 1970

2. In cases where there is more than one victim, show the amount paid each victim. Note requirement of paragraph 6b of this order before payment over 4,000\$VN.

3. Witnessing Officer must be a disinterested officer other than the paying officer.

ENCLOSURE (3)

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HEADQUARTERS

1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
4/EHB/lms
16 Sep 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Command Materiel Management Inspection (CMMI); schedule of

Ref: (a) DivO 5041.18C

Encl: (1) Inspection Schedule, 4th Qtr CY-70

1. Purpose. To publish the subject schedule.

2. Information


a. The CMMI schedule for the 4th Quarter, CY-70 is listed in enclosure (1).

b. Reference (a) sets forth general procedures for Command Materiel Management Inspections.

c. Units will be furnished administrative instructions under separate cover from this Headquarters two weeks prior to their scheduled inspection.

3. Action. Unit commanders are responsible for informing this Headquarters (Attn: G-4, Materiel Management) of operational commitments that preclude inspection on the dates scheduled.

4. Self-Cancellation. 1 January 1971.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "B"

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DivBul 5041
16 Sep 1970

INSPECTION SCHEDULE 4TH QTR CY-70

<u>UNIT</u>	<u>DATE</u>
1st Motor Transport Battalion	19-20 Oct 70
1st Battalion, 11th Marines	22-23 Oct 70
3rd 8" Howitzer Battery	26 Oct 70
Headquarters Battalion	2-3 Nov 70
11th Motor Transport Battalion	5-6 Nov 70
1st Battalion, 5th Marines	12-13 Nov 70
Headquarters Company, 5th Marines	16 Nov 70
2nd Battalion, 5th Marines	17-18 Nov 70
3rd Battalion, 5th Marines	19-20 Nov 70
2nd Battalion, 11th Marines	23-24 Nov 70
1st Reconnaissance Battalion	27 Nov 70
3rd Battalion, 1st Marines	30 Nov- 1 Dec 70
Headquarters Company, 1st Marines	3 Dec 70
1st Battalion, 1st Marines	7-8 Dec 70
2nd Battalion, 1st Marines	10-11 Dec 70
1st Engineer Battalion & Shore Party	14-15 Dec 70
Headquarters Battery, 11th Marines	17 Dec 70
1st Medical Battalion	21-22 Dec 70

ENCLOSURE (1)

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(10)

HEADQUARTERS
1st Marine Division (Rein), FMF
APO San Francisco, California 96602

DivBul 5041
16/GR/egg
19 Sep 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Medical Technical Inspections

Ref: (a) DivO 5041.20
(b) DivO P6000.1B

Encl: (1) Inspection Schedule for 2nd Qtr, FY-71

1. Purpose. To announce the Medical Technical Inspection Schedule to be conducted during the 2nd Quarter, FY-71, in accordance with references (a) and (b).

2. Information. During the 2nd Quarter, FY-71, the Division Surgeon will conduct the medical technical inspections for the medical facilities of those units listed in enclosure (1). Reference (b) is the primary source document for use in preparing for these inspections. In consideration of operational commitments, inspections will be conducted according to enclosure (1). Rescheduling will be effected by the Division Surgeon's Office.

3. Action. Commanders will ensure that all preparations for inspections have been conducted prior to the scheduled date of the inspection.

4. Self-Cancellation. 31 January 1971.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
19 Sep 1970

INSPECTION SCHEDULE FOR 2ND QTR, FY 1971

OCTOBER 1970

1st Marine Regiment (RAS)	15 OCT 70
5th Marine Regiment (RAS)	29 OCT 70
2nd Battalion, 5th Marines	29 OCT 70

NOVEMBER 1970

1st Medical Battalion	5 NOV 70
2nd Battalion, 1st Marines	12 NOV 70
1st Battalion, 5th Marines	12 NOV 70
Headquarters Battalion	19 NOV 70
2nd Battalion, 11th Marines	26 NOV 70

DECEMBER 1970

3rd Battalion, 1st Marines	3 DEC 70
1st Battalion, 11th Marines	3 DEC 70
1st Reconnaissance Battalion	10 DEC 70
3rd Battalion, 5th Marines	17 DEC 70
1st Battalion, 1st Marines	24 DEC 70

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 3480
3/HDH/vc
20 Sep 1970

DIVISION BULLETIN 3480

From: Commanding General
To: Distribution List

Subj: Lessons Learned

Ref: (a) DivO 3480.1B

Encl: (1) Lessons Learned, Month of August 1970

1. Purpose. To promulgate a compilation of Lessons Learned for the month of August 1970.

2. Information

a. Lessons Learned from operations in the field contain items of information that may prove extremely beneficial to all units of the 1st Marine Division.

b. These lessons will be published as monthly training bulletins.


c. Reference (a) requires the submission of Lessons Learned to this Headquarters (Attn: ACofS, G-3) by the 4th of each month. The success of this series of bulletins will depend upon the timely submission, the ingenuity, and the resourcefulness of subordinate units.

d. Monthly submissions should be in format of enclosure (1).

e. Lessons Learned are submitted to the Commandant of the Marine Corps by this Headquarters.

3. Action. Commanders will ensure wide dissemination of the information contained in enclosure (1).

4. Self-Cancellation. 15 March 1971.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A & "B" plus G-3 (20)

Div Bu1 3480
20 Sep 1970

LESSONS LEARNED, MONTH OF AUGUST 1970

1. ITEM: Light Discipline in Night Positions. (5th Marines)

COMMENT: While a platoon was in a night defensive position, illumination was fired about 800 meters from the position. Light from the illumination round was reflected from a five gallon plastic water jug. To observers outside the position, it looked as if a flashlight or a lantern was burning.

LESSON LEARNED: When establishing night positions, all Marines must be conditioned to consider indirect (reflected) light sources as well as direct light where light discipline is involved.

2. ITEM: Alternate Positions for Ambushes. (5th Marines)

COMMENT: A Marine ambush was triggered against several enemy at a position south of Hill 55. The platoon commander immediately ordered the ambush moved to preselected alternate positions. Within 5 minutes of the move, a volley of RPG rounds made a direct hit on the original ambush site.

LESSON LEARNED: This incident highlights the necessity of preselecting alternate positions when setting in ambushes. When an ambush is triggered or compromised, a timely move to alternate positions can reduce or eliminate friendly casualties or in certain instances will make possible a second triggering of the ambush.

3. ITEM: Storage of Flammable Material. (5th Marines)

COMMENT: Flammable material stored on wooden pallets greatly increases hazards in the event of a fire. The wooden pallets burn rapidly and unevenly, spilling flammable material into aisles. This hampers firefighting efforts and in most cases causes the fire to spread rapidly.

LESSON LEARNED: Flammable material must be stored on metal pallets.

4. ITEM: Destruction of Magnesium Battery BA-4386/PRC-25. (5th Marines)

COMMENT: Standard procedure for destruction of the magnesium battery is to break it into pieces and burn the pieces in a pit. The magnesium battery pieces have, on occasion, exploded, scattering burning debris over a 3-5 meter radius.

LESSON LEARNED: All Marines must be made aware of the explosive characteristic of the magnesium battery and the necessity of keeping a minimum safe distance of 10 meters from the burn pit.

Div Bu 13480
20 Sep 1970

Subj: Lessons Learned, Month of August 1970

5. ITEM: M-60 Machinegun Ammunition. (7th Marines)

COMMENT: It has been a common practice for machinegun ammunition carriers to remove large quantities of belted ammunition from the carrying box and carrying it "bandolier" style. This ammunition rusted quickly and got dirty quickly. Frequent gun jams were experienced.

LESSON LEARNED: It is necessary to establish and enforce strict ammunition handling procedures in the field. This particular problem was solved by requiring machinegun ammunition carriers to carry a 100 round belt in an assault pouch and carry all other ammunition in the original ammunition can. The result was less damaged ammunition and fewer gun jams.

6. ITEM: Hearing Impairment Following a Helicopter Insert. (1st Recon Bn)

COMMENT: A Marine without ear protection will experience impairment of hearing from 20 minutes to one hour after leaving a helicopter. This places any unit at a dangerous disadvantage during initial movement from the landing zone.

LESSON LEARNED: The use of ear protection devices must be rigidly enforced. Small plastic ear plugs effectively reduce the sound level, leaving hearing unimpaired. Wax earplugs are an effective substitute and may be thrown away after use.

Enclosure (1)

CONFIDENTIAL

DEPARTMENT OF THE ARMY
HEADQUARTERS, XXIV CORPS
APO San Francisco 96349

AVII-GCT

21 September 1970

SUBJECT: Unit Employment Procedures for the Mechanical Ambush (U)

SEE DISTRIBUTION

1. (U) REFERENCE: FM 23-23 Antipersonnel Mine M18A1 and M18.
2. (C) PURPOSE: To describe procedures to reduce friendly casualties from accidental detonations of mechanical ambushes.
3. (C) BACKGROUND: Analysis shows that mechanical ambushes have produced significant results in terms of enemy killed, denial of rapid enemy movement and early warning for friendly positions. However, faulty procedures and carelessness as shown in the following documented incidents, have resulted in accidents causing injury and death to friendly personnel.
 - a. Two men were killed when a team from one platoon had become dis-oriented while returning to its night defensive position. After emplacing several mechanical ambushes, they walked into a mechanical ambush established by an adjacent platoon. Two violations of correct procedure were evident in this case. First, the team was poorly briefed (or not briefed at all) on the activities of flank units; so they did not know that other mechanical ambushes were being employed. Second, routes to and from the NDP had not been established prior to departure. Had they been, the team would have returned on a safe route and avoided other mechanical ambushes.
 - b. One individual of a team sent to recover a mechanical ambush was killed when he was not sure of his location and stepped on the trip wire he had himself emplaced. In this case, the team leader did not supervise properly the return to the site, and the lead man proceeded in an uncautious manner. Also, the point man should have moved cautiously when he did not remember the exact location of the mechanical ambush.
 - c. A man was killed by a friendly mechanical ambush while returning from a patrol mission. The patrol had been informed by radio that a mechanical ambush was emplaced on its route of return and that an element from the NDP would meet and guide it around the site. When the patrol was challenged by the element from the NDP, the lead man was already in the kill zone. Simultaneously with calling the challenge and password, heavy winds in the area blew a tree limb down on the trip wire detonating the mechanical ambush which killed the lead man. He was only a few feet from the trip wire. This accident could have been prevented had the patrol been told to hold its position until the ambush was inactivated. The patrol could then have been led around the

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7II-GCT

21 September 1970

SUBJECT: Unit Employment Procedures for the Mechanical Ambush (U)

site without incident. Another contributing cause of this accident was allowing the patrol to approach too closely to the site before being challenged. Finally, establishing mechanical ambushes during periods of high winds invites accidents such as this.

4. (C) Unit Employment Procedures: Standing operating procedures for the correct employment of mechanical ambushes must be established by all units. SOPs should provide detailed guidance on selection and training of personnel to employ the mechanical ambush, times of emplacement and recovery, emplacement and recovery procedures, location reporting and unit briefings.

a. Employment Personnel: Responsibility for emplacement and recovery of mechanical ambushes should only be delegated to qualified and responsible individuals. Classes must be given to personnel by qualified officers and non-commissioned officers who have received practical training in procedures for emplacing and recovering mechanical ambushes. Following these classes, practical exercises consisting of emplacing and recovering mock-up mechanical ambushes should be conducted (live equipment can be used in this practical work less blasting caps). When these personnel thoroughly understand the steps involved, they should set up a mechanical ambush using blasting caps covered with sand bags. Each should detonate the blasting caps to see how the mechanical ambush operates. The instruction and practical exercises should produce personnel capable of safely employing mechanical ambushes in the field.

b. Time of Emplacement and Recovery: The optimum time for positioning mechanical ambushes is the late evening just after sundown or early morning just prior to sunrise. Light conditions during these periods allow the team to work safely and also provide a certain amount of concealment from detection by the enemy. Mechanical ambushes should not be emplaced during darkness or hours of limited visibility. Recovery teams must be able to see the area well enough for safe recovery of the mechanical ambush. The ambushes should not be emplaced during rain or heavy winds due to the highly increased possibility of accidental detonation. Extreme care must be exercised when employing mechanical ambushes near populated areas. A sound procedure is to emplace the mechanical ambushes near populated areas after curfew begins and to recover them before curfew ends.

c. Emplacement and Recovery Procedures: A route to and from the mechanical ambush area must be predetermined in all cases. Individuals who recover mechanical ambushes should be those who emplaced them. On movement to and from the site, blasting caps and claymores should never be carried together. The battery is always the last portion of the mechanical ambush to be connected and the first to be disconnected upon recovery. The battery should be located so as not to be within the kill zone or back blast area of the ambush. Ideally, the battery should be positioned as far away as possible from and perpendicular to the kill zone and back blast areas. Prior to battery hook-up, all but the individual making the connection should leave the area. This individual should be prone and if possible in a defilade position, lying perpendicular to the line of blast of the mechanical ambush. The ends of the claymore wires should be twisted together (shunted) until the battery is

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21 September 1970

SUBJECT: Unit Employment Procedures for the Mechanical Ambush (U)

connected, so static electricity will not cause accidental detonation. On recovery, only one person should approach the area. On approach, very close observation is essential in order to detect booby traps or signs of tampering. The recovery man should stay clear of the kill zone, move directly to the power source and disconnect it while in the prone position. The wires are then shunted, the blasting cap removed, and the mechanical ambush recovered in the reverse order of emplacement. Mechanical ambushes must be recovered prior to the unit's departure from the area. General safety procedures for the employment of the M18A1 Claymore are found in the referenced manual.

d. Location Reporting: To insure safe recovery, an accurate map location and sketch must be made of mechanical ambush sites. The sketch should include the azimuth that the claymore is pointing. Any landmarks in the area that could help locate the device should also be listed.

e. Unit Briefing: All personnel within a unit position, regardless of its size, must be briefed on locations of all mechanical ambushes. Personnel should not be allowed to leave the perimeter while mechanical ambushes are emplaced, except for recovery. If exceptions are made, those departing must be thoroughly briefed on locations of the ambush sites and on routes to and from their destinations. Emphasis on safety and the extreme danger inherent in mechanical ambushes should be a part of all briefings.

5. (C) When properly employed, the mechanical ambush is a highly effective offensive and defensive weapon. Command supervision and strict adherence to the procedures outlined in this document and referenced publication are essential to limiting casualties to only those inflicted on the enemy.

FOR THE COMMANDER:

W. H. Smith
W. H. SMITH
CPT, AGC
Asst AG

DISTRIBUTION:

C

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California, 96602

DivBul 5041
17/ES/rtg
22 September 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Technical Inspection (Legal); 2nd Quarter FY-71

Ref: (a) DivO 5041.20
(b) DivO 5041.1

Encl: (1) Schedule of Inspection (Legal), 2nd Quarter FY-71

1. Purpose. To promulgate a schedule of Technical Inspections (Legal) within this Division for the 2nd Quarter FY-71.

2. Information

a. In accordance with references (a) and (b), the Office of the Staff Judge Advocate will conduct technical inspections of all units exercising Special Court-Martial authority in the 1st Marine Division on a semi-annual basis. These inspections will encompass all phases of legal administration, court-martial records, investigations, and legal assistance matters.

b. Inspections for the 2nd Quarter, FY-71 will be conducted in accordance with enclosure (1).

3. Procedure. Each unit to be inspected will be contacted by the inspecting officer at least five (5) days prior to the scheduled inspection to insure that the scheduled inspection does not interfere with the operational commitments of the unit. Normally, the inspection will be conducted in the organizational legal office with the legal officer and legal clerk present.

4. Action. In addition to the legal office files and reference material, the following items should be available for inspection.

a. Unit Punishment Books: Battalion or regimental, and from each subordinate company or battery.

b. Service record books of all persons who received office hours since the last inspection.

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c. Service record books of all persons who received Special or Summary Courts-Martial since the last inspection.

d. Manual for Courts-Martial and the Manual of the Judge Advocate General from each company or battery.

e. Any additional items which may be directed by the inspecting officer when he contacts the unit.

5. Critique. The Inspecting Officer will informally critique the inspection for the Commanding Officer, Executive Officer, Legal Officer, and other personnel as the Commanding Officer may desire.

6. Self-cancellation. 15 January 1971.


E. H. HAFPEY
Chief of Staff

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DivBul 5041

SCHEDULE OF INSPECTIONS (LEGAL) 2ND QUARTER FY-71

<u>DATES</u>	<u>UNITS</u>
20 October 1970	Headquarters Battalion
27 October 1970	1st Engineer Battalion
3 November 1970	Headquarters, 1st Marines
10 November 1970	1st Battalion, 1st Marines
17 November 1970	2nd Battalion, 1st Marines
24 November 1970	3rd Battalion, 1st Marines
1 December 1970	Headquarters, 5th Marines
8 December 1970	1st Battalion, 5th Marines
15 December 1970	2nd Battalion, 5th Marines
18 December 1970	3rd Battalion, 5th Marines

ENCLOSURE (1)

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(14)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivO 4010.1A
S/CLF/cmj
23 Sep 1970

DIVISION ORDER 4010.1A

From: Commanding General
To: Distribution List

Subj: Recovery of Brass, Copper-Based Alloy Ammunition Scrap and
Other Designated Ammunition Items

Ref: (a) ForO 4010.1C

1. Purpose. To promulgate policies, procedures and responsibilities for recovery of brass, copper-based alloy scrap, and other designated ammunition items required for CONUS re-use.

2. Cancellation. DivO 4010.1.

3. Policy. Reference (a) sets forth the following policy:

a. The sale of any brass, copper-based alloy ammunition scrap of United States origin is not permitted, and all generated amounts will be recovered when tactical situation permits, and returned to the nearest collection point.

b. The procedures of this directive also apply to the return of certain ammunition packaging items.

4. Procedures

a. The following specific items are to be returned to the nearest collection point:

(1) All brass and copper-based alloy scrap.

(2) Box, metal M19A1, M2A1, and M548.

(3) Container, metal, M13 and M14 series for charge, propelling, 155MM Howitzer.


(4) Container, metal, M18 and M19 series for charge, propelling, 8 inch Howitzer.

b. Only serviceable containers are to be returned to the collection point. Those which are bent or distorted such that covers cannot be removed or replaced will be disposed of through property disposal channels.

DivO 4010.1A

23 Sep 1970

5. Action. Unit commanders will establish procedures to ensure strict compliance with the policy of this order.


E. H. HAFFEY
Chief of Staff

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HEADQUARTERS
1st Marine Division (Rein) FMF
FPO, San Francisco, California 96602

DivBul 5060
3/HDH/aal
24 Sep 1970

DIVISION BULLETIN 5060

From: Commanding General
To: Distribution List

Subj: Farewell Ceremony for the 7th Marine Regiment

Ref: (a) Landing Party Manual, U. S. Navy 1960

Encl: (1) Formation for Farewell Ceremony
(2) Diagram of Massed Colors
(3) Detailed Sequence of Events

1. Purpose. To establish procedures for the 1st Marine Division (-)
(Rein) FMF Farewell Ceremony for the 7th Marine Regiment.

2. Background. A farewell ceremony commemorating the 7th Marine Regiment for exemplary service in the Republic of Vietnam will be conducted on 1 October 1970 at 1000 hours on LZ 401 located on the north side of 1st Reconnaissance Battalion cantonment. Senior Officers of FVMAF will be invited to attend this ceremony.

3. Formation and Participants

a. The formation will consist of the Regimental Commander; 7th Marines; battalion commanders and their staff; representative troops from 2nd Battalion and 3d Battalion, 7th Marines and 3d Battalion, 11th Marines; and Headquarters Company, 7th Marines.

b. Organizational colors will be provided and carried by each unit. National flags in the ceremony will be those of the United States and the Republic of Vietnam.

c. Lieutenant General LAM, I Corps Commanding General, will present Vietnamese decorations during the ceremony.

d. Music will be provided by the 1st Marine Aircraft Wing Band.

e. The formation and procedures for the ceremony will be as set forth in reference (a) and the enclosures of this Bulletin.

4. Uniform. All ceremony participants will wear USMC Jungle Utilities (camouflage type) with rolled sleeves, bloused trousers, jungle combat boots and utility cover. Color guards (provided by Headquarters Battalion) will be equipped with M-16 rifles. Uniforms will be clean and pressed and boots highly polished.

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5. Ceremony Responsibilities

- a. G-3 Training Officer. Ceremony coordinator.
- b. Aide to the Commanding General.
 - (1) Arrange VIP transportation.
 - (2) Arrange VIP escorts as required.
 - (3) Prepare seating arrangements for VIP's and prepare name tags for chairs.
- c. Assistant Chief of Staff, G-1
 - (1) Arrange for Band (1st Marine Aircraft Wing will provide).
 - (2) Assign VIP escorts as required.
 - (3) Assign narrator.
 - (4) Prepare orders for narrator to use when Adjutant states "Attention to Orders".
 - (5) Design and coordinate preparation of ceremony programs.
- d. Headquarters Battalion Commander
 - (1) Prepare and mark LZ 401 for parade.
 - (2) Install chairs for VIP and guest seating.
 - (3) Provide Division Colors, Color Guard bearer, and 2 color guards. Arrange for Vietnamese National Colors and color bearer.
- e. Comm-Elec Officer. Install required public address system.
- f. Provost Marshal.
 - (1) Provide for traffic control/security.
 - (2) Control parking.
- g. Division Motor Transport Officer. Provide sedans and other transportation as required.
- h. Public Affairs Officer
 - (1) Provide photo and editorial coverage.
 - (2) Establish liaison with civil news media.

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(3) Insure dissemination of ceremony programs (in coordination w/G-1).

i. Division Sergeant Major

(1) Insure appropriate handling of flags.

(2) Assume cognizance of Division Colors.

j. GO 7th Marines. Provide personnel, National and organizational colors and color bearers in support of the ceremony as outlined in enclosures (1), (2), and (3).

k. GO 1st Medical Battalion

(1) Provide two ambulance jeeps.

(2) Provide four corpsman.

l. Staff Secretary

(1) Determine guests and issue appropriate invitations.

(2) Assist the ceremony coordinator as directed.

(3) Effect direct liaison between the ceremony coordinator and participating General Officers.

m. Division Air Officer


(1) Coordinate VIP helicopter landing arrangements.

(2) Arrange for helicopter landing zone support personnel.

6. Schedule of Events

- | | | | |
|----|-------------|------|--|
| a. | 26 Sep 1970 | 0930 | Rehearsal for all participants less Commanding Generals. |
| b. | 1 Oct 1970 | 0950 | All participants in position as shown on Enclosure (1). |
| c. | 1 Oct 1970 | 1000 | Ceremony commences. |

7. Self-Cancellation. 30 October 1970.


E. H. HAFHEY
Chief of Staff

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24 Sep 1970

FORMATION FOR FAREWELL CEREMONY

BAND	PLT 2/7	PLT 3/7	Org Colors Nat Colors	PLT 3/11	PLT HQ Co 7th Mar	Persons To Be Decorat- ed.
------	------------	------------	--------------------------	-------------	----------------------	-------------------------------------

BN STAFF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BN CO	*	*	*	*

REGT STAFF	<input type="checkbox"/>
REGT CO	*

CG 1ST MARDIV ** CG I CORPS

VIP SEATS

GUEST SEATS

Location: LZ 401

ENCLOSURE (1)

DivBul 5060
24 Sep 1970

DIAGRAM OF MASSED COLORS

1. The 7th Marine Regiment and Battalions, including 3d Battalion 11th Marines will furnish organizational colors and color bearers. Headquarters Battalion will furnish color guards, Division Colors and bearer. Headquarters Battalion will arrange for and obtain Vietnamese Colors and color bearer.

7th Mar	2/7	3/7	3/11
---------	-----	-----	------

G	B1	B2	B3	G
---	----	----	----	---

G - Color Guards (HqBn)

B1 - Color Bearer U. S. National Flag (7th Mar)

B2 - Color Bearer Vietnamese National Flag (HqBn)

B3 - Division Colors (HqBn)

ENCLOSURE (2)

DivBul 5060
24 Sep 1970

Detailed Sequence of Events

Date: 1 October 1970

Time: 1000

Place: LZ 401

Location: 1st Recon Bn Area

Participants: CG I Corps
CG 1st Marine Division
7th Marine Regiment
3d Battalion 13th Marines
1st MAW Band
1st Marine Division Narrator

1000 - 7th Mar, 3/11, 1st MAW Band and Colors will be formed and at attention.

- (1) CG 1st MarDiv escorts CG I Corps to position shown on Encl (1)
- (2) CO 7th Mar's orders "Present Arms". The Band plays honors for CG I Corps. CO 7th Mar orders "order arms".
- (3) CG 1st MarDiv orders "Bring the colors and persons to be decorated forward, Sir" CO 7th Mar orders "Colors and persons to be decorated center....March". Persons to be decorated move to a position 5 paces behind the CO 7th Mar. Colors will move to a position 5 paces to behind the persons being decorated.
- (4) CO 7th Mar orders "Regt Present Arms" Band plays Vietnamese National Anthem and U.S. National Anthem, CO 7th Mar orders "Order arms".
- (5) CG 1st MarDiv escorts CG I Corps to a position in front of the 1st person to be decorated (CO 7th Mar's). Once they are in this position the band plays the Vietnamese Awards song.
- (6) CG I Corps then presents awards to all persons being decorated. As presentations are being made, Narrator reads a citation furnished by CG I Corps. As the last award is made, CG 1st MarDiv and CG I Corps remain in place and band plays Vietnamese Awards song.
- (7) CG 1st MarDiv and CG I Corps return to their seats. CO 7th Mar's orders "Colors and Persons decorated...post". Colors return to their original position. Persons decorated move by a series of column movements to a position to the left of the guest seating area. CO 7th Marines orders "Regt parade rest".

Enclosure (3)

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- (8) CG 1st MarDiv and Distinguished Guests will address 7th Mar from a lecturn located to the right of the VIP guest seating area.
- (9) Remarks concluded, CO 7th Mar's orders "Regt attention". CG 1st MarDiv moves to position shown on Encl (1) and orders "Return the Regt to the Continental United States". CO 7th Mar orders "Regt present arms". CG 1st MarDiv leaves parade area. Band plays appropriate music.
- (10) CO 7th Mar orders "Regt order arms". Units will be dismissed in place.

Enclosure (3)

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Inclement Weather Plan

In the event of inclement weather, CO 7th Mar, Bn Cmdrs and persons to be decorated will form on the veranda of the office of the CG 1st Mar Div. Departure remarks and presentation of awards will be made at an informal ceremony at that place. Time and date will remain the same.

HEADQUARTERS

1st Marine Division (Rein) FMF
FPO, San Francisco, California 96602

DivBul 5041
1/SRP/srp
26 Sep 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Administrative Inspections/Staff Visits Schedule

Ref: (a) DivO 5041.20

Encl: (1) Schedule of Administrative Inspections/Staff Visits
(2) Inspection Forms

1. Purpose. To announce the schedule of administrative inspections/staff visits as required by reference (a).

2. Information

a. Organizations listed on enclosure (1) will be inspected on the dates shown.

b. Staff visits will be announced or unannounced, conducted during the period shown in enclosure (1).

c. Organizations being inspected should have completed the information required in Part I of enclosure (2) and have a copy ready to deliver to the senior member of the inspection team on arrival.

d. Staff visits will be of a working and walk-through nature. They will be conducted as thoroughly as possible.

e. This technical inspection of general and personnel administration is intended to assist the unit commander as well as apprise the Commanding General of the administrative readiness of the organization.

3. Coordinating Instructions

a. Organizations to be inspected should be prepared to provide support to the inspection team such as meals, billeting and transportation, when required.

b. The senior member of the inspection/staff team will contact the unit to be inspected 48 hours in advance providing the following information:

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- (1) Time of arrival of the inspection team.
- (2) Estimated length of stay.
- (3) Number of men in the team requiring meals and/or billeting.
- (4) Transportation requirements.

4. Schedule Adjustments

a. Unusual operational commitments of the Division may require changes to the schedule set forth in enclosure (1).

b. Organizations will be informed as soon as possible when operational developments or weather conditions require rescheduling or cancellation of an inspection.

5. Action. Commanders will take the appropriate action to ensure that their organization is prepared for the scheduled inspection.

6. Self-Cancellation. 1 April 1971.


E. H. HAFHEY
Chief of Staff

DISTRIBUTION: "A" & "B"

DivBul 5041
26 Sep 1970

SCHEDULE OF ADMINISTRATIVE INSPECTIONS/STAFF VISITS

<u>ORG/UNIT TO BE INSPECTED/VISITED</u>	<u>INSPECTION DATE</u>	<u>STAFF VISIT DATE</u>
1st Marine Regiment	2Nov70	During Jan71
HqCo, 1st Marine Regiment	2Nov70	" " "
1stBn, 1st Marine Regiment	5Nov70	" " "
2ndBn, 1st Marine Regiment	9Nov70	" " "
3rdBn, 1st Marine Regiment	12Nov70	" " "
11th Marine Regiment	16Nov70	" Feb "
HqBtry, 11th Marine Regiment	16Nov70	" " "
1stBn, 11th Marine Regiment	19Nov70	" " "
2ndBn, 11th Marine Regiment	23Nov70	" " "
3rd 8" HowBtry	27Nov70	" " "
11th MTBn	30Nov70	" " "
HqBn	3Dec70	" Mar "
5th Marine Regiment	7Dec70	" " "
HqCo, 5th Marine Regiment	7Dec70	" " "
1stBn, 5th Marine Regiment	10Dec70	" " "
2ndBn, 5th Marine Regiment	14Dec70	" " "
3rdBn, 5th Marine Regiment	17Dec70	" " "
1st Engineer Battalion	21Dec70	" " "

ENCLOSURE (1)

INSPECTION FORMS

HEADQUARTERS

1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

(Date) _____

ADMINISTRATIVE INSPECTION OF: _____

PART I - TO BE FILLED IN BY REGIMENTS AND BATTALIONS

USMC
CFF ENL

USN
CFF ENL

1. T/O Strength, T/O # _____
2. M/L Strength _____
3. On Rolls Strength _____
4. Narrative Summary:

a. Leave (DivO 1050.1):

(1) What problems are encountered in connection with emergency/humanitarian leave requests?

(2) Other problems in connection with leave:

b. Extensions of overseas tours (DivO 1300.8): How many overseas extensions have been approved in the past month? (breakdown by officer and enlisted)

c. MARES/FORSTAT Reporting (PERSONNEL) (MCO P3000.2). What problems are encountered in compiling information and making timely submission?

ENCLOSURE (2)

(17)

d. Promotions, enlisted (DivO 1401.1). Briefly outline enlisted promotion program in effect. (Include system used to ensure periodic screening for Privates eligible for promotion to Private First Class)

e. Commissioning Programs (MCO 1040.9, 1040.14 and 1421.7). What program is in effect to advise qualified enlisted personnel of the opportunity for obtaining a commission under the various commissioning programs?

f. Exchange Services:

(1) What exchange services are provided? (Mobile Run - Branch Store)

(2) How can exchange services be improved?

g. Clubs:

(1) What club facilities are available for enlisted, SNCO's and officers?

(2) How can club facilities be improved?

h. Disbursing Services:

(1) How are disbursing services provided?

(2) How can disbursing services be improved?

i. Special Services and Education:

(1) Is a recreation hut available in this unit? If not, and one is desired, has it been requested?

(2) Is adequate athletic equipment available?

(3) Does the unit receive a timely distribution of magazines and newspapers in sufficient quantity?

(4) Are films available and in satisfactory condition?

(5) What problems are encountered in filling out-of-country R&R quotas?

(6) Are China Beach R&R quotas satisfactory and fully utilized?

(7) How can the Special Services program be improved?

(8) Is there an effective education program in the unit?

j. Industrial Relations (DivO P12000.1):

(1) How many Vietnamese employees does the unit have on board?

(2) Do they all possess valid security clearance?

(3) How can the Industrial Relations Program be improved?

k. Command Indoctrination and Orientation Program (ForO 1560.1 and DivO 1306.13). Describe the unit indoctrination and orientation program and its effectiveness.

1. Brig and Hospital Visits:

(1) Describe the program for visits to personnel who are confined in the brig or hospitalized and its effectiveness.

(2) How does the unit ensure prompt forwarding of mail, medical records and pay records of hospitalized personnel and what problems are encountered?

m. Traffic Violations. What disposition is made of cases involving traffic violations?

n. Administrative Equipment:

(1) List the status of administrative equipment in the organization.

<u>ITEM</u>	<u>AUTHORIZED</u>	<u>ON HAND</u>	<u>CONDITION</u>
Imprinters			
Embossers			
Typewriters			

(2) For each item not in fully operable condition, state what action has been taken to repair/replace.

SIGNATURE CO

(Organization)

(Date)

PART II - POSTAL OPERATIONS

Ref: (a) OPNAVINST 2700.14__ (U. S. Naval Postal Instructions)
 (b) MGO 2700.6__
 (c) FMFPacO P2700.3__
 (d) DivO P2700.4__

YES NO N/A

1. Have discrepancies noted during previous inspections been corrected? _____

2. Personnel

a. Are mail orderlies afforded basic indoctrination and instructions on proper mail handling procedures prior to their assuming duties as mail orderlies? _____

b. Do SRB's of mail orderlies reflect that they are qualified to be appointed as mail orderlies? _____

3. Facilities

a. Is the number, location and security of mail return boxes satisfactory? _____

(1) Are the mail return boxes properly identified? _____

(2) Are the mail return boxes emptied on a scheduled basis? _____

(3) Are pickup schedules posted on all mail return boxes? _____

4. Operations

a. Are the procedures for receiving and distributing personal and official mail adequate to ensure the fastest and most efficient distribution? _____

b. Are procedures adequate for reporting discoveries of irregularities pertaining to U. S. Mail? _____

c. Are personnel required to check in/out with the mailroom when they are reporting to or departing from the organization either permanently or temporarily? _____

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e. Is mail for casualties promptly forwarded to appropriate in-country medical facilities or to the Division Casualty Mail Section for out-of-country medical facilities?

5. Has a Mail Room Inspection Check List (2700) (NAVMC 10487) been properly completed and attached hereto?

6. Comments, conclusions, recommendations of inspecting officer.

SATISFACTORY WITH MAJOR DISCREPANCIES _____ UNSATISFACTORY

INSPECTING OFFICER _____

(Organization)

(Date)

PART IIA - POSTAL OPERATIONS (For units not operating mailrooms)

Ref: (a) OPNAVINST 2700.14__ (U. S. Naval Postal Instructions)
 (b) MCO 2700.6__
 (c) FMFPacO P2700.3__
 (d) DivO P2700.3__

	<u>YES</u>	<u>NC</u>	<u>N/A</u>
1. Has a mail handling order been issued by the Company/ Battery Commander?	___	___	___
2. Is the mail handling order conspicuously posted?	___	___	___
3. Are the following items established or referenced on the unit mail handling order:			
a. Correct mailing address?	___	___	___
b. Time mail orderly receives incoming mail?	___	___	___
c. Method and time that mail will be delivered?	___	___	___
d. That mail will not be held overnight by Section/ Platoon/Company/Battery mail orderlies?	___	___	___
e. Hours of operation of the Battalion/Serving mail- room?	___	___	___
f. List of or reference to the articles that are unavailable?	___	___	___
g. Location and hours of serving Post Office?	___	___	___
h. Provisions for reporting suspected mail depredations or irregularities?	___	___	___
4. Are mail calls adequate?	___	___	___
5. Is there an officer appointed in writing as Company/ Battery Postal Officer?	___	___	___
6. Are sufficient mail orderlies appointed by the Company/Battery Postal Officer?	___	___	___
7. Are section/platoon mail orderlies appointed by the Company/Battery Postal Officer?	___	___	___
8. Are all appointments available for inspection?	___	___	___

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
9. Are appointments recorded on NAVMC 10594-PD? (Mail Orderly Appointment Log)	___	___	___
10. Are all revocations recorded on NAVMC 10594-PD and the cards destroyed?	___	___	___
11. Are all issued DD Form 285s (Mail Orderly Appointment Card) numbered for accountability?	___	___	___
12. Do mail orderlies understand applicable mail handling orders?	___	___	___
13. Are mail orderlies familiar with penalty for tampering/depredating U. S. Mail?	___	___	___
14. Is mail picked up and delivered according to a definite schedule?	___	___	___
15. Is mail delivered to the addressee or authorized agent only?	___	___	___
16. Are all mail orderlies aware that mail <u>must not</u> be held overnight?	___	___	___
17. Is all undeliverable mail returned promptly to the Battalion/Serving Mailroom?	___	___	___
18. Are mail orderlies familiar with procedures for forwarding and delivery of mail addressed to "Commanding Officer of" or "Commander of"?	___	___	___
19. Does all Official outgoing mail bear the correct return address including ZIP Code? Is ZIP Code of addressee used?	___	___	___
20. Is the mail orderly familiar with the notations that <u>must NOT</u> be written on U. S. Mail? (i.e. UA, Deserter, Deceased, KIA, MIA, etc.)	___	___	___
21. Is Official mail addressed to the Company/Battery Commander, by official title, delivered only to personnel authorized by the Commander?	___	___	___
22. Do Unit Diaries reflect current and timely entries that will permit the most expeditious disposition of mail?	___	___	___
23. Are copies of the Unit Diaries promptly furnished to the Battalion/Serving Mailroom and the Division Post Office?	___	___	___

(Organization)	(Date)
PART III - CORRESPONDENCE, FILES, DIRECTIVES, PUBLICATIONS	<u>YES</u> <u>NO</u>
1. Are personnel familiar with MCO's P5600.31_ and 5215.12_?	___
2. Are required publications and directives on hand (SNDL, MCO 5215.12_ and latest MCBUL 5215 "All Ships and Stations Check List")?	___
3. Are missing directives requisitioned within 20 days of receipt of Quarterly Check List (MCBul 5215)?	___
4. Are locator and cross-reference sheets used in accordance with MCO P5215.1_, pars 203.3a and 203.3b?	___
5. Is T/A letter for directives and publications on file? Is it up to date, reviewed and requests for increases/decreases submitted as required (MCO P5600.31_)?	___
6. Are annotations, suspensions, modifications and cancellations made in publications when required by Marine Corps Orders and Bulletins?	___
7. Does unit have a Publication Distribution Record showing the distribution and location of each publication?	___
8. Are Directives in message format filed in the master directives files? (MCO P5215.1_)	___
9. Are "Official File Copies" of unit Command Directives maintained in separate files? (MCO P5215.1_; SECNAVINST 5216.5_; Navy Regs)	___
10. Are unit directives prepared in proper format and signed by appropriate authority? (MCO P5215.1_; SECNAVINST 5216.5_; Navy Regs)	___
11. Has the unit promulgated the following directives pertaining to the unit?	___
a. Assumption of Command (Art 503, Navy Regs)	___
b. Request Mast (MCM par 1701)	___
c. Fire Regulations (MCSM Vol 5, par 502608)	___

	<u>YES</u>	<u>NO</u>
d. Mail Handling (MCPM, par 10003)	—	—
e. Leave & Liberty (MCPM, par 9200)	—	—
12. Does the unit publish a semi-annual (30Jun and 31Dec) Check List/Index of effective directives?	—	—
13. If orders indicate a Distribution Code, is an order published showing the distribution?	—	—
14. Are notations used to identify new material transmitted by changes/revisions to directives (MCO P5215.1, par 205)?	—	—
15. Are manual and letter-type directives reviewed as required? (MCO P5215.1 par 103.1b and MCO P5600.31 pars 2850.4a & 4e)	—	—
16. Is correspondence prepared in accordance with the Navy Correspondence Manual? (SECNAVINST 5216.5)	—	—
17. Are Correspondence files maintained correctly? (SECNAVINST 5210.11 and SECNAVINST 5212.5)	—	—
18. Are Bulletin Boards centrally located and do they present a professional appearance?	—	—
19. Are blank identification cards and Honorable Discharge Certificates maintained under adequate security and control? (IRAM, par 2004 and MCPM par 15074.1)	—	—
20. Are ID Cards and logs audited every six (6) months or upon change of custodian? (IRAM, par 2004)	—	—
21. Are blank Ration Cards maintained under adequate security and control? (ForO 5512.1 and DivO 5512.2)	—	—
22. Are Ration Cards and logs audited as required? (DivO 5512.2)	—	—

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MANPOWER MANAGEMENT SYSTEM

	<u>YES</u>	<u>NO</u>
1. Is UD prepared in the proper format?	___	___
2. Is UD submitted for last day of calendar year/month?	___	___
3. Is correct distribution made?	___	___
4. Are there excess late entries?	___	___
5. Are authorities cited and properly used?	___	___
6. Are join entries complete?	___	___
7. Are drop entries complete?	___	___
8. Is date joined correct?	___	___
9. Is data that is being entered, in the correct format?	___	___
a. UA entries	___	___
b. Promotion entries	___	___
c. TAD entries	___	___
d. Casualty, injury or hospitalization	___	___
e. Reduction, confinement, restriction (any NJP punishment)	___	___
10. Is UD properly authenticated?	___	___
11. Are applicable references on hand, current (MCO P1070.8 IRAM; MCBul 1080 Series, subj: UTR for use in the MMS; MCBul 1080 Series, subj: Personnel Reporting Jurisdiction Commands; MCO P1080.20 __, PAS/MMS Codes Manual)?	___	___
12. Is the UTR processed in accordance with the provisions of the current MCBul 1080 and in conjunction with MCO P1070.8 __, Chap 6, IRAM?	___	___
13. Is the UD expeditiously forwarded to the cognizant DPI?	___	___
14. Is the quality and quantity of supervision provided UD administrative personnel adequate?	___	___
15. Are actions being taken to resolve error notices number 3 and above that appear in the UTR?	___	___
16. Are UTR's on file in numerical sequence?	___	___

	<u>YES</u>	<u>NO</u>
17. Is the UTR being utilized to reconcile entries shown there-on with entries on the UD to ensure that all Unit Diary entries have been processed?	—	—

18. Are incorrect entries annotated on the UD and UTR to show where they have been corrected?	—	—
---	---	---

<u>EMBOSSSED PLATES (DivO 1080.3).</u>	<u>CORRECT</u>	<u>INCORRECT</u>
---	----------------	------------------

1. LINE 1

Name	(1-24)	—	—
Component	(26)	—	—
Grade	(28-33)	—	—

LINE 2

Military Service Number	(1-9)	—	—
SSAN	(12-23)	—	—
Primary and Secondary MOS	(25-33)	—	—

LINE 3

EAS	(5-10)	—	—
DOR	(12-17)	—	—
RTD	(19-24)	—	—
DDCONUS	(28-33)	—	—

LINE 4

HOR (City and State)	(1-33)	—	—
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<u>MONTHLY PERSONNEL ROSTER (Part "D", Par 6150, IRAM)</u>	<u>YES</u>	<u>NO</u>
--	------------	-----------

1. Do strength totals on the MPR match the unit's strength totals on the cut-off date?	—	—
--	---	---

2. Is all information for each individual listed on the MPR being audited?	—	—
--	---	---

3. Are units completing and verifying the MPR (making corrections if necessary), and returning the MPR within 5 working days after receipt?	—	—
---	---	---

4. Are correction entries which are being made on the UD to correct the errors on the MPR prepared for the same date as the authentication date of the MPR?	—	—
---	---	---

5. Is the UD that shows correction entries for the MPR being forwarded with the appropriate authenticated MPR?	—	—
--	---	---

6. Are addenda pages in the correct format?	—	—
---	---	---

7. Is the MPR authenticated in the same manner as the UD?	—	—
---	---	---

- | | <u>YES</u> | <u>NO</u> |
|--|------------|-----------|
| 8. Have personnel that have been reported "joined" into the unit submitted prior to or on the cut-off date of the MPR and still in the unit, been added on the MPR by using an addenda page (left margin list UD # which reported the join)? | — | — |
| 9. Have personnel that have been reported dropped from the unit prior to or on the cut-off date and not a member of the unit, been deleted by drawing a line through the entire printed line of the MPR (left margin list UD # which reported the drop)? | — | — |
| 10. If an erroneous data item was reported correctly on a Diary submitted prior to or on the cut-off date of the MPR, has the unit drawn a line through the erroneous data and indicated the correct data above the error on the MPR (provided that the data has first been accepted in paragraph 1 of a UTR) (left margin list UD # which reported the correct data)? | — | — |
| 11. If any data items are missing from the MPR and the data was not reported prior to or on the cut-off date of the MPR, has the unit reported the data on the UD submitted with the authenticated MPR? | — | — |

(Organisation)	(Date)		
PART V - SERVICE RECORDS		<u>YES</u>	<u>NO</u>
1. Service Records			
a. Are pages assembled and numbered correctly?		—	—
b. Are extraneous papers entered?		—	—
c. Does date joined agree with UD?		—	—
d. Is reenlistment bonus entered?		—	—
e. Are reenlistments/extensions reported?		—	—
f. Are rank, date of rank and authority correct?		—	—
g. Is PEED entered correctly?		—	—
h. Are MOS(s) entered and authority(ies) correct?		—	—
i. Are awards entered and correct?		—	—
j. Is NAVPERS 668 current?		—	—
k. Do reduction entries agree with page 5, 12, and 13?		—	—
l. Is reduction entry shown on page 3?		—	—
m. Do UA entries agree with page 12?		—	—
n. Do pages 3, 6, 12/13, and 16 coincide for lost time?		—	—
o. Are UA periods, office hours, GCM periods entered correctly?		—	—
p. Are operators permit, Code of Conduct, UCMJ, Ration Card issue, ProPay and individual responsibility training entries made?		—	—
q. Is Record of Emergency Data complete and correct?		—	—
r. Are personnel in an UA status in excess of 31 days and those declared a deserter being counseled regarding their SGLI? Are appropriate entries being made?		—	—
s. Are Sea and Air Travel entries complete?		—	—

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	<u>YES</u>	<u>NO</u>
t. Are leave accruals/deductions made, and do they agree with UD and leave documents?	---	---
u. Is dependents Travel Record completed, if appropriate?	---	---
v. Are officers additional duties entered?	---	---
w. Are entries authenticated?	---	---

(Organization)	(Date)
PART VI - CASUALTY REPORTING CONTROL CENTER	YES NO
1. Does unit submit report of death in accordance with paragraph 401, Section IV, DivO P3040.1_?	___
2. Does unit maintain Letters of Condolence file?	___
3. Does unit maintain Investigative Reports file?	___
4. Are required directives on hand and up-to-date pertaining to CRCC?	___
5. Does unit maintain Report of Live Casualty (1 Div Form 3040-2 (10-69)) file? Does form show DTG of delivery to Div CRCC?	___
6. Does unit maintain Report of Death/Missing (1 Div Form 3040-1 (9-69)) file? Does form show DTG and person delivering it to CRCC?	___
7. Is unit complying with paragraph 703, Section VII, DivO P3040.1_?	___
8. Is the unit complying with paragraph 302, Section III, DivO P3040.1_ (Report of Missing Personnel)	___
9. Is the unit complying with MCO 1300.21, FMFPacO P3040.2_, and DivO P3040.1_ (Twice/Thrice wounded)?	___
10. Are unit commanders causing the U. S. Field Medical Tag (DD Form 1380) to be completed in accordance with FMFM 4-5 (Par 202, Section II, DivO P3040.1_)?	___
11. Is the unit complying with paragraph 104, Section I, DivO P3040.1_ (Identification Tags)?	___

(Organization)

(Date)

PART VII - AWARDS SECTION

YES NO

1. Are recommendations for awards prepared in accordance with current directives and submitted in proper format? ☐ ☐
2. Does unit have on hand all current directives concerning awards? ☐ ☐
3. Does the unit have a directive in effect concerning procedures for processing awards at their level of command? ☐ ☐
4. Does unit maintain a file of processed award recommendations? ☐ ☐
5. Is the unit aware of the proper time to submit recommendations for meritorious service awards? ☐ ☐
6. Do recommendations for meritorious service awards contain the period of service actually performed in the Republic of Vietnam? ☐ ☐
7. When an award for the Purple Heart Medal is received by the unit, is it promptly recorded in the individual's OQR/SRB? ☐ ☐
8. Does the unit have any awards on hand that have not been presented to the individual? If so, why? ☐ ☐
9. When awards are forwarded to the unit, is the award presented at an appropriate ceremony? ☐ ☐

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HEADQUARTERS
1st Marine Division (Rein) FMF
FPO San Francisco, California 96602

DivO 1050.3C Ch 1
47/NEB/rcv
28 Sep 1970

DIVISION ORDER 1050.3C Ch 1

From: Commanding General
To: Distribution List

Subj: Voluntary Extensions of Overseas Tours and Special Leave

Encl: (1) New page inserts to Division Order 1050.3C

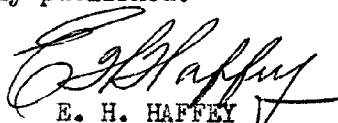
1. Purpose. To transmit new page inserts and direct a pen change to the basic Order.

2. Action

a. Remove and destroy present pages 3 and 4 of the basic Order and replace them with corresponding pages contained in enclosure (1) hereto.

b. Delete subparagraphs 10.d.(3) and 10.d.(4) of the basic Order.

3. Change Notation. Paragraphs in enclosure (1) denoted by asterisks (*) contain changes not previously published.


E. H. HAFTEY
Chief of Staff

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DivO 1050.3C
3 Sep 1969

b. Where there is not reasonable assurance that the tour extension can actually be served in Vietnam.

c. In any instance where the additional period of service for which the individual volunteers plus the period of his current Vietnam tour of duty totals less than 12 months.

d. Conduct and/or performance of duty is substandard or marginal.

* 7. Approval of Extensions

a. Requests for extensions of overseas tours from officers and sergeants and above will be forwarded to the Commanding General, Fleet Marine Force, Pacific via this Headquarters prior to the last 120 days of their tour.

b. Requests for extensions of overseas tours from corporals and below will be forwarded to the Commanding General, Fleet Marine Force, Pacific via this Headquarters prior to the last 30 days of their tour.

c. All requests for extensions of overseas tours after the time frames established above will be forwarded to the Commandant of the Marine Corps via this Headquarters for decision.

d. A Marine who has requested extension of his overseas tour and who has not received a response to his request will be retained beyond his normal rotation tour date pending completion of action on his request.

e. Requests for extension by Navy personnel attached to Marine units will be processed in accordance with reference (j).

8. Cancellations. Requests for cancellations of extension of overseas tour will be forwarded to this Headquarters (DivPersO) with a definitive recommendation and a statement whether or not special leave has been taken. A Marine who requests cancellation of overseas tour extension will be retained in his unit until final action is completed on his request. In the event action has not been completed by the tenth day prior to the requestor's normal RTD, he will be removed to an area where combat conditions are remote pending final action. Requests for cancellation of overseas extensions will be considered only if one of the following circumstances exists:

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a. Illness, financial or domestic problems exist in an individual's immediate family.

b. Individual fails to maintain satisfactory conduct/proficiency.

c. Medical reasons exist.

d. In order for a Marine to claim reenlistment option upon immediate reenlistment.

9. Administrative Instructions

a. All requests for extension of overseas tour will be submitted to this Headquarters (DivPersO) in the format set forth in enclosure (1). Requests will be submitted with sufficient copies for each via addressee and two copies for this Headquarters.

b. Personnel permanently assigned to commands located in the Republic of Vietnam who request an extension of overseas tour for a period of six months or more, may additionally request transfer to an Okinawa or Japan based Fleet Marine Force, Pacific command. Personnel will be counseled that such extensions will not normally be approved unless a valid requirement exists for the requestor's grade and MOS at the requested duty station. Such requests will be forwarded to the Commanding General, Fleet Marine Force, Pacific for decision. Special leave will not be granted to those Marines who extend their overseas tour for an assignment outside Vietnam.

c. Special leave must be taken in one increment and will not be charged or credited to leave already taken or to leave which may accrue.

d. Special leave will not commence earlier than 90 days prior to or later than 30 days after the member's normal rotation date.

10. Special Leave in Conjunction with Reenlistment

a. Normally, reenlistment leave to visit CONUS or Hawaii should be deferred until rotation.

b. Marines permanently stationed in Vietnam who reenlist, extend their enlistment or request continuation on active duty, and thereby extend their Vietnam tour a minimum of six months, may avail themselves of special leave.

* c. A Marine must agree, in writing, to serve in a hostile fire area for at least 6 months, exclusive of special leave and travel time, beyond the normal expiration of his 12-month tour. If the Marine's normal EAS occurs prior to completion of the 12-month tour, he must agree, in writing, to extend his tour so that the tour length will total not less than 18 months exclusive of leave and travel time.

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivO 1500.30E
3/DHL/jrg
28 Sep 1970

DIVISION ORDER 1500.30E

From: Commanding General
To: Distribution List

Subj: 1st Marine Division Annual Training Directive, 1 July 1970 to
30 June 1971

Encl: (1) Essential Subjects to be Included in all Unit Training Programs
✓(2) Reference Materials
✓(3) Training Accomplished Report
✓(4) Training Check List
✓(5) Mission-Oriented Training Subjects
✓(6) Sample NAVMC 10834

Report Required: Report of Training Accomplished (Report Symbol 1st
MarDiv 1500/), par 8

1. Purpose. To provide guidance for the conduct of training during
FY 1971 in order to maintain a high level of competency and profes-
sionalism within the 1st Marine Division.

2. Cancellation. DivO 1500.30D.

3. General. Training, whether in combat or garrison, is essential to
producing a highly motivated, competent, and professional Marine Divi-
sion: capable of performing all its assigned missions in an outstanding
manner. Performance reflects the state of training of individuals as
well as the unit itself. Each unit Commander is responsible for train-
ing the Marines in his command to peak performance and for the attainment
of a C-1 readiness posture. Training must be conducted on a continuing
basis, between and concurrent with, operations.

4. Definitions

a. Marine Corps Training Program. The Marine Corps training pro-
gram is designed to develop skilled forces-in-readiness prepared at all
times to carry out any mission which may be assigned.

b. Unit Training. That training within the unit which is conducted
by the commander to maintain and improve the readiness of the unit.

c. Individual Training. That training which provides a Marine
with the basic, specialized, and professional skills he requires to
successfully perform all assigned duties and responsibilities. Indivi-
dual training is accomplished through:

DivO 1500.30E
28 Sep 1970

(1) Basic Sequential Training. That training required of each individual upon initial entry into the Marine Corps. It consists of recruit training, individual combat training, and MOS skill training.

(2) Essential Subjects Training. That training necessary to enable a Marine to survive on the battlefield, function effectively in garrison, and instinctively practice those personal and professional traits that distinguish him as a Marine.

(3) Career Training. That training which provides a Marine with the professional capability and technical proficiency necessary for increased rank and responsibility.

(4) Mission-Oriented Training. That training which provides a Marine with the knowledge and skills necessary for him to discharge his duties as an individual in support of the successful accomplishment of the unit mission.

(5) Indoctrination Training. That training necessary to orient and educate the individual on the local environment and to provide an understanding of the U. S. Military participation in the present conflict.

5. Training Programs. Commanding Officers will conduct effective individual and unit training programs and will insure that training is a continuation and expansion of indoctrination training, with emphasis placed upon essential subjects contained in enclosure (1). Commanding Officers are encouraged to conduct additional training and technical subjects instruction as required to meet both individual and unit needs. The following training will be conducted in addition to that listed above:

a. Small Unit Rotational Training. Each regiment and separate battalion will insure that at least one element of the command is engaged in training on a rotational basis. This element should be removed from the field and, to the greatest extent possible, be excused from operational, police, and guard commitments.

b. Officer and Staff NCO School. Instruction will be oriented toward current enemy situation, operational briefings, unit mission and tactics, security, supporting arms, employment of helicopters, administration, supply, legal matters, career programs, and current events. Commanders should strive for a minimum of four hours per month of training for officers and SNCO's.

6. Countermine and Booby Trap Training. Instruction will be conducted in accordance with DivO P3820.2B with command emphasis on:

a. Countermeasure training and procedures at lower levels of command.

DivO 1500.30E

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b. Orientation of new commanders at all levels, stressing the necessity for positive command interest in countermine and booby trap programs.

7. Training Requirements. Commanders will ensure that a record of the training proficiency and accomplishments of each enlisted Marine will be maintained on the Individual Training Record (NAVMC 10834), enclosure (6). The following will be provided to assist in planning of training programs:

a. Training bulletins will be issued as required to provide current guidance for conduct and management of individual training.

b. Marine Corps Institute, Marine Corps Development and Education Center Extension School, and other professional courses will be used where appropriate to augment essential and technical training requirements.

c. In accordance with Division Order 3591.18, familiarization firing of individual and crew served weapons will be conducted quarterly. Weapons will be test fired at least once a month and prior to any operations. Deliberate, aimed, and semi-automatic firing will be stressed. Familiarization firing will be recorded on each Marine's ITR.

d. Information on schools and quotas will be published as available by separate directives. Commanding Officers will take full advantage of the schools program.

e. Information produced in Fleet Marine Force Pacific Tactical Trends, Training Tips, and Marine Corps and Division Bulletins setting forth Lessons Learned in Vietnam, will be utilized and every Marine informed of their contents.


f. Administration of physical fitness test is not mandatory in this division while deployed. However, Commanding Officers will encourage a high state of physical fitness and the elimination of obesity in their commands.

8. Training Management. Effective management of unit training programs is essential to the quality of individual training and the accomplishment of the unit training missions. Training programs will be progressive, practical and challenging to the individual and the unit. Training will be supervised and controlled through use of references shown in enclosure (2), syllabi, lesson plans, training completed reports (enclosure (3)), training records, and inspections to insure quality of instruction is being met.

9. Inspections. Training inspections will be conducted as part of the Division G-3 Inspection Team Technical Inspections. The training check list used in these inspections can serve as a guideline for unit training programs. See enclosure (4).

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28 Sep 1970

10. Action. Upon receipt of this order, Commanders will commence action.


E. H. HAFHEY
Chief of Staff

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Copy to: CG III MAF (2)

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Div 1500.30E
28 Sep 1970

ESSENTIAL TRAINING SUBJECTS

1. Individual Tactical Measures
2. Land Navigation
3. Countermeasures Against Mines and Boobytraps
4. First Aid, Sanitation, and Hygiene
5. NBC Defense
6. Service Rifle
7. Close Order Drill
8. Equipment and Uniforms
9. Military History, Discipline and Courtesy
10. Interior Guard
11. Code of Conduct

ENCLOSURE (1)

1

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(19)

~~DivO 1500.30E~~

28 Sep 1970

REFERENCE MATERIAL

The directives listed below are useful in preparing unit training programs. The list is not all inclusive, nor does it limit commanding officers in the use of other training material.

MCO 1510.2_	- Individual Training of Enlisted Men
MCIO P1550.1_	- Marine Corps Institute Handbook
MCO 6100.3_	- Physical Fitness and Weight Control
MCBul 3480 Series	- Professional Knowledge Gained from Operational Experience in the Republic of Vietnam
FMFPacO 1500.3	- Standing Operating Procedure for Training
FMFPac Tactical Trends and Training Tips Series	
DivO 1306.13_	- Processing of Replacement Drafts by Ship and by Aircraft
DivO 1500.28_	- Land Mine Warfare, Demolitions and Booby Trap School
DivO P1500.31_	- Standing Operating Procedure for Training
DivBul 1500 Series	- Monthly Lessons Learned; Combat Marksmanship
DivO 03400.10_	- Standing Operating Procedure for the employment of Chemical Munitions (U)
DivO 3500.1	- Indoctrination Training of Replacements
DivO 3590.1	- Scout Sniper Program
DivO 3591.18_	- Marksmanship Training and Familiarization Firing of Individual and Crew Served Weapons
DivO P3820.2_	- Countermeasures Against Mines and Booby Traps
FMFM 1-3	- Basic Rifle Marksmanship
FM 21-5	- Military Training Management
Dept of Army, Hq XXIV Corps memo of 14Mar69 - Lessons Learned - Defense Against Sapper Attacks (U)	

ENCLOSURE (2)

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DivO 1500.30E
28 Sep 1970

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

From: Commanding Officer
To: Commanding General, 1st Marine Division, FMF (Attn: ACofS, G-3)
Subj: Training Accomplished Report
Ref: (a) DivO 1500.30_

1. In accordance with reference (a) the following training has been completed:

(In subsequent paragraphs describe: Type Training, number of hours, number of attendees, and any further information pertaining to training accomplished. Also include problems encountered if any, and any constructive recommendations).

ENCLOSURE (3)

DivO 1500.30E

28 Sep 1970

TRAINING CHECK LIST

	YES	NO
1. Has a training officer been designated?	—	—
2. Are pertinent Division Orders on hand?	—	—
a. DivO 1500.30_, Division Annual Training Directive?	—	—
b. DivO 3500.1_, Indoctrination Training of Replacements?	—	+
c. DivO 3551.18_, Marksmanship Training and Familiarization Firing of Individual and Crew Served Weapons?	—	+
d. DivO P3820.2_, Countermeasures Against Mines and Booby Traps?	—	+
3. Is unit taking full advantage of formal schools training? Mobile training teams? (DivO 1500.30_)	—	+
4. Does command have an effective training program? (DivO 1500.30_)	—	+
a. Overall essential subjects training?	—	+
b. Overall unit/individual training?	—	+
c. Small unit rotational training conducted (infantry regiments only - element of command removed from the field, excused from operational, police, and guard commitments, and trained on a rotational basis)?	—	+
d. Career training?	—	+
e. Overall mission - oriented training?	—	+
f. Control techniques? Syllabus? Schedule? Training Completed Report? Inspections? Lesson Plans?	—	+
g. Essential subjects emphasized?	—	+
5. Is indoctrination training of replacements conducted? (DivO 3500.1_)	—	—
6. Is marksmanship instruction conducted? (DivO 3551.18_)	—	—
a. Familiarization firing?	—	+
b. Zero of weapons determined for new arrivals and for all hands periodically?	—	—

ENCLOSURE (4)

Div 1500.30E

28 Sep 1970

	<u>YES</u>	<u>NO</u>
7. Is sniper training conducted for sniper units? (Div 3590.1_)	—	—
8. Is training conducted in mine and booby trap counter-measures? (Div 3320.2_)	—	—
a. Included indoctrination training?	—	—
b. Is the 1st Engineer Battalion Mine and Booby Trap Contact Team utilized?	—	—
c. Is training emphasis on: Alertness? Visual detection techniques? Recognition of enemy mine and booby trap trail site markings? Buddy system? Dispersion between men? Immediate action to take when a device is tripped? Destruction of booby traps in place?	—	—
9. Do rifle platoon commanders conduct essential subjects instruction for their platoons?	—	—
10. Is Officer and Staff Non-Commissioned Officer School held?	—	—
11. Are WCI courses used where appropriate to supplement essential subjects and career training?	—	—
12. Training records properly maintained?	—	—
13. Are procedures established for submission and dissemination of Lessons Learned?	—	—

~~ENCLOSURE (1)~~

Div 1500.30E

28 Sep 1970

MISSION-ORIENTED TRAINING SUBJECTS

<u>SUBJECT</u>	<u>REFERENCES</u>
Platoon Tactics	FMFM 6-4, Marine Rifle Company/ Platoon
Company Tactics	FMFM 6-4, Marine Rifle Company/ Platoon
Counterinsurgency Operations	FMFM 8-2, Counterinsurgency Operations
Control of Supporting Arms	FMFM 7-1, Fire Support Coordination FMFM 7-2, Naval Gunfire Support FMFM 7-3, Air Support FMFM 7-4, Field Artillery Support
Land Mine Warfare	FM 20-32, Land Mine Warfare
Combat Intelligence	FMFM 2-1, Intelligence
Communications	FMFM 10-1, Communications
M60 Machinegun	FMFM 6-4A, M60 Machinegun
M79 Grenade Launcher	FMFM 1-3A, Field Firing Tech- niques, Chap. 6
.45 Cal. Pistol	FM 23-35, Pistols and Revolvers, Part II
.38 Cal. Revolver	FM 23-35, Pistols and Revolvers, Part III
Close Combat	FMFM 1-1, Marine Bayonet Training NAVMC 1146-A03, Hand-to-Hand Combat
Hand/Rifle Grenades	FM 23-30, Grenades and Pyro- technics
Civil Disturbances	FM 15-15, Civil Disturbances and Disasters
Military Training	FM 21-5, Military Training Management

ENCLOSURE (5)

DECLASSIFIED

Div 1500.30E

28 Sep 1970

SUBJECT

Leadership

Technique of Instruction

REFERENCES

FMFM 1-2, Troop Leaders Guide

FM 22-100, Military Leadership

FM 21-6, Techniques of Military Instruction

~~ENCLOSURE (5)~~

DECLASSIFIED

DivO 1500.30E
28 Sep 1970

NAME (Last, First, Middle), SERVICE NO./SSAN, MOS, GRADE (Embossed fields, precision may be used)				ORGANIZATION		JULIAN		TYPE		SERVED	
GAS MASK SIZE		EAS		DATE OF BIRTH							

SECTION I - ESSENTIAL SUBJECTS TRAINING

SUBJECT		DATE AND STATUS										REMARKS
		DATE	PASS/ FAIL	DATE	PASS/ FAIL	DATE	PASS/ FAIL	DATE	PASS/ FAIL	DATE	PASS/ FAIL	
INDIVIDUAL TACTICAL MEASURES												
LAND NAVIGATION												
COUNTERMEASURES MINES/BOOBY TRAPS												
FIRST AID, SANITATION AND HYGIENE												
NBC DEFENSE												
SERVICE RIFLE	M14											
	M16											
CLOSE ORDER DRILL												
EQUIPMENT AND UNIFORMS												
HISTORY, DISCIPLINE AND COURTESY												
INTERIOR GUARD												
CODE OF CONDUCT												

SECTION II - PHYSICAL FITNESS

EVENT	DATE OF TEST		DATE OF TEST		DATE OF TEST		DATE OF TEST		DATE OF TEST		REMARKS
	NUMBER	SCORE	NUMBER	SCORE	NUMBER	SCORE	NUMBER	SCORE	NUMBER	SCORE	
PULLUPS											
PUSHUPS											
ROPE CLIMB											
SITUPS											
LEG LIFTS											
STANDING BROAD JUMP											
JUMP AND REACH											
SQUAT THRUSTS											
THREE-MILE RUN											
300 YARD SHUTTLE RUN											
TOTAL SCORE											

STANDARDS FOR TOTAL SCORE	CLASSIFICATION	SATISFACTORY	GOOD	EXCELLENT	OUTSTANDING	AN awards unit so passed to pass test.
	NSMC	110 - 170	171 - 285	286 - 470	471 - ABOVE	
	ONCR	100 - 184		185 - 179	400 - ABOVE	

INDIVIDUAL TRAINING RECORD (1800)
NAVJG 10519 (2 70)

ENCLOSURE (6)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivO P2700.4C Ch 2
20/EMJ/rb
28 Sep 1970

DIVISION ORDER P2700.4C Ch 2

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedures for Postal Services and Handling
of U. S. Mail

Encl: (1) New page inserts to DivO P2700.4C

1. Purpose. To transmit new page inserts to the basic Order.

2. Action

a. Remove present pages iii through v, 4-1 through 4-12 and replace them with enclosure (1) herewith.

b. Immediately after Section XI, insert APPENDIX A

3. Change Notation. Paragraphs in enclosure (1) denoted by asterisks (*) contain changes not previously published.

4. Effective Date. This change is effective upon receipt.

5. Certification. Reviewed and approved this date.


E. H. HAFLEY
Chief of Staff

DISTRIBUTION: "A" & "B" plus 20(70)
Copy to:
CG FLC (10)

SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL

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SECTION IV

GENERAL INFORMATION CONCERNING U. S. MAIL AND MONEY ORDERS

401. Mail Readdressal

1. Mail for personnel who are temporarily absent, TAD, sick, etc., from their unit will be forwarded in accordance with reference (b) and supplementary instructions contained herein.

2. The words "Brig", "Confined", "Deserter", "Deceased", "MIA" or other derogatory notations will NOT be entered on any mail matter or used as part of an address.

3. Mail from the President of the United States, or members of Congress will not be readdressed, returned to sender or forwarded, but will be returned to the serving post office with all information as to the status and location of the individual to whom the mail is addressed, on a sheet of paper attached to the letters.

4. The following instructions apply to the disposition of all undeliverable mail by mail orderlies.

a. Mail orderlies who do not maintain mailrooms are required to return all undeliverable mail, in their possession at the end of the day, to the post office or mailroom from which obtained. That mail which can be delivered at a later date will be retained in the mailroom until delivery can be accomplished. In cases of widely deployed companies where undeliverable mail cannot be returned to the serving mailroom because of safety reasons, such mail may be retained overnight in the Commanding Officer's safe, or other such locked receptacle, for safekeeping. All mail returned from the section mail orderlies shall immediately be back-stamped on the reverse side.

*B. All Mail for Marines and Navy personnel attached to the Division who have been KIA, MIA, determined to be prisoners of war or who have died (hostile or non-hostile), will be bundled separately by the unit mail orderly and a slip of paper attached to indicate the reason for non-delivery. There will be no endorsements put on the mail. The authority for this notation (unit diary number) and a statement that the next of kin has been notified, signed by the unit Adjutant, Executive Officer or Commanding Officer, will be shown on the slip of paper and the mail returned to the serving post office for forwarding to the Casualty Mail Section, Division Post Office. The words or acronym's "Died", "Deceased", "Killed in Action", "Missing", "MIS", "POW", or similar notations will not be marked on the mail article.

c. Mail for personnel on unauthorized absence shall NOT be endorsed in any manner but shall be retained in the mailroom until the individual has returned, been declared a deserter, or until further information is received which will provide a suitable forwarding address.

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*d. All mail received, addressed or readdressed to casualties who have been evacuated from RVN will be readdressed to:

Marine Casualty Mail Unit
Camp Smedley D. Butler, USMC
FPO Seattle 98773

After readdressal, such mail will be returned to the serving post office for forwarding to the Division Post Office. The Division Postal Officer will ensure that this mail is thoroughly screened and that only mail for those casualties who have been evacuated from RVN is forwarded to the Marine Casualty Mail Unit at Camp Butler as required by reference (c).

*e. Mail for casualties who have been admitted to the hospital ship USS SANCTUARY; Sixth USA Convalescence Hospital, Cam Ranh Bay; or other in-country medical facilities, will not be forwarded to the Marine Casualty Mail Unit at Camp Butler. Mail of this type shall be promptly readdressed and forwarded, as appropriate, to the medical facility for delivery.

(1) If the officer or Staff NCO for the unit is making the weekly hospital visit on the date this type of mail is received, they are authorized and will hand deliver this mail directly to the addressee.

(2) All mail received by in-country medical facilities for personnel who have been returned to duty, will be readdressed and promptly forwarded back to the individual's unit.

f. Mail for personnel who are confined in the brig at Camp Butler will be readdressed and forwarded to:

Box 10
Marine Corps Base, Camp S. D. Butler
FPO Seattle 98773

*g. Mail for personnel who are confined in the U. S. Army Brig at Danang, RVN, will be readdressed and forwarded to:

Box 100, 504th MP Bn
Drawer 36
APO San Francisco 96337

h. Mail for personnel temporarily absent will be handled in accordance with the instructions contained in reference (b). To preclude the return of such mail to the sender, commanding officers will ensure that all personnel who will be absent in the line of duty for a period of ten days or more, check out with the unit mail orderly prior to departure, for the purpose of indicating desired disposition of personal mail during their absence. Hospitalized personnel are not considered in this category and mail for such personnel shall be forwarded promptly as outlined in sub-paragraph 4d or 4e above.

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SCP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL . . . 4021.8 . . . 1.1.8

i. Mail addressed to personnel for whom there is no record in the mail directory file shall be endorsed, on the reverse side of the cover, to indicate the activity at which directory service was rendered, the initials of the mail orderly endorsing the mail, and the current date.

j. In the event registered, certified or insured mail is undeliverable as addressed, the Mail Arrival Notice (POD Form 3849) will be suitably endorsed and processed in accordance with reference (b).

5. Mail for which a forwarding address is available will be forwarded without delay. The name of the addressee will not be written, marked or stamped over. If the name, grade, or service number of the addressee is not complete, the omitted parts must be furnished to ~~the~~ later delivery. A single line will be drawn through the incorrect portion of the address, so as not to obliterate it, and the complete forwarding address, date of transfer, ZIP number and the mail orderly's initials in the lower left hand corner, if space permits. Subsequent endorsements, whenever possible, will be placed above previous endorsements. When no space on the front is available the word "over" will be written on the front and additional endorsements will be written on the reverse side of the directory mail. Abbreviations shall not be used as part of the forwarding address, except those which are normally used in civilian addresses. For example, CLNC will not be used for Camp Lejeune, North Carolina; PISC will not be used for Parris Island, South Carolina, etc.

6. All endorsements on U. S. Mail shall be made with ball point pen or pencil and must be initialed by the mail orderly making the endorsement. Grease pencils or crayon type pencils will not be used to endorse mail matter.

7. Mail which has received directory service shall be returned to the serving post office separately from uncanceled (raw) mail.

*8. Marine Corps Institute Mail

a. Marine Corps Institute mail, addressed to "Commanding Officer" or "Commanding Officer of _____" shall be delivered to the authorized representative of the Commanding Officer indicated in the address for opening and processing as "Official Mail".

b. In the event the individual to whom the correspondence pertains has been reassigned to another organization (except to a separation section), the correspondence will be immediately readdressed by written endorsement, enclosed under new cover, and forwarded to the individuals new commanding officer.

c. If the individual Marine to whom the correspondence pertains has been declared a deserter, is deceased, pending discharge, retired or released from active duty, the correspondence will be appropriately endorsed and returned to originator.

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403.5 SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL . .

402. U. S. Mail Received or Opened by Mistake

1. A person or office receiving mail not intended for them will immediately return such mail, unopened, to the mail orderly or serving post office for proper delivery to the addressee.
2. A person opening mail by mistake will immediately reseal and endorse such mail on the face of the cover, as indicated below, and return it to the mail orderly or serving post office.

Opened by mistake (Date)
 (Full name and legible signature)
 (Grade and service number)
 (Organization)

a. Personnel shall not examine the contents of mail opened by mistake, but will treat it as though it were sealed.

b. The serving post office will affix the gummed label "Officially Sealed" provided by the Post Office Department, and stamp the letter or parcel with that office's all-purpose chop. The postal clerk will then place his initials on the seal and immediately forward the mail to the proper addressee.

403. Registered, Certified and Insured Mail

1. Handling of registered, certified, and insured mail by Marine Corps Postal personnel will be in accordance with the instructions contained in reference (a) and current postal regulations.
2. The delivery of all personal registered, certified, and insured mail will be made at the serving post office to the addressee or his agent, as applicable.
3. Mail orderlies are not authorized to handle personal registered, certified and insured mail except when specifically authorized by the addressee in writing in each specific case.
4. Official registered, certified and insured mail may be handled by mail orderlies, at the discretion of the commanding/responsible officer. Accountable type mail addressed to the commanding officer may be delivered by the mail orderly to an authorized agent of the commanding officer. The authorized agent shall be designated in writing, by title; e.g., Adjutant, Executive Officer, SgtMaj, Supply Officer, etc., and a copy of such designation posted in the serving mailroom.
5. When mail orderlies are authorized to receipt for accountable type mail, they will be required to maintain a log of receipts in accordance with instructions contained in paragraph 8108 of reference (a).

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SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL . 405.4 .

404. Main Post Office and Unit Post Office Hours of Operation

1. Hours of operation of the Division Post Office will be as prescribed by the Division Postal Officer.
2. Hours of operation of unit post offices will be prescribed by the Division Postal Officer, in coordination with the area commander of the area in which the unit is located.

405. Issuance of Domestic Money Orders

1. The daily audit of money order business transacted by the Division Post Office and unit post offices shall be conducted by disbursing officers or their deputies in accordance with paragraph 7407 of reference (a) and NAVCOMPTMAN, volume 4.
2. The preparation of Military Post Office Report of Money Order Business will be in accordance with the instructions contained in paragraph 7406 of reference (a), and as amplified below:
 - a. At the close of money order business each day the NCOIC of each unit will supervise the preparation of Report of Daily Money Order Business on POD Form 6019 MPO. Upon completion of said report the POD Form 6019 MPO, together with all funds derived from that days business, money order stubs, cashed U. S. Treasury checks, paid money orders and related adding machine tape of the money orders sold will be registered to the appropriate Disbursing Officer, (units having no disbursing office will register the report to the Marine Corps Postal Clerk, 1st Marine Division (Rein), FMF, FPO San Francisco 96602) for audit and verification. Under no circumstances will money order funds, stubs, etc., be retained overnight by units without being properly registered and witnessed.
3. The custody, control and distribution of blank money order forms will be regulated in accordance with references (a) and (b), except that Assistant Marine Corps Postal Clerks in Charge of outlying unit post offices may be authorized to retain custody of reserve blank money order forms that have been issued as authorized by reference (b).
4. The following procedures will be followed for the purchase of money orders:
 - a. United States domestic money orders will be issued only in exchange for military payment certificates, and/or United States Treasury checks.
 - b. The total dollar value of U. S. currency or dollar instruments (postal money orders, U. S. Treasury checks, banking paper, military payment orders, etc.) purchased with cash and cash deposits made to Military Banking Facilities (MBF) or Uniformed Services Savings Deposits to the

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405.5 SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL.

USSDP in any one month will not exceed \$200.00. (Cash deposits to the USSDP made simultaneously with receipt of pay allowances or bonuses will not be subject to the \$200.00 monthly limitation). Postal clerks will examine each MACV Form 385 (Currency Control Form) prior to issuing postal money orders to the patron. He will not knowingly sell postal money orders to anyone if the amount of the sale would result in the cash purchase of dollars, dollar instruments and cash deposits to MBF or USSDP total more than \$200.00 during a single month. Specifically, the dollar amount of transaction described above will be taken into consideration in reaching the \$200.00 monthly limitation. The combination of such transactions, including postal money orders, shall not exceed \$200.00 during any one month.

c. Under exceptional circumstances the unit commander or commissioned or warrant officer supervisor of the individual may authorize the purchase of additional quantities of postal money orders and will certify in writing on MACV Form 22-R, that the excess money was legitimately acquired by the individual. In the case of non-DOD U. S. citizen civilians, the letter of authorization, MACV Form 22-R, will be executed by a commissioned officer or civilian supervisor of the grade FSO/R-5, FSS-3, GS-11 or above. Such certification must be appended to the MACV Form 385 (Currency Control Form).

d. Personnel are prohibited from using postal money orders as an instrument of currency exchange within the Republic of Vietnam.

e. Postal clerks will not issue U. S. Postal Money Orders for payment in any other country except the United States (to include APO's/FPO's) U. S. Territories or possessions (which include Guam, Virgin Islands, Puerto Rico, Samoa Islands, Wake Island, etc.), and the countries listed below:

ANTIGUA
BAHAMAS
BARBADOS
BERMUDA
DOMINICA
GRENADA
JAMAICA
MONSTERRAT

BRITISH HONDURAS
BRITISH VIRGIN ISLANDS
CANADA
CANAL ZONE
SAINT KITTS-NEVIS-ANGUILLA
SAINT LUCIA
SAINT VINCENT
TRINIDAD AND TOBAGO

*5. Individual purchaser will:

a. Be required to present the following documents to the postal finance clerk prior to the purchase of money orders:

(1) A valid MACV 5, Currency Control Card and ID Card or Dog Tags. When the MACV Form 5 has been lost, commanders shall provide a certificate indicating that a new card has been requested. The certificate will authorize the individual to complete a single controlled

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transaction at the specified post office providing regular postal support to the unit. The commander's statement will be completed to show the name of the individual, rank, social security number, amount of the transaction, facility to be used, date, name and grade of Commander, organization, and telephone number. The statement will be prepared as follows:

"I hereby authorize (grade and name), social security account number (SSAN), to complete a controlled currency transaction in the amount of (\$) at (facility and date). This authorization is valid only for the date indicated above, and only at the specified facility. A new MACV Form 5 has been requested for this individual."

(Commander's signature)

Typed name and grade

Organization

Telephone number

(2) A properly completed MACV 385

(3) An envelope, addressed for delivery outside of Vietnam.

b. In addition to the above requirements, personnel purchasing money orders will be required to place the completed Military Postal Money Order inside the envelope in the presence of the postal clerk, seal it and return same to the postal clerk for posting.

c. Personnel attempting to purchase Military Postal Money Orders without complying with the foregoing requirements will not be accommodated.

d. Not purchase money orders for others except as authorized in paragraph 6.a. below.

6. Organizational/Unit Mail Clerks

a. When it is impracticable or unreasonable to require individuals personally to make purchases of money orders, organizational/unit mail clerks are authorized to purchase money orders for members of their organizations. The organizational/unit mail clerk must present the following documents to the postal clerk before being permitted to purchase money orders.

(1) A letter of authorization signed by the unit commander or his officer designate. The letter of authorization will include the name, grade, service number, and total amount of money orders for each purchase. Legible handwritten letters of authorization are acceptable.

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405.8 SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL . .

(2) A completed MACV Form 385 for postal money orders made payable to each individual. Each MACV Form 385 must be signed by the primary purchaser. (For the purpose of money order control, each person whose name appears on the letter of authorization is the primary purchaser).

7. The postal clerk will:

a. Request the purchaser to present his identification card for comparison with name, signature and service number, ID or social security card number as reflected on the MACV Form 385.

b. Enter the name of the payee in the "Pay to" block on the money order.

c. Enter the serial numbers of the money orders on the MACV Form 385.

d. Enter the figure "1" in the commander's certificate box on MACV Form 385 (if applicable), legibly initial the form, and stamp or write the facility code designation in the space provided.

e. Enter the code transaction number "01" in the box designated for that purpose on MACV 385.

f. Ensure that all data is clearly legible on the third copy of the form.

g. Return the money order to the purchaser for completion.

h. Forward the original and 1 copy of MACV Form 385 to the Division Postal Officer with the daily report of money order business, (all Commander's Certificates must be affixed to the appropriate MACV Forms 385). The duplicate copy of the MACV Form 385 will be furnished the individual as a receipt of the transaction.

8. Postal Officer

a. The postal officer will forward the triplicate copy (buff card) of MACV Form 385, by service categories, to the component commander as indicated below. The cards will be forwarded on a daily basis where facilities reach or exceed 100 transactions per day. Facilities having less than 100 transactions daily forward the cards on a weekly basis to:

DATA MANAGEMENT AGENCY
HEADQUARTERS MACV
APO SAN FRANCISCO 96222

b. Letters of authorization MACV Form 22-R, will be retained in the post office files at the Main Office, with MACV Form 385.

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9. All blank money order forms will be strictly accounted for at all times. DD Form 885 (Money Order Control Form) will be used for this purpose. ~~The exchange of blank money order forms between units is prohibited.~~

10. Individuals who refuse to complete a MACV Form 385 for money orders desired, or refuse to show their identification card, will not be permitted to purchase a money order.

406. Payment of Money Orders/U. S. Treasury Checks

1. U. S. Postal Money Orders may be cashed during the money order business hours if cash on hand is available in the money order account. The money available to pay U. S. Postal Money Orders will depend on the amount of money orders issued. No money order reserve is provided the Division Post Office or unit post offices, and money order accounts are closed out daily.

2. U. S. Treasury checks issued by disbursing officers in Vietnam will NOT be cashed. Other U. S. Treasury checks may be cashed, provided funds are available. The check must be drawn in favor of the person who presents it for payment.

3. Military Postal Clerks are not authorized to pay money orders issued by banks, express, or telegraphic companies.

407. Mobile Money Order Unit

1. A mobile money order unit is available to service those units not located near a stationary unit post office. Commanding officers of battalion size units, or larger, desiring this service may make reservations by contacting the Division Postal Officer. It is desired this contact be made by phone whenever possible, and at least seven (7) days prior to the date desired. This is necessitated to avoid receiving more than one request for the same period which will allow sufficient time for notification if rescheduling is needed. This mobile money order unit will be committed on a first come, first serve basis and will not be scheduled from month to month.

2. The conditions for obtaining a mobile money order unit are set forth as follows:

a. Transportation will be furnished by the using organization.

b. The mobile money order unit will be picked up not later than 0900 at the Division Post Office, and returned no later than 1600, unless prior arrangements have been made with the Division Postal Officer, or the Marine Corps Postal Clerk.

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SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL.

- c. Rations will be provided to the Assistant Marine Corps Postal Clerk operating the mobile money order unit by the using organization.
 - d. Armed security will be provided to the mobile money order unit during transit and at the site where the unit is open for business.
 - e. The vehicle transporting the mobile money order unit will not be utilized for other purposes, such as liberty parties, PX runs, etc.
3. Stamp sales and other financial services will be furnished along with the mobile money order unit if requested.

***408. Non-mailable Matter**

- 1. Non-mailable matter includes all matter which is by law, regulation or treaty stipulation prohibited from being sent in the mails or which cannot be forwarded to its destination because of illegible, incorrect or insufficient address.
- 2. APPENDIX A contains a list of non-mailable and/or contraband items. This list is not inclusive of all such items. Should there be doubt concerning the mailability of items, local postal authorities should be consulted. Although an item may not appear as a prohibited item, the mailer of such matter may be held fully liable for violation of the law if he does actually send non-mailable matter through the mail. The burden rests with the mailer to ensure he has complied with the law.
- 3. Severe penalties, by fine or imprisonment, or both, are provided for persons who knowingly mail, or cause to be mailed any matter which has been declared non-mailable under law.
- 4. War Trophies, items of enemy, public or private property utilized as war material, acquired in a combat area or zone within a prescribed period of time, and authorized by the commander to be retained under the provisions of current regulations, are mailable (MACV DIR 608-7 refers). The authenticated duplicate copy of the DD Form 603-1 pertaining to each article must be packed with the article.

409. Postal Zoning Improvement Plan (ZIP Code)

- 1. The ZIP Code is an expansion of the outmoded postal delivery zone system. It has been designated by the Post Office Department to provide a uniform coding arrangement by which mail may be mechanically pre-sorted and more speedily handled by postal employees.
- 2. All personnel and organizations/units of the 1st Marine Division will use the ZIP Code 96602 as part of their mailing address. This ZIP Code will be included as part of the printed address when stationary, envelopes and forms are ordered by Marine Corps Activities.

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SOP FOR POSTAL SERVICES AND HANDLING OF U. S. MAIL . . . 413.2

410. Use of Penalty Indicia/Postage and Fees Paid Envelopes

1. Envelopes, labels and endorsements with the Penalty Indicia/Postage and Fees Paid affixed are to be used for official business only. Private use of these envelopes, labels or endorsements to avoid payment or postage or registry fees is in violation of the Uniform Code of Military Justice.
2. The crossing out, or otherwise obliterating of the printed Penalty Indicia/Postage and Fees Paid statement, in order to facilitate private use is a violation of the Uniform Code of Military Justice.
3. Penalty Indicia/Postage and Fees Paid envelopes will not be utilized for items transferred within the Division Guard Mail section.

411. Veteran's Administration Change of Address Notice

1. Policy holders of National Service Life Insurance (NSLI) and United States Government Life Insurance (USGLI) complete and forward a notice of change of address card to the Veterans Administration, Insurance Center, P. O. Box 8079, Philadelphia, Pa. 19101, upon transfer or release from active duty. The policy number should be indicated if known and readily available.
2. Policy holders of SGLI which was inaugurated on 29 September 1965, do not forward notice of change of address cards to the Veterans Administration.

412. Time and Method of Distributing Incoming Mail

1. Incoming mail will be picked up, distributed and/or delivered as directed by the Division Postal Officer and/or the local organizational/unit commander.

413. Misuse of Postal Equipment

1. Mail bags (pouches and sacks) are furnished by the Post Office Department for use exclusively in the transportation of U. S. Mail. Mail bags will not be used for storing records, as containers for waste paper or similar uses, nor for personal convenience in the storage or transportation of matter other than U. S. Mail. Mail bags may be used to deliver mail to designated mail orderlies. Mail orderlies will promptly return these mail bags to the point from which the mail was received.
2. All postal clerks and designated mail orderlies, upon observing a violation of this paragraph, will confiscate subject mail bags, obtain the violator's name, rank, service number and organization, and report same to his organization/unit commander for appropriate action.

4-11
Ch 2
ENCLOSURE (1)

(20)

DECLASSIFIED

APPENDIX A

LIST OF NON-MAILABLE AND/OR CONTRABAND ITEMS

1. All kinds of poison or matter containing poison.
2. All poisonous animals; all poisonous insects; and poisonous reptiles; and all kinds of snakes.
3. All explosives, flammable material, infernal machines, and mechanical, chemical, or other devices or compositions which may ignite or explode.
4. All firearms regardless of construction, manufacture, origin, or description.
5. Intoxicating liquors.
6. Obscene and indecent matter.
7. Lotteries, frauds and libelous matter.
8. Disloyalty and threats to the President.
9. Copyright violations.
10. Certain foreign communications.
11. Dangerous or harmful drugs and narcotics to include marihuana and LSD.
12. Organizational Property. Items issued by a command or unit for an individual's use during his tour of duty with that unit and intended for return to that unit prior to his transfer therefrom.
13. Government Property. Items belonging to a particular governing body, which may be issued to an individual for his use while associated with that particular government. Regardless of who has custody of the items, title never passes from the government.
14. War Trophy Firearm. All pistols, hand guns, automatic rifles and machine guns. (MACV DIR 608-7 refers)

FIGURE I

A-1

Ch 2

ENCLOSURE (1)

DECLASSIFIED

(20)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein) FMF
FPO San Francisco, California 96602

DivO 4730.1A
4/HIS/glc
28 Sep 1970

DIVISION ORDER 4730.1A

From: Commanding General

To: Distribution List

Subj: Cantonment Report

Encl: (1) Cantonment Report Format


Report Required: I. Monthly Cantonment Report (Report Symbol 1st
MARDIV 4730/1-4) (Refer to par. 4 of the text).

1. Purpose. To establish a system for compiling and maintaining facilities availability and utilization data for cantonments under the control of the 1st Marine Division.

2. Cancellation. DivO 4730.1.

3. General. Current information concerning the availability and use of cantonment facilities within the 1st Marine Division is required by this Headquarters for planning purposes. The Monthly Cantonment Report will accomplish this purpose. The senior unit commander occupying a cantonment is designated the Cantonment Commander.

4. Action. Cantonment Commanders will submit a consolidated report of facilities available and currently in use by all units within their cantonment using the format in enclosure (1). Report will be submitted as of the first day of the month, to reach this Headquarters (C-4/Facilities Officer) by the fifth day of the month. Only one copy will be submitted. The term "no change" will not be used for any portion of the report.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A" & "B"

DECLASSIFIED

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DivO 4730.1A
28Sep 1970

(Unit Heading)

(Date)

From: Commanding Officer
To: Commanding General, 1st Marine Division (Rein), FMF (G-4/Fac Officer)
Subj: Cantonment Report
Ref: (a) DivO 4730.1A

1. The following report is submitted in accordance with reference (a):

- a. Units occupying cantonment.
- b. Coordinates of cantonment area.
- c. Population density by unit, not T/C personnel of unit(s).
 - (1) Field Grade Officers.
 - (2) Company Grade Officers.
 - (3) Staff NCO.
 - (4) Other enlisted.
 - (5) Other military (Specify branch).
 - (6) Civilian Personnel/Employees.
- d. Total number and size SEA Huts:
 - (1) Number used for:
 - (a) Billeting.
 - (b) Storage.
 - (c) Admin.
 - (d) Other (identify use).
- e. Number and use of canvas covered strong back tents.
- f. Number and use of tent decks (Do not include decks for strong back tents).

ENCLOSURE (1)

DECLASSIFIED

DivO 4730.1A
28 Sep 1970

- g. Number and use of Butler buildings.
- h. Number and use of quonset huts.
- i. Number and size of all concrete deck messing facilities.
- j. Number and size of concrete deck pot sheds.
- k. Number and size of concrete garbage sheds.
- l. Number of concrete deck showers and shower heads in each facility.
- m. Number of heads and holes in each.
- n. List all structures not shown above and indicate size, use and type of construction of each. Include generator sheds, water storage facilities, and size and type of non-T/E pumps.

(Signature)

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivBul 5041
41/JPN/jfm
28 Sep 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Public Affairs Technical Inspections, 2nd Quarter, FY-71

Ref: (a) DivO 5041.20

Encl: ✓(1) Schedule of Inspections
✓(2) Inspection Check List


1. Purpose. To announce the schedule of Public Affairs Inspections for the 2nd Quarter, FY-71.

2. Information. Organizations listed in enclosure (1) will receive Public Affairs Inspections during the periods indicated. Inspections will be conducted in accordance with reference (a) and will be in the areas noted in enclosure (2).

3. Coordinating Instructions. A Public Affairs representative will contact each unit in advance to ensure that a mutually satisfactory time and date of the inspection is arranged.

4. Action. Commanders will ensure that their units are prepared for inspection as scheduled.

5. Self-Cancellation. 31 December 1970.


E. H. HAFFEY
Chief of Staff

DISTRIBUTION: "A"; 5, 1, 32, 41 and "B".

DivBul 5041
28 Sep 1970

SCHEDULE OF INSPECTIONS

1-15 October 1970	Hq. 1st Marines 1/1
16-31 October 1970	2/1 3/1
1-15 November 1970	Hq. 5th Marines 1/5
16-30 November 1970	2/5 3/5
1-15 December 1970	Hq. 11th Marines 1/11
16-31 December 1970	2/11 1st MT Bn.

ENCLOSURE (1)

DivBul 5041
28 Sep 1970/

INSPECTION CHECK LIST

UNIT INSPECTED: _____ DATE _____
 YES NO

1. Is there a Technical Information Contact Officer assigned? Name: _____ Phone: _____
 YES NO
2. Has a copy of the order appointing the TICO been forwarded to Division? (DivO P5720.5_) _____
3. Has the assigned TICO reported to the Division Public Affairs Office for indoctrination? _____
4. How are new personnel briefed concerning press relationships during orientation? (As outlined in DivO P5720.5_) _____
5. Are departing personnel debriefed concerning public information before departure? (As outlined in DivO P5720.5_) _____
6. Is there a copy of the SOP (DivO P5720.5_) on file? _____
7. Is the Division PAO notified in the event of adverse incidents or accidents? _____
8. Is there a supply of FHTNC news release forms on hand? _____
9. Does the unit submit a FHTNC form on each man who:
 - a. Joins the unit? _____
 - b. Is promoted? _____
 - c. Is awarded a decoration, merit mast, etc? _____
10. Has a press kit been submitted to the Division PAO for relaying to the Danang Press Center? _____
11. Does the press kit contain:
 - a. An official biography of the commander? _____
 - b. Photograph of the commander? _____
 - c. Up-to-date (within 3 months) copy of the unit history? _____
12. Does the PAO team check in and out with the TICO when in the unit's area of responsibility for coverage of events or operations? _____

ENCLOSURE (2)

(5) ENCLOSURE

DECLASSIFIED

DivBul 5041
28 Sep 1970

YES NO

13. Is the TICO on the unit check-in list?

14. Are copies of the monthly bulletins issued
on FHTNC results seen by the commanding officer
and the TICO?

15 Remarks:

ENCLOSURE (2)

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1710

1/WMH/re

~~23 SEP 1970~~DIVISION BULLETIN 1710

From: Commanding General

To: Distribution List

Subj: Red Cross Shop Early, Program 70

Encl: (1) Sample Form

1. Purpose. To announce the annual Red Cross Christmas gift program and to assign responsibilities for its implementation.

2. Information.

a. For the fifth consecutive year, the American Red Cross will conduct its Christmas "shop early" program for all United States military personnel in Vietnam. This program, supported by local Red Cross Chapters throughout the United States, is designed to assure that every member of the United States Armed Forces in-country receives a filled gift "ditty" bag during the Christmas season.

b. The "shop early" phase of the program has already been conducted. Red Cross members and contributors throughout the United States have, through their donations of money and time, purchased and filled the "ditty" bags with assorted non-perishable gifts, and the local Chapters are now mailing them to all major commands in Vietnam. Through these efforts the "ditty" bags will be received by this Division between 15 September and Christmas.

c. To handle the receipt and issue of the "ditty" bags, the Division Special Services Officer, working in concert with the Red Cross Field Director, Division Postal Officer, and the Commanding Officer of Headquarters Battalion, will establish procedures for receiving, temporarily storing, issuing and accounting for the "ditty" bags. Distribution to individuals will be accomplished at unit level.

3. Action

a. Postal Officer

(1) Receive the "Red Cross Shop Early, Program 70" packages through the U. S. mails.

DivBul 1710

29 SEP 1979

(2) Notify Red Cross Field Director and Division Special Services Officer of daily receipts of subject packages.

(3) Turn over packages to Division Special Services Officer daily, or as required.

b. Division Special Services Officer

(1) Receive "Red Cross Shop Early, Program 70" packages on a daily or as required basis from Division Postal.

(2) Verify daily receipts with Red Cross Field Director.

(3) Break down packages by unit strength, based upon figures obtained from Division Personnel Officer, and prepare for issue to unit Special Services personnel.

(4) Notify units when their allocation of packages is ready for pickup, issue and obtain receipts for packages.

(5) Notify Red Cross Field Director as issue to units is accomplished.

c. Commanding Officer, Headquarters Battalion. Provide such temporary storage as may be required by Division Special Services Officer for "Red Cross Shop Early, Program 70" packages. The rapid turnover of packages should result in minimal storage requirements.

d. Organizational/Unit Commanders

(1) Upon notification from Division Special Services that your "Red Cross Shop Early, Program 70" packages have been received and are ready for issue, pick up and receipt for the packages. Because storage space at Division is extremely limited, prompt pickup is mandatory.

(2) If conditions permit, hold the packages for issue to individuals during the periods 15-25 December on the basis of one package per individual.

(3) Notify this Headquarters (Attn: Division Special Services Officer) when your issue is complete, using enclosure (1).

(4) Unit Commanders and recipients of the aforementioned packages may, and are encouraged to, send their expressions of gratitude directly to the donating Red Cross Chapter. Appropriate Chapter address cards will be included in each of these packages.

DivBul 1710

29 SEP 1970

4. Self-cancellation. 31 December 1970.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" and "B"
Copy to:
DivPostal (5)
DivSplSvc (5)
American Red Cross Rep (5)

DivBul 1710
29 SEP 1970

SAMPLE FORM

HEADQUARTERS

1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602_____
(date)

From: Commanding Officer,
To: Commanding General, 1st Marine Division (Rein), FMF (Attn: Division
Special Services Officer)

Subj: Distribution of "Red Cross Shop Early, Program 70" gift packages.

Ref: (a) DivBul 1710 of

1. In accordance with the provisions of the reference, this unit received
its allocation of subject packages on _____ and completed issue
of one per individual on _____.

(Signature)_____
(date)

FIRST ENDORSEMENT

From: Division Special Services Officer
To: Field Director, American Red Cross

1. Issue of _____ gift packages was made to this unit on _____ 1970.
2. No additional/ _____ additional packages will be issued, as noted above.

(Signature)

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO San Francisco, California 96602

DivO P5000.2A Ch 2
7/HAE/11c
30 Sep 1970

DIVISION ORDER P5000.2A Cl. 2

From: Commanding General
To: Distribution List

Subj: Headquarters, 1st Marine Division Staff Regulations

Encl: (1) New page inserts to DivO P5000.2A

1. Purpose. To transmit new page inserts and direct pen changes to the subject Manual.

2. Action

a. Remove and destroy pages 3-3 and 3-4, and replace them with corresponding pages in enclosure (1) hereto.

b. On page 2-9, delete sub-paragraph 203.1d "PROOFREADING" in its entirety.

c. Change sub-paragraphs 203.1e, f, and g, to read 203.1d, e, and f.

3. Filing Instructions. This Change will be filed immediately following the signature page of the basic Manual.

4. Certification. Reviewed and approved this date.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION "A"

DECLASSIFIED

1ST MARINE DIVISION STAFF REGULATIONS

303.2

	<u>Marks Recommended By</u>	<u>Reviewing Officer</u>
Regimental Commanders	C/S	CG, FMFPac
Separate Battalion Commanders	C/S	CG, FMFPac
Separate Co/Btry Commanders	C/S	CG, FMFPac *#
Division Air Officer	C/S	CG, FMFPac
Area Auditor (Concurrent)	G-1	CG, FMFPac
Division CEO	C/S	CG, FMFPac
Division Chaplain	C/S	N/A
Division Dental Officer	C/S	N/A
Division Inspector	C/S	CG, FMFPac
Staff Judge Advocate	C/S	CG, FMFPac
Division Surgeon	C/S	N/A
Division Supply Officer	C/S	CG, FMFPac
(2) <u>Chief of Staff</u>		
Staff Secretary		CG
Division Protocol Officer		CG
(3) <u>Asst Chief of Staff, G-1</u>		
Division Adjutant		C/S
Division Career Planning Officer		C/S
Asst Division Chaplain	Div Chaplain	N/A
Division Clubs Officer		C/S
Division Exchange Officer		C/S
Division Industrial Relations Officer		C/S

3-3
Ch 2

(24)

DECLASSIFIED

DECLASSIFIED

302.2

1ST MARINE DIVISION STAFF REGULATIONS

	<u>Marks</u> <u>Recommended By</u>	<u>Reviewing</u> <u>Officer</u>
Division Information Services Officer		C/S
Division Special Services Officer		C/S
(4) <u>Asst Chief of Staff, G-3</u>		
Division Naval Gunfire Officer		C/S \$
Division Photo Officer		C/S
(5) <u>Asst Chief of Staff, G-4</u>		
Division Embarkation Officer		C/S
Division Engineer Officer		C/S
Division Motor Transport Officer		C/S
Division Food Services Officer		C/S
Division Ordnance Officer		C/S
(6) <u>Asst Chief of Staff, Comptroller</u>		
Division Disbursing Officer		C/S
(7) <u>Division Inspector</u>		
Ground Safety Officer		C/S
Division Provost Marshal (Concurrent)		C/S
(8) <u>Division Engineer Officer</u>		
Division Reproduction Officer		G-4
(9) <u>Division Adjutant</u>		
Division Awards Officer		G-1
Division Postal Officer		G-1

* Not applicable in the case of separate battalions and companies commanded by Navy officers.

Applicable only in case of units under immediate ADCON and/or OPCON of the Commanding General, 1st Marine Division.

\$ Not Applicable when this assignment filled by a Navy officer.

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Ch 2

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPQ, San Francisco, California 96602

3/RBB/jrg
5050
19 Sep 1970

STAFF MEMORANDUM 90-70

From: Chief of Staff
To: Distribution List

S & C FILES
1st MARINE DIVISION

702593

Copy 4 Of 20 Copies

Subj: Summary of Discussion - QDSZ/2d ROKMC Bde/1st Marine Division Conference

1. The weekly conference of the Quang Da Special Zone, 2d Republic of Korea Marine Brigade, and 1st Marine Division was held at this headquarters at 111100H September 1970. In addition to the commanders, or their representatives, staff members were also present.

2. ADC, 1st Marine Division opened the meeting and a G-3 briefing officer conducted an update briefing of current operations.

3. The following agenda items were discussed:

a. Realignment of TAOR Boundaries and Establishment of RVNAF AO's (1st MarDiv/2d ROKMC Bde/QDSZ). Brigadier General SIMMONS opened the discussion by addressing the realignment of the 1st MarDiv/2d ROKMC Bde boundaries. The boundary proposed by the 1st Division was briefed and the boundary discussed by the ROKMC Brigade was presented. The two proposals were in agreement in the following areas:

(1) The Barrier Island corridor of the present 7th Marines TAOR from the coast to the Duy Xuyen/Dien Ban district boundary would pass from 1st MarDiv to 2d ROKMC Bde.

(2) The area between the present 1st MarDiv/2d ROKMC Bde boundary and the Song Ba Ren in the vicinity of the Ba Ren Bridge would pass from the 2d ROKMC Bde to 1st MarDiv.

Brigadier General SIMMONS agreed to the boundary proposal of the 2d ROKMC Bde on the northern and western sides of the Brigade TAOR. This new boundary in general follows the Hoa Vang/Hieu Nhon and then the Hoa Vang/Dien Ban district lines from the coast line easterly to a point 500 meters west of the north-south railroad berm in the vicinity of AT987638. From this point the new boundary proceeds southerly 500 meters west of the railroad berm to the present 1st MarDiv/2d ROKMC Bde boundary at AT998520.

DOWNGRADE AT 3 YEAR INTERVALS
DECLASSIFIED AFTER 12 YEARS
DOD DIR 5200.10

*DIV COC
152-70*

CONFIDENTIAL

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(29)

3/RBB/jrg
5050

~~CONFIDENTIAL~~

It was agreed that the boundaries would be confirmed in detail by the G-3 representatives of the two organizations, to include a written description of the new boundaries, and that the northern boundary would be adjusted as to include the Tu Cau road inside the 1st MarDiv TAOR. The mutually agreeable boundary will be submitted by the 2d ROKMC Bde to XXIV Corps requesting approval.

UNCLAS

The conference then focused on the question of RVNAF AO's inside the Division TAOR. The two AO's in the vicinity of An Hoa/Arizona and FSB ROSS, as proposed by the 1st MarDiv, were briefed. Col SAU agreed to the AO in the An Hoa/Arizona area without change. This area is in general bounded by the current 1st MarDiv/Thuong Duc CIDG and 1st MarDiv/Nong Song CIDG boundaries to the west and south, the Song Vu Gia to the north, a line 500 meters east of Liberty Road on the eastern side, and the current 5th Mar/7th Mar boundary to the southeast.

Col SAU then said that the AO around FSB ROSS proposed by the Division was considered to be too large for the 100 men RF Company initially to occupy FSB ROSS. The results of an ensuing discussion between Brigadier General SIMMONS and Col SAU were that the proposed AO would be disregarded and that the AO for the RF Company at FSB ROSS would be a smaller, floating boundary to be determined at a later date by mutual agreement and that no fixed AO would be established.

4. The next regular meeting will be held 181000H September 1970 at the 2d ROKMC Brigade CP.

E. H. Haffey
E. H. HAFHEY

DISTRIBUTION:

ACofS, G-2
ACofS, G-3 (10)
ACofS, G-4
ACofS, G-5
Staff Secretary

Copy to:

CG XXIV Corps
CG III MAF
Senior Adv QDSZ
1st MarDiv LnO, 2d ROKMC Bde

UNCLASSIFIED