

~~SECRET~~3/JPN/jpn
MAR 12 1971

[REDACTED] (Unclassified upon removal of enclosure (1) to basic letter) 002 63

SECOND ENDORSEMENT on CG, 1st MarDiv(-)(Rein) ltr 3/LNU/jhs
over 5750 Ser No: 009-71 of 10FEB71

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code HD)

Subj: 1st Marine Division (-)(Rein) Command Chronology;
period 1-31 December 1970

1. Forwarded, noting the following discrepancies:

a. TAB I; 1st Marines Command Chronology supporting documents; the following messages are illegible:

- (1) 1stMar msg 040605Z Dec70 (C)
- (2) 1stMar msg 142315Z Dec70 (S)
- (3) 1stMar msg 150010Z Dec70 (S)
- (4) 1stMar msg 150230Z Dec70 (S)
- (5) 1stMar msg 250435Z Dec70 (U)
- (6) 1stMar msg 251700Z Dec70 (S)
- (7) 1stMar msg 301605Z Dec70 (S)

b. TAB M; 1st Recon Battalion Command Chronology supporting documents; the following patrol debriefs, reports and messages are illegible:

- (1) Patrol Debrief to OpOrder 1219-70 - 131300H Dec70
- (2) Patrol Debrief to OpOrder 1220-70 - 131745H Dec70
- (3) Patrol Report to OpOrder 1222-70 - 131400H Dec70
- (4) Patrol Debrief to OpOrder 1243-70 - 241830H Dec70
- (5) Patrol Report to OpOrder 1245-70 - 221000H Dec70
- (6) Patrol Report to OpOrder 1246-70 - 200930H Dec70
- (7) Patrol Debrief to OpOrder 1262-70 (No DTG)
- (8) CG, 1st MarDiv msg 231515Z Dec70 (C)
- (9) CG, 1st MarDiv msg 281258Z Dec70 (C)

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~~REDACTED~~ (Unclassified upon removal of enclosure (1) to the basic letter)

c. TAB N; 1st Engineer Battalion Command Chronology; subordinate units' command chronologies listed as supporting documents but not included.

2. By copy of this endorsement, the Commanding General, 1st Marine Division (-)(Rein) is requested to submit legible and missing documents cited above directly to CMC (Code HD) within 30 days, with notification of submission provided this headquarters. Further, request that subsequent command chronologies reflect the classification on the external covers as well as the correspondence within.

W. P. Brown
W. P. BROWN
By Direction

Copy to:
CG, III MAF
CG, 1stMarDiv(-)(Rein)

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3:1/gfs

5750

Ser: 004871

21 Feb 1971

[REDACTED] (Unclassified upon removal of basic material)

FIRST ENDORSEMENT on CG, 1st MarDiv ltr 3/LNU/jhs over 5750 SerNo: 009-71
of 10 Feb 1971

From: Commanding General, III Marine Amphibious Force
To: Commandant of the Marine Corps (Code HD)
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology for December 1970

1. The subject chronology has been reviewed for completeness and is
forwarded herewith.

J. L. Gibney
J. L. GIBNEY
By direction

Copy to:
CG, 1st MarDiv

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HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO, San Francisco, California 96602

3/LNU/jhs
5750
SerNo: 009-71

10 FEB 1971

~~UNCLASSIFIED~~ - Unclassified upon removal of enclosure (1)

From: Commanding General
To: Commandant of the Marine Corps (Code HD)
Via: (1) Commanding General, III Marine Amphibious Force
(2) Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology

Ref: (a) MCO P5750.1A
(b) FMFPac O 5750.8B

Encl: ✓ (1) 1st Marine Division Command Chronology for December 1970

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

C. F. Widdecke
C. F. WIDDECKE

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DECLASSIFIED AFTER 12 YEARS
DOD DIR 5200.10

1ST MARINE DIVISION S. & C. FILES	
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HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO, San Francisco, California 96602

COMMAND CHRONOLOGY
1 December to 31 December 1970

INDEX

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Enclosure (1)

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COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

Enclosure (1)

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Commanding General	MGEN	C. F. WIDDECKE
Assistant Division Commander	BGEN	E. H. SIMMONS

SUBORDINATE COMMANDS

HqBn	Col	E. M. YOUNG (1-15Dec70)
	Col	W. M. HERRIN (16-31Dec70)
1st Mar	Col	P. X. KELLEY
5th Mar	Col	O. V. JUDGE
11th Mar	Col	E. M. RUDZIS
1st ReconBn	LtCol	B. E. TRAINOR
1st EngrBn	LtCol	W. F. GLOWICKI
1st MTBn	Major	R. E. BURGESS (1-6Dec70)
	LtCol	R. B. TALBOTT (7-31Dec70)
11th MTBn	LtCol	C. A. ROSENFELD
1st MedBn	Odr	W. A. ELLIOTT MC USN
1stBn, 5thMar	LtCol	F. A. HART

2. (U) LOCATION

1-31 December 1970 - Danang, RVN

3. (U) STAFF OFFICERS

Chief of Staff	Col	D. H. BLANCHARD
Staff Secretary	Capt	S. P. HILL
Asst Chief of Staff G-1	Col	H. S. AITKEN
Asst Chief of Staff G-2	Col	A. C. SMITH Jr.
Asst Chief of Staff G-3	Col	L. N. UTTER
Asst Chief of Staff G-4	Col	M. M. BLUE
Asst Chief of Staff G-5	Col	L. S. HOLLIER
Comptroller	LtCol	E. J. REGAN
Adjutant	Major	H. A. ERWIN
Air Officer	Col	H. HART
Artillery Officer	Col	E. M. RUDZIS
Career Planning Officer	Major	N. P. HENDRICKS (1-20Dec70)
	Major	J. J. GRAVITS (21-31Dec70)
Chaplin	Capt	G. C. RADEMACHER CHC USN
Clubs Officer	Major	J. D. MURRAY
Comm-Elect Officer	Col	U. A. LEES
Dental Officer		
Disbursing Officer	Major	R. I. DIFFEN
Embarkation Officer	Major	H. E. KNIGHT
Engineer Officer	LtCol	P. J. O'CONNELL
Exchange Officer	Capt	H. L. REDDING
Field Historian	Major	F. S. GARR Jr.

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Food Services Officer
 Ground Safety Officer
 Industrial Relations Officer
 Inspector
 Motor Transport Officer
 Naval Gunfire Officer
 Ordnance Officer
 Postal Officer
 Provost Marshal
 Public Affairs Officer

 Reproduction Officer
 Special Services Officer
 Staff Judge Advocate
 Supply Officer
 Surgeon

Capt A. L. MOGRATH
 Capt P. J. LABERONI
 1stLt H. H. CONOVER
 Col W. K. ZAUTDKE
 LtCol A. C. STEPHENS
 LCDR W. F. HERRIN USN
 Capt C. L. FAGAN
 Capt W. NEW
 Col W. K. ZAUTDKE
 Major J. T. SEHULSTER(1-5Dec70)
 1stLt P. N. WALDROP(6-31Dec70)
 Capt J. M. WHEATLEY
 Major G. V. GARDNER
 Col D. E. HOLBEN
 LtCol L. L. DECARLO
 Capt H. P. PARISER MO USN

4. (C) AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
702	11869	90	570	0	0

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COMMAND CHRONOLOGY

PART II

NARRATIVE SUMMARY

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a. Total Marine replacements received and Marines rotating during December 1970.

Replacements:

Officer 119
Enlisted 1029

Rotated:

Officer 70
Enlisted 666

b. There were 4 officers and 258 enlisted medically evacuated from RVN. 0 officers and 29 enlisted personnel returned to duty who were previously evacuated from RVN. A total of 36 personnel departed on emergency leave/permanent change of station orders. A total of 50 departed on emergency leave/TAD orders.

c. A total of 81 enlisted extended their tour for 30 day special leave. 4 officers and 203 enlisted departed on special leave.

2. (C) Casualty and Graves Registration

a. The following casualties were sustained by units ADCON to the 1st Marine Division during December 1970.

	KIA	WIA	**DOW	MIA	OPTR	OTHER	*NON BATTLE DEATH/INJ	TOTAL
USMC								
OFF	1	6	0	0	0	0	0	7
ENL	8	115	2	0	0	0	2	129
USN								
OFF	0	0	0	0	0	0	0	0
ENL	0	5	0	0	0	0	0	6
TOTAL	9	126	2	0	0	0	2	142

* Injuries which result in absence from duty for more than 24 hours

** DOW figures included in WIA totals and not in horizontal totals.

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a. A total of 352 award recommendations were processed and forwarded to higher headquarters for approval. In addition, 126 Purple Hearts Medals were awarded.

4. (C) Discipline, Law and Order

a. The following criminal investigations were reported for the month of December 1970.

Military Offenses

Narcotics	2
Misappropriation Govt Vehicle	1
Attempted Murder/homicide	1
Assault	1
Aggravated Assault	1
Larceny	9
Dangerous Drug Abuse	9
Marijuana Violations	22
Currency Violation	2
Off limits	20
Unauthorized absence	8
Drunk & Disorderly	4
Interfering with MP duties	2
Total	<u>82</u>

b. During the month of December there were 69 traffic violations reported.

5. (C) Industrial Relations

a. Utilization totals as of 31 December 1970 were:

Authorized
492

On Board
436

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a. At the end of December 1970, the on board strength of Chaplains was:

<u>Denomination</u>	<u>Number</u>
Protestant	12
Catholic	6
Latter Day Saints	1

b. The following services were conducted during the month:

<u>Denomination</u>	<u>Number</u>	<u>Number Attend</u>
Catholic Sunday Divine Services	93	1762
Catholic Weekday Divine Services	159	2267
Protestant Sunday Divine Services	106	1491
Protestant Weekday Divine Services	89	2595
Memorial Services	5	443
Religion & Customs of RVN	37	923
Bible Classes/Study	8	51

c. Division Clubs

During the month of December there were 7 officers, 13 staff-noncommissioned officers and 17 enlisted clubs in operation. The gross income for the clubs system during December 1970 was \$156,218.55.

d. Division Exchange System

Total sales during December 1970 were \$481,390.93

e. Public Affairs

Eighteen news releases and 563 Fleet Hometown News releases were produced during December 1970. In addition, 1st Marine Division Combat Correspondents and Photographers covered operations and unit activities throughout the Division TAOR, including Operations Imperial Lake and Hoang Dieu 101. Technical Inspections were conducted at 1st Battalion, 11th Marines, Headquarters, 11th Marines and 1st Motor Transport Battalion during the month of December. Two members of the Public Affairs Office were wounded in action, one was MEDEVAC to CONUS.

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The following figures represent pounds of U. S. Mail received and dispatched during December 1970.

<u>Total Received</u>	<u>Total Pounds</u>	<u>Total Handled</u>
409,988	86,955	496,943

Financial Transaction Totals

U.S. Money Orders and fees	\$622,954.17
U.S. Money Orders cashed	\$ 34,729.58
Stamps, postage and insurance sales	\$ 22,500.00

During the month of December 1970, the Division Post Office conducted inspections on 22 mailrooms.

g. Career Planning

Career Planning results during December 1970 were:

Reenlistment Percentages

First Term	(36-44)	31.2%
Career	(15-15)	100%
Total	(41-29)	53.2%

7. (U) 1st Marine Division Interpretation Program (ARVN)

On 31 December 1970, the number of ARVN Interpreters attached to this Division was 63.

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INTELLIGENCE SECTION1. ACQUISITIONS UNIT

a. General. The month of December has been characterized by low level enemy activity throughout the Division TAOR. Acquisition has also been at a low level as a result of the low enemy activity and inclement weather. In the reconnaissance zone the enemy has been avoiding contact and concentrating his efforts on logistic resupply and reindoctrination. Maximum effort has been expended in identifying preemptive and intelligence targets in Eastern Base Area 112.

b. Ground Reconnaissance. During December 1970, there were 56 reconnaissance patrols conducted that accounted for 224 enemy sighted. There were 15 contacts with the enemy, 10 fire missions and three air strikes generated by these sightings accounting for 23 enemy KIA and nine individual weapons captured. Friendly casualties were, no KIA, three WIA and seven NBC. There were a total of 24 teams available and an average of eight teams operating in the field with an average of four teams preparing for duty in the field.

c. Photo Imagery Interpretation Unit. Due to the lull in enemy activity and inclement weather, imagery interpretation capabilities were at a low ebb during the month of December. Diversified efforts however, were directed to the 2nd Bn, 1st Marines in support of their pending operation in the German Lake area, (Both overlays and photography were provided with the appropriate readouts), and to the interrogation of a Hoi Chan (VC nurse), with the assistance of ITT, in the tracking down of her hospital area and several base camps that she was familiar with. There were 14 aerial photograph missions requested of which six were received with 10 pending. Two of the six missions received had been requested the previous month.

d. Aerial Observation Sub-Unit

(1) During the month of December the Aerial Observation Unit conducted 312 sorties for a total of 732.2 hours of visual reconnaissance and supporting arms control in the Division TAOR.

(2) The following supporting arms and photo missions were conducted:

(a) Airstrikes FAC(A)	102
(b) Artillery Missions	28
(c) Photo Missions (Hand Held)	33
(d) Naval Gunfire Missions	0

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(3) The damage estimates resulting from supporting arms missions are as follows:

(a) Killed by air/artillery	19
(b) Structures destroyed	27
(c) Bunkers destroyed	52
(d) Treeline destroyed (meters)	3700
(e) Caves destroyed	12
(f) Secondary explosions	38
(g) Secondary fires	9
(h) VR in Base Area 112 (hours)	84.2

(4) Ground fire was received on 14 occasions, resulting in 0 hits to the aircraft.

(5) All aircraft support for the month of December was provided by the Marine Observation Squadron Two.

(6) The unit provided support for operations Imperial Lake and Hoang Dieu.

(7) The large reduction in sorties and total hours was the result of 83 missions being cancelled due to inclement weather.

e. Interrogation-Translation

(1) During the period 1-31 December 1970, the 1st Interpreter Team acted as the Kit Carson Scout Project Office, with the Team Commander acting as Officer-In-Charge. During the same period, the 7th Interpreter Team continued to operate the 1st Marine Division Document Translation Center, and was assisted by two ARVN interpreters.

(a) Total interrogation reports submitted:	0
(b) Total number of document batches processed:	72

(2) The 3rd, 13th Interrogation/Translation Teams and the 1st Interpreter Team continued to support the 1st Marine Division.

(a) Total detainees processed:	
<u>1</u> Prisoners of War:	3
<u>2</u> Civil Defendants:	33
<u>3</u> Returnees:	3

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4 Innocent Civilians: 375

(b) Total interrogation reports submitted by the 3rd and 13th Interrogation/Translation Teams: 6

(c) Significant information gained from captured documents included personalities, letter box numbers, enemy activity report, cover designators and communication data.

(d) Significant information gained from detainees included updating of order of battle, personalities, locations of base camps, mines/booby traps and the location of enemy ammunition storage areas.

(3) Significant Events

(a) 3rd Interrogation/Translation Team: 1-31 December 1970 in support of the 1st Marine Regiment. The team conducted 270 interrogations for the month, resulting in the classification of 1 Hoi Chanh, 6 civil defendants and 263 innocent civilians.

(b) 13th Interrogation/Translation Team: 1-31 December 1970 in support of the 5th Marine Regiment, with a sub-team remaining at the 95th Army Evacuation Hospital to interrogate all wounded detainees of the 1st Marine Division. A total of 85 detainees were processed during the month, resulting in the classification of 1 NVA/PW, 2 VC/PW, 2 VC Hoi Chanh, 27 civil defendants and 53 innocent civilians.

(c) During this reporting period, the Document Translation Center (7th Interpreter Team) screened 22 batches of documents, totaling 1688 items.

f. Sensor Control and Management Platoon. During December SCAMP operations were limited to four implants. Remaining at the end of the month are four readout sites, Hill 190, OP Reno, Hill 65 and Site "A".

(1) Activity. There were nine targets acquired, with none being fired upon. The nine targets represent an increase of four from the previous month.

(2) Deactivations. Sensor strings were deactivated as indicated:

<u>String No.</u>	<u>Type</u>	<u>Location</u>	<u>Readout Site</u>
47	MINI/MAG	AT 947483	Hill 65
71	MINI/MAG	BT 096417	Site "A"
72	MINI/MAG	BT 092394	Site "A"
73	MINI/MAG	BT 065393	Site "A"
77	SHORT SHAID	AT 986439	Hill 65

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(3) Installations. Sensor strings were activated as indicated:

<u>String No.</u>	<u>Type</u>	<u>Location</u>	<u>Readout Site</u>
15	MICRO/MINI/MAG	AT 954740	OP Reno
16	ARFBOUY III	AT 944746	OP Reno
31	GSID/MINI/MAG	AT 948483	Hill 65
61	MINI/MAG	BT 071393	Site "A"
62	MINI/MAG	BT 086408	Site "A"
63	MINI/MAG	BT 085404	Site "A"

(4) Sensor Account. As of 31 December there were 82 RF sensors employed in 24 sensor strings. There are an additional 73 RF sensor strings planned for employment when weather permits and security forces are available.

g. Target Intelligence. During December intelligence developed 108 targets, resulting in 77 airstrikes and 5 artillery missions.

(1) Infra-Red. A total of 186 targets were requested, of which 27 were flown resulting in 7 emissions. The major factor for lack of IR targets flown was inclement weather.

2. STAFF COUNTERINTELLIGENCE UNIT

a. Normal active and passive Counterintelligence measures against the enemy's collection effort continued during the period. The 3rd Counterintelligence Team initiated and participated in 12 operations during December 1970. During these operations 299 Vietnamese were screened against existing wanted lists resulting in 25 detainees. In addition, the following was captured or destroyed during these operations: approximately 7,450 pounds of rice, 2 rifles, assorted small arms ammunition, artillery and mortar rounds, 5 pounds of assorted VC/NVA clothing, 5 pounds of documents and assorted medical supplies.

b. During December 1970, 1st Marine Division units reported expenditures of 100,380 \$VN under the Voluntary Informant Program for information and ordnance.

c. One Technical Surveillance Countermeasures Inspection was conducted in support of the 1st Marine Division Headquarters.

d. During December 1970, 17 Local Record Checks were conducted of 1st Marine Division personnel

3. OPERATIONS INTELLIGENCE

a. Intelligence Materials and Publications Prepared and Distributed to Subordinate, Adjacent and Higher Commands.

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- (1) Daily Intelligence Summaries (INTSUM)
- (2) Area Studies
- (3) Munitions Turned in Under Voluntary Informant Program (VIP)
- (4) Mine and Booby Trap Report
- (5) Command Chronology
- (6) Control, Turn-in and Disposal of Captured Weapons
- (7) Astronomical and Climatological Studies/Data
- (8) Spot Reports

b. Briefings

- (1) Daily briefings for the Commanding General.
- (2) Intelligence orientation briefings presented to all officers joining the Division.

c. Enemy

(1) Enemy activity increased during December in every category except rocket rounds received and lob bombs received. Although indications were received of an impending enemy offensive during the first part of the month it failed to materialize.

(2) Statistical Summary. The following is a statistical summary of enemy initiated incidents and sightings for the month of December:

(a) Enemy Initiated Contacts	165
(b) Mortar Rounds Received	41
(c) Rockets Received	7
(d) Lob Bombs Received	0
(e) Mining Incidents	10
(f) Terrorist Acts	5
(g) Enemy Sighted	1,335

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(3) Estimate of the Enemy Situation. The enemy posture remained passive during December as he continued to avoid contact with United States Marine Corps forces. The enemy's main objective continued to be anti-pacification. His logistics efforts continued to increase in an attempt to stockpile ordnance and food for a possible winter-spring campaign.

(a) There were no major order of battle changes during the month. Major concentrations of enemy forces were again located in the Que Son Mountains and Base Area 112.

(b) Enemy capabilities, vulnerabilities and probable courses of action remained unchanged during the month of December.

d. Weather

(1) The maximum and minimum temperatures for the month of December were 77 and 67 degrees respectively, with a mean temperature of 75 degrees. Total precipitation was 11.23 inches, which was 2.53 inches above the monthly mean of 8.70 inches.

(2) Weather during the month had a moderate effect on ground operations. Cross country movement was hampered and the traversal of swollen streams and rivers was made alternately difficult to impossible. Low ceilings (often as low as 300 feet) and fog limited observation and helicopter operations most of the month.

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ORGANIZATION AND OPERATIONS

1. (C) During the month of December, the Division continued to interdict the enemy logistical support and destroy his harbor sites. Operation IMPERIAL LAKE, which commenced on 31 August 1970, continued throughout the reporting period. In support of Operation HOANG DIEU 101, a combined saturation operation being conducted throughout QUANG NAM Province by ARVN forces, Division units continued to conduct extensive patrols and ambushes throughout the TAOR. Enemy losses reflected a moderate increase over last months totals, however, they still indicate a decline in combat activities when compared to monthly losses inflicted on the enemy during the first half of the calendar year. The Division Pacification Program and successful operations against his logistical support have forced the enemy to avoid confrontation with Marine units. Aggressive reconnaissance activities and effective supporting arms continue to account for enemy losses. Heavy monsoon rains during the first week of the reporting period caused extensive flooding throughout the TAOR, which caused the enemy hardships and severely hampered his mobility. The enemy continues to inflict casualties on Marines by the use of surprise firing devices. The percentage of mines/surprise firing devices found prior to detonation compared to those detonated is steadily increasing. This is attributed to constant counter-mine/surprise firing device emphasis at all levels of command and to the excellent schooling being conducted by Division Engineer Contact Teams.

a. On 2 December, a platoon patrol from M/3/5, on Operation IMPERIAL LAKE, found 250 pounds of unpolished rice in a haystack vicinity (AT 986316). A further search of the area revealed another 600 pounds of rice in a hut. Rice was evacuated to the rear.

b. On 2 December, G/2/5 CUPP's 5,6,7, and K/3/5 QRF found six caches of rice totaling 2100 pounds. All finds were in the vicinity of (BT 105456). Rice was evacuated to the rear.

c. On 5 December, a squad search from G/2/1 OPGON to 2/5 on Operation IMPERIAL LAKE, found 1400 pounds of rice while searching the area vicinity (BT 091476). Rice was evacuated to the rear.

d. On 5 December, a platoon patrol from M/3/5 on Operation IMPERIAL LAKE, found an enemy base camp vicinity (AT 975364). The base camp consisted of five huts and a tunnel complex. The area had the capacity to accommodate approximately 120 people. A search of the area found numerous trails from all directions leading into the camp, four VN typewriters, one AK-47 rifle and miscellaneous equipment, medical gear and documents.

e. On 6 December, a recon team from 1st Recon Bn found 26 rockets vicinity (ZC 190594). Rockets were 3 1/2 feet long with six fins, also found four 82mm mortar rounds, two canisters for machine gun ammo and one M16.

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f. On 7 December, a Marine from D/1/1 detonated a 105mm round surprise firing device, resulting in two USMC KIA and one USMC WIA(E). The two USMC KIA were in process of setting up a M-174 Rapid Fire Grenade Launcher, the Marine WIA(E) was approximately 10 meters away.

g. On 7 December, a recon team from the 1st Recon Bn, while on patrol vicinity (ZC 188582), heard a shot approximately 200 meters from their position. Team moved to investigate the shot and observed one VC. The team delivered small arms fire resulting in one VC KIA. Team then received fire from two enemy and set up in a defensive position. The team then called an AO on station who fired on board ordnance with unknown results. The team then observed one VC and fired small arms which resulted in one VC KIA. The team left their defensive position and moved out toward their extract LZ, enroute they observed another VC. Small arms fire resulted in one VC KIA.

h. On 8 December, a platoon patrol from M/3/1 was moving along a trail vicinity (AT 802586), when a Marine stepped off the trail and detonated an unknown type surprise firing device, rigged with a trip wire. The explosion resulted in five USMC WIA(E).

i. On 8 December, a platoon ambush from L/3/5 observed four VC vicinity (AT 990350). Unit fired small arms and claymores which resulted in three VC KIA, two AK 47's, one .38 calibre pistol and three packs captured.

j. On 9 December, G/2/5, 1st Platoon CP at (BT 091403) received a predawn attack consisting of five rounds of 82mm mortar fire, ten B40 rounds, 40-50 CHI COM grenades and 300-500 rounds of small arms fire. Approximately 60-80 VC came from the East and were in the wire surrounding the perimeter. Unit fired small arms, 60mm mortars, 81mm mortars and called an artillery fire mission. The attack resulted in two USMC WIA(E), three USMC WIA(M), two RF KIA, 14 RF WIA(E) and six RF WIA(M). The enemy losses were 11 VC KIA, four AK 47 rifles, one B40 rocket launcher, 10 B40 rocket rounds and 25 CHI COM grenades captured. The VC KIA's were all killed in the wire and were unable to penetrate the units perimeter.

k. On 11 December, a G/2/5 CUPP #1 squad move found 12 baskets of rice, totalling 600 pounds vicinity (BT 121459). The rice was kept by PF's attached to the CUPP unit.

l. On 11 December, a platoon patrol from A/1/5, on Operation IMPERIAL LAKE, found an enemy base camp vicinity (AT 962415). The base camp consisted of 10 huts all of which had been used recently. Unit searched the area and found a 225 volt generator mounted on a sled, 300 pounds of unpolished rice, miscellaneous ordnance, clothing and medical gear.

m. On 12 December, a platoon patrol from B/1/5, on Operation IMPERIAL LAKE, found and destroyed eight surprise firing devices in and around an LZ vicinity (AT 974415). Six of the surprise firing devices were sardine cans filled with explosives rigged with trip wires, one was a claymore mine with a pressure electrical detonator and one was a 20 pound box mine.

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n. On 12 December, 3/5 (FWD) Bn CP on Operation IMPERIAL LAKE, observed 18 enemy vicinity (AT 995392). Enemy were moving toward 3/5's CP. Unit fired 81mm mortar mission and called AO on station to adjust 81mm mortar fire. AO using Starlight Scope saw eight enemy bodies on the ground.

o. On 13 December, a squad patrol from E/2/5, on Operation IMPERIAL LAKE, found an enemy ordnance cache vicinity (AT 966398). Cache contained one RPG launcher, 25 RPG rounds, 200 CHI COM grenades, one M-79 barrel and receiver, two AK-47's, three M-2 carbines, five SKS rifles, and assorted miscellaneous ordnance, medical gear and clothing. All ordnance was destroyed. The weapons and other gear were sent to the rear.

p. On 14 December, a platoon patrol from G/2/1, while searching a cane field vicinity (BT 111381), found three caches of rice totalling 700 pounds. Rice was evacuated to the rear.

q. On 14 December, a platoon patrol from E/2/5 on Operation IMPERIAL LAKE, found an enemy base camp vicinity (AT 967398). Unit searched the area and found one CHICOM machine gun, one small military type radio, eight 82mm mortar gas rounds, 100 CHI COM grenades, 30 surprise firing devices made of 82mm mortar rounds and CHI COM grenades, and other miscellaneous pieces of ordnance.

r. On 15 December, a platoon patrol from E/2/5, on Operation IMPERIAL LAKE, found an enemy base camp complex vicinity (AT 968397). Camp consisted of seven caves and three bunkers. Unit searched the area and found one M-16 rifle, one unserviceable M-16 barrel and receiver group, four bangalore torpedoes, 280 CHI COM grenades, 150 pounds of assorted medical gear and miscellaneous ordnance, foodstuffs and equipment. Unit destroyed ordnance and sent medical gear and sample of foodstuffs to the rear.

s. On 16 December, a platoon patrol from M/3/5 on Operation IMPERIAL LAKE, found a cave vicinity (AT 984370). Unit searched cave and found five B40 rockets, one RPG round, one RPG booster and four mortar fuses. Unit destroyed ordnance and seeded cave with CS.

t. On 16 December, a platoon patrol from F/2/5 on Operation IMPERIAL LAKE, found an enemy base camp vicinity (BT 020430). On entering the camp, the unit received three RPG rounds and small arms fire from three enemy, resulting in one USMC WIA(M). Unit returned fire and called AO on station. AO called air strike. Upon completion of the air strike the unit swept the area finding 13 caves, four VC KIA, two IWC, one barrel of fish, assorted ordnance, documents and clothing. Clothing, weapons and documents were evacuated to the rear.

u. On 17 December, a platoon patrol from E/2/5 on Operation IMPERIAL LAKE, while returning to their patrol base found an enemy weapons cache vicinity (AT 967399). Cache included one RPG launcher, one M-1 carbine, five 82mm mortar rounds and other miscellaneous pieces of ordnance. Weapons were evacuated to the rear, all other ordnance was destroyed.

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v. On 18 December, G/2/5 CUPP #6 observed 30 enemy vicinity (BT 120458). Unit called 106RR fire mission and gunships. Gunships fired on board ordnance which resulted in five secondary explosions. Quick Reaction Force was inserted and swept area finding three VC KBA, two VC KIA and two VN males WIA. Unit received small arms fire which resulted in one USMC WIA(E).

w. On 18 December, a company search from I/3/1, while conducting a search of a village vicinity (AT 968518), unit found a weapons cache. Cache contained one RPG rocket launcher, one 60mm bipod and base plate, six B40 rockets, three 60mm mortar base plates, 45 pounds of rice and approximately 300 pounds of unpolished rice in a 55 gallon drum.

x. On 19 December, a Black Hammer Operation observed six VC vicinity (AT 995323). Aircraft received automatic weapons fire from the enemy and fired on board ordnance resulting in four VC KBA.

y. On 20 December, a Black Hammer Operation in support of G/2/5 CUPP #3 received small arms fire from vicinity (BT 135418, BT 135413, BT 135426). Aircraft fired on board ordnance which resulted in four VC KBA and two secondary explosions.

z. On 20 December, G/2/5 CUPP's #4 and 5 while in a night position observed eight enemy vicinity (BT 135420). Unit called artillery fire mission and swept area finding four VC KIA (Arty). Unit then observed four more VC 150 meters to the west, unit fired small arms and received small arms fire which resulted in two USMC WIA(M). Unit continued sweep and found three VC KIA, one VC WIA, and 12 CHI COM grenades. Unit destroyed ordnance and medevaced VC WIA.

aa. On 21 December, the DaNang Airfield received one 140mm rocket which impacted at (BT 000733), resulting in negative casualties or damage. Artillery was fired on suspected routes of egress.

bb. On 22 December, a platoon patrol from C/1/5 on Operation IMPERIAL LAKE, found an enemy base camp vicinity (AT 965432). Base camp was of company size and consisted of 10 bunkers built under a rock formation. Unit searched area and found two M60 machine guns, one RPG launcher, seven AK-47 rifles, six NVA bangalore torpedoes, 40 CHI COM grenades, and assorted clothing and equipment. Ordnance and bunkers were destroyed, gear and weapons were sent to the rear.

cc. On 23 December, two recon teams from the 1st Recon Bn, observed two enemy vicinity (ZC 197596). Teams fired small arms with unknown results. Teams spotted another enemy and fired small arms, resulting in one VC KIA. The teams then arrived at their extract LZ and received heavy small arms fire, which resulted in one USMC WIA(M). Team broke contact and moved to a known enemy base camp 200 meters from the LZ. Team observed 22 enemy moving in and out of a cave at the base camp. Teams fired one LAAW round and small arms into the cave which resulted in five NVA KIA. Teams received small arms fire and returned to the LZ. Teams called AO on station to provide support while enroute to LZ. During extraction teams observed another VC and fired small arms which resulted in one VC KIA.

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dd. On 24 December, a squad patrol from D/1/1 found a cave vicinity (ZC 198591). A search of the cave resulted in the finding of four SKS rifles, one M-16, two caches of documents, a transistor radio and empty rice bags. Weapons and gear were taken to the rear.

ee. On 24 December, a squad patrol from L/3/5 on Operation IMPERIAL LAKE, observed six enemy sitting in front of a cave vicinity (AT 979379). Unit fired small arms and observed four enemy fall. The remaining two enemy with assistance from within the cave dragged the fallen bodies into the cave. Unit entered the area and found one VC KIA and blood trails. A further search revealed one AK-47 rifle, one SKS rifle, three CHI COM radio's, three portable generators, 24 packs, 100 pounds of NVA uniforms, 300 pounds of rice, 50 pounds of salt, 30 pounds of tobacco, five full document cases and assorted communications gear, medical supplies, personal gear and equipment. Gear was evacuated to the rear.

ff. On 26 December, G/2/5 CUPP's 4 and 5, while on a sweep observed two enemy vicinity (BT 097449). Unit fired small arms and called gunships. Gunships arrived on station and fired on board ordnance. Unit swept area and found two VC KIA, four VC KBA, four packs, assorted documents and rifle cleaning gear. Gear was evacuated to the rear.

gg. On 28 December, a recon team from the 1st Recon Bn, found three caves vicinity (ZC 197588). Unit searched caves and found four SKS rifles, 6,000 pounds of rice, four baskets of corn meal, three pounds of documents, assorted farming and carpenter tools and a 500 pound bomb which had been cut in half. Unit evacuated weapons and documents, photographed area and destroyed rice and other gear.

2. (S) Major Operations

a. Operation IMPERIAL LAKE, a Category III operation, which commenced on 31 August 1970, continued throughout the reporting period. Patrols located numerous base camps, caves and bunker complexes, which led to the capture of a significant amount of individual weapons, crew served weapons, clothing and equipment. Cumulative results for Operation IMPERIAL LAKE, as of 312400H December 1970 are as follows:

ENEMY

98 NVA KIA
98 VC KIA
106 DET
159 IWC
11 GSWC

FRIENDLY

20 USMC KIA
130 USMC WIA (E)
26 USMC WIA (M)
1 USMC KNHC
110 USMC NHC (E)
1 USMC NHC (M)
2 USN KIA
2 USN WIA (E)
5 USN NHC (E)

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b. Operation HOANG DIEU 101, is a combined saturation operation, being conducted by RVNAF throughout QUANG NAM Province. First Marine Division units have been operating in support of the operation since 17 December 1970. The cumulative 1st Marine Division results as of 312400H December 1970 are as follows: (Operation IMPERIAL LAKE results for the period 17-31 December 1970 are also included)

ENEMY

15 NVA KIA
79 VC KIA
95 DET
45 IWC
4 CSWC

FRIENDLY

3 USMC KIA
42 USMC WIA (E)
13 USMC WIA (M)
27 USMC NEC (E)
1 USMC NEC (M)
2 USN NEC (E)

3. (C) Results of all operations and small unit contacts by Division units during the reporting period accounted for the following enemy losses:

144 VC KIA
18 NVA KIA

87 IWC
9 CSWC

4. (C) The following ships provided Naval Gunfire Support for the Division during December 1970.

<u>NAME</u>	<u>NO. OF DAYS</u>	<u>CALIBER</u>	<u>RNDS</u>
USS OKLAHOMA CITY (CLG-5)	4	6" 47	217

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PLANS

1. (S) The basic Division operation order; 1st Marine Division Operation Order 301-70, was issued on 1 December, superseding Operation Order 301A-YR. Complete revision of the basic operation order was necessitated by the magnitude of the changes required to update the supporting annexes; a total of four (4) changes had already been published, with the major one reflecting the departure of Increment IV Redeployment units.
2. (U) Assigned the requirement to review certain tactical publications and submit recommendations for changes thereto among the major subordinate units of the Division on 6 December. OPNAV Note 5600 of 1 January 1971 established the schedule for periodic review of Navy Tactical Publications; accordingly, CG, FMFPac ltr 3/IAB/1th over 5600 of 27 November 1970 assigned responsibility for review of NWP 21 (A), NWIP 22-2 (A), NWIP 22-2 (A) Supplement, and NWP 34 (B) to CG, 1st Marine Division.
3. (S) Submitted proposed schedules for standdown and departure of Redeployment Increments VI and VII to III MAF on 17 December. Subsequent revisions were occasioned by conclusions of the CINPAC Preliminary Movement Planning Conference concerning availability of amphibious shipping, CMC-directed destination changes for designated units, and a requirement for an earlier turnover of Baldy Combat Base than originally anticipated.
4. (C) The level of CUPP action surged during December, particularly in the 5th Marines (Golf CUPP 2/5) area of operations, as the Combined Marine and territorial force units accounted for 96 enemy (54 killed, 30 VC/NVA taken prisoner, and 12 Ho Chi Chans), more than double the results achieved in any one month since the program's inception in November 1969. The most significant fighting took place in and around Phu Huong Village (BT 1146), where a series of coordinated CUPP operations trapped enemy forces between blocking and sweeping elements, resulting in 24 VC killed, three captured, and ten members of the infrastructure seized. Additionally, a 20 December night raid against Phuoc Chi (2) (BT 1341), a suspected assembly area and harboring site, netted seven VC killed and one taken prisoner.

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TRAINING

1. First Engineer Battalion Land Mine Warfare School presented a weekly syllabus to 290 Marines. The Land Mine Warfare School Contact Team conducted one day courses on mine and booby trap countermeasures for 1,471 Marines.
2. During the month of December 1970, ten officers and 15 enlisted Marines attended formal schools out of country with one officer and five enlisted Marines attending formal schools in country.
3. Division units conducted approximately 360 hours of instruction in combat related subjects for 1240 RVN military personnel.

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OPERATIONAL TECHNICAL INSPECTIONS

1. There were no Operational Technical Inspections during the month of December 1970.

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Logistics Input for Part II of the December 1970 Command Chronology.

1. General

a. During the month of December 1970, the Force Logistic Command operated the Logistic Support Area (LSA) at Baldy Combat Base and Hill #37 which supported units operating from those areas. The support provided the Division during the month was excellent. All combat operations were fully supported.

b. Monsoon rains continued through December; during the early part of the month, the Division experienced some flooding throughout the Division TAOR.

2. Operations

On the 2d of December, the operations section coordinated the turn-over of Hill #10, formerly occupied by the 1st Marines to a Vietnamese RF Company.

3. Materiel Management

a. During the month eight Materiel Management Inspections (CMMI) were conducted on the following units: 3d Battalion, 1st Marines; Headquarters 1st Marines; 1st Battalion, 1st Marines; 2d Battalion, 1st Marines; 1st Engineer Battalion and Co. "C" 1st Shore Party Battalion; Headquarters Battery, 11th Marines; 1st Medical Battalion; and 11th Motor Transport Battalion.

4. Supply

a. Overall supply support to Division units was satisfactory. The most significant shortage during the month was teletype and duplicating paper for the Communication Centers.

b. Division units were requested to report all excess operating stocks.

c. Instructions were published to the field concerning use of "2L" advice code in requisitions and instructions to curb the excess amount of walk-thru requisitions.

d. We provided FLC our Average Monthly Recurring Demands (AMRD) for lumber for the remainder of FY-71.

e. During the month, FLC opened a Self Service type operation at Camp Books.

f. The Division Supply Officer and/or Assistant Division Supply Officer visited all Division units during the month.

5. Embarkation

a. During the month, the U. S. Army preventive medicine section and USDA civilians conducted an agricultural inspectors school. 75 personnel from the division attended. Material covered included: inspection of mount-out boxes; cleaning of vehicles and cargo; and rodent and insect control.

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b. A quota was received during the month to send six division personnel for a formal three day course of instruction at Long Binh, RVN for Military Quarantine Inspectors. The school is scheduled for the first part of January 1971. Upon completion personnel will receive USDA certificates authorizing them to approve/disapprove materials for retrograde.

6. Ordnance

a. Division Ordnance participated in eight Command Materiel Management Inspections.

b. Liaison visits have been made to the G-3M at Force Logistic Command concerning support from LSU-3 for Division units. Several difficulties were being experienced in reconciliation of outstanding TERO's from units supported by LSU-3. The G-3M is taking action to preclude this problem in the future, and is taking action to insure expeditious repair of Division equipment turned into the LSU.

7. Motor Transport

a. A total of 226 convoys were conducted within the 1st Marine Division TAOR. These convoys included 194 to Combat Base Baldy, Hill #37, Hill #65 and Hoi An conducted by the 1st Marine Division and 32 to Combat Base Baldy conducted by Force Logistic Command.

b. During the month, 1st Motor Transport Battalion travelled a total of 67,889 miles, transported 37,391 personnel and hauled 2,804 tons of cargo. During the same period 11th Motor Transport Battalion travelled a total of 119,950 miles, transported 26,402 personnel and hauled 20,814 tons of cargo. In total the division motor transport battalions travelled a total of 187,839 miles, transported 63,793 personnel and hauled 23,618 tons of cargo.

c. During the reporting period one vehicle from a division unit detonated a mine on Route #4. Since the vehicle was equipped with a cab fragmentation kit, no loss of life occurred. This can be attributed to the effectiveness of these kits.

8. Engineer

a. During the month of December there were 79 Division work orders issued to the 1st Engineer Battalion. 24 TSFC requests submitted to Commanding General, III MAF and 16 work requests to the Installation Engineer, U. S. Army.

b. The Division Engineer recorded seven mines detected by the 1st Engineer Battalion.

c. The Division Engineer conducted eight Command Materiel Management Inspections during December.

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a. Menu support for the month was adequate. There was an ample supply of vegetables, fresh fruit and dairy products available throughout the Division.

b. Christmas dinner was prepared and served in all division messes on 25 December. Hot food consisting of the traditional roast turkey and trim wings was provided to isolated units and OP's by unit messes.

10. Surgeon. The total average patient load for the 1st Medical Battalion during December 1970 was 80, with a total of 498 admitted and 202 evacuated out of country. Blood expended totaled 251 units. There were 67 cases of malaria for the month.

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CIVIL AFFAIRS/CIVIC ACTION

Narrative Summary for the period 1 - 31 December 1970

1. (U) Division G-5 coordinated the distribution of 358,000 \$VN, collected by chaplains throughout the division for assistance to flood victims in the province. 716 persons received 500 \$VN each.
2. (U) The G-5 coordinated with the Division Chaplain to provide 110,000 \$VN to sponsor a Christmas party for 500 wounded soldiers of the 51st ARVN Regiment.
3. (U) The Division distributed 1,348 lbs of candy and 2,023 individual toys in support of Christmas celebrations throughout the AO. The majority of the candy and all of the toys were distributed through the CUPP's in coordination with village and hamlet chiefs.
4. (U) 10,800 board feet of lumber was transported by Division vehicles from the 366th Tactical Fighter Wing at Danang to Hoi An for rural development projects.

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1. (U) Summary of military Civic Action projects.

a. Construction projects completed during reporting period. Joint projects will be marked with a (J) next to the listing.

	<u>CONSTRUCTED</u>	<u>REPAIRED</u>
(1) Dwellings	<u>1</u>	<u>6, 4J</u>
(2) Roads (km)	<u>0</u>	<u>5</u>
(3) Churches	<u>0</u>	<u>1</u>
(4) Hospitals	<u>0</u>	<u>0</u>
(5) Dispensaries	<u>1J</u>	<u>0</u>
(6) Market places	<u>0</u>	<u>1 J</u>
(7) Schools	<u>2</u>	<u>1, 8J</u>
(8) Bridges	<u>0</u>	<u>5, 1J</u>
(9) Drainage ditches	<u>0</u>	<u>0</u>
(10) Well projects	<u>0</u>	<u>0</u>
(11) Orphanages	<u>0</u>	<u>0</u>

b. Educational efforts.

(1) Classes:

(a) English 23 Total students 790

(2) Training

(a) Nurses/aides 11

c. Commodities distributed (commodities obtained from USAID and voluntary agencies are included).

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(1) Building materials.

(a) Cement	<u>124</u> bags
(b) Tin	<u>338</u> sheets
(c) Lumber	<u>7,528</u> board feet
(d) Paint	<u>15</u> gallons
(e) Plywood	<u>203</u> sheets
(f) Nails	<u>147</u> lbs
(g) Culverts	<u>88</u> pieces
(h) Steel stakes (8 foot)	<u>52</u>

(2) Kits distributed.

(a) 2,100 school kits.

(3) Food. 1,919 lbs(4) Clothing 555 lbs(5) Health items (soap, tooth-paste, etc.) 1,054 lbs(6) Agricultural tools 0

(7) Other

(a) Candy 1,348 lbs(b) Individual toys 2,023

2. (U) GVN program support. Specific completed construction or repair projects that US/FWMAF supported that were programmed as unfunded GVN RD programs are listed below.

<u>PROJECTS</u>	<u>PROVINCE</u>	<u>CONSTRUCTION/REPAIR</u>	<u>TYPE OF ASSISTANCE</u>
School (Tan Luu)	Quang Nam	Repair	Materials
Church (Hoa Thanh)	Quang Nam	Repair	Materials
School (Chau Son)	Quang Nam	Construction	Materials

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3. (U) Total number of man-days (10 hour days) personnel of units engaged in civic action activities.

545

4. (U) Cost of civic action projects.

a. Cost of supplies contributed from military resources for civic action projects (does not include cost of commodities obtained from USAID, CRS, CARE, and like organizations).

2,250,524 \$VN

b. Expenditures from the US/FWMAF Civic Action/PSYWAR Fund.

147,100 \$VN

5. (U) Voluntary contributions.

a. Collections/contributions.

714,150 \$VN

b. Expenditures on support of Military Civic Action.

472,250 \$VN

6. (U) Percent of US military civic action activities conducted jointly with:

a. Other FWMAF.

14%

b. RVNAF

15%

c. US civilian voluntary agencies

7%

7. (U) Self-help. Estimated average percent of each project was completed by:

a. Self-help labor.

93.5%

b. Materials furnished by the people.

15.7%

8. (U) For each of the major civic action programs listed below, the number of man hours (10 hour days) and costs of supplies provided from military resources are listed.

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<u>PROGRAMS</u>	<u>MAN-DAYS</u>	<u>\$VN</u>
a. Economic Development: Includes all agriculture, fisheries, markets, and cottage industries, and other activities involving production and distribution of products.	<u>16.5</u>	<u>42,950</u>
b. Education: Includes all ac- tivities involving the increase and improvement of school facilities and classroom or other group instruction. Technical training reported in programs a, c, and d are excluded.	<u>107.5</u>	<u>446,388</u>
c. Social Welfare: Includes all assistance to hospitals, refugees, or- phanages, religious organizations, and other institutions, groups, and indivi- duals. Items reported in programs a, b, and d are excluded.	<u>312.5</u>	<u>760,614</u>
d. Transportation: Includes all activities that improve or increase methods of transportation, e.g. roads, bridges, and waterways.	<u>36</u>	<u>250,000</u>
e. Refugee Assistance Support: All assistance to refugees including activ- ities reported in programs a, b, c, and d.	<u>173</u>	<u>750,572</u>

9. (U) Number of separate institutions assisted during the reporting period.

- a. Schools 23
- b. Orphanages 6
- c. Hospitals/dispensaries 6
- d. Other 2

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10. (U) Significant problems encountered which hinder or render less effective the civic action programs conducted within the Civil Affairs Subzone: The major problem encountered in civic action programs continues to be a shortage of construction materials, primarily cement and roofing tin.

11. (U) Beneficial results of civic action: A beneficial result of Civic Action is the increased awareness of hamlet officials to effect early liaison with the Regimental and Battalion S-5's. A dispensary/village office project was coordinated by S-5, 5th Marines at An Xuan hamlet and was the first time an S-5 funded project was initiated in this particular hamlet. The hamlet chief and his people readily offered their services to aid in the construction of the project.

12. (U) Assistance rendered within the 1st Marine Division CAAOR during the month of December was as follows:

MEDCAPS	<u>8,224</u>
DENTCAPS	<u>104</u>
Number of health workers trained	<u>15</u>
Hygiene/sanitation classes held	<u>1</u>
MEDEVACS (VN)	<u>78</u>

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NARRATIVE SUMMARY FOR PSYCHOLOGICAL OPERATIONS, PERIOD 1 - 31 DECEMBER 1970

1. (U) During this reporting period four Hoi Chanh rallied to division units. Rallyers for the I Corps area for December 1970 totaled 580; 78 came from Quang Nam Province and three from Danang city (approximately 14%).

2. (U) "Earlywords" were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
2nd Battalion, 1st Marines	7 Dec
2nd Battalion, 1st Marines	11 Dec
G-5, 1st Marine Division	24 Dec

3. (U) Armed Propaganda Teams were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
3rd Battalion, 5th Marines	16 - 22 Dec
1st Battalion, 5th Marines	29 - 31 Dec

4. (U) ARVN POLWAR Teams were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
3rd Battalion, 5th Marines	1 - 3 Dec
5th Marines	27 - 31 Dec

5. (U) Cultural Drama Teams were utilized as follows:

<u>UNIT SUPPORTED</u>	<u>DATE</u>
3rd Battalion, 5th Marines	4 - 6 Dec
5th Marines	29 - 31 Dec

6. (U) HB (loudspeaker) Teams. All HB Teams still remain attached to the Regimental S-5's. The teams have logged in a total of 102 hours of broadcasting time.

7. (U) HE (audio-visual) Teams in support of 1st Marines; 5th Marines; 1st Battalion, 5th Marines; and 1st MP Battalion have logged in a total of 65 hours of movies.

8. (U) During this reporting period, 27,270,000 leaflets were dropped within the 1st Marine Division TAOR. 6,650 leaflets were hand distributed.

9. (U) During this reporting period a total of 25½ hours of aerial broadcasts were made.

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COMMUNICATION-ELECTRONICS
NARRATIVE SUMMARY

1. (U) CEMI. Communication-electronics command materiel management inspections were conducted at the following units.

- a. 3d Battalion, 1st Marines
- b. Headquarters, 1st Marines
- c. 1st Battalion, 1st Marines
- d. Headquarters Company, Headquarters Battalion
- e. 2d Battalion, 1st Marines
- f. 1st Engineer Battalion
- g. Headquarters Battery, 11th Marines
- h. 1st Medical Battalion
- i. 2d Battalion, 11th Marines
- j. Military Police Section, Headquarters Company, Headquarters Battalion (Reinspection)
- k. 11th Motor Transport Battalion

2. Staff Visits were made to the following units.

- a. Headquarters, XXIV Corps (2)
- b. 1st Radio Battalion (3)
- c. 1972d Communication Squadron, USAF, Danang AB
- d. 1st Reconnaissance Battalion
- e. Headquarters, 1st Marines (2)
- f. 1st Battalion, 11th Marines
- g. Headquarters, 5th Marines
- h. 1st Battalion, 5th Marines (2)
- i. 2d Battalion, 5th Marines
- j. 3d Battalion, 5th Marines

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3. (U) Training Visits. Communication Security (COMSEC) training visits were made to the following units:

- a. Headquarters, 1st Marines
- b. Headquarters, 5th Marines
- c. 2d Battalion, 5th Marines
- d. 2d Battalion, 11th Marines

4. (S) Communications Security

a. During December, AN/PRC-77 and TSEC/KY-38 assets were re-distributed to enable units to operate nets in the secure mode as previously directed.

b. All Division units have been directed to conduct expanded COMSEC training on a monthly basis. At the Company level and the Platoon level, emphasis will be on:

- (1) Maximum use of secure voice equipment.
- (2) Operator and user awareness of security precautions necessary when using non-secure communications.
- (3) Use of "Circe" numeral codes on all non-secure radio nets.
- (4) Functions of net control stations in maintaining net discipline and exercising self-policing.

5. (U) New Plans and Programs

a. Field evaluation of Teletypewriter Set, AN/TGC-29 by the 1st and 5th Marines continues. The previously reported problems of frequent equipment failures and poor page copy persist. The frequent and difficult adjustments required to keep the equipment operating properly, have resulted in requests from using units to discontinue its use. The equipment has not demonstrated the required degree of reliability for field use.

b. The Switchboard SB-3082 installed at the 1st Marines administrative switchboard continues to provide satisfactory service. An extension cable was fabricated to allow the power supply to be removed from the case for testing while still connected in the circuit.

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c. The one year trial evaluation of the proposed Communication-Electronics Maintenance Record System was completed. The new system was found to be relatively simple but quite adequate, and was favorably received by all units of this Division.

6. (U) Communication-Electronics Facilities

a. During December 1970, 12 new circuits were engineered and 9 circuits were deactivated.

b. There was a slight drop in the number of reportable outages. Overall circuit availability within the Division rose to 93%.

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Comptroller Section
Narrative Summary

1. During the period, five Financial Management Technical Inspection and three Staff visits were conducted.

2. The status of fund support for the Division was as follows:

a. Operation and Maintenance, Marine Corps

(1) Requisitional Authority

Authorized to Date		\$7,766,200
Unobligated Balance as of 1 Dec 70	1,494,845	
Less: Decrease to Authorization	37,000	
Less: Obligations during the period	<u>743,829</u>	
Unobligated Balance as of 31 Dec 70		\$ 714,016

(2) Planning Estimate

Authorization to Date		\$ 432,000
Unobligated Balance as of 1 Dec 70	90,409	
Less: Obligations during the period	<u>57,039</u>	
Unobligated Balance as of 31 Dec 70		\$ 33,370

b. Operation and Maintenance, Marine Corps (Medical and Dental)

(1) Requisitional Authority

Authorized to Date		\$ 413,500
Unobligated Balance as of 1 Dec 70	146,228	
Less: Obligations during the period	<u>34,395</u>	
Unobligated Balance as of 1 Dec 70		\$ 111,833

c. Assistance-In-Kind

Authorization to Date		18,900,900\$VN
Unobligated Balance as of 1 Dec 70	2,083,063	
Less: Obligations during the period	<u>1,619,714</u>	
Unobligated Balance as of 1 Dec 70		463,349\$VN

3. During the period 9,950 personnel participated in the Savings Bond/Savings Deposit Program for an overall 72 percent of participation within the Division.

4. The Disbursing section paid out disbursements of 3,841,781.91 to 12,361 personnel on payrolls and 573 travel and public vouchers. A breakdown of disbursements are as follows:

Military Rolls	3,742,646.00
Civilian Rolls	51,539.02
Public Vouchers	47,596.89
Solatium Payments	153.40
Plaster Sales	27,621.20
Government Checks Issued	<u>3,314,683.10</u>

ENCLOSURE (1)

UNCLASSIFIED

DECLASSIFIED

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COMMAND CHRONOLOGY

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

Enclosure (1)

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UNCLASSIFIEDPART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. (U) The following distinguishing visitors visited the Command during December 1970.

<u>DATE(S)</u>	<u>NAME</u>	<u>REMARKS</u>
1 Dec 70	Vice Admiral L. D. EMPSON	Commander, Far East Fleet British Royal Navy
3 Dec 70	Vice Admiral M. F. WEISNER	Commander, Seventh Fleet
5 Dec 70	BGen W. W. JOSLYN	Chief of Staff, III MAF
9 Dec 70	Dr. Curtis W. TARR	Dir of Selective Service
12 Dec 70	MGen J. R. DEANE Jr. USA	Dir, Def Comm Plan Group
	Rear Admiral D. M. HUBEL	CTF-76
21 Dec 70	Dr. Oswald C. J. HOFFMAN	Dir, Lutheran Layman's League
	LGen LAM	OG, 1st Military Region
22 Dec 70	Terence Cardinal COOKE	Military Vicar to Catholic Armed Forces Personnel
	Nguyen Cao KY	Vice President of Vietnam
23 Dec 70	LGen J. W. SUTHERLAND	OG, XXIV Corps
24&25 Dec 70	Rear Admiral F. L. GARRETT	Navy Chief of Chaplains
26 Dec 70	LGen D. J. ROBERTSON	OG, III MAF

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ORGANIZATION AND OPERATIONS

- 01 Dec (C) CG 1st MarDiv cancelled temporary AO extension granted to SA QUANG NAM Province by CG 1st MarDiv msg 281240Z Nov70.
Ref: CG 1st MarDiv msg 301441Z Nov70
Tab: F
- 01 Dec (C) CG 1st MarDiv published information regarding High Threat Period.
Ref: CG 1st MarDiv msg 301000Z Nov70
Tab: F
- 01 Dec (S) CG 1st MarDiv published information regarding the extension of Operation HOANG DIEU by ARVN forces until 021800H Dec70.
Ref: CG 1st MarDiv msg 301525Z Nov70
Tab: F
- 01 Dec (C) CG 1st MarDiv approved the 23rd Infantry Division's temporary AO extension request.
Ref: CG 1st MarDiv msg 301526Z Dec70
Tab: F
- 01 Dec (C) CG 1st MarDiv approved QDSZ's temporary AO extension request.
Ref: CG 1st MarDiv msg 301527Z Nov70
Tab: F
- 01 Dec (C) CG 1st MarDiv notified Division units of the itinerary for the Mine/Booby Trap Contact Team.
Ref: CG 1st MarDiv msg 301530Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010210H Dec70.
Ref: CG 1st MarDiv msg 301850Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 301200H Nov70
Ref: CG 1st MarDiv msg 300450Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 301300H Nov70
Ref: CG 1st MarDiv msg 300609Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010030H Dec70
Ref: CG 1st MarDiv msg 301705Z Nov70
Tab: F

Enclosure (1)

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- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010108H Dec70.
Ref: CG 1st MarDiv msg 301805Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 301500H Nov70.
Ref: CG 1st MarDiv msg 300817Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 301600H Nov70.
Ref: CG 1st MarDiv msg 300845Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 301700H Nov70.
Ref: CG 1st MarDiv msg 301001Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 302115H Nov70.
Ref: CG 1st MarDiv msg 301334Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 302025H Nov70.
Ref: CG 1st MarDiv msg 301301Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 302213H Nov70.
Ref: CG 1st MarDiv msg 301440Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010410H Dec70.
Ref: CG 1st MarDiv msg 302030Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010315H Dec70.
Ref: CG 1st MarDiv msg 301945Z Nov70
Tab: F
- 01 Dec (C) CG 1st MarDiv approved 2nd Bn, 327th Infantry, 2nd Bde, 101st ABN Division's temporary AO extension request.
Ref: CG 1st MarDiv msg 301840Z Nov70
Tab: F

Enclosure (1)

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- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010520H
Dec70
Ref: CG 1st MarDiv msg 302135Z Nov70
Tab: F
- 01 Dec (C) CG 1st MarDiv instructed the 1st Marines, 5th Marines and 1st Bn,
5th Marines to supply this Headquarters (Attn: G-3 Training) with
information regarding the XM-191.
Ref: CG 1st MarDiv msg 300411Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv nominated personnel to attend RPS Custodian
School.
Ref: CG 1st MarDiv msg 300313Z Nov70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010613H
Dec70.
Ref: CG 1st MarDiv msg 302300Z Nov70
Tab: F
- 01 Dec (C) 1st MarDiv COC requested the 23rd Infantry Division reconsider
temporary AO extension requested by CG 1st MarDiv msg 291335Z
Nov70.
Ref: 1st MarDiv COC msg 010901Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011600H
Dec70.
Ref: CG 1st MarDiv msg 010927Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published information regarding FMF Pacific
Career Planning Orientation Courses for 3rd Quarter FY-71.
Ref: CG 1st MarDiv msg 010925Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011415H
Dec70.
Ref: CG 1st MarDiv msg 010715Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010900H
Dec70.
Ref: CG 1st MarDiv msg 010135Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011215H
Dec70.
Ref: CG 1st MarDiv msg 010541Z Dec70
Tab: F

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- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011315H Dec70.
Ref: CG 1st MarDiv msg 010542Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010815H Dec70.
Ref: CG 1st MarDiv msg 010036Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 010700H Dec70.
Ref: CG 1st MarDiv msg 010035Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 012025H Dec70.
Ref: CG 1st MarDiv msg 011315Z Dec70
Tab: F
- 01 Dec (C) CG 1st MarDiv approved 101st ABN Division's temporary AO extension request.
Ref: CG 1st MarDiv msg 010045Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011105H Dec70.
Ref: CG 1st MarDiv msg 010446Z Dec70
Tab: F
- 01 Dec (S) CG 1st MarDiv notified the 5th Marines and 1st Recon Bn of modification to Recon Haven 231P.
Ref: CG 1st MarDiv msg 010445Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 011500H Dec70.
Ref: CG 1st MarDiv msg 010727Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 012127H Dec70.
Ref: CG 1st MarDiv msg 011410Z Dec70
Tab: F
- 01 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 012237H Dec70.
Ref: CG 1st MarDiv msg 011530Z Dec70
Tab: F

Enclosure (1)

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- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 012329H
Dec70.
Ref: CG 1st MarDiv msg 011601Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020025H
Dec70.
Ref: CG 1st MarDiv msg 011720Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020116H
Dec70.
Ref: CG 1st MarDiv msg 011835Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020206H
Dec70.
Ref: CG 1st MarDiv msg 011836Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020307H
Dec70.
Ref: CG 1st MarDiv msg 011940Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020404H
Dec70.
Ref: CG 1st MarDiv msg 012015Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020500H
Dec70.
Ref: CG 1st MarDiv msg 012150Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020601H
Dec70.
Ref: CG 1st MarDiv msg 012215Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020719H
Dec70.
Ref: CG 1st MarDiv msg 020000Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020816H
Dec70.
Ref: CG 1st MarDiv msg 020045Z Dec70
Tab: F

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- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 020920H Dec70.
Ref: CG 1st MarDiv msg 020120Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021020H Dec70.
Ref: CG 1st MarDiv msg 020233Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021100H Dec70.
Ref: CG 1st MarDiv msg 020305Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021315H Dec70.
Ref: CG 1st MarDiv msg 020550Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021200H Dec70.
Ref: CG 1st MarDiv msg 020547Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021410H Dec70.
Ref: CG 1st MarDiv msg 020625Z Dec70
Tab: F
- 02 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 021510H Dec70.
Ref: CG 1st MarDiv msg 020740Z Dec70
Tab: F
- 03 Dec (U) CG 1st MarDiv submitted the RVNAF OJT Program Report.
Ref: CG 1st MarDiv msg 030755Z Dec70
Tab: F
- 03 Dec (C) CG 1st MarDiv published information regarding redeployment from Hill 52.
Ref: CG 1st MarDiv msg 031410Z Dec70
Tab: F
- 04 Dec (S) CG 1st MarDiv published Change 1 to 1st MarDiv Frag Order 61-70.
Ref: CG 1st MarDiv msg 030001Z Dec70
Tab: F

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- 04 Dec (U) CG 1st MarDiv nominated personnel to attend Basic Infantry Weapons Repair Course.
Ref: CG 1st MarDiv msg 021430Z Dec70
Tab: F
- 04 Dec (S) CG 1st MarDiv published 1st MarDiv Frag Order 67-70 (U).
Ref: CG 1st MarDiv msg 021431Z Dec70
Tab: F
- 04 Dec (U) CG 1st MarDiv nominated personnel to attend Forklift Operators School.
Ref: CG 1st MarDiv msg 030130Z Dec70
Tab: F
- 04 Dec (C) 1st MarDiv COC published Sparrow Hawk schedule for 4-5 Dec70.
Ref: 1st MarDiv COC msg 031715Z Dec70
Tab: F
- 04 Dec (U) CG 1st MarDiv modified CG 1st MarDiv msg 300313Z Nov70, regarding personnel to attend RPS Custodian School.
Ref: CG 1st MarDiv msg 040030Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv approved QDSZ's temporary AO extension request.
Ref: CG 1st MarDiv msg 030002Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv confirmed the approval of QDSZ's temporary AO extension request.
Ref: CG 1st MarDiv msg 040440Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv notified the 1st Marines of area requirements within their AO, regarding ARVN Artillery Training.
Ref: CG 1st MarDiv msg 040441Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv notified Division units of Military Boundary change between QUANG NAM and QUANG TIN Sectors.
Ref: CG 1st MarDiv msg 040615Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv requested the 11th Marines provide Artillery Liaison Team to the 2nd ROKMC BDE.
Ref: CG 1st MarDiv msg 040710Z Dec70
Tab: F
- 04 Dec (U) CG 1st MarDiv published change to CG 1st MarDiv msg 030130Z Dec70, regarding Forklift Operators School.
Ref: CG 1st MarDiv msg 040747Z Dec70
Tab: F

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- 07 Dec (C) 1st MarDiv COC notified the 5th Marines that their request for MPQ-4 had been forwarded to CG III MAF.
Ref: 1st MarDiv COC msg 040801Z Dec70
Tab: F
- 04 Dec (C) CG 1st MarDiv approved a time extension request to QDSZ's temporary AO extension.
Ref: CG 1st MarDiv msg 041317Z Dec70
Tab: F
- 04 Dec (S) CG 1st MarDiv notified the 5th Marines and 1st Recon Bn of modification to Recon Haven 231P.
Ref: CG 1st MarDiv msg 041316Z Dec70
Tab: F
- 04 Dec (U) CG 1st MarDiv nominated personnel to attend RPS School.
Ref: CG 1st MarDiv msg 041315Z Dec70
Tab: F
- 04 Dec (S) CG 1st MarDiv suspended Change 1 (CG 1st MarDiv msg 030001Z Dec70) to 1st MarDiv Frag Order 61-70 indefinitely.
Ref: CG 1st MarDiv msg 040110Z Dec70
Tab: F
- 05 Dec (S) CG 1st MarDiv published information concerning present operations in the QUE SON Mountains.
Ref: CG 1st MarDiv msg 041720Z Dec70
Tab: F
- 05 Dec (U) CG 1st MarDiv submitted modification to CG 1st MarDiv msg 300313Z Dec70, regarding RPS School.
Ref: CG 1st MarDiv msg 042320Z Dec70
Tab: F
- 05 Dec (C) CG 1st MarDiv notified 2nd RCTC BDE and the 1st Marines that the temporary AO extension approved by CG 1st MarDiv msg's 220840Z Sep70 and 220845Z Sep70 was cancelled effective 042400H Dec70.
Ref: CG 1st MarDiv msg 050320Z Dec70
Tab: F
- 05 Dec (C) CG 1st MarDiv published terminal 1st MarDiv totals for Operation COANG DEPU for the period 220001H Oct70 to 010600H Dec70.
Ref: CG 1st MarDiv msg 050505Z Dec70
Tab: F
- 05 Dec (C) CG 1st MarDiv submitted Monthly Chemical Activities Summary for November 1970.
Ref: CG 1st MarDiv msg 050506Z Dec70
Tab: F

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- 17 Dec (S) CG 1st MarDiv notified III MAF of the change in requirements for the XM-191 Multi Shot Portable Flame Weapon.
Ref: CG 1st MarDiv msg 050720Z Dec70
Tab: F
- 05 Dec (U) CG 1st MarDiv notified Division units of revised reporting instructions for RVNAF OJT Program Report.
Ref: CG 1st MarDiv msg 050721Z Dec70
Tab: F
- 1 Dec (C) CG 1st MarDiv requested temporary AO extension from the 23rd Infantry Division.
Ref: CG 1st MarDiv msg 050722Z Dec70
Tab: F
- 1 Dec (C) CG 1st MarDiv disapproved CG 23rd Infantry Division's request for a temporary AO extension due to combat operations in the requested area.
Ref: CG 1st MarDiv msg 050720Z Dec70
Tab: F
- 05 Dec (U) CG 1st MarDiv published change to CG 1st MarDiv msg 030002Z Dec70, regarding a temporary AO extension request.
Ref: CG 1st MarDiv msg 051515Z Dec70
Tab: F
- 06 Dec (S) CG 1st MarDiv published 1st MarDiv Frag Order 60-70 (Recon/Quick Reaction Force Coordinated Operations (U)).
Ref: CG 1st MarDiv msg 060620Z Dec70
Tab: F
- 06 Dec (U) CG 1st MarDiv published information regarding Booby Trap Incidents.
Ref: CG 1st MarDiv msg 040749Z Dec70
Tab: F
- 06 Dec (C) CG 1st MarDiv modified temporary AO extension granted to QDSZ by CG 1st MarDiv msg 040440Z Dec70.
Ref: CG 1st MarDiv msg 060752Z Dec70
Tab: F
- 06 Dec (C) CG 1st MarDiv approved QDSZ's request for ARVN artillery training.
Ref: CG 1st MarDiv msg 060815Z Dec70
Tab: F
- 06 Dec (C) CG 1st MarDiv submitted Measurement of Progress Report, LOC Security Status.
Ref: CG 1st MarDiv msg 060816Z Dec70
Tab: F

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- 06 Dec (S) CG 1st MarDiv notified the 5th Marines and 1st Recon Bn of modification to Recon Haven 231P.
Ref: CG 1st MarDiv msg 061201Z Dec70
Tab: F
- 06 Dec (S) CG 1st MarDiv requested the 1st and 5th Marines clear recon havens.
Ref: CG 1st MarDiv msg 061545Z Dec70
Tab: F
- 07 Dec (U) CG 1st MarDiv notified 1st Recon Bn of prerequisites and reporting instructions for the Basic Airborne Course.
Ref: CG 1st MarDiv msg 061345Z Dec70
Tab: F
- 07 Dec (C) CG 1st MarDiv requested the 11th Marines provide this Headquarters with proposed itinerary of orientation tour of IOS sites not later than 7Dec70.
Ref: CG 1st MarDiv msg 061437Z Dec70
Tab: F
- 07 Dec (C) CG 1st MarDiv recommended the 2nd ROKMC BDE obtain clearance from JDSZ prior to firing of Naval Gun Fire on requested area.
Ref: CG 1st MarDiv msg 061436Z Dec70
Tab: F
- 07 Dec (U) CG 1st MarDiv nominated officers to attend RPS School.
Ref: CG 1st MarDiv msg 070250Z Dec70
Tab: F
- 07 Dec (C) CG 1st MarDiv notified the 5th and 11th Marines of modifications to temporary AO extension requested from 23rd Infantry Division.
Ref: CG 1st MarDiv 070456Z Dec70
Tab: F
- 08 Dec (U) CG 1st MarDiv published procedures for reporting significant incidents, spot reports and routine daily required reports.
Ref: CG 1st MarDiv msg 070835Z Dec70
Tab: F
- 08 Dec (S) CG 1st MarDiv notified concerned units that D-Day for 1st MarDiv Frag Order (CG 1st MarDiv msg 021431Z Dec70) is 8Dec70.
Ref: CG 1st MarDiv msg 070949Z Dec70
Tab: F
- 08 Dec (C) CG 1st MarDiv published proposed itinerary for orientation tour of IOS sites by U. S. Army personnel.
Ref: CG 1st MarDiv msg 071446Z Dec70
Tab: F

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- 08 Dec (C) 1st MarDiv COC notified the 1st Marines of confirmed Sparrow Hawk Schedule.
Ref: 1st MarDiv COC msg 071748Z Dec70
Tab: F
- 08 Dec (C) CG 1st MarDiv notified the 101st ABN Division that the 1st Marines had granted their request for a time extension on their temporary AO extension.
Ref: CG 1st MarDiv msg 072250Z Dec70
Tab: F
- 08 Dec (U) CG 1st MarDiv submitted modification to CG 1st MarDiv msg 070250Z Dec70, regarding RPS School.
Ref: CG 1st MarDiv msg 080610Z Dec70
Tab: F
- 08 Dec (C) CG 1st MarDiv published information regarding redeployment from Hill 52.
Ref: CG 1st MarDiv msg 080746Z Dec70
Tab: F
- 08 Dec (C) 1st MarDiv COC notified the 1st Marines of change to 1st MarDiv COC msg 071748Z Dec70, regarding Sparrow Hawk.
Ref: 1st MarDiv COC msg 081050Z Dec70
Tab: F
- 08 Dec (S) CG 1st MarDiv submitted Recon Haven Requests to the 1st Marines.
Ref: CG 1st MarDiv msg 081440Z Dec70
Tab: F
- 08 Dec (C) CG 1st MarDiv notified the 23rd Infantry Division of temporary AO extension termination and return of control.
Ref: CG 1st MarDiv msg 081225Z Dec70
Tab: F
- 08 Dec (C) 1st MarDiv COC notified the 2nd ARVN Division that the temporary AO extension requested by the 5th ARVN Regiment has been approved.
Ref: 1st MarDiv COC msg 081235Z Dec70
Tab: F
- 09 Dec (U) CG 1st MarDiv published information regarding the use of grapnels to detect/neutralize SFD's.
Ref: CG 1st MarDiv msg 091243Z Dec70
Tab: F
- 09 Dec (C) CG 1st MarDiv requested the 1st Marines, 5th Marines, 1st Battalion, 5th Marines and HqBn, submit information on the XM-191.
Ref: CG 1st MarDiv msg 091244Z Dec70
Tab: F

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- 09 Dec (C) CG 1st MarDiv approved QDSZ's temporary AO extension request.
Ref: CG 1st MarDiv msg 091546Z Dec70
Tab: F
- 09 Dec (C) 1st MarDiv COG informed the 1st Marines that approval of temporary AO extension request has been passed to QUANG NAM.
Ref: 1st MarDiv COG msg 091630Z Dec70
Tab: F
- 10 Dec (S) 1st MarDiv COG requested that recon havens be cleared by the 1st Marines.
Ref: 1st MarDiv COG msg 091515Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 100700H Dec70.
Ref: CG 1st MarDiv msg 092330Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 100800H Dec70.
Ref: CG 1st MarDiv msg 100042Z Dec70
Tab: F
- 10 Dec (C) CG 1st MarDiv approved QDSZ's request for temporary AO extension.
Ref: CG 1st MarDiv msg 100050Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 100900H Dec70.
Ref: CG 1st MarDiv msg 100140Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101000H Dec70.
Ref: CG 1st MarDiv msg 100235Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101100H Dec70.
Ref: CG 1st MarDiv msg 100316Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101200H Dec70.
Ref: CG 1st MarDiv msg 100520Z Dec70
Tab: F

Enclosure (1)

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- 10 Dec () CG 1st MarDiv published Severe Weather Advisory for 101300H Dec70.
Ref: CG 1st MarDiv msg 100521Z Dec70
Tab: F
- 10 Dec (C) CG 1st MarDiv disapproved the 23rd Infantry Division's request for a temporary AO extension due to combat operations being conducted in requested area.
Ref: CG 1st MarDiv msg 100625Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101710H Dec70.
Ref: CG 1st MarDiv msg 101021Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101600H Dec70.
Ref: CG 1st MarDiv msg 100825Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101400H Dec70.
Ref: CG 1st MarDiv msg 100640Z Dec70
Tab: F
- 10 Dec (C) 1st MarDiv COC approved modification to Recon Haven 231P as requested by the 5th Marines.
Ref: 1st MarDiv COC msg 100630Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101500H Dec70.
Ref: CG 1st MarDiv msg 100750Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101900H Dec70.
Ref: CG 1st MarDiv msg 101122Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 101800H Dec70.
Ref: CG 1st MarDiv msg 101121Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 102100H Dec70.
Ref: CG 1st MarDiv msg 101405Z Dec70
Tab: F

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- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 102000H Dec70.
Ref: CG 1st MarDiv msg 101406Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 102300H Dec70.
Ref: CG 1st MarDiv msg 101545Z Dec70
Tab: F
- 10 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 102200H Dec70.
Ref: CG 1st MarDiv msg 101540Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 102400H Dec70.
Ref: CG 1st MarDiv msg 101717Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110100H Dec70.
Ref: CG 1st MarDiv msg 101750Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110200H Dec70.
Ref: CG 1st MarDiv msg 101825Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110600H Dec70.
Ref: CG 1st MarDiv msg 102201 Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110500H Dec70.
Ref: CG 1st MarDiv msg 102115Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110400H Dec70.
Ref: CG 1st MarDiv msg 102010Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110300H Dec70.
Ref: CG 1st MarDiv msg 101930Z Dec70
Tab: F

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- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110700H Dec70.
Ref: CG 1st MarDiv msg 101930Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110800H Dec70.
Ref: CG 1st MarDiv msg 110030Z Dec70
Tab: F
- 11 Dec (C) CG 1st MarDiv published information regarding Helicopter Rotor Blade Damage.
Ref: CG 1st MarDiv msg 110057Z Dec70
Tab: F
- 11 Dec (C) CG 1st MarDiv notified the 1st and 5th Marines of the cancellation of the temporary AO extension granted to QDSZ.
Ref: CG 1st MarDiv msg 110130Z Dec70
Tab: F
- 11 Dec (S) CG 1st MarDiv notified the 1st and 5th Marines of change to the Restrictive Fire Plans.
Ref: CG 1st MarDiv msg 110241Z Dec70
Tab: F
- 11 Dec (U) CG 1st MarDiv published Severe Weather Advisory for 110900H Dec70.
Ref: CG 1st MarDiv msg 110202Z Dec70
Tab: F
- 11 Dec (C) CG 1st MarDiv requested the 1st and 5th Marines provide this Headquarters with information regarding QRF Operations by 122000H Dec70.
Ref: CG 1st MarDiv msg 110930Z Dec70
Tab: F
- 12 Dec (C) CG 1st MarDiv notified QDSZ that the 1st Marines approved their request for time extension on a temporary AO extension.
Ref: CG 1st MarDiv msg 111311Z Dec70
Tab: F
- 12 Dec (C) CG 1st MarDiv notified QDSZ of approval of the request for a temporary AO extension.
Ref: CG 1st MarDiv msg 111310Z Dec70
Tab: F
- 13 Dec (U) CG 1st MarDiv instructed Division units to submit nominations of personnel to attend Forklift Operator School by 15Dec70.
Ref: CG 1st MarDiv msg 121645Z Dec70
Tab: F

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- 13 Dec (U) CG 1st MarDiv instructed Division units to submit quota requests for 3rd Quarter, FY-71 Formal School Training.
Ref: CG 1st MarDiv msg 121646Z Dec70
Tab: F
- 14 Dec (U) CG 1st MarDiv requested a quota for Basic Airborne Course.
Ref: CG 1st MarDiv msg 130720Z Dec70
Tab: F
- 14 Dec (C) 1st MarDiv COC readdresses the 23rd Infantry Division's SITREP to the 5th Marines.
Ref: 1st MarDiv COC msg 131540Z Dec70
Tab: F
- 14 Dec (S) CG 1st MarDiv requested the clearance of recon havens by I Corps.
Ref: CG 1st MarDiv msg 131715Z Dec70
Tab: F
- 14 Dec (S) CG 1st MarDiv requested the 1st and 5th Marines clear recon havens.
Ref: CG 1st MarDiv msg 131716Z Dec70
Tab: F
- 14 Dec (C) CG 1st MarDiv notified the 1st Marines that their request for a time extension on their temporary AO extension was approved.
Ref: CG 1st MarDiv msg 131717Z Dec70
Tab: F
- 14 Dec (C) CG 1st MarDiv approved the 101st ABN Division's request for a time extension on their temporary AO extension.
Ref: CG 1st MarDiv msg 131718Z Dec70
Tab: F
- 14 Dec (C) 1st MarDiv COC published information regarding the termination of Specified Strike Zone, effective 12Dec70.
Ref: 1st MarDiv COC msg 131720Z Dec70
Tab: F
- 14 Dec (C) CG 1st MarDiv granted the 1st Marines a temporary AO extension as requested.
Ref: CG 1st MarDiv msg 130810Z Dec70
Tab: F
- 14 Dec (S) CG 1st MarDiv directed the 1st Marines to chop one Bn Cmd Grp and one rifle company to the 5th Marines for combat operations.
Ref: CG 1st MarDiv msg 140250Z Dec70
Tab: F

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- 14 Dec (C) CG 1st MarDiv approved a temporary AO extension requested by QDSZ.
Ref: CG 1st MarDiv msg 141200Z Dec70
Tab: F
- 14 Dec (C) CG 1st MarDiv cancelled the temporary AO extension granted to the 1st Marines by CG 1st MarDiv msg 131717Z Dec70.
Ref: CG 1st MarDiv msg 141201Z Dec70
Tab: F
- 15 Dec (C) 1st MarDiv COC notified the SA, QUANG NAM Province that requested temporary AO extension was disapproved due to combat operations in requested area.
Ref: 1st MarDiv COC msg 141615Z Dec70
Tab: F
- 15 Dec (C) 1st MarDiv COC approved a time extension on a temporary AO extension for the 5th Marines.
Ref: 1st MarDiv COC msg 141640Z Dec70
Tab: F
- 15 Dec (S) CG 1st MarDiv published 1st MarDiv Frag Order 69-70 (U).
Ref: CG 1st MarDiv msg 141305Z
Tab: F Tab: B (Overlay)
- 15 Dec (C) 1st MarDiv COC requested the removal of Duster support from Hill 190.
Ref: 1st MarDiv COC msg 141320Z Dec70
Tab: F
- 15 Dec (U) CG 1st MarDiv nominated personnel to attend Career Planning Orientation Course 9-71.
Ref: CG 1st MarDiv msg 141255Z Dec70
Tab: F
- 16 Dec (S) 1st MarDiv COC approved the 5th Marines request for Black Hammer.
Ref: 1st MarDiv COC msg 150700Z Dec70
Tab: F
- 16 Dec (C) CG 1st MarDiv disapproved the 23rd Infantry Division's temporary AO extension request due to combat operations in requested area.
Ref: CG 1st MarDiv msg 151445Z Dec70
Tab: F
- 16 Dec (S) CG 1st MarDiv published 1st MarDiv Frag Order 68-70 (U).
Ref: CG 1st MarDiv msg 151530Z Dec70
Tab: F

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- 17 Dec (C) CG 1st MarDiv granted a temporary AO extension to the 2nd ROKMC BDE.
Ref: CG 1st MarDiv msg 151651Z Dec70
Tab: F
- 17 Dec (C) CG 1st MarDiv confirmed the temporary AO extension granted to the 1st Marines by QDSZ.
Ref: CG 1st MarDiv msg 161001Z Dec70
Tab: F
- 17 Dec (S) CG 1st MarDiv requested modification of Recon Haven 231P by the 5th Marines.
Ref: CG 1st MarDiv msg 160044Z Dec70
Tab: F
- 17 Dec (U) 1st MarDiv COC approved the 5th Marines request for Black Hammer effective 160800Z Dec70
Ref: 1st MarDiv COC msg 160045Z Dec70
Tab: F
- 17 Dec (C) 1st MarDiv COC published Operation HOANG DIU Warning Order.
Ref: 1st MarDiv COC msg 161140Z Dec70
Tab: F
- 17 Dec (S) CG 1st MarDiv published modification to Recon Haven 204P.
Ref: CG 1st MarDiv msg 161301Z Dec70
Tab: F
- 17 Dec (S) 1st MarDiv COC requested an extension of Recon Haven 231P as follows: (AT9542) E to (AT9742) S to (AT9739), effective 190700H Dec70.
Ref: 1st MarDiv COC msg 161715Z Dec70
Tab: F
- 17 Dec (C) CG 1st MarDiv requested a temporary AO extension from the 23rd Infantry Division.
Ref: CG 1st MarDiv msg 161715Z Dec70
Tab: F
- 17 Dec (C) CG 1st MarDiv granted the 101st ABN Division a temporary AO extension.
Ref: CG 1st MarDiv msg 161717Z Dec70
Tab: F
- 17 Dec (C) CG 1st MarDiv granted a temporary AO extension to QDSZ and disapproved an additional temporary AO extension.
Ref: CG 1st MarDiv msg 161755Z Dec70
Tab: F

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- 17 Dec (C) CG 1st MarDiv notified CG FMFPac of requirements for the XM-174, Rapid Fire Grenade Launcher.
Ref: CG 1st MarDiv msg 170610Z Dec70
Tab: F
- 17 Dec (S) CG 1st MarDiv published 1st MarDiv Frag Order (Operation HOANG DIEU 101).
Ref: CG 1st MarDiv msg 171240Z Dec70
Tab: F Tab: B (Overlay)
- 18 Dec (C) CG 1st MarDiv notified the 1st Marines that their request for a time extension to their temporary AO extension was granted by QDSZ.
Ref: CG 1st MarDiv msg 180010Z Dec70
Tab: F
- 18 Dec (U) CG 1st MarDiv nominated personnel to attend Forklift Operator School (4000 1b).
Ref: CG 1st MarDiv msg 170745Z Dec70
Tab: F
- 18 Dec (C) CG 1st MarDiv notified the 1st Marines that QDSZ had approved their time extension request on their temporary AO extension until 202400H Dec70.
Ref: CG 1st MarDiv msg 180455Z Dec70
Tab: F
- 18 Dec (S) CG 1st MarDiv published D-Day for 1st MarDiv Frag Order 68-70 (CG 1st MarDiv msg 151530Z Dec70), as 19 Dec70.
Ref: CG 1st MarDiv msg 180538Z Dec70
Tab: F
- 18 Dec (C) CG 1st MarDiv requested a temporary AO extension from the 23rd Infantry Division for the purpose of an artillery raid.
Ref: CG 1st MarDiv msg 180730Z Dec70
Tab: F
- 19 Dec (C) CG 1st MarDiv approved QDSZ's request for use of a recon haven.
Ref: CG 1st MarDiv msg 181700Z Dec70
Tab: F
- 19 Dec (C) CG 1st MarDiv approved the 23rd Infantry Division's temporary AO extension request.
Ref: CG 1st MarDiv msg 181146Z Dec70
Tab: F
- 19 Dec (C) CG 1st MarDiv confirmed approval of temporary AO extension granted to QDSZ, also terminated temporary AO extension granted by CG 1st MarDiv msg 181700Z Dec70.
Ref: CG 1st MarDiv msg 190920Z Dec70
Tab: F

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- 19 Dec (S) CG 1st MarDiv published information concerning 1st MarDiv operations in connection with Operation HOANG DIU 101.
Ref: CG 1st MarDiv msg 191218Z Dec70
Tab: F
- 20 Dec (S) 1st MarDiv COC instructed the 1st Marines to provide security for SCAMP sensor implant.
Ref: 1st MarDiv COC msg 191540Z Dec70
Tab: F
- 20 Dec (U) CG 1st MarDiv requested school quotas from 3rd MarDiv.
Ref: CG 1st MarDiv msg 191541Z Dec70
Tab: F
- 21 Dec (U) CG 1st MarDiv submitted Tactical Doctrine Publications Review NWP-33C (Electronic Warfare).
Ref: CG 1st MarDiv msg 211045Z Dec70
Tab: F
- 21 Dec (C) 1st MarDiv COC published the 1st Marines Sparrow Hawk Schedule.
Ref: 1st MarDiv COC msg 210810Z Dec70
Tab: F
- 21 Dec (C) CG 1st MarDiv published information regarding Operation HOLLY-70 (U).
Ref: CG 1st MarDiv msg 210635Z Dec70
Tab: F
- 21 Dec (S) CG 1st MarDiv requested the Ranger Border Defense Command and QDSZ clear recon havens.
Ref: CG 1st MarDiv msg 210420Z Dec70
Tab: F
- 21 Dec (S) CG 1st MarDiv requested the 1st and 5th Marines clear recon havens.
Ref: CG 1st MarDiv msg 210421Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv announced commencement of security for Operation HOLLY-70 (U).
Ref: CG 1st MarDiv 220536Z Dec70
Tab: F
- 23 Dec (S) CG 1st MarDiv directed the 5th Marines to chop OPCON of 2/1 (-) to 1st Marines not later than 221300H Dec70.
Ref: CG 1st MarDiv msg 211410Z Dec70
Tab: F

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- 23 Dec (C) CG 1st MarDiv granted QDSZ four temporary AO extensions.
Ref: CG 1st MarDiv msg 221710Z Dec70
Tab: F
- 23 Dec (U) CG 1st MarDiv published information concerning Cable Testing Trouble Shooting and Maintenance Course and requested Division units submit space requirements for course.
Ref: CG 1st MarDiv msg 220535Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv cancelled the temporary AO extension granted to QDSZ by CG 1st MarDiv msg 040441Z Dec70.
Ref: CG 1st MarDiv msg 230841Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv granted the 101st ABN Division a time extension to their temporary AO extension.
Ref: CG 1st MarDiv msg 230840Z Dec70
Tab: F
- 23 Dec (U) CG 1st MarDiv nominated personnel to attend Military Quarantine Inspection School.
Ref: CG 1st MarDiv msg 230301Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv published information concerning movement of the 23rd Infantry Division.
Ref: CG 1st MarDiv msg 230116Z Dec70
Tab: F
- 23 Dec (S) CG 1st MarDiv published instructions for Christmas and New Years Truces (U).
Ref: CG 1st MarDiv msg 231145Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv instructed the 11th Marines to assume security responsibility for Hills 280 and 119.
Ref: CG 1st MarDiv msg 231321Z Dec70
Tab: F
- 23 Dec (C) CG 1st MarDiv announced troop movement schedule for the 23rd Infantry Division.
Ref: CG 1st MarDiv msg 231322Z Dec70
Tab: F
- 24 Dec (C) CG 1st MarDiv instructed the 11th Marines to commence continuous visual reconnaissance of the rocket belt.
Ref: CG 1st MarDiv msg 231630Z Dec70
Tab: F

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- 24 Dec (C) 1st MarDiv COC published "Bald Eagle" Schedule to support Operation HOLLY-70.
Ref: 1st MarDiv COC msg 231453Z Dec70
Tab: F
- 25 Dec (C) CG 1st MarDiv notified the 1st Marines and QDSZ of the cancellation of temporary AO extension No. 058.
Ref: CG 1st MarDiv msg 242215Z Dec70
Tab: F
- 25 Dec (C) CG 1st MarDiv published SOP for Division Fire Support Coordination.
Ref: CG 1st MarDiv msg 241300Z Dec70
Tab: F
- 25 Dec (C) CG 1st MarDiv published information concerning the turnover of minesweeps to the RF's.
Ref: CG 1st MarDiv msg 240205Z Dec70
Tab: F
- 25 Dec (C) CG 1st MarDiv requested area to be cleared for artillery/air pre-cleared strike zone from CG I Corps, MR-1.
Ref: CG 1st MarDiv msg 241015Z Dec70
Tab: F
- 26 Dec (S) 1st MarDiv COC submitted Truce Termination Report.
Ref: 1st MarDiv COC msg 251210Z Dec70
Tab: F
- 26 Dec (C) CG 1st MarDiv approved the 101st ABN Division's request for a time extension to their temporary AO extension.
Ref: CG 1st MarDiv msg 260127Z Dec70
Tab: F
- 26 Dec (S) CG 1st MarDiv submitted MOVREP for the Commanding General, 1st Marine Division.
Ref: CG 1st MarDiv msg 260101Z Dec70
Tab: F
- 27 Dec (C) CG 1st MarDiv requested renewal of temporary AO extension from I Corps, Ranger Border Command.
Ref: CG 1st MarDiv msg 262345Z Dec70
Tab: F
- 27 Dec (C) CG 1st MarDiv notified the 1st Marines that their request for a temporary AO extension was approved by QDSZ.
Ref: CG 1st MarDiv msg 262346Z Dec70
Tab: F

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- 27 Dec (S) Admin 1st MarDiv confirmed a time extension for Recon Haven 243.
Ref: Admin 1st MarDiv msg 270705Z Dec70
Tab: F
- 29 Dec (C) Admin 1st MarDiv published cumulative results for Operation HOANG DINU 101.
Ref: Admin 1st MarDiv msg 280245Z Dec70
Tab: F
- 29 Dec (S) Admin 1st MarDiv requested the 1st and 5th Marines clear Recon Havens.
Ref: Admin 1st MarDiv msg 280320Z Dec70
Tab: F
- 29 Dec (U) Admin 1st MarDiv submitted reply to CG III MAF msg 251227Z Dec70.
Ref: Admin 1st MarDiv msg 280410Z Dec70
Tab: F
- 29 Dec (C) Admin 1st MarDiv requested a temporary AO extension from the 23rd Infantry Division.
Ref: Admin 1st MarDiv msg 280610Z Dec70
Tab: F
- 29 Dec (U) Admin 1st MarDiv published 3rd Quarter, FY-71 school quota assignments.
Ref: Admin 1st MarDiv msg 280729Z Dec70
Tab: F
- 29 Dec (C) Admin 1st MarDiv notified QDSZ that their time extension request for use of a temporary AO extension has been approved by the 1st Marines.
Ref: Admin 1st MarDiv msg 281023Z Dec70
Tab: F
- 29 Dec (C) Admin 1st MarDiv notified the 1st Marines that temporary AO extension NO. 060 was cancelled.
Ref: Admin 1st MarDiv msg 281241Z Dec70
Tab: F
- 29 Dec (S) Admin 1st MarDiv requested that 1 Corps and QDSZ clear portion of Recon Haven NO. 245 that lies within their respective AO's.
Ref: Admin 1st MarDiv msg 281242Z Dec70
Tab: F
- 29 Dec (C) Admin 1st MarDiv notified the 23rd Infantry Division that their temporary AO extension request was approved.
Ref: Admin 1st MarDiv msg 281255Z Dec70
Tab: F

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- 30 Dec (U) Admin 1st MarDiv nominated one person to attend SEA ATS Data Analysis Class.
Ref: Admin 1st MarDiv msg 282330Z Dec70
Tab: F
- 30 Dec (G) Admin 1st MarDiv granted the 101st ABN Division a temporary AO extension.
Ref: Admin 1st MarDiv msg 290150Z Dec70
Tab: F
- 30 Dec (U) Admin 1st MarDiv published information regarding inclement weather awards ceremony location.
Ref: Admin 1st MarDiv msg 290610Z Dec70
Tab: F
- 30 Dec (S) Admin 1st MarDiv notified 1st Recon Bn of clearance approval for Recon Haven 240P.
Ref: Admin 1st MarDiv msg 291450Z Dec70
Tab: F
- 30 Dec (G) Admin 1st MarDiv notified the 5th Marines that the 23rd Infantry Division approved their temporary AO extension request.
Ref: Admin 1st MarDiv msg 292101Z Dec70
Tab: F
- 30 Dec (S) Admin 1st MarDiv confirmed a time extension of Recon Haven 243.
Ref: Admin 1st MarDiv msg 292102Z Dec70
Tab: F
- 30 Dec (G) Admin 1st MarDiv published information regarding weapons control.
Ref: Admin 1st MarDiv msg 300545Z Dec70
Tab: F
- 30 Dec (U) Admin 1st MarDiv nominated personnel to attend Basic Ammo Tech and CBR/NBC Courses.
Ref: Admin 1st MarDiv msg 300035Z Dec70
Tab: F
- 30 Dec (C) Admin 1st MarDiv published instructions regarding the utilization of armed helicopters.
Ref: Admin 1st MarDiv msg 292349Z Dec70
Tab: F
- 30 Dec (S) Admin 1st MarDiv published information concerning enemy capability for attacks by artillery/rocket fire.
Ref: Admin 1st MarDiv msg 292348Z Dec70
Tab: F

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- 30 Dec (C) Admin 1st MarDiv approved QDSZ's request for a temporary AO extension.
Ref: Admin 1st MarDiv msg 300925Z Dec70
Tab: F
- 30 Dec (S) Admin 1st MarDiv notified the 1st Recon Bn of modification to Recon Haven 240P.
Ref: Admin 1st MarDiv msg 300925Z Dec70
Tab: F

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Logistic Input for Part III of the December 1970 Command Chronology

- 1 December 1970 CMMI of 3d Battalion 1st Marines was conducted.
- 2 December 1970 The Division Surgeon met with Col. BOST, Operations Officer MACV surgeon's office. Future component medical support was discussed.
- Hill 10 was turned over to an RF Co, Hieu Duc District, Quang Nam Province. Hill 10 was formerly occupied by the 1st Marines.
- 3 December 1970 A CMMI of Headquarters Co, 1st Marines was conducted.
- 7 December 1970 A CMMI of 1st Battalion, 1st Marines was conducted.
- The Division Engineer visited Combat Base Baldy to check on the progress of upgrading of the water system. The 500 barrel tank was nearly complete and installation of new pumps and related plumbing was approximately 50% complete.
- 8 December 1970 The Division Supply Officer screened all units for excess Class II, IV and IX supplies. Excesses not redistributed by 31 January 1971 will be turned into the Force Logistic Command.
- The Division Surgeon visited the USS SANCTUARY for consultation with the Chief of Internal Medicine on medical matters.
- 10 December 1970 A CMMI of 2d Battalion, 1st Marines was conducted.
- The Division Ordnance Officer attended a meeting at III MAF to discuss the turnover of the ASP's to the U. S. Army.
- The Division Engineer made a reconnaissance of Route 540 to Hill 37. The road system is in fair condition to London Bridge. The bypass to Route 4 was under water.
- 14 December 1970 A CMMI of 1st Engineer Battalion was conducted.
- The Division Engineer made liaison with the U.S. Army Salvage Yard at Marble Mountain, in an effort to obtain unserviceable Conex boxes, to be utilized as ammo ready bunkers. Approximately 35-40 boxes are available and arrangements have been made for the 1st Engineer Battalion to pick them up.

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16 December 1970 The Division Ordnance Officer made a staff visit to 11th Motor Transport Battalion to determine serviceability of claymore mines and firing devices used on battalions defensive positions.

The Division Surgeon attended a medical meeting on Drug Abuse. The meeting was held in Saigon and chaired by BGen BERNSTEIN, MACV Surgeon.

17 December 1970 A CMMI of Headquarters Battery, 11th Marines was conducted.

The Division Surgeon met with Captain COWART, CO Naval Hospital, USS SANCTUARY, to discuss the future visit of RADM VORIS, Fleet Medical Officer Pacific.

19 December 1970 The Division Engineer met with the Chief of work coordinator at Philco-Ford to discuss black top repair in the Division C. P. A tentative date of early January was agreed upon.

21 December 1970 A CMMI of 1st Medical Battalion was conducted.

The Division Surgeon accompanied LtGen LAM, Commanding General, 1st Military Region, on a tour of 1st Medical Battalion.

23 December 1970 The Division Ordnance Officer made a staff visit to LSU-3 FLC, concerning followup status on DX items.

25 December 1970 Christmas: Christmas dinner was prepared and served in all division messes. Traditional roast turkey and trimmings were provided to isolated units and OP's.

28 December 1970 A CMMI of 11th Motor Transport Battalion was conducted.

The Division Engineer visited Hill 34 to discuss water system requirements with members of MCB-3.

29 December 1970 The Division Ordnance Officer made a visit to Maintenance Battalion FSR to discuss ordnance items under repair.

30 December 1970 The Division Engineer visited the NAC to check on the condition of the cantonment roads.

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SEQUENTIAL LISTING OF PSYCHOLOGICAL OPERATIONS

1. (U) Sequential listing of Psychological Operations in support of 1st Marine Division units for the period 1 - 31 December 1970.

<u>DATE</u>	<u>LEAFLETS AIR DROPPED</u>	<u>LEAFLETS HAND DISTRIBUTED</u>	<u>AERIAL BROAD- CASTS (HOURS)</u>	<u>GROUND BROAD- CASTS (HOURS)</u>
01 Dec	-----	200	----	5:00
02	2,022,000	300	1:07	4:30
03	294,000	100	----	5:00
04	800,000	----	1:26	4:30
05	-----	---	:30	2:00
06	-----	---	:45	2:00
07	224,000	---	1:25	4:00
08	-----	---	----	5:30
09	-----	---	----	2:00
10	-----	600	----	4:00
11	1,002,000	---	----	7:00
12	1,064,000	---	:28	----
13	-----	200	:20	----
14	-----	---	----	6:30
15	1,120,000	---	----	1:30
16	1,344,000	3,050	2:40	8:00
17	912,000	450	2:05	4:30
18	896,000	---	1:50	6:00
19	1,008,000	---	3:20	----
20	880,000	---	2:45	----
21	-----	---	:15	6:00
22	1,584,000	600	:24	2:00
23	-----	500	:20	3:00
24	13,120,000	---	1:15	2:00
25	-----	---	----	----
26	-----	---	----	----
27	-----	---	----	----
28	-----	---	----	4:00
29	-----	500	1:15	6:00
30	-----	50	2:20	4:00
31	-----	100	1:00	3:00
TOTAL	27,270,000	6,650	25:30	102:00

2. (U) Themes used were as follows:

- | | | |
|----------------|----------------|-----------------|
| a. Chieu Hoi | c. Rice denial | e. Pro-GVN |
| b. Anti VC/NVA | d. Rewards | f. Flood relief |

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COMMUNICATION-ELECTRONICS
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

- 2 December Col LEES made a staff visit to Headquarters, XXIV Corps, visiting the Signal Office.
- Col LEES made a staff visit to 1st Radio Battalion.
- Major HARDIMAN made a staff visit to 1st Radio Battalion.
- 3 December Col LEES, GySgt LITTLEJOHN, and SSgt SCHEMLING made a staff visit to Headquarters XXIV Corps.
- 5 December GySgt LOONEY in company with GySgt ADKINS and MERCADO from the Division Dial Telephone Exchange (DTE), made a staff visit to 1972d Communication Squadron and were conducted on a tour of the Danang Tandem Switch and Danang DTE.
- 6 December Col LEES, LtCol HENN, and MGySgt GRYSKE made a staff visit to 1st Radio Battalion.
- 7 December MGySgt GRYSKE made a staff visit to 1st Reconnaissance Battalion.
- 8 December Major HARDIMAN made a COMSEC training visit to Headquarters, 1st Marines.
- 9 December LtCol SLAWTER (III MAF Assistant G-6), with Major HILBY (USA) and MONTGOMERY (USAF), from MACV J-6, visited the Division Communication-Electronics Office.
- 12 December Major HARDIMAN made COMSEC training visits to Headquarters 5th Marines, 2d Battalion, 5th Marines, and 2d Battalion, 11th Marines.
- 16 December MGySgt GRYSKE made a staff visit to Headquarters, 1st Marines.
- 18 December MGySgt GRYSKE made a staff visit to 1st Battalion, 11th Marines.
- 24 December Col LEES and Capt CLARK made staff visits to Headquarters, 5th Marines and 1st, 2d, and 3d Battalions, 5th Marines.
- 27 December MGySgt GRYSKE made a staff visit to 1st Battalion, 5th Marines.
- 30 December Col LEES made a staff visit to Headquarters, 1st Marines, and 1st Battalion, 1st Marines.

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Comptroller Section
Sequential Listing of Significant Events

7 Dec MSgt. STIER and Cpl. DENNIS conducted a Financial Management Technical Inspection of Headquarters Company 5th Marines and 2nd Battalion 11th Marines.

10 Dec MSgt. STIER and Cpl. DENNIS conducted a Financial Management Technical Inspection of 1st Battalion 11th Marines.

14 Dec MSgt. STIER and Cpl. DENNIS conducted a Financial Management Technical Inspection of 1st Battalion 5th Marines.

17 Dec MSgt. STIER and Cpl. DENNIS conducted a Financial Management Technical Inspection of 1st Battalion 1st Marines.

28 Dec LtCol. REGAN made a Staff visit to 1st Marines and 11th Marines.

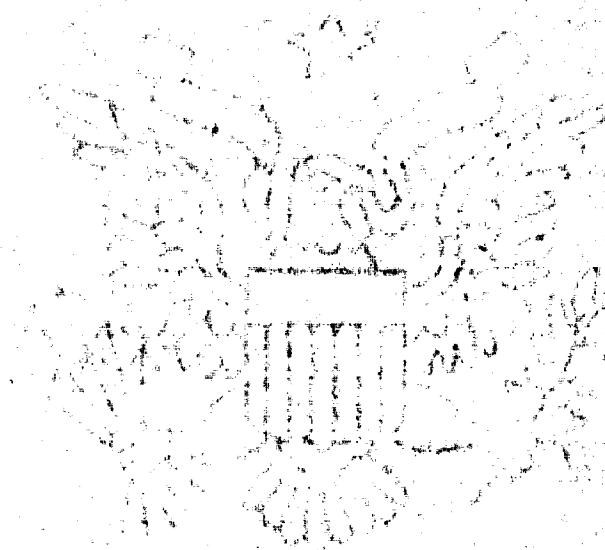
30 Dec LtCol. REGAN made a Staff visit to 5th Marines.

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COMMAND CHRONOLOGY

PART IV

SUPPORTING DOCUMENTS

Enclosure (1)

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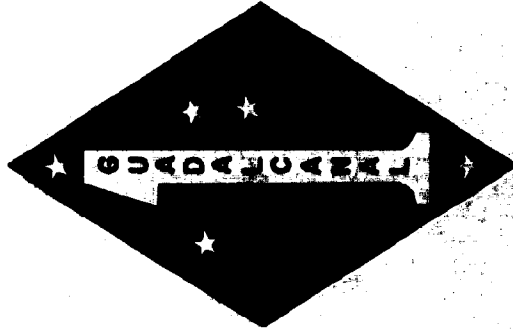
PART IV
SUPPORTING DOCUMENTS

	✓ TAB A	Command Directory
	✓ TAB B (Copy 1 only)	Operational and Administrative Documents
<i>Sep folders</i>	✓ TAB C (Copy 1 only)	Situation Reports - 335 - 365
	✓ TAB D (Copy 1 only)	Photographs
	✓ TAB E (Copy 1 only)	News Releases
	✓ TAB F (Copy 1 only)	G-3 Journals
	✓ TAB G (Copy 1 only)	Command Information Notebook
FILED	✓ TAB H	Headquarters Bn Command Chronology
	✓ TAB I	First Marines Command Chronology
	✓ TAB J	Fifth Marines Command Chronology
	✓ TAB K	Eleventh Marines Command Chronology
	✓ TAB L	First Bn, Fifth Marines Command Chronology
	✓ TAB M	First Reconnaissance Bn Command Chronology
	✓ TAB N	First Engineer Bn Command Chronology
	✓ TAB O	First Motor Transport Bn Command Chronology
	✓ TAB P	First Medical Bn Command Chronology
	✓ TAB Q	Eleventh Motor Transport Bn Command Chronology

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COMMAND DIRECTORY



**HEADQUARTERS
1ST MARINE DIVISION (-) (REIN)
FLEET MARINE FORCE
DANANG VIETNAM
1 DEC 70**

Tab A

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OPERATIONAL AND ADMINISTRATIVE DOCUMENTS

<u>SUBJECT</u>	<u>ORIGINATOR AND DATE</u>
1. ✓ Periodic Awards Report	7B/GMS/glk 1650 1 Dec 70
2. ✓ Allocation for In-Country R&R Quotas for December 1970	Div Bul 1710 37/GVG/ria 1 Dec 70
3. ✓ Uniform Regulations in the Republic of Vietnam	DivO 1020.1G 1/VIH/tme 2 Dec 70
4. ✓ Marine Corps Operational Effectiveness Reporting System	DivO P3000.4 Ch 3 3/JMF/mjd 2 Dec 70
5. ✓ Lessons Learned	DivBul 3480 3/SLS/mjd 2 Dec 70
6. ✓ Division Inventory Assistance Team	DivO 4400.25A 21/FCG/1a 2 Dec 70
7. ✓ Allocations for Out-of Country R&R Quota for January 1971	DivBul 1710 37/GVG/1km 7 Dec 70
8. ✓ Tipping of Vietnamese Employees in the 1st Marine Division Clubs System	DivBul 1746 49/JDM/wem 7 Dec 70
9. ✓ Financial Management Technical Inspections, Third Quarter Fiscal Year 1971	DivBul 5041 12/LCS/tpt 7 Dec 70
10. ✓ Junior Officer and Staff NCO Symposia	DivO 5050.7 1/NPH/1km 7 Dec 70
11. ✓ Fleet Home Town News Report	DivBul 5724 37/JTS/efb 7 Dec 70
11a. ✓ Duds, Misfires, and Foreign Munitions	DivO 8027.1A Ch 1 8/CLF/rdv 8 Dec 1970

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<u>12.</u> ✓ Bi-Monthly Embarkation Data; Submission of	DivO 4600.3A 39/HEK/oao 8 Dec 70
<u>13.</u> ✓ Command Reject Performance Information	DivBul 4400 21/FOG/la 13 Dec 70
<u>14.</u> ✓ Standing Operating Procedures (SOP) for Scout/Sentry/ Mine Dog Teams	DivO 5312.3B 3/EWB/aal 13 Dec 70
<u>15.</u> ✓ Standing Operating Procedures for Prevention of Crimes of Violence	DivO 5830.1 1/ESA/tim 13 Dec 70
<u>16.</u> ✓ Control and Prevention of Non-Mailable Items from being Introduced into the U. S. Mails	DivBul 2700 20/WN/wlf 19 Dec 1970
<u>17.</u> ✓ Acts of Violence	DivO 5830.2 7/EMJ/tim 19 Dec 70
<u>18.</u> ✓ Schedule of Christmas Eve and Christmas Day Religious Services in the 1st Marine Division	DivBul 1730 19/ADP/geg 22 Dec 70
<u>19.</u> ✓ Psychological Exploitation of MEDCAPS and DENTCAPS	DivBul 3400 46/REM/jc 22 Dec 70
<u>20.</u> ✓ China Beach In-Country R&R Program	DivO 1710.20 37/GVG/lkn 25 Dec 70
<u>21.</u> ✓ The Wearing or Carrying of Individual Combat Equipment	DivO 10126.1D 3/EWB/jrg 25 Dec 70
<u>22.</u> ✓ Reenlistment Report for the Month of November 1970	DivBul 1133 54/PPK/lkn 26 Dec 70
<u>23.</u> ✓ U. S. Savings Bond/Savings Deposit Program; unit participation period ending 30 November 1970	DivBul 5120 12/EJR/tpt 27 Dec 70
<u>24.</u> ✓ Operation of the 16mm Motion Picture Service within the 1st Marine Division	DivO 10716.1A 37/GVG/geg 27 Dec 70

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<u>25.</u> Change of Policy in the Handling and Control of Confidential Material	DivBul 5510 7A/ACS/gbb 28 Dec 70
<u>26.</u> Inventory/Audit of Classified Material Files	DivBul 5511 7A/RMM/gbb 28 Dec 70
<u>27.</u> Examination of Service Records	DivO 7220.7 12/RID/tpt 28 Dec 70
<u>28.</u> Allocation of In-Country R&R Quotas for the month of January 1971	DivBul 1710 37/GVG/rjs 30 Dec 70
<u>29.</u> Technical Inspection (G-5) 3rd Quarter, Fiscal Year 71	DivBul 5041 46/SFB/ggs 30 Dec 70
<u>30.</u> Debriefing of Officers Returning from Vietnam	DivO 5750.3A 7/HAE/rww 30 Dec 70
<u>31.</u> Operation Overlay to 1st MarDiv Frag Order 69-70 (CG 1st MarDiv msg 141305Z Dec70 (S)). Possible Retrograde Movement R-20 Bn. Sheet 1 of 1 Sheet.	
<u>32.</u> Operation Overlay to 1st MarDiv Frag Order 70-70 (CG 1st MarDiv msg 171240Z Dec70 (S)). Operation HOANG DIEU 101. Sheets 1,2,3, & 4 of 4 Sheet.	

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

7B/GMS/glk
1650
1 Dec 1970

From: Commanding General
To: Distribution List

Subj: Periodic Awards Report

Encl: ✓ (1) Report of Awards Processed by the Division
Awards Board during the month of November
1970

Ref: (a) CG, 1stMarDiv Msg 150231Z Nov70

1. Enclosure (1) is forwarded for the information of unit commanders. During the month of November 363 award recommendations were forwarded to the Commanding General, Fleet Marine Force, Pacific. This is the smallest total in the past six months and is a direct result of the troop reductions of the KEYSTONE ROBIN Redeployment. Also, 102 Purple Heart Medals were awarded during November.

2. Commanders are reminded of reference (a), which directs that Commanding Officers will sign or endorse all award recommendations, at each step of the chain of command.

H. S. Aitken
H. S. AITKEN
By direction

Tab B-1

DECLASSIFIED

HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

AWARDS PROCESSED BY THE DIVISION AWARDS BOARD DURING THE PERIOD: 1 NOVEMBER 1970 TO 30 NOVEMBER 1970														
UNITS	M O H	N C	D S M	SSM	L O M	D F C	N M CM	BSM	NCM	NAM	AM	TOTAL THIS MONTH	TOTAL LAST MONTH	PURPLE HEARTS
1stMarines				(2)	(1)			(22)	(13)	(18)		(56)	(73)	(36)
HqCo									1	3		4	10	
1stBn,1stMar								11	4	3		18	13	15
2dBn,1stMar				1				6	8	8		23	35	10
3dBn,1stMar				1	1			5		4		11	15	11
5thMarines								(15)	(31)	(28)		(74)	(110)	(52)
HqCo									11			11	2	
1stBn,5thMar								6	4	13		23	36	21
2dBn,5thMar								4	8	11		23	39	17
3dBn,5thMar								5	8	4		17	33	14
7thMarines								(1)	(3)			(4)	(110)	(1)
HqCo													11	
1stBn,7thMar													10	
2dBn,7thMar													40	
3dBn,7thMar								1	3			4	49	1
11thMarines					(3)			(12)	(14)	(17)		(46)	(197)	(1)
HqBtry					2			6	5	6		19	27	
1stBn,11th								2	1	4		7	9	
2dBn,11th					1			4	7	4		16	16	1
3dBn,11th										1		1	98	
4thBn,11th									1	2		3	47	
PAGE TOTAL				(2)	(4)			(50)	(61)	(63)		(180)	(490)	(90)

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HEADQUARTERS
1st Marine Division (Rein), FMF
FPO, San Francisco, California 96602

AWARDS PROCESSED BY THE DIVISION AWARDS BOARD DURING THE PERIOD: 1 NOVEMBER 1970 TO 30 NOVEMBER 1970														
UNITS	M O H	N C	D S M	SSM	L O M	D F C	N M CM	BSM	NCM	NAM	AM	TOTAL THIS MONTH	TOTAL LAST MONTH	PURPLE HEARTS
1st175GBtry								1				1	6	
3d175GBtry														
1st8"HowBtry													2	
3d8"HowBtry													3	
HQ BN					4		1	10	15	10	22	62	97	
1stReconBn				2	1	1		25	31	11		71	20	2
1stEngrBn								2	6	4		12	22	3
7thEngrBn									1			1		
9thEngrBn													2	
1stMedBn								3	11	9		23		
1stM.T.Bn									1	1		2	30	4
11thM.T.Bn								1	1	2		4	5	3
1stDentCo													4	
1stForRecon										1		1	1	
1stSPBn								3	1	2		6	19	
PAGE TOTAL				2	5	1	1	45	67	40	22	(183)	(211)	(12)
TOTAL THIS MONTH				4	9	1	1	95	128	103	22	(363)	(701)	(102)
TOTAL FOR THE YEAR	2	13	2	81	160	9	23	1519	2163	2562	368	(6802)	(6502)	(3613)

(Page 2 of 2)

1stMarDiv 1650/5 (Rev 2/70)

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivBul 1710
37/GVG/ria
1 Dec 1970

DIVISION BULLETIN 1710

From: Commanding General
To: Distribution List

Subj: Allocation of In-Country R&R Quotas for December 1970

Ref: (a) DivO 1710.2B

Encl: (1) In-Country R&R Allocations

1. Purpose. To allocate In-Country R&R quotas to 1st Marine Division.
2. Information. Reference (a) prescribes the policies for managing In-Country R&R within the 1st Marine Division.
3. Action. Commanding Officers of units listed in enclosure (1) will:
 - a. Comply with instructions contained in reference (a).
 - b. Return unfilled quotas to Division Special Services.
4. Self-Cancellation. 7 January 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" and "B"

Tab B-2

DivBul 1710
1 Dec, 1970

IN-COUNTRY R&R ALLOCATIONSDECEMBER 1970

(Dates)

UNIT	2-4	5-7	8-10	11-13	14-16	17-19	20-22	23-25	26-28	29-31	TOTAL
HqBn	2				2	2		2		2	10
1stMar	5		5	5		5	5	*	5	5	35
5thMar	3*	3	2	2	3	3	2	3	2	3	26
1/5	2	2			2	1		2		2	11
11thMar		3		3	3		3	3	3		18
1stEngr		2		2			2		1		7
1stMed			2			1					3
1stMT			1						1		2
1stRecon		1	1		1			1			4
11thMT		1	1		1			1			4
TOTAL	12	12	12	12	12	12	12	12	12	12	120

* Indicates a quota for one officer, all other quotas are for enlisted personnel only.

ENCLOSURE (1)

1.

2

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
APO San Francisco, California 96602

DivO 1020.1G
1 NOV/70
2 Dec 1970

DIVISION ORDER 1020.1G

From: Commanding General
To: Distribution List

Subj: Uniform Regulations in the Republic of Vietnam

Ref: (a) ForO 1020.1
(b) MCC P1020.31
(c) U. S. Navy Uniform Regulations (NAVPERS 15665 (Rev 59))

Encl: (1) Illustration on proper wearing of hat

1. Purpose. To amplify uniform regulations as prescribed by reference (a) and to establish policy concerning the wearing of the uniform for members of the 1st Marine Division while serving in the Republic of Vietnam.

2. Cancellation. DivO 1020.1F and DivBul 1020 of 5Sep70.

3. General. Pride in personal appearance and smartness in military dress are hallmarks of a Marine. These traditions play a vital role in our operations in the Republic of Vietnam. Slovenly appearance can degrade the value of military operations and contribute to apathetic popular support. Personnel will maintain the highest possible standards of cleanliness, neatness, and personal appearance at all times.

4. Uniform of the Day. The utility uniform, worn as prescribed in paragraph 4124 of reference (b) and as modified by reference (a), will be the only authorized uniform for wear by members of this command.

a. Headgear. The standard utility cap will be worn by all personnel of this command while not engaged in combat operations except as noted below. Insignia of grade will be worn centered immediately below the stenciled Marine Corps emblem on the cap.

(1) Hat Tropical, Combat, Camouflaged or Rubber-coated Rain Hat. These hats are designed primarily for wear during inclement weather and will not be used as a substitute for the standard utility cap. Camouflaged utility caps, "Bush Hats", and any other hat sold by concessionaires and local vendors are prohibited for wear. When the authorized rain hats are worn because of inclement weather, they will be centered and worn straight with the brim on line with the eyebrows (as illustrated in enclosure (1)). Insignia of grade will be

DivO 1020.1G

2 Dec 1970

worn on the front of the hats. The brim will not be turned up or down in any fashion. Pinning the brim to the crown of the hat so as to effect an "Australian Bush", or similar type hat is specifically forbidden. No pins or adornments, such as Marine Corps emblems, hand grenade pins, fraternal pins and so forth, are authorized. Personnel may wear the chin strap under the chin or at the back of the neck. When the chin strap is not worn as authorized above, it will be concealed within the crown of the hat. Under no circumstances will the straps be allowed to hang loose.

b. Utilities. The Uniform of the Day will be the lightweight, non-camouflaged utility uniform or the lightweight, camouflaged utility uniform. The wearing of mixed uniforms is prohibited. Utility trousers will be worn bloused. Utility coat will be worn outside the trousers. At the discretion of the commander, OIC, or senior officer or NCO present, the utility coat may be removed by personnel working indoors, engaged in heavy work out-of-doors, or participating in organized recreational activities. The wearing of the standard utility uniform as prescribed in references (b) and (c) is authorized when prescribed in connection with permanent change of station, leave or out-of-country R&R.

c. Flight Clothing. Personnel engaged in flight operations may wear flight clothing.

d. Civilian Clothing. In accordance with reference (a), civilian clothing is not authorized to be worn by Marines except at in-country R&R centers, and China Beach, where personnel on authorized R&R may wear civilian clothing.

5. Policy

a. Name Tags. Name tags will be worn by all field grade staff officers of this Headquarters and all organizational commanders who frequently deal with other services and/or civilians. The wearing of the name tag for other officers and enlisted is optional. Name tags may be procured through normal supply channels.

(1) The dark blue name tag has been designated for the 1st Marine Division. Name tags will be made of plastic material, 3 inches (7.62 cm) X 5/8 inches (1.58 cm) with the individuals name in white letters 3/8 inch (.95 cm) high.

(2) The name tag will be worn centered, over the right breast pocket, and parallel to the deck.

b. Identification tags. Identification tags will be worn at all times.

c. General Appearance. Insofar as compatible with operational conditions, footwear will be polished and brass will be shined.

DivO 1020.1G
2 Dec 1970

All items of clothing will be clean and properly maintained. Personnel will be clean shaven, operational commitments permitting. It is recognized that under combat conditions standards of appearance must be adjusted to compensate for lack of time, water and facilities; however, when not exposed on a prolonged basis to this situation, all hands are expected to present a neat military appearance. Conversely, this Order is not intended to alter the accepted rules of camouflage in required areas.

(1) Haircuts. Reference (b) prescribes that hair shall be worn neatly and closely trimmed. It shall be clipped at the sides and back so as to present an evenly graduated appearance. The hair on top must not be over 3 inches in length. Long or conspicuous sideburns are prohibited. The afro natural haircut is authorized provided it conforms to the aforementioned standards.

d. Jewelry. The only items of jewelry that may be worn in conjunction with the uniform are wrist watches and inconspicuous rings. Religious medals and medallions suspended on an inconspicuous chains and beads may be worn around the neck, similar to the standard identification tags; however, they will remain concealed under either the coat or undershirt.

e. Sun Glasses. Sun glasses may be worn on leave, liberty or in garrison, but not in formation with troops. Sun glasses, when worn, shall be conservative in appearance. Chains or ribbons will not be attached to sun glasses. Personnel required to wear prescription glasses may wear an inconspicuous elastic band for the purpose of holding glasses in place.

f. Miscellaneous. No articles, such as pencils, pens, watch chains, fobs, pins, jewelry, handkerchief, combs, cigars, cigarettes, pipes, or similar items, shall be worn or carried exposed upon the uniform.

6. Action. Commanding Officers will ensure thorough dissemination and strict compliance with the provisions of reference (a) and this Order.


D. W. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" and "B"

DivO 1020.1G
2 Dec 1970



(SIDE VIEW)



(FRONT VIEW)

ILLUSTRATION ON PROPER WEARING OF HAT, TROPICAL COMBAT

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivO P3000.4 Ch 3
3/JMF/mjd
2 Dec 1970

DIVISION ORDER P3000.4 Ch 3

From: Commanding General
To: Distribution List

Subj: Marine Corps Operational Effectiveness Reporting System

Encl: (1) New page insert to DivO P3000.4

1. Purpose. To transmit new page insert to the basic Manual.
2. Action. Remove and destroy the present pages A-15 and A-16 of appendix A and replace with corresponding pages A-15 and A-16 contained in enclosure (1) hereto.
3. Filing Instructions. This page will be filed immediately following page 6 of the subject Manual.
4. Certification. Reviewed and approved this date.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

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(4)

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APPENDIX A
UNIT READINESS ROUTING SLIP

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

3/
3000
(date)

MEMORANDUM

From: Assistant Chief of Staff, G-3
To: Chief of Staff
Via: (1) Assistant Chief of Staff, G-1
(2) Assistant Chief of Staff, G-4

Subj: Unit Readiness Report; change of

Ref: (a) DivO P3000.4

1. Change in Unit Readiness has been submitted by _____ in
accordance with paragraph 3103 of reference (a).

Present Rating

Recommended Rating

Remarks:

	G-1	G-4
Concur		
Non-concur		

Remarks:

Figure 7. Format for Unit Readiness Report

A-15
Ch 3

Enclosure (1)

(4)

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☐

Originated by Unit.

☐

Originated by Staff.

☐

Unit informed of change to Unit Readiness as submitted, and concurred.

☐

Unit does not concur in change recommended by Staff.

Remarks:

By direction

☐

Approved

☐

Disapproved

Chief of Staff

Figure 7. Format for Unit Readiness Report --- Continued

A-16
Ch 3
Enclosure (1)

HEADQUARTERS
1st Marine Division (-)(Rein) FMF
FPO San Francisco,, California 96602

DivBul 3480
3/SIS/mjd
2 Dec 1970

DIVISION BULLETIN 3480

From: Commanding General
To: Distribution List

Subj: Lessons Learned

Encl: (1) Lessons Learned, Month of October 1970

1. Purpose. To promulgate a compilation of Lessons Learned for the month of October 1970.
2. Action. Commanders will ensure wide dissemination of the information contained in enclosure (1).
3. Self-Cancellation. 15 May 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B" (20)

DivBul 3480
2 Dec 1970LESSONS LEARNED, MONTH OF OCTOBER 1970

1. ITEM: Directing helicopters during the monsoons (1st Marines)

COMMENT: Frequently, the heavy rains of the monsoon season change the appearance of terrain features. This phenomenon is more evident to the aerial observer than the ground observer.

LESSON LEARNED: When using terrain references from a map to direct a helicopter to a zone, do not use those features which are easily altered by heavy rainfall. The use of hills, ridgelines, and other prominent terrain features not affected by high water is recommended.

2. ITEM: Enemy booby trapping techniques (5th Marines)

COMMENT: While on a day patrol a Marine was wounded by an M-26 grenade which hung in a bush. The trip wire was attached to a branch that was chest high and hung across the route of march. The booby trap detonated when the Marine cleared the branch from his path.

LESSON LEARNED: Booby traps can be expected in a wide variety of locations and configurations. Further, it must be anticipated that any movement may activate them.

3. ITEM: Positioning of Claymores (1st Reconnaissance Battalion)

COMMENT: Static electricity often builds up in the "hell box" of the Claymore which can cause detonation when connected.

LESSON LEARNED: Squeezing the trigger mechanism of the "hell box" prior to connecting it to the Claymore can remove this electrical charge.

4. ITEM: Coordination of the 106 Recoilless Rifle with other fire support weapons (5th Marines)

COMMENT: With the 106 Recoilless Rifle in direct support, targets of opportunity initially may be engaged until artillery is available. These targets can be cleared quickly and the 106 adjustments are rapid and accurate.

LESSON LEARNED: The 106 Recoilless Rifle can be utilized quickly and effectively to engage targets of opportunity until other supporting arms become available.

5. ITEM: Effective use of DIOC (District Intelligence Operations Centers) (5th Marines)

COMMENT: An invaluable source of information within respective AO's the DIOC combines Vietnamese knowledge with American intelligence techniques. Processing time for detainees and documents is relatively rapid.

ENCLOSURE (1)

(5)

DivBul 3480
2 Dec 1970

Subj: Lessons Learned, Month of October 1970

LESSON LEARNED: Coordination with the DIOC can be an invaluable aid to commanders.

6. ITEM: Training of attached RVN military personnel (1st Battalion, 5th Marines)

COMMENT: In an attempt to extract an ARVN soldier from a mine field with a jungle penetrator, it became evident that he had not been briefed on the use of this equipment.

LESSON LEARNED: When units are associated with RVN military units, every attempt should be made to train these personnel in the use of all types of equipment utilized by the training unit.

7. ITEM: Bunker precautions during the monsoons (1st Battalion, 5th Marines)

COMMENT: Keeping bunkers dry during the monsoon season is mandatory for the safety, health, and comfort of inhabitants. Bunker cave-in constitute a very serious hazard.

LESSON LEARNED: Bunkers should be covered with materials such as vinyl or plastic from ammunition boxes in a manner which will ensure maximum run-off and minimum absorption. Sides can be protected by inserting the covering between the ground and the bottom layer of sandbags. Daily inspections of the entire bunker, especially structural supports, also are imperative.

8. ITEM: Enemy use of dogs for tracking and security (1st Reconnaissance Battalion)

COMMENT: Recently, several reconnaissance teams have reported being tracked by enemy dogs. Some teams have heard them in base camps.

LESSON LEARNED: When dogs are suspected to be tracking units, items such as CS crystals, pepper, or hot sauce placed in foot prints or harbor sites can disrupt significantly a dogs tracking facilities.

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO San Francisco, California 96602

DivO 4400.25A
21/FCG/1a
2 Dec 1970

DIVISION ORDER 4400.25A

From: Commanding General
To: Distribution List

Subj: Division Inventory Assistance Team

Ref: (a) MCO P4400.15E
(b) MCO 4440.19D

Encl: (1) Check List of Unit Tasks to be accomplished prior to Inventory

1. Purpose. To provide guidance and assistance to units in establishing an audit trail on movement of Equipment and Supplies in the event of redeployment.

2. Cancellation. DivO 4400.25.

3. Information. Experience with unit redeployments has indicated that, in view of the massive transfers of equipment and personnel taking place, a firm data base is necessary for Supply Officers to maintain accountability and have an accurate picture of the units logistic posture upon redeployment. Such a data base is readily obtainable through the annual physical inventory required by paragraph 06010 of reference (a). Ideally the inventory should be held during the pre-standdown phase, prior to redeployment.

4. Discussion. It is realized that during the period discussed above, the unit has many high priority tasks to perform. Accordingly, and to ensure accomplishment of this vital inventory, the Division Supply Officer will establish the requisite number of Inventory Assistance Teams. Team members will be trained in inventory procedures and will be provided to unit supply officers prior to redeployment. Assignment will be made by separate letter.

5. Action

a. The Division Supply Officer will:

(1) Notify units entering the pre-standdown phase of redeployment of inventory dates.

DivO 4400.25A
2 Dec 1970

(2) Provide trained personnel and procedures to assist the Unit Supply Officer in the conduct of the inventory.

(3) Establish a file on each redeploying unit consisting of the adjusted annual inventory and duplicate copies of supply transaction documents from inventory date to the date the supply records are closed for embarkation. These records will establish an audit trail base for any actions arising out of redeployment.

b. The redeploying unit will:

(1) Ensure actions noted in enclosure (1) are accomplished.

(2) Provide such materiel and clerical assistance as required by the inventory team.

(3) Subsequent to the inventory phase, establish a folder containing the following documentation for delivery to the Division Supply Officer prior to embarkation.

(a) Three copies of the DOD Single Line Item Release/ Receipt Document DD Form 1348-1 used as invoices to the Marine Corps Supply Center, Barstow and foreign Governments. Three copies of the Sassy - General Purpose Coding Cards, Form NAVMC 10694 (2-68) prepared in accordance with reference (b) for all controlled items should accompany these invoices as appropriate.

(b) One copy of all invoices DD 1348-1 prepared as a result of redistribution.

(c) Ensure that all DOD Single Line Item Release/ Receipt Documents DD Form 1348-1 are prepared in accordance with paragraph 05000 of reference (a). The authority for invoicing action will be cited on all DD Forms 1348-1's prepared.

c. Inventory Assistance Team will:

(1) Perform a two-count inventory of all supplies and equipment in conjunction with unit supply personnel.

(2) Ensure that applicable records are adjusted to reflect inventory results.

(3) Prepare duplicate decks of cards reflecting the adjusted inventory. Each deck of cards will contain federal stock number, unit of issue, nomenclature, quantity, table of authorized materiel number and inventory date.

(4) One deck of the adjusted inventory cards will be turned over to the Unit Supply Officer for retention prior to redeployment. The remaining deck of adjusted inventory cards will be retained by

DECLASSIFIED

DivO 4400.25A
2 Dec 1970

the Division Supply Officer for a period of ninety days after which they will be disposed.



D. H. BIANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

DECLASSIFIED

DivO 4400.25A
2 Dec 1970

UNIT TASKS TO BE ACCOMPLISHED PRIOR TO AND DURING INVENTORY

- ____ 1. Ensure all receipts, expenditures, and adjustments are posted to the Stock Record Cards (NAVMC 708-SD).
- ____ 2. Ensure all boxes are open except for materiel still in manufacturers pack and those packed by the unit for embarkation.
 - a. All sealed containers must be identified with FSN, nomenclature, unit of issue, quantity, and location (except for location, this information may be placed on container by 3X5 card).
- ____ 3. All stock items must be on valid stock location, and identified by FSN, nomenclature, and unit of issue. Stock locator card file must be valid and contain all stock items. Those items in armories and 782 issue rooms considered as stock, are to be on valid locations and marked with FSN, nomenclature, and unit of issue.
- ____ 4. Validate all IMR's for 782 Gear (Individual Equipment).
- ____ 5. Ensure that Responsible Officers accounts are inventoried and that all supplies and equipment held by Responsible Officers are reflected on Supply Office Records.
- ____ 6. Ensure that all Equipment Custody Record Cards (ECR's) are up to date and have valid signatures thereon.
- ____ 7. Ensure that all sets, kits and chests have an up to date inventory located in each container.
- ____ 8. Ensure unserviceable supplies and equipment have been evacuated and adjustments made to the Stock Record Cards (708's).
- ____ 9. All issues and turn-ins should cease during the conduct of the Inventory except for emergencies. All emergency issues and turn-ins must be processed through the Inventory Control Center.
- ____ 10. Personnel must be provided to the Inventory Team who are familiar with the various operations of the account and can assist in providing guidance to solve any problems as they occur.

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivBul 1710
37/GVG/lkn
7 Dec 1970

DIVISION BULLETIN 1710


From: Commanding General
To: Distribution List

Subj: Allocations for Out-of-Country R&R Quota for January 1971

Ref: (a) DivO 1710.10E

Encl: / (1) Out-of-Country R&R Allocation Sheets

1. Purpose. To allocate Out-of-Country R&R quotas to the 1st Marine Division.
2. Background. Reference (a) prescribes the policies for managing Out-of-Country R&R within the 1st Marine Division.
3. Action. Commanding Officers of units listed in enclosure (1) will:
 - a. Comply with instructions contained in reference (a).
 - b. Ensure that unused quotas are returned to this Headquarters (Attn: Division Special Services) no later than 15 December 1970.
 - c. Ensure that the R&R Roster is turned in to Division Special Services no later than 25 December 1970.
4. Self-Cancellation. 7 February 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

R&R CITY: BANGKOKFOR THE MONTH OF JANUARY

7

DivBul 1710
7 Dec 1970

DECLASSIFIED

DATES	BOOKING CUT-OFF	TIME OF CHECK-IN	Hgbn	1stMar	5thMar	1/5	11thMar		1stEngr	1stMed	1stMT	11thMT	1stRecon								TOTAL SEATS
02-08		1400	2	3	3	1	3		2												14
04-10		1400		4	3	2	2			2	1										14
05-11		1230	2	4	3		2					2									13
07-13		1230		4	3	2	2						2								14
12-18		1400	2	4	2	2	2		2												14
13-19		1230		4	3	2	2				1	1									13
14-20		1400	2	4	3		2		1	1			1								14
17-23		1230	2	4	3	2	2														13
19-25		1230	2	4	3		2		2				1								14
24-30		1400		4	3	2	2				1	2									14
25-31		1230	2	4	3		2				1		2								14
26-01		1400		4	3	2	2		2												13
29-04		1230	2	4	3		2			2		1									14
31-06		1230	2	4	3	2	3														14
TOTALS			18	55	41	17	30		10	5	4	6	6								192

ENCLOSURE (1)

1.

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R&R CITY: HONG KONG

FOR THE MONTH OF JANUARY

Daybul 1710
7 Dec 1970

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DATES	BOOKING CUT-OFF	TIME OF CHECK-IN	HqBn	1stMar	5thMar	1/5	11thMar	1stEngr	1stMed	1stMT	11thMT	1stRecon								TOTAL SEATS
01-07		0730	2	3		2	2	1												10
07-13		0700		3	3			2		1	1									10
11-17		0700	2	2		2	2		1			1								10
13-19		0700		3	3		2			1	1									10
19-25		0700		3	3		2	1				1								10
23-29		0700	2	2		2	2		1			1								10
25-31		0700		3	3		2	1			1									10
31-06		0700	1	3	3	2	1													10

ENCLOSURE (1)

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HONOLULU

JANUARY

DivBul 1710
7 Dec 1970

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[illegible]

ENCLOSURE (1)

3.

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R&R CITY: HONOLULU

[illegible]

ENCLOSURE (1)

R&R CITY: SYDNEY

FOR THE MONTH OF JANUARY

DivBul 1710
7 Dec 1970

DECLASSIFIED

DATES	BOOKING CUT-OFF	TIME OF CHECK-IN	Hobn	1stMar	5thMar	1/5	11thMar		1stEngr	1stMed	1stMT	11thMT	1stRecon							TOTAL SEATS
02-09		1530	2	3	2		1		1		1	1								11
05-12		1800		3	3	2	2													10
07-14		1800	2	3	2		1		1	1			1							11
09-16		1800		3	3	2	2													10
12-19		1800	2	3	2		2			1			1							11
14-21		1800		3	3	2	1		1		1									11
16-23		1800	2	3	2		2					1	1							11
19-26		1800		3	2	2	1			1		1	1							11
21-28		1800	2	3	2		2		1											10
23-30		1800		3	3	2	2		1											11
26-02		1800	2	3	2		2			1			1							11
28-04		1800		3	2	2	1		1		1	1								11
30-06		1800	2	4	2		2		1											11
TOTALS			14	40	30	12	21		7	4	3	4	5							140

ENCLOSURE (1)

in

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R&R CITY: **TAIPEI**

[illegible]

ENCLOSURE (1)

DIABUT 1710 7 Dec 1970

BAR CITY:

WANTED

FOR THE MONTH OF

(1) ENCLOSURE

7.

[illegible]

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivBul 1746
49/JDM/wem
7 Dec 1970

DIVISION BULLETIN 1746

From: Commanding General
To: Distribution List

Subj: Tipping of Vietnamese Employees in the 1st Marine
Division Clubs System

Ref: (a) DivO P1746.1B

1. Purpose. To promulgate policy regarding gratuities given to Vietnamese employees of the Division Clubs System.

2. Background. Heretofore tipping of Vietnamese employees in the Division Clubs System has been authorized by means of either Military Payment Certificates or piasters.

3. Action.

a. Effective immediately all gratuities given to Vietnamese employees of the Division Clubs System will be in piasters only. Commanding Officers authorized branch clubs will insure that this bulletin is posted in all clubs and that signs to this effect are conspicuously displayed in all clubs.

b. Branch club managers will no longer handle or account for tips given to Vietnamese employees.

c. Paragraph 304 and Appendix F of reference (a) are hereby suspended and the contents of this bulletin will be incorporated in the next change to reference (a).

4. Self-Cancellation. 31 May 1971.


D. H. BLANCHARD
Chief of Staff.

DISTRIBUTION: "A" & "B" plus 49(50)

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
12/LCS/tpt
7 Dec 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Financial Management Technical Inspections, Third Quarter Fiscal
Year 1971

Ref: (a) DivO 5041.20
(b) DivO P7000.3D

Encl: (1) Schedule for Technical Inspections

1. Purpose. To announce the Third Quarter, Fiscal Year 1971 Financial Management Technical Inspection Schedule required by reference (a).

2. Information

a. Organizations listed on enclosure (1) will be inspected on the date shown.

b. This Technical Inspection of Financial Management is conducted to assist the unit commander as well as apprise the Commanding General of the Financial Management readiness of the organization.

c. A sample inspection checklist is shown in figure 5-A-1 of reference (b).

3. Coordinating Instructions. The senior member of the inspection team will contact each unit and arrange for a mutually agreeable time of day for the inspection.

4. Schedule Adjustment

a. Unusual operational commitments of the Division may require changes to the schedule set forth in enclosure (1).

b. Organizations will be informed when operational developments or weather conditions require rescheduling or cancellation of an inspection.

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DivBul 5041
7 Dec 1970

5. Action. Commanders will take appropriate action to ensure that their unit is prepared for the inspection as scheduled.

6. Self-Cancellation. 31 March 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B" plus 25 (Comptroller)

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DivBul 5041

7 Dec 1970

SCHEDULE FOR TECHNICAL INSPECTIONS

Headquarters Company, 5th Marines	4 Jan 71
2nd Battalion, 11th Marines	4 Jan 71
3rd Battalion, 5th Marines	6 Jan 71
2nd Battalion, 5th Marines	6 Jan 71
1st Engineer Battalion	18 Jan 71
1st Motor Transport Battalion	20 Jan 71
1st Reconnaissance Battalion	25 Jan 71
1st Battalion, 5th Marines	27 Jan 71
11th Motor Transport Battalion	1 Feb 71
Headquarters Battalion	3 Feb 71
1st Medical Battalion	8 Feb 71
Headquarters Battery, 11th Marines	10 Feb 71
3rd 8" Howitzer Battery	15 Feb 71
Headquarters Company, 1st Marines	17 Feb 71
1st Battalion, 11th Marines	22 Feb 71
1st Battalion, 1st Marines	24 Feb 71
2nd Battalion, 1st Marines	1 Mar 71
3rd Battalion, 1st Marines	3 Mar 71

ENCLOSURE (1)

DECLASSIFIED

HEADQUARTERS
1st Marine Division (-) (Rein), MIF
APO San Francisco, California 96602

DivO 5050.7
1/NFH/lkn
7 Dec 1970

DIVISION ORDER 5050.7

From: Commanding General
To: Distribution List

Subj: Junior Officer and Staff NCO Symposia

Ref: (a) MCO 5050.11

Encl: ✓(1) General Procedures for Conduct of Symposia
✓(2) Schedule of Events

1. Purpose: To promulgate instructions for the conduct of separate Junior Officer and Staff Noncommissioned Officers Symposia.

2. Background: Reference (a) announced the initiation of a program of periodic symposia to be held at major commands throughout the Marine Corps. Commands with units committed to combat were exempted from this requirement, however, experience has shown that symposia can develop imaginative solutions to new and complex problems and serve as an effective means of communication within a command and with higher headquarters. Therefore, commencing December 1970, separate Junior Officer and Staff Noncommissioned Officers Symposia will be conducted on a quarterly basis at the Division Headquarters under the cognizance of the Assistant Chief of Staff, G-1.

3. Symposia Activities

a. Symposia activity will be wide in scope and directed away from personal "Cripe Sessions." Activity will be directed toward agenda items related to:

(1) Modification and improvement of personnel policies, practices, and regulations that determine a Marine's current career experiences.

(2) Improvement of elements in the physical environment that affect career attitudes of all Marine Corps personnel. These include but are not limited to, working, living, service, convenience, and recreational facilities and services.

(3) Worthwhile contributions including recommendations that are practical for application and implementation by this and higher headquarters.

(10)

DECLASSIFIED

DivC 5050.7
7 Dec 1970

b. Agenda Items: Agenda items should be developed by the junior officers and staff noncommissioned officers within each organization and submitted to the commanding officer for forwarding to this Headquarters. Sufficient time must be devoted for discussion and exchange of ideas during the vital preparation phase in order to develop meaningful agenda items rather than the singular, personal opinion of the individual attendee.

4. General

a. Convening Dates. Separate Junior Officer and Staff Non-commissioned Officer Symposia will be conducted each quarter. The date, time, and place will be announced by separate directive.

b. Nominations. When requested, each battalion and regimental Headquarters Company will nominate one company grade officer and one staff noncommissioned officer to attend their respective symposia. However, Headquarters Battery, 11th Marines will nominate two officers and two staff noncommissioned officers. First Medical Battalion will nominate an ensign, lieutenant junior grade, or lieutenant to attend the officer's symposia and a PO-1 or higher to attend the enlisted symposia.

c. Chairmen. A chairman will be selected from the list of nominees. His duties will be:

- (1) Supervise the conduct of the roundtable discussion.
- (2) Appoint participants to workshops.
- (3) Supervise preparation of the minutes of the symposia.
- (4) Perform other liaison duties pertaining to the symposia as directed by the Assistant Chief of Staff, G-1.

d. Orders. Orders are not required. The designated chairman will check in with the Assistant G-1 by 1800 the day preceeding the symposia. All others will report to the Assistant G-1 by 0730 the day the symposia convenes.

e. Processing Symposia Reports

(1) The report of each symposia will be submitted by the chairman to the Commanding General. Agenda items amenable to action by this and subordinate units will be acted upon. Items which cannot be resolved by this command will be forwarded, with comment and recommendations, to the Commandant of the Marine Corps, via CG, III MAF, and CG, FMFPac.

(2) Copies of each report will be disseminated to regimental and battalion headquarters for publication to all junior officers or staff noncommissioned officers, as appropriate. Action by intermediate level headquarters and Headquarters, Marine Corps will be published by separate letter.

DivO 5050.7
7 Dec 1970

5. Coordination

a. Assistant Chief of Staff, G-1

- (1) Collect and consolidate agenda items.
- (2) Provide a copy of the consolidated list of agenda items to each nominee five days prior to the symposia.
- (3) Coordinate messing and symposia location with the Commanding Officer, Headquarters Battalion.
- (4) Select and designate symposia chairman.
- (5) Provide administrative support to symposia, including stenographer/clerk typist to assist in preparation of the minutes and final report of the symposia.

b. Assistant Chief of Staff, G-3

- (1) Coordinate air transportation for participants from 5th Marines AO in accordance with the schedule set forth in Enclosure (2).

6. Action

a. Regimental and separate battalion commanders

- (1) Solicit proposed agenda items from junior officers and staff noncommissioned officers and prepare and submit the items to this Headquarters (Attn: G-1), in letter format, ten days prior to the convening date of the symposia. Each agenda item should include subject, background, and recommendations.

b. Commanding Officer, Headquarters Battalion

- (1) Provide facilities at the Headquarters Battalion Officer's Club and Staff Noncommissioned Officer's Club for the conduct of the symposia.
- (2) Arrange to provide lunch to the symposia participants at their respective messes.
- (3) Provide vehicle and driver to the chairman of each symposia.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" and "B"

DivO 5050.7
7 Dec 1970

GENERAL PROCEDURES FOR THE CONDUCT OF A SYMPOSIA

1. The Chairman is designated as senior member of the symposia.
2. Participants at the symposia will be assigned to workshops to assist in the preparation of the recommendations and minutes of the symposia.
3. Workshop sessions will be used to prepare written discussions and recommendations concerning those agenda items recommended for inclusion in the final report by a majority of the symposia participants.
4. General sessions of the symposia will consist of discussion and formulation of recommendations on agenda items provided in the initial agenda or presented by the symposia participants at the general session.
5. Recommendations developed during the general session must be approved by a majority of symposia participants. However, participants may submit minority opinions as addenda to the majority recommendations.

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Div 5050.7
7 Dec 1970

SCHEDULE OF EVENTS

0800 Convene Symposia
0830 Organization of Workshop Teams
0845 Greeting by Commanding General
0900 Discussion of Agenda Items
1130 Lunch
1230 Continued Discussion of Agenda Items
1330 Convene Workshops
1530 Reconvene General Session
1700 Secure

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HEADQUARTERS
1st Marine Division (-) (Rpin), FMF
FPO San Francisco, California 96602

DivBul 5724
37/JTS/efb
7 Dec 1970

DIVISION BULLETIN 5724

From: Commanding General
To: Distribution List

Subj: Fleet Home Town News Report

Ref: (a) DivO P5720.5A

Encl: (1) Report of Fleet Home Town News Releases Processed During
November 1970.

1. Purpose. To promulgate information of the Division's participation in the Fleet Home Town News Program (FHTN), in accordance with the provisions of reference (a).
2. Information. The Division's FHTN Program is designed to require a minimum of effort on the part of subordinate commands while maximizing participation.
3. Unit Participation. FHTN Releases processed by this command during November are set forth in enclosure (1).
4. Action. Commanders will ensure that all members of their units are given the opportunity and are encouraged to participate in the program in accordance with reference (a).
5. Self-Cancellation. 31 January 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

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DivBul 5724
7 Dec 1970

REPORT OF FLEET HOME TOWN NEWS RELEASES PROCESSED DURING NOVEMBER 1970

<u>UNIT</u>	<u>RECEIVED</u>	<u>RELEASED</u>
1. Headquarters Battalion	9	9
2. Headquarters, 1st Marines	43	43
3. 1st Battalion, 1st Marines	38	34
4. 2d Battalion, 1st Marines	170	155
5. 3d Battalion, 1st Marines	124	119
6. Headquarters, 5th Marines	1	1
7. 1st Battalion, 5th Marines	220	208
8. 2d Battalion, 5th Marines	148	146
9. 3d Battalion, 5th Marines	169	164
10. Headquarters, 11th Marines*	1	1
11. 1st Battalion, 11th Marines	39	34
12. 2d Battalion, 11th Marines	25	15
13. 4th Battalion, 11th Marines	17	17
14. 1st Engineer, Battalion	31	29
15. 1st Motor Transport Battalion	10	10
16. 11th Motor Transport Battalion	9	9
17. 1st Medical Battalion	2	0
18. 1st Reconnaissance Battalion	46	41
	<u>1093</u>	<u>1035</u>

*includes FHTN forms submitted
by 3d 8" Howitzer Btry (1).

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO San Francisco, California 96602

DivO 8027.1A Ch 1
8/CLF/rdv
8 Dec 1970

DIVISION ORDER 8027.1A Ch 1

From: Commanding General
To: Distribution List

Subj: Duds, Misfires, and Foreign Munitions

1. Purpose. To transmit pen changes to the basic Order.

2. Action.

a. In paragraph 4.a.(3) change "paragraphs 3.a.(1) and (2)" to read "paragraphs 4.a.(1) and (2)".

b. In paragraph 4.b.(2) change telephone numbers to read "6283 or 6638".


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivO 4600.3A
39/HRK/cac
8 Dec 1970

DIVISION ORDER 4600.3A

From: Commanding General
To: Distribution List

Subj: Bi-Monthly Embarkation Data; submission of

- Encl: (1) Preparation and Planning Guidance
(2) Sample Cargo and Loading Analysis (C&LA)
(3) Sample Vehicle Summary and Priority Table (VS&PT)
(4) Sample Unit Personnel and Tonnage Table (UP&TT)
(5) Sample Consolidated Vehicle Table (CVT)
(6) Sample Unit Cargo Manifest (UCM)
(7) Sample Special Cargo and Loading Analysis

Report Required: Embarkation Data (Report Symbol 1st MarDiv
4600/10-79) par.4.

1. Purpose. To establish a bi-monthly report showing current embarkation data.

2. Cancellation. Division Order 4600.3.

3. Background. This Headquarters is charged with the responsibility to rapidly identify and report lift requirements to higher headquarters. Additionally, contingency planning requires that information be readily available at this Headquarters. In view of these requirements and the constantly changing status of personnel, supplies and equipment, a periodic up-dating and submission of data is required.

4. Action

a. Using the preparation and planning guidance contained in enclosure (1), Battalion Commanders will prepare the following reports for all units under their administrative control:

- (1) Consolidated Unit Personnel and Tonnage Table
- (2) Consolidated Cargo and Loading Analysis Table
- (3) Consolidated Vehicle Summary and Priority Table
- (4) Consolidated Vehicle Table


DivO 4600.3A
8 Dec 1970

These reports will be submitted to this Headquarters (Attn: Div EmbO), bi-monthly commencing 15 January 1971. Changes to these reports or a negative change report will be submitted 30 days following each bi-monthly report.

b. Additionally, Battalion Commanders will forward from each unit under their administrative control a copy of the following reports with the bi-monthly reports:

- (1) Unit Cargo Manifest
- (2) Unit Personnel and Tonnage Table
- (3) Cargo Loading and Analysis Table
- (4) Vehicle Summary and Priority Table

c. Regimental Commanders will insure that the reports listed in 1.b above are submitted for the Regimental Headquarters Company/Battery.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 4600.3A
8 Dec 1970

PREPARATION AND PLANNING GUIDANCE

1. Compute lift requirements using the following planning guidance:

a. Assume that combat loading will be directed for an amphibious operation.

b. Personnel: Current on board strength.

c. Baggage:

(1) Troop/space; All personnel - (1) piece @ 100 pounds, show as UP&TT line number 3.

(2) Held Stow: E5 and below; (1) Seabag @ 3.5 CUFT & 80 pounds;

(1) Foot Locker @ 3.5 CUFT & 80 pounds;
Company Grade officers & Staff NCO's;
Field Grade officers; (2) Foot Lockers
7 CUFT & 160 pounds.

(3) Held stowage baggage will appear as UP&TT line number 5 based on the authorized amounts and on board personnel strength.

2. Supplies and Equipment computations will be based on the following:

a. CLASS I:

(1) 15 days MCI w/Triexane (Compute at T/O Strength).

(2) 15 days "Brave" Rations (Compute at T/O Strength).

b. CLASS II: All on hand supplies and equipment.

c. CLASS III:

(1) MOGAS - 5 days drummed (8 hour operational day).

(2) Diesel - 5 days drummed (8 hour operational day).

(3) Packaged - 30 days

d. CLASS IV: On hand operating stocks.

e. CLASS V: Basic Allowance (base on T/O - T/E weapon density and list as unitized (palletized)).

ENCLOSURE (1)

DECLASSIFIED

DIV 4600.3A

8 Dec 1970

f. CLASS VI: None.

g. CLASS VII: All supplies and equipment on hand, to include those items authorized as "special allowance." Identify special allowance vehicles in "where stowed" column of the VS&PT with "S/A".

h. CLASS VIII: All on hand medical and dental supplies.

i. CLASS IX: All repair parts on hand.

j. CLASS X: None.

3. Enclosure (7), Special C&LA, identifies lift requirements for non-TAM garrison property; personal effects that cannot be accommodated in the authorized baggage allowance; club's system property; and special services supplies and equipment.

a. Non-TAM garrison property includes, but is not limited to such items as desks, fans, steel bunks, mattresses, chairs, metal filing cabinets, etc.

b. Number of pieces, cubic feet and weight of all club's system property (do not include stock merchandise) will be shown on the Special C&LA. Club vehicles will be reported by the Division Clubs Officer.

c. The Special Cargo & Loading Analysis will contain a single entry showing number of containers (pieces), cube and weight of all special services supplies and equipment on hand. Units will assume responsibility for packaging, marking and movement.

4. Preparation and check list guide for C&LA, VS&PT, UP&TT and UCM are as follows:

a. Cargo & Loading Analysis

(1) Were rations computed on T/O strength and in accordance with TAM planning factors for UP&TT line number one entries?

(2) Do UP&TT line number two entries on the C&LA show weight of water only? (Cube and weight of water cans should be shown on UP&TT line number five and water trailers (weight only) as line number twenty two entries).

(3) Has the unit mobile loaded some water containers and does "where stowed" column show vehicle priority number?

(4) Does the C&LA show a single entry for UP&TT line number three based on number of personnel x 100 pounds?

(5) Does the unit's C&LA show a single entry showing weight only of troop space organizational cargo, i.e., field desks, record chests, crew served weapons, etc?

ENCLOSURE (1)

DivO 4600.3A
8 Dec 1970

(6) Does the unit's O&LA contain an entry showing cubic feet and weight of hold stowed baggage for each sub-unit under UP&TT line five?

(7) Has the unit mobile loaded any organizational cargo and shown vehicle priority in the "where stowed" column?

(8) Did the unit compute an accurate basic allowance of Class V using MCO 8010.1, T/O - T/E weapon density?

(9) Has the unit shown ammunition entries, UP&TT line numbers 16 through 18, by type, number of cases and rounds in addition to lifts, square feet, cubic feet and weight?

(10) Are UP&TT line totals bracketed and underscored with double lines?

(11) Were page totals shown only for each page containing one or more UP&TT line total?

(12) Does each page of the O&LA identify the unit?

b. Vehicle Summary and Priority Table (VS&PT)

(1) Is unit identification shown?

(2) Have unloading priorities been shown?

(3) Under "type vehicle" column has sufficient description and "M-Series number" been shown? (Ex: Trk $\frac{1}{2}$ T M151; Tank 90mm M48; LVTP5; Trk $2\frac{1}{2}$ T M35A2C; Gun SP 155 M53).

(4) Does "cargo loaded in vehicle" entry equal all entries for that priority number found in the "where stowed" column of the O&LA?

(5) Has the unit identified "special allowances" vehicles by placing "S/A" in the "where stowed" column?

(6) Did the unit compute a grand total for the "square feet" and "gross weight" of vehicle columns?

(7) Does the "total vehicles" entry match the total shown on the Consolidated Vehicle Table and UP&TT line number 22?

(8) Has the "total square feet" entry been transferred to UP&TT line number 23?

ENCLOSURE (1)

DivO 4600.3A
8 Dec 1970

c. Unit Personnel and Tonnage Table (UP&TT)

- (1) Has the unit been identified and has the form been certified by the Commanding Officer?
- (2) Are personnel entries based on current "on board" strength?
- (3) Have "lifts" been computed on the factors listed below?
 - (a) Standard Cargo (General Supplies): wt/2000 - number of lifts.
 - (b) All Unitized Cargo: One container (Pallet) - one lift.
 - (c) Drums, 55 gal: Four drums - one lift.
 - (d) Vehicles: Each vehicle - one lift.
 - (e) Troop space cargo: Lifts will not be shown since these supplies are hand carried aboard.
- (4) Do "cubic feet" and "weight" entries cross check by adding cubic feet and weight entries for standard unitized and mobile loaded cargo for each UP&TT line total on the C&LA?
- (5) Did the unit omit "lift" entries for UP&TT line numbers 3, 4, and 18?
- (6) Did the unit omit entries for "lifts" and "cubic feet" of UP&TT line number two (water)?
- (7) Does the weight entry of UP&TT line number 22 cross check with the "net weight of vehicles" entry on the VS&PT?

d. Unit Cargo Manifest (UCM)

- (1) Does the UCM furnish a satisfactory description (i.e. Radio, PRC-25)?
- (2) Does the data on the UCM correspond with box markings (UP&TT line number, description, box numbers, cubic feet and weight)?
- (3) Does the UCM reflect mobile loaded cargo? If so, are vehicle priority numbers/serial numbers or number of boxes by type vehicle listed (Practice load)?
- (4) Does the mobile load exceed the capacity of the vehicle (Weight or cube)?
- (5) Is line # 4 cargo held to a minimum?

ENCLOSURE (1)

CARGO AND LOADING ANALYSIS (C & LA)

LDIV 4610/2 (8-66)

UNIT: 3d Battalion, 1st Marines

SHIP: _____

DATE: _____

					STANDARD CARGO		UNITIZED CARGO (PALLETES, CONTAINERS, ETC.) AND HEAVY LIFTS					MOBILE LOADED		WHERE STOWED
UP & TT LINE NO.	UNIT	DESCRIPTION	NO. & TYPE CONT.	NO. RDS GAL. RAT. ETC.	CUFT.	WT. (LBS)	NO LIFTS	SQFT.	HT.	CU FT.	WT. (LBS)	CUFT.	WT. (LBS)	
1	3/1	MCI	4167cs	50004			85	1105	4'	4420	108375			
1.	3/1	"B" Rats		16665			36	468	4'2"	1943	70593			
		Total Line 1					(121)	(1573)		(6363)	(178968)			
2	H&S	Water	10 5gal	50									417	V-1
2	"K" Co	Water	20 5gal	100									823	V-12
2	H&S	Water	1 Trl	400									2332	V-42
2	H&S	Water	180 5gal	900							7497			
2	"I" Co	Water	100 5gal	500							4165			
		INCOMPLETE LISTING												
		Total Line 2									(37455)		(23741)	
PAGE TOTALS							121	1573		6363	216453		23741	
GRAND TOTALS (LAST PAGE ONLY)														

TOTAL CARGO: SQFT (UNITIZED AND HEAVY LIFTS ONLY) _____, CUFT. _____, WT. _____

DECLASSIFIED

1

DATE 1-1-78 BY 1-1-78

1/2

DECLASSIFIED

DATE 1-1-78 BY 1-1-78

CARGO AND LOADING ANALYSIS (C & LA)

DDIV 4610/2 (8-66)

UNIT: 3d Battalion, 1st Marines

SHIP: _____

DATE: _____

					STANDARD CARGO		UNITIZED CARGO (PALLET, CONTAINERS, ETC.) AND HEAVY LIFTS					MOBILE LOADED		WHERE STOWED
UP & TT LINE NO.	UNIT	DESCRIPTION	NO. & TYPE CONT.	NO. RDS. GAL. RAT. ETC.	CUFT.	WT. (LBS)	NO LIFTS	SQFT.	HT.	CU FT.	WT. (LBS)	CUFT.	WT. (LBS)	
3	3/1	Per Baggage (Trp S)	1111		XXX	(111100)								TS
4	3/1	Org Cargo (Trp S)			XXXXX	(28171)								TS
5	H&S	Water Cans	10 5gal									10	60	V-1
5	"I" Co	Office Supplies										27	477	V-31
5	H&S	PerBagg. (Hold Stow)	334		1169	26720								
5	"I" Co	PerBagg. (Hold Stow)	195		683	19600								
5	3/1	NBC Gear					5	45	3'4"	150	3630			
5	3/1	NBC Gear					1	9	2'4"	21	503			
5	"I" Co	Water Cans					5	45	3'6"	158	850			
5	3/1	MT REPAIR PARTS					2	18	3'4"	60	1780			
5	3/1	ADMIN EQUIP					10	90	2'10"	260	5000			
PAGE TOTALS						139271								
GRAND TOTALS (LAST PAGE ONLY)														

TOTAL CARGO: SQFT (UNITIZED AND HEAVY LIFTS ONLY) _____, CUFT. _____, WT. _____

DDIV 4600.3A
8 Dec 1970

DECLASSIFIED

DECLASSIFIED

CARGO AND LOADING ANALYSIS (C & LA)

UNIT: 3d Battalion 1st Marines

SHIP: _____

DATE: _____

UP & TT LINE NO.	UNIT	DESCRIPTION	NO. & TYPE CONT.	NO. RDS. GAL. RAT, ETC.	STANDARD CARGO		UNITIZED CARGO (PALLET, CONTAINERS, ETC.) AND HEAVY LIFTS					MOBILE LOADED		WHERE STOWED
					CUFT.	WT. (LBS)	NO LIFTS	SQFT.	HT.	CU FT.	WT. (LBS)	CUFT.	WT. (LBS)	
5	3/1	ADMIN SUPPLIES					4	36	3'4"	120	1640			
5	3/1	IND EQUIP					3	27	3'4"	90	1590			
5	"I" Co	CO SUPPLIES					2	18	3'4"	90	1210			
5	3/1	ELECT RPK PARTS					1	9	3'4"	30	410			

INCOMPLETE LISTING

		Total Line 5			(1852)	(46320)	(121)	(1196)		(5302)	(106200)	(700)	(11750)	
8	3/1	MEDICAL & DENTAL					(5)	(45)	4'1"	(185)	(3230)			
11	3/1	MOGAS	87 drm	4611	(1044)	(36669)								
13	3/1	TRIOXANE	42 cs	50400	(131)	(2520)								
16	3/1	CARTRIDGE 5.56	120 cs	201600			6	78	2'4"	180	9900			
PAGE TOTALS					3027	85509	126	1241		5487	109430	700	11750	
GRAND TOTALS (LAST PAGE ONLY)														

TOTAL CARGO: SQFT (UNITIZED AND HEAVY LIFTS ONLY) _____, CUFT. _____, WT. _____

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ENCLOSURE (2)

(12)

DECLASSIFIED

Div 4600.5A
8 Dec 1970

CARGO AND LOADING ANALYSIS (C & LA)

UNIT: 3d Battalion, 1st Marines

SNP: _____

DATE: _____

ENCLOSURE (2)

Divo 4600.3A
8 Dec 1970

UP & TT LINE NO.	UNIT	DESCRIPTION	NO. & TYPE CONT.	NO. RDS. GAL. RAT. ETC.	STANDARD CARGO		UNITIZED CARGO (PALLET, CONTAINERS, ETC.) AND HEAVY LIFTS					MOBILE LOADED		WHERE STOWED
					CUFT.	WT. (LBS)	NO LIFTS	SOFT.	HT.	CU FT.	WT. (LBS)	CUFT.	WT. (LBS)	
16	3/1	CARTRIDGE, 45	11cs	18480			1	13	1'7"	20	930			
INCOMPLETE LISTING														
		Total Line 16					(10)	(130)		(280)	(15421)			
17	3/1	106MM HEAT	9	18			1	13	2'7"	31	1139			
INCOMPLETE LISTING														
		Total Line 17					(25)	(324)		(694)	(20705)			
18	3/1	SIGNAL RSC			1	66								
INCOMPLETE LISTING														
		Total Line 18			(51)	(1980)								
PAGE TOTALS					51	1980	35	454		974	36186			
GRAND TOTALS (LAST PAGE ONLY)					3078	226760	282	3268		12824	362069			

TOTAL CARGO: SOFT (UNITIZED AND HEAVY LIFTS ONLY) _____, CUFT. _____, WT. _____

DECLASSIFIED

DECLASSIFIED

UNIT: 3d Battalion, 1st Marines
SHIP:
DATE :

[illegible]

42	TFI M-149	H&S CO	145324	161	82	73	92	558	2280	3332	5632	(S/A)
----	-----------	--------	--------	-----	----	----	----	-----	------	------	------	-------

[illegible]

TOTAL VEHICLES	87					
PAGE TOTALS/GRAND TOTALS		4694	22401	148446	35497	183937

DATE 11/18/2013
TIME 19:10

DECLASSIFIED

DECLASSIFIED

ENCLOSURE (3)

12

DECLASSIFIED

Div 4600.3A

4600/5-59 (Revised 6-6-74) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)

8 Dec 1970

 OFFICER: CPT COL LTCOL 1 MAJ 2 CAPT 8 LT 24 WO
 ENLISTED: E-9 1 E-8 6 E-7 17 E-6 30 E-5 thru 12-1 1022

 TOTAL CPT 35
 TOTAL EN 1076
 TOTAL 1111

SUPPLIES AND EQUIPMENT

UP&TT LINE #	DESCRIPTION	LIFTS	CUBIC FEET	WEIGHT (LBS)
1	RATIONS	121	6363	178968
2	WATER			61226
**	TOTAL SUBSISTENCE	(121)	(6363)	(240194)
3	PERSONAL BAGGAGE (TROOP STOW)		XXXXXX	111100
4	ORGANIZATIONAL CARGO (TROOP STOW)		XXXXXX	28171
5	ORGANIZATIONAL CARGO (HOLD STOW)	121	7854	164270
6	CONSTRUCTION/FIELD FORTIFICATION			
7	NON-MILITARY SUPPORT			
8	MEDICAL AND DENTAL	5	185	3230
9	PERSONAL DEMAND ITEMS			
**	TOTAL GENERAL CARGO	(126)	(8039)	(306771)
10	BULK FUEL	XX	XXXXXX	
11	PACKAGED FUEL	22	1044	36669
12	CHEMICALS (NON FLAMMABLE)			
13	CHEMICALS (FLAMMABLE)	1	131	2520
14	COMPRESSED GAS			
15	OTHER POL (SPECIAL LUBE & GREASE)			
**	TOTAL PETROLEUM	(23)	(1175)	(39189)
16	SMALL ARMS	10	280	15481
17	HIGH EXPLOSIVES	25	694	20705
18	PYROTECHNICS		51	1980
19	NUCLEAR			
20	MISSILES			
21	INERT			
**	TOTAL AMMUNITION	(35)	(1025)	(38166)
22	VEHICLES, EQUIP. HEAVY LIFTS	(87)	(XXXXXX)	(148446)
23	TOTAL SQUARE FEET	(XX)	(XXXXX)	(XXXXXX)
24	AIRCRAFT (OPERATIONAL)	(XX)	(XXXXX)	()
25	NUMBER OF AIRCRAFT	(XX)	(XXXXXX)	(XXXXXX)
TOTAL SUPPLIES AND EQUIPMENT (ADD NUMBERS IN PARENTHESIS)		392	15902	772766

TOTAL PERSONNEL 1111

UP&TT SUMMARY

TOTAL LIFTS 392

ENCLOSURE(4)

SQUARE FEET STOWAGE 4694

MEASUREMENT TONS 415

SHORT TONS 386.38

UNIT NAME 1st Battalion, 1st Marines

CERTIFIED John A. Doe, LtCol

SHIP NAME

DATE 30 July 1971

DECLASSIFIED

12

4600.3A
 Dec 1970

CONSOLIDATED VEHICLE TABLE

UNIT	VEHICLE TYPE								TOTAL
HES CO. 3/1	M-151 TRK 1/1	20	18						38
	M-416 TRLR 1/1	4							4
	M-37 TRK 3/4T	2							2
	M-101 TRLR 3/4T	22							22
	M-274 CLIM	2							2
	MRC-83 TRK 1/1	1							1
	MRC-87 TRK 1/1	2							2
	MRC-109 TRK 1/1	1							1
	STEAM CLEANER, TRLR	1							1
	LUBE TRK 1/1	1							1
	M-718 AMB 1/1	8							8
	M-274 W/106 RR	5							5
	M-119 WATER TRLR								
	TOTAL	87							87

DECLASSIFIED

UNIT CARO MANIFEST (UCM) (less vehicles)
IDIV 4410/1 (1-65)

8 Dec 1970

UNIT: 3d Battalion, 1st Marines SHIP: _____

DATE:

UNIT LINE NO	BOX NO/MO OF ITEMS	DESCRIPTION	STANDARD CARGO		UNITIZED CARGO AND HEAVY LISTS				MOBILE LOADS	
			CUFT	WT(lbs)	SOFT	HT	CUFT	WT	CUFT	WT(lbs)
4	7100	Field Desk	6	140						
4	7101	Admin Forms	4	100						
4	7102	Field Safe	4	230						
4	7103	Field Safe	4	230						
4	7113	Files	4	90						
4	7115	Files	4	90						
4	7119	Office Supplies	4	100						
4	7120	Typewriter	2	50						
TOTAL LINE # 4		(32)	(1030)							
5	7121	Radio AN/PRC-25(1)	4	125						
		T/A 312 (1)								
		SB-22 (1)								
		HR-8 (3)								
5	7122	M-16 (4)	8	200						
		M-60 (1)								
5	7123	50 Cal. (1)	6	200						

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DivO 1600.3A

8 Dec 1970

UNIT CARGO MANIFEST (UCM) (less vehicles)

IRM 4430/1 (3-65)

UNIT: 3d Battalion, 1st Marines

SHIP:

DATE:

UNIT LINE NO	BOX NO/NO OF PYS	DESCRIPTION	STANDARD CARGO		UNITIZED CARGO AND HEAVY LIFTS				MOBILE LOADED	
			CUFT	WT(lbs)	SOFT	HT	CUFT	WT	CUFT	WT(lbs)
5	9027	Immersion Burner							17	105
5	103	Armory Repair Parts							10	300
5	1020	Camouflage Nets							18	250
5	1021	" "							18	250
5	1010	Gun Chest							3	50
5	1011	" "							3	50
		Vehicle # 3892							(69)	(1005)
5	104	Armory Tools							4	160
5	123	Repair Parts							4	150
5	25	Directives							4	100
5	27	"							4	100
		Vehicle # 1730							(16)	(510)
5	1022	Camouflage Nets	18	250						
5	134	Protective Clothes	32	300						
5	135	Gas Masks	18	270						
5	145	Gas Masks	18	270						
5	26	Office Manuals	4	100						
5	01-1	Bond Paper					4	75		
5	01-2	Manifold, Green					4	75		
5	01-3	Manifold, White					4	75		
5	01-4	Manifold, Yellow					4	75		
6	01-5	Manifold, Pink					4	75		
5	01-6	Blank Forms					4	75		
		Pallet # 1			(13)	(3'6")	(46)	(510)		

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UNIT CARGO MANIFEST (UCH) (less vehicles)
LDIV 4410/1 (3-65)

DIV 4600.3A
8 Dec 1970

UNIT: 3d Battalion, 1st Marines

SHIP:

DATE:

UNIT LINE NO	BOX NO/NO OF ITEMS	DESCRIPTION	STANDARD CARGO		UNITIZED CARGO AND HEAVY LIFTS				MOBILE LOADED	
			CUFT	WT(lbs)	SQFT	HT	CUFT	WT	CUFT	WT(lbs)
5	02-1	Canteens					4	100		
5	02-2	Magazine Pouches					4	120		
5	02-3	Knapsacks					4	100		
5	02-4	Cartridge Belts					4	150		
5	02-5	Haversacks					4	100		
5	02-6	Holster, .45 cal.					4	110		
		Pallet # 2			(13)	(3'6")	(46)	(740)		
	Pallet #									
5	020	Tent, G.P.			13	3'6"	46	900		
5	021	" "			13	3'6"	46	900		
5	022	Range Outfit			13	3'1"	40	300		
5	023	" "			13	3'1"	40	300		
5	024	Feed Containers			13	2'4"	30	200		
		Total Line # 5	(108)	(1715)	(91)		(278)	(3950)	(85)	(1515)

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8 Dec 1970

UNIT CAROL MANIFEST (UCM) (less vehicle
IDIV 4410/1 (7-65)

UNIT: 3d Battalion, 1st Marines

SHIP:

DATE:

[illegible]

SPECIAL CARGO AND LOADING ANALYSIS (C & LA)

UNIT: 3d Battalion, 1st Marines

SHIP: _____

DATE: _____

UP & TT LINE NO.	UNIT	DESCRIPTION	NO. & TYPE CONT.	NO. RDS. GAL. RAT, ETC.	STANDARD CARGO		UNITIZED CARGO (PALLETS, CONTAINERS, ETC.) AND HEAVY LIFTS					MOBILE LOADED		WHERE STOWED
					CUFT.	WT. (LBS)	NO LIFTS	SQFT.	HT.	CU FT.	WT. (LBS)	CUFT.	WT. (LBS)	
5	3/1	Non Tan Garrison Property	50		350	4250								
5	3/1	Club Property	25		175	1620								
5.	3/1	Spec Svcs Equip	10		57	935								
PAGE TOTALS					XX	XXX				XXX	XXX	XX	XXX	
GRAND TOTALS (LAST PAGE ONLY)					XX	XXX				XXX	XXX	XX	XXX	

TOTAL CARGO: SOFT (UNITIZED AND HEAVY LIFTS ONLY) _____, CUFT. _____, WT. _____

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ENCLOSURE (7)

(12)

DECLASSIFIED

DICO 4600.3A
8 Dec 1970

HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO San Francisco, California 96602

DivBul 4400
21/FCG/1a
13 Dec 1970

DIVISION BULLETIN 4400

From: Commanding General
To: Distribution List

Subj: Command Reject Performance Information

Ref: (a) MCO 4400.115A
(b) CG, MCSA ltr 121:RAP:cac of 20Nov70 (NOTAL)

Encl: (1) Guide for Aid in Error Detection
(2) Points to check which cause the greater portion of rejects

1. Purpose.. To publish a guide for the interpretation of reject status, causes and corrective action necessary to reduce the Commands reject performance within the Marine Corps Unified Materiel Management System (MUMMS).

2. Background.

a. Reference (a) established a command management program to improve the accuracy of supply transactions (requisitions, cancellations and follow-ups) forwarded to the Inventory Control Point (ICP).

b. A monthly report of the Command Transaction Summary Report is furnished by a Marine Corps Bulletin which depicts the reject data by document identifier code (DIC) as well as reject code.

c. Reference (b) provided a reject performance guide to be used as an aid in the detection of various reject codes that contribute greatly to the volume of command rejects.

3. Action. Effective upon receipt of this bulletin it is requested that Commanding Officers cause wide dissemination of the helpful hints of enclosures (1) and (2) at the supply level to ensure that a comprehensive understanding of typical command rejects are understood by all personnel. Corrective action taken at the unit level will produce lower command rejects and effective supply support from the sources of supply.

4. Self Cancellation. 1 March 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B" plus 21 (25)

DivBul 4400
13 Dec 1970GUIDE FOR AID IN ERROR DETECTIONCOMMON ERRORS CONTRIBUTING GREATLY TO UNIT REJECT RATES BY REJECT TYPE

1. The following types of errors account for the greatest volume of those rejects which are chargeable to the customer:

a. Rejects for incomplete, invalid and garbled fields (Status Code M1).

(1) Special characters. Any character other than A thru Z and 1 thru 0 appearing in any field of input transactions from customers will create an M1 reject. One field in particular, the supplementary address field, has an additional consideration. When that field is used with a "Y" in the Service Code, it designates data that is significant to the customer only. This non-significant indicator does not, however, negate the checks for special characters. Regardless of the indicator, the supplementary address field is checked for invalid characters and M1 rejects can result. Rejects because of invalid characters may be difficult at times to interpret because the ICP outgoing edits may remove the special character before the document is transmitted. This can give the appearance that no error exists. Check the input document as well as the reject status transaction.

(2) Incomplete Fields. Fields not completely filled with required data will reject as M1. Many followup and cancellation transactions reject because part numbers are cited which do not completely fill the FSN field. These transactions are submitted without any exception notification (i.e., sent in as AC1/AF1, etc. via other than special message, etc). These transactions then reject because of the missing characters. If the part numbers cited contains special characters, however, the special character edit would reject them before field completeness is checked. Another common error is the submission of AC2/AF2 documents without a supplementary address. For these DICs, the supplementary address is significant, and the blank field will create M1 rejects.

(3) Invalid Characters. Data in fields that do not agree with the required format (i.e., letters instead of numbers and vice versa) also create large volumes of M1 rejects. These transactions most often result from unit use of documents, such as status cards, to create input to the ICP. The DIC is changed but nothing else. Thus, data which is proper to the one transaction, is perpetuated in the outgoing transaction, and rejects. An example is the use of status transactions to create AT followups (not proper but done frequently). When this is done the status code becomes the advice code in the outbound AT. If the AT converts to an AO, the advice code now has two alphabetic characters. Advice codes consist of a numeric/alpha combination and two alphabetic characters are invalid. The result is a reject. Extreme care must be taken in reformatting transactions into other transactions. Considerable rejects are also caused by data content which is not authorized.. Zero fills in NATO fields, Job Order Numbers, are examples

ENCLOSURE (1)

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13 Dec 1970

of this type reject. In the area of JON's, many rejects come about because the unit uses the retained copy of a requisition (which may properly contain a JON) to create an AT followup. On conversion, the JON becomes part of the requisition, and represents an invalid condition.

b. Rejects for duplicate documents (Status Code CF).

(1) True duplicates. This is probably the smallest group of CF rejects. This condition involves two documents with the same document number, separately prepared and submitted. It must be remembered that only the document number is checked, no other data elements. While quantities, stock numbers, etc., may be different, these transactions will still be considered as duplicates.

(2) Double Passes. Quite frequently, an intervening supply source (FSA, MWSG, etc) will pass a quantity of a document while taking fill action on the remaining quantity. Subsequent action prevents the fill action from being completed. At this point, the quantity originally scheduled for completion by the FSA/MWSG will also be passed. If this second document is not properly identified, the ICP duplicate checks will assume it to be the same document previously received. Remember that only the document number is checked. The intervening supply sources, as well as the unit itself, may forward the same document to the ICP on different messages. The result is the same; a duplicate.

(3) Duplicate Messages. This refers to the receipt of the identical message more than once. The message will bear the same date/time group but will be received at two or more different times. This error has been committed by both Marine Corps Communications Offices and by units of the Defense Communications System. It generally occurs because an operator is unsure that a message has been sent. He sends it the second time without a suspect "Duplicate Indicator" and the entire group of documents may be inducted twice.

c. Rejects for Funding Errors (Status Code CM).

(1) Incorrect/Invalid Fund Code. The fund code indicated on the document is not loaded to the files at the ICP. This check takes into consideration the fiscal year of the document and relates it to a table of codes for that year. Fields shifted left or right have contributed to this error. The characters are one position off in this case and the fund code cited will not appear on the table. Documents which bear incorrect dates translate to fiscal years not yet reached. Units, believing no fund code is required for certain categories of materiel (such as blank forms, ASA items, etc.) do not always place fund codes in their documents. Fund codes must be placed in documents (except for DSSCs) regardless of the materiel involved, or a CM reject will result from this process..

(2) SAC/Signal Code disagreement. A signal code indicating

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13 Dec 1970

ASA material is being requisitioned will cause a reject if the item is in fact SFA. There is considerable misunderstanding in this area wherein units believe that Signal Code "B" may be used when their own units funds are not charged, as when citing HQMC open allotment fund codes. The keypoint is that when SFA material is being requisitioned Signal Code "C" or "I" must be cited. Citing other signal codes will result in a "CH" reject. The fund code is always the one billed and the signal code must relate to the type of material. Signal Code D and M are sometimes erroneously used on the premise that this indicates a free issue. Only DSSC units will normally use this code. It should also be noted that use of Signal Code "J" is considered an invalid character and will result in a MI reject.

d. Incorrect supply source rejects (Status Code CH). Be sure the correct routing indicator is used. Most documents are for the ICP (RIC MPB). Some units do, however, order clothing and special items from the Retail Clothing and Textile Sales Section (AAC MPUL0). This is RIC MPU. Publications documentation also goes astray on occasion, the RIC for publications is MPP. After assuring that the RIC is correct, be sure that the messages or envelopes indicated the proper address.

e. Incorrect Message Preparation. Documents prepared for special handling (e.g., part numbered documents, exception data, etc.) cannot be sent in by standard message. There must be an indication that the data on the message is "special". Accordingly, this type of data must be sent via autodin special message when autodin is being used. Messages are sometimes received in which the first data card following the "Header" card is the instruction that the message is a "Special Message for...". The content indicator of the message does not however indicate a special content. No special treatment will normally be accorded any message unless the 3d position of the content indicator reflects an alpha "W". Failure to properly format the content indicator can cause all the special exception data to be disregarded and rejects will occur.

2. Rejects often occur in blocks, all from a common error; a missing character, a special character, an offset field. Most of these errors could be eliminated by sampling output from time to time by those units using mechanical means for creating transactions.

ENCLOSURE (1)

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13 Dec 1970

POINTS TO CHECK WHICH CAUSE THE GREATER PORTION OF REJECTS OTHER THAN
CP & CU

DEMAND DOCUMENTS (A6 AND A3)

<u>COLUMN</u>	<u>FIELD</u>	<u>REQUIREMENT</u>	<u>FAILURE</u>	<u>NOTE</u>
4-6	RIC TO	MUST BE MPB	CH	1
8-18	FSN	MUST BE NUMERICS	M1	2
		MUST BE COMPLETELY FILLED	M1	2
19-22	NATO NO.	MUST BE BLANK	M1	
23-24	U/I	MUST BE ALPHABETIC	M1	
25-29	QUANTITY	MUST BE NUMERIC	M1	
		MUST BE COMPLETELY FILLED	M1	
		MUST BE GREATER THAN 0	M1	
30-35	AAC	MUST BE COMPLETELY FILLED	M1	
		MUST BE ON CUSTOMER INDEX AT ICP	M2	
36-39	YDDD	MUST BE COMPLETELY FILLED	M1	
		MUST BE NUMERIC	M1	
37-39	DDD	MUST BE GREATER THAN 0 AND LESS THAN 367	M1	
40-43	SERIAL	MUST BE COMPLETELY FILLED	M1	
		MUST BE ALPHA/NUMERIC	M1	
45-50	SUPADDEE	MUST BE FILLED IN WHEN DIC OR SIGNAL CODE INDICATES SUPADDEE CONCERN	M1	
		MUST BE ON CUSTOMER INDEX AT ICP WHEN DIC OR SIGNAL CODE INDICATES SUPADDEE CONCERN	M2	
51	SIGNAL	MUST BE SIGNAL C, B, K OR L FOR INTRA-MARINE CORPS TRANSACTIONS	M1	3
		MUST BE C OR L FOR SFA ITEMS	CM	
52-53	FUND CODE	MUST BE ON ALL REQUISITIONS	CM	3
		MUST BE ON FUND CODE TABLE FOR THAT FISCAL YEAR INDICATED	CM	3

ENCLOSURE (2)

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13 Dec 1970

<u>COLUMN</u>	<u>FIELD</u>	<u>REQUIREMENT</u>	<u>FAILURE</u>	<u>NOTE</u>
65-66	ADVICE	IF USED, CC 65 MUST BE NUMERIC AND CC 66 MUST BE ALPHABETIC	M1	
67-69	RECDT	MUST BE BLANK	M1	
70-80		MUST BE BLANK EXCEPT WHEN USE IS SPECIFICALLY AUTHORIZED (E.G., FOR ID NUMBERS IN 75-80)	M1	
1-80		NO CHARACTERS EXCEPT 0 TO 9 AND A TO Z MAY BE USED. NO CONTROL PUNCHES, ETC. MAY BE USED		

OTHER TRANSACTIONS (AC, AF, AP, AT)

<u>COLUMN</u>	<u>FIELD</u>	<u>REQUIREMENT</u>	<u>FAILURE</u>	<u>NOTE</u>
3	DIC	MUST BE 1-5 OR A-E AS APPLICABLE	M1	4
4-6	RIC TO	MUST BE MPB	CH	1
23-24	U/I	MUST BE ALPHABETIC	M1	
25-29	QUANTITY	MUST BE NUMERIC MUST BE COMPLETELY FILLED MUST BE GREATER THAN 0	M1 M1 M1	5
30-43	DOC NO.	MUST BE COMPLETELY FILLED	M1	
45-50	SUPADDEE	MUST BE FILLED IN WHEN CC 3 IS EQUAL TO "2"	M1	
1-80		NO CHARACTERS EXCEPT 0 TO 9 AND A TO Z MAY BE USED. NO CONTROL PUNCHES, ETC. MAY BE USED.	M1	

REMEMBER, IF AN AT FOLLOWUP CONVERTS TO A DEMAND DOCUMENT, THAT
CONVERTED DOCUMENT WILL BE SUBJECTED TO THE EDIT FOR A DEMAND DOCUMENT.
AN AT FOLLOWUP MUST BE MADE WITH THAT THOUGHT IN MIND.

NOTE: 1 DOCUMENTS ALSO COME IN TO "MPU" FOR CLOTHING AND AT TIMES,
TO "MPP" FOR PUBLICATIONS. THE SAFEST METHOD OF SUBMISSION
IS VIA SPECIAL MESSAGE OR MANUALLY.

2 DOCUMENTS BEARING OTHER THAN FEDERAL STOCK NUMBERS (11 DIGIT
NUMERIC) MUST BE SUBMITTED VIA SPECIAL MEANS TO PRECLUDE THEIR

ENCLOSURE (2)

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AUTOMATIC ENTRY INTO THE COMPUTER.

3. NOT APPLICABLE TO DSSC TRAFFIC.
4. AC AND AP TRANSACTIONS MAY HAVE "6" IN CC 3 WHEN APPLICABLE.
5. NOT APPLICABLE TO AF AND AP TRANSACTIONS.

ENCLOSURE (2)

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivO 5312.3B
3/EWB/aal
13 Dec 1970

DIVISION ORDER 5312.3B

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedures (SOP) for Scout/Sentry/Mine Dog Teams

Ref: (a) ForO 5312.10_

Encl: ✓(1) Format of Request for Scout/Sentry/Mine Dog Teams

1. Purpose. To promulgate a Standing Operating Procedure for the use of Scout/Sentry/Mine Dog Teams for units of the 1st Marine Division.
2. Cancellation. DivO 5312.3A
3. General. Reference (a) is a detailed Standing Operating Procedure for the use of Scout/Sentry/Mine Dog Teams for III Marine Amphibious Force units in Vietnam. It provides necessary information concerning requesting procedures and employment of such teams.
4. Action. Commanders will thoroughly familiarize themselves with the contents of reference (a) and ensure that Scout/Sentry/Mine Dog Teams are appropriately and aggressively employed within their areas of responsibility. Requests for use of dog teams will be submitted to the Commanding Officer, 1st Military Police Battalion (Attn: Dog Coordinator). The request may be either in message, letter or by telephone. Telephone requests will be confirmed in writing. All requests must furnish information contained in **enclosure** (1).


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

DECLASSIFIED

DivO 5312.3B

13 Dec 1970

Format of Request for Scout/Sentry/Mine Dog Team

1. Type of dog team required required (Scout/Sentry/Mine).
2. Number of dog teams required _____.
3. Name of operation if known _____.
4. Type of operation (Search and Clear, Blocking, Patrols, (Night or Day) Built-up Areas or Unpopulated Areas).
5. Length of Dog Team requirement _____.
6. Unit and location _____.
7. Date required _____.

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivO 5830.1
1/HSA/tim
13 Dec 1970

DIVISION ORDER 5830.1

From: Commanding General
To: Distribution List

Subj: Standing Operating Procedures for Prevention of Crimes
of Violence

Ref: (a) ForO 3120.4
(b) DivO P8000.I
(c) DivO 8020.2

1. Purpose. The purpose of this Order is to establish procedures; including coordinative actions, so as to reduce the incidence of acts of violence within the 1st Marine Division (-) (Rein), FMF.

2. Cancellation. DivBul 5830 of 24Oct70

3. Background. Acts of violence, including such reprehensible crimes as murder, rape, assault, and armed robbery, are abhorrent in themselves and are particularly deleterious to the efficiency, combat effectiveness, and morale of a military command. Especially heinous and despicable is the form of assault and attempted murder known colloquially as "fragging." Recent Division actions, including vigorous implementation of reference (a), have markedly improved the investigation and solution of these crimes and the bringing to justice of the perpetrators of these acts. However, further emphasis must be placed upon the prevention of these acts before they occur.

4. Information

a. All camps, cantonments, combat bases and fire support bases have designated commanders who have the responsibility to implement the provisions of reference (a), colloquially known as "Operation Freeze." Vigorous implementation of the provisions of reference (a) and this Order should result not only in further improvement in the apprehension of malefactors, but also should serve as a deterrent to premeditated acts of violence.

b. The weapons of war, conveniently at hand, provide a ready means by which lethal acts of violence can be committed. For example, in almost every incident of "fragging" the instrument used

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is a grenade, either thrown or rigged for detonation. Appropriate controls of weapons and explosive ordnance, as prescribed by references (b) and (c), will do much to reduce the random availability of these devices. It will be noted that reference (b) requires unit commanders to provide maximum security and adequate accounting for weapons and other serialized ordnance items. Further, that unit commanders are required to have published Standing Operating Procedures (SOP) for ordnance and ammunition material. Reference (c) requires, inter alia, strict accountability down to the fire team, squad, and platoon leader level of ordnance issued to troops to include an exact accounting of grenades of all types, with special emphasis on the M-26 fragmentation grenade. Strict adherence to the provisions of these Orders will not only limit the availability of lethal agents to potential perpetrators of violent crimes but will also reduce the incidence of an accidental discharge or explosion and the casual loss of U. S. ordnance to the enemy.

c. Investigations of acts of violence subsequent to their commission reveal that in a large number of cases the behavior of the perpetrator prior to the crime made his ultimate action at least partially predictable. In most cases he had been a marginal or submarginal Marine, often with a record of offenses verging upon crimes of violence. Frequently, the act is preceded by evidence of increasing personality disorders, either psychopathic or emotionally unstable in nature. Unit leaders must be alert as to behavior or symptoms which may signal the possibility of a violent act. In not all cases, of course, does a potential offender reveal himself by bizarre or aberrant behavior.

d. An inspection is a legitimate review of persons and property to insure the fitness and readiness of the unit to execute its mission. Surprise or "shakedown" inspections are legitimate forms of military inspections. A commander may not, however, use an "inspection" as a guise for a "search." A search has as its purpose the uncovering of physical evidence to support an apprehension or charge. Generally a search cannot be legally conducted without probable cause, that is, there must be reason to believe that a crime has been committed and that the fruits of the crime or other evidence may be found on the person or property to be searched. Unless probable cause can be established, a court-martial may not accept evidence unearthed by a search. On the other hand evidence discovered as a consequence of a legitimate inspection is admissible.

5. Action. All camp, cantonment, combat base, fire support base and unit commanders will:

a. Implement the procedures set forth in reference (a) and this Order. Implementation will include the preparation of written and formally promulgated Standing Operating Procedures (SOP), copies of

DivO 5830.1

13 Dec 1970

which will be forwarded through channels to this Headquarters (Attention: Division Inspector). These SOP's will be reviewed frequently and revised as required to accommodate to unit relocations.

b. Indoctrinate all troops in the purpose and intent of "Operation Freeze." Such indoctrination shall be drilled and rehearsed in its execution.

c. Ensure strict adherence to the provisions of references (b) and (c) as pertains to the appropriate controls of weapons and explosive ordnance.

d. Ensure that any persons manifesting peculiar or unusual personality traits, behavior, or patterns are referred immediately to the appropriate medical officer for psychiatric evaluation. During the process of psychiatric evaluation the man will be kept under close supervision and at no time will he be armed or given access to live ordnance except in the extreme case where his life might be endangered by enemy action.

e. Ensure that small unit leaders know and understand that they cannot and must not condone aberrant behavior or threats of violence, and that there are judicial, administrative and medical procedures to remove potential offenders from their units before a serious offense occurs. Small unit leaders must be completely confident that their recommendations concerning their subordinates will be given immediate and appropriate attention.

f. Ensure that daily routine inspections of living spaces are being conducted to insure compliance with applicable directives relating to police, sanitation and military readiness. Contraband, such as unauthorized ordnance or other prohibited articles, found as a result of these inspections will be seized.

g. Become conversant with the legal distinction between "inspections" and "searches."


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO San Francisco 96602

DivBul 2700
20/WN/wlf
19 Dec 1970

DIVISION BULLETIN 2700

From: Commanding General
To: Distribution List

Subj: Control and Prevention of Non-Mailable Items from being introduced into the U. S. Mails.

Ref: (a) FMFPacO 2700.7
(b) ForO 2700.9

1. Purpose. To publish instructions and to direct necessary command action to ensure continued education and control measures are implemented to prevent the introduction of non-mailable matter into the U. S. Mails by members of this Command.
2. Background. U. S. Customs officials have noted that an increasing number of contraband items are being detected in parcels mailed at Military Post Offices in Vietnam. Prosecution of offenders is often blocked or hindered by the use of fictitious names in the return address marked on the parcel. References (a) and (b) outline instructions for the control and prevention of non-mailable items being introduced into the mails. Locally, it has been noted that a large quantity of Government property (jungle utilities, jungle boots, poncho liners and field jackets) is being mailed by members of this Command.
3. Policy. In accordance with instructions contained in references (a) and (b), the following policy is established for the mailing of parcels by members of this Command:
 - a. Parcels tendered for mailing will not be accepted by the Postal Clerk until he verifies the name and service number (Social Security Account Number for Army and non-military) in the return block with the mailer's ID Card.
 - b. In the case of a parcel being mailed by a person other than the individual whose name appears in the return address, the notation: "Mailed By", followed by the name and service number/Social Security Account Number of agent will be printed on the parcel. The Postal Clerk will verify the data by comparing it with the agent's ID Card.
 - c. All officers/staff non-commissioned officers certifying parcels will print their names in addition to their signature, grade and service

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number below the required certification. The certification shall be placed on all parcels by means of a rubber stamp or may be hand written. The certification will read: "I CERTIFY THAT THE CONTENTS OF THIS PACKAGE/PARCEL HAVE BEEN INSPECTED AND CONTAIN NO NON-MAILABLE ITEMS AS OUTLINED IN CURRENT POSTAL REGULATIONS." Inspecting officials should review references (a) and (b) and this Bulletin prior to certifying packages.

4. Action. Commanders at all echelons will ensure widest possible dissemination of the contents of this Bulletin. Information contained herein should be made a part of the unit commander's orientation procedures for newly arrived personnel. Also, applicable portions of this Bulletin should be conspicuously posted on unit bulletin boards, near the mailroom, in the lobby of unit post offices, and incorporated into each unit's mail handling order.

5. Self-Cancellation. 30 June 1971.


D. H. BLANCHARD
Chief of Staff

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Copy to:
CG, FLC (10)

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivO 5830.2
7/EMJ/tim
19 Dec 1970

DIVISION ORDER 5830.2

From: Commanding General
To: Distribution List

Subj: Acts of Violence

Ref: (a) DivO 5830.1

1. Purpose. To publish procedures relative to the actions to be taken to counter the activities of those individuals and groups of this Command who resort to acts of violence.
2. Background. The recent deaths of Marines as the result of a many-against-one attack under cover of darkness requires that all true Marines identify those who are responsible for these repugnant and reprehensible acts so that they can be brought to justice.
3. Information. These acts of violence are committed by individuals/groups who commit their crimes in a stealthy and cowardly manner. Many-against-one, usually in darkness, or attacks from behind, are typical circumstances associated with these actions which are cowardly, unmanly, and uniquely, un-Marine like. The American people expect their Marines to be a group of professionally dedicated brave men. They do not expect us to condone lawlessness or permit cowardly practices by some in our midst.
4. Command Commitment. Effective immediately, this Command and its resources are committed to the identification of those individuals/groups who commit acts of violence.. Commitment of all true Marines to this goal shall bring about the cessation of these acts and aid in the identification of the perpetrators so that the appropriate legal or administrative process may be taken against them.
5. Individual/Group Identity. Individuals/groups committing acts of violence can be recognized as weaklings who are without honor, who seek to strip manly conduct and virtue from others. Their strength lies in group action and their only defense, ~~anonymity~~, is found in the use of threats, intimidations, and reprisals to cover their cowardice.
6. Action
 - a. All true Marines of this Command are to exert a maximum effort to identify to unit commanders those perpetrators of acts of violence.

DivO 5830.2
19 Dec 1970

b. Commanding Officers shall effect the immediate development and implementation of plans and programs that include, but are not limited to, the following measures:

- (1) Vigorous application of the provisions of reference (a);
- (2) Wide and frequent publication to all Marines of the cowardly context in which ambushes, fraggings and other forms of wanton, ruthless violence are viewed;
- (3) Education of our Marines to the fact that the identification of criminals is the responsibility of every citizen and that providing of information is not playing the role normally attributed to being an informer;
- (4) Offer sanctuary, protection and immediate transfer (including inter-area) to any Marine/sailor who makes an identification;
- (5) When attackers are identified, give vigorous pursuit to effecting appropriate disciplinary or administrative disposition, as expounded in reference (a);
- (6) Make appeals to the time honored American values of fairplay, sportsmanship, and gentlemanly conduct in the interaction of our Marines with one another;
- (7) Publication of available facts attending each incident at company level formations as soon as practicable after occurrence;
- (8) When individuals or a group of individuals are found guilty of committing crimes, as delineated in this Order, the results of their courts-martial will be published at company level formations.
- (9) Submit to this Headquarters (Attn: G-1) any recommendations, comments, or "lessons learned", for consideration for publishing to this Command, that may aid this program.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivBul 1730
19/ADP/gag
22 Dec 1970

DIVISION BULLETIN 1730

From: Commanding General
To: Distribution List

Subj: Schedule of Christmas Eve and Christmas Day Religious Services in the 1st Marine Division

1. Purpose. To publish the schedule of Divine Services at various OP Chapels on 24 and 25 December.
2. Information. In addition to the religious services that will be conducted by Chaplains in the smaller units throughout the Division TAOR, the following schedule of religious services for 24 and 25 December is promulgated:

<u>LOCATION</u>	<u>CATHOLIC MASSES</u>		<u>PROTESTANT SERVICES</u>	
	<u>24 Dec</u>	<u>25 Dec</u>	<u>24 Dec</u>	<u>25 Dec</u>
Division Chapel	Midnight	1000	1900	-----
1st ReconBn Chapel	-----	0800	2300	-----
1st MedBn Chapel	-----	1100	----	1000
11th MTBn Chapel	-----	0900	----	1000
1st Marines Chapel	-----	1030	1900	0900
3dBn 1stMarines Chapel	-----	0915	----	1015
NAC Chapel	Midnight	0815	1900	----
Hill 190	-----	1200	----	0900
1st EngBn Chapel	1930	----	----	1100
2dBn 1stMarines Chapel	Midnight	0700	1930	----
Hill 34 Chapel	2300	0900	2200	1000
5th Marines Chapel	-----	0900	----	1000
2dBn 5thMarines Chapel	Midnight	----	----	0900
2dBn 11th Marines Chapel	1800	----	----	1100
Combat Base Ross Chapel	-----	1300	----	Afternoon

3. Action. Wide publicity is to be given to the above information and all persons are urged to attend a service of their choice.

4. Self-Cancellation. 31 December 1970.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivBul 3400
46/REM/jc
22 Dec 1970

DIVISION BULLETIN 3400

From: Commanding General
To: Distribution List

Subj: Psychological Exploitation of MEDCAPS and DENTCAPS

Ref: (a) DivO P3400.1A

1. Purpose. To promulgate guidance for the increased Psychological Exploitation of MEDCAPS and DENTCAPS, and to encourage the exchange of ideas for use in the development of themes.
2. Background. A MEDCAP PsyOps survey of all units was conducted during the first week of December 1970. It was found that the majority of S-5's do use a limited amount of PsyOps in MEDCAPS, primarily in the area of personal and village sanitation and hygiene. The public relations value of the MEDCAPS has not been fully exploited and PRO GVN PsyOps is only occasionally promoted.
3. Action
 - a. All unit commanders are urged to insure that maximum PsyOps exploitation of all MEDCAPS and DENTCAPS is effected.
 - (1) In particular exploitation should include a maximum public relations effort, using PRO GVN themes.
 - (2) Some of the themes which can be utilized are:
 - (a) Growth of the ARVN.
 - (b) PSDF support of pacification.
 - (c) Pacification program.
 - (d) The GVN is concerned for your welfare (MEDCAPS coordinated through GVN).
 - (e) Victories of ARVN and Local Forces.

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(f) Land Reform Bill.

(g) Anti VC/NVA material.

(3) Continue use of Health, Sanitation and Traffic safety theme.

b. All available media to include face to face communication, HE and HB Teams, POLWAR Teams, APT's, Leaflets and Handbills should be used as vehicles for this exploitation.

c. Units are encouraged to submit ideas for the texts of special handbills and leaflets to be developed for distribution within their CAAOR's during MEDCAPS and DENTCAPS.

d. Division PsyOps Officer will requisition, stock and issue material for face to face distribution.

e. Submit request for PsyOps support to this Headquarters (Attn: G-5), reference (a) applies.

4. Self-Cancellation. 9 June 1971.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" and "B"

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivO 1710.2C

37/GVG/lkn

25 Dec 1970

DIVISION ORDER 1710.2C

From: Commanding General
To: Distribution List

Subj: China Beach In-Country R&R Program

Encl: (1) Format for R&R Orders to China Beach

1. Purpose. To promulgate information and instructions concerning the three day enlisted/officer R&R program conducted at China Beach.

2. Cancellation. DivO 1710.2B

3. Background. The R&R in-country facilities at China Beach Recreation Center provide military personnel with a rest and recuperation area which is not far removed from operational areas. The primary concern is for enlisted personnel living under hardship/austere conditions. The objective is to provide these men with a facility which provides billeting, messing, and recreational facilities in a relaxed atmosphere.

4. Information

a. The facilities at China Beach include an exchange, USO Center, swimming (weather permitting), cafeteria and snack bar, officers club, movies, picnic and recreation areas, gymnasium, tennis courts, softball field, volleyball and shuffleboard courts, archery range and separate facilities for billeting officer and enlisted personnel.

b. The China Beach R&R Center provides adequate bedding and locker space for all personnel authorized in-country R&R at China Beach.

5. Action

a. Unit quota allocations for China Beach in-country R&R will be published by this Headquarters on a monthly basis.

b. Commanding officers will afford their personnel an opportunity to take advantage of the China Beach in-country R&R Center. In this connection, no individual will be denied the opportunity of out-of-country R&R solely because he has taken advantage of the in-country R&R program.


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DivO 1710.2C
25 Dec 1970

(1) Orders in the format of enclosure (1) will be issued. Personnel will be informed that they will not leave the China Beach R&R facility during their scheduled period of R&R.

(2) Organizations within the secured TAOR will transport their own personnel to and from China Beach.

(3) Personnel arriving from Combat Bases Baldy and Ross will report to the 1st Marine Division Rear (located in the 11th Motor Transport cantonment) where shuttle bus transportation is available to China Beach.


H. S. AITKEN
Deputy Chief of Staff

DISTRIBUTION: "AN" & "BN"

Copy to: OIC, China Beach (2)

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivO 10126.1D
3/EMB/jrg
25 Dec 1970

DIVISION ORDER 10126.1D

From: Commanding General
To: Distribution List

Subj: The Wearing or Carrying of Individual Combat Equipment

Ref: (a) DivO 5100.9B

1. Purpose. To promulgate guidance regarding the wearing of helmets and body armor and for the carrying of weapons and gas masks by personnel of this Division.

2. Cancellation. DivO 10126.1C

3. Background. Experience has proven that the wearing of helmets and body armor significantly reduces casualties from enemy weapons, particularly fragmentation munitions. Current incidents indicate that Marines are being killed or seriously wounded because standard protective equipment is not worn. While the problems of weight, restriction of movement, difficult terrain and discomfort during hot weather are recognized, these problems can be overcome by leadership, indoctrination and acclimatization.

4. Action

a. The wearing of helmets and upper torso armor is mandatory for all personnel when enemy contact, including mines, booby traps or ambush is likely.

b. All personnel traveling by road within the 1st Marine Division TAOR, exclusive of the Danang Vital Area and the area of operation of the 1st Battalion, 5th Marines with the exception of route 540 will have in their possession a helmet, upper torso body armor, and gas mask.

c. All personnel moving outside of their respective bases will carry with them their individual weapons and observe safety regulations in accordance with reference (a).

d. In cases which do not clearly fall within the above criteria, helmets and body armor will be worn and gas masks and individual weapons will be carried as directed by commanders at no lower than battalion or separate company level. In no case will the wearing of helmets and body armor or the carrying of individual weapons and gas masks be a matter of individual choice.


D. H. BLANCHARD
Chief of Staff

DISTRIBUTION: "A" & "B"

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivBul 1133
54/PPK/lkn
26 Dec 1970

DIVISION BULLETIN 1133

From: Commanding General
To: Distribution List

Subj: Reenlistment Report for the Month of November 1970

Ref: (a) MCO F1040.28

Encl: (1) November 1970 Tabulation of First Term Reenlistment Percentages
(2) List of Personnel Reenlisting or Extending During November 1970 and Benefits Received

1. Purpose. To publish reenlistment results and percentages for the month of November 1970 and a listing of benefits received for reenlistment or extension.

2. Information

a. November retention rates increased with 14 first term Marines reenlisting or executing career length extensions.

b. Final reenlistment results for November 1970 are:

<u>FIRST TERM</u>	<u>CAREER</u>	<u>TOTAL</u>
41.1%	88.2%	56.8%

c. Staff Sergeant R. W. MILLS, Headquarters Battery, 11th Marines won the monthly Career Planning Award by achieving 200% of his assigned quota.

d. Enclosure (1) provides a tabulation of first term reenlistment results for regiments and battalions.

e. Enclosure (2) provides a listing of first term personnel who reenlisted or extended and benefits received.

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26 Dec 1970

3. Action. Scheduled visits will be the subject of separate correspondence. All units with low retention results will be visited by the Division Career Planning Contact Team.

4. Self-Cancellation. 28 February 1971.

H. S. Aitken
H. S. AITKEN
Deputy Chief of Staff

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DivBul 1133
26 Dec 1970

NOVEMBER 1970 TABULATION OF FIRST TERM
REENLISTMENT PERCENTAGES

<u>UNIT</u>	<u>REC/ELIG</u>	<u>REENL</u>	<u>% FOR NOV</u>	<u>QTR QUOTA</u>	<u>TOTAL NO REEN/QTR</u>	<u>% OF QTR QUOTA</u>
HqBn	6	3	50%	11	4	36.3%
1stMar	7	2	28.5%	26	4	15.3%
HqCo	0	0	0	2	0	0
1stBn	2	1	50%	8	1	12.5%
2dBn	2	1	50%	8	2	25%
3dBn	3	0	0	8	1	12.5%
5thMar	6	3	50%	26	4	15.3%
HqCo	1	1	100%	2	1	50%
1stBn	2	0	0	8	1	12.5%
2dBn	1	0	0	8	0	0
3dBn	2	2	100%	8	2	25%
11th Mar	9	4	44.4%	11	6	54.5%
HqBtry	3	3	100%	2	4	200%
1stBn	3	0	0	4	0	0
2dBn	3	1	33.3%	4	2	50%
3d8"How	0	0	0	1	0	0
1stRecon	1	0	0	5	1	20%
1stMedBn	0	0	0	1	0	0
1stEngrBn	3	2	66.6%	5	5	100%
1stMtBn	2	0	0	1	0	0
11thMtBn	0	0	0	3	0	0

ENCLOSURE (1)

DivBul 1133
26 Dec 1970

LIST OF PERSONNEL REENLISTING
OR EXTENDING DURING NOVEMBER 1970
AND BENEFITS RECEIVED

UNIT	NAME AND RANK	OPTION RECEIVED AND LENGTH OF EXT/REENL	REENL BONUS AND VRS COMBINED
HqBn 1st Mar Div	HUNT, R. J. Sgt	Personnel Admin. Sch. 6yr Reenl	\$6,000.00
HqBn 1st Mar Div	RENZ, R. J. Sgt	Reenl option pending 6yr Reenl	\$8,000.00
HqBn 1st Mar Div	BURDETT, J. C. Sgt	Deferred Reenl option until 4 mo prior RTD 4yr Reenl	\$3,300.00
1stBn 1st Mar	STANLEY, J. L. Sgt	DI School Ext 2 yr	N/A
2dBn 1st Mar	DENSMORE, J. D. Sgt	MB Jacksonville, Fla 6 yr reenl	\$6,000.00
HqCo 5th Mar	BUCHARD, D. R. Sgt	MCAS Iwakuni, Japan 6yr Reenl	\$10,000.00
3rdBn 5th Mar	CASTILLE, J. J. Sgt	Deferred Reenl option until 4 mo prior RTD 4yr Reenl	\$4,071.00
3rdBn 5th Mar	LERENCZ, L. L. Cpl	State Dept. Duty 2yr Ext.	N/A
HqCo 11th Mar	DUDLEY, G. S. Sgt	State Dept. Duty 2yr Reenl	\$3,050.00
HqCo 11th Mar	DICE, F. Sgt	State Dept. Duty 2yr Reenl	\$6,000.00
HqCo 11th Mar	ERWINS, S. C. Sgt	I&I Duty New York 6yr Reenl	\$10,000.00
2dBn 11th Mar	PEDERSON, R. B. Sgt	Data Processing School 6yr Reenl	N/A
1st EngrBn	HAMEL, H. S. Sgt	State Dept. Duty 3yr Reenl	N/A
1st EngrBn	DUFF, D. L. Sgt	DI School 6yr Reenl	\$6,000.00

ENCLOSURE (2)

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5120
12/EJR/tpt
27 Dec 1970

DIVISION BULLETIN 5120

From: Commanding General
To: Distribution List

Subj: U. S. Savings Bond/Savings Deposit Program; unit participation
period ending 30 November 1970

Ref: (a) DivO 5120.11
(b) MCBul 5120 of 1 Oct 70
(c) CG First Mar Div 270616Z Sep 70

Encl: (1) Subject Unit Participation

1. Purpose. To publish the participation rate for the month of November 1970 for subject programs.

2. Background. Reference (a) sets forth the policy and administrative procedures for the promotion of the United States Savings Bond and the Savings Deposit Programs, and sets forth the established procedures whereby units which meet the specific criteria for participation in the Savings Bond program may apply for a United States Treasury Award. Reference (b) announced a raise in the effective interest on new bonds from 5 to 5-1/2 percent when held to maturity. Reference (c) encouraged command interest in directing attention to both programs.

3. Action

a. Units eligible for the Treasury Minuteman Flag, award or citation, will submit requests in accordance with paragraph 5 of reference (a).

b. Commanding Officers will review the provisions of reference (a), (b), and (c), and the contents of enclosure (1), to ensure an organized plan is established for a sustained promotional effort, without losing sight of the purely voluntary aspects of the programs.

4. Self-Cancellation. 31 May 1971.


H. S. AITKEN
Deputy Chief of Staff

DISTRIBUTION "A" & "B"

DivBul 5120
27 Dec 1970REGIMENTAL5th Mar
1st Mar
11th MarPERCENTAGES83.79
77.90
72.22BATTALION2/5
4/11
1/5
1st Recon Bn
3/1
1st Shore Party Bn
3/5
1/1
2/1
1st MT
Hq Bn
11th MT
2/11
1/11
1st Engr Bn
1st Med BnPERCENTAGES86.97
84.61
83.49
82.22
80.58
79.16
77.73
76.73
74.57
72.33
72.10
71.02
70.63
70.24
66.97
57.87UNITH&S Co 2/5
L Btry 4/11
Hq Btry 11th Mar
A Co 1st Recon Bn
D Co 1/5
Hq Co 5th Mar
C Btry 1/11
B Co 1/5
C Co 1/5
H&S Co 3/5
Hq Btry 2/11
L Co 3/5
K Co 3/1
H Co 2/5
B Co 1st Engr
I Co 3/1
Hq Co 1st Mar
B Co 1/1
D Co 1/1
E Co 1/5
A Btry 1/11
H Co 2/1PERCENTAGES98.09
97.50
94.17
94.16
93.51
92.49
89.81
88.95
88.60
87.06
86.28
86.06
86.02
85.38
84.88
84.04
83.89
82.95
82.85
82.58
81.57
81.01

ENCLOSURE (1)

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DivBul 5120

27 Dec 1970

<u>UNIT (CON'T)</u>	<u>PERCENTAGES</u>
H&S Co 3/1	80.33
H&S Co 1st Recon	80.33
C Co 1/1	79.88
H&S Co 1/5	79.50
M Co 3/1	79.35
C Co 1st Shore Party Bn	79.16
Serv Co Hq Bn	78.88
H&S Co 2/1	78.78
Hq Btry 1/11	78.50
W Btry 1/11	77.38
H&S Co 1st MT	77.27
K Co 3/5	76.96
F Co 2/5	76.21
G Co 2/5	75.65
F Co 2/1	75.30
Comm Co Hq Bn	75.30
A Co 1/1	75.00
L Co 3/1	74.50
H&S Co 11th MT Bn	74.19
B Co 11th MT Bn	74.07
A Co 11th MT Bn	71.92
C Btry 1/11	71.64
A Co 1/5	71.50
K Btry 4/11	71.05
W Btry 2/11	70.45
B Co 1st Recon Bn	70.09
E Co 2/1	69.76
H&S Co 1/1	69.61
Hq Co Hq Bn	69.00
B Co 1st MT	68.49
D Btry 2/11	67.15
Support Co 1st Engr Bn	66.50
G Co 2/1	65.69
C Co 11th MT	65.45
H&S Co 1st Engr Bn	65.40
Trans Co 11th MT	65.21
B Btry 1/11	65.21
M Co 3/5	65.14
I Co 3/5	64.53
E Btry 2/11	62.96
A Co 1st Engr Bn	62.03
F Btry 2/11	61.24
3rd 8" How Btry	60.89
C Co 1st Engr Bn	59.55
1st Med Bn	57.87

ENCLOSURE (1)

HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DivO 10716.1A
37/GVG/gcg
27 Dec 1970

DIVISION ORDER 10716.1A

From: Commanding General
To: Distribution List

Subj: Operation of the 16mm Motion Picture Service within the 1st Marine Division

Ref: (a) ICCI 1710.7B

Encl: (1) Film Handling and Projector Maintenance
(2) Administrative Procedures for Motion Picture Service

1. Purpose. To promulgate instructions for the operation of the 16mm motion picture film service within the 1st Marine Division.

2. Cancellation. DivO 10716.1.

3. Background

a. Source of Film and Contractual Obligation

(1) Entertainment motion pictures are provided by Army and Air Force Motion Picture Service (AAFMPs) through lease agreements with film distributors in the United States. Payment is made by the Department of Defense based on the estimated number of personnel who view the film. The Armed Forces are responsible for the care, custody and return of the films to the Army and Air Force Motion Picture Service.

(2) The 16mm motion picture distribution system is established to provide free motion picture service to United States and Free World Military Assistance Forces in South Vietnam. United States civilians and Allied Nationals working directly for the United States Government are authorized to view films; however, employees of companies having contracts with the United States Government in South Vietnam and local nationals are not authorized to use or view 16mm entertainment film supplied by AAFMPs.

b. Terminology

(1) Film Track. Distribution of film follows a designated plan called a track. There are five tracks in MR I. Each track encompasses the area indicated.

DivO 10716.1A
27 Dec 1970

- (a) Track #1. Hue/Phu Bai
- (b) Track #2. DaNang West
- (c) Track #3. Chu Lai
- (d) Track #4. DaNang East
- (e) Track #5. Dong Ha/Quang Tri

(2) Track Chief. A major command designated to manage film distribution within each track.

(3) Circuit Chief. An account holder designated to manage a circuit. The Circuit Chief programs film circulation within the circuit.

(4) Circuit. Seven or less film accounts in a geographical area that share a film series for a seven-day period. Film accounts within a circuit are formulated geographically and therefore are not limited to units of any one service.

(5) Film Series. Five motion picture films, (film for one week).

(6) Film Account. A number used to identify a film user. It is the formal acknowledgement from the AAFMPS that the unit is entitled to film service. Possession of a film account entitles the unit to a projector, cinemascope lens and at least five films for viewing each week.

d. Operation of the Motion Picture Film System

(1) The U. S. Army Support Command, Danang, Special Services Officer has overall responsibility for the film system in Tracks #2, #4, #5. Film series are received from Saigon, introduced into the tracks and returned to Saigon after completion of all tracks.

(2) First Marine Division film accounts are within circuits on either Track #2 or Track #4. The Track Chief of Track #2 is First MAW Special Services and Track #4 is U. S. Army Support Command Special Services.

4. Action. Commanding Officers at all levels will:

a. Actively support the motion picture film system. Proper operation of film accounts is a command responsibility. Consistent with the tactical situation, commanders will develop programs to ensure availability of film service to the maximum number of personnel. Commanders possessing transportation capabilities are requested to assist in coordinating and transporting motion picture films to other commands.

DECLASSIFIED

DivO 10716.1A
27 Dec 1970

b. Ensure that the instructions contained in enclosures (1) and (2) are followed. Any evidence of film mishandling will be promptly reported by telephone to the appropriate Track Chief and to the Division Special Services Officers

c. Allow only licensed projectionist to operate 16mm movie projectors. Quotas to a one-day projectionists school are available and requests should be forwarded to the Commanding General (Attn: G-3).

H. S. Aitken
H. S. AITKEN
Deputy Chief of Staff

DISTRIBUTION: "A" & "B"

DivO 10716.1A
27 Dec 1970

FILM HANDLING AND PROJECTOR MAINTENANCE

1. Individual film accounts are required to:

a. Splice all breaks. Ensure that only splicers and film cement are used to repair film. No tape of any type is to be used for splicing purposes.

b. Cut out and repair badly worn sections of the film prior to showing the film. Sections of film with torn sprocket holes must be cut out or it causes a greater length of film to have torn sprocket holes. The cut out portion will be returned to the Circuit Chief as soon as possible.

c. Fill out attendance forms and ensure that the form is forwarded with the film to the next account.

d. Rewind reels and tape the ends after use.

e. Keep projectors clean and operating properly. Any projectors with a maintenance problem that may cause film damage must be immediately deadlined and turned in for repair. Projectors on the Special Services account must be turned in to Division Special Services for repair and projectors on the Division Clubs System account must be turned in to Division Clubs for repair. A replacement projector can be checked out immediately from the maintenance float.

f. Ensure that each projector receives the following lubrication:

<u>NOMENCLATURE</u>	<u>QUANTITY</u>	<u>FREQUENCY</u>
Shuttle & Cam Oil Cup	1 Drop	Every 16 Hours of Running Time
Sprocket Shafts Oil Cup	1 Drop	Every 16 Hours
Cam Shaft Main Bearing		
and Shuttle Shaft Oil Cup	1 Drop	Every 4 Hours
Sprockets.	1 or 2 Drops	Every 512 Hours

After the lubrication run the projector for a few minutes to distribute the lubricant on all moving parts. Excess lubrication should be avoided to prevent overflow on film and the sound drum. Use only 321 projector oil issued with each projector. Replacement bottles of oil are available at Division Special Services.

2. Circuit Chiefs are required to:

a. Ensure that their individual film accounts are complying with requirements of this order.

b. Ensure that trading of films does not take place within the circuit. Films will not be traded or loaned to other units for any reason. Trading or lending films may result in suspension of an account from the film track.

ENCLOSURE (1)

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27 Dec 1970

c. Personally rewind all films each Sunday, repair breaks and damaged sections as necessary and prepare the entire series for passage to the next circuit by 1200.

d. Each Sunday fill out a film certificate (~~Appendix A~~) for each film; forward one copy to the Track Chief and one copy to the next Circuit Chief on the film track.

e. Upon receipt of each film series coordinate with individual accounts to ensure that each film, when shown for the first time in the circuit, is as stated in the film certificates received from the previous circuit. All discrepancies are to be phoned to the Track Chief and Division Special Services Officer by 1700 Monday. In addition, a written report of the discrepancies will be forwarded to the Track Chief with a copy to the Division Special Services Officer. Discrepancies not so reported will be deemed to have originated within that circuit.

f. Inspect cut out portions of film turned in by individual accounts. If the cut out portions are excessive, that is, one piece more than 12 inches in length or a cumulative total from one film more than 36 inches in length the Circuit Chief must investigate the individual account responsible for the damage to determine if the damage was caused by improper film handling or projector maintenance problems. If appropriate action by the Circuit Chief to remedy the problem cannot be taken, the Division Special Services Officer will be advised of the circumstances.

ENCLOSURE (1)

DivO-10716.1A
27 Dec 1970

ADMINISTRATIVE PROCEDURES FOR MOTION PICTURE FILM SERVICE

1. Applications for film accounts will be submitted as shown in **Appendix A**. The original and five copies will be submitted. If approval is granted the unit will be notified of circuit location by the appropriate Track Chief.
2. Movement of film account holders. In the event a unit holding an individual film account physically displaces, the following action must be taken if the movement is such that it is impractical to remain in the same circuit:
 - a. Account holder is the Circuit Chief - Notify the Track Chief who will then appoint a new Circuit Chief. All film and records must be turned over by the old Circuit Chief to the new Circuit Chief.
 - b. Account holder is not the Circuit Chief - Turn in all film to the Circuit Chief who will then notify the Track Chief. Upon arrival at the new location notify the Track Chief who will then place the account in the nearest circuit having an opening.
3. General Information
 - a. Accountability. The Special Services Officer of the film account unit is accountable for all equipment, to include film, issued to that unit. The cinemascope lens, projector, speakers, and film are non-expendable items.
 - b. Attendance Record (AAFPSS-PAC Form no. 142). The Attendance Record must be filled out at each showing and replaced in the plastic bag affixed to the inside cover of the film container. It must stay with the film. The projectionist must also verify the accuracy of the information (title, series #, etc) found on the form.
 - c. Penalties. A film account may be suspended or cancelled for non-compliance with the provisions of this order. The Circuit Chief has suspension authority for up to 7 days; the Track Chief suspension authority for up to 15 days; U. S. Army Support Command, Danang, has suspension authority for up to 30 days. Appeals on suspensions or cancellations will be forwarded through command channels to U. S. Army Support Command, Danang.

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FILM CERTIFICATE

Circuit No. _____

DATL _____

I certify that _____ 16mm film has been
(Title of Film)

reviewed for the following discrepancies and corrective action, where applicable, has been accomplished:

1. Breaks spliced? Yes _____ No _____
2. Loose ends taped? Yes _____ No _____
3. Tears, **broken** sprocket holes and burns have been cut out and spliced? Yes _____ No _____
4. Attendance record is intact and has been properly filled out for each showing? Yes _____ No _____
5. All reels are present? Yes _____ No _____
6. All reels numbered properly? Yes _____ No _____
7. All reels rewound? Yes _____ No _____
8. General film condition (Excellent _____, Good _____, Fair _____, Poor _____, Unusable _____).

Signature

(This form will be filled out by each Circuit Chief for each can of film passed on to the next circuit.) This form may be obtained from Division Special Services.

Appendix A to
ENCLOSURE (1)

DECLASSIFIED

DivO 10716.1A
27 Dec 1970

Sample letter
(Unit Heading)

-----/-----
1710
Date

From: Commanding Officer
To: Army & Air Force Motion Picture Service-Pacific, Vietnam
Regional Office, APO 96309

Via: (1) Commanding General, 1st Marine Division (Attn: Special Services Officer)

(2) HHD USASUPCOM, DNG, Special Services APO SF 96349

Subj: Application for Film Account

Ref: (a) ICCI 1710.73

1. Name of unit. (EM Club, Detachment, etc) _____.
2. FPO _____, Branch of Service _____.
3. Facility available (mess hall, outdoor theater etc) _____.
4. Voltage _____, cycle _____, and phase _____ of electric power.
5. Present personnel strength _____ projected strength _____.
(Indicate security classification if applicable)
6. Identity of nearest unit showing 16mm free admission motion pictures _____.
7. Distance from nearest unit showing 16mm motion pictures _____.
8. Recommended means of delivery (Road, Convoy, Air, etc) _____.
9. Method of receiving Cinemascope lens. (Use following wording:
WILL BE PROVIDED BY 1ST MARINE DIVISION SPECIAL SERVICES)
10. Is a projector required before unit can view film? (WILL BE PROVIDED BY 1ST MARINE DIVISION SPECIAL SERVICES)
11. Does the unit require a film splicer? (WILL BE PROVIDED BY 1ST MARINE DIVISION SPECIAL SERVICES)

APPENDIX A to
ENCLOSURE (2)

B-1

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(24)

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Div 0 10716.1A

27 Dec 1970

12. Is a trained projectionist available to show film? _____.

13. Remarks _____.

~~Signature~~

APPENDIX A to
ENCLOSURE (2)

B-2

DECLASSIFIED

HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO, San Francisco, California 96602

DivBul 5510
7A/ACS/gbb
28 Dec 1970

DIVISION BULLETIN 5510

From: Commanding General
To: Distribution List

Subj: Change of Policy in the Handling and Control of
Confidential Material

Ref: (a) OPNAVINST 5510.1C

1. Purpose. To announce a change in policy in the handling and control of confidential material within the 1st Marine Division.

2. Action. In accordance with the provisions of reference (a), the following policy concerning the handling and control of confidential material is hereby effective. This change is in no way intended to relax the security of confidential material.

a. Receipts for confidential material may be required at the discretion of the transmitter.

b. Certificate of destruction is not required.

c. Confidential material is not required to be listed on inventories. Procedures will be established to ensure continued security for confidential material.

d. S&C files will continue handling the transmittal of classified guard mail.

e. This policy is not applicable to documents controlled through the registered publications system.

3. Self-Cancellation. Upon promulgation of Division Order P5510.1A and for record purposes 31 May 1971.


H. S. AITKEN
Deputy Chief of Staff

DISTRIBUTION: "A" and "B"

HEADQUARTERS
1st Marine Division (-)(Rein), FMF
FPO, San Francisco, California 96602

DivBul 5511
7A/RMM/gbb
28 Dec 1970

DIVISION BULLETIN 5511

From: Commanding General
To: Distribution List

Subj: Inventory/Audit of Classified Material Files

Ref: (a) Div0 P5510.1
(b) Div0 5230.2

Encl: ✓(1) Procedures for Inventory/Audit by Regimental
Headquarters and Battalions
✓(2) Procedures for Inventory/Audit by Division
General/Special Staff Sections
✓(3) Procedures for Inventory/Audit by Division
S&C Files
✓(4) Format for Submission of Results of Inventory/
Audit

Report Required: Result of Inventory/Audit of S&C Files
(Report Symbol 1stMarDiv 5511/1)

1. Purpose. To publish amplifying instructions for the
conduct of an inventory/audit of classified material as re-
quired by references (a) and (b).

2. Background. During the redeployment of Division units
under Keystone Robin, it became evident that amplifying in-
structions were needed to insure all classified material
is properly accounted for prior to departing the Republic
of Vietnam.

3. Action. Regimental and Battalion Commanders and the
Division General and Special Staff Section Heads will cause
an inventory and appoint a minimum of two commissioned
officers to audit their S&C files utilizing enclosures (1)
through (3), as appropriate. Reports of results of inven-
tories/audits will be submitted to this Headquarters not
later than 31 January 1971, utilizing enclosure (4) as the
format for the report. For the purpose of this audit,
reference to classified material throughout this bulletin
is intended to mean secret and top secret material.

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4. Self-Cancellation. Upon promulgation of Division Order P5510.1A and for record purposes 31 May 1971.



H. S. AITKEN

Deputy Chief of Staff

DISTRIBUTION: "A" and "B"

DivBul 5511
28 Dec 1970

PROCEDURES FOR INVENTORY/AUDIT OF REGIMENTAL
HEADQUARTERS AND BATTALIONS

1. Inventory of S&C Files. The custodian will cause a sight inventory of all classified material held by the unit. He will insure that all documents signed out on temporary loan to sub-custodians (i.e. S-2, S-3, Comm Center) are physically sighted. The original and one copy of the completed inventory will be submitted to the senior member of the audit board. The inventory will identify each document by unit control number, date of document, originator, originator's serial, last change entered and copy number. Inventory forms will be obtained through a request to the Officer in Charge, Division S&C Files.
2. Membership of the Audit Board. An audit board will be composed of a minimum of two commissioned officers who will study the pertinent sections of this bulletin before beginning the audit. If practicable, one member of the audit board should be senior to the custodian. The members of the auditing board do not take a sight inventory of the documents.
 - a. The custodian and alternate custodians will never be members of the auditing board, but will be available to assist the board if required.
3. Procedures for Conducting the Audit. The following procedures will be followed in the conduct of the audit.
 - a. The following files/records will be provided by the Custodian of the Classified Material to the members of the audit board:
 - (1) Completed inventory report of classified material held by the unit, completed within ten days of the convening of the audit board.
 - (2) Records of destruction of classified material dating from 1 January 1969 to present.
 - (3) Record of Receipt/Unit Control Card.
 - (4) Log books of receipt of all documents from 1 January 1969 to present.
 - b. The members of the audit board will use the log books from 1 January 1969 to present as the official record

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of documents received and as a basis for the audit. Each copy of every secret and top secret document recorded in the log book will be accounted for by appearing in one of the following ways:

- (1) Inventory report
- (2) Record of destruction
- (3) Record of Receipt/Unit Control Card

(a) For the purpose of this audit, only those signatures from commands outside the unit conducting the audit are considered valid. In cases where a signature of a member of the unit appears (i.e. S-2, S-3, Comm Center), the inventory report will reflect the status of the document.

(b) Secret documents transmitted through U. S. mail require a return receipt.

4. Reports Required of the Audit Board. Upon completion of the audit, the members of the audit board will submit a statement to the commanding officer containing the information outlined below with a copy to the Custodian of Classified Material.

"The undersigned officers, comprising a board appointed for the purpose of auditing the records of the S&C material received by this unit from 1 January 1969 to present, hereby certify that:

a. We have jointly conducted a careful and complete audit of the records of the S&C material received by this unit in accordance with Division Bulletin 5511 of 28 December 1970.

b. The S&C material on charge to this unit as of this date was checked against an inventory made upon this occasion and no discrepancies were found to exist (or, the following discrepancies were found to exist:)"

5. Reports Required of the Commanding Officer. Upon receipt of the completed audit, the commanding officer will submit the following reports to this Headquarters:

a. (Attn: ACoS, G-2) - any missing material in accordance with paragraph 201.20 of reference (a).

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b. (Attn: Division Adjutant) - the original and one copy of the completed inventory/audit report under a cover letter with the information contained in enclosure (4) of this bulletin.

ENCLOSURE (1)

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DivBul 5511
28 Dec 1970

PROCEDURES FOR INVENTORY/AUDIT BY DIVISION GENERAL/SPECIAL
STAFF SECTIONS

1. Action Sections. For the purpose of this audit, the following Division General/Special Staff Section Heads will take action as indicated in this enclosure.

- a. Staff Secretary
- b. Assistant Chief of Staff, G-1
- c. Assistant Chief of Staff, G-2
- d. Assistant Chief of Staff, G-3
- e. Assistant Chief of Staff, G-4
- f. Assistant Chief of Staff, G-5
- g. Assistant Chief of Staff, Comptroller
- h. Adjutant
- i. Communication-Electronic Officer
- j. Inspector
- k. Staff Judge Advocate
- l. Surgeon

The Officer in Charge, Division S&C Files will conduct his inventory/audit in accordance with enclosure (3) of this bulletin.

2. Inventory of S&C Files. The custodian will cause a sight inventory of all classified documents held by the section. He will ensure that all documents signed out on temporary loan to sub-custodians (i.e. FSCC, SCI, DEO) are physically sighted. The Officer in Charge, Division S&C Files will provide an inventory printout to conduct the inventory, which will also fulfill the requirement of a quarterly inventory by reference (b). Custodians will delete those documents listed that have been destroyed/returned to Division S&C making notations as such on the inventory printout. Material on hand but not appearing on the printout will be added on inventory forms provided by the Officer in Charge, Division S&C Files. Inventory printouts will be provided action sections listed in paragraph 1. above by the Officer in Charge, Division S&C Files by 31 December 1970.

ENCLOSURE (2)

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28 Dec 1970

2. Conduct of the Audit

a. Membership of the Board. General/Special Staff Section Heads will appoint a minimum of two commissioned officers within their section who will study the pertinent sections of this bulletin before beginning the audit. If practicable, one member of the audit board should be senior to the custodian. The members of the audit do not take a sight inventory of the documents.

(1) The custodian and alternate custodians will never be members of the auditing board, but will be available to assist the board if required.

b. Procedures for Conducting the Audit

(1) The following files/records will be provided by the Custodian of Classified Material to the members of the audit board:

(a) Inventory report of classified material held by the section completed within ten days of the convening of the audit board.

(b) Records of destruction of classified material dating from 1 January 1969 to present to include the document destruction cross-reference printout.

1 The Officer in Charge, Division S&C will provide amplifying instructions on the preparation of the document destruction cross-reference printout.

(c) Record of Receipt/Unit Control Card.

(d) Log books of receipt of all secret and top secret material from 1 January 1969 to present.

(2) The members of the audit board will use the log books (1 January 1969 to present) as the official record of documents received and as a basis for the audit. Each copy of every secret and top secret document recorded in the log book will be accounted for by appearing in one of the following ways:

(a) Inventory report

(b) Record of destruction

(c) Record of receipt/Unit control card

ENCLOSURE (2)

DivBul 5511
28 Dec 1970

1 For the purpose of this audit, only those signatures from Division S&C Files will be considered valid. In cases where a signature of a member of the section appears (i.e. FSCC, DEO, SCI), the inventory report will reflect the status of the document.

c. Reports Required of the Audit Board. Upon completion of the audit, the members of the audit board will submit a statement containing the information outlined below to the Section Head with a copy to the Custodian of Classified Material:

"The undersigned officers, comprising a board appointed for the purpose of auditing the records of the S&C material received by this section from 1 January 1969 to present, hereby certify that:

a. We have jointly conducted a careful and complete audit of the records of the S&C material received by this section in accordance with Division Bulletin 5511 of 28 December 1970.

b. The S&C material on charge to this section as of this date was checked against an inventory made upon this occasion and no discrepancies were found to exist (or, the following discrepancies were found to exist:)."

(1) Discrepancies would include, but are not limited to:

(a) Incomplete log books for the period 1 January 1969 to present;

(b) Documents receipted for by personnel outside the Division Headquarters.

d. Reports Required of Division General/Special Staff Section Heads. Upon receipt of the completed audit, the Division General/Special Staff Section Heads will submit the following reports to this Headquarters:

(1) (Attn: ACofS, G-2) - any missing material in accordance with paragraph 201.20 of reference (a).

(2) (Attn: Classified Material Control Officer) - the original and one copy of the completed inventory/audit under a cover letter utilizing enclosure (4) as the format.

ENCLOSURE (2)

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28 Dec 1970

e. Certificate of Inventory Clearance/Report of Unreconciled Inventory. The certificate of inventory clearance/report of unreconciled inventory as required by reference (b), will not be granted until completion of the audit of Division S&C Files.

ENCLOSURE (2)

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28 Dec 1970

PROCEDURES FOR INVENTORY/AUDIT
OF DIVISION S&C FILES

1. Inventory of S&C Files. The Officer in Charge, Division S&C Files will cause a sight inventory of all secret and top secret material held within the Division S&C Files. He will then combine this and the inventories of the Division General/Special Staff Sections submitted in accordance with enclosure (2) of this bulletin to the senior member of the audit board.

2. Conduct of the Audit

a. Membership of the Board. The Classified Material Control Officer will appoint a minimum of four commissioned officers, the senior member in the rank of Major or above, who will study the pertinent sections of this bulletin before beginning the audit. The members of the audit board do not take a sight inventory of the documents.

(1) The custodian and alternate custodians will never be members of the auditing board but will be available to assist the board if required.

b. Procedures for Conducting the Audit

(1) The following files/records will be provided by the Officer in Charge, Division S&C Files to the members of the audit board:

(a) Inventory report of classified material to include inventories submitted by General/Special Staff Sections.

(b) Records of destruction of classified material to include the document destruction cross-reference printout from each section.

(c) Record of Receipt/Unit Control Card.

(d) Log books of receipt of all secret and top secret material received from 1 January 1969 to present.

(2) The members of the audit board will use the log books (1 January 1969 to present) as the official records of documents received and as a basis for the audit. Each copy of every secret and top secret document will be accounted for by appearing in one of the following ways:

ENCLOSURE (3)

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- (a) Inventory report
- (b) Records of destruction
- (c) Records of Receipt/Unit Control Cards

3. Reports Required of Audit Board. Upon completion of the audit, the members of the audit board will submit a statement containing the information outlined below to the Classified Material Control Officer with a copy to the Officer in Charge, Division S&C Files:

"The undersigned officers, comprising a board appointed for the purpose of auditing the records of the secret and top secret material received by this command from 1 January 1969 to present, hereby certify that:

a. We have jointly conducted a careful and complete audit of the records of top secret and secret material received by this command in accordance with Division Bulletin 5511 of 28 December 1970.

b. The top secret and secret material on charge to this command as of this date was checked against an inventory made upon this occasion and no discrepancies were found to exist (or, the following discrepancies were found to exist:)."

4. Reports Required of Classified Material Control Officer. Upon receipt of the completed audit, the Classified Material Control Officer will submit the following reports to this Headquarters:

a. (Attn: ACoS, G-2) - any missing material in accordance with paragraph 201.20 of reference (a).

b. Commanding General - the original of the inventory/audit complete with the inventory/audit of each General/Special Staff Section utilizing enclosure (4) as the format.

ENCLOSURE (3)

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FORMAT FOR SUBMISSION OF RESULTS OF INVENTORY/AUDIT

HEADING

xx/xxx/xxx
5511/1
Jan 1971

From:

To:

Subj: Report of Results of Inventory/Audit of S&C Files

Ref: (a) DivBul 5511 of 28 Dec 1970

Encl: (1) Report of Inventory/Audit

1. In accordance with reference (a), enclosure (1) is submitted for review.
2. There were (#) investigations underway into circumstances surrounding the possible loss and/or compromise of classified material prior to the inventory/audit. (List status and expected completion date of any pending investigations.)
3. (The following questions will be answered, as appropriate.) If discrepancies or shortage existed in the S&C files, what action has been taken?
 - a. Informal investigation started, what date?
 - b. Copy of letter of appointment of investigating officer attached?
 - c. Status of investigation?
4. Any other comments.

CO/SECTION HEAD
(AS APPROPRIATE)

ENCLOSURE (4)

HEADQUARTERS

1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivO 7220.7
12/RID/tpt
28 Dec 1970

DIVISION ORDER 7220.7

From: Commanding General
To: Distribution List

Subj: Examination of Service Records

Ref: (a) Para, 90141, Navy-Marine Corps Pay Procedures Manual
(b) MCBul 1050 of 1 Jun 70
(c) MCO P1070.8 (IRAM)
(d) MCO P7220.29

1. Purpose. To promulgate information relative to the establishment of the Division Service Records Examination Team, and to publish general guidelines for the conduct of records examination.
2. Background. Reference (a) levied the requirement for the conduct of an annual audit of service records, and for the verification of leave status shown in the SRB versus that reflected on the military pay record. Reference (b) published instructions for the reporting of each individual's leave balance as of 30 June 1970, a preliminary input to the computerized Joint Uniform Military Pay System (JUMPS). Reference (b) further required that during the annual audit, any erroneous leave computations detected be reported via unit diary entry. Chapter 5 of reference (c) contained new audit times and means, bringing into the audit process the visual audit sheet (VAS). With the verification of JUMPS data base directed by reference (d) in progress, it becomes incumbent on administration and disbursing sections to ensure comprehensive examination of all service and pay records in order that inaccuracies may be discovered and reconciled. This directive presents a means to be employed by this command to accomplish that end.
3. Information. This command will form an examination team, under the cognizance of the Assistant Chief of Staff, Comptroller, with representation from Division Adjutant section. The mission of the team will be to conduct, on a continuing basis, examination of service records and pay records of members of the 1st Marine Division. The visual audit process outlined in chapter 5 of reference (c) will be employed as an integral part of the audit. Examination will be conducted on a unit-by-unit basis, one company/battery at a given time. Through this means, each unit will undergo a minimum of two examinations annually. Commanders will be notified of an impending examination in sufficient time to permit the requesting of a VAS for each member of their command, the VAS to be on hand at the commencement of the examination.

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Personnel joined subsequent to the submission of the request will be provided a VAS through the automatic production provisions of chapter 5 of reference (c). Examination then, will encompass SRE/OQR, VAS, and pay record of each Marine.

4. Action. Cognizant Staff Officers and Commanding Officers will be responsible for the following:

a. Assistant Chief of Staff, Comptroller will:

(1) Exercise general cognizance over examination team activities, to include the publication of schedules for the conduct of examinations.

(2) Ensure that reports of records examined are prepared and provided to the commanding officer of the unit having undergone the examination, with copies to the next senior level of command, the Division Adjutant and the Division Inspector.

b. The Division Adjutant will:

(1) Provide one SNCO, MOS 0141, as a member of the examination team.

(2) Analyze examination team reports to determine areas that require attention, and take appropriate action.

c. Commanding Officers will:

(1) On notification of a scheduled examination, obtain a VAS for each member of their unit as provided for by paragraph 6480 of reference (c).

(2) On completion of the examination, take steps to correct discrepancies noted.

(3) If located outside the Danang vicinity, provide billeting and logistic support for team personnel as required.

d. Division Disbursing Officer will:

(1) Provide two personnel, MOS 3421, to the team.

(2) Effect liaison with units scheduled for examination to establish specific times for commencement of the examination.

H. S. Aiken
H. S. AIKEN
Deputy Chief of Staff

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California, 96602

DivBul 1710
37/GVO/rjs
30 Dec 1970

DIVISION BULLETIN 1710

From: Commanding General
To: Distribution List

Subj: Allocation of In-Country R&R Quotas for the month of
January 1971

Ref: (a) DivO 1710.2_

Encl: ✓(1) In-Country R&R Allocations

1. Purpose. To allocate In-Country R&R quotas to the 1st Marine Division.
2. Information. Reference (a) prescribes the policies for managing In-Country R&R within the 1st Marine Division.
3. Action. Commanding Officers of units listed in enclosure (1) will:
 - a. Ensure that allocated quotas are utilized.
 - b. Comply with instructions contained in reference (a).
4. Self-Cancellation. 7 February 1971.


H. S. AITKEN
Deputy Chief of Staff

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In-Country R&R Allocations

January 1971

UNIT	DATES											TOTAL
	1-3	4-6	7-9	10-12	13-15	16-18	19-21	22-24	25-27	28-30	31-02Feb	
HqBn	2		2		2	2	2		2		2	14
1stMar	4	4	4	4	4	3	4	4	4	4	4	43
5thMar	3	3	3	3	3	1	3	3	3	3	3	31
1/5	1	2		2		2		2		2	2	13
11thMar	2	2	3	2	2	3	2	3	2	2	2	25
1stEngr	2		2	1		2			2			9
1stMed		1			1		1			1		4
1stMTBn		1						1				2
1stRecon		1			1		2				1	5
11thMT				1	1				1		1	4
TOTAL	14	14	14	13	14	13	14	13	14	13	14	150

There are no quotas for officers for January

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ENCLOSURE (1)

DAVBAL 1710
30 Dec 1970

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO, San Francisco, California 96602

DivBul 5041
46/SFB/ggs
30 Dec 1970

DIVISION BULLETIN 5041

From: Commanding General
To: Distribution List

Subj: Technical Inspection (G-5) 3rd Quarter, Fiscal Year 71

Ref: (a) DivO 5041.20

Encl: (1) Schedule of Inspections (G-5) 3rd Quarter, Fiscal Year 71

1. Purpose. To promulgate a schedule of technical inspections (Civil Affairs/Psychological Operations) within the Division for the 3rd Quarter, Fiscal Year 71.

2. Information.

a. In accordance with reference (a), G-5 will conduct technical inspections of all Regimental and Battalion S-5's.

b. Inspections for the 3rd Quarter, Fiscal Year 71 will be conducted in accordance with enclosure (1).

3. Procedure. Each unit to be inspected will be contacted at least five (5) days prior to the scheduled inspections to insure that the inspection does not interfere with the operational commitments of the units.

4. Action.

a. All orders listed in the checklist should be available and the checklist should be filled out where appropriate.

b. The inspection will be conducted in the organizational S-5 office.

c. The S-5 officer and NCOIC are to be present.

5. Critique. The inspecting officer will informally critique the inspection for the S-5, XO, and other personnel that may be desired.

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6. Self Cancellation. 31 March 1971.


H. S. AITKEN
Deputy Chief of Staff

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DivBul 5041
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SCHEDULE OF INSPECTIONS

20 January 1971	1/11 3/1	0830 1030
27 January 1971	1/5 1/1	0830 1330
3 February 1971	1st Med Bn 11th MT Bn	0830 1000
10 February 1971	1st Mar Regt 1st MT Bn	0800 1000
17 February 1971	Hq Bn 11th Mar Regt	0830 1000
24 February 1971	5th Mar Regt 2/5 3/5	0930 1030 1330
3 March 1971	1st Engr Bn 2/1	0830 1000

ENCLOSURE (1)

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HEADQUARTERS
1st Marine Division (-) (Rein), FMF
FPO San Francisco, California 96602

DIPO 5750.3A
7/HAE/rww
30 Dec 1970

DIVISION ORDER 5750.3A

From: Commanding General
To: Distribution List

Subj: Debriefing of Officers Returning from Vietnam

Ref: (a) MCO P5750.1
(b) FMFPacO 5750.17
(c) CG, FMFPac msg 210039ZAUG69 (NOTAL)

Encl: (1) Recommended guide for use in conducting Historical interviews
at the scene of Fleet Marine Force operations and deployments

1. Purpose. To provide instructions for implementation of a program
to nominate officers of this Command for debriefing at Headquarters
Marine Corps or Headquarters, FMF, Pacific.

2. Cancellation. DivO 5730.3.

3. Background. It has been determined that the full scope of infor-
mation required to meet Marine Corps needs is normally available
through Vietnam experienced officers and/or through the oral history
program conducted in accordance with reference (a). However,
recognizing that there could be exceptions to this general rule,
provisions have been made for special debriefings of selected individ-
uals.

4. Action.

a. In accordance with references (b) and (c), the following
officers will be nominated to the Commanding General, FMF, Pacific
for debriefing upon completion of their tour of duty in Vietnam.

- (1) Chief of Staff.
- (2) Assistant Chiefs of Staff, G-3 and G-4.
- (3) Regimental Commanders.

(4) All other Colonels that have specific information of
noteworthy interest.

b. Selected officers below the rank of Colonel will be nominated
if they fall into one of the following criterias:

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DivO 5750.3A
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(1) The individual occupied a key billet in a special program (new equipment, etc.), in a problem area (either one time or recurring), or in a unit that applied specialized tactics/techniques.

(2) The subject area is of special and/or continuing interest to Headquarters Marine Corps or Headquarters, FMF, Pacific.

(3) A Headquarters Marine Corps or Headquarters, FMF, Pacific debrief is the best method of ensuring Marine Corps appreciation of the individual's knowledge/experience.

c. Commanding Officers and Division Staff Sections will nominate officers falling into the criteria established in subparagraph 3.b. above to this Headquarters (Attn: ACofS, G-1) as early as practicable prior to the officers detachment. Each recommendation will indicate topic, nominees relationship with topic, estimated detachment date, and whether debriefing should be by Headquarters Marine Corps, Headquarters, FMF, Pacific or both.

d. This Headquarters (ACofS, G-1) will review nominations and submit the reports required by reference (b).

e. Officers nominated for debriefing will familiarize themselves with the contents of enclosure (1).


H. S. AITKEN
Deputy Chief of Staff

DISTRIBUTION "A" and "B"

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DivO 5750.3A
30 Dec 1970RECOMMENDED GUIDE FOR USE IN CONDUCTING HISTORICAL INTERVIEWS
AT THE SCENE OF FLEET MARINE FORCE OPERATIONS AND DEPLOYMENTS

1. The oral history program can employ with good results the basic techniques used by journalists while conducting news interviews. The historian, like the newspaperman, should be concerned with the who, what, when, where, and how of a matter. To acquire the answers to these and other questions, and to make the interview as meaningful and valuable as possible--for the end result will be the "voice of history"--both the interviewer and interviewee should be prepared to explore fully every avenue of the interview topic.
2. Information obtained from unit commanders and individual Marines in the course of interviews at the scene of Fleet Marine Force operations and deployments and at major interview centers is especially important in the preparation of reports of small-unit actions, for which documentary evidence is usually fragmentary or entirely lacking. Interview material is of great value also in supplementing the record of command and staff decisions, by providing first-hand testimony from the commanders and staff officers concerned as to the elements involved in their calculations and the assumptions and estimates on which their decisions were based. It is often possible through an interview to gain insight into the problems and aims of the commander and his staff which no amount of formal records could supply.
3. All individuals concerned with the Oral History Program must seek and exploit opportunities to interview those who may be in a position to throw light on the activities of an organization, the conditions surrounding these activities, and their results. Speed in securing interviews is essential, since the oral historian must seek the complete story while the personnel involved are available, while the facts and calculations are still clear in their minds, and while they are willing to talk about them. If time is lost, the opportunity to complete the record will be lost also.
4. The interviewer should avoid asking questions to which answers are readily available in reports, orders, and other sources. Commanders, staff officers, and troops are busy and frequently tired and in need of rest, and should be approached only for information not available elsewhere. This general principle may be qualified when it becomes necessary to determine what understanding of an order a person has, or to check on the veracity of a statement, for similar reasons.
5. To assist the interviewer in a combat zone or at a major interview center, the following checklist is provided as an example of a guide to be followed to obtain a complete account of a given operation. The answers to some of these points may be found in documents supporting the Command Chronology of a particular unit or in other records maintained by units in the normal course of operations. Information on other points will be obtained almost exclusively in the course of taped historical interviews.

DivO 5750.3A
30 Dec 1970

a. Strategy

- (1) A statement on strategic and tactical plans, including air and naval support plans.
- (2) Staff and command list, and disposition of units.
- (3) Enemy order of battle and dispositions; enemy capabilities.
- (4) Cite comments made by important subordinate and staff officers and their interpretations of plans and orders issued by higher headquarters.
- (5) Cite in detail all comments on the results of an operation.

b. Logistics

- (1) Comments regarding overall distances in an operation, problems involved in supply and evacuation, physical condition of communication net.
- (2) Unusual supplies and supply problems peculiar to and important for a particular operation; for example, footwear, POL, special ammunition requirements and types, etc.
- (3) Effects of enemy action on supply and troop movement.
- (4) Special security measures taken for protection or concealment of supply movements.
- (5) In describing an amphibious operation, determine whether it is self-sustaining for a given period, or maintained by resupply and the method of resupply.
- (6) Describe the method of loading ships, problems involved, and the process for unloading in the ship-to-shore movement.

c. Operations

- (1) Determine who was the commander for the operation, prominent members of the staff, and important subordinate commanders.
- (2) Statement of the general mission and specific objectives assigned; direction of movement.
- (3) Specific limitations imposed on the commander; orders for carrying out the mission; support from higher echelons.

ENCLOSURE (1)

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(4) Date and hour of receipt of warning orders; letter of instructions; administrative orders; etc.

(5) Tactical items to be recorded:

(a) Measures taken for unit and individual security.

(b) Scouting and patrolling with special reference to information obtained which affected tactical planning.

(c) Specific units involved in tactical action (with commanding officers listed).

(d) Preparatory action in fire fight, artillery preparation, supporting arms. Duration and type of enemy fire and effectiveness of counter-battery work.

(e) Give as complete a description of individual and small unit tactics as possible--with specific attention to unusual tactics developed for the particular tactical problem.

(f) Give a precise description of the attack and defense formations employed by major elements in each particular action or phase of action.

(g) Note instances of any unusual use of any particular weapon or combination of weapons, regardless of final outcome of the action.

(6) General statements on numbers of prisoners of war, how taken, and when. Note what, if any, important information was obtained from prisoners, how it was used, and how it affected the course of the battle.

(7) Describe the employment and effectiveness of supporting arms (air, naval gunfire, armor, artillery).

d. Terrain and Weather

(1) General description of terrain, vegetation, and weather in area at time of operation.

(2) Specific terrain and weather features affecting supply, transport, troop movement, and operations.

(3) Note villages, towns, cities, or other terrain features affecting the operation.

ENCLOSURE (1)

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DivO 5750.3A

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e. Civic Action

(1) How Marine Corps personnel were involved in and administered civic action programs.

(2) Which types of civic action programs were considered by the Marine Corps and rejected? For what reasons?

(3) To what degree did local civilian populace participate in civic action programs?

(4) In addition to Marine Corps units and local government, what other agencies participated in civic action programs?

(5) Determine specific value of various programs in local communities and establish the reasons why programs were/were not effective.

(6) Attitude of native populace involved in a civic action program to local government, national government, U. S. Government.

f. Other. The above categories and suggested areas of inquiry touch only briefly upon the myriad number of topics which may be discussed in the course of a taped historical interview session. Interviews conducted at the scene of Fleet Marine Force operations and deployments and at major interview centers will, of necessity, be limited in scope and time, but the interviewer should make every possible effort to cover fully the topic discussed. If it appears that a point is not clear, the interviewer should not hesitate to ask questions which should result in clarification. Although an interview, in essence, is a dialogue, the interviewer should act more like a moderator than a participant.

ENCLOSURE (1)