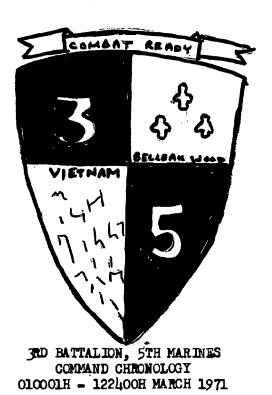
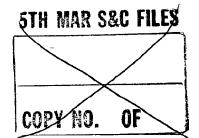
1-12 mac 1971





HADQUARTERS
3rd Buttalion, 5th Marines
1st Marine Division (-) (Rein) FMF
FPO San Francisco California 96602

3/HLJ/rkh 5750 10 Mar 71

SECRET (Downgraded to Confidential upon removal of enclosure (2))

From: Commanding Officer

To: Commanding General, 1st Marine Division (-) (Rein) FMF

Via: Commanding Officer, 5th Marines

Subj: Command Chronology for the period Ol0001H March to 122400H March 1971

Ref:

(a) MCO 5750.1A

(b) FIFPac0 5750.8B

(c) Div0 5750.2D

(d) Regt0 5750.2

Encl: (1) 3rd Battalion, 5th Marines Command Chronology

√(2) 3rd Battalion, 5th Marines Journal

1. In accordance with the provisions of references (a) through (d), enclosures (1) and (2) are hereby submitted.

H. L. JOHNSON JR.

5TH MAR SEC FILES

71 081

COPY NO. OF 7

3/5 0044-71 cp1 of 6 includes 041-71 cp 20f15

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OUTHAND R

3rd Bittalion, 5th Marines

Itcol H. L. JU MSON JR.

SUBORDINATE UNITS

H&S Company	lst Lt M. R. BE GS
A	1 Mar 71 - 12 Mar 71
Company I	lst Lt D. L. WABER
O	1 Mar 71 - 12 Mar 71
Company K	Capt W. F. HARVEY
Company T	1 Mar 71 - 12 Mar 71 1st Lt J. W. SCHICLDI
Company L	1 Mar 71 - 12 Mar 71
Commonwe M	1 st Lt J. C. GARGETT
Company M	
The dO	1 Mar 71 - 12 Mar 71
bxed0	Najor J. J. ROZMAN
	1 Mar 71 - 12 Mar 71
S-1	lst Lt W. F. DUEBLER
•	1 Mar 71 - 12 Mar 71
S 2	GySgt J. H. HIETMAN
	1 Mar 71 - 12 Mar 71
S=3	MSgt R. C. GUILLAN
	1 Mar 71 - 12 Mar 71
S-U	Capt M. O. FLETCHER
	1 Mar 71 - 12 Mar 71
Sup0	lst Lt G. A. WALKER
•	1 Mar 71 - 12 M r 71
CommO	Capt J. J. MARSHALL
• •	1 Mar 71 - 7 Mar 71
	1st Lt J. N. LYONNA IS
	8 Mar 71 - 12 Mar 71
Medical Officers	HM2 D. A. MOOMAW
	1 Mar 71 - 12 Mar 71
MTO	lst Lt M. L. HENRY
	1 Mar 71 - 12 Mar 71

L. AVERAGE FONTHLY STRENGTH

USMC

OFFICERS ENLIDTED

15 200

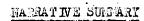
USN

OFFICERS MILISTED

1

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3rd Battalion, 5th Marines continued stand down activities during the period 1 March through 12 March 1971. Major emphasis was placed upon expedient preparation for embarkation, retrograding all excess gear for turnover to ARVN and Korean Forces, and keeping timely and accurate administrative reports necessary for an orderly stand down and redeployment to CONUS. Embarkation readiness teams have been organized in each section of the Battalion, and are kept in direct communication to Battalion S-4, enabling complete preparations for redeployment to CONUS for 3rd Battalion, 5th Marines.

During the period 1 March through 17 March 1971, Bettalion Supply continued to retrograde equipment for shipment to CONUS and 3rd FSR. All available excesses and special allowances were redistributed to other units. RVNAF turnover was completed during 3 - 5 March 1971. Of 187 itemd offered by this Battalion, 187 were accepted by RVNAF officials. All equipment coded "H" was turned in by 10 March. Approximately twelve tens of sear was taken to salvage. All weapons and equipment were reinventoried, and the accountable balances were reconciled with Division Supply. As a final embarkation project, the CAL was updated prior to embarkation.

Embarkation procedures continuously improved and developed into the publication of Battalion Embarcation Plan 1-71. A Battalion Bulletin 4600 was promulgated assigning personnel to the various shipboard duties. All cargo and vehicles to be embarked were inspected and passed by the Preventive Medicine Unit, with only two items requiring rework. The loading plan for the USS Juneau (LPD-10) was completed on 9 March 1971. The Embarkation Readiness Center was turned over to Headquarters Company on 9 March. ALL vehicles and cargo were moved to Tien Sha Ramp and Deep Pater Pier during the nights of 9 and 10 March 1971. Numerous liaison visits were made with FLC to coordinate the loading of their detachment, under the Loading Plan, on the USS Juneau.

The total effort of 3rd Bettalion, 5th Marines during this period was devoted to the final stages of preparation for embarkation, utilizing the integrated endeavors of each section in the Battalion, developing into an orderly stand down and redeployment to CCHUS.

SEQUESTIAL LISTIG & SIGNISICANT EVENTS

- 2 MARCH 1971 (I) Egen SIMONS, Assistant Division Commander, 1st Marine Division, made a command visit of Hill 34, inspecting and Battalion, 5th Larines embaration procedures.
- 8 MARCH 1971 (1) MajGen WIDDLCKE, Division Commander, 1st Parine
 Division, made a command visit of Hill 34, arriving at
 0900H, and departing at 1000H.
- 10 MARCH 1971 (1) Boen STMMONS, ADC 1st Parine Division, visited the emberkation staging area of 3rd Battalion, 5th Marines.

During the period 10 March through 12 March 1971 3rd attalion, 5th Marines continued to conduct embarkation procedures, completing all the necessary administrative work for an orderly stand down and redeployment to CUNUS.

a. Personnel and Administration.

- (1) Strength. The Battalion began the month with a total strength of 22 Marine Officers, 233 Marine Enlisted, 1 Mavy Officer, and 9 Mavy Enlisted. 3rd Battalion, 5th Marines departed for CONUS with a total strength of 7 Marine Officers, 166 Marine Enlisted, no Navy Officers and 1 Navy Enlisted. Dubing the month of March 1971, 20 Marines were processed and returned to CONUS, while 40 were transferred to 1st Marines, and 6 transferred to FLC.
- (2) Morele. Morale and fighting spirit was and continues to be excellent. There were no in country or out of country R&R's during the period.
- (3) Postal Services. Postal Services during the month of March continued with efficiency. Mail delivery continues to be accomplished by a regularly assigned courier on a drily basis.
- (4) Discipline. During the month of March 1971, there were 5 Office Hours, h Summary Courts Martial, and 3 Special Courts Martial.
- (5) Awards. There were 3 Purple Hearts awarded to members of the Buttalion during the month of March 1971. Additionally, 12 Navy Achievement Medals, 14 Navy Commendation, 15 Bronze Star, 42 Certificate of Commendation, and 15 Cross of Gal antry Medals recommended during the month.
- (6) There were a total of 5 promotions during the month of March. The breakdown by rank is as fellows:

REGULAR PROMOTIONS	MERITORIOUS PROPOTIONS	COMBAT PROMOTIONS
PFC 0 LCPL - 0 CPL - 0		6 ₹ L = = + 2

(7) Internal Management. Administrative procedures continued with efficiency throughout the month. A total of 20 Marines were processed and returned to CONUS during the month. Emphasis continued to be placed upon administrative discharge of personnel who do not conform to retention standards. 5 Marines were recommended for administrative discharge during the month of March 1971, and heavy been approved.

Casualties for the month of March 1971 sustained by the Battalion were as follows:

FRIENDLY CASUALTES

KI.	_	_	<u>.</u>	0	W IANA	-	₩.		0
WIA	4	-		0	NBCD	-	-	<u>~</u>	0
DOW	-	•	•	0	MIA				0
NRC	_		_	1			**		

b. Enemy, Weather, and Terrain.

3rd Battalion, 5th Marines continued stand down activities on Kill 34 for the period of March through 12 March 1971, and a negative report is submitted for this section.

c. Organization and Operations.

3rd Battalion, 5th Marines released all attached units due to the redeployment to CONUS.

d. Air Support.

Due to the 3rd Bettalion, 5th Marines stand down and redeployment to CONUS, a negative report is submitted for this section.

e. Training.

A negative report is submitted for this section; training will resume aboard the UoS Juneau when 3rd Battalion, 5th Marines redeploy to CONUS on 12 March 1971.

f. Logistics.

- (1) General. The total enfort of the Bettalion during the period 1 March through 12 March 1971 was devoted to preparation for embarkation, culminating in a most successful embarkation on 12 March 1971.
- (2) Supply. During the period, Supply continued to retrograde equipment for shipment to CONUS and 3rd FSR. All available excesses and special allowances were redistributed to other units. RVNAF turnover was complete during 3 5 March 1971. Turnover of unserviceable gear was a continuous mission. All equipment coded "H" was turned in by March 10. Approximately twelve tons of gear was taken to salvage. The turn in of unserviceable clothing was a tremendous task. About 1200 sets of utilities were salvaged, while another 800 sets were laundered and redistributed to other units. On 2 March the packing of the armory commenced. All weapons and equipment were reinventoried and accountable balances were reconciled with Division Supply. As a final pre-embarkation project, the CAL was updated prior to embarkation.
- improved and developed into the publication of the Battalion Embarkation Plan 1-71. All cargo was inspected and passed by the Preventive Medicine Units with only two items needing rework. The Embarketion Readiness Center was turned over to Headquarters Company on 9 March 1971. All vehicles and cargo were moved to Tien Sha Ramp and Deep Water Pier during the nights of 9 and 10 March 1971. Numerous liaison visits were made to FLC to coordinate the loading of their detachment, under the Loading Plan, on the USS Juneau.
- (h) Motor Transport. During the period, MT finished the preparation of vehicles for ambarkation. The final disposition of MT assets was thus:

M27MA2 - 3 Coded "E", 2 prepared for embarkation

M37Bl - 3 Coded "H", I prepared for embarkation - 2 Coded "h"

M100 - 3 Coded "H", 1 prepared for embarkation 11101

- 1 Coded "H" M718

- 12 Coded "A" M149

Mal6B1 - 19 Coded "H", 2 invoiced to 11th Marines, 1 invoiced to ARVN Forces, 1 prepared for embarkation

The high number of Code "H" vehicles is a direct reflection of the terrain over which they were used, as well as the climate and the length of time used in RVM.

- (5) Food Services. By 1 March 1971, the stand down messhall was completely repainted and rescreened. The influx of 2nd Battalion, 5th Parines and Headquarters Company necessitated longer meal hours. On 4 March 1971, 2nd Battalion, 5th Marines took over custody and responsibility of the messhall, augmented by cooks and messmen of 3rd Battalion, 5th larines.
- (6) On 4 March 1971, 2nd Battalion, 5th Marines took over responsibility of the BAS in the stand down area, augmented by 3rd Buttalion, 5th Marines corpsmen. On March 8 1971 only 1 corpsmen, designated to return to CONUS via the USS Juneau, remained with the Battalion.
- g. Civil Affairs/Civic Action. Due to the pending stand down and redeployment to COMUS for 3rd Battalion, 5th Marines, a negative report is submitted for this section.
- Psychological Operations. All psychological operations caused with the Battalion standing down at Hill 34.
- i. Communications. The communications plateon continued to conduct embarkation procedures, retrograding gear for turnover to ARVN Forces and the Korean Marines, as well as completing administrative work necessary for embar ation to CONUS.

In accordance with reference (a), the below listed document for the month of March is attached as enclosure (3):

√a. 3rd Hattalion, 5th Marines Embarkation Plan 1-71

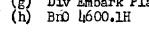


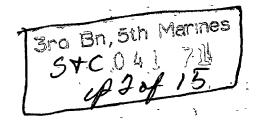
copies 3rd Battalion, 5th Marines lst Marine Division (-) (Rein), FMF Danang, Vietnam

EMBARKATION PLAN 1-71

-References:

- (a) Div OFlan 183-69 (b) DivO 4600.5
- (c) DivO P4000.2E
- (d) DivO P4600.1E
- (e) DivO PO2000.2
- FMFM 4-2
- Div Embark Plan 1-71





Time Zone:

HOTEL

ORGANIZATION FOR EMBARKATION

a. General. The 3rd Battalion, 5th Marines will redeploy as Team IV during increment VI of Keystone Robin. Team IV will consist of 3/5 and a detachment of Force Logistics Command. These units will embark administratively.

b. Assignment to Shipping. Team IV will embark aboard the USS JUNEAU. LPD-10, for redeployment to CONUS.

2. MATERIAL TO BE EMBARKED

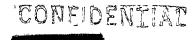
a. Organic Equipment. All organic equipment on hand for which disposition instructions have not been received prior to the loading date will be embarked.

b. Types and Amounts of Supples. Classes I, IV, V, VI, X - None; Classes II, VII, IX, - all on hand; Class III - 30 days packaged; Class VIII - MAL and IOL.

c. Preparation.

- (1) Decontamination of Supplies and equipment will be in accordance with references (a) and (b).
- (2) Supplies and equipment will be palletized in accordance with references (c) and (d).
- (3) Prepare supplies and equipment for loading in accordance with reference (d).

DOWNGRADED AT 3 YEAR INTERVALS; DECLASSIFILD AFTER 12 YEARS. DOD DIR 5200.10



- (4) Five field safes will be utilized to transport S&C and RPS Publications. These safes will be hand carried aboard ship and secured immediately in the Troop Message Center. Field safes and mount out (M/O) boxes with Classified Material to be hand carried aboard ship will be designated line 4 items. All classified items stowed in Conex boxes will be designated as line 5 items.
 - (5) Windshields will be down without covers installed.
- (6) Vehicles and boxes will be rainted with the appropriate tactical markings in accordance with reference (d) and (h), para 3a (2) (a) and encl (6).
- (7) Preservation of weapons will be in accordance with reference (b) para 7.
- (8) All M/O boxes will be waterproofed. Waterproofing of vehicles is not required. Fording equipment will be secured inside the vehicle and will not be installed.
- (9) All vehicles, pallets and separate boxes will be inspected prior to staging by the Division Preventive Medical Section. Military Quarantine Inspection (McI) will be conducted at staging areas by appropriate U.S. Army personnel. Preparation of supplies and equipment for McI's will be in accordance with reference (b). All cargo will be subjected to a high pressure wash down prior to leaving the standdown area. All vehicles will receive a final high pressure wash down at the staging area.

d. Movement.

- (1) The Team Embarkation Officer is responsible for coordinating and scheduling the movement of the Battalian's cargo and vehicles to the assigned staging areas. All cargo and all vehicles, including those mobile loaded, will be in the staging areas at least 24 hours prior to the ship's scheduled arrival.
- (2) Requests for transportation will be submitted to Division MTO 72 hours prior to the time required.
- (3) Convoys will be utilized for the movement of cargo and vehicles to the staging areas. Military Police escort is required. The S-4 Officer will coordinate convoys and MP escorts with Division MTO 72 hours prior to the time required.

3. PERSONNEL

. .

a. Annex a (Personnel) to Embark Flan 1-71



b. Uniform, Equipment and Baggage.

(1) Uniform

a. Troops will embark in SFA service utilities, utility
cover, and wearing identification tags. Each man will have a copy of the
embarkation brief and his shot card when he boards ship. (These will be
carried on his person)

b. The following is a list of the minimum articles of clothing and accessories each troop must have in his possession.

3 sets of SEA service utilities 4 sets of underwear towel and wash cloth razor, soap, and toothbrush 1 field jacket 1 poncho liner

- (2) Equipment NO 782 gear will be worn aboard ship.
- (3) Baggage.

 a. Troops will pack to facilitate living out of one (1) sea bag and one (1) small hand bag.
 - b. See Schedule of Events.
- c. Advance Details. There will be two advance details: the Advance Embarkation Team (AET) and the Advance Farty (AF). The AET will consist of the Embarkation Control Point (ECP), the Embarkation Control Element (ECE) and the Embarkation Security Element (ESE) (see Appendix 2 to Annex A). The Ar will consist of those personnel necessary to provide continuity of administrative control aboard ship (see Appendix 4 to Amnex A). The ECE and ESE will function in accordance with the provisions of TAB A and TAB B to Appendix 2 to Annex A. The AET will move from the standdown area by truck convoy at 1400 on 9 March to Deep Water Fier, (ETA is 1500) and establish control and security of assigned staging areas. The AET will be billeted in areas assigned by the Team Embarkation Officer. The AET will consist on C-Rations for the evening meal on 9 March to the noon meal on 12 March (inclusive). Mail will be collected and delivered daily by the Bn Emb NCO. The AP will move from the standdown area by truck convoy at 0600 on 12 March to Deep Water Pier (ETA is 0700) and prepare. to embark as soon as the ship is docked. The AP will stage in an area assigned by the Team Embarkation Officer until the order for embarkation is given.
- d. Movement of the Main Body. The C.O. of Troops and the main body will move from the standdown area by truck convoy at 1400 on 12 March to Deep Water Pier (ETA is 1500 to 1700) and embark aboard the USS JUNEAU with the assistance of the billeting guides.
 - e. Embarkations Rosters. To be promulgated in a separate directive.



f. Schedule of Events. (See Appendix 1 to Annex A).

L. EMBARKATION AREAS

- a. Annex B (Staging and Embarkation Areas) to Embarkation Plan 1-71.
- b. Assignment of Areas and Embarkation Points. 3rd Battalion, 5th Marines will stage cargo at Deep Water Pier (see Appendix 2 to Annex B). 3/5 will stage vehicles at Tien Sha Ramp (see Appendix 3 to Annex B).
- c. Preparation. The Division Engineer Officer will be responsible for the improvement necessary at marshalling and standdown areas.
- d. <u>Materials Handling Equipment</u>. The Team Embarkation Officer will coordinate with the Division Embarkation Officer on requirements for Materials Handling Equipment.
- e. Security and Police.

 (1) The Embarkation Security Element from the Advance Embarkation Team will provide continuous security at the staging areas until all cargo and vehicles are loaded.
- (2) Open fires are prohibited at all loading and staging areas. Smoking is prohibited at all ammo and fuel staging and loading areas.

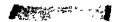
5. CONTROL

- a. Embarkation Control Point. 3rd Battalian, 5th Marines Embarkation Team will establish an Embarkation Control Point at the Deep Water Pier. The Embarkation Control Point will be physically located in close proximity to the Marine Liasion Office. Operations will be effective from 1700 on 9 March until the ship is loaded, (see TAB A to Appendix 2 to Annex A).
- b. Traffic, Circulation and Control. (Pending assignment of specific Staging Areas).
- c. Communications.
- (1) The Embarkation Team Commanders will provide for radio equipment and personnel at Staging Area.
- (2) The following nets will be activated for coordination internally and with higher headquarters.
- (a) Division Embarkation Net will be monitored from the commencement of staging on 9 March until the ship is leaded.
- (b) Division Convoy Control Net will be utilized during movement to the staging areas.

- (c) Frequencies for all nets will be provided in accordance with reference (c).
- (3) Radios with operators will be privided to the following individuals by the Comm. Platoon at the locations indicated below:
 - (a) Embarkation Officer Mobile in jeep.
 - (b) Embarkation NCOIC Embarkation Control Point DWP
 - (c) Fmbarkation NCOIC Embarkation Foint DWP
 - (d) Embarkation NCOIC Embarkation Point Tien Sha Ramp
 - (e) 2 Radio Operators with radios in reserve Embarkation Point, Deep Water Fier.
 - (4) Call signs will be those assigned in reference (c).
- (5) Requirements for other-Comm resources will be coordinated with the Division Comm-Elec Officer by the Battalion Communications Officer.
 - (6) Coordinating Instructions.
- (a) Loading Plans.

 1. The Team Embarkation Officer will prepare the loading plan utilizing the Mechanized Embarkation Data System (MEDS) under the supervision and control of the Division Embarkation Officer.
- 2. Five (5) curies of the corrected loading plan will be submitted to Division Embarkation representatives at the Point of Embarkation upon the completion of loading.
- (b) Loading Reports.

 1. The Embarkation Control Point will submit loading status reports by radio every four hours to Division Embarkation Control
- 2. An initial loading report will be submitted one hour after the commencement of lading. The final loading report will be one hour after the completion of loading.
- (c) Sailing Reports. A sailing report will be transmitted utilizing shipboard facilities, within twenty-four hours after sailing by the Commanding Officer of troops.
- (d) The Embarkation Team Commanders will ensure that all ordnance is removed from individuals and all equipment prior to embarkation.
- (e) Fersonnel embarking prior to completion of loading will remain in the living compartments and away from the cargo being loaded.



- (f) Securing of the Embarkation Control Foint, Embarkation Control Element (ECE), and Embarkation Security Element (ESE) will commence on order of the Team Embarkation Officer.
- l. All members of the ECE's and ESE's will report to the ECP on order to draw their baggage and prepare to Embark as a unit.
- 2. All communications equipment will be back packed aboard the ship and secured in the Troop Message Center (02-68-0-C).
- (g) The 3/5 BAS will coordinate with 1st Medical Battalion to provide for an ambulance and Corpsmen to be stationed at the Embarkation Control Foint.
- (h) This plan is effective for planning on receipt and for execution on order.

BY COMMAND OF LTCOL H. L. JOHNSON JR.

J. J. ROZJAN
Major, W. S. Marine Corps
Executive Officer

ANNEXES:

The A - Personnel

B - Embarkation and Staging Areas

C - Distribution

DISTRIBUTION: Annex C (Distribution) to Embark Plan 1-71,



Copy of copies
3rd Battalion, 5th Marines
1st Marine Division (-) (Rein), FMF
Danang, Vietnam

ANNEX A (FERSONNEL) TO EMBARKATION PLAN 1-71

REFERENCES: None

TIME ZONE: HOTEL

1. Appendixes 1 through 3 indicate the personnel requirements necessary for embarkation. A separate directive promulgating specific assignments will be published in reference to this plan.

BY COMMAND OF LTCOL H. L. JOHNSON JR.

Major, U. S. Marine Corps Executive Officer

Appendixes:

Jl - Schedule of events

/2 - Embarkation Control Element and Embarkation Security Element
3 - Advance Party

DISTRIBUTION: Annex C (Distribution) to Embarkation Plan 1-71



copies Conv 3rd Battalion, 5th Marines lst Marine Division (-) (Rein), FMF Danang, Vietnam

APPENDIX 1 (SCHEDULE OF EVENTS) TO ANNEX A (PERSONNEL) TO EMBARK PIAN 1-71

- E-9 1. All company commanders have final check on shot cards to insure Shots are current prior to departure. 2. All company commenders check accusery of SRB/DQR with puriicular emphasis on personnel designated as key to insure they have signed a 60 day agreement. 3. All companies make final check to insure war trophies are properly registered.
- E-8 1. Companies will pool all record books for shipboard personnel, combine them and put them in mount out boxes in alphabetical order. S-1 will inspect record books against ship's roster. Insure all record books other than shipboard personnel are maintained separately.
 - 2. Letter of Transmittal in original and 2 copies will be typed by designated personnel in the companies for record books of shipboard personnel. The heading, date and signature will be completed by S-1 at the appropriate time.
 - 3. All fitness reports completed and turned in to S-1 (dates of transfer will be filled in as they occur).
 - 4. Final submission for awards.
- E-7 1. Baggage picked up by shipboard personnel at Bn Special Services a. Companies will be notified of schedule prior to E-7.
 - b. Baguage claim ticket, inventory sheet, and ID card will be presented upon claiming bassage.
 - c. BAGGAGE CONTROL DETAIL will be appointed which will consist of:
 - l officer

· 24 / 5器

- (2) 1 staff NCO
 (3) 2 enlisted representatives from each company to assist in handling bags and identification.
- d. Separate baggage issue instructions for OIC will be promulgated by S-4.
- E-6 1. Pay records for shipbory; personnel and CO's flight will be obtained from Disbursing Officer by S-1.
 - 2. Begin packing baggage to facilitate living out of one (1) seabag and one (1) small hand bag.
 - 3. Pay conversion officers will be appointed in writing and make liasion with disbursing.
 - 4. Baggage Custom Inspection (MACV FORM 40-R) will be completed by each man under cognizance of BAGGAGE CONTROL OFFICER.



APPENDIX 1 (SCHEDULE OF EVENTS) TO ANNEX A (PERSONNEL) TO EMBARK FLAN 1-71

- E-5 1. Any personal effects (reefers, fans, stereos etc.) requiring shipment through household effects will be taken to household effects. Movement orders will be provided. Transportation for personnel and their effects will be made available as necessary.

 2. Turn in copy of Baggage Custom Inspection Forms to S-1, original will be retained in SRB.
- E-4 1. Shipment of household effects.

 2. Personnel not redeploying with the battalion begin checking out. (All non-redeployables will check out but no later than E-2). Supply, armory, BAS, and Bn Fost Office. It is imperative that

all non-redeployables complete drop cards at Bn Fost Office.

Arrangements can be made to hold mail for those who have checked

3. Movement orders will be placed in each SRB/OGR. Separate guidance will be promulgated by S-1.

a. Sergeants and below in receipt of PCSO must have enclosed with their orders the number of months' advance pay and/or advance travel authorization and certification of 6 or more months of active service remaining.

b. Those enlisted personnel not in receipt of PCSO must have DD114 in service record book indicating number of months advance pay authorized and a certificate of 6 months service remaining. (It is not necessary to complete a and b for personnel designated as key).

- E-3 1. Pay conversion officers pick up appointing letters from S-1, notify companies of procedure for conversion on E-2, and designate one Marine to act as his guard.
 - 2. Prior to departure of the Advance Embarkation Team their baggage will be inspected and secured in a designated area in the standdown cantonment. (Advance Embark Team will take necessary items for 3 day billeting i.e. towel, wash cloth, razor, soap, additional skivies).
 - 3. Check out for non-redeployables continues.
 - 4. The Advance Embarkation Party will have their baggage inspected and stored during the morning. Simultaneously the baggage
 which they will utilize during deployment will be inspected and
 secured in a designated area in the "standdown" cantonment.

 (Fersonnel may take necessary items for 3 days billeting).
 - 5. Companies will drop all personnel from their diaries who are not redeploying with the battalion.

APPENDIX 1 (SCHEDULE OF EVENTS) TO ANNEX A (PERSONNEL) TO EMBARK PLAN 1-71

E-2 l. Pay conversion.

1 Conversion officer will be located at Off/Staff Club.

- b. 1 Conversion officer will go to Deep Water Pier for Advance Embark Team. (Coordinate with S-4)
- c. Tentatively MPC will be collected in the morning and payments will be made in the afternoon. (Further guidance will be promulgated by conversion officers).

2. Companies will collect all ship board personnel's MACV and

Ration cards. DESTROY THEM!

All non-redeployables will complete checking out and service records will be signed for and entrusted to the individual. This procedure is only for those few which are leaving on E-1 and E-Day. 4. Unit Diaries will be prepared for E-1 and E-Day respectively. Sailing diaries will be prepared in accordance with para. 6113 of MCO P1070.8. UD personnel insure they are familiar with diary entries to be made prior to E-2.

5. Service Records (alphabetized), completely with up to date orders, health records, and custom declarations delivered to S-1

no later than 1400.

- 6. Legal officer will have all records of court-martial, investigations, congrints etc. properly packed in mount out boxes as troop space cargo requiring special handling.
- 7. Classified documents returned to S&C.
- E-1 1. During the afternoon, the Advance Party will have their baggage inspected and secured in a designated area in the standdown area. (This baggage will go with the Advance Party on E-Day). Companies will provide (1) officer or (1) staff NCO to assist the Baggage Control Officer during all inspections.
 - 2. S-4 will provide embarkation guidance and arrange transportation for non-redeployables.
- E-Day 1. Main body will have their baggage inspected prior to leaving and those personnel with their baggage and all stored baggage will be trucked to the staging area.

2. UNIT DIARIES, DROP CARDS TO DIVISION POSTAL AND DPI (S-1).
3. MARES FORSTAT INSTRUCTIONS AT DIVISION (S-1).

4. BAGGAGE CONTROL OFFICER WILL BE NOTIFIED BY S-1 of any last minute drops from ship roster and he will insure that this baggage is pulled and sent to Personal Effects.

5. S-1 will insure that last mimute drops from ship's roster have their record books pulled and sent to Division Personnel and their pay records returned to Disbursing.

BY COMMAND OF LTCOL H. L. JOHNSON JR.

J. J. ROZNAN Major, 🗱 S. Marine Corps Executive Officer

Annex C (Distribution) to Embark Flan 1-71

Copy _____of cupies 3rd Battalion, 5th Marines 1st Marine Division (-) (Rein), FMF Danang, Vietnam APPENDIX 2 (EMBARKATION CONTROL POINT, EMBARKATION CONTROL ELEMENT, AND EMBARKATION SECURITY ELEMENT) TO ANNEX A (PERSONNEL) TO EMBARK-PIAN 1-71...? 1. The Embarkation Control Element Willibe established at the staging 1. . . areas as follows: a. Embarkation Control Point - Deep Water Pier: 1 - Lt Embarkation Officer 1 - Cpl Embarkation Status Clerk 2 - Cpl Liasion NCO's 4 - LCpl Radio Operators 1 - LCpl Driver b. Embarkation Control Element - Deep Water Pier: 1 - Sgt NCOIC 1 - Cpl Ass't NCOIC 3 - LCpl Embarkation Men
1 - LCpl Radio Operator c. Embarkation Control Element - Tien Sha Ramp: 1 - Cpl NCOIC
1 - LCpl Ass't NCOIC
3 - LCpl Embergation Man 3 - LCpl Embarkation Men 1 - LCpl Radio Operator The responsibilities of the ECE are enumerated in TAB A 2. The Embarkation, Security Element (ESE) will consist of one NCOIC and six 3 - man teams and will be or anized as follows: a. Embarkation Security Element - Deep Water Pier: 1 - Sgt NCOIC 3 - Cpl Team Leader 3 - LCpl Sentries 3 - Pfc Sentries b. Embarkation Security Element - Tien Sha Ram p: 3 - Cpl Team Leader 3 - LCpl Sentries 3 - Pfc Sentries The responsibilities of the ESE are enumerated in TAB B. BY COMPLIED OF LTCOL H. L. JOIMSON JR. J. J. ROZIN icjor, J. S. Matine Corps Executive Officer /A - Responsibilities of the Embarkation VB - Control Point and Control Element
C - Responsibilities A-2-1

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TAB A (RESPONSIBILITIES OF THE EMBARKATION CONTROL POINT AND EMBARKATION CONTROL ELEMENT) TO APPENDIX 2 (EMBARKATION CONTROL POINT, EMBARKATION CONTROL ELEMENT) TO ANNEX A (PERSONNEL)

1. General

The Embarkation Control Poiss and the Embarkation Control Elements will supervise the staging of the supplies and equipment at the piers and coordinate the loading of the ship.

- 2. Responsibilities of the Embarkation Control Point (ECP).

 a. The ECP is responsible for receiving loading status reports from the control elements and submitting a consolidated report to Division to Embarkation Control every 4 hours as directed.
- b. The ECP will maintain liasion among the ship, the 3/5 Embark Team, the FIC Embark Team and Division Embarkation Control:
- c. The ECP will serve as an information point, and point of contact for any V.I.P.'s visiting the area.
- d. The ECP will be manned continuously from the beginning of staging to the completion of loading.

 3. Responsibilities of the Embarkation Control Elements (ECE).
 - a. Responsibilities of NCOIC's
- (1) The NCOIC of each control element will be responsible for the supervision of these men in their element at all times.
- (2) He will insure that timely and accurate loading status reports are submitted to the Embarkation Control Point every 4 hours (schedule and procedure published by separate directive).
- b. The ECE's will coordinate the use of forklifts to stage the cargo and vehicles in their respective areas.
- c. The ECE will assist the Embarkation Security Element with security, if necessary.

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TAB B (RESPONSIBILITIES OF THE EMBARKATION SECURITY ELEMENT) TO APPENDIX

2 (EMBARKATION CONTROL ELEMENT AND EMBARKATION SECURITY ELEMENT) TO ANNEX

A (PERSONNEL)

The Embarkation Security Element will consist of one-NCOIC and six, 3 - man teams.

- 1. The NCOIC will be responsible for the supervision of his element at all times. The NCOIC will hold a security brief for all members of the element at 1830 daily and inform the sentries of any special instructions from the Embarkation Officer.
- 2. The security teams will provide security in two specific areas: 3/5's assigned ataging area on Deep Water Pier and 3/5's assigned staging area at Tien Sha Ramp.
- 3. There will be 3 three man reliefs for each of these areas. The security watch will be posted on a 24 hour basis. The teams will be releived every 4 hours: (i.e. 4 hours on 8 hours off).
- 4. There are two separate and specific posts:
- Post #1 is the perimeter of 3/5 assigned staging area at Deep Water Pier. Post #2 is the perimeter of 3/5 assigned staging area at Tien Sha Ramp. 5. The orders for the security watch will be published in a separate directive.

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APPENDIX 3 (ADVANCE FARTY) TO ANNEX A (PERSONNEL)

The Advance Party will consist of the billets listed below:

- 1. Embarkation Officer
- 2. Ship's Platoon Commander/Platoon Sgt
- 3. Guard Officer, 4. Billeting Officer
- 5. Mess Treasurer
- 6. Administrative NCO
- 7. Mess NCO
- 8. Guard NCO
- 9. Embark NCO
- 10 S&C/RIS NCO
- 11 MT Maintenance NCO
- 12 Communications NCO
- 13 Special Services NCO

- 14 1st Relief of Troop Guard (4 Marines)
- 15 The Ship's Platoon

BY COMMAND OF LICOL H. L. JOHNSON JR.

Major, W. S. Marine Coris Executive Officer

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TAB A (RESPONSIBILITIES OF MEMBERS OF THE ADVANCE PARTY) TO APPENDIX 3

(ADVANCE PARTY) TO ANNEX A (PERSONNEL)

- 1. Embarkation Officer make liasion with the ship's CCO and coordinate preparations for commencing to load the ship.
- 2. Ship's Platoon Commander and Platoon Sergeant
 - a. Have the ship's platoon billeted.
- b. Assemble the platoon on the Upper Vehicle Stowage Area by the ramp to the Lower Vehicle Stowage Area and stand-by to receive instructions on handling cargo and vehicles.
- c. Carry out any special instructions of the CCO and Embarkation Officer.
- 3. Guard Officer
 - a. Establish the guard office placing the guard NCO in charge.
- b. Insure that the guard NCO posts the 1st relief of the troop guard.
 4. Billeting Officer -
- a. Make a preliminary check with the CCO or his representative of the compartments assigned for troop and troop officer living and note discrepancies.
- b. Insure that the billetine NCO and guides are familiar with the compartments and the billeting plan.
- c. Check the compartments to insure that the billeting plan is executed correctly.
- 5. Mess Treasurer -
- a. Make Tiasion with the Ship's Mess Officer and coordinate matters pertaining to officers and troop messing.
- b. Coordinate with Mess Officer for chow schedules, especially for the evening meal on the 12th.
- c. Coordinate augmentation of stewards and messmen for officers mess.
 6. Administrative NCO -
- a. Locate the Troop Operations Center at 02-68-1-C and establish the Battalion's administrative office there.
- b. Coordinate with the ship's administration for use of duplicating room.
- 7. Mess NCO
 - a. Make liasion with the ship's mess chief.
 - b. Coordinate chow schedules.
 - c. Augment cooks and messmen as directed by ship's mess chief.
- 8, Guard NCO -
- a. Establish the guard office in the troop administrative office in compartment 2-117-1-Q.
 - b. Post the 1st relief of the guard.
 - c. Coordinate and plan the additional reliefs of the guard.

A-3-A-2

9. Embark NCO -

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a. Assist the Embarkation Officer.

b. Insure that the MEDS Deck and Embarkation Files are secured in the Troop Operations Center in compartment 02-68-1-C.

c. Serve as liasion for the various elements embarking aboard ship.

10. S&C/RSS NCO -

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a. Assist the S&C Officer in securing the classified documents in the troop message center (2-68-0-C).

b. Coordinate with the Communications Platoon - Message Center Team to establish a security watch in this compartment.

11. MT Maintenance NCO
a. Coordinate with the ship's maintenance section for use of facilities, especially battery shop.

12. Communications NCO a. Locate the Troop Message Center and secure classified comm-

unications gear that was hand carried aboard ship.

b. Supervise and establish a security watch on the Troop Message Center (2-68-0-0).

13. Special Services NCO
a. Check the Truop administrative office (2-117-1-Q) for feasibility as a special services gear issue point.

b. Coordinate with the Ship's Special Services representative and the ship's librarian.

c. Advise the Battalion Special Services of progress once the ship is under way.

d. Establish check out procedures for Special Services gear.
14. 1st Relief of Troop Guard -

a. After locating your billeting areas report to the troop guard office in compartment (2-117-1-Q).

15. Shi₁'s Platoon -

a. Locate your billeting areas and stand-by for further instructions as to where to go on the ship.

b. Change to the work uniform, which will be: Utility Cover, Green T-Shirt, Camouflaged Utility Trousers, and Jungle Boots.

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ANNEX B (STAGING AND EMBARKATION AREAS) TO EMBARKATION PLAN 1-71

REFERENCES: Division Embarkation Plan 1-71

Annex C

TIME ZONE: HOTEL

1. Appendixes I through 4 depict the staging and Embarkation areas which will be utilized by Team IV for Embarkation aboard the USS JUNEAU.

Specific Embarkation and staging areas within Deep Water Pier and Tien

Sha Ramp will be assigned as soon as practical commensurate with the amount of traffic through the part.

BY COMMAND OF LTCOL H. L. JOHNSON JR.

Majon, U.S. Marine Corps Executive Officer

Appendixes:

J1 - Sketch of all Embarkation Facilities, Port of Danang

12 - Sketch of Deep Water Pier

/3 - Sketch of Tien Sha Ramp

/ 4 - Sketch of Seabec Ramp

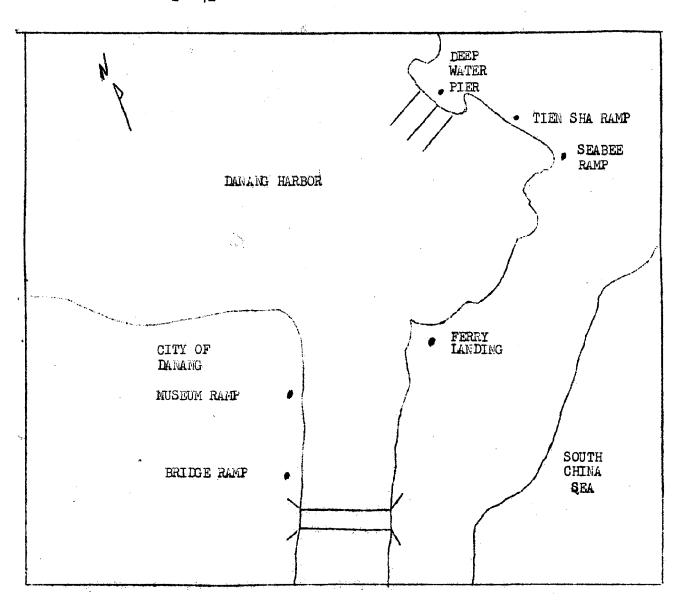
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Appendix 1 (Sketch of All Embarkation Facilities, Port of Danang) to
Annex B (Staging and Embarkation Areas) to Embarkation Plan
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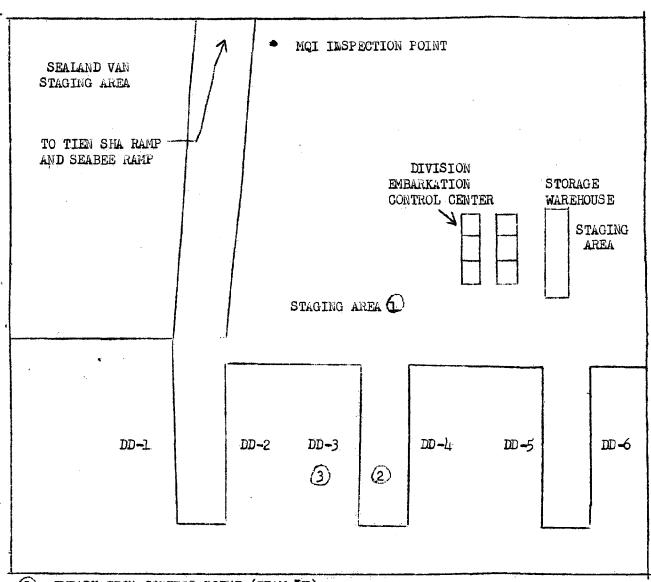
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Appendix 2 (Sketch of Deep Water Pier) to Annex B (Staging and Emberkation Areas) to Embarkation Plan 1-71



1 - EMBARKATION CONTROL FOINT (TEAM IV)
2 - EMBARKATION POINT (TEAM IV)

(3) - EXPECTED BERTHING SPACE FOR JUNEAU BY COMMAND OF LTCOL H. L. JOHNSON JR.

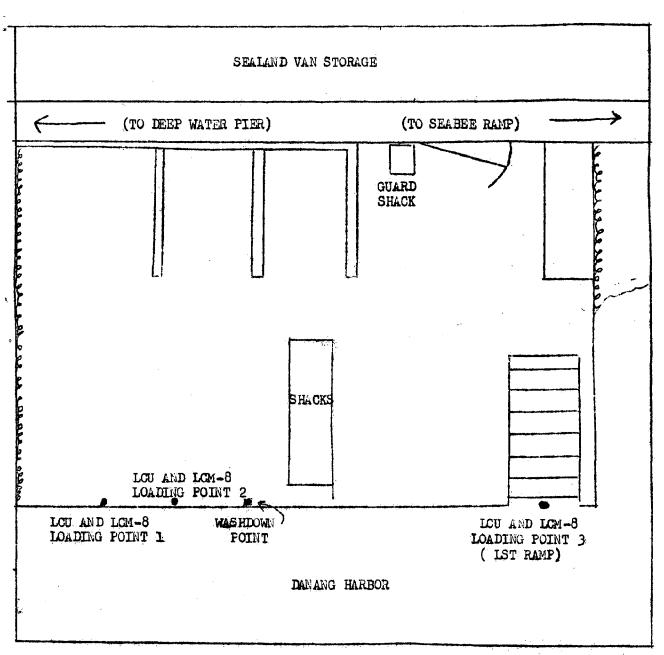
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Appendix 3 (Sketch of Tien Sha Ramp) to Annex B (Staging and Embarkation Areas) to Embarkation Plan 1-71



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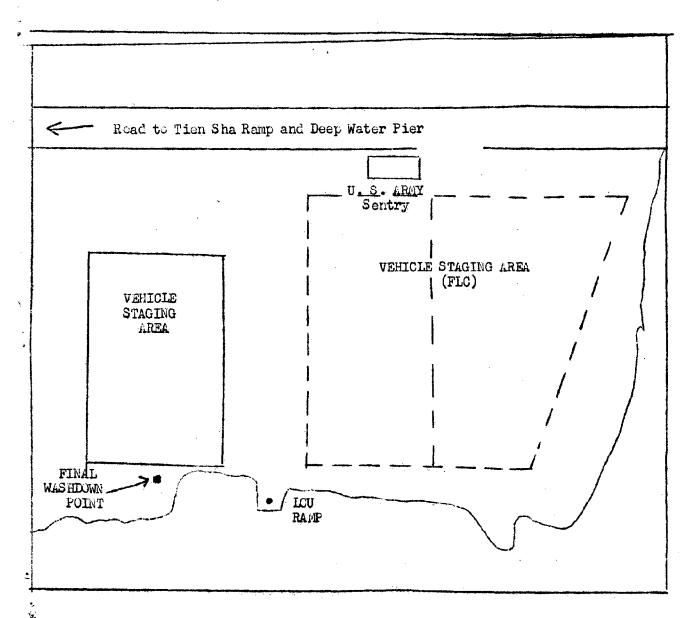
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Appendix 4 (Sketch of Seabee Ramp) to Annex B (Staging and Embarkation Areas) to Embarkation Plan 1-71



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APPENDIX C (DISTRIBUTION) TO MNBARKATION PLAN 1-71

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CCO USS JUNEAU
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BY COMMAND OF LTCOL H. L. JOHNSON JR.

Major, W. S. Merine Corps Executive Officer

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3rd Battalion
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2 350	4	122350Н	The USS Juneau, carrying 5th Marines to CONUS left Pier at 2350H.	
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