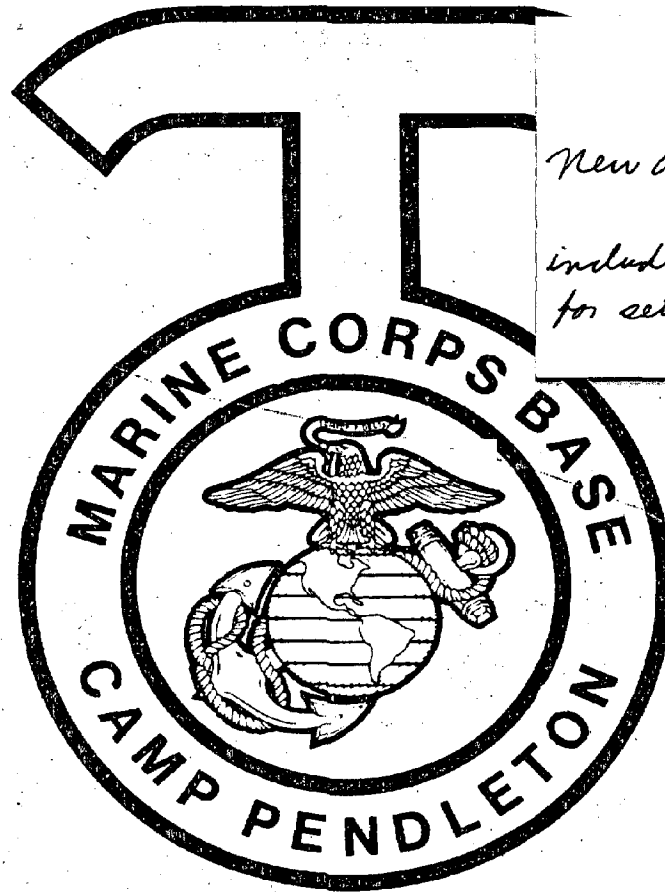


MARINE CORPS BASE CAMP PENDLETON, CA.



*New Arrivals Op Order
1-75
includes refs to rel maps
for setting up camp*

OPERATION NEW ARRIVALS

OPERATION ORDER 1-75



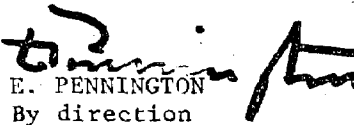
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MARINE CORPS BASE
CAMP PENDLETON, CALIFORNIA 92055

IN REPLY REFER TO
BK/MVP/cam

From: Commanding General
To: Distribution List

Subj: Installation Commander Operation Order 1-75 Operation New Arrivals,
forwarding of

1. Addressees are requested to acknowledge receipt of the New Arrivals Operation Order by signature hereon and return of the acknowledgement to Commanding General, Marine Corps Base, Camp Pendleton, California 92055 (Assistant Chief of Staff, Manpower).


E. PENNINGTON
By direction

DISTRIBUTION: Special (See Annex 2 of Operation Order 1-75)

Date

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Name

Rank

Organization

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280800 Apr 1975

RECORD OF CHANGES

CHANGE NO	DATE OF CHANGE	ENTERED BY	RANK	DATE ENTERED

IMMEDIATE
PT 0065

119 015248

OTTUZUW RUEOFIA7545 1190036-UUUU--RUWJDFC RUWJDFC.
ZNR UUUUU

O 290036Z APR 75 ZFF6
FM CMC WASHINGTON DC6
TO RUHQHOA/CG FMFPAC CAMP SMITH HI
RUWJDFC/CG MCB CAMP PENDLETON CA
RUWJGFA/CG MCAS EL TORO CA
INFO RUEKJCS/JCS WASHINGTON DC
RUEBDSB/DIR DSA ALEXANDRIA VA
RUENAAA/CNO WASHINGTON DC
RUEOLF/CG FMFLANT NORFOLK VA
RUWJDFC/CG FOURTH MARDIV CAMP PENDLETON CA
RUEDAQA/CG MCSA PHILADELPHIA PA
RUCLWAA/CG MCSC ALBANY GA
RUWJFAA/CG MCSC BARSTOW CA
RUWJGFA/COMCABWEST EL TORO CA

BT

UNCLAS //NO3000// SECTION 1 OF 2
OPERATION NEW HORIZON MARCOR MSG NO 1

- A. JCS 262159Z APR 75 (C) (NOTAL)
- B. CNO MSG 271906Z APR 75 (C) (NOTAL)
1. (U) THIS MSG PROVIDES GUIDANCE TO MAJOR MARCOR COMMANDS WHICH ARE TASKED TO PROVIDE SUPPORT FOR RVN REFUGEES UPON THEIR ARRIVAL IN CONUS.
2. (U) REF A REQUIRED THE NAVY/MARINE CORPS TO NOMINATE CERTAIN FACILITIES FOR THE HANDLING OF RVN REFUGEES BROUGHT TO THE U. S. BY OPERATION NEW HORIZON. BY REF B THE NAVY AND MARINE CORPS NOMINATED ONE WEST COAST AERIAL POINT OF ENTRY AND THREE BASES WHICH COULD HOUSE UP TO 40,000 (FORTY THOUSAND) EVACUEES.
3. (U) THE MARINE CORPS WILL BE TASKED TO RECEIVE, PROCESS, BILLET AND SUPPORT 18,000 (EIGHTEEN THOUSAND) RVN EVACUEES FOR A PERIOD OF 90 DAYS OR MORE COMMENCING ABOUT 29 APR 75.
4. (U) RESPONSIBILITIES:
 - A. STATE DEPT HAS OVERALL RESPONSIBILITY FOR CONTROL OF RVN EVACUEE PROGRAM AND HAS ORGANIZED AN INTERAGENCY TASK FORCE TO COORDINATE THE OPERATION.
 - B. STATE DEPT WILL REIMBURSE SERVICES FOR ALL EXPENSES INCURRED.
 - C. JCS (J-4) WILL COORDINATE AND DIRECT MOVEMENT OF RVN EVACUEES TO PROCESSING CENTERS IN CONUS.
5. (U) ASSUMPTIONS:

DECLASSIFIED BY AUTHORITY OF CMC WASHINGTON D. C.'S MESSAGE
DTG 302028Z APRIL 1975.

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A. JCS AS REQUESTED AND FUNDED BY STATE DEPT WILL ARRANGE FOR TRANSPORTATION OF RVN EVACUEES FROM OVERSEAS TO CONUS POINTS OF ENTRY AND FOR MOVEMENT TO DESIGNATED REFUGEE CENTERS.

B. DEPT OF JUSTICE (FBI) AND/OR APPROPRIATE LAW ENFORCEMENT AGENCIES WILL EXERCISE CRIMINAL JURISDICTION OVER OFFENSES COMMITTED BY EVACUEES.

C. RVN EVACUEES ARE RELATIVELY HEALTHY, PRIMARILY FROM MIDDLE STRATA OF RVN SOCIAL STRUCTURE AND ACCOMPANIED BY FAMILIES.

6. (U) MISSION. THE MARINE CORPS WILL ESTABLISH AND OPERATE ONE POINT OF ENTRY (MCAS EL TORO) AND ONE REFUGEE CENTER (MCB CAMP PENDLETON) FOR SUPPORT OF 18,000 (EIGHTEEN THOUSAND) RVN EVACUEES FOR A PERIOD OF 90 DAYS OR MORE.

7. (U) CONCEPT OF OPERATION. ACTIVATE ONE POE AND ONE REFUGEE CENTER (RC) TO RECEIVE BILLET AND FURTHER PROCESS RVN REFUGEE USING THE FOLLOWING GUIDANCE:

A. MAKE MAXIMUM USE OF EXISTING FACILITIES AND ESTABLISH TENT CAMPS AS REQUIRED. USE FORTY SQUARE FEET PER INDIV AS SPACE PLANNING FACTOR.

B. MAINTAIN FAMILY INTEGRITY: AVERAGE FAMILY CONSISTS OF 8 (EIGHT) INDIVIDUALS.

C. SUPPORT TO BE RENDERED WILL INCLUDE BUT NOT BE LIMITED TO BILLETING, MESSING, ESSENTIAL MEDICAL TREATMENT, TRANSPORTATION, INSTALLATION SECURITY, AND CAMP ADMINISTRATION.

D. UTILIZE REFUGEES TO MAX EXTENT POSSIBLE FOR ESSENTIAL MANPOWER REQUIREMENTS.

E. VOLUNTEER RELIEF AGENCIES (VOLAGS) HAVE BEEN INVITED TO ASSIST IN THE PROCESSING OF EVACUEES.

8. (U) TASKING

A. GENERAL INSTRUCTIONS FOR ALL

(1) THE MILITARY COMMANDERS WILL BE RESPONSIBLE FOR THE GENERAL SUPPORT, SECURITY AND SAFETY AT THE POE AND RECEPTION CENTERS. A SENIOR CIVIL OFFICIAL WILL BE RESPONSIBLE FOR COORDINATING RECEPTION CARE, PROCESSING AND RESETTLEMENT ACTIVITIES PERFORMED BY THE RECEPTION CENTER.

(2) BROAD TASKS OF THE MILITARY COMMANDER INCLUDE:

(A) PROVIDE ALL THE LOGISTIC SUPPORT AND SERVICES REQUIRED FOR THE OPERATIONS OF THE RECEPTION CENTER.

(B) PROVIDE FEDERAL AND VOLAG PERSONNEL WITH APPROPRIATE SUPPORT AND SERVICE NECESSARY TO THE PROPER PERFORMANCE OF THEIR

IMMEDIATE

RESETTLEMENT FUNCTIONS

(C) COOPERATE WITH AND ASSIST THE SENIOR CIVILIAN COORDINATOR TO ACHIEVE AN EXPEDITIOUS PROCESSING OF IMMIGRANTS AND REFUGEES. SUCH ASSISTANCE DOES NOT IMPLY DEGRADATION OF U. S. MILITARY CAPABILITIES WITHOUT APPROVAL OF THIS HQS.

(3) BROAD TASKS OF SENIOR CIVILIAN COORDINATOR INCLUDE:

(A) RESPONSIBLE FOR THE EFFICIENT MANAGEMENT OF ALL FEDERAL AND VOLUNTARY AGENCIES ACTIVITIES RELATED TO THE PROCESSING OF IMMIGRANTS AND REFUGEES.

(B) RESPONSIBLE FOR THE RESETTLEMENT OF IMMIGRANTS AND REFUGEES FROM THEIR ARRIVAL AT THE RECEPTION CENTER UNTIL THEIR DEPARTURE AT THE COMPLETION OF PROCESSING.

(4) AVOID ANY SIGNIFICANT DEGRADING OF FMF MILITARY CAPABILITIES (TO INCLUDE RES ATD TRNG) OR READINESS.

B. FOR CG, MCAS EL TORO (POE)

(1) ESTABLISH NEW HORIZON COORDINATION CENTER (NHCC)

(2) BE PREPARED TO RECEIVE FROM MAC OR COMMERCIAL AIR RVN EVACUEES.

(3) DEVELOP FACILITIES FOR OVERNIGHT BILLETING FOR UP TO 700 (SEVEN HUNDRED) EVACUEES.

(4) BE PREPARED TO ESTABLISH A 1,000 (ONE THOUSAND) MAN REFUGEE CENTER ON ORDER.

(5) PLAN FOR FURTHER MOVEMENT OF EVACUEES TO OTHER REFUGEE CENTERS WITHIN CONUS. FOR EVACUEES ASSIGNED TO MCG CAMPEN PLAN FOR RELOCATION TO BE ACCOMPLISHED BY VEHICLE/BUS TRANSPORTATION.

(6) THE USE OF COMMERCIAL CONTRACT TRANSPORTATION IS AUTHORIZED.

C. FOR CG, MCB CAMPEN (REFUGEE CENTER)

(1) ESTABLISH NEW HORIZON COORDINATION CENTER (NHCC)

(2) BE PREPARED TO PROVIDE BILLETING, MESSING, ESSENTIAL MEDICAL TREATMENT, TRANSPORTATION, SECURITY, CAMP ADMINISTRATION FOR UP TO 18,000 (EIGHTEEN THOUSAND) EVACUEES.

D. FOR CG, FMFPAC. PROVIDE SUPPORT TO CG MCB CAMPEN AND CG MCAS AS REQUIRED.

9. (U) COORDINATING INSTRUCTIONS:

A. CG MCB CAMP PENDLETON HEREBY DESIGNATED WEST COAST MARINE CORPS COORDINATOR.

BT

#7545

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Operation Order 1-75 (Operation NEW ARRIVALS)

Ref: (a) CMC 290036Z Apr 75
(b) Map V795 San Clemente

Time Zone: T

Task Organization: Annex A (Task Organization)

1. General. Operation New Arrivals is the code name for the Department of State program to move Vietnamese and Cambodian immigrants and refugees to reception centers in the United States as rapidly as possible; to process the evacuees and to arrange for their resettlement expeditiously. Camp Pendleton has been designated as a CONUS Reception Center. Reference (a) provides broad guidance for the program.
 - a. Interagency Task Force, Washington, D. C. will coordinate all aspects of the evacuation of U. S. Citizens and certain aliens from Vietnam.
 - b. Department of Defense will hold, with other agencies support, up to 50,000 evacuees for a period up to 90 days, with possibility of a longer period, until such time State and Justice provide instructions for final disposition.
 - c. Marine Corps will establish and operate one point of entry (MCAS El Toro) and one Refugee Reception Center (MCB Camp Pendleton) for support of 18,000 RVN evacuees for a period of 90 days or more.
 - d. Designated Marine Corps Commands will provide personnel and logistics support as directed.
 - e. Commandant Eleventh Naval District provides Navy personnel support as directed.
 - f. See reference (b) - map.
2. MISSION. The Commanding General, Marine Corps Base, Camp Pendleton, as the Military Installation Commander and West Coast Marine Corps Coordinator, is responsible for the general support, security and safety of the Reception Center. He will:
 - a. Retain administrative responsibility for provisions of all logistic support and services required for the operation of the Reception Center.

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- b. Provide Federal and Voluntary Agency personnel with appropriate support and service necessary to the proper performance of their resettlement functions.
- c. Cooperate with and assist the Civil Coordinator to achieve expeditious processing of immigrants and refugees. Such assistance does not imply significant degradation of military capabilities without specific Department of Defense approval.
- d. Maintain detail funding records in order to ensure documentation for DOD reimbursement of costs from the Department of State.

3. EXECUTION.

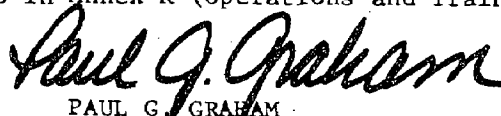
- a. General. Annex B (Concept of Operations)
- b. IMAF. Provides personnel and engineer equipment support as required.
- c. Naval Regional Medical Center.
 - (1) Provides medical support as required for military, civilian and refugee personnel.
- d. CamPen Tenant Commands. Provide personnel support as required.
- e. Coordinating Instructions.
 - (1) Assistance to Operation New Arrivals does not imply significant degradation of military capabilities without specific Headquarters Marine Corps approval.
 - (2) Annex C (Command Relationships).

4. ADMINISTRATIVE AND LOGISTICS.

- a. Annex D (Personnel)
- b. Annex E (Facilities)
- c. Annex F (Logistics and Supply)
- d. Annex G (Personnel Services)
- e. Annex H (Medical)
- f. Annex I (Security)
- g. Annex J (Comptroller)
- h. Annex K (Operations and Training)
- i. Annex L (Legal)

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- j. Annex M (Camp Administration)
- k. Annex X (Reports)
- l. Annex Z (Distribution)
- 5. COMMAND AND SIGNAL
 - a. Signal. See Appendix 2 (Communications-Electronics) to Annex E (Facilities)
 - b. Command Posts. See maps in Annex K (Operations and Training)



PAUL G. GRAHAM

Brigadier General, U. S. Marine Corps
Installation Commander

ANNEXES:

- A. Task Organization
- B. Concept of Operations
- C. Command Relationships
- D. Personnel
- E. Facilities
- F. Logistics and Supply
- G. Personnel Services
- H. Medical
- I. Security
- J. Comptroller
- K. Operations and Training
- L. Legal
- M. Camp Administration (to be issued)
- X. Reports
- Z. Distribution

DISTRIBUTION: See Annex Z (Distribution)

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ANNEX A (Task Organization) to Operation Order 1-75

Ref: None

Time Zone: T

INSTALLATION COMMANDER

BRIGADIER GENERAL GRAHAM

Military

Reception Center Staff Group
Protocol Section
JPAO (Information Bureau)
Det Base Maintenance
Det Prevention Medicine
Det NRMIC (Dispensary)
Det Naval Dental Clinic
Det Clubs and Messes
Det Scty Bn
LnO, MCAS El Toro
LnO, USA
Dets IMAF

CIVIL COORDINATOR

MR. NICHOLAS G. W. THORNE

Govt/Civilian Agencies

State Dept Br
Consular Svc Br
HEW Br
Dept of Labor Br
Immig and Nat Svc Br
Travel Agencies Br


AMERICAN RED CROSS

MR. BRICE TORRANCE

VOLUNTEER AGENCIES

AS DESIGNATED

BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

DISTRIBUTION: ANNEX Z (Distribution) to Operation Plan 1-75

A-1

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ANNEX B (Concept of Operation) to Operation Order 1-75 (Operation New Arrivals)

Ref: (a) Joint State/DEF 290210Z Apr 75 (NOTAL)
(b) CMC 290036Z Apr 75
(c) Maps: V795 San Clemente, Sheet 24501, 1:50,000; Sketch
Maps: Camp Pendleton; Sketch Map: Talega

Time Zone: T

1. MISSION. Commanding General, Marine Corps Base, Camp Pendleton, in accordance with references (a) and (b), on 29 April 1975, will be prepared to house and provide support for Indochina refugees during their processing by Federal and Volunteer Agencies and act as West Coast Marine Corps Coordinator.
2. CONCEPT.
 - a. Assistant Chief of Staff, Manpower, is responsible for organizational structure of Reception Center staff and coordinates personnel requirements with OIC, Military Coordination Center and supporting commands. (See Annex D, Personnel).
 - b. Assistant Chief of Staff, Facilities, provides Base Maintenance personnel and materiel support as required to ensure habitability of billeting areas, processing center and facilities. (See Annex E, Facilities).
 - c. Assistant Chief of Staff, Logistics and Supply Services, provides Logistic Support Unit to coordinate supply, messing, motor transport materiel support incidental to camp construction, refurbishing, and feeding. (See Annex F, Logistics and Supply Services).
 - d. First Marine Amphibious Force with supporting FMF units provides military manpower resources as required for staff, food services, working parties and security.
 - e. Naval Regional Medical Center provides field medical and dental services for military, civilian and refugee personnel. (See Annex H, Medical).
 - f. Marine Corps Base Civilian Personnel Office establishes liaison with Civil Coordinator and provides administrative support in conjunction with local hires. (See Annex D, Personnel).
 - g. Assistant Chief of Staff, Comptroller, maintains detail funding records in order to ensure documentation for DOD reimbursement of costs from Department of State. (See Annex J, Comptroller).

B-1

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h. Assistant Chief of Staff, Personnel Services will provide personnel services as directed. (See Annex D (Personnel Services))


3. CIVIL COORDINATOR, RECEPTION CENTER:

- a. Has primary responsibility for the management of all federal, civil and voluntary agencies' activities related to the support and processing of immigrants and refugees.
- b. Assumes overall responsibility relating to the support for processing of immigrants and refugees from their arrival at the Reception Center until their departure at the completion of processing.

4. GENERAL.

- a. Those refugees cleared for release will be provided bus transportation to San Diego or Los Angeles Air Terminals. Marine escorts will accompany each bus to ensure that refugees arrive at their designated airline ticket counter.
- b. Facilities improvements to be ongoing in nature for sustained operations in excess of 90 days. Primary emphasis on upgrading of dining areas and living environment.
- c. Marine Corps Base, Camp Pendleton Liaison Officer at MCAS, El Toro will coordinate all aspects of military/commercial bus transportation for refugees traveling to Camp Pendleton.
- d. See reference (c) - Map.

BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

DISTRIBUTION: Annex Z (Distribution) to Operation Order 1-75

B-2

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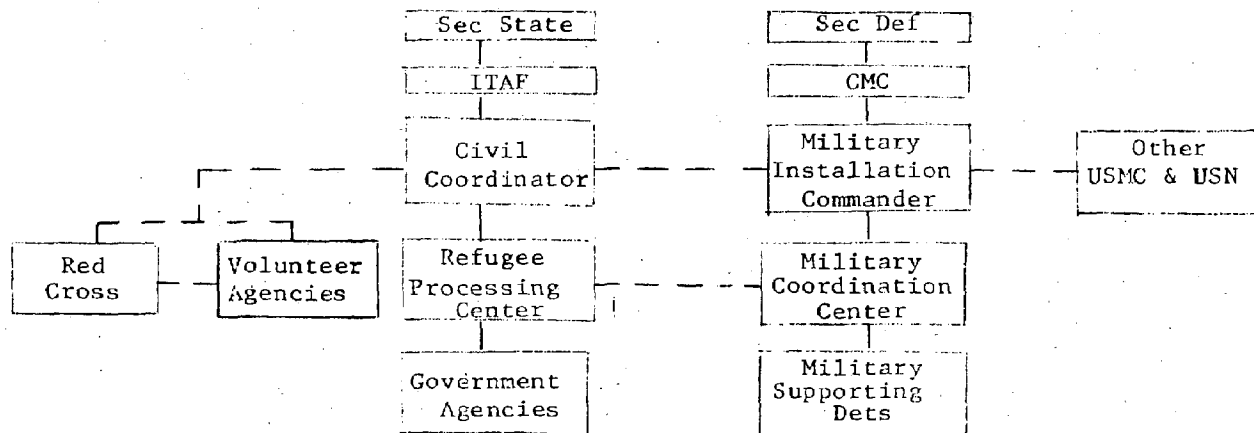
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ANNEX C (Command Relationships) to Operation Order 1-75

Ref: CMC 290038Z Apr 1975

Time Zone: T



--- Coordination
 — Operational Control

BY COMMAND OF BRIGADIER GENERAL GRAHAM

Tullis J. Woodham, Jr.
 TULLIS J. WOODHAM, JR.
 Colonel, U. S. Marine Corps
 Chief of Staff

APPENDIX:

1 - Initial Key Personnel

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C-1

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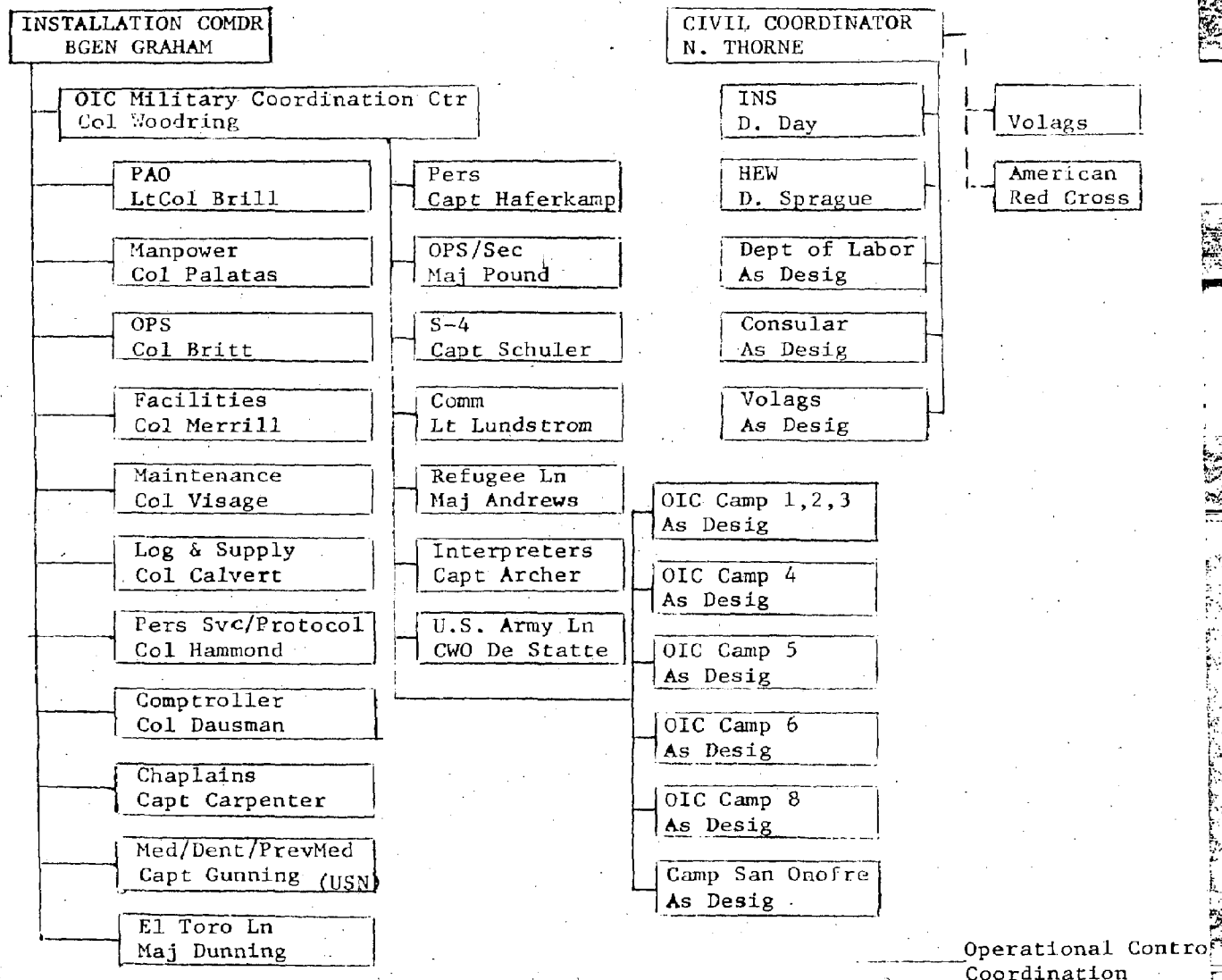
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APPENDIX 1 (Initial Key Personnel) to Annex C (Command Relationships) to
 Operation Order 1-75

Ref: None

Time Zone: T

INITIAL KEY PERSONNEL




C-1-1

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BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

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C-1-2

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ANNEX D (Personnel) to Operation Order 1-75

Ref: (a) CMC 290036Z Apr 1975

Maps: See Annex K (Operations and Training)

Time Zone: T

1. SITUATION. Operation and control of the refugee reception and processing center will rest with a special task force composed of civilian and military personnel, each charged in areas of specific responsibilities. Annex C portrays command relationships.
2. MISSION. To provide sufficient manpower for administration; logistics and supply; facilities, and personnel services support of the Refugee Reception and Coordination Center. (See reference (a)).
3. EXECUTION.
 - a. Concept of Operation. Support to the Civilian Coordinator will be that associated with hire of necessary employees for the Processing Center. Military personnel to staff the Reception Center and support the Installation Commander will come primarily from West Coast Marine Corps Assets and Navy assets as required. Refugee personnel to be utilized to maximum extent possible for essential manpower requirements.
 - b. Assistant Chief of Staff, Manpower. Coordinates all military and civilian Manpower requirements for Installation Commander calling on available assets of all Southern California Marine Corps Commands and on CMC as required. (See Appendixes 1 and 2)
 - c. I MAF. Coordinates FMF personnel augmentation.
 - d. NRMC. Provides medical personnel support as required and coordinates Preventative Medicine support of local FMF assets. (Also see Annex H)
 - e. Civilian Personnel Officer. Provides civilian personnel and related support as required (See Appendix 3).
 - f. Military Coordination Center. Coordinates refugee personnel support (See Appendix 4) and briefs all military personnel on respective missions and functions and the limits of their authority with emphasis to perform their duties in a tactful and compassionate manner.
4. LOGISTICS AND SUPPLY. See Annex F (Logistics and Supply)

D-1

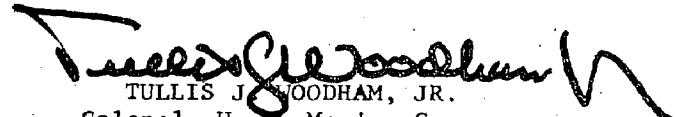
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5. COMMAND AND SIGNAL.

- a. See Annex E.

BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

APPENDIXES:

- 1 - Table of Organization
- 2 - Military Personnel
- 3 - Civilian Personnel
- 4 - Refugee Personnel
- 5 - Control and Utilization
- 6 - Human Affairs

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D-2

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APPENDIX 1 to Annex D (Personnel) to Operation Order 1-75

Ref: None

Time Zone: T

1. TABLE OF ORGANIZATION (T/O). Contained herein is the CMC letter approving the Military Coordination Center T/O, mission statement, block diagram, T/O and recapitulation by MOS.

BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

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D-1-1
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DEPARTMENT OF THE NAVY
Headquarters United States Marine Corps
Washington, D. C. 20380

MPC-50:nt
5310
30 May 1975

From: Commandant of the Marine Corps
To: Commanding General, Marine Corps Base, Camp Pendleton, California
92055

Subj: Proposed Table of Organization for New Arrivals Military Coordination Center

Ref: (a) CG MCB CamPen ltr BK/HJG/bjt 5300 of 22 May 1975
(b) CMC 271846Z May 75

Encl: (1) T/O 7690 New Arrivals Military Coordination Center (NACC)

1. The subject Table of Organization, forwarded as enclosure (1) to reference (a) and provided as enclosure (1) to this letter, has been reviewed by this Headquarters and is approved subject to the following:

a. Reference (b) authorized the opening of contract negotiations for contractual feeding services for Operation New Arrival refugees. In the event of contract formalization, the following changes to the T/O will be implemented:

(1) Delete Footnote #4, and lines 82 through 111.

(2) Add the following line numbers, billet descriptions, grades, MOS's and personnel to lines 82 through 100:

<u>Line</u>	<u>Billet Description</u>	<u>Grade</u>	<u>MOS</u>	<u>OFF</u>	<u>ENL</u>
82	Food Service Contract Coordinating Section				
83	Coordinating Unit				
84	Food Services Officer	Capt	3302	1	
85	Food Serv Oper Off	Lt/WO	3302	1	
86	Food Tech	MGySgt	3381		2
87	Food Tech	MSgt/ GySgt	3381/ 3371		8
88	Property Unit				
89	Supply Admin Oper Man	SSgt	3043		1
90	Supply Admin Oper Man	Sgt	3043		1
91	Gen Warehouseman	SSgt	3051		1
92	Gen Warehouseman	Sgt	3051		2
93	Gen Warehouseman	Cpl	3051		2
94	Gen Warehouseman	LCpl	3051		9

D-1-1a

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MPC-50:nt
5310
30 May 1975

Subj: Proposed Table of Organization for New Arrivals Military Coordination Center

<u>Line</u>	<u>Billet Description</u>	<u>Grade</u>	<u>MOS</u>	<u>OFF</u>	<u>ENL</u>
95	Gen Warehouseman	PFC	3051		6
96	Subsistence Unit				
97	Subsistence/Supply Man	GySgt	3061		1
98	Subsistence/Supply Man	Sgt	3061		2
99	Subsistence Supply Man	LCpl	3061		4
100	Subsistence Supply Man	PFC	3061		4
	Totals			2	43

2. As the military installation commander for the NACC, you are hereby authorized to task CG, INAF for the necessary personnel to staff this T/O. If personnel support requirements cannot be provided, you will advise this Headquarters by priority message, attn: Code MM, of the numbers and qualifications of personnel required.

K. McLENNAN
Brigadier General, U. S. Marine Corps
Director, Manpower Plans and Policy Division
By direction of the Commandant of the Marine Corps

Copy to:
CG FMFPAC
CG INAF
CG 1ST MARDIV
CG 3D MAW
CG FORTRPS FMFPAC
CG MCRD SDIEGO
COMCABWEST
CG MCSC BARSTOW
CG MCB 29 PALMS
CO 1ST FSR

Certified to be a true copy:


C. R. DUNN
Major, U. S. Marine Corps

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APPENDIX 2 (Military Personnel) to Annex D (Personnel) to Operation
Order 1-75

Time Zone: T

1. SITUATION. Military Personnel requirements are shown in Appendix 1. Staffing of the Installation Commanders' Table of Organization will be with personnel drawn primarily from West Coast Marine assets.
2. STRENGTHS.
92 Officers 905 Enlisted
13 Naval Officers, and 64 Navy enlisted
See Appendix 1 T/O
3. REPLACEMENTS. As required from supporting commands or by message to CMC.
4. DISCIPLINE, LAW, AND ORDER. Limited NJP, Article 15 UCMJ, authority vested in Commanding Officer, Administrative Support Detachment. Offenses of a serious nature will result in termination of the individual and referral to Marine's parent organization. UAs of less than 24 hours will be administered by the Commanding Officer, Administrative Support Detachment. UAs in excess of 24 hours will be referred to the cognizant parent commander of the Marine.
5. MORALE AND PERSONNEL SERVICES.
 - a. Leave and liberty in accordance with MCO P1050.3D and Base Order P5000.4C.
 - b. Decorations, medals, and awards will be in accordance with SECNAVINST 1650.1D.
 - c. The timely and accurate paying of all military personnel assigned or attached to the Military Coordination Center is the responsibility of the Commanding Officer, Administrative Support Detachment.
6. PERSONNEL PROCEDURES.
 - a. The Administrative Officer, Administration/Personnel Section,

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Military Coordination Center is responsible for the procurement and assignment of personnel to operate and support the Military Coordination Center.

- b. The Commanding Officer, Administrative Support Detachment responsible for effecting promotions, reductions, and for initiating those administrative actions required to classify or reclassify assigned or attached personnel, as required.
 - c. The Commanding Officer, Administrative Support Detachment is responsible for billeting of all personnel assigned to the Military Coordination Center for duty.
 - d. Personnel scheduled for separation, PCS or retirement will be returned to their parent organization in sufficient time to permit orderly processing.
7. MISCELLANEOUS.
- a. Career planning support will be provided by the Marine Corps Base Career Planner.
 - b. Support for in-service and off-duty education and programs pertaining thereto will be provided by the Marine Corps Base Education Officer.
 - c. All testing requirements (GCT, etc.) will be referred to the Base Education Officer for disposition.

BY COMMAND OF BRIGADIER GENERAL GRAHAM


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Colonel, U. S. Marine Corps
Chief of Staff

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APPENDIX 3 (Civilian Personnel) to Annex D (Personnel) to Operation Order
1-75

Time Zone: T

1. SITUATION. Camp Pendleton establishes a refugee center in order to receive, billet, feed and process evacuees from Republic of Vietnam and Cambodia onward to sponsors. The Installation Commander in conjunction with the Civil Coordinator shares responsibilities in this multi-faceted operation.
2. MISSION. To provide assistance to the Installation Commander and Civil Coordinator as it relates to civilian personnel matters. Provide Federal and Voluntary Agency personnel with appropriate support and services necessary to the proper performance of their resettlement function.
3. EXECUTION.
 - a. Concept of Operation.
 - (1) The Director, Civilian Personnel Office establishes liaison with the Civil Coordinator and provides listing of resources available.
 - (2) Sets up registration points for Defense Attache Office employees, both American citizens and Vietnamese Nationals. Provides necessary manpower for operation of registration points.
 - (3) Provides civilian manpower as required by Federal agencies.
 - b. Director, Civilian Personnel Office.
 - (1) Assists volunteer agencies to extent practicable in requests for civilian manpower.
 - (2) Assists local civilian agencies as directed.
 - (3) Civilian employment - See Tab A.
 - (4) Coordinating Instructions.
 - (a) Monitors local pay records of temporary civil service hires for other Federal agencies.

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- (b) Coordinates with Assistant Chief of Staff, Comptroller for reimbursement for services by State Department.
 - (c) Apprises Assistant Chief of Staff, Comptroller of temporary civil service hires regarding grade level and man-hours chargeable for reimbursement purposes.
- 4. ADMINISTRATION AND LOGISTICS. See Annex E.
 - 5. COMMAND AND SIGNAL. See Annex E.

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TAB A (Civilian employment) to Appendix 3 (Civilian Personnel) to
Annex D (Personnel) to Operation Order 1-75

Ref: None

Time Zone: T

120810Z May 75
FM SECSTATE WASHDC
TO AMEMBASSY MANILA IMMEDIATE 5715
CINCPACREP GUAM IMMEDIATE
CAMP PENDLETON CA IMMEDIATE
CAMP CHAFFEE ARK IMMEDIATE
EGLIN AFB FLA IMMEDIATE

E.O. 11652:GDS

TAGS:APER

SUBJECT: TEMPORARY RE-HIRE

FOLLOWING IS CLARIFICATION OF CURRENT AUTHORITIES IN
REGARD TO HIRING REFUGEES TO WORK FOR USG IN RESETTLEMENT
CENTERS:

1. BEFORE ENTERING INTO ANY SUCH ARRANGEMENTS, IT
SHOULD BE BORNE IN MIND THAT JOBS ARE AT A PREMIUM IN
THE US AND WHENEVER POSSIBLE LOCAL RESIDENTS SHOULD BE USED
IN THE CENTERS OPERATIONS.

2. WHEN THIS IS IMPRACTICAL:

- A. FORMER DIRECT-HIRE EMPLOYEES OF STATE, AID, USIS
AND DAO CAN BE HIRED ON DAILY CONTRACT ARRANGEMENT. COMPENSATION
SHOULD BE PEGGED A MINIMUM LEGAL RATE, AS EMPLOYEES ARE ALREADY
BEING CARED FOR BY USG. FURTHER, SINCE IT IS IMPOSSIBLE AT
THIS TIME TO IDENTIFY JUST WHICH EMPLOYEES ARE STILL ON PAYROLL
AND WHICH ARE NOT, WRITTEN WARNING SHOULD BE GIVEN THAT CONTRACT
WILL BE VOIDED AND RESTITUTION REQUIRED IF IT TURNS OUT EMPLOYEE
IS IN DUAL COMPENSATION STATUS.

- B. OTHER REFUGEES CAN BE HIRED WHEN ABSOLUTELY NECESSARY
FOR RUNNING CENTERS, BUT BECAUSE OF TIGHT BUDGETARY SITUATION,
APPROVAL FOR HIRING CEILING SHOULD BE SOUGHT FROM IATF WASHINGTON

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BEFORE ENTERING INTO SUCH ARRANGEMENTS ON A LARGE SCALE. PAYMENT RATIONALE IS SAME AS GIVEN IN PARAGRAPH A. REFUGEES SHOULD BE HIRED ONLY WHEN THEIR SERVICES ARE NEEDED, NOT AS MORALE BUILDER.

3. BUDGETARY LIMITATIONS AND LEGAL QUESTIONS PRESENTLY LIMIT AMOUNT OF HIRING WHICH CAN BE DONE.

4. MONETARY ALLOWANCE PRESENTLY CONSIDERED IMPRACTICAL BUT CONSIDERATION BEING GIVEN TO ALLOWANCE IN KIND. REQUEST CAMP VIEWS ON IN KIND ALLOWANCE AND ITEMS TO BE INCLUDED IN SUCH ALLOWANCE. KISSINGER

OFFICIAL:


TULLIS J. WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

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APPENDIX 4 (Refugee Personnel) to Annex D (Personnel) Operation Order 1-75

Ref: (a) CMC 290036Z Apr 75
(b) SECSTATE 120810Z May 75
(c) SECSTATE 200318Z May 75

Time Zone: T

1. SITUATION: Refugee personnel to be utilized to maximum extent possible for essential manpower requirements (reference (a)).
2. GENERAL. Reference (b) provides clarification of current authorization to hire refugees to work for the U. S. Government (USG) in resettlement centers.
 - a. Former employees of State Department, AID, USIS and DAO can be hired on a daily contract arrangement but compensation should be pegged at a minimum legal rate, as employees are already being cared for by USG.
 - b. Refugees who are not former employees can be hired when absolutely necessary for running the center. However, stringent fiscal limitations require prior approval from the Interagency Task Force.
3. ADMINISTRATION. Reference (c) is the Secretary of State policy on hire, rehire and provision of supply and materials and services at the refugee center

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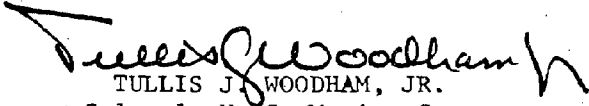
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APPENDIX 5 (Control and Utilization) to Annex D (Personnel) to Operation
Order 1-75

1. PERSONNEL REVIEWS. Manpower requirements must be balanced against available manpower resources. The balancing procedure must take place at all reviewing echelons and should produce an all-out effort to absorb a new requirement within assigned manpower allowances. Each successive review echelon must re-examine the current staffing throughout the scope of its authority to ensure:
 - a. That work to be performed is essential and contributes to the activity's mission accomplishment.
 - b. That the new manpower requirements reflect the minimum number of personnel required to accomplish assigned tasks and functions and are consistent with the accomplishment of these functions.
 - c. That the activity as a whole is not performing work that is not essential to accomplishment of its mission.
 - d. That there are no areas for compensatory reductions which would generate sufficient manpower to meet the new requirements either in whole or in part.
2. REQUESTS FOR ADDITIONAL PERSONNEL. Requests will be forwarded through proper channels to the Assistant Chief of Staff, Manpower. Prior to submitting requests, every effort will be made to review the requirements in accordance with paragraph 1.

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APPENDIX 6 (Human Affairs) to Annex D (Personnel) to Operation Order 1-75

Time Zone: T

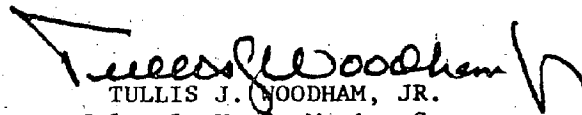
1. SITUATION. On or about 29 April 1975 and for an indeterminate time thereafter, refugees from South Vietnam and Cambodia are expected to arrive at Camp Pendleton for temporary housing, medical treatment and processing into the United States.
2. MISSION. To support the Interagency Task Force by providing human affairs information and assistance within the refugee camp area.
3. EXECUTION.
 - a. Concept of Operations. Meet with Interagency Task Force personnel, identify in-camp human care needs, identify local human care service agencies, develop lines of communications and coordinate between the agencies.
 - b. Human Relations
 - (1) Determine human care sources available.
 - (2) Contact private and governmental human care agencies.
 - (3) Develop list of such agencies and the support each is capable and willing to provide.
 - (4) Initially, co-locate with Interagency Task Force personnel at refugee camp.
 - (5) Assist the Interagency Task Force in developing in-camp services.
4. ADMINISTRATIVE AND LOGISTICS. See appropriate annexes.
5. COMMAND AND SIGNALS.
 - a. See Annex E (Facilities)
 - b. Base Human Relations Rep - Vicinity Military Coordination Center.

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ANNEX E (Facilities) to Operation Order 1-75

Time Zone: T

1. SITUATION. Establish refugee camp/camps in Talega Area capable of supporting 18,000 refugees at one time, utilize existing facilities to extent possible and erecting tentage as necessary. Provide approximately 40 square feet per refugee.
2. MISSION. Construct five tent camps in the Camp Talega/Cristianitos Areas with the capability of billeting and feeding approximately 14,000 refugees; billet and feed approximately 4,000 more refugees in quonset huts in Camps Talega and San Onofre.
3. GENERAL. Commanding General, Marine Corps Base, Camp Pendleton, California is the source for all logistical support to refugee operations at Camp Pendleton.
4. SUPPLY AND SERVICES - REFUGEE CAMP.
 - a. Logistic Support Activity (LSA) at Camp Talega provides all supplies and services to support refugee operations at Camps Talega and Cristianitos. Infantry Training School, S-4, provides supplies and services support to refugee operations at Camp San Onofre.
 - b. Communication-Electronics. See Appendix 1.
 - c. Maintenance/Engineer. See Appendix 2.
 - d. Fire Protection, Safety. See Appendix 3.

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APPENDIXES:

- 1 - Communication-Electronics
- 2 - Maintenance/Engineer
- 3 - Fire Protection, Safety

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APPENDIX 1 (Communication-Electronics) to Annex E (Facilities) to Operation
Order 1-75

Ref: (a) CMC 290036Z April 1975
(b) CMC 302026Z April 1975
(c) BO P2000.1F
(d) CG MCB CamPen ltr BC2/JRS/ofl over 7301 of 13 May 1975

Time Zone: T

1. SITUATION

a. General

- (1) Reference (a) as modified by reference (b) provides guidance to major Marine Corps commands tasked to provide support for Indochina refugees upon their arrival in the continental United States, advises of the establishment of an Interagency Task Force (IATF) charged with the coordination of the civil processing effort; designates the Commanding General, Marine Corps Base, Camp Pendleton as the West Coast Marine Corps Coordinator, and issues the following tasking:
 - (a) Establish a refugee coordination center at Marine Corps Base, Camp Pendleton to receive, billet, and further process Indochina refugees.
 - (b) Support to be rendered will include but not limited to billeting, messing, essential medical treatment, transportation, installation security, and camp administration.
 - (c) Provide all the logistic support and services required for the operation of a State Department operated processing center.
 - (d) Provide federal and voluntary agency personnel with appropriate support and services necessary to the proper performance of their resettlement functions.
- (2) The Marine Corps will be tasked to receive, process, billet, and support 18,000 Indochina evacuees for a period of 90 days or more commencing on or about 29 April 1975.

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UNCLASSIFIEDb. Friendly Forces(1) State Department Senior Civilian Coordinator:

(a) Has overall responsibility for control of Indochina evacuee program, coordinating reception care, processing and resettlement activities performed by the reception center.

(b) Responsible for the efficient management of all federal and voluntary agencies' activities related to the processing of refugees.

(c) Responsible for the resettlement of refugees after their arrival at the reception center.

(2) Commanding General, 1 Marine Amphibious Force provides communication-electronics personnel and equipment as required.

(3) Commanding General, 1st Marine Division provides communication-electronics personnel and equipment to support internal refugee center communication requirements.

(4) Commanding General, Marine Corps Air Station, El Toro establishes Aerial Port of Entry for Indochina refugees.

(5) Pacific Telephone Company provides additional circuitry to demarcation point for access to commercial telephone systems when requested.

(6) Western Union provides teletype and other data terminal equipment as required and when requested.

2, MISSION. Commencing 29 April 1975, Marine Corps Base, Camp Pendleton communication-electronic branches provide communication and electronics services to support Operation New Arrival.

3, EXECUTION

a. Concept of Operation

(1) Existing government owned or leased commercial type communication facilities will be utilized to the maximum extent with expansion as necessary to meet commitments and to provide diversion of traffic flow to minimize congestion.

(2) A tactical wire system will be installed for intra-refugee center telephone communications.

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- (3) Tactical radio equipment will be employed for coordination, control, and security throughout the refugee center area as required.

b. 1st Marine Division (-) (Rein), FMF

- (1) Provides torn-tape relay of classified messages via internal on-line teletype loop to Camp San Mateo and courier delivery to coordination center (Building 63175).
- (2) Provides processing and electrical transmission of classified messages via internal on-line teletype loop from Camp San Mateo to Division Communication Center and courier delivery to the Base Communication Center.
- (3) Be prepared to provide equipment and personnel for the installation, operation, and maintenance of a field wire system within the refugee center.
- (4) Be prepared to provide tactical radio equipment to support coordination, control and security requirements.

c. Schools Battalion/Infantry Training School. Be prepared to provide communication-electronics personnel and equipment as required.

d. Base Telephone Branch

- (1) Construct circuit paths on existing cable pairs to expand telephone installation capability to meet increased subscriber demands in the Talega and Cristianitos areas.
- (2) Be prepared to interface with Pacific Telephone Company to provide commercial telephone service and quality voice grade circuits for teletype and other data terminals as required.
- (3) Be prepared to divert existing circuits dedicated to pay-telephone centers to support telephonic requirements in the Talega and Cristianitos areas.
- (4) Be prepared to construct increased and dedicated ninth level access from the 7xxx group to commercial toll centers.
- (5) Be prepared to convert existing one-way incoming federal telecommunication circuits to two-way communications.
- (6) Be prepared to fabricate and install five four-wire DX signaling units and repeaters to increase federal telecommunication circuit capability.

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- (7) Plan for and be prepared to construct an additional 50-pair cable from the Cristianitos/Margarita Cross Connect Terminal to the Ø431T Cross Connect Terminal.
- (8) Plan for and be prepared to construct a 100-pair cable from the Ø431T Cross Connect Terminal to the 63121T Cross Connect Terminal.
- (9) Plan for and be prepared to expand the 761 cable by 25 pair.
- (10) Plan for and be prepared to construct a 50-pair cable from Ø431T Cross Connect Terminal to the San Mateo area to expand the capability of the 76 cable.
- (11) Be prepared to install additional terminals in areas not having adequate access points.
- (12) Be prepared in concert with the Pacific Telephone Company to install pay telephone centers throughout the refugee center area.
- (13) Be prepared to revise existing switchboard operator schedules to meet anticipated increased traffic volume.
- (14) Design and construct an additional group of connector-rotary numbers for installation in Building 14131 to support a central information center on refugee matters.
- (15) Be prepared to increase the power capability of the Main Dial Central Office to compensate for increased amperage-voltage requirements.
- (16) Be prepared to install additional telephone service in all areas of the Base to support command, logistic, maintenance, and administrative functions in support of this operation.
- (17) Be prepared to install key telephone systems in various coordination offices to enhance office efficiency.
- (18) Be prepared to relocate any and all telephone service supporting command, logistic, coordination, processing, or agency activity from area to area on short notice.
- (19) Be prepared to support the installation of special radio remote equipment with dedicated cable pairs.
- (20) Upon diversion of dedicated cable pairs supporting pay telephone centers, be prepared to reroute and build long line circuits for reestablishment of pay telephone centers in San Onofre and San Mateo areas.

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UNCLASSIFIEDc. Electronics Maintenance/Radio Branch

- (1) Obtain a tape recorder patch system and provide to the Joint Public Affairs Office to support operations of that office.
- (2) Be prepared to provide and install on order public address systems in refugee camps #1, #2, and #3 in the Talega area, refugee camps #4, #5, #6, and #8 and in the Cristianitos area.
- (3) Be prepared to install a public address system in the vicinity of Building 63141 to support refugee center operations.
- (4) Be prepared to install intercommunication sets in Buildings 63175 and 63141 as requested.
- (5) Construct and maintain in a ready status a mobile public address system with 360 degree coverage.
- (6) Be prepared to provide portable public address system to support religious activities.
- (7) Effect liaison with commercial firms providing paging service; ascertain best coverage for Camps Talega and Cristianitos; and be prepared to provide radio pagers to selected personnel operating in the refugee center area.
- (8) Install a radio console in Building 64482 for interface with base maintenance frequency North.
- (9) Upon activation of a dispensary at Camp Talega, install a base station on Radio Net PMO-1 for that activity.
- (10) Be prepared to provide and operate low band fixed and portable radio equipment in support of coordination, control, and/or security functions.
- (11) Provide on a rotational basis one public address technician to the Coordination Center.

f. Communication Center Branch

- (1) Provide personnel and equipment to operate a field communication center at the New Arrival Coordination Center.
- (2) Establish an on-base point-to-point two-way telecopier circuit between Building 63175 and Building 1160 for the transmission and reception of unclassified message traffic and other documents.

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- (3) Provide courier service to and from the 1st Marine Division communication center for pick up and delivery of classified message traffic received from and addressed to government agencies and the New Arrivals Coordination Center.
- (4) Be prepared to reorganize existing personnel resources within the Base Communication Center to handle increased volume of message traffic.

g, Coordinating Instructions(1) Telephone Communications

- (a) Preemption procedures apply and expeditious handling over commercial, leased, foreign exchange, FTS, and AUTOVON of all calls identified as New Arrivals, New Life, and/or New Horizon is mandatory.
- (b) Installation on telephone or electrical poles of tactical wire, assault cable, or electrical conductors supporting public address systems will be coordinated with the Base Telephone Officer or Maintenance Officer, as appropriate, prior to installation.

- (2) Electronics Maintenance/Radio. Frequencies and call signs to be assigned on an as-required basis. Contact extension 4541/4515 for assignment.

(3) Communication Center

- (a) Communication center operating procedures in accordance with reference (c).
- (b) Establish special releasing procedures for interagency task force personnel in accordance with the dictates of senior civil coordinator.
- (c) Communication center located in Building 63175.

4. ADMINISTRATION AND LOGISTICS.

- a. Maintain a daily activities journal.
- b. JCS Project Code 9NN and Force Activity Designator (FAD) II are effective for Operation New Arrivals. Use Priority 3 on all requisitions.

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c. See reference (d) for financial data for Operation New Arrival.

5. COMMAND AND SIGNAL.

a. Command Posts

- (1) Commanding General, Marine Corps Base, Camp Pendleton:
Building 1160 (See sketch Map K-4-C-1).
- (2) Senior Civilian Coordinator: Vicinity Building 63141
(See sketch Map K-4-67).
- (3) Operation New Arrival Coordination Center: Building 63175.
- (4) Logistical Support Unit: Building 64386 (See sketch map
K-4-C-1).

BY COMMAND OF BRIGADIER GENERAL GRAHAM


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APPENDIX 2 (Maintenance/Engineer) to Annex E (Facilities) to Operation
Order 1-75

Time Zone: T

1. GENERAL.

- a. Purpose. This Appendix defines responsibilities and requirements for maintenance and engineer support.
- b. Scope/Limitations. Operations are to be conducted under field conditions. No permanent construction will be required. Standards of construction and other site development will be commensurate with expedient field operations and safety and sanitation requirements.
 - (1) Construction effort is programmed for clearing and grading of the site.
 - (2) Roads will be graded and stabilized with local materials.
 - (3) Water will be piped from existing water distribution system to dispensaries, shower units, messing facilities and hose bib and bubblers approximately every 200 feet along each camp street. LPG hot water heaters will be installed at present camp to provide warm water for bathing of infants.
 - (4) Primary and secondary electricity is to be distributed to all buildings, tents, messing facilities, quonset heads, and mobile offices for dispensaries.
- c. Agreement/Policy. Maintenance and engineer support under this plan will be coordinated between the Logistical Support Activity and the Maintenance Officer under the general direction of the Military Installation Commander.
- d. Planning Factors
 - (1) Billeting facilities will be provided on the basis of 16 people per 16' X 32' general purpose tent.
 - (2) Water requirements will be computed on the basis of 75 gallons per day per person.
 - (3) Solid waste will be collected in 35 gallon trash cans, transported by trash compactor, and disposed of in the sanitary fill. Where feasible, 10-year dumpster containers will be utilized and self-contained 30-yard packers will be utilized

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In dining facilities supporting this activity in camps San Mateo and Talega.

- (4) Human waste disposal will be by portable chemical toilets when adequate head facilities are not available. All wastes from chemical toilets will be disposed of in the Las Pulgas sewage disposal plant. San Mateo sewage disposal plant will be enlarged to provide from 20 to 25 million gallons additional sewage lagoon holding capabilities.
 - (5) Area lighting will be provided in all areas for safety and security.
 - (6) General purpose tents without strong backing will be provided for billeting.
 - (7) Rental mobile trailers will be utilized for offices, dispensaries, and nurseries.
 - (8) Messing facilities will be provided with floors and screened sides utilizing fly tents.
- e. Priority for Development. Base development will be from existing government owned distribution systems.
- (1) Priority I
 - (a) Water supply and distribution system.
 - (b) Primary and secondary power distribution system.
 - (c) Sanitary sewage system.
 - (d) Food service centers.
 - (e) Billeting to include heads and showers.
 - (f) Camp infirmary.
 - (2) Priority II
 - (a) Inter-Agency Task Force on-site command post.
 - (b) Refugee administration and processing center.
 - (3) Priority III
 - (a) Improve site drainage.
 - (b) Provide health and comfort needs, i.e., exchange, theatre, recreation areas, and clothes washing areas.

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(c) Establish new land fill.

(4) Priority IV. Normal maintenance.

- f. Disposition of residual assets. Upon completion of the operation, assets and other materiel utilized will be dismantled, cleaned, packaged, and returned to the owning organization. Waste material will be disposed of through appropriate means. The site will be cleaned and returned to its original environmental condition, as feasible, and within reasonable limits.

2. MAINTENANCE RESPONSIBILITIES.

a. The Maintenance Officer will:


- (1) Be responsible for the detailed construction of all facilities.
 - (2) Provide construction material as required.
 - (3) Prefabricate facilities as required for delivery to the field.
 - (4) Provide and maintain facilities to include:
 - (a) Electrical
 - (b) Water
 - (c) Sewage
 - (d) Fire protection risers
 - (5) Operate sanitary land fill.
 - (6) To provide scheduled construction workers and supervision to accomplish the above.
 - (7) Have overall responsibility for the direction and field supervision of maintenance activities.
 - (8) Determine total work force requirement for construction and maintenance of camps.
 - (9) Provide equipment as required.
 - (10) Provide for refuse collection and delivery to sanitary land fill.
 - (11) Construct additional sewage disposal facilities as required.
- b. Additional labor force will be provided from 1st and 7th Engineer Battalions as required.

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ANNEX F (Logistics and Supply) to Operation Order 1-75

Reference: None

Time Zone: T

TASK ORGANIZATION:

Logistic Support Activity

Supply Coordination Center
Supply Unit
Det, Base Motor Transport
Det, Base Food Service
Det, Base Materiel Battalion

1. SITUATION. Marine Corps Base, Camp Pendleton provides supply and service support, i.e., in/out processing, housing and subsistence for evacuees in connection with Operation New Arrivals.
2. MISSION. Military Installation Commander, Marine Corps Base, Camp Pendleton, California establishes Refugee Reception Center and provides general support, security and safety for Center Operations and refugees billeted therein.
3. GENERAL.
 - a. Commencing on D-Day (28 April 1975) a Logistical Support Activity at refugee area and Supply Coordination Center is established to provide specified supply and service support for Marine Corps personnel, government agencies and volunteer agencies participating in Operation New Arrivals.
 - b. Supply and service support shall be provided in accordance with current Marine Corps directives and to the maximum extent possible without degrading the supply and service support mission of Marine Corps Base, Camp Pendleton.

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Class I (Subsistence) - Unless otherwise directed, combat rations will not be provided for this operation. For further details on subsistence for food services see paragraph 4.c.

Class II (General Supplies) - General supplies will be provided on an as required basis.

Class III (POL) - Motor vehicle fuel will be provided by Base Materiel Battalion. A fuel dispensing unit will be established in the Talega Area by D+1.

Class IV (Construction) - To be provided on an as required basis.

Class V (Ammunition) - NA

Class VI (Personal Demand Items) - Upon the effective date of the operation provide initial health and comfort sundry packs for men, women, children and babies until this responsibility can be accepted by the American Red Cross. Provide additional Class VI supplies on an as required basis.

Class VII (Major End Items) - To be provided on an as required basis. Be prepared to provide additional trash collection equipment.

Class VIII (Medical Materials) - Annex H

Class IX (Repair Parts) - To be provided on an as required basis.

- (1) Critical Items of Supply. The following items are in a critical supply status. Stock levels will be reported daily as of 2400 from D+1 until further notice by LSA (Supply) to LSA (CO):

Coat, mans, field w/hood
Cot, folding, aluminum and nylon
Mattress, pneumatic, nylon coated, inflatable
Blanket, bed
Tent, general purpose, medium type
Jug, vacuum, 3 gal. capacity

(2) Control and Distribution

- (a) Requisition, receive, issue and store all supplies and equipment in accordance with applicable Marine Corps Directives.
- (b) Utilize applicable appropriation data for Operation New Arrivals as provided by the Assistant Chief of Staff, Comptroller, in effecting supply and service support.

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- (c) Maintain accounting, as directed, for all materials, i.e., supplies, fuels and equipment expended in support of Operation New Arrivals.
- (d) Ensure all requisitions for governmental (other than Marine Corps) and volunteer agencies reflect a favorable endorsement from State Department fiscal representative.
- (e) Initially establish unit distribution. As transportation assets become available phase into supply point distribution.

b. Transportation(1) Requirements

- (a) Commencing upon order establish subpool in the 64 area for all internal camp support.
- (b) Provide additional transportation from central pool on an as required basis.
- (c) Maintain capability if the situation dictates, to lease additional vehicles through Base Purchasing and Contracting.
- (d) By D+1 establish intercamp shuttle bus service.
- (e) Transportation of cargo by tractor/trailer combination will be utilized to the maximum.

(2) Control

- (a) Maintain log reflecting all man hours, passengers, vehicles, mileage and number of VIP's transported.
- (b) Monitor and maintain records of all funds and JON's used in support of Operation New Arrivals.
- (c) Establish recall procedure for all duty personnel.

c. Food Services(1) Requirements

- (a) Upon commencement of the operation be prepared to provide food services capability for approximately 18,000 evacuees, utilizing existing facilities and additional open-tent feeding areas as may be required.
- (b) Determine additional requirements for equipment, supplies, personnel, and transportation and submit requirements to cognizant staff sections via LSA.

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- (c) Be prepared to meet all special dietary considerations for evacuees.
 - (d) Be prepared to offer alternate methods of feeding should the situation dictate.
 - (e) Receipt and utilization of acceptable food donations will be coordinated through the Food Service Office.
 - (2) Controls. Provide food services in accordance with current Marine Corps Directives.
- d. Laundry
- (1) Requirements. Marine Corps Base Laundry will, by D+2, provide daily pickup and delivery laundry service for sheets, blankets, and pillowcases. Camp Commanders will phone daily laundry requirements to LSA (Supply) prior to 0800. LSA (Supply) consolidates from each Camp Commander and provides requirements to Base Laundry.
 - (2) Controls. Maintain capability to identify all services performed for Operation New Arrivals to include man-hours and replacement supplies.
- e. Billeting
- (1) Requirements
 - (a) Upon order provide billeting for approximately 18,000 evacuees to include area, camp, tent/quonset hut assignment and locator system.
 - (b) Provide billeting for those Marines permanently assigned to Operation New Arrivals through the Camp Headquarters Commandant.
 - (c) Maintain consolidated maintenance requirements control for billeting facilities.
 - (d) Maintain 24 hour status report of billeting capability and condition.
- f. Miscellaneous
- (1) Chemical Heads. Upon notification by the Supply Coordination Center, Marine Corps Base Property Control will coordinate the contract for rental and servicing of chemical heads to coincide with the commencement of the operation.
 - (2) Office Machine Rentals. To be provided on an as-required basis.
 - (3) Typewriter Repair Service. To be provided on an as-required basis.

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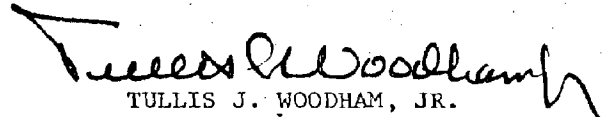
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- (4) Mobile Office Rentals. To be provided on an as-required basis for governmental and volunteer agencies, when approved by the State Department fiscal representative.

5. MEDICAL. Annex H (Medical)
6. PERSONNEL. Annex D (Personnel)
7. MISCELLANEOUS.
 - a. Security. Annex I (Security)
 - b. Special Reports. Annex X (Reports)
 - c. Excess Equipment. Excess equipment will be turned in in accordance with MCO P4400.15G.
8. COMMAND AND SIGNAL.
 - a. Location of LSA, Headquarters and internal organizations shown on TAB B (Sketch Map: Camp Pendleton) to Appendix 4 (Helicopter Support) to Annex K (Operations and Training) to Operation Order 1-75.
 - b. Appendix 2 (Maintenance-Engineer) to Annex E (Facilities) to Operation Order 1-75.

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ANNEX G (Personnel Services) to Operation Order 1-75

Ref: (a) BO P5400.14A

Time Zone: T

1. SITUATION. Marine Corps Base, Camp Pendleton has been designated as a Refugee Reception Center and has been tasked to establish facilities to billet, feed and provide personnel services support for up to 18,000 refugees at any given time.
2. MISSION. Provide the Installation Commander, Refugee Reception Center with personnel services support as directed and/or required in the form of Information, Protocol, Religious Services, Special Services, Postal Services, Public Affairs, Marine Corps Exchange and auxiliary mess/snack bars. Assistant Chief of Staff, Personnel Services, provides support to Operation New Arrivals in accordance with reference (a) and other oral/written orders received from competent authority.
3. EXECUTION. The Assistant Chief of Staff, Personnel Services, will coordinate all aspects of personnel services support and maintain a fiscal record of expenditures for future reimbursement.
4. COMMAND AND COMMUNICATIONS
 - a. Normal procedures as specified in reference (a).
 - b. Command Post:
 - (1) Assistant Chief of Staff, Personnel Services, Bldg. 1160, Extension 5118/5355.
 - (2) Base Special Services, Bldg. 1253, Extension 5802/6195.
 - (3) Protocol, Assistant Chief of Staff, Personnel Services, Bldg. 1160, Extension 5118/5355.
 - (4) Public Affairs, Joint Public Affairs Office, Bldg. 1160, Extension 5202/5103.
 - (5) Marine Corps Exchange, Bldg. 1106, Extension 6233.
 - (6) Clubs and Messes, Base Clubs Officer, Bldg. 16144, Extension 3515/3592.

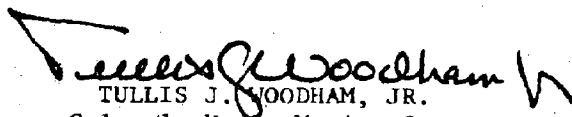
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- (7) Religious Services, Base Chaplain, Bldg. 1161, Extension 6214/5652.
- (8) Postal, Bldg. 1271, Extension 5307.
- (9) Information, Joint Public Affairs Office, Bldg. 1160, Extension 5202/5103.
- (10) Command Information Bureau (CIB), Bldg. 63241, Extension 7819/7713.

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APPENDIXES:

- 1 - Special Services
- 2 - Protocol
- 3 - Public Affairs
- 4 - Marine Corps Exchange
- 5 - Clubs and Messes
- 6 - Chaplain
- 7 - Postal
- 8 - Newspaper

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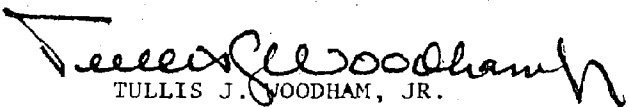
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APPENDIX 1 (Special Services) to Annex G (Personnel Services) to
Operation Order 1-75

1. MISSION. To provide direct support to the morale, welfare, and recreation programs developed by the Inter-Agency Task Force to include equipment and supervision for a maximum of 18,000 refugees. Plan to provide for all age groups, 50% of which are expected to be 17 years of age or under.
2. REQUIREMENTS.
 - a. Personnel. One officer and two enlisted, plus part time civilian employees e.g., motion picture projectionists and recreation aides as required (See Annex D (Personnel)).
 - b. Equipment.
 - (1) Playground (jungle gyms, swing sets, etc.)
 - (2) Games - volleyball, basketball, football, nets, racquets, table games, playing cards, table tennis, checkers, etc.
 - (3) Motion pictures
 - (4) Television sets (one per camp)
 - (5) Stages for entertainment shows (one per camp)
3. SPECIAL SERVICES SUPPORT. As requested by Camp Commanders.
4. FACILITY REQUIREMENTS.
 - a. Develop volleyball courts and ballfield areas to accommodate organized and free play activities. (Coordinate with AC/S, Facilities)
 - b. Develop suitable areas for movies and variety shows. (Coordinate with AC/S, Facilities)

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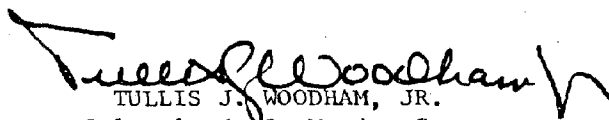
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APPENDIX 2 (Protocol) to Annex G (Personnel Services) to Operation Order
1-75

1. MISSION. To provide essential liaison and escort functions to official visitors to Operation New Arrivals.
2. REQUIREMENTS.
 - a. Facilities and Transportation:
 - (1) Office space vicinity of Command Information Bureau (CIB)
 - (2) Telephone
 - (3) Sedan (1)
3. CONCEPT OF OPERATIONS. It is anticipated that all initial inquiries, telephonic and written, will be directed to Headquarters, Marine Corps Base, Camp Pendleton vice the Civil Coordinator (IATF). Therefore, the Protocol Section receives such inquiries and conducts liaison with the proper IATF section for scheduling, briefing and escorting of visitors.
4. ACTION.
 - a. Establish a protocol section in the vicinity of the CIB.
 - b. Effect liaison with the Civil Coordinator (IATF) for scheduling, briefing and escorting of official visitors.
 - c. Be prepared to screen curiosity seekers from legitimate official visitors.
 - d. Maintain records of official visits.

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APPENDIX 3 (Public Affairs) to Annex G (Personnel Services) to Operation
Order 1-75

Ref: (a) MCO P5720.44A (Marine Corps Public Affairs Manual)

1. MISSION. Provide for the orderly dissemination of timely and factual information concerning all facets of the Marine Corps' responsibilities regarding "Operation New Arrivals" within the parameters of good taste and security considerations in accordance with reference (a).
2. OBJECTIVES.
 - a. Provide up to date information on a continuing basis to representatives of mass communication media through periodic news releases and media briefings.
 - b. Provide escorts for representatives of mass communications media.
 - c. Provide the Fleet Home Town News Center (FHTNC) with periodic reports of individual accomplishments/achievements.
3. CONCEPT OF OPERATIONS.
 - a. A Command Information Bureau (CIB) is established at Building 63241 to provide for all Public Affairs functions for this operation. Queries from mass communication media representatives will be referred to that Bureau for research as needed and response.
 - b. All public information, whether for internal or external dissemination, and all public affairs activities connected with this operation will be coordinated and accomplished through the CIB. The Defense Public Affairs Officer (DPAO) will be the approving authority for all public information concerning the Operation.
 - c. The DPAO as the sole-spokesman has the authority and the responsibility to determine which information shall be released to the general public (Note: Vital statistics, information, including but not limited to adverse information, will not be withheld from the DPAO. Statistical information relevant to a potential adverse incident can often be the vehicle by which such an incident may be removed from the public view).


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- a. The DPAO will coordinate all news media visits within the refugee camp.
- b. The DPAO may be contacted at telephone extensions 7819/7596.
- c. The DPAO will be immediately informed of actual or potential adverse incidents in accordance with reference (a).
- d. The DPAO will coordinate the releases of photographs.
- e. All military personnel participating in the Operation will be encouraged to participate in the Fleet Home Town News Program. Commanders of participating and supporting units are urged to pursue a vigorous program to ensure compliance.

5. ADMINISTRATION/LOGISTICS. Photographic support will be provided in accordance with Appendix 2 and Annex K.

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APPENDIX 4 (Marine Corps Exchange) to Annex G (Personnel Services) to
Operation Order 1-75

Ref: (a) MCO P4066.13C (Marine Corps Exchange Manual)

1. MISSION. To provide health and comfort items and daily necessities for immigrants and refugees to be processed through the Camp Pendleton Refugee Processing Center.
2. OBJECTIVES.
 - a. To provide health and comfort items for sale to the Marine Corps Base Supply Officer as requisitioned.
 - b. To provide field exchanges in each tent camp area as completed for the sale of health and comfort items and daily necessities as required by evacuees. (CG, MCB, CamPen 051842Z May 75 to CMC refers)
3. CONCEPT OF OPERATIONS.
 - a. Merchandise Manager and Manager, Branch Stores and Services Branch will establish merchandise requirements for each field exchange according to capacity of each camp.
 - b. Merchandise Manager will direct issues from warehouse stocks on hand. Purchase orders will be developed prior to reaching minimum levels in order that stockage of essential items retain NEVER-OUT status.
 - c. Operations Manager will provide liaison with camp commanders for location of field exchanges, establishment of utilities and providing personnel for protected operations.
 - d. Authority for deviation from the requirements of reference (a) will be coordinated through the Secretary of Defense (M&RA) via the Commandant of the Marine Corps (Code LFE).
4. ACTION.
 - a. Merchandise Manager will provide issues, invoices and transportation of items to locations designated upon requisition of the Base Supply Officer beginning 28 April 1975.
 - b. Field exchanges will be established in refugee camp areas as requested by the OIC Military Coordination Center.

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c. A warehouse will be established to service field exchanges upon assignment of suitable secure storage area.

d. Establish operating hours for field exchanges 1000-1800 daily.

5. ADMINISTRATION/LOGISTICS

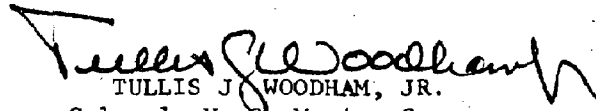
a. Exchange Officer initiate dispatch request for assigned exchange personnel (MOS 4131) to conduct operations over an extended period (minimum of 90 days).

b. Exchange will supply all organic transportation for movement of supplies as required.

c. Following equipment will be provided as indicated.

- 2 - 32' Trailers - Base Motor Transport
- 2 - M313 Trailers - 1st Marine Division Motor Transport
- 1 - M109 Trailer - 1st Marine Division Motor Transport
- 2 - M313 Trailers - 1st Force Service Regiment Motor Transport

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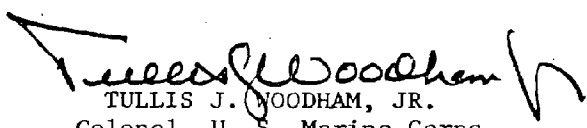
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APPENDIX 5 (Clubs and Messes) to Annex G (Personnel Services) to Operation
Order 1-75

Time Zone: T

1. MISSION. To provide direct Club support to the Refugee Reception Center to include food and beverage service.
2. CONCEPT OF OPERATIONS. The influx of accredited press and media representatives plus civilians of the IATF to the remote Talega/Cristianitos camp areas creates the requirement for support of their daily needs. The existing active club facilities (Officers' Club and SNCO Club) are capable of being dedicated to this support on a continuing basis.
3. ACTION
 - a. Close 62 Area COM (O) and SNCO Club to normal business.
 - b. Provide full service in 62 Area COM (O) in support of accredited press and media representatives in the Command Information Bureau (CIB).
 - c. Provide full service in 62 Area SNCO Club in support of Inter Agency Task Force personnel.
 - d. Support military personnel regardless of rank.

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APPENDIX 6 (Chaplain) to Annex G (Personnel Services) to Operation
Order 1-75

Ref: (a) OPNAVINST 1730.1

Time Zone: Tango (DST)

1. MISSION. To support the spiritual, religious, corporate and personal well-being of New Arrivals personnel, and facilitate/implement a positive program for that ongoing support.

2. OBJECTIVES

a. Determine religious/spiritual needs of persons within the refugee group.

b. Identify fully-accredited religious leaders to meet religious/spiritual needs of New Arrivals personnel.

c. Develop appropriate spaces, schedules, suitable equipage and supporting materials for religious programming for the refugees.

3. CONCEPT OF OPERATIONS

a. Establish a Chaplain Action Team (CAT) in Bldg 64382 (New Life Chapel) to assess the religious/spiritual/moral/corporate/personal well-being of refugee personnel.

b. The CAT will coordinate all religious activities of clergy.

c. The CAT will monitor and approve all visits of clergy to the area.

d. Identify and encourage all fully-accredited religious leaders (refugee) to:

(1) Join a corporate endeavor of other clergy to meet the needs of refugee people.

(2) Continue, as appropriate, a religious ministry to refugees, under the direct cognizance of CAT.

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- e. Establish a separate, though related, program to clothe needy refugees utilizing appropriate volunteer agencies and persons, supported by military personnel to the degree required.
- f. Coordinate area volunteer efforts (individual and informal groups) to assist refugee moral health and well-being, to ensure full utilization of resources and talents of persons residing within the immediate area.

4. ACTION

- a. The Base Chaplain will nominate a chaplain from the Camp Pendleton area to supervise CAT under the general provisions of paragraph 3308 of reference (a).
- b. The supervisor of CAT will coordinate the efforts of all CAT chaplains, refugee religious leaders and civilian clergy, following guidance provided in reference (a).
- c. Camp Pendleton Area Commanders will furnish Chaplain Corps personnel as required to secure the mission of spiritual/religious/moral/corporate and personal well-being of refugee personnel.

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APPENDIX 7 (Postal) to Annex G (Personnel Services) to Operation Order
1-75

Ref: (a) OPNAVINST 5112.1

Time Zone: T

1. MISSION. To provide full postal services to all federal, military and refugee personnel, including delivery and dispatch of all mail and processing letters through postage meter machinery, in strict accordance with the provisions of reference (a).

2. OBJECTIVES

- a. Provide expeditious delivery and dispatch of all incoming and outgoing mail.
- b. Maintain a mail directory service utilizing rosters of all attached and supporting personnel.
- c. Provide full financial services including sale of money orders and postage meter stamps.
- d. Provide mobile money order services and stamp sales on paydays.

3. CONCEPT OF OPERATIONS

a. A Unit Post Office of the Camp Pendleton Branch of the Oceanside Post Office will be established to provide for all postal functions. All mail and financial operations will be conducted at this centralized post office in Building 64335.

b. Mail delivery to attached TAD personnel will be handled in accordance with the instructions contained in Chapter 8 of reference (a) (i.e., TAD mail will be forwarded from each individual's parent organization to the Camp Talega Post Office for subsequent delivery to the addressee).

c. Mail distribution to refugee personnel will be accomplished with the assistance of English speaking refugees who assist in identification of recipients. Personal accountable mail (e.g., Insured, Certified or Registered) will be delivered directly to the addressee, or to an agent of the addressee, at the Camp Post Office after presentation of proper identification.

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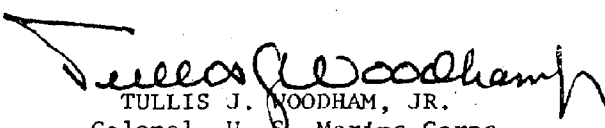
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- d. Delivery of personal mail, and outgoing mail procedures will be explained to reception center occupants through interpreters and by written instructions.

4. ACTION

- a. The Camp Talega Post Office will be the central processing and mail distribution point.
 - b. All postal financial services will be conducted through the Camp Talega Post Office.
 - c. The Camp Talega Post Office can be contacted through telephone extensions 7136/7359/7160.
 - d. Rosters of all supporting and attached personnel will be forwarded to the Camp Talega Post Office.
 - e. All requests for postal information and mail delivery data will be referred to the Camp Talega Post Office.
 - f. On paydays, and days following, a mobile post office will be activated to provide money order service, stamp and envelope sales. This mobile unit will be staged at each site where the mobile banking facility is located.
5. ADMINISTRATION/LOGISTICS. Will be provided by the Main Branch of the Camp Pendleton Post Office in accordance with the Joint Postal Agreement.

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APPENDIX 8 (Newspaper) to Annex G (Personnel Services) to Operation Order
1-75

1. MISSION. To publish a Vietnamese language newsletter for distribution to the refugees.
2. REQUIREMENTS.
 - a. Personnel.
 - (1) Editor, from IATF.
 - (2) Assistant Editor (VN refugee)
 - (3) Bilingual typist, as required.
 - b. Facilities and Equipment.
 - (1) Vietnamese keyboard typewriters (5).
 - (2) Office space.
3. CONCEPT OF OPERATIONS. Marine Corps Base, Camp Pendleton in support of IATF establishes a contract for printing of a Vietnamese language newsletter, and arranges for distribution on a daily basis (five days a week).
4. ACTION.
 - a. Obtain Vietnamese keyboard typewriters.
 - b. Provide office space.
 - c. Let a contract with a local job printer.
 - d. Effect distribution to all refugee camp sites of a Vietnamese language newsletter.

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ANNEX H (Medical) to Operation Order 1-75

Time Zone: T

1. ORGANIZATION.

a. Medical Troops

- (1) Staff personnel, Naval Regional Medical Center, Camp Pendleton, California
- (2) Augmentees from other Naval Regional Medical Centers
- (3) Detachments, Navy Dental Clinic, Camp Pendleton, California

b. Attachment of Medical Troops. Det. Navy Dental Clinic - Talega Medical Clinic

2. MISSION. Naval Regional Medical Center, Camp Pendleton, California.

- a. Deploy selected personnel on order. Set up primary clinics in Talega (64) Area of Camp Pendleton, California. Be prepared to provide primary care to refugees arriving at reception site and provide for transfer of acutely ill refugees to the core hospital for further treatment.
- b. Establish medical screening stations in other camp areas as required.
- c. Deploy medical screening teams throughout the billeting areas to identify acutely ill patients as required.
- d. Provide ambulance transport for acutely ill patients between Talega Reception Center and the Naval Regional Medical Center.
- e. Provide transport for ambulatory patients between Talega Medical Clinic and the core hospital.
- f. Provide Environmental Health support, including administration of routine inoculations, as the situation dictates.
- g. Coordinate with the civil and voluntary agencies helping to provide total health care.
 - (1) Advisors from the Communicable Disease Center
 - (2) United States Public Health Service

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(3) Department of Health, Education, and Welfare

(4) Red Cross

(5) Vietnamese physicians

3. SANITATION AND PREVENTIVE MEDICINE.

- a. See paragraph 2e.
- b. Naval Regional Medical Center, Camp Pendleton, will continually monitor the state of health of the refugees to identify any communicable diseases and administer inoculations to all concerned personnel as dictated by the situation.
- c. Military and Civil Service personnel assigned to the "New Arrivals" Reception Center need only have routine inoculations at normal scheduled intervals.

4. TREATMENT AND EVACUATION.

- a. Arriving refugees, as is practical and within the instructions of the Immigration and Naturalization Service and Communicable Disease Center, will receive a chest X-ray and a VDRL.
- b. Additional primary care delivery will be rendered on a case-by-case basis.
- c. Refugee personnel whose health needs are beyond the capability of Talega Medical Clinic will be referred to the core hospital for further evaluation and treatment.
- d. See paragraph 2d.
- e. Evacuation to the core hospital will be limited, insofar as practicable, to surface means of transport.
- f. Military personnel assigned who require nonemergent medical care will be transported to the San Mateo Branch Dispensary, Bldg. 62305, for treatment and disposition.
- g. Civil Service personnel requiring nonemergent care will be referred to the Occupational Health Unit, Chappo Branch Dispensary, Bldg. 22190.
- h. All other categories of personnel may be treated only to conserve life or limb, on a civilian humanitarian basis.

5. MEDICAL SUPPLY.

- a. The Talega Clinic will be stocked with sufficient consumable Class VIII supplies to sustain seven days of operation in support of 18,000 billeted refugees.


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- b. Re-supply will be effected through Naval Regional Medical Center Camp Pendleton.
 - c. Repair of Class VIII equipment will be effected through Naval Regional Medical Center, Camp Pendleton.
6. MEDICAL ADMINISTRATION.
- a. Location of Senior Medical Officer, Talega Medical Clinic, Bldg. 64.
 - b. Location of Director of Clinical Services and Commanding Officer, Naval Regional Medical Center, Camp Pendleton, Bldg. H-100.
 - c. Reports - See Annex X (Reports).

BY COMMAND OF BRIGADIER GENERAL GRAHAM



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ANNEX I (Security) Operation Order 1-75

Ref: (a) MCO 5740.2B

Time Zone: T

1. SITUATION. Marine Corps Base, Camp Pendleton, California has been tasked to establish a Refugee Reception Center with a billeting capacity of approximately 18,000, and to provide messing, essential medical treatment, transportation, security and camp administration for processing Indochina refugees evacuated from Vietnam and Cambodia.
2. MISSION. To protect the refugees and their possessions; control access to and from the Refugee Reception Center; maintain good order and discipline throughout the area; and protect United States government property.
3. EXECUTION.
 - a. Concept of Operations. The primary function of the Security Force is to prevent access by unauthorized persons and to restrain refugees from leaving the confines of the Refugee Reception Center until all processing has been completed and the refugees have been cleared for transfer from the Refugee Reception Center by the appropriate governmental agency. This function is to be accomplished with minimum force through the use of unarmed sentries. Refugees are to be protected, not guarded. The Security Force will provide perimeter and internal security; pass and identification services; traffic, crowd and visitor control; vehicle escorts; investigation and intelligence services, and appropriate law enforcement. See Appendix 1 (Security Force).
 - (1) Perimeter security, consisting of sentry posts, mobile vehicular patrols and foot patrols in the Cristianitos/Talega Area, will be provided by a rifle company from the Fleet Marine Force. This unit will also provide personnel for traffic and crowd control as required in the Central Processing Area.
 - (a) Single entry points will be established at the entrance to the Cristianitos/Talega and San Onofre Refugee Areas, and will be manned by personnel from the Base Provost Marshal Office. See Appendix 2 (Access Control).

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- (b) A visitor Information Center will be established in the vicinity of each entry point. Its purpose will be to answer questions and check in official visitors who desire entrance to the Refugee Reception Center.
- (2) Internal security within the various camps is the responsibility of the respective camp commander, augmented by the Security Force, as required.
 - (a) Organization and Functions of the Military Police Security Detachment. See Appendix 3 (Organization and Functions of the Military Police Security Detachment).
 - (b) Internal security must be at a low level of visibility, consistent with safety and mission accomplishment. Where possible, security patrols within the camps will be accompanied by a Vietnamese interpreter.
- (3) Visitor Control and Pass Procedures. Personnel on official business will be verified by an official from the agency they wish to visit. All other visitors will be referred to the Visitor Information Center for screening. Although personnel with relatives and friends in the Refugee Reception Center will be permitted visiting rights, open visiting is not authorized. See Appendix 4 (Visitor Control and Pass Procedures).
- (4) Handling of Offenders.
 - (a) Offenses involving refugees will be reported to the Refugee Reception Center Security Officer, who will make liaison with the appropriate agency for disposition of the case.
 - (b) Offenses involving military personnel will be disposed of in accordance with the provisions of the Uniform Code of Military Justice.
 - (c) Investigation of other offenses. See Appendix 5 (Investigation Procedures).
 - (d) Serious Incidents will be reported in accordance with reference (a).
- (5) Counterintelligence. See Appendix 6 (Counterintelligence Procedures).

4. ADMINISTRATION AND LOGISTICS.

- a. Equipment. In accordance with Appendixes 2 (Access Control) and 3 (Organization and Functions of the Military Police Security Detachment) and as prescribed by the Coordinator, Refugee Reception Center.
- b. Personnel. In accordance with Appendixes 2 (Access and Control)

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APPENDIX 1 (Security Force) to Annex I (Security) to Operation Order 1-75

Ref: (a) LPM

Time Zone: T

1. GENERAL.

- a. The Refugee Area Security Force will be comprised of three elements. One element, provided by the 1st Marine Division, will be responsible for perimeter security and traffic control, and will be guided by the provisions of reference (a) and this Appendix in the performance of its duties. The second element, consisting of trained Military Police personnel, will be responsible for internal security, and will be guided by the provisions of reference (a) and this Appendix in the performance of its duties. In addition, the Camp Pendleton Provost Marshal will provide vehicle escorts and personnel and facilities to operate two entry/exit checkpoints to the Refugee Area, one at Cristianitos/Talega and the other at San Onofre. Personnel manning the entry/exit checkpoints will be guided in the performance of their duties by current Marine Corps Base, Camp Pendleton directives pertinent to entry/exit procedures and the provisions of this Appendix.
- b. The Security Force will not be armed except for those personnel manning the entry/exit checkpoint and vehicle escorts.
- c. Perimeter security and traffic control will consist of foot patrols as directed by the Refugee Reception Center Security Officer.
- d. Internal security will consist of foot patrols of Military Police Detachment personnel and others as directed by the Refugee Reception Center Security Officer.
- e. A Reaction Force will be maintained by the element providing the perimeter security and traffic control function. The Reaction Force will be equipped and operate as directed by the OIC, Military Coordination Center.

2. RESPONSIBILITIES.

- a. The Refugee Reception Center Security Officer will:
 - (1) Exercise overall coordination of the Refugee Area Security Force.
 - (2) Establish appropriate additional posts as required.

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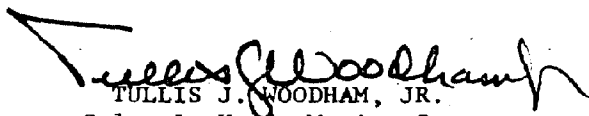
UNCLASSIFIEDb. The Commanding Officer/Officer in Charge of 1st Marine Division Element will:

- (1) Organize his unit in a manner that will provide sentries for all posts established by the Refugee Reception Center Security Officer.
- (2) Ensure that the Refugee Reception Center Security Officer is informed of all security matters.
- (3) Be prepared to provide additional sentries if new posts are established.

c. The Provost Marshal will:

- (1) Establish three entry/exit checkpoints, one at the junction of Cristianitos and San Mateo roads; another at Camp San Onofre and the third at the entrance to Camp 8.
- (2) Provide criminal investigation services and liaison with the Naval Investigative Service (NIS) as requested by the Refugee Reception Center Security Officer.
- (3) Provide vehicle escorts as required.
- (4) Provide Military Police logistic support as required.

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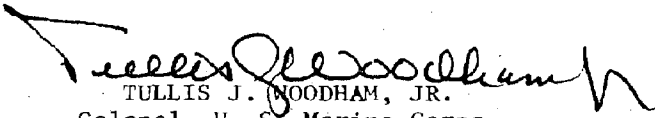
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APPENDIX 2 (Access Control) to Annex I (Security) to Operation Order 1-75

1. ACCESS CONTROL. The control of access in and out of each refugee camp is provided by means of checkpoints.
 - a. Checkpoints. The following checkpoints are established.
 - (1) Cristianitos/Talega Area. Located on San Mateo Road adjacent to the 62 Area Gas Station (Bldg 62507).
 - (2) San Onofre Area. Located on Basilone Road across from mess-hall 52341. A traffic control point on Basilone Road has also been established at this location.
 - (3) Camp 8. Located at the entrance to Camp 8 etc.
 - b. Personnel. Each checkpoint is manned by the following personnel who will be armed with a .45 caliber pistol, riot control agent CXM-32 and a police baton:

1 NCOIC	GySgt/MSgt
1 Asst NCOIC	Sgt/SSgt
*12 Military Policemen	Sgt and below
* 4 men on duty per watch	
 - c. Communications. Each checkpoint is provided with a telephone and a commercial two-channel radio.

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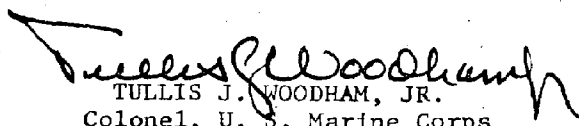
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and 3 (Organization and Functions of the Military Police Security Detachment) and as provided by FMF units and augmented by HQMC.

5. COMMAND AND SIGNAL.

- a. OIC, Military Coordination Center, is responsible for security and good order and discipline within the refugee camps.
- b. The Security Officer, Refugee Reception Center, will:
 - (1) Be responsible to the OIC, Military Coordination Center, for security and good order and discipline within the refugee camps.
 - (2) Exercise overall coordination of the Security Force. See Appendix 1 (Organization of the Security Force).
- c. Camp Commanders will:
 - (1) Brief members of the Military Police Security Detachment concerning any special situations or problem areas within his camp.
 - (2) Debrief members of the Military Police Security Detachment concerning actual or potential problem areas.

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APPENDIXES:

- 1 - Security Force
- 2 - Access Control
- 3 - Organization and Functions of the Military Police Security Detachment
- 4 - Visitor Control and Pass Procedures
- 5 - Investigation Procedures
- 6 - Counterintelligence

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APPENDIX 3 (Organization and Functions of the Military Police Security Detachment) to ANNEX I (Security) Operation Order 1-75

1. ORGANIZATION.

- a. Refugee Reception Center Security Officer. The internal security force will be under the command of the Refugee Reception Center Security Officer, and responsive to the various Camp Commanders.
- b. Watch Commander. One MSgt/GySgt to supervise each watch, respond to calls for assistance, and maintain liaison with CID and NIS.
- c. Security Posts. Four military policemen, Sgt and below to provide walking patrols from 1600-0800, daily.

2. EQUIPMENT. Each member of the security force on post will be in the military police uniform equipped with black military police gear including chemical agent CXM-32, police baton and hand-held radio, but excluding handcuffs and pistol.

3. PROCEDURES.

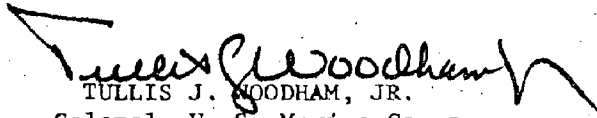
- a. Each watch will be posted and relieved every four hours or such interval as determined by the Refugee Reception Center Security Officer, to ensure all personnel are alert and responsive at all times. Frequent relief and post rotation will be performed to inhibit fraternization, preclude relief requirements for meals and calls of nature, and expedite reporting procedures.
- b. Patrols will maintain high visibility within their assigned areas responding to complaints and observations, rendering assistance and reporting significant events to the Watch Commander and Camp Commander, as appropriate.
- c. The Watch Commander will maintain constant radio communication with all patrols, provide instructions concerning crime scene preservation, handling of victims, suspects and witnesses, and provide liaison with CID/NIS, as appropriate. Physical response will be made as necessary. He will ensure the appropriate Camp Commanders are briefed on all significant incidents occurring within their respective camps when each relief is posted/relieved.
- d. Two watches are required for each 24-hour period, with the off duty watch available as a backup force in the event of natural

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disaster, such as fire, or the possibility of disorder. A third watch is required to provide members of the security force time for training requirements, personal and administrative matters, and possible attrition due to illness or injury.

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APPENDIX 4 (Visitor Control and Pass Procedures) TO ANNEX I (Security)
to Operation Order 1-75

The following categories of passes are in effect within the confines of the refugee area:

1. BLUE PASS. This pass is issued at the Cristianitos/Talega checkpoint. It is not authorized for entrance to the camps but will provide visit-or access to the following areas:
 - a. Processing Area
 - b. Refugee Reception Center Command Post.
 - c. Command Information Bureau, YMCA, North County Child Care Center.
2. RED PASS. This pass is issued to the following personnel:
 - a. Permanent personnel who do not require access to the Processing Center.
 - b. Official visitors who require access to the camps as well as the Processing Area and Refugee Reception Center Command Post. These individuals must report to the Pass and Identification Section of the Security Office (Bldg. 63175) to exchange the Blue Pass which was issued at the checkpoint for the Red Pass. Upon completion of their business, they will return the Red Pass to the Pass and I.D. Office.
3. WHITE PASS. This pass is issued only to those personnel who require access to all areas including the interior of the Processing Center.
4. YELLOW PASS. This pass is issued at the Visitor Information Center to those visitors who wish to visit with specific refugee(s). It will restrict the visitor to the camp indicated on the pass, and will be turned in at the Cristianitos/Talega checkpoint, or to the Sentry at the entrance to Camp #8. People with yellow passes will not be permitted to drive their private vehicles to the camps (except #8), but will be required to use a bus provided for that service. PERSONS WITH YELLOW PASSES ARE NOT AUTHORIZED ACCESS TO THE PROCESSING AREA.
5. PINK PASSES. Two types of pink passes are issued to Vietnamese refugees who work for the various camp agencies. These are designated "Interpreter" or "Coordinator" and do not authorize the refugee to exit the camp.

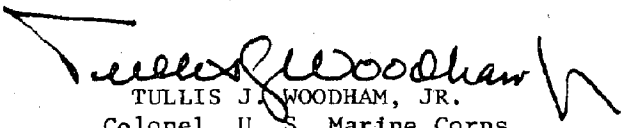
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6. GENERAL. White, Red and Pink passes will be issued upon authentication by authorized personnel. This authentication may be accomplished by letter, telephone call, or by the authorizing official accompanying the individual desiring the pass. Personnel representing organizations who wish to work directly with the refugees must also be cleared by the Refugee Affairs Office.

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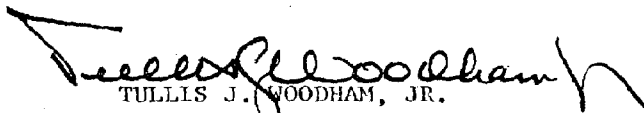
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APPENDIX 5 (Investigation Procedures) TO ANNEX I (Security) to Operation
Order 1-75

1. All criminal violations of U. S. law (UCMJ) and (USC) will be immediately reported to the Refugee Reception Center Security Officer, within or without the Refugee Reception Center. After preliminary screening, the matter is referred without delay to CID, PMO, Marine Corps Base, Camp Pendleton, for preliminary investigation. CID investigation is limited, regardless of the seriousness of the offense, to establishing that a crime has been committed and that all available suspects, victims and witnesses are identified and located; crime scene secured; and the NIS Duty Agent notified.
2. NIS, Camp Pendleton, maintains a 24-hour watch, and is prepared to respond to all complaints originating at the Refugee Reception Center.
3. After completion of an appropriate investigation, NIS personnel will either return the matter to the Coordinator, Refugee Reception Center, or his designated representative for administrative disposition, or will refer the matter to the FBI for further investigation and adjudication in the U. S. District Court.
 - a. The FBI Resident Agency at Escondido, California, is responsible for providing this service.
 - b. Should the U. S. Attorney decline to prosecute the refugee perpetrator, NIS, at the request of the Coordinator, Refugee Reception Center, will present the matter to the U. S. Immigration and Naturalization Service for alien detention in the Metropolitan Correctional Center (MCC), a Federal House of Detention in San Diego, California.

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APPENDIX 6 (Counterintelligence) to Annex I (Security) to Operation Order
1-75

Ref: (a) SECNAVINST 5430.13B
(b) NAVINSERV msg 300312Z Apr 75

1. MILITARY AND CIVIL SECURITY. See Paragraph 3, Annex I
2. CENSORSHIP. Omitted.
3. SPECIAL COUNTERINTELLIGENCE OPERATIONS. Special counterintelligence operations will be conducted upon request by Naval Investigation Service (NIS) in accordance with reference (a) or in accordance with reference (b).
4. COUNTERINTELLIGENCE ORGANIZATION. Counterintelligence assets will consist of three 0211 Counterintelligence personnel, one Master Sergeant as Counterintelligence Chief, and two Counterintelligence Assistants of any rank.
5. USE OF COUNTERINTELLIGENCE FUNDS. Omitted.
6. SPECIAL COUNTERINTELLIGENCE TRAINING. Graduates of Defense Language Institute approved Vietnamese Language Course required. Language training may be waived for one Counterintelligence Assistant, but he must have served in MOS 0211 in South Vietnam.
7. COORDINATION. The Refugee Reception Center Security Office will be the central coordination point between all federal agencies (NIS, FBI, OSI, U. S. Army CI) and criminal investigative units. These agencies will be requested to check-in and out with the Refugee Reception Center Security Office while in the refugee area for investigative duties. Counterintelligence investigations will be coordinated with the Camp Pendleton Naval Investigation Service Resident Agency.
 - a. In accordance with CINCPAC guidance to NIS, all commanders and other appropriate U. S. personnel at the Refugee Reception Center have been directed to report to the Refugee Reception Center Security Officer, without delay, any information coming to their attention or that of their U. S. staffs that any evacuee:
 - (1) Is a known or suspected member of the Viet Cong or North Vietnamese military forces.
 - (2) Is a Communist or Communist sympathizer.
 - (3) Has harbored Viet Cong or Communists.
 - (4) Possesses firearms, explosives or military equipment.

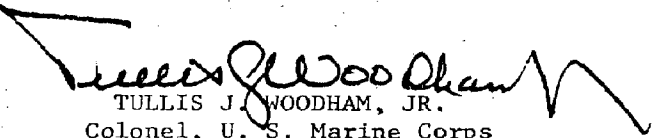
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- (5) Is an anti-U. S. agitator or is fomenting discord among other evacuees.
 - (6) Poses a threat to the personal security of any other evacuee.
 - (7) Is a deserter/defector (or draft evader) from the Armed Forces of the U. S.
 - (8) Possesses extraordinary amounts of money, gold, or other valuables.
- b. Military Coordination Center S-2 will immediately pass such reports, without evaluation, to NIS, Camp Pendleton, for investigation and disposition. NIS, in addition to its special agent resources, maintains a cadre of trained counterintelligence specialists at Camp Pendleton for in-depth investigation of these reports. Upon completion of this investigation NIS will, in a timely manner, apprise the FBI and/or I&NS, as appropriate, for proper judicial or administrative disposition of the suspect(s).

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ANNEX J (Comptroller) to Operation Order 1-75

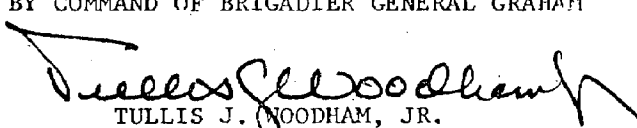
Ref: (a) MCO P7300.10 Mechanized Financial Procedures for Selected
Marine Corps Posts and Stations

Time Zone: T

1. RESPONSIBILITIES.

- a. Comptroller, Marine Corps Base, Camp Pendleton, will provide financial accounting, disbursing and data processing support as required utilizing current on-board equipment and personnel insofar as practicable.
- b. State Department will provide reimbursement for all expenses incurred. Separate cost records will be established for reporting and reimbursement. Resource management will be in accordance with reference (a).

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APPENDIXES:

- 1 - Fiscal
- 2 - Disbursing
- 3 - Automated Services

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Appendix 1 (Fiscal) to Annex J (Comptroller) to Operation Order 1-75

Ref: (a) BO P7000.1E Financial Accounting Manual

1. GENERAL

- a. This appendix contains fiscal accounting instructions for the use of New Arrivals Coordination Center during Operation New Arrivals.
- b. A special cost center (CC #89) will be established in the Office of Assistant Chief of Staff, Comptroller (Bldg 1160, Room 288, Phone 5671, 5415, 5513) for the collection and reporting of costs. All New Arrivals labor, material and service costs will be identified in the appropriate authorizing document by job order number in accordance with reference (a).
- c. TAB A provides Job Order Numbers for use in Operation New Arrivals.
- d. No dollar constraints are established however the prudent expenditure of resources is mandatory.

2. SPECIAL INSTRUCTIONS

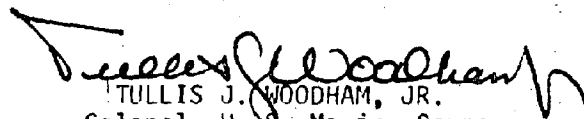
- a. Subsistence for refugees will be procured from DSSC citing O&M, MC funds. Subsistence will not be procured from the general mess.
- b. All O&M costs will be obligated as a reimbursable order. SF 1080 will be submitted to CMC (FDB) not later than the 10th of the month following the reporting month.
- c. Medical costs will be collected and reported in accordance with procedures established by the Director, Naval Regional Medical Center.
- d. Dental costs will be collected and reported in accordance with procedures established by the Director, Dental Clinics.

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- e. TAD will be identified between travel and per diem costs and obligated as a reimbursable under job order number contained in TAB A.
- f. Allocated cost credits will be used in making cost transfers based on a proration, percentage, or a rate basis.
- g. Civilian Pay
 - (1) Temporary Hires - identified by separate JON.
 - (2) Base personnel - identified by JON.
 - (3) Overtime - JON break between temporary hire and Base personnel.
- h. TAB A contains authorized job order numbers assigned for use with special Cost Center 89.

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TAB A (Fund Admin) to Appendix 1 (Fiscal) to Annex J (Comptroller) to
 Operation Order 1-75

Program Element Code: BE

Fund Administrator: 89

<u>FUND</u>			<u>SUB</u>
<u>CODE</u>	<u>FY</u>	<u>APPROPRIATION</u>	<u>HEAD</u>
AA	75	17*1106	2720

The following standing Job Order Serial Numbers have been assigned to accumulate base service charges for labor and material required in the operation of Vietnamese Relocation Project - New Arrivals

<u>DESCRIPTION</u>	<u>F/SFC</u>	<u>COST ACCOUNT</u>	<u>JOB ORDER SERIAL #</u>	<u>WORK CENTER</u>
<u>Labor</u>				
AC of S/Personnel Service	DZ	1A10	890001	1000
AC of S/Manpower	DZ	1A10	890001	2000
Operations & Training	DZ	1A10	890001	4000
All other Logistics & Supply	DZ	1A10	890001	5000
Property Control	DZ	1A10	890001	5100
Food Service	DZ	1A10	890001	5300
Motor T Overall	DZ	1A10	890001	5500
Motor T Operations	DZ	1A10	890001	5520
Motor T Maintenance	DZ	1A10	890001	5530
Veterinarian	DZ	1A10	890001	5700
Facilities	DZ	1A10	890001	6000
Communications	DZ	1A10	890001	6200
Maintenance - Administration	DZ	1A10	890001	6800
Comptroller	DZ	1A10	890001	7000
AC of S - Staff Judge Advocate	DZ	1A10	890001	8000
Base Materiel Bn	DZ	1A10	890001	9000
Security Bn	DZ	1A10	890001	0090
Schools Bn	DZ	1A10	890001	0010
ITS	DZ	1A10	890001	0150
Field Medical School	DZ	1A10	890001	0170
Reserve Liaison Unit	DZ	1A10	890001	0200
4th Marine Division	DZ	1A10	890001	0210
Commissary	DZ	1A10	890001	5200
Compt Time, Taken	D1	1RMO	899996	0020
Compt Time, Earned	D1	1RNO	899997	0020
Leave Acceleration, Credits	D1	1RPO	899999	9999

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<u>DESCRIPTION</u>	<u>F/SFC</u>	<u>COST ACCOUNT</u>	<u>JOB ORDER SERIAL #</u>	<u>WORK CENTER</u>
<u>Transportation</u>				
Drivers, Civilian	IZ	6710	890020	5520
Commercial Bus Rental	IZ	6610	890030	5520
Commercial Sedan Rental	IZ	6610	890031	5520
Cost per Mile, A thru N Types	IZ	62Z1	890021	5530
Cost per Mile, O thru Z Types	IZ	65Z1	890022	5530
Fuel, Other Activity Equipment	IZ	6560	890035	5520
<u>Personnel Support/ Other Engineering Support</u>				
Mess Halls & Galleys	SZ	9911	890100	5000
Acq. of personnel support equip. & replacement (cribs, mattresses, portable heads, showers, blankets, etc.)	SZ	9961	890101	0900
Family Service Center (Health & Comfort) (personal grooming, towels, washcloths)	SZ	9939	890102	1000
Fire Protection	PZ	9380	890150	3200
Subsistence - Perishable	SZ	9914	890300	1000
Subsistence - Non Perishable	SZ	9914	890301	1000
1st FSR - Misc. Equip. (includes tents)	SZ	9961	890500	1000
Special Services	SZ	9961	890501	1000
1st Marine Division - Support	SZ	9961	890502	1000
<u>Utilities</u>				
Communications --Tolls and Long Distance Calls	IZ	6A80	890060	6200
Electricity	NZ	83Z0	890061	6800
Water	NZ	84Z0	890062	6800
Sewage	NZ	85Z0	890063	6800
Trash	PZ	92Z0	890064	6800
Steam & Hot Water	NZ	82Z0	890065	6800
Heating Fuels	NZ	87Z0	890066	6800
Laundry Costs	SZ	9950	890067	5600
<u>Other</u>				
TAD - Base Located	DZ	1A10	890002	1000
POV's Authorization	DZ	1A10	890003	1000
Self Service	DZ	1A10	890006	1000
Medical Supplies	DZ	1A10	890007	1000
Miscellaneous Outside Buys	DZ	1A10	890008	1000
Civil Coordinator and Staff Administrative	DZ	1A10	890010	1000

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<u>DESCRIPTION</u>	<u>F/SEC</u>	<u>COST ACCOUNT</u>	<u>JOB ORDER SERIAL #</u>	<u>WORK CENTER</u>
<u>Other - Continued</u>				
Civil Coordinator and Staff - TAD	IZ	1A10	890011	1000
Rental of 3740 SDA Equipment	IZ	1A10	890012	1000
Supplies for SDA Equipment	IZ	1A10	890013	1000
Self Service - Long Beach Immigration Office	IZ	1A10	890016	1000

Laundry

Marking and Classifying	SZ	9952	890400	5410
Distribution	SZ	9952	890401	5420
Receiving and Shipping	SZ	9952	890402	5430
Washing, Extracting, and Tumbling	SZ	9953	890403	5440
Mattress Cleaning	SZ	9953	890404	5445
Pressing	SZ	9954	890405	5450
Sewing	SZ	9954	890406	5455
Flatwork	SZ	9955	890407	5460
Dry Cleaning	SZ	9956	890408	5470
Pickup and Delivery	SZ	9957	890409	5480
Carpet Cleaning	SZ	9956	890410	5470

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APPENDIX 2 (Disbursing) to Annex J (Comptroller) to Operation Order 1-75

Ref: (a) MCO P7220.31A
(b) SECSTATE 120810Z May 75
(c) SECSTATE 200316Z May 75

1. GENERAL.

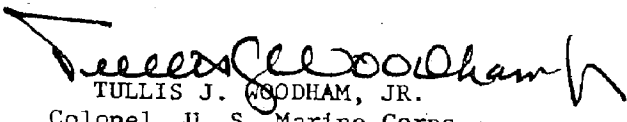
- a. Payment of military personnel will be in accordance with reference (a). Regular pay of those persons TAD from local commands will continue to be accomplished by their parent organization disbursing offices. Regular payment of military personnel TAD from remote locations who are joined to Administrative Sub Unit #1 will be accomplished by Marine Corps Base Disbursing Office.
- b. All travel and per diem in conjunction with Operation New Arrivals will be charged to O&M, MC appropriation cited on the orders.

2. PAYMENT OF REFUGEES.

- a. Compensation for rehiring former employees of State, AID, USIS and DAO to be at minimum legal rate, as employees are already being cared for by U. S. Government.
- b. Refugees who are not former employees, can be hired when absolutely necessary for running centers but due to stringent budget limitations, prior approval must be obtained from the Interagency Task Force.
- c. See references (b) and (c) as relates to rehire and employment of refugees.

3. BANKING SERVICES. A mobile banking facility is assigned to the New Arrivals Coordination Center. The location of the facility is at the direction of the Camp Commander. Services to refugees will be limited to the provision of change for U. S. currency and the provision of foreign currency, securities or bullion is authorized.

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APPENDIX 3 (Automated Services) to Annex J (Comptroller) to Operation
Order 1-75

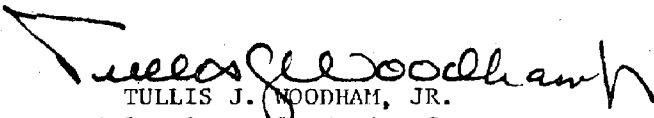
1. GENERAL

- a. As required the Automated Services Center will build a data base on New Arrivals to assist in accountability of personnel, preparation of statistical information and act as repository for historical information.
- b. Liaison will be established and maintained with the designated representative of the Camp Pendleton Interagency Task Force, who will coordinate and be responsible for dissemination of all New Arrivals information processed by ASC 3.

2. COORDINATING INSTRUCTIONS

- a. ASC will provide assistance as required within its capability to support Operation New Arrivals.
- b. Camp Pendleton Interagency Task Force will be requested to assign an individual to be responsible for coordination with ASC 3 on data processing matters.
- c. The Point of Contact in 2b above will be responsible for dissemination of information processed by ASC 3.
- d. ASC will provide liaison with equipment vendors to support new or additional requirements of the Camp Pendleton Interagency Task Force.

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ANNEX K (Operations and Training) to Operation Order 1-75

Ref: (a) BO P5400.14A

Time Zone: T

1. SITUATION. Marine Corps Base, Camp Pendleton has been tasked to provide billeting, messing, administration and other support to Operation New Arrivals. The Assistant Chief of Staff, Operations and Training and activities under his cognizance will be tasked to provide specialized support to Operation New Arrivals as provided for in reference (a).
2. MISSION. Assistant Chief of Staff, Operations and Training provides support to Operation New Arrivals in accordance with reference (a) and other oral/written orders received from competent authority.
3. EXECUTION.
 - a. Concept of Operation
 - (1) Assistant Chief of Staff, Operations and Training. Receives and coordinates requests for interpreters-translators.
 - (2) Photographic Officer. Provides still and motion picture support as approved by the Assistant Chief of Staff, Operations and Training.
 - (3) Officer in Charge, Training Support Center. Provides graphic art and audio visual equipment support as approved by the Assistant Chief of Staff, Operations and Training.
 - (4) Operations Officer. Receives, coordinates and schedules helicopter flights as approved by the Chief of Staff, Marine Corps Base.
4. ADMINISTRATION AND LOGISTICS. Normal procedures as specified in reference (a).
5. COMMAND AND COMMUNICATIONS
 - a. Normal procedures as specified in reference (a).

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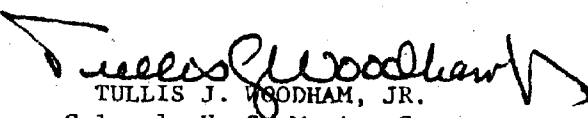
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b. Command Post:

- (1) Assistant Chief of Staff, Operations and Training, Bldg. 1160, extension 5900/5914.
- (2) Photo, Bldg. 13103, extension 4822.
- (3) Training Support Center, Bldg. 1395, extension 4507/4951.
- (4) Helicopter support, Bldg. 1160, extension 5900/5914.

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APPENDIXES:

- 1 - Interpreters-Translators
- 2 - Photography
- 3 - Training Aids Support
- 4 - Helicopter Support

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APPENDIX 1 (Interpreters-Translators) to Annex K (Operations and Training)
to Operation Order 1-75

Time Zone: T

1. PURPOSE. To provide guidance for assigning and employing interpreters-translators in support of Operation New Arrivals.
2. GENERAL. This appendix provides general guidance for procuring and assigning interrogator-translator (0251) personnel in support of Operation New Arrivals.
3. ASSUMPTIONS.
 - a. That Operation New Arrivals will require the services of personnel possessing foreign language skills to communicate orally with refugees, translate sign texts and other written communications from English to appropriate languages.
 - b. That language skills required are Vietnamese, French, Cambodian and Chinese, in that order of usage frequency.
4. SOURCES AND RESOURCES (American Nationals)
 - a. Sources
 - (1) 1st Marine Division Interrogator-Translator Teams
 - (2) Military personnel possessing appropriate language skills
 - (3) Refugee volunteers possessing English language skills
 - b. Resources

	No. of Personnel
(1) Vietnamese Language	18
(2) French Language	16
(3) Cambodian Language	2

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(4) Chinese Language 6

(5) Korean Language 2

5. ASSIGNMENTS (American Nationals) No. of Personnel

a. Cristianitos - Talega

(1) Processing Center 8

Vn (5) Fr (2) Cam (1)

(2) Reception Center 1

Vn (1)

b. San Onofre Camp Commander 7

Vn (5) Fr (1) None (1)

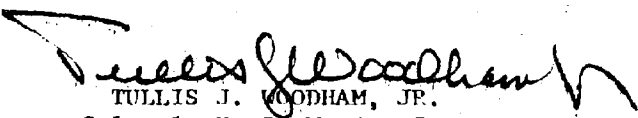
c. Refugee Affairs - Refugee Center 2

Vn (2)

d. All camps and activities - refugee volunteers as available

6. REQUESTS. Requests for interpreter-translators will be submitted to the Commanding General, Marine Corps Base, Camp Pendleton (Assistant Chief of Staff, Operations and Training).

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APPENDIX 2 (Photography) to Annex K (Operations and Training) to Operation
Order 1-75

Ref: (a) BO P5400.14A

Time Zone: T

1. PURPOSE. To provide photographic support for Operation New Arrivals in accordance with reference (a).
2. GENERAL. This appendix covers the types of photographic support available and requesting procedures to obtain support from the Photographic Office, Assistant Chief of Staff, Operations and Training, Marine Corps Base, Camp Pendleton, California.
3. REQUIREMENTS:
 - a. That photographic support will be required to provide graphic records of refugee campsites, operations, activities and events.
 - b. That photographic coverage will be utilized in support of briefings to local and higher Headquarters, indoctrination to volunteer groups and official groups participating actively in Operation New Arrivals and for release to news media as a matter of public information.
 - c. That photographic coverage will not be used to demean any nationality, race, religion or creed nor for any other purpose not in the good interest of public welfare.
4. RESPONSIBILITIES
 - a. Photographic Officer
 - (1) Provide still and motion picture support requested by competent authority to the extent his capabilities and resources permit.
 - (2) Maintain records of photographic support provided.
 - (3) Maintain cost accounting data for photographic support provided.
 - b. Requester. Provide transportation for still photographers.

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a. Still Photography

- (1) Black and white (35mm and 2 1/4") prints and enlargements up to 16" x 20".
- (2) Color 35mm negatives, slides and prints, enlargements to 16" x 20".
- (3) Hand held aerial photographs.

b. Motion Pictures. 16mm black and white or color.

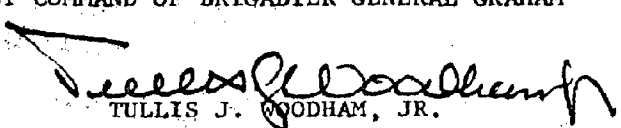
6. PROCEDURES

a. Requests to Photographic Office via Assistant Chief of Staff, Operations and Training.

b. Information Required

- (1) Date/time of event.
- (2) Type of coverage (black and white, color, motion or still).
- (3) Number of prints desired.
- (4) Priority (routine, urgent and priority one). Priority higher than routine only by approval of Assistant Chief of Staff, Operations and Training.
- (5) Justification
 - (a) Provide brief statement for black and white.
 - (b) Provide functional information for all color photographic requests.

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Appendix 3 (Training Aids Support) to Annex K (Operations and Training)
to Operation Order 1-75

Ref: (a) BO P5400.14A

Time Zone: T

1. PURPOSE. To provide training aids support to Operation New Arrivals in accordance with reference (a).
2. GENERAL. This appendix provides information on training aids support available and the requesting procedures for Operation New Arrivals.
3. REQUIREMENTS:
 - a. That training aids provided in support of Operation New Arrivals will be of a nonmilitary nature.
 - b. That training aids support requested will be for charts, graphs, signs, posters and informational broad sides of semi-permanent construction requiring hand lettering and/or art work that does not require mass production or that requires production of a master copy for quantity reproduction by another facility.
4. RESPONSIBILITIES
 - a. Officer in Charge, Training Support Center:
 - (1) Provide training aids and graphic art work as requested in support of Operation New Arrivals.
 - (2) Maintain records of training art and graphic art work provided.
 - (3) Maintain cost accounting data for training aids support provided.
 - b. Requester:
 - (1) Provide information for graphic art work in sufficient detail, with a statement of purpose, to enable commercial artists to develop the work in the scale and format desired.
 - (2) Provide complete foreign language texts as necessary.

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(3) Pick-up completed work at Training Support Center (Bldg 1395).

5. SUPPORT AVAILABLE

a. Charts, graphs, signs:

- (1) White cardboard to 40" x 60".
- (2) Colored cardboard to 28" x 44".
- (3) Tecnisheen - black on gold or silver.
 - (a) Plain - to 16" x 20"
 - (b) Stick back - to 11" x 17"

b. Transparencies. All color separation.

c. Silk Screen. Allow three days for drying time.

d. Audio Visual Equipment (loans up to 30 days).

(1) Film Equipment

- (a) 16 mm sound projectors
- (b) 35 mm slide projectors
- (c) Portable and rearview screens

(2) Sound Equipment

- (a) P.A. systems
- (b) Tape recorders. Reel to reel and cassette.
- (c) Port-A-Dress Units (Bullhorns)
- (d) Speakers

(3) Miscellaneous

- (a) Podium
- (b) Overhead projectors

6. PROCEDURES

- a. Requests to Officer in Charge, Training Support Center via Assistant Chief of Staff, Operations and Training.

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b. Information required:

- (1) Dimensions desired.
- (2) Design and/or format.
- (3) Full texts of message (typed or printed clearly).
- (4) Colors desired.
- (5) Complete foreign language texts.
- (6) Date and time work desired.

c. Coordination

- (1) Units requiring loans submit signature authorization list of officer/SNCO responsible for equipment.
- (2) Equipment loaned in excess of 30 days must be receipted for by Unit Responsible Officer.

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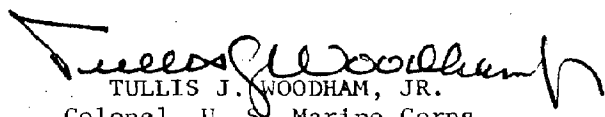
APPENDIX 4 (Helicopter Support) to Annex K (Operations and Training) to
Operation Order 1-75

Ref: (a) OPNAVINST 3710.7G
(b) DOD 4515.13-R
(c) CG, 3d MAW 150016Z May 75

Time Zone: T

1. PURPOSE. To provide guidance and instructions relative to the helicopter support for Operation New Arrivals.
2. GENERAL
 - a. Reference (a) is the Naval Air Training and Operation Procedures Standardization (NATOPS) General Flight and Operation Instructions Manual which provides the basic policy on the utilization of military aircraft, including helicopters.
 - b. Reference (b) is the Air Transport Manual and contains guidance and instruction relative to helicopter flights by news media.
 - c. Reference (c) provided helicopter support for Operation New Arrivals to consist of one VIP configured CH-46 and one UH-1E on strip alert at MCALF, Camp Pendleton from 0800-1700 daily, Monday through Friday, under the operational control of Marine Aircraft Group-16 Detachment.
3. INFORMATION
 - a. All requests for helicopter support will be directed to the Assistant Chief of Staff, Operations and Training (Extension 5900/5914) for consolidation.
 - b. The Chief of Staff is designated as the approving official for all helicopter requests relative to Operation New Arrivals.

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TABS:

- A - Helicopter Landing Zones
- B - Camp Pendleton Sketch Map

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TAB A (Helicopter Landing Zones) to Appendix 4 (Helo Support) to Annex
K (Operations and Training) to Operation Order 1-75

<u>LANDING ZONE</u>	<u>GRID COORDINATES</u>	<u>GENERAL LOCATION</u>
LZ 1	712852	NW corner of 11 Area Parade Field adjacent to MCB Hq
LZ 11	714851	East side of 11 Area Parade Field adjacent to 1st MarDiv Hq
LZ 12	707863	Directly behind Bldg 1261 across from PMO
LZ 15	717841	Bldg 1584, Enl Club parking lot, west side of Bldg (normally use LZ 11)
LZ 16	702842	HqBn Motor Pool parking lot, west of Central Service Agency parking lot
LZ 21	625764	North end of 21 Area football field
LZ 22	680836	Located next to Bldg 22172, north-east side of Bldg, 22 Area
LZ 24	681849	Across the street from Bldg 2400, in front of 4th MarDiv flagpole
LZ 27	699879	Located behind the hospital, to the right of the flagpole, NavRegMedCen
LZ 31	605803	Located in front of Rec Bks on blacktop, Edson Range
LZ 33	663853	Located behind HqBn Supply, Bldg 33458, east side of Bldg, Camp Margarita
LZ 41	598835	Located behind Bldg 41352, 200 meters west of Bldg, Camp Las Flores
LZ 43	620891	Located on the east of Pulgas Road, north of gas station about 1/4 mile, Camp Las Pulgas.

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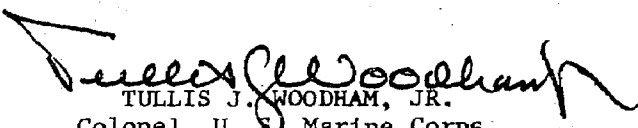
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<u>LANDING ZONE</u>	<u>GRID COORDINATES</u>	<u>GENERAL LOCATION</u>
LZ 52	521951	Located on the Lower Parade Ground, west side of Basilone Road, Camp San Qnofre
LZ 53	558937	Located in back of the Sick Bay, north of Bldg 53505 about 3/4 of a mile in back of the Bldg, Camp Horno
LZ 62	481983	Located west side of Bldg 62448 near flagpole, Camp San Mateo
*LZ 63 (Airstrip)	470987	Located near gas station, Bldg 62507, 300 yards west of Bldg, Cristianitos
LZ 64	475014	North side of hard top road (Talega Road) near main entrance of Camp Talega
LZ 64 (South)	473001	Hardstand east of 63 SNCO Club, Cristianitos

* Not in use

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Tab B (Sketch Map: Camp Pendleton) to Appendix 4 (Helicopter Support) to
Annex K (Operations and Training) to Operation New Arrivals OPORD 1-75

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Tab C (Sketch Map: Talega) to Appendix 4 (Helicopter Support) to
Annex K (Operations and Training) to Operation New Arrivals OPORD 1-75

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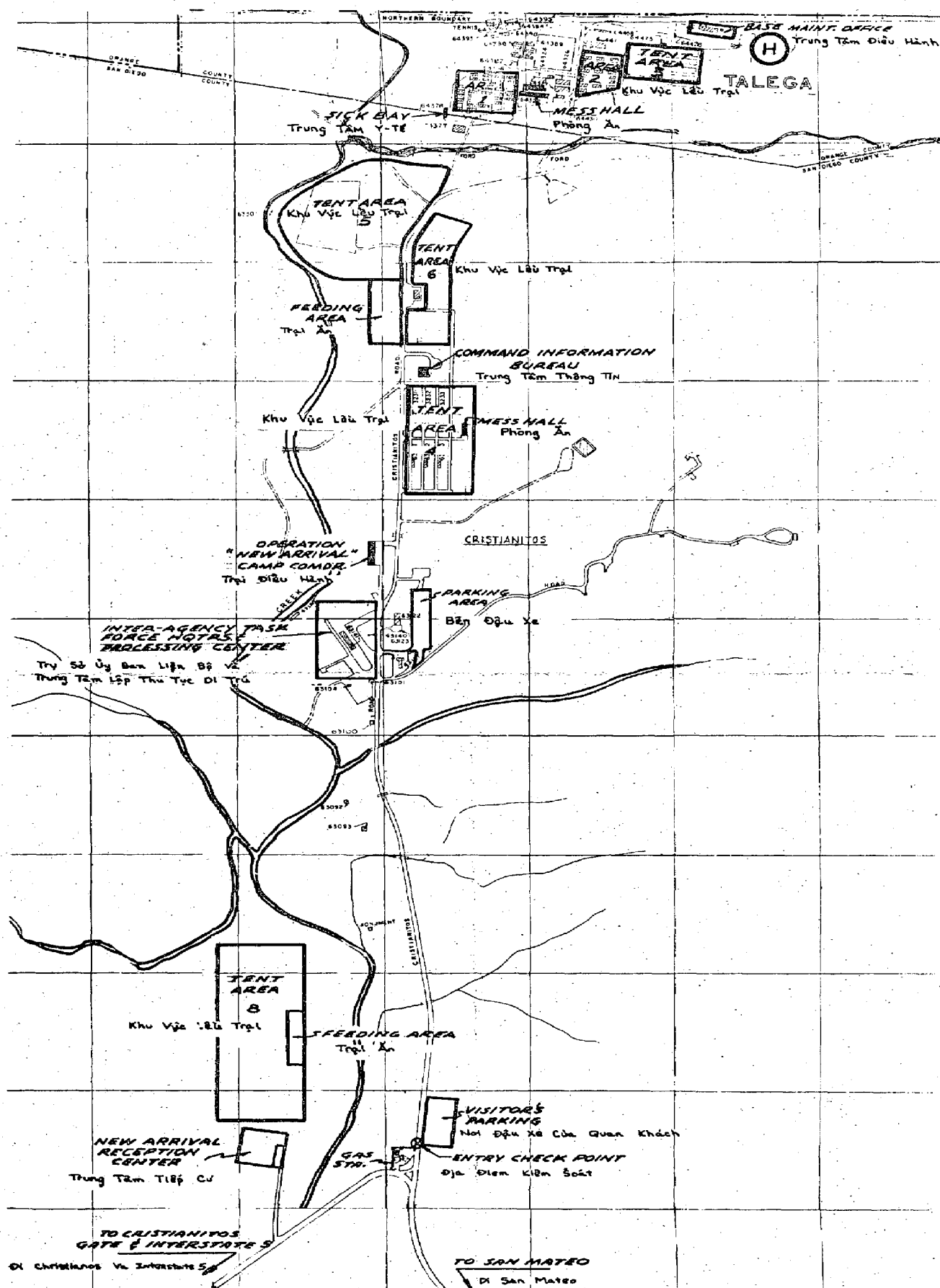
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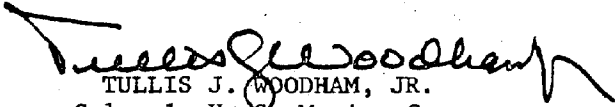
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ANNEX L (Legal) to Operation Order 1-75

1. SITUATION. The Assistant Chief of Staff, Staff Judge Advocate of Marine Corps Base will provide legal and/or legal referral services as required.
2. EXECUTION.
 - a. SJA CP remains in Bldg. 1160.
 - b. Liaison maintained with Installation Commander and staff.
 - c. Provisions of UCMJ exercised through Commanding Officer, Administrative Support Detachment (See App 2 to Annex D).
3. COORDINATING INSTRUCTIONS. Department of Justice and/or appropriate law enforcement agencies exercise criminal jurisdiction over offenses committed by evacuees.

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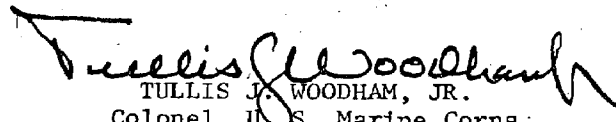
ANNEX X (Reports) to Operation Order 1-75

Ref: (a) CMC 142143Z May 75

Time Zone: T

1. Daily Sitrep in accordance with reference (a) and in the format shown in Appendix 1.
2. Medical Reports of costs and workload to BUMED and CINCPACFLT Daily by NRMC.
3. Medical Contingency and Response capability to BUMED and CINCPACFLT weekly by NRMC.
4. Personnel Reporting - Standard procedure.

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APPENDIX:

- 1 - Daily Sitrep

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APPENDIX 1 to Annex X (Daily Sitrep) to

Operation Order 1-75

OUTGOING MESSAGE DRAFT
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COMM- ELECT USE ONLY	ROUTING INDICATOR	
	DATE-TIME GROUP	COMMUNICATION NUMBER
PRECEDENCE (Action Addressed) IMMEDIATE		PRECEDENCE (Info. Addressed) IMMEDIATE
		CLASSIFICATION UNCLAS

FROM: MILITARY INSTALLATION COMMANDER AND CIVIL COORDINATOR
MARINE CORPS BASE, CAMP PENDLETON, CAPAGE 1 OF _____ PAGESTO: DEPT OF STATE WASHINGTON DC
JCS WASHINGTON DC

INFO: CSA WASHINGTON DC
CNO WASHINGTON DC
CMC WASHINGTON DC
CSAF WASHINGTON DC
CINCPAC HONOLULU HI
CGFMFPAC CAMP H M SMITH HI
CINCPACAF HICKAM AFB HI
CG MCAS EL TORO
MAC SCOTT AFB IL
21 AF MCGUIRE AFB NJ
22 AF TRAVIS AFB CA
CINCPACREP GUAM OC MARIANAS ISLANDS
FORT CHAFFEE AR
ADTC EGLIN AFB FL
COMELEVEN SAN DIEGO CA
CG I MAF
BUMED WASHINGTON DC
CMDR FORCE COM FT MCPHERSON GA (AFOP-RO)

BT

UNCLAS//NO3000//

ATTN INTERAGENCY TASK FORCE

INDOCHINA REFUGEE SITREP # _____ AS OF _____

A. SECSTATE 032149Z JUNE 75

1. STATISTICAL SUMMARY:

(DO NOT EXCEED SIXTY-NINE SPACES PER LINE)

DRAFTED BY (Name, Rank, Tel. No., Branch/Section)	SIGNATURE
RELEASED BY (Name, Rank, Tel. No., Branch/Section)	SIGNATURE
REFERS TO CLASSIFIED MESSAGE	DATE-TIME GROUP (To be filled in by Comm-Elect.)

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OUTGOING MESSAGE DRAFT
11ND-MCBP-2100/1 (REV. 3-74) 7530-DOO-7022

COMM- ELECT USE ONLY	ROUTING INDICATOR	
	DATE-TIME GROUP	COMMUNICATION NUMBER
PRECEDENCE (Action Addressee) IMMEDIATE		PRECEDENCE (Info. Addressee) IMMEDIATE
		CLASSIFICATION UNCLAS

FROM: CG MARCORB CAMP PENDLETON CA

PAGE 2 OF 2 PAGES

TO:

INFO:

- A. PRESENT CAPACITY
 - B. TOTAL REFUGEE POPULATION LAST REPORT: VN _____, C _____.
 - C. ARRIVED LAST 24 HOURS: VN _____, C _____.
 - D. DEPARTED LAST 24 HOURS: VN _____, C _____.
 1. INTO U. S. SOCIETY: VN _____, C _____.
 2. INTO THIRD COUNTRY: VN _____, C _____.
 3. TRANSFERRED TO OTHER CONUS CAMPS: VN _____, C _____.
 - E. TOTAL REFUGEE POPULATION NOW: VN _____, C _____.
 - F. PROJECTED ARRIVALS NEXT 24 HOURS: VN _____, C _____.
 - G. PROJECTED DEPARTURES NEXT 24 HOURS:
 - H. PROJECTED ON HAND NEXT 24 HOURS: VN _____, C _____.
 - I. CUMULATIVE REFUGEES RELEASED INTO U. S. SOCIETY TO DATE:
VN _____, C _____.
 - J. CUMULATIVE REFUGEES RELEASED TO DATE TO:
 - A. THIRD COUNTRIES:
 - B. OTHER CENTERS:
2. PROCESSING SUMMARY
 - A. TOTAL REFUGEES IN CAMP COMPLETED SECURITY CLEARANCE NOT DEPARTED:
 - B. TOTAL REFUGEES IN CAMP WITH FIRM SPONSOR VERIFICATION AND AUTHENTICATED TO INS NOT DEPARTED:
 - C. MATCHES OF A AND B ABOVE:
 3. THIRD COUNTRY REPATRIATION
 - A. NUMBER REQUESTING THIRD COUNTRY RESETTLEMENT, BY COUNTRY:
 - B. NUMBER FULLY PROCESSED FOR THIRD COUNTRY, BY COUNTRY:

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OUTGOING MESSAGE DRAFT
 11ND-MC8CP-2100/1 (REV. 3-74) 7530-DOO-7022

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		CLASSIFICATION UNCLAS

PAGE 3 OF 5 PAGES

- C. NUMBER REQUESTING REPATRIATION TO SOUTH VIETNAM:
 D. NUMBER FULLY PROCESSED FOR SVN REPATRIATION:

4. REFUGEE DEMOGRAPHY:
 A. NO. DEPARTED BY STATE:

STATE NO	STATE NO	STATE NO	STATE NO	State NO
AL	ID	MS	OK	WV
AK	IL	MO	OR	WI
AZ	IN	MT	PA	WY
AR	IA	NE	RI	
CA	KS	NV	SC	
CO	KY	NH	SD	
CT	LA	NJ	TN	
DE	ME	NM	TX	
DC	MD	NY	UT	
FL	MA	NC	VT	
GA	MI	ND	VA	
HI	MN	OH	WA	

- B. NO. DEPARTED THIRD COUNTRY:
 CANADA
 AUSTRALIA
 FRANCE
 UNITED KINGDOM

- C. NUMBER DEPARTED FOR SVN FOR REPATRIATION:
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OUTGOING MESSAGE DRAFT
 11ND-MCBCP-2100/1 (REV. 3-74) 7530-DOO-7022

COMM. ELECT USE ONLY	ROUTING INDICATOR	
	DATE-TIME GROUP	COMMUNICATION NUMBER
	PRECEDENCE (Action Addressed) IMMEDIATE	PRECEDENCE (Info. Addressed) IMMEDIATE
		CLASSIFICATION UNCLAS

PAGE 4 OF 5 PAGES

5. SUPPORT:
 A. DOD: USMC _____ USN _____
 STATE:
 AID:
 HEW:
 OTHER USG:
 VOLAG:
 VN:
 CB:
 B. CONTRACTOR
6. MEDICAL SUMMARY:
 A. PREVIOUS IN-PATIENT CENSUS:
 B. ADMISSIONS:
 C. DISPOSITIONS:
 D. NEW IN-PATIENT CENSUS:
 E. OUT-PATIENT VISITS:
 F. DENTAL VISITS:
 G. NARRATIVE SUMMARY:

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OUTGOING MESSAGE DRAFT
 11ND-MBCP-2100/1 (REV. 3-74) 7530-000-7022

COMM- ELECT USE ONLY	ROUTING INDICATOR	
	DATE-TIME GROUP	COMMUNICATION NUMBER
PRECEDENCE (Action Addressee)		PRECEDENCE (Info. Addressee)
		CLASSIFICATION

FROM: CG MARCORB CAMP PENDLETON CA

PAGE 5 OF PAGES

TO:

INFO:

7. PUBLIC AFFAIRS NARRATIVE SUMMARY:

8. CIVIL COORDINATOR'S SUMMARY:

A. HEW

B. INS

C. VOLAGS

D. PROBLEMS

E. COMMENTS

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DATE-TIME GROUP (To be filled in by Comm-Elect.)

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	DATE-TIME GROUP	COMMUNICATION NUMBER
	PRECEDENCE (Action Address)	
PRECEDENCE (Info. Address)		CLASSIFICATION

FROM: CG MARCORB CAMP PENDLETON CA

PAGE 6 OF PAGES

TO:

INFO:

9. MILITARY COORDINATOR'S SUMMARY:

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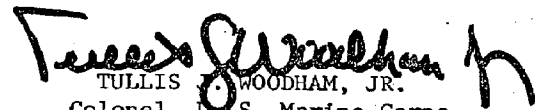
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BY COMMAND OF BRIGADIER GENERAL GRAHAM


TULLIS WOODHAM, JR.
Colonel, U. S. Marine Corps
Chief of Staff

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 Camp Pendleton, California
 280800 April 1975

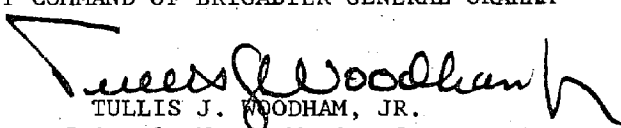
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Time Zone: T

1. Distribution of this Operation Order will be as follows:

State Dept. Wash - 2	CG, 4thMarDiv USMCR CamPen CA - 1
JCS Wash - 2	CG, Ft. Chaffee Ark - 2
CNO Wash - 2	CG, Eglin AFB Fla - 2
CMC Wash - 10	CG, Ft. Indiantown Gap PA - 2
CINCPAC Hawaii - 2	COMELEVEN, SD CA - 1
CINCPACFLT Hawaii - 2	CO, NRMCC CamPen CA - 2
CG, FMFPAC Hawaii - 3	CO, Dent1Cl CamPen CA - 2
CG, I MAF CamPen CA - 2	CO, 1stFSR CamPen CA - 2
COMNAVMARIANAS Guam - 1	CO, WpnsTrngBn CamPen CA - 1
CINCPACREP Guam - 1	OIC, MCTSSA CamPen CA - 1
CINCPACREP Anderson AFB Guam - 1	CO, MAG-16 CamPen CA - 1
CG, 1stMarDiv CamPen CA - 5	CO, H&SBn MCB CamPen CA - 1
CG, MCRD SD - 2	CO, SctyBn MCB CamPen CA - 1
COMCABWEST El Toro CA - 2	CO, BMatBn MCB CamPen CA - 1
CG, 3dMAW El Toro CA - 2	CO, ITS MCB CamPen CA - 1
CG, MCAS El Toro CA - 2	CO, ScolsBn MCB CamPen CA - 1
CG, ForTrpsPac 29 Palms CA - 2	CG, MCB CamPen CA - 14
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 Chief of Staff

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