



UNITED STATES MARINE CORPS
HEADQUARTERS, FLEET MARINE FORCE, PACIFIC
CAMP H. M. SMITH, HAWAII
FPO, SAN FRANCISCO 96610

8347
SECRET

IN REPLY REFER TO:

3/RBL/mko

00145

AUG 26 1975

[REDACTED] UNCLAS upon removal of the basic correspondence)

FIRST ENDORSEMENT on CG 1st MAW ltr 3:OKU:rpf 5750 003A21875
of 6 Aug 75

From: Commanding General, Fleet Marine Force, Pacific
To: Commandant of the Marine Corps (Code HD)

Subj: Command Chronology for Period 1 January to 30 June 1975

1. Forwarded.

Copy to:
CG 1st MAW

D. E. Gillum
D. E. GILLUM
By direction

1st MAW

UNCLASSIFIED

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SECRET

HEADQUARTERS
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

UNCLASSIFIED

3:OKU:rpf
5750
003A21875
6 Aug 1975

~~SECRET~~ (UNCLASSIFIED upon removal of enclosure (1))

From: Commanding General
To: Commandant of the Marine Corps (Code HD)
Via: Commanding General, Fleet Marine Force, Pacific

Subj: Command Chronology for period 1 Jan to 30 Jun 1975

Ref: (a) MCO 5750.1B
(b) FMFPACO 5750.8B

Encl: (1) 1st Marine Aircraft Wing Command Chronology (4 PARTS)

1. (U) In accordance with references (a) and (b), enclosure (1) is submitted.

N. W. Gourley
N. W. GOURLEY

CLASSIFIED BY CG 1ST MAW
SUBJECT TO GENERAL DECLASSIFICATION
SCHEDULE OF EXECUTIVE ORDER 11652
AUTOMATICALLY DOWNGRADED AT TWO
YEAR INTERVALS DECLASSIFIED ON
JULY 31, 1983

UNCLASSIFIED

~~SECRET~~

1st MAW S&C No	Copy No
776-75	1

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HEADQUARTERS
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

COMMAND CHRONOLOGY

1 January 1975 - 30 June 1975

INDEX

PART I - ORGANIZATIONAL DATA
PART II - NARRATIVE SUMMARY
PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS
PART IV - COMMAND CHRONOLOGIES OF SUBORDINATE UNITS AND
STAFF SECTIONS

1
2
3
4
5
6

1st MAW SAC No	Copy No
776-75	1

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PART I

ORGANIZATIONAL DATA

1 January 1975 - 30 June 1975

1. DESIGNATIONCOMMANDER

First Marine Aircraft Wing

MajGen V. A. ARMSTRONG
 1 Jan - 17 Jan 75
 MajGen N. W. GOURLEY
 18 Jan - 30 Jun 75

SUBORDINATE UNITS

Marine Wing Headquarters Squadron-1

LtCol P. R. JONES
 1 Jan - 18 May 75
 Maj E. A. HOMER
 19 May - 30 Jun 75

Marine Aircraft Group-12

Col R. W. LEWIS
 1 Jan - 19 May 75
 Col L. J. LEBLANC
 20 May - 30 Jun 75

Marine Aircraft Group-15

Col H. T. HAGAMAN
 1 Jan - 30 Jun 75

Marine Wing Support Group-17

Col J. W. IRION, JR.
 1 Jan - 13 Jun 75
 Col J. R. DOBRATZ, JR.
 14 Jun - 30 Jun 75

Marine Air Control Group-18

Col J. O. GREGERSON
 1 Jan - 26 Jun 75
 LtCol J. K. KNOPE
 27 Jun - 30 Jun 75

Marine Aircraft Group-36

Col F. G. MCLENON
 1 Jan - 30 Jun 75

2. LOCATION

1st Marine Aircraft Wing

MCAS, Iwakuni, Japan
 1 Jan - 30 Jun 75

Marine Aircraft Group-12

MCAS, Iwakuni, Japan
 1 Jan - 30 Jun 75

Marine Aircraft Group-15

MCAS, Iwakuni, Japan
 1 Jan - 30 Jun 75

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Marine Wing Support Group-17

MCAS, Iwakuni, Japan
1 Jan - 30 Jun 75

Marine Air Control Group-18

MCAS, Iwakuni, Japan
1 Jan - 30 Jun 75

Marine Aircraft Group-36

MCAS(H) FUTEWA, Okinawa,
Japan
1 Jan - 30 Jun 753. STAFF OFFICERS

Assistant Wing Commander

BGen R. E. CAREY
1 Jan - 30 Jun 75

Chief of Staff

Col H. V. LUNDIN
1 Jan - 19 May 75
Col N. B. MCCRARY
20 May - 30 Jun 75

Assistant Chief of Staff, G-1

Col D. S. TWINING
1 Jan - 31 May 75
Col G. L. BRUSER
1 Jun - 30 Jun 75

Assistant Chief of Staff, G-2

Col J. K. HYATT, JR
1 Jan - 30 Jun 75

Assistant Chief of Staff, G-3

Col R. H. SCHULTZ
1 Jan - 15 Jun 75
Col E. R. HOWARD, JR.
16 Jun - 30 Jun 75

Assistant Chief of Staff, G-4

Col E. D. SMITH
1 Jan - 15 Jun 75
Col R. L. CRITZ
16 Jun - 30 Jun 75

Assistant Chief of Staff, Comptroller

LtCol J. G. WALKER
1 Jan - 9 Feb 75
Col E. H. BARLOW
10 Feb - 26 Feb 75
LtCol J. G. WALKER
27 Feb - 30 Jun 75

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Assistant Chief of Staff, Human
Affairs Division

Col G. L. BRUSER
1 Jan - 31 May 75
Human Affairs Division
was disbanded 31 May 75
and became the Human Af-
fairs Branch under the
cognizance of Assistant
Chief of Staff, G-1

Assistant Chief of Staff, Management

LtCol D. R. MILLER
1 Jan - 30 Jun 75

SPECIAL STAFF

Staff Secretary

Maj R. F. HARRINGTON
1 Jan - 30 Jun 75

Adjutant

Maj R. F. HARRINGTON
1 Jan - 30 Jun 75

Wing Chaplin

Capt R. H. HEATH
1 Jan - 30 Jun 75

Communications-Electronics Officer

LtCol F. M. MANROD
1 Jan - 3 Jun 75
Maj T. D. LOVE
4 Jun - 30 Jun 75

Wing Inspector

Col N. B. MCCRARY
1 Jan - 18 May 75
LtCol G. W. VAUGHAN
19 May - 30 Jun 75

Public Affairs Officer

Maj S. D. TURNER
1 Jan - 30 Jun 75

Director, Wing Safety Center

LtCol J. T. HUDSON
1 Jan - 3 Jan 75
LtCol D. C. BEATTY
4 Jan - 6 Jun 75
Maj L. J. KENNEDY
7 Jun - 30 Jun 75

Staff Judge Advocate

LtCol W. B. DRAPER
1 Jan - 30 Jun 75

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Wing Supply Officer

Col R. W. MCINNIS
1 Jan - 30 Jun 75

Wing Medical Officer

Capt B. C. JOHNSON, MC, USN
1 Jan - 30 Jun 75

Sergeant Major

SgtMaj J. J. FERNANE
1 Jan - 19 Jun 75
SgtMaj J. E. GRADICK
20 Jun - 30 Jun 754. AVERAGE STRENGTH

1st Marine Aircraft Wing

MONTH	OFFICERS USMC/USN	ENLISTED USMC/USN
JAN	908/22	6859/47
FEB	918/22	7037/47
MAR	923/12	7003/37
APR	910/9	6832/17
MAY	928/9	7008/17
JUN	964/11	6966/25
AVERAGE DURING PERIOD	925	6951

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I-4

ENCLOSURE (1)

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PART II

NARRATIVE SUMMARY

1. (U) As in the past, the major efforts of the First Marine Aircraft Wing have been directed toward maintaining combat effectiveness and readiness through extensive training. These efforts, combined with improvement in material and training deployments, have enabled the Wing to fulfill its commitments of the past six months.
2. (U) During this reporting period the Wing had several units participating in major military operations such as Frequent Wind, Eagle Pull and the SS Mayaguez incident.
3. (U) Detailed chronologies of all staff sections and subordinate units are contained in Part IV. The following items are summarized.

PERSONNEL

1. (U) During the last six months the average personnel strength of the 1st MAW totaled 925 officers and 6951 enlisted. The G-1 Division was tasked to provide personnel for the scheduled MAFLEX 1-75, which was cancelled. Personnel that had been provided to augment the MAF/MAU Staff for MAFLEX 1-75 were, instead, utilized in the evacuation operations of FREQUENT WIND and EAGLE PULL.

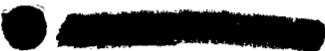
INTELLIGENCE/SECURITY PROGRAM

1. (U) The Air Combat Intelligence Branch has now obtained the Realist Vantage II Microfiche viewer which has served to enhance the ACI's capability to utilize the Navy Intelligence Processing System. The ACI Branch was involved in four Training and Readiness Evaluations (TRE) and ACI personnel played active roles in operations EAGLE PULL and FREQUENT WIND. Additionally, Area Study Folders have been continuously updated and revised on all contingency countries.
2. (U) Staff Counterintelligence continued to monitor and report on subversive/dissident elements within Iwakuni, Japan. The SCI continued to conduct counterintelligence briefs to all enlisted Marines reporting to the 1st MAW.
3. (U) The Photo Imagery Interpretation Branch has reviewed and forwarded nine aerial reconnaissance requests during the past reporting period. To date, six of these requests have been completed with two still pending completion and one cancelled by requester. Additionally, the PIIB maintained two Marines TAD to the USS Midway in support of Det-101, VMCJ-1 and the OZ Division of the ship.

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II-1

ENCLOSURE (1)


OPERATIONS

1. (S) The 1st MAW, during the reported period, was actively involved in three major operations, FREQUENT WIND, EAGLE PULL and the USS MAYAGUEZ incident. Additionally, the Wing continued to participate in COPE JADE exercises and EAGLE/LARK exercises.
2. (C) The 1st MAW continued participation in COPE JADE "B" exercises. These exercises test the Republic of Korea (ROK) Air Defense System. Units from 1st MAW actively participated by flying aggressor routes and simulating enemy aircraft using enemy tactics.
3. (C) The EAGLE/LARK exercises test the Taiwan electronic warfare and air defense capabilities. VM CJ-1 participated with RF-4B's and EA-6A aircraft in these exercises.
4. (C) BEAVER HOUND is the acronym given to the 1st MAW electronic surveillance missions flown by VM CJ-1 EA-6A aircraft. During the reporting period, VM CJ-1 flew two missions.

LOGISTICS

1. (U) During the past six months, significant emphasis, by the G-4 Division, was directed towards improving the material readiness within the Wing. Additionally, the G-4 coordinated the Ground Support Test (Stage II) which commenced on 1 May 75 after the consolidation of Second Echelon maintenance into the WERS. This test will be conducted for a period of one year.
2. (U) In the Ground Support Branch, consisting of the Motor Transport, Engineer Facilities and the SATS Section, a total of 750 work orders were processed.
3. (U) The G-4 Division performed numerous functional management inspections (FMI) on units within the Wing. During March 75, the retrograde of the V/STOL training facilities at ZAMBALES were completed.

COMPTROLLER

1. (U) The imposition of the Roth Amendment had a brief constraining effect on Temporary Additional Duty executions for a large portion of Wing operations, including deployment schedules, school training, conferences and symposia and other "essential" travel.
2. (U) The Marine Air/Ground Financial Accounting Reporting System (MAGFARS) has been in operation for one fiscal year. The total effectiveness of this system still remains to be determined.

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1. (U) During this reporting period, emphasis has been placed on operational readiness and training of personnel. Continuing emphasis in the maintenance areas has increased this Wing's readiness level steadily.

2. (U) In the area of training, the concept of realistic and comprehensive communications exercises has been heavily employed. In garrison, participation by all Wing, Group and Squadron Staff Sections, fully utilizes and integrates wire, multi-channel radio, and high frequency radio equipment and personnel. This integrated form of training more closely follows probable actions and usages than any other form of training, and allows close evaluation of successes and failures. Four such exercises were held during the period with increasing success. Each operational exercise was from three to five days duration.

MANAGEMENT

1. (U) To provide continuity between the Marine Automated Readiness Evaluation System (MARES) and the Daily Automated System (DAMS), the DAMS was moved from the cognizance of the G-4 to Management on 23 June 1975. There was no interruption of the systems or services.

2. (U) During the week of 21-28 April 1975, overall Combat Essential Equipment (CEE) readiness climbed to 85.5% and then further climbed to 86.0%. CEE readiness then stabilized and remained at 86.0% to 86.5% through the remainder of the period.

INSPECTOR

1. (U) The CG's Functional Management Inspection was held on the below listed units as indicated:

<u>UNIT</u>	<u>DATE</u>
a. MWHS-1	6-10 Jan 75
b. MAG-12	13-17 Jan 75
c. MAG-15	20-23 Jan 75
d. MWSG-17	14-18 Apr 75
e. MAG-36	8-22 May 75
f. MACG-18	27-30 May 75

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II-3

ENCLOSURE (1)

UNCLASSIFIEDHUMAN AFFAIRS

1. (U) Existing programs of the Human Affairs Division have proved their worth in solving the problems of our Marines in the Human Affairs arena. The Division's individual sections have made marked advancements and innovations toward the betterment of services for all of our Marines.
2. (U) The 1st MAW continues to enjoy a high reenlistment rate (60.6% for January through May 1975).
3. (U) During the period of 1 January to 31 May, the Human Relations Training Section continued its mission of training Unit Discussion Leaders for Wing units. In all, 44 discussion leaders were trained and certified to lead HRI and HR II Discussion Groups. Also, 29 Discussion Leaders were trained and certified to lead HR III discussions.
4. (U) During this period the Human Relations Training Section published Wing Order 5350.5, Equal Opportunity in the Marine Corps; 1st MAW Unit Discussion Leader Course for HR III (forwarded to FMFPAC on 14 Apr 75); and Wing Order 5350.3, Joint Human Relations Program.
5. (U) This Division processed 192 pieces of Special Correspondence between 1 Jan 75 - 31 May 75. These included 85 Congressional Interests inquires, 63 Financial Assistance requests, 36 Welfare reports and 8 Special Interest Letters.
6. (U) The Human Affairs Division reported a total of 32 racial incidents, involving approximately 72 Marines, to CG, FMFPAC during the reporting period. Racial antagonism was considered to be a significant factor in 8 of the 32 incidents reported.
7. (U) The Wing Personal Services Officer maintained the coordination of several programs to aid the morale and well being of 1st MAW Marines. A total of 1154 Marines were afforded the opportunity to explore the Far East via R&R Flights; 27 visited the Republic of the Philippines, 420 visited Taipei, Taiwan, 158 visited Hong Kong, China and 549 travelled to Osan, Korea.
8. (U) With the increased number of train strikes, air support was obtained to transport outgoing and incoming mail between MCAS, Iwakuni and NAS Atsugi. There were no financial transactions conducted during this period.

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II-4

ENCLOSURE (1)

UNCLASSIFIEDSTAFF JUDGE ADVOCATE

1. (U) During this reporting period a total of 2,775 legal assistance cases were processed by the Joint Law Center, Iwakuni and the Branch Law Office, Okinawa. The breakdown is as follows:

- a. General Court Martial - 8
 - b. Special Court Martial (BCD) - 18
 - c. Special Court Martial (NON-BCD) - 67
 - d. Summary Court Martial - 69
 - e. Non-Judicial Punishment - 794
2. (U) Administrative discharges were as follows for the reporting period:
- a. Unsuitability - 5
 - b. Unfitness - 9 (1 suspended and 1 forwarded to CMC)
 - c. Misconduct - 30
 - d. Good of the Service - 31

WING SUPPLY

1. (U) During the period, Aviation Supply Support personnel provided outstanding supply support to FMAW deployed units who participated in operations FREQUENT WING, EAGLE PULL and the USS MAYAGUEZ.

2. (U) From 1 January to 30 June 1975 the MAG REAUCAL program was completed. ALL MAG's completed an extensive excessing program that resulted in turn-in of 2.5 million dollars of NSA material and 9.3 million dollars of APA material.

WING SAFETY CENTER

1. (U) The Wing suffered the loss of two aircraft and four aircrewman during the reporting period. This loss was a TA-4F aircraft, and a CH-46D Helicopter.

2. (U) The CNO Safety Award for FY-75 was presented to VMFA-115.

3. (U) During the FY-75 the Wing's accident rate was 0.83 which compares favorably with that of FMFPAC, which was .086 per 10,000 flight hours.

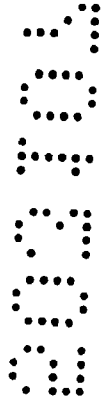
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1. (U) Contributions totaling \$1,732.00 were made for the Protestant Chapel Fund and \$1,925.73 for the Catholic Chapel Fund during the period 1 Jan - 30 Jun 1975.

WING PUBLIC AFFAIRS OFFICE

1. (U) The Wing PAO submitted Fleet Home Town News Releases on Wing personnel and distributed news releases and photographs to U.S., Japanese and military news media.
2. (U) During the reporting period the Wing PAO published and distributed, to all Wing units, a Standing Operating Procedures for Public Affairs and the Consolidated Public Affairs office on 9 May 1975. The SOP is WgO P5720.3/ASO P5720.6.

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ENCLOSURE (1)

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

2 Jan	VMA-211 returned to MCAS Iwakuni following a 4 month deployment at NAS Cubi Pt., Republic of the Philippines.
4 Jan	VMA-513 deployed to Cubi Pt. for a two month deployment.
5 Jan	VMFA-232 deployed to Naha, Okinawa and VMFA-115 returned to MCAS Iwakuni.
13 Jan	VMCJ-1 Det 101 deployed aboard USS MIDWAY.
14 Jan	MWCS-18 established a DCS entry in the FMF Mobile Command HF Radio Teletype Net with NCS, Yokosuka, Japan.
17 Jan	MajGen N. W. Gourley relieves MajGen V. A. Armstrong as Commanding General.
28 Jan	VMCJ-1 flew one EA-6A on a BEAVER HOUND mission.
29 Jan	MASS-2 deploys DASC to Korea for Operation Getaway.
5 Feb	Units from VMA(AW)-533, VMCJ-1 and VMFA-115 participated in exercise COMMANDO JADE BRAVO.
17 Feb	VMCJ-1 Det 101 returned to MCAS Iwakuni.
24 Feb	MATCU-60 inspected by representatives from the Naval Electronics Systems Command.
24 Feb	VMCJ-1 participated in EAGLE/LARK ECM training at Tainan, Taiwan with four RF-4B and three EA-6A aircraft.
25 Feb	MWCS-18 participated in an FMF Mobile Command HF Teletype Net entry with NCS, San Miguel, R.P.
26 Feb	VMO-6 received a Training and Readiness Evaluation from 1st MAW.

III-1

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ENCLOSURE (1)

1 Mar The CNO Safety Award for FY-74 presented to VMFA-115 by MajGen Gourley.

5 Mar VMA-513 returned to MCAS Iwakuni

5 Mar VMFA-115 deployed to NAS Cubi Point, R.P.

12 Mar VMFA-115 CarQual aboard USS ENTERPRISE

15 Mar VMA(AW)-533 provided four A-6 aircraft in support of the USS PARSONS for a "Fire Control" exercise.

17 Mar H&SS-17 was formed, commanded by LtCol O. GROLLER

30 Mar First MAG-36 detachments embark to assist in operations EAGLE PULL and FREQUENT WIND.

1 Apr VMA-211 supplied a four aircraft detachment for ACM at NAS Cubi Point in support of VMFA-115.

4 Apr HML-367 (-), HMA-369 (-), HMM-165 (-), embark aboard USS MIDWAY to assist in operations EAGLE PULL and FREQUENT WIND.

6 Apr VMA(AW)-533 celebrated 15,000 aircraft accident free flight hours. This flight was flown by 1st Lt. T. L. TONKIN and 1st LT W.S. THOMPSON

12 Apr Operation EAGLE PULL executed.

17-24 Apr VM CJ-1 flew in support of operation FREQUENT WIND.

19 Apr PROV MAG-39 formed aboard USS BLUE RIDGE.

23 Apr MASS-2 sent the AN/UVQ-3 Airborne DASC to Cubi Point for possible Vietnamese evacuation.

29 Apr Operation FREQUENT WIND executed.

29-30 Apr VMA-211 completed a comprehensive Training and Readiness Evaluation (TRE) exercise.

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III-2

ENCLOSURE (1)

7 May VMA-513 arrived at NAF Kadena for a two month deployment. This represented the first Marine squadron to deploy to the new facilities at NAF Kadena, Okinawa.

9 May VMFA-232 deployed to NAS Cubi Point, R.P. and VMFA-115 returned to MCAS Iwakuni, Japan.

8-10 May MWU-1 recieved a technical assistance visit from U. S. Navy technicians. The unit was considered "Noteworthy" by the visiting team who recommended MWU-1 be considered for "Honor Unit for CY 1975".

12-13 May VMA-533 was given a Navy Technical Proficiency Inspection (NTPI) which resulted in the squadron also being recommended for "Honor Unit for CY 1975".

21 May VMCI-1 Det 101 returned to NAS Cubi Point, R.P.

25-31 May VMCI-1 participated in EAGLE/LARK ECM training at Tainan, Taiwan with two RF-4B and two EA-6A aircraft.

27-30 May MWCS-18 received a Wing Supply and Maintenance Functional Management Inspection with an overall rating of satisfactory with discrepancies.

31 May The Human Affairs Division was dissolved and the Human Affairs Branch is now under the cognizance of the Assistant Chief of Staff, G-1.

1 Jun VMA-513 deployed Det "B" to NAS Cubi Point, R.P. for weapons and dissimilar air combat maneuvering training in support of VMFA-232.

2-11 Jun VMA-211 conducted day and night Field Carrier Landing Practice at MCAS Iwakuni.

8 Jun VMCI-1 Det 101 deployed aboard the USS MIDWAY.

11 Jun MWCS-17 had a 1st MAW Functional Management Inspection of Shop Stores (MMJ-135).

12 Jun H&MS-15 received the second degree Villard C. SLEDGE Memorial Maintenance Award for excellence in J-79 jet engine repair for CY 1974.

[REDACTED]

15 Jun VMCJ-1 Det 101 returned to MCAS Iwakuni.

22 Jun Last MAG-36 units return to MCAS(H) Futema ending participation in operation FREQUENT WIND.

23 Jun VMCJ-1 provided EA-6A support for exercise COPE JADE CHARLIE for the Republic of Korea Air Defense Command.

23 Jun MAG-12 provided two TA-4's, four A-6's and six A-4E's for operation COPE JADE CHARLIE for the Republic of Korea Air Defense Command.

27 Jun VMA-513 achieved the CNO Flight Hour Utilization Goal for the FY in the AV-8A aircraft.

27 Jun VMCJ-1 was presented with a Meritorious Unit Citation by the Commanding General, 1st Marine Aircraft Wing for Detachment 101 operations during the period of 13 January 1973 to 31 July 1973.

30 Jun VMCJ-1 provided EA-6A support for exercise BEAVER HOUND in the Republic of Korea.

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III-4

ENCLOSURE (1)

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PART IV

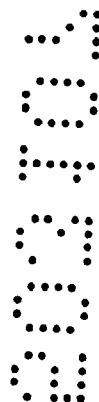
CHRONOLOGIES OF SUBORDINATE COMMANDS AND STAFF SECTIONS

VOLUME I

Tab A	MAG-12 Command Chronology
Tab B	MAG-15 Command Chronology
Tab C	MWSG-17 Command Chronology
Tab D	MACG-18 Command Chronology
Tab E	MAG-36 Command Chronology

VOLUME II

Tab F	MWHS-1 Command Chronology
Tab G	Chronologies of Staff Sections
Section 1	Chief of Staff
Section 2	G-1
Section 3	G-2
Section 4	G-3
Section 5	G-4
Section 6	Comptroller
Section 7	Human Affairs
Section 8	Management
Section 9	Adjutant
Section 10	Chaplain
Section 11	Communications and Electronics
Section 12	Wing Inspector
Section 13	Wing Safety Center

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IV-1

ENCLOSURE (1)

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Section 14	Staff Judge Advocate
Section 15	Wing Supply
Section 16	Wing Medical
Section 17	Public Affairs

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ENCLOSURE (1)



UNITED STATES MARINE CORPS
HEADQUARTERS
1ST MARINE AIRCRAFT WING, FMF
FPO, SAN FRANCISCO, 96602

IN REPLY REFER TO:

38:RFH:wkr

5750

15 JUL 1975

From: Chief of Staff

To: Assistant Chief of Staff, G-3

Subj: Command Chronology for the period 1 January - 30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) Subject Command Chronology

1. In accordance with reference (a), enclosure (1) is submitted.

N. B. MCCRARY
N. B. MCCRARY

45 1000, not done

See Hand 76

CHRONOLOGY

1 JANUARY 1975 - 30 JUNE 1975

1. Designation: Chief of Staff Division, 1st Marine Aircraft Wing
2. Key Personnel:

CHIEF OF STAFF

COL H. V. LUNDIN	1 JAN - 19 MAY 1975
COL N. B. MCCRARY	20 MAY - 30 JUN 1975

STAFF SECRETARY

MAJ R. F. HARRINGTON	1 JAN - 30 JUN 1975
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PROTOCOL OFFICER

CAPT. C. E. SWISHER	1 JAN - 30 JUN 1975
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ADMINISTRATIVE CHIEF

GYSGT R. K. MCGURL	1 JAN - 30 JUN 1975
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BAND MASTER

MSGT J. W. BARKER	1 JAN - 26 MAY 1975
NONE ASSIGNED AT THIS TIME	27 MAY - 30 JUN 1975

DRUM MAJOR

MSGT J. GENOVESE	1 JAN - 30 JUN 1975
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CG'S MESS OFFICER

1STLT D. B. TALBOTT	1 JAN - 31 JAN 1975
1STLT D. H. EVENSTAD	1 FEB - 30 JUN 1975

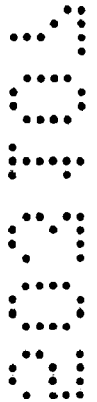
BAND FUCTIONS

<u>DATE</u>	<u>PURPOSE</u>
17 JAN	C/C (CG, 1STMAW)
18 FEB	HONORS FOR RADM TOOLE
20 FEB	C/C (CO, MCAS)
24 FEB	HONORS FOR MGEN HOFFMAN
7 MAR	SEEBEE BIRTHDAY BALL
17 MAR	FLAG DEDICATION PARADE
30 MAR	35TH ANNIVERSARY PARADE CONCERT AT KINTAI BRIDGE
7 APR	HONORS FOR RADM SPEER
25 APR	POTPOURRI ACTIVITIES
30 APR	LITTLE LEAGUE OPENING
2 MAY	C/C (SGTS MAJ)
5 MAY	FRIENDSHIP DAY FRIENDSHIP DAY FIELD DRILL FRIENDSHIP DAY CONCERT
25 MAY	6921ST SEC.WG, MISAWA REACH OUT & TOUCH PARADE
14 JUN	CONCERT FOR YAMAGUCHI-KEN ATHLETIC LEADERS CHANGE OF COMMAND (SGTS MAJ)
28 JUN	CONCERT AT CG'S QUARTERS
29 JUN	YAMAGUCHI BASEBALL OPENER

COMMAND VISITS

During the period 1 January - 30 June 1975 The First Marine Aircraft Wing was visited by:

17 JAN	MGEN C. W. HOFFMAN, COMMANDING GENERAL III MARINE AMPHIBIOUS FORCE MGEN L. F. SNOWDEN, C/S U. S. FORCES JAPAN MGEN K. J. HOUGHTON, CG 3RD MARDIV FMFPAC BGEN H. A. HATCH, CG MARINE CORPS BASES (FORWARD) LTGEN & MRS. GALLIGAN, U. S. AIR FORCE, JAPAN/5TH AIR FORCE MGEN & MRS. C/S JUSMAG, KOREA
6-8 FEB	LTGEN & MRS. L. H. WILSON, CG FMFPAC
24-26 FEB	MGEN C. W. HOFFMAN, CG III MARINE AMPHIBIOUS FORCE
4-5 MAR	RADM BAUGHMAN, FORCE MATERIAL OFFICE COMNAVAIRPAC
4-5 MAR	RADM JOHNSON, COMMANDER SERVICE GROUP #3
26 MAR	ADM SAMEJIMA (JN) CHIEF OF MARITIME STAFF JMSDF
6-7 APR	RADM P. H. SPEER, COMMANDER NAVAL FORCES, JAPAN
16-17 APR	VADM STEELE, COMMANDER 7TH FLEET
21-22 MAY	VADM & MRS. STEELE, COMMANDER 7TH FLEET
23-24 MAY	MR. R. W. PETREE, U. S. REPRESENTATIVE
23 MAY	MGEN L. F. SNOWDEN, C/S U. S. FORCES JAPAN
24-30 MAY	MGEN MULLBERRY, TEMPORARY ACTIVE DUTY, FMFPAC
13-14 JUN	MGEN K. J. HOUGHTON, CG 3RD MARDIV, FMFPAC
27 JUN	RADM J. MONGER, CO CARRIER GROUP #1 BGEN E. J. MEGARR, ADC 3RD MARDIV



UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

1:WRD:rdw
5750

From: Assistant Chief of Staff, G-1
To: Assistant Chief of Staff, G-3

Subj: Command Chronology for 1 January - 30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) Subject Command Chronology - ACoFS, G-1

1. As requested by reference (a), enclosure (1) is submitted.


G. L. BRUSER

10/15/75
G-1



COMMAND CHRONOLOGY G-1PART IORGANIZATIONAL DATADESIGNATION

Assistant Chief of Staff, G-1

Col D. S. TWINING
 1Jan75 - 31May75
 Col G. L. BRUSER
 1Jun75 - 30Jun75

LOCATION

1Jan75 - 30Jun75 : MCAS, Iwakuni, Japan

STAFF OFFICERS

Assistant G-1

LtCol D. F. NEWTON
 1Jan75 - 30Jun75

Personnel Officer

Maj W. H. RATH
 1Jan75 - 8Apr75
 Maj R. L. CRANE
 9Apr75 - 30Jun75

Assistant Personnel Officer

Capt R. E. BALL
 1Jan75 - 30Jun75

Admin Officer

Capt R. L. BROWN
 1Jan75 - 28Feb75
 MSgt P. T. MALAUULU
 1Mar75 - 2Apr75
 1stLt W. R. DALE
 3Apr75 - 30Jun75

MMS/Projects Officer

1stLt R. L. SCHULTZ
 1Jan75 - 30Jun75

Human Affairs Officer

Maj T. C. MCCLAY
 1 - 30Jun75

ENCLOSURE (1)

Career Planning Officer

Maj C. D. LEA
1 - 6Jun75
1stLt W. G. COOPER
7 - 30Jun75

Human Relations Officer

Capt J. B. MCKENNY
1 - 30Jun75

Personnel Services Officer

1stLt G. S. FICK
1 - 30Jun75

Officer in Charge, Joint Counseling Cntr

LCdr J. E. DOWERS
1 - 30Jun75



ENCLOSURE (1)

PERSONNEL STRENGTH FOR 1ST MARINE AIRCRAFT WINGAVERAGE MONTHLY STRENGTH USMC

	<u>OFFICERS</u>	<u>ENLISTED</u>
JAN	908	6859
FEB	918	7037
MAR	923	7003
APR	910	6832
MAY	928	7008
JUN	964	6966
AVERAGE DURING PERIOD	925	6951

4
5
6
7
8
9

ENCLOSURE (1)

PART IINARRATIVE SUMMARY

1. III MAF CPX: 4 Apr 1975 - 8 May 1975. During III MAF Command Post Exercise 1stMAW G-1 provided 13 officers and 11 enlisted personnel as augmentation to Headquarters, III Marine Amphibious Force.

2. MAFLEX 1-75: 18 Apr 1975 - 5 May 1975. 1stMAW G-1 provided 31 officers and 16 enlisted to augment a MAF/MAU Staff for scheduled MAFLEX 1-75. This operation was ultimately cancelled as preparation began for evacuation of U. S. citizens from Cambodia and Vietnam.

3. Operation Frequent Wind and Eagle Pull: Apr - May 1975. Personnel that had been provided to augment the MAF/MAU Staff for MAFLEX 1-75 were utilized to augment the 9th Marine Amphibious Brigade Headquarters and the 31st Marine Amphibious Unit Headquarters which directed and controlled forces utilized in the evacuation of U. S. military and civilian personnel from Cambodia and U. S. military and civilian personnel as well as Vietnamese Nationals from Vietnam.

4. Headquarters, 1st Marine Aircraft Wing Reorganization: 1 Jun 1975. On 1 Jun 1975 the Assistant Chief of Staff, Human Affairs Division was consolidated into the office of the Assistant Chief of Staff, G-1. The Wing G-1 consequently assumed staff cognizance over all functions of the Human Affairs Division. This consolidation has resulted in a reduction of the Wing Staff by 3 officer and 4 enlisted billets.

5. Career Planning: 1 - 30 Jun 1975. The 1st Marine Aircraft Wing had its highest first term reenlistment rate for FY-75 with a 61.3% bringing the FY-75 first term reenlistment rate to 47.8%.

ENCLOSURE (1)

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

2:JEP:rsa
5750
9 July 1975

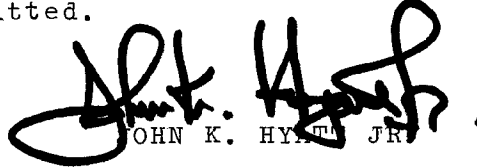
From: Assistant Chief of Staff, G-2
To: Assistant Chief of Staff, G-3 (ATTN:Historical Officer)

Subj: Command Chronology, 1 January to 30 June 1975

Ref: WgO 5750.1B

Encl: (1) G-2 Command Chronology
(2) 3rd SSCT Command Chronology
(3) 7th CIT Command Chronology

1. In accordance with reference (a), enclosures (1), (2), and (3) are hereby submitted.


JOHN K. HYATT JR.

6-2, 1st MAW
7-2, 7th CIT

1st MAW
7th CIT

PART I

ORGANIZATIONAL DATA1. DESIGNATION

1st Marine Aircraft Wing , G-2 Division

2. LOCATION

1 January- 30 June 1975, MCAS Iwakuni

3. STAFF OFFICERS

a. Assistant Chief of Staff, G-2/SSO

COL J. K. HYATT, JR.
1 Jan - 30 June 75

b. Assistant G-2/Assistant SSO

MAJ J. R. BRYAN
1 Jan - 28 Mar 75

VACANT

CAPT A. D. SHOUP
1 Apr - 30 June 75

c. Air Combat Intelligence Officer

CAPT T. H. VALERGA
1 Jan - 28 Jan 75CAPT S. C. TORRENT
29 Jan - 30 June 75

d. Staff Counterintelligence Officer

CAPT B. L. MOULTON
1 Jan - 30 June 75

e. Photo Imagery Interpretation Officer

CWO-2 J. D. MATHIS
1 Jan - 5 Feb 751stLt. F. JIMINEZ
5 Feb - 30 June 754. The average monthly strength for this reporting
period was:OFFICER

5

ENLISTED

20

ENCLOSURE (1)
Part I

PART II

NARRATIVE SUMMARY

1. Air Combat Intelligence Branch

a. ACI received one Realist Vantage II Microfiche viewer on 18 March 1975. This equipment was ordered on 2 May 1974. The procurement of this equipment enhances ACI's capability to utilize the NIPS Data Base.

b. Selected briefings were conducted by the ACI Branch and presented to the Commanding General and Staff during the Commanding General's weekly briefs. Several briefings were subsequently made available to subordinate 1st MAW units.

c. On 1 May responsibility for the procurement and distribution of air navigation data, maps, chart and graphic aids was changed from the Air Combat Intelligence Unit to the G-2 Administrative Unit as outlined in the FMFM 2-1.

d. The ACI Unit was involved in four Training and Readiness Evaluation (TRE) Exercises during the reporting period. ACI had responsibility for the Intelligence Estimate of the Situation and subsequently an After Action Report on the intelligence portion of each operation. Units involved and the data of the TRE's are as follow:

VMFA 232 - 30, 31 Jan 75
VMO 6 - 26, 27 Feb 75
VMA 211 - 30 April, 1 May 75
VMA 513 - 25, 26 June 75

e. The ACI Unit continued to publish its Weekly Intelligence Summary (WIS) to subordinate and higher echelon units.

f. Secondary Control Point (SCP) files were rearranged so as to facilitate the use of a computerized system.

g. During April 1975, ACI personnel took part in Operation "eagle Pull" (Cambodia) and Operation "Frequent Wind" (Vietnam).

h. Area Study Folders continue to be maintained on all 1st MAW contingency countries. Additionally, country analysts have prepared briefing maps on their respective contingency countries which are being used in conjunction with the area study folders.

i. During this reporting period, personnel strength has fluctuated from a high of three officers and seven enlisted, to a present strength of one officer and five enlisted.

2. Staff Counterintelligence Section (SCI)

- a. SCI continued to monitor and report on subversive/dissident elements within the Iwakuni, Japan area.
- b. Presents command briefings concerning dissident and subversive activity affecting 1st Marine Aircraft Wing units.
- c. The SCI section continued to conduct counterintelligence briefs to all enlisted Marines reporting to 1st Marine Aircraft Wing.
- d. Conducted staff liaison visits Wing Iwakuni based 1st Marine Aircraft units.

3. Photo Imagery Interpretation Branch

- a. During this reporting period the Photo Interpretation Branch has reviewed and forwarded nine(9) aerial reconnaissance requests, to date six(6) of these requests have been completed with two(2) still pending completion and one(1) cancelled by requestor.
- b. 1stLt F. JIMINEZ, (new OIC of PIIB), and CWO-2 MATHIS made Liaison trip to the OZ Division, USS MIDWAY (CVA-41).
- c. During the entire reporting period the PIIB maintained two(2) Marines TAD to the USS MIDWAY in support of DET-101, VM CJ-1 and the OZ Division on the ship.
- d. 1stLt F. JIMINEZ and MSgt M. E. CHESNEY participated in the CPX at Camp Hansen, Okinawa from March 22 to March 24.
- e. The PIIB received and processed nine(9) special requests for photo reproduction/enlargements in support of 1st MAW units.

4. SSO/SIGINT Support Branch

- a. The Special Security Office (SSO) indoctrinated eleven(11) new personnel into SI billets during the period covered and debriefed fifteen(15) personnel who were transferred. Additionally the SSO provide support for COMNAVFOR Japan and conducted a debrief of the resident NIS AGENT upon his transfer. SI billets were maintained at 100 percent until June when it dropped to 80 percent.

b. The SISINT Support Branch provided over-the-counter support to Patrol Wing One (USN) during the period.

c. A request for an increase in SI billets (CG FIRST MAW 070001 May 1975) submitted to CMCC is presently being staffed within HQMC.

d. The SSO performed weekly courier duties for all incoming SI materials.

e. SSO administrative support was provided for HQMC (INTS) and nine(9) Special Background Investigations were submitted during this period.



THIRD SPECIAL SECURITY COMMUNICATIONS TEAM
1st Marine Aircraft Wing, FMF, Pacific
FPO San Francisco, Calif. 96602

SSCT/MEB/meb
5750
02 July 1975

From: Team Chief
To: Commanding Officer, Marine Wing Headquarters Squadron
One (Attn: S-3)
Via: Assistant Chief of Staff G-2

Subj: Command Chronology for period 01 January to 30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) Third SSCT Semiannual Command Chronology

1. In accordance with reference (a) enclosure (1) is submitted.

M. E. Brazil
M. E. BRAZIL

ENCLOSURE (2)

5750
01 July 1975

SEMIANNUAL COMMAND CHRONOLOGY

PART I

ORGANIZATIONAL DATA

1. Designation. Third Special Security Communications Team
Commander. Second Lieutenant R. C. GEMBLEIN (Due to report 2 July)
2. Location. 1 January - 30 June 1975 MCAS Iwakuni, Japan.
3. Average Monthly Strength.

USMC

OFF	ENL
1	5

PART II

NARRATIVE DATA

1. The Third Special Security Communications Team provided Special Intelligence Communications support to the Commanding General, First Marine Aircraft Wing throughout the period covered.
2. The Third Special Security Communications Team provided Special Intelligence Communications Guard to CTG 168.1 during the period 02 - 09 May 1975.
3. The Third Special Security Communications Team provided Special Intelligence Communications Guard to COMSEVENTHFLT during the period 21 - 22 May 1975.

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. Personnel.

25 Jan 75	1 enlisted joined
21 Feb 75	1 enlisted transferred to MARSPTBN CO "H", Homestead, Fla.
01 May 75	1 enlisted joined
18 May 75	1 enlisted transferred to 2nd SSCT
20 May 75	1 enlisted transferred to CG Camp Pendleton for RELAD
20 May 75	1 officer transferred to MARSPTBN CO "C", Guam
29 May 75	1 enlisted joined

ENCLOSURE (2)

~~Enclosure~~ (1)

5750

01 July 1975

2. Training.

- 1 Jan - 30 June 1975 Periodic Off-Line cryptographic training with First MarDiv., Third MarDiv. and Third MAW.
- 1 Jan - 30 June 1975 Bi-Monthly communications center training to include contingency deployment operation of the AN/MSC-43 Communications Central Van.

3. Communications.

- 17 Jan - 04 Feb 1975 CPL BROWN TAD to Division Schools Camp Hansen, Okinawa for Radio Chief course.
- 17 Jan - 27 Jan 1975 LT. BARTLEY TAD to First SSOT for Communication matters.
- 02 May - 09 May 1975 Provided SI COMM GUARD to CTG 168.1.
- 21 May - 22 May 1975 Provided SI COMM GUARD to COMSEVENFLT.

ENCLOSURE (2)

7TH COUNTERINTELLIGENCE TEAM
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

7CIT:SAC:wft
5750
7 July 1975

From: Team Commander
To: Commanding Officer, Marine Wing Headquarters Squadron-1
(Attn: S-3)
Via: Assistant Chief of Staff, G-2, 1st Marine Aircraft Wing
Subj: Command Chronology for period 1 January 1975 to 30 June 1975

Ref: (a) WgO 5750.1B

1. In accordance with the provisions of reference (a), enclosure (1) is submitted.

W. H. POWELL

8 July 1975

FIRST ENDORSEMENT

From: Assistant Chief of Staff, G-2
To: Commanding Officer, Marine Wing Headquarters
Squadron-1 (ATTN: S-3)
Subj: Command Chronology for period 1 January 1975 to
30 June 1975
Ref: (a) WgO 5750.1B

1. Forwarded

John K. HYATT Jr. Col, G-2

ENCLOSURE (3)

PART I

ORGANIZATION DATA1. DESIGNATIONCOMMANDER

7th Counterintelligence Team

Capt W. H. POWELL
1 January 1975-30 June 1975SUBORDINATE UNITS

Detachment "A", 7th Counterintelligence Team, Marine Aircraft Group- 1stLt J. L. ELLIS
36, MCAS, Futema, Okinawa 1 January 1975-12 January 1975
1 January 1975-30 June 1975 1stLt D. J. SHIDLER
12 January 1975-19 May 1975
1stLt J. L. ELLIS
19 May 1975-30 June 1975

Detachment "B", 7th Counterintelligence Team, III MAF Liaison Office, Subic Bay, P.I. Capt B. L. LEE
1 January 1975-30 June 1975 1 January 1975-2 April 1975
GySgt T. J. TRAHEY
2 April 1975-30 June 1975

ATTACHED UNITS

None

2. LOCATION

1 January 1975-30 June 1975: MCAS, Iwakuni, Japan

3. STAFF OFFICERS

None

4. AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>
<u>4</u>	<u>12</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ENCLOSURE (3)

7TH COUNTERINTELLIGENCE TEAM
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

COMMAND CHRONOLOGY

1 January 1975 to 30 June 1975

INDEX

- PART I - ORGANIZATIONAL DATA
- PART II - NARRATIVE SUMMARY
- PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1
2
3
4
5
6
7
8
9
10

ENCLOSURE (3)

PART II

NARRATIVE SUMMARY

During the period 1 January 1975 to 30 June 1975, the 7th Counterintelligence Team provided counterintelligence support for the 1st Marine Aircraft Wing and elements of the Marine Corps Air Station at MCAS, Iwakuni, Japan. This counterintelligence support was primarily oriented toward defensive and passive measures to maintain sound security and monitoring of counterintelligence information to detect and provide forewarning of attempted espionage, sabotage or subversion.

Detachment "A", 7th Counterintelligence Team, provided counterintelligence support for Marine Aircraft Group-36, at MCAS, Futema, Okinawa, during the period 1 January 1975 to 30 June 1975.

Detachment "B", 7th Counterintelligence Team, provided counterintelligence support for III MAF ground and air units at Subic Bay, P.I. during the period 1 January 1975 to 30 June 1975.

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

28 January 1975

In accordance with CMC ltr INTC-CIH-dtf over 3850 of 10 Jan 1975, which provided for Marine Corps CI personnel participation with the Naval Investigative Service, two enlisted personnel from the 7th Counterintelligence Team were assigned to the Naval Investigative Service Resident Agency, Iwakuni, Japan. Subsequently, one enlisted has been assigned to the Naval Investigative Service Resident Agency, Iwakuni, Japan, and one enlisted to the Naval Investigative Service Resident Agency, Yokosuka, Japan.

ENCLOSURE (3)

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force, Pacific
FPO San Francisco 96602

3:OKU:rtn
5750
30 JUL 1975

From: Assistant Chief of Staff, G-3
To: Historical Officer, 1st Marine Aircraft Wing
Subj: Command Chronology, 1 Jan 1975 - 30 Jun 1975


Ref: (a) WgO 5750.1B

Encl: (1) Index
(2) Narrative Summary
(3) Sequential Listing of Significant Events

1. In accordance with reference (a), enclosures (1) through (3) are hereby submitted.

2. Upon removal of enclosure (2), this letter is downgraded to unclassified.

G-3, 1st MACW


E. R. HOWARD Jr.
COLONEL U. S. MARINE CORPS

UNCLASSIFIED

1st MACW 75

UNCLASSIFIED

Assistant Chief of Staff, G-3
1st Marine Aircraft Wing
Fleet Marine Force, Pacific

COMMAND CHRONOLOGY

1 January to 30 June 1975

INDEX

PART I - ORGANIZATIONAL DATA

PART II - NARRATIVE SUMMARY

PART III - SEQUENTIAL LISTING OF SIGNIFICANT EVENTS



UNCLASSIFIED

PART I

ORGANIZATIONAL DATA

1. DESIGNATION

Assistant Chief of Staff, G-3 Col R. H. SCHULTZ 1 Jan-15 Jun 75
Col E. R. HOWARD Jr. 16 Jun-30 Jun 75

2. LOCATION

1 Jan - 30 Jun 75 MCAS Iwakuni, Japan

3. PRINCIPLE STAFF OFFICERS

Assistant G-3	LtCol D. A. SCHAEFER	1 Jan - 30 Jun 75
Operations Officer	LtCol B. W. SUMMERS LtCol D. E. JACOBSEN LtCol E. A. HOUSE	1 Jan - 27 Mar 75 28 Mar - 15 Jun 75 16 Jun - 30 Jun 75
Assistant Operations Officer, Attack	Maj D. J. WEBER	1 Jan - 30 Jun 75
Assistant Operations Officer, Fighter	Maj K. W. DEWEY Maj B. P. SPERRY	1 Jan - 15 Feb 75 16 Feb - 30 Jun 75
Assistant Operations Officer, Helicopter	Maj D. P. REICHERT Maj T. B. HILL	1 Jan - 14 Feb 75 15 Feb - 30 Jun 75
Assistant Operations Officer, Air Control/AAW	Capt W. L. DANIEL Maj J. V. WALSH	1 Jan - 10 Feb 75 11 Feb - 30 Jun 75
Assistant Operations Officer, Air Transport Control	Maj D. E. HUBBARD Maj D. O. MCGAHA	1 Jan - 8 Apr 75 9 Apr - 30 Jun 75
Assistant Operations Officer, Electronic Warfare	Maj K. E. ALLEN	1 Jan - 30 Jun 75
Plans Officer	LtCol G. P. EMERY LtCol D. E. JACOBSEN	1 Jan - 20 Jun 75 21 Jun - 30 Jun 75
Assistant Plans Officer/Historical Officer	Capt M. L. CHEVALIER 1st Lt. O. K. UPCHURCH, III	1 Jan - 11 Apr 75 12 Apr - 30 Jun 75
Training Officer	LtCol A. I. WARCZAKOWSKI	1 Jan - 30 Jun 75
SNCO Academy, OIC	Capt J. F. LUCAS Capt W. E. COLLINS	1 Jan - 7 Apr 75 8 Apr - 30 Jun 75

ENCLOSURE (1)
Unclassified

UNCLASSIFIED

Operations Chief

MGySgt R. P. FORFAR

1 Jan - 30 Jun 75

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SECRET

PART II

NARRATIVE SUMMARY

(U) During the past six months the Operations Branch has coordinated continuous efforts to strengthen the Wings combat readiness through multiple operational and training deployments.

(C) Squadrons were prepared for immediate operations by regularly deploying units (detachments) to NAS Cubi Point, R. P., Naha, Okinawa, and Misawa AB, Japan, resulting not only in measured ability to train and mount out, but easing the overloading at MCAS, Iwakuni.

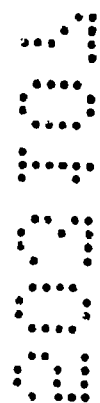
(U) The Air Transport Control Branch coordinated the Wings organic air transport and refueling aircraft. These aircraft supported various squadron rotations and training exercises as well as flying routine training and support missions.

(U) The Plans Branch continued to heavily support the Special Weapons Training Program. Contingency Plans were updated and reviewed, an action which proved very beneficial in Operations Eagle Pull and Frequent Wind. The Plans Branch was also very active in assisting the efforts of the Tactical Evaluation Board (TEB).

(S) In May, VMA(AW) 533 received special recognition for its outstanding and professional performance, by completing the Nuclear Technical Proficiency Inspection (NTPI) with an outstanding grade.

(S) First MAW participated in Cope Jade exercises with the Republic of Korea Air Defense Forces and Eagle/Lark exercises with the Republic of China Air Defense Forces.

(U) The 1st MAW SNCO Academy was officially re-designated as the 1st MAW SNCO and NCO Leadership School on 20 June 75.

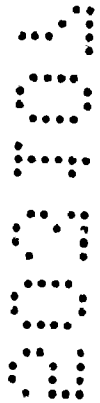
SECRET

UNCLASSIFIED

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

7-9 Jan	Capt ALLEN attends PARPRO Conference in Yokota, Japan
10-16 Jan	Col SCHULTZ and Maj DEWEY attends 7th Fleet Planning Conference in Cubi Point, R. P.
4-6 Feb	Capt ALLEN attends PARPRO Conference in Yokota, Japan
11 Feb	Maj SPERRY and Maj DEWEY attended 5th AF DACM Conference
21-24 Feb	LtCol SUMMERS to Okinawa for MAFLEX Planning Conference
25-27 Feb	Col SCHULTZ and Maj HILL to Okinawa for VMO-6 Training Readiness Evaluation
4-6 Mar	Capt ALLEN attends PARPRO Conference in Yokota, Japan
10-12 Mar	Wing CPX-1-75
22-24 Mar	Wing CPX-2-75
9 Apr	Cope Jade "B" units from VMA-211 and VMA(AW)-533 Participated
10 Apr	LtCol SUMMERS attends 18th Tactical Fighter Wing Conference in Kadena
5 May	American/Japanese Friendship Day
6-8 May	Col SCHULTZ, Maj SPERRY and Maj TOETTCHEER attended 7th Fleet Scheduling Conference
6-8 May	Capt ALLEN attends PARPRO Conference in Yokota, Japan
27-28 May	Maj WALSH attends Range Conference
28-30 May	LtCol JACOBSEN attends BLTEX Conference at Pohang, Korea
3-5 Jun	Capt ALLEN attends PARPRO Conference in Yokota, Japan
6 Jun	Capt ALLEN attends the Expanded Warning Advisory Service Program (EXWASP)
9-10 Jun	LtCol JACOBSEN to III MAF Training Conference

ENCLOSURE (3)
UNCLASSIFIED

UNCLASSIFIED

PART III continued

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

20 Jun	1st MAW SNCO Academy was offically re-designated the 1st MAW SNCO and NCO Leadership School
23 Jun	LtCol JACOBSEN to Korea for BLTEX 1-75 Conference
24-26 Jun	LtCol SCHAEFER and Maj WEBER visits VMA-513 for Training Readiness Evaluation

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ENCLOSURE (3)
UNCLASSIFIED

UNITED STATES MARINE CORPS
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

4:RES:cmj
5750
29 JAN 1976

From: Assistant Chief of Staff, G-4
To: Commanding General (Attn: G-3)

Subj: Semi-Annual Command Chronology; period 1 July through
31 December 1975

Ref: (a) WgO 5740.1B

Encl: (1) G-4 Command Chronology for period 1 July through
31 December 1975

1. In accordance with the provisions of reference (a),
enclosure (1) is submitted.

R. L. Critz
R. L. CRITZ

172/15, G-4

Gen. Dir. 75

PART I

ORGANIZATIONAL DATA1. DESIGNATION

ASSISTANT CHIEF OF STAFF, G-4

COL. R. L. CRITZ
1 JUL - 31 DEC2. LOCATION

1. JUL - 31 DEC 1975

MCAS IWAKUNI, JAPAN

3. STAFF OFFICERS

ASSISTANT G-4 OFFICER

LTCOL L. J. GODBY
1 JUL - 10 JULLTCOL J. A. ROBERTS
13 JUL - 5 DEC

AIRCRAFT MAINTENANCE OFFICER

LTCOL G. A. PORTER
1 JUL - 28 AUGMAJ. J. R. MITCHELL
29 AUG - 31 DEC

GROUND SUPPORT BRANCH OFFICER

MAJ. W. J. P. MANNIX
1 JUL - 31 DEC

EMBARAKATION OFFICER

MAJ. T. H. WOLD
1 JUL - 31 DECCWO-3 J.E. ROBERTSON
21 JUL - 5 DEC

AVIATION ORDNANCE OFFICER

MAJ. H. A. FRANZ
1 JUL - 2 NOVMAJ. J. A. WILDER
3 NOV - 31 DEC

MOTOR TRANSPORT OFFICER

CAPT. S. F. MAYFIELD
1 JUL - 18 NOV

AVIONICS OFFICER

CAPT. R. L. ROSE
1 JUL - 15 JULMAJ. D. M. SMITH
8 AUG - 31 DEC

ENGINEER OFFICER

1/LT. J. A. DAVIS
23 JUL - 31 DEC

LOGISTICS/ADMIN OFFICER

1/LT. R. E. SMITH
1 JUL - 31 DEC4. AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
14	30	0	0	0	0

PART II

NARRATIVE SUMMARY

During the six month period the major efforts of the G-4 Division were directed toward improving the material readiness within the Wing and coordinating the Wing Ground Support Test (CMC Project # 43-71-12).

The Aircraft Maintenance Officer (AMO) made continuous liaison with parallel and higher echelons, COMFAIRWESTPAC and FMFPac to coordinate Standard Depot Level Maintenance (SDLM) and Aircraft Condition Evaluation (ACE) for the 1st MAW aircraft.

The Embarkation Section coordinated the airlifts of 51 units/detachments. Additionally, much effort^{was} directed toward relocating the MACG-18 Headquarters.

The Ground Support Branch, consisting of the Motor Transport, Engineer, Facilities and SATS Sections, processed a total of 700 work orders.

The Maintenance Management Officer continued to monitor the Maintenance Management programs within the 1st MAW. FSMAO analyses of all 1st MAW units were conducted during September, October and November.

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

JULY 1975

- 24 G-4 attended conference aboard USS Midway to formulate a mutual support agreement between 1stMAW/ USS Midway.

Seventeen units/dets were airlifted (1,034 S/T).

AUGUST 1975

Six units/dets airlifted (280 S/T).

SEPTEMBER 1975

- 1 VMFJ-1 De-Activated and its mission assumed by VMFP-3 Detachment "One" (Deployed from MCAS, El Toro) and VMAQ Detachment "A" (Deployed from MCAS, Cherry Point).
- 7 USS Mobile unloaded MACG-18 for movement to Okinawa.
- 15-18 FSMAO Analysis of MAG-36.
- 22-26 FSMAO Analysis of MASS-2.
- 29-1 OCT FSMAO Analysis of MACS-4.
- Ten units/dets were airlifted (310 S/T).

OCTOBER 1975

- 6 Wing 3M Analysis transferred operations/cognizance from Assistant Chief of Staff, Management to Assistant Chief of Staff, G-4.
- 6-7 FSMAO Analysis of MAG-15.
- 6-8 G-4 attended Wing Ground Support Test Concept conference hosted by FMFPac.
- 8-15 FSMAO Analysis of MWSG-17.
- 20-21 FSMAO Analysis of MWHS-1.

21 FMFPac conducted FMI on 1st MAW units.
22-24 FSMAO Analysis of MAG-12.
28 1st MAW Avionics conference held.
28-31 FSMAO Analysis of MWCS-18.

NOVEMBER 1975

11-14 FSMAO Analysis of MWSG-17 DET "A".
Six units/dets were airlifted (450 S/T).

DECEMBER 1975

3 Placed MWSG-17 DET "A" on DAMS II.
5-10 Assistant Aircraft Maintenance Officer attended
the CH-46/53 readiness review conference at MCAS
El Toro, Ca.
11 Placed WERS-17 and MWCS-18 on DAMS II.
Four units/dets were airlifted (66 S/T).

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force, Pacific
FPO San Francisco 96602

4:DKI:ts
5750
26 JUL 1975

From: Assistant Chief of Staff, G-4
To: Commanding General (Attn: G-3)

Subj: Semi-Annual Command Chronology; period 1 January
through 30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) G-4 Command Chronology for period 1 January
through 30 June 1975

1. In accordance with the provisions of reference (a),
enclosure (1) is submitted.

R. L. Critz
R. L. CRITZ

Pls - G-4, let me know

Sam - June 75

PART I

ORGANIZATIONAL DATA1. DESIGNATION

ASSISTANT CHIEF OF STAFF, G-4

COL. E. D. SMITH
1 JAN - 15 JUNCOL. R. L. CRITZ
16 JUN - 30 JUN2. LOCATION

1 JAN - 30 JUN 1975

MCAS IWAKUNI, JAPAN

3. STAFF OFFICERS

ASSISTANT G-4 OFFICER

LTCOL L. J. GODEY
1 JAN - 30 JUN

AIRCRAFT MAINTENANCE OFFICER

LTCOL G. A. PORTER
1 JAN - 30 JUN

GROUND SUPPORT BRANCH OFFICER

MAJ W. J. P. MANNIX
1 JAN - 30 JUN

EMBARKATION OFFICER

MAJ R. P. TOETTCHER
1 JAN - 30 JUN

AVIATION ORDNANCE OFFICER

MAJ H. A. FRANZ
1 JAN - 30 JUN

MOTOR TRANSPORT OFFICER

CAPT S. F. MAYFIELD
1 JAN - 30 JUN

AVIONICS OFFICER

CAPT R. L. ROSE
1 JAN - 30 JUN

ENGINEER OFFICER

CAPT F. A. TOTH
1 JAN - 6 AprMAJ W. J. P. MANNIX
7 Apr - 30 JUN

LOGISTICS/ADMIN OFFICER

CAPT D. K. ISALY
1 JAN - 30 JUN

ENCLOSURE (1)

4. AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
13	28	0	0	0	0

PART II

NARRATIVE SUMMARY

During the six month period the major efforts of the G-4 were directed towards improving the material readiness within the Wing and coordinating the Wing Ground Support Test. (CMC Project # 43-71-12).

Significant G-4 attention was placed on ground equipment in an effort to improve the Wing readiness posture. The testing portion (Stage II) of the Ground Support Test commenced on 1 May after the consolidation of Second Echelon maintenance into the WERS. The test is to be conducted for a period of one year.

The Aviation Maintenance Officer (AMO) made continuous liaison with parallel and higher echelons, COMFAIRWESTPAC and FMFPac to coordinate Standard Depot Level Maintenance (SDLM) and Aircraft Condition Evaluation (ACE) for the 1st MAW aircraft.

A total of 91 units/detachments were airlifted as coordinated by the Embarkation Section. A total of 2,155 Short Tons were airlifted.

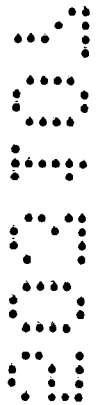
In the Ground Support Branch, consisting of the Motor Transport, Engineer, Facilities and SATS Section, a total of 750 work orders were processed. In January the expeditionary V/STOL Pad at ZAMBLAES, Republic of the Phillipines, was certified. One arresting gear system was shipped to MABS-24, 1st Marine Brigade. During February, plans for a major exercise took place but was not implemented due to execution of two contingency plans.

ENCLOSURE (1)

The Maintenance Management Officer published an SOP for Maintenance Management. The section was responsible for coordinating the daily production and distribution of the Daily Automated Maintenance System (DAMS) reports.

Sections within the division performed numerous functional management inspections (FMI) on units within the Wing. During March the retrograde of the V/STOL training facilities at Zambales was completed.

In April 136,224 square feet of AM-2 Matting was recovered from the U. S. Army Salvage Depot at MAKIMINATO, Okinawa. During April the Wing received 33 pieces of Motor Transport Equipment from the R and E Program.



ENCLOSURE (1)

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

JANUARY 1975

6-8 MMO conducted FMI of MWHS-1

13 Achieved 80% CEE Readiness

13-17 MMO conducted FMI of MAG-12

20-23 MMO conducted FMI of MAG-15

Embarkation, with major Air Force support, moved a total of 232 S/T while making five movements.

FEBRUARY 1975

14-6 Mar IMRL Revision Team from CNAP conducted an on-site IMRL review of all 1st MAW units.

Embarkation moved a total of 114 S/T while making nine movements.

MARCH 1975

15 Published WgO 4790.4, Maint MGMT SOP.

Embarkation moved a total of 498 S/T while making seventeen movements.

APRIL 1975

7-11 1st MAW IMRL Chief attended the Aviation Maintenance/ Material Readiness Conference at San Diego, Ca.

7-12 MMO conducted FMI reinspection of MAG-12

14-3 May MMO conducted FMI of MWSG-17.

Embarkation moved a total of 397 S/T while making eighteen movements.

ENCLOSURE (1)

MAY 1975

- 1 Phase II Wing Ground Support Test implemented.
- 4-24 CNAP Maintenance/ Management inspection was conducted on MAG-12, MAG-15 and squadrons under their cognizance.
- 19-23 1st MAW IMRL/GSE/FLT EQ NCOIC attended the Aviation Maintenance/Material Readiness Review Conference held at San Diego, Ca.
- 22 Conducted FMI reinspection of MAG-12
- 26-31 Conducted FMI of MWCS-18.
- Embarkation moved a total of 698 S/T while making 23 movements on VMQ Trnspal; Solid Shield; VMCJ Reorganization; A6E progress.
- 19-21 FMFPac inspection was held on Station OMD, augmented by 1st MAW personnel.
- 23-28 MMO conducted FMI of MWSG-17.
- 24-26 TRE inspection held at VMA-513 by 1st MAW personnel.
- 30 MMO began FMI of MASS-2.
- Embarkation moved a total of 216 S/T while making sixteen movements.

JUNE 1975

- 9-11 1st MAW Assistant AMO attended the Expeditionary Shelter Planning conference held at Headquarters United States Marine Corps.
- 9-14 MMO conducted FMI of MACS-4.
- 15 Transferred DAMS to the Assistant Chief of Staff, Management.
- 16 1st MAW Avionics Officer attended Midway Support conference at FMFPac.
- 16-21 MMO conducted FMI of MAG-36.

ENCLOSURE (1)

17-18 1st MAW Avionics Officer attended Midway Air/Wing
Composition Conference at FMFPac.

19-20 1st MAW Avionics Officer attended conference.

Embarkation moved a total of 216 S/T while making
sixteen movements.

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ENCLOSURE (1)

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force, Pacific
FPO San Francisco 96602

50:JRO:tms
5750
JUL 20 1975

From: Assistant Chief of Staff, Comptroller
To: Historical Officer, 1st Marine Aircraft Wing
Subj: Command Chronology, 1 Jan 1975 - 30 Jun 1975
Ref: (a) WgO 5750.1B
Encl: (1) Index
(2) Organizational Data
(3) Narrative Summary

1. In accordance with reference (a), enclosures (1) through (3) are hereby submitted.

J. D. Friske
J. D. FRISKE

1975, Comptroller, 1st MAW

See in - June 75

Assistant Chief of Staff, Comptroller
1st Marine Aircraft Wing
Fleet Marine Force, Pacific

COMMAND CHRONOLOGY

1 January to 30 June 1975

INDEX

PART I - ORGANIZATIONAL DATA

PART II - NARRATIVE SUMMARY

1
2
3
4
5
6

PART I

ORGANIZATIONAL DATA

Assistant Chief of Staff, Comptroller	LtCol J. G. WALKER (1 Jan - 9 Feb 75)
	Col G. H. BARLOW (10 Feb - 26 Feb 75)
	LtCol J. G. WALKER (27 Feb - 30 Jun 75)
Fiscal Officer	Capt E. A. GILLBERG (1 Jan - 5 Feb 75)
	Capt J. R. OLDHAM (6 Feb - 30 Jun 75)
Budget Officer	CWO-3 C. C. SCHECK (1 Jan - 30 Jun 75)

PART I

NARRATIVE SUMMARY

The imposition of the Roth Amendment temporarily constrained Temporary Additional Duty executions for a large portion of Wing operations, including deployment schedules, schools training, conferences and symposiums and some other "essential" travel.

The Marine Air/Ground Financial Accounting Reporting System (MAGFARS) has been in operation for one fiscal year. The total effectiveness of this system remains to be determined.

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UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

11:TCM:rbp
5750

17 JUL 1975


From: Assistant Chief of Staff, Human Affairs Division
To: Commanding General, 1st Marine Aircraft Wing (Attn:
G-3 Historical Officer)

Subj: Command Chronology for period 1 January - 31 May 1975

Ref: (a) MCO 5750.1D
(b) FMFPACO 5750.8B
(c) WGO 5750.1B

Encl: (1) Human Affairs Division Command Chronology

1. In accordance with the provisions of references (a) through (c), enclosure (1) is submitted.


G. L. BRUSER

RECEIVED
JUL 22 1975

HUMAN AFFAIRS DIVISION
1st Marine Aircraft Wing
Fleet Marine Force Pacific

COMMAND CHRONOLOGY
1 January-31 May 1975
INDEX

PART I	-	ORGANIZATIONAL DATA
PART II	-	NARRATIVE SUMMARY
PART III	-	SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1
2
3
4
5
6

PART I

ORGANIZATIONAL DATA1. DesignationCommander

Human Affairs Division

Col G. L. BRUSER 1Jan-31May75

Subordinate Units

NONE

Attached Units

NONE

2. Location

1 Jan 75-31 May 75 MCAS Iwakuni, Japan

3. Staff Officers

Assistant Chief of Staff (HAD) Col G. L. BRUSER 1Jan-31May75

Deputy Assistant Chief of Staff (HAD) Maj T. C. McCLAY 1Jan-31May75

Deputy Assistant Chief of Staff for

Special Projects (HAD) LtCol J. F. GOULD Jr. 1Jan75-31May75

Wing Career Planner Maj C. D. LEA 1Jan-31May75

Officer Retention Officer 1stLt C. L. MOTT 1Jan-28Feb75

1stLt W. G. COOPER 1Mar-31May75

OIC Human Relations

Training Capt J. B. McKENNY 1Jan-31May75

1stLt H. V. DICKENS 12May75-31May75

OIC Joint Counseling Center LCMr J. E. DOWERS (USN) 1Jan-31May75

Wing Drug Abuse Control Off 1stLt W. L. BAIR 1Jan-31May75

OIC Postal Services CW012 R. R. CORCORAN 1Jan-31May75

NCOIC Cultural Center SSgt L. B. SILVER 1Jan-15Jan75

Wing Personnel Services Off 1stLt J. C. MOORE 1Jan-31May75

Wing Special Projects Officer 1stLt D. E. COBB 1Jan-31May75

4. Average Monthly Strength

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
9	19	1	0	0	0

Enclosure (1)

PART II

NARRATIVE SUMMARY

1. Existing programs of the Human Affairs Division have proved their worth in solving the problems of our Marines in the Human Affairs arena. Selfevaluation and adaptation to changing demands has been a noted asset in the Division's efforts to meet the needs of our men and women in the 1st Marine Air Wing. The Cultural Center was dissolved in mid-Jan due to the overlap/duplication with other clubs and services such as JACFA. The opportunities afforded the Marine who desires knowledge of the heritage of the Japanese community has not diminished. The Division's individual sections have made marked advancements and innovations toward the betterment of services for all our Marines.

2. The First Marine Aircraft Wing continues to enjoy a high reenlistment rate (60.6% for January through May 1975). Monthly break down is as follows:

	<u>1ST TERM</u>	<u>CAREER</u>	<u>TOTAL</u>
January	54.5	94.1	68.0
February	55.0	93.3	62.7
March	59.3	100.0	69.6
April	32.5	88.9	50.0
May	37.2	100.0	59.7

5. Marines completed the Career information and Counseling School in Okinawa to serve as Career Planners in the Wing. The testing section has administered 177 enlisted area aptitude tests, 33 officers GCT tests, and 12 miscellaneous aptitude tests at Iwakuni. In addition, the testing section traveled to Marine Barracks Yokosuka, Japan to test 22 Marines, Marine Barracks Sasebo, Japan to test 29 Marines, and Marine Barracks Atsugi, Japan to test 18 Marines. Results of the FY 75-1 Semiannual Augmentation Board showed that out of 67 applications processed by this section, 10 officers were granted augmentation into the Regular Marine Corps, 15 were placed in Extended Duty Reserve Status and 4 were granted an Extended Active Duty or Standard Written Agreement contract for additional service. During this period 81 additional Augmentation Requests were processed and forwarded for consideration by the FY 75-2 Semiannual Augmentation Board. 3 officers requested to resign their commissions. The NON-EAS Attrition loss rate for the Wing was 1.0/1000 considerably lower than the 2.5/1000 goal for aviation set by CMC.

Enclosure (1)

3. During the period of 1 January to 31 May, the Human Relations Training Section continued in its mission of training Unit Discussion Leaders for Wing Units. Additionally Unit Discussion Leaders were trained for Marine Security Detachment, Misawa Air Force Base; Marine Barracks, Yokosuka, Japan and Marine Barracks, Sasebo, Japan. In all 44 discussion leaders were trained and certified to lead HR I and HR II discussions (41 for Wing units and one for the smaller commands listed above).

29 discussion leaders were trained and certified to lead HR III discussions.

On 7 February the first experimental short course was offered to Wing units. This experimental course was drafted by CMC and altered by the Human Relations Training Section to meet this Command's needs for mission accomplishment and troop welfare. The short course, originally 68 hours, has gone through an evolution and now comprises 93 hours of training. Reflected is a reduction of 67 hours required in the original long course which was 160 hours of training. The reduction was allowed due to the up-grade of personnel receiving training (E-6 and above with GCT of 110 or higher) and the team teaching concept implemented by the Human Relations Training Section.

During this period the Human Relations Training Section published Wing Order 5350.5, Equal Opportunity the Marine Corps; 1st MAW Unit Discussion Leader Course for HR III (forwarded to FMFPAC on 14 Apr 75); and Wing Order 5350.3, Joint Human Relations Program.

This section has experienced an upgrade in training facilities and training course materials which have aided the maintenance of high quality training.

4. This Division processed 192 pieces of Special Correspondence between 1 Jan 1975-31 May 1975. These included 85 Congressional Interest inquiries, 63 Financial Assistance requests, 36 Welfare reports and 8 Special Interest Letters.

5. The Human Affairs Division reported a total of 32 racial incidents involving approximately 72 Marines to CG FMFPAC during the reporting period. Racial antagonism was considered to be a significant factor in 8 of the 32 incidents reported.

Enclosure (1)

6. The Wing Personnel Services Officer maintained the coordination of several programs to aid the morale and well being of 1st MAW Marines. A total of 1154 Marines were afforded the opportunity to explore the Far East via R&R Flights: 27 visited the Republic of the Philippines, 420 Taipei, Taiwan, 158 Hong Kong, China and 509 to Osan, Korea. An additional 40 Marines were flown to Sappora, Japan for winter activities. The liberty bus program was discontinued due to a decline in participation; it is anticipated that it will be scheduled in the future when inclement weather dictates its necessity. Other programs still in implementation are hospital visitation to Yokosuka, NRMC; the Courtesy Patrol and Military Police observer and an in depth Welcome Aboard to all new arrivals, so as put the new Marine at ease in his new environment.

7. During the reporting period the 1st MAW Post Office obtained air support to transport incoming and outgoing U. S. Mail between MCAS Iwakuni and NAS Atsugi during train strikes Branch 14009, New York, New York with 5 Unit Post Offices under control of the Commanding General, is in an inactive status. There were no financial transactions conducted during this period.

8. The Joint Counseling Center of the First Marine Aircraft Wing emphasizes two aspects of the Drug and Alcohol Abuse Control Program; first is the rehabilitation program staffed by a Navy Chaplain and five trained counselors, second is the Drug and Alcohol Abuse Control Section, staffed by a Marine Lieutenant and four enlisted Marines, which augments the centers mission by providing educational, administrative, and drug detection services. The counseling center is a therapeutic community operating on the premises that persons who have a positive self-concept and a purpose for living are better able to face the ambiguities of life in self-constructive rather than a destructive manner. The primary goal is to help troubled Marines with a positive self-concept by exploring value oriented ways of dealing with life, by exposure to alternate life styles, by self-exploration, and self-expression. And by direct educational efforts. This goal is accomplished by the use of individual and group counseling, classroom instruction with an emphasis on value systems, audio visual aids, physical training sessions, and exposure to alterate life styles through guest lectures and field trips. Exploitation of the Live-In Center concept provides maximum exposure to a positive supportive environment and allows ample time to evaluate each counselee's progress on an individual basis. Counselees are processed through a 24 days cycle after which they are returned to their units along with a recommendation for disposition. During the reporting period 24 Marines were processed through the Live-In Center. While 77 were seen on a walk in basis.

Enclosure (1)

9. The Drug and Alcohol Abuse Control Section administer the Wing Drug Exemption Program, the Drug and Alcohol Education Program, and the Urinalysis Testing Program.

(a) The primary responsibility for effective implementation of the Drug Exemption Program lies with squadron and section Drug Exemption Representative. The Wing Drug and Alcohol Abuse Control Section provides assistance in the way of training, coordinating, and meeting reporting requirements. Ten Marines were granted exemption during the period of 1 Jan-31 May 1975.

(b) Education Programs include the Overseas Drug Orientation Lecture, presented to all Marines upon reporting aboard, special programs presented to the SNCO Academy and the NCO Leadership School, and special training classes given to individual units on an as requested basis. These programs stress the information which serves to protect the individual. Such information includes facts relating to Japanese Drug Laws, drug availability, the Drug Exemption Program, and alcohol abuse. Approximately 3,000 Marines were exposed to Drug and Alcohol Abuse Education Programs during the reporting period.

(c) The Urinalysis Testing Program was re-instated 1 March 1975 with the dual goal of detecting drug users and deterring potential drug users. Since 1 March 1975 the Urinalysis Testing Program has conducted 1,450 tests. Of this total 29 samples were determined to be positive by the laboratory.

(d) During the period 10 - 14 February 1975 the First Marine Aircraft Wing was visited by a team of 4 professionals from the System Development Corporation. The purpose of this visit was to collect data to be used in a comprehensive evaluation of DOD Alcohol Abuse Control Programs. The results of the study have not yet been published.

Enclosure (1)

PART IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1 Jan-31 May	16 Orientations given to HR I classes
6 Jan	HR III conducted, 10 UDL's certified
6-24 Jan	UDL class 1-75. 9 UDL's certified. Col MCGINNIS guest speaker
19 Jan-24 Jan	Maj McCLAY attended Natl. Alcoholism ✓ Training Program, St. LOUIS
1 Feb	CG's Quarterly Career Planning Trophy to MAG-12 for 2nd Qtr FY-75
3-6 Feb	Staff Visit to units of MAG-36/MACG-18 by GySgt LOPEZ and SSgt PAINE
4 Feb	HR III conducted, 7 UDL's certified, Col BARLOW guest speaker
7 Feb	UDL class 2075, 11 UDL's certified
9 Feb-14 Feb	Col BRUSER and GySgt PRESCOTT attended, Natl. Drug Ed, Ctr at Norman, Okl.
18 Feb	Wing Order 5350.5 published
19 Feb-13 Mar	CMC Directed Mass Testing of 33 officers/ 61 enlisted of 1st MAW.
10 Mar	CG's Quarterly Career Planning Trophy to MAG-12, 3rd Qtr FY-75
11 Mar	HR III, 12 UDL's certified
18 Mar	Maj LEA on FEN T.V. program "THEY" for question and answer session
22-29 Mar	UDL class 3-75, 12 UDL's certified
14 Apr	HR III UDL course forwarded to FMFPAC
16-17 Apr	Air support to transport U. S. Mail due to train strike

7-12 May

Air support to transport U. S. Mail to train strike

17 May

UDL class 4-75 conducted, 12 UDL's certified

12-23 May

Capt MARINELLO attended the Alcohol Familiarization & Theory Course at San Diego

20 May

Wing Order 5350.3 published

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9

OFFICE OF THE WING CHAPLAIN
1st Marine Aircraft Wing
Fleet Marine Force, Pacific
FPO San Francisco 96602

19:WCF:rt1
5750
6 Feb 1976

MEMORANDUM

From: Wing Chaplain
To: Wing Historian
Subj: Command Chronology
Ref: (a) MCO P5750.1B
(b) WgO 5750.1B

1. In accordance with the provisions of reference (a) and (b), enclosure (1) is submitted.
2. This report is unclassified.

W. C. Fuller
W. C. FULLER

Wing Chaplain, 1st MAW

Full-Dec 1975

SEMI-ANNUAL COMMAND CHRONOLOGY

1. Organization

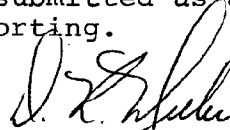
- a. Designation: Office of the Wing Chaplain
- b. Period Covered: 1 July 1975-31 December 1975
- c. Chronological listing of Wing Chaplain:
CAPT WILLIAM C. FULLER, CHC, USN
- d. Average Strength: 1 Officer and 2 Enlisted
- e. Significant Events
(1) None

HEADQUARTERS
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

57:ELI:rlh
5750
18 July 1975

From: Assistant Chief of Staff, Management
To: Assistant Chief of Staff, G-3
Subj: Command Chronology for Period 1 January to 30 June 1975
Ref: (a) WgO 5750.1B
(b) Admin First MAW msg 100625Z June 1975
Encl: (1) Management Command Chronology
(2) 6th FASC Command Chronology

1. In accordance with the provisions of references (a) and (b), enclosures (1) and (2) are submitted. Although 6th FASC is under the cognizance of the Management Division, it's Command Chronology is submitted as a separate identity for clarity of reporting.


D. R. MILLER

5750

Asst. Management, 1st MAW

Exec - June 75

MANAGEMENT DIVISION

COMMAND CHRONOLOGY

1 January 1975 to 30 June 1975

INDEX

- PART I ORGANIZATIONAL DATA
- PART II NARRATIVE SUMMARY
- PART III SEQUENTIAL LISTING OF SIGNIFICANT EVENTS
- PART IV SUPPORTING DOCUMENTS

1
2
3
4
5
6

ENCLOSURE (1)

PART I

1. Designation

Wing Management Division

2. Location

1 January - 30 June MCAS, Iwakuni, Japan

3. Staff Officers

Assistant Chief of Staff, Management

LtCol D. R. MILLER (1 January - 30 June)

Readiness Officer

CWO-4 G. E. MARCHESO (1 January - 30 June)

U-1500/ADP Coordinator

Capt E. L. IRELAND (1 January - 30 June)

3M Analysis Officer

1stLt G. E. THONI (1 January - 30 June)

NCOIC NAMP School

MSgt D. J. WERNER (1 January - 30 June)

VEREDS/DAMS Officer

CWO-3 P. C. KENDALL (4 May - 30 June)

4. Average Monthly Strength

MARINE OFFICERS

MARINE ENLISTED

4

15

ENCLOSURE (1)

PART II

NARRATIVE SUMMARY

1. Initial planning called for implementation of the Flight Readiness Evaluation Data System (FREDS) during the first quarter of FY76. Due to the reorganization of the 3rd FASC and further delays in delivery of the 6th FASC computer, a delay in implementation until the second quarter was requested by 1st MAW and approved by CMC.

2. In order to provide continuity between the Marine Automated Readiness Evaluation System (MARES) and the Daily Automated Maintenance System (DAMS) the DAMS was moved from the cognizance of the G-4 to Management on 23 June. There was no interruption of the systems or services.

3. During the week of 21 - 28 April, overall CEE readiness climbed to 85.5% and then further climbed to 86%. CEE readiness then stabilized and remained at 86 to 86.5% through the remainder of the period.

4. The Naval Aviation Maintenance Program (NAMP) School graduated 144 students during the first half of the calendar year.

5. Fourteen Beneficial Suggestions were submitted into the Wing Management Improvement Program during the period. Although evaluation has not been completed, significant intangible benefits have been realized. During the first half of 1975, \$270.00 in awards was paid.

6. During the period the Wing exceeded its assigned cost reduction goal of \$16,500 by achieving a realized savings of \$16,835.

ENCLOSURE (1)

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

4 May 1975	FREDS Officer reported aboard and Management assumed cognizance of FREDS.
23 June 1975	DAMS moved from the cognizance of the G-4 to Management

4
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2
2
2

ENCLOSURE (1)

DECLASSIFIED

PART IV
SUPPORTING DOCUMENTS

NONE

4
2
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ENCLOSURE (1)

DECLASSIFIED



UNITED STATES MARINE CORPS
HEADQUARTERS
1ST MARINE AIRCRAFT WING, FMF
FPO, SAN FRANCISCO, 96602

IN REPLY REFER TO:
7:RFH:wpc4
5000
9 July 1975

MEMORANDUM

From: Wing Adjutant
To: Assistant Chief of Staff, G-3

Subj: Command Chronology for the period of 1 January 1975 to
30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) Subject Command Chronology

1. In accordance with the provisions of reference (a), enclosure (1) is submitted.


R. F. HARRINGTON

Wing Adjutant

Executed 175



7:RFH:wpc4
5000

CHRONOLOGY

1 January 1975 - 30 June 1975

ORGANIZATION DATA

1. Designation: Adjutant Branch, 1st Marine Aircraft Wing.
2. Key Personnel:

ADJUTANT

Major R. F. HARRINGTON 1 Jan - 30 Jun 1975

AWARDS OFFICER

Major R. F. HARRINGTON 1 Jan - 30 Jun 1975

OIC Classified Material Control Center

1stLt J. W. DEFER 1 Jan - 11 Feb 1975
1stLt C. W. HOTCHKISS 12 Feb - 30 Jun 1975

Custodian, Classified Material Storage

1stLt N. G. LEBRET 1 Jan - 29 May 1975
1stLt C. S. WRIGHT 30 May - 30 Jun 1975

Administrative Chief

MGySgt S. HIRONAGA 1 Jan - 30 Jun 1975

NARRATIVE SUMMARY

During the reporting period, the Awards Section processed 60 recommendations for individual awards from within the 1st Marine Aircraft Wing. There were 20 unit award recommendations.

The following documents were processed during the reporting period:

<u>ITEM</u>	<u>NUMBER</u>
REGISTERED MAIL	1325
TOP SECRET MAIL	150

ENCLOSURE (1)

7:RFH:wpc4
5000

SPECIAL CATEGORY	4
MARINE DISTRIBUTION	6
PERSONAL FOR (INCOMING)	104
PERSONAL FOR (OUTGOING)	<u>77</u>
TOTAL	1606

The Reproduction Section produced 500,000 copies on the multi-lith machines and 502,426 on the Xerox equipment.

ENCLOSURE (1)

OFFICE OF THE WING CHAPLAIN
1st Marine Aircraft Wing
Fleet Marine Force, Pacific
FPO San Francisco 96602

19:RHH:rkd
5750
28 Jul 1975

From: Wing Chaplain
To: Commanding General, 1st Marine Aircraft Wing (ATTN: G-3)
Subj: Semi-Annual Command Chronology; period of 31 December 1974 to 30 June 1975
Ref: (a) WnO 5750.1B

1. On 30 June 1975 the following Chaplains were attached to the 1st Marine Aircraft Wing:

CAPT Robert H. HEATH	WING CHAPLAIN
CDR Bart GALLAGHER	ASST WING CHAPLAIN
CDR Whitney W. PARRISH	MAG-36
LCDR James M. DOYLE	MAG-12
LCDR Jack E. DOWERS	OIC, COUNSELING CENTER
LT Bernard BLASICH	MAG-36
LT Franklin R. TAYLOR	MWSG-17/MACG-18
LT Charles Charles R. DUNCAN	MAG-15
LTJG David A. WINSLOW	MWHS-1

2. While the on board count is at the ideal level (one excess to cover the Counseling Center) to provide adequate Chaplain services to all units, the gaping of Billet problems noted in previous reports are about to be repeated as Chaplains rotate without contact relief. Furthermore, the Chaplain in excess will not have a relief which necessitates changes in the Counseling Center.

3. The Combined Wing/Station Chapel Program (WgO 1730.4 refers) continues to function satisfactorily.

4. During the period of AV-8 Operations at Zambales, Wing Chaplains gained valuable field training by staying at the forward camp.

5. In the period 1 January 1975 to 30 June 1975, the following charitable contributions were made from the Protestant and Catholic Chapel Funds of the Consolidated Chapel Program:

(1)

19:RHH:rkd
28 Jul 1975

Subj: Semi-Annual Command Chronology; period of 31 Dec 74 to 30 June 75

PROTESTANT CHAPEL FUND

Dr. Dick Nieusma	\$ 300.00	(Korean Widow and 5 Children)
Christian Childrens Fund	432.00	
American Red Cross	250.00	
Church World Service	250.00	
Exodus Coffee House	200.00	
NAS Cubi pt. Chapel Bldg Fund	300.00	

PROTESTANT CHAPEL FUND TOTAL \$1,732.00

CATHOLIC CHAPEL FUND

Notre Dame Sisters Hiroshima	\$ 17.05
Christ the King Church Iwakuni	100.00
Holy Trinity Seminary	100.00
Carmel of the Holy Trinity Tokyo	70.94
Christ the King Church	37.74
Advisory Counsel to the	
Military Ordinariate	300.00
St. Joseph Convent, India	100.00
Tsuwano Catholic Church	100.00
Christ the King Church	100.00
Bishop of Iolo, Phillippines	100.00
Christ the King School	100.00
Trinitarian Missions	100.00
Centro Trinitarian per la	
Liberazione	100.00
Holy Trinity Mission	100.00
St. Joseph Convent, India	100.00
St. Joseph's Convent,	
Kaltakoda, India	100.00
NAS, Cubi pt. Chapel Bldg Fund	200.00
Holy Trinity Mission	100.00

CATHOLIC CHAPEL FUND TOTAL \$1,925.73

R. H. Heath
Robert H. HEATH, CAPTAIN
CHC, USN

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

10:DWB:dwb
5750
14 Jul 1975

From: Communication-Electronics Officer
To: Assistant Chief of Staff, G-3

Subj: Command Chronology; submission of

Ref: (a) WgO 5750.1B

Encl: (1) Communication-Electronics Branch Command
Chronology for the period of 1 January 1975
to 30 June 1975

1. In accordance with reference (a), enclosure (1) is submitted.

T. D. LOVE

A 5x5 grid of dots forming the word 'WELL'. The dots are arranged as follows: Row 1: (1,1), (1,2), (1,3), (1,4), (1,5); Row 2: (2,1), (2,2), (2,3), (2,4), (2,5); Row 3: (3,1), (3,2), (3,3), (3,4), (3,5); Row 4: (4,1), (4,2), (4,3), (4,4), (4,5); Row 5: (5,1), (5,2), (5,3), (5,4), (5,5).

James Lee Beach, 1st m.m.

Sam-John H.

PART I
ORGANIZATIONAL DATA

1. DESIGNATION

Communication-Electronics Branch

2. LOCATION

1 January 1975 - 30 June 1975; Iwakuni, Japan

3. STAFF OFFICERS

Communication-Electronics Officer	LtCol. Frank M. MANROD 1 January - 3 June 1975
	Major Thomas D. LOVE 4 June - 30 June 1975
Assistant Communication-Electronics Officer	Major Thomas D. LOVE 1 January - 3 June 1975
Electronics Officer	Captain Jerome D. HAYES 1 January - 28 February 1975
	Captain Robert R. MORAN 1 March - 30 June 1975
Maintenance Officer	Captain Billy C. SANDERS 1 January - 30 June 1975

4. AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>	<u>OTHER</u>
<u>OFF</u>	<u>ENL</u>		
4	6	NONE	NONE

ENCLOSURE (1)

PART II
NARRATIVE SUMMARY

During this reporting period, emphasis has been placed on operational readiness and training of personnel. Continuing emphasis in the maintenance areas has increased this Wing's readiness level steadily.

In the area of training, the concept of realistic and comprehensive communications exercises has been heavily employed. In garrison participation by all Wing, Group, and Squadron Staff Sections, fully utilizes and integrates wire, multichannel radio, and high frequency radio equipment and personnel. This integrated form of training more closely follows probable actions and usages than any other form of training and allows close evaluation of successes and failures. Four such exercises were held during this period with increasing success. Operations for each of these COMMEX's were from three to five days in duration. Operational readiness, despite some personnel shortages, has improved accordingly.

The FMF Mobile Command Net entry into the Defense Communications System was activated for eleven training periods with successful communications obtained each time. This training allowed message handling procedures to be closely scrutinized and improved.

Conferences with Area Frequency Coordinators alleviated areas of misunderstanding and error and enhanced the frequency usage outlook for training and operational requirements.

ENCLOSURE (1)

PART III
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

8-9 JAN	MWCS-18 HF LINK III NET OPERATIONS (OPS) WITH SEVENTH COMM BN, 3DMARDIV.	
14-15 JAN	MWCS-18 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, YOKOSUKA, JA.	
20-25 JAN	ASSISTANT WING COMM CHIEF ON STAFF VISIT TO ALL OKINAWA BASED UNITS OF THE WING.	
21 JAN	MWSG-17 LINK III NET OPS WITH MASS-2.	
22 JAN	CEO PRESENTED BRIEFING ON MARS STATION SUPPORT AND SHORTAGE OF PERSONNEL THEREFOR AT CG's CONFERENCE.	
28-29 JAN	MWCS-18 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, PHILIPPINES.	
30 JAN	VHF SECURE VOICE NET OPS BETWEEN MWCS-18 AND MAG-12.	
31 JAN	MAG-15 LINK II HF NET OPS WITH 1STMARBDE.	
3-5 FEB	CONDUCTED WING SIZED COMMUNICATIONS EXERCISE FROM LOCALLY DISPLACED FACILITIES.	
5-7 FEB	CEO TO FMFPAC FOR ANNUAL COMMUNICATIONS AND ELECTRONICS CONFERENCE.	
10 FEB	MWSG-17 LINK III NET OPS WITH MASS-2.	
12 FEB	MAG-15 LINK III NET OPS WITH 3DMARDIV.	
14 FEB	MAG-36 LINK II HF NET OPS WITH 1STMARBDE.	
18 FEB	MACS-4 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, GUAM.	
19-26 FEB	CEO TO OKINAWA AND PHILIPPINES ON MAFLEX PLANNING TRIP AND III MAF PLANNING CONFERENCE.	
20 FEB	VHF SECURE VOICE NET OPS. ALL UNITS.	
25-26 FEB	MWCS-18 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, PHILIPPINES.	
27 FEB	VHF SECURE VOICE NET OPS. ALL UNITS.	
28 FEB	MACS-4 LINK II HF NET OPS WITH 1STMARBDE.	

ENCLOSURE (1)

PART III
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

4-5 MAR MAG-12 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, GUAM.

5 MAR VHF SECURE VOICE NET OPS. ALL UNITS.

6-7 MAR VHF MULTICHANNEL NET OPS. ALL UNITS.

6-12 MAR MAF CPX 1-75. OPERATIONAL PERSONNEL SUPPORT AUGMENTATION TO III MAF.

11-12 MAR MAG-36 MOBILE COMMAND ENTRY WITH NAVCOMMSTA, PHILIPPINES.

12 MAR MAG-12 LINK III HF NET OPS WITH 3DMARDIV.

13 MAR VHF SECURE VOICE NET OPS. ALL UNITS.

13-15 MAR CEO TO III MAF FOR MAFLEX PLANNING CONFERENCES.

14 MAR MASS-2 LINK II HF NET OPS WITH 1STMARBDE.

17-19 MAR CEO AND ASSISTANT WING COMM CHIEF TO III MAF FOR PARTICIPATION IN MAF CPX 2-75 PLANNING.

21-24 MAR CEO AND ASSISTANT WING COMM CHIEF TO III MAF FOR OPERATIONAL PARTICIPATION IN MAF CPX 2-75.

24 MAR TEMPEST SURVEY HELD. TEMPEST SURVEY TEAM REPORT FILED FROM THIS COMMAND.

26 MAR CEO AND ASSISTANT CEO TO III MAF FOR MAFLEX/MABLEX CONFERENCE.

3 APR-
29 MAY ELECTRONICS OFFICER AUGMENTED TO 9TH MAB FOR NEMVAC OPERATIONS IN RVN AND CAMBODIA. PARTICIPATED OPERATIONS FREQUENT WIND AND EAGLE PULL.

21-24 APR ASSISTANT WING COMM CHIEF TO COMNAVFORJAPAN FOR FREQUENCY COORDINATION CONFERENCE.

29 APR-
1 MAY WING COMMEX 2-75. AN IN-PLACE COMMUNICATIONS EXERCISE UTILIZING ALL EQUIPMENTS AND PERSONNEL TO MAXIMUM FEASIBLE LIMITS. TO BE A MONTHLY TRAINING EXERCISE TO ENHANCE THE READINESS AND PROFICIENCY OF WING COMMUNICATIONS EQUIPMENT AND PERSONNEL.

6-7 MAY MAG-12 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, PHILIPPINES.

ENCLOSURE (1)

PART III
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

7 MAY	MWCS-18 LINK III HF NET OPS WITH MWSG-17, MAG-15, AND MAG-36.
8-9 MAY	ALL UNITS. AN/TSC-15 COMM CENTRAL MULTIPLEX MODE TRAINING AND NET OPS.
20-22 MAY	WING COMMEK 3-75. SECOND IN THE SERIES OF IN-PLACE COMMUNICATIONS EXERCISES WITH INTENSIVE USE OF EQUIPMENTS AND PERSONNEL. ALL WING UNITS INVOLVED.
27 MAY	WING COMM CHIEF HELD A CONFERENCE FOR ALL WING UNIT COMMUNICATIONS CHIEF'S AND MAINTENANCE CHIEF'S. PROBLEMS OF PERSONNEL, EQUIPMENTS, AND MAINTENANCE AREA PROBLEMS DISCUSSED AND SOLUTIONS TENDED FOR STUDY.
27-28 MAY	MWCS-18 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, GUAM
28 MAY	MWSG-17 LINK III HF NET OPS WITH MAG-12, MAG-15, AND MAG-36
29-30 MAY	ALL UNITS. AN/TSC-15 COMM CENTRAL MULTIPLEX MODE TRAINING AND NET OPS.
2 JUN	MWCS-18 MODIFIED LINK III NET OPS WITH MAG-12 AND MAG-15. EQUIPMENTS CHECK AND NET OPS.
3 JUN	MAG-12 NECOS FOR ALL UNIT AN/TRC-75 HF NET OPS.
3-4 JUN	MWSG-17 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, PHILIPPINES.
5-6 JUN	ALL UNITS. AN/TSC-15 COMM CENTRAL MULTIPLEX MODE TRAINING AND NET OPS.
9 JUN	MWCS-18 NECOS FOR ALL UNIT AN/TRC-75 HF NET OPS.
9 JUN	VHF SECURE VOICE NET OPS WITH ALL UNITS.
10-11 JUN	MAG-36 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA, GUAM.
11 JUN	MWCS-18 LINK III NET OPS WITH 3DMARDIV.
12 JUN	MAG-12 LINK II HF NET OPS WITH 3DMARDIV.

ENCLOSURE (1)

PART III
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

16-20 JUN WING COMEX 4-75. CONTINUING TO STRIVE FOR
MAXIMUM EFFICIENCY AND TRAINING WITH IN-PLACE
HEADQUARTERS PARTICIPATION IN COMMUNICATIONS
EXERCISE.

19 JUN CEO, WING COMM CHIEF TO YOKOSUKA JA FOR FREQ
COORDINATION CONFERENCE WITH COMSEVENTHFLT.

23 JUN VHF SECURE VOICE NET OPS. ALL UNITS.

24-25 JUN MACS-4 FMF MOBILE COMMAND ENTRY WITH NAVCOMMSTA,
PHILIPPINES.

25 JUN MWSG-17 LINK III HF NET OPS WITH 3DMARDIV.

26 JUN MWSG-17 LINK II HF NET OPS WITH 3DMARDIV.

8
8
8
8
8
8
8

ENCLOSURE (1)

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

32:LAM:dsb
5750
17 Jul 1975

MEMORANDUM

From: Wing Inspector
To: Wing Historian

Subj: Command Chronology

Ref: (a) MCO 5750.1B
(b) WgO 5750.1B

Encl: (1) Semi-annual Command Chronology

1. In accordance with the provisions of references (a) and (b), enclosure (1) is submitted.

2. This report is unclassified.

L. A. Madera
L. A. MADERA

32
5750
17 Jul 1975

Change to 32: LAM: dsb

John J. 75

5750
17 Jul 1975

SEMI-ANNUAL COMMAND CHRONOLOGY

1. ORGANIZATION

- a. Designation: Office of the Wing Inspector
- b. Period Covered: 1 January 1975 - 30 June 1975

- c. Chronological listing of Wing Inspectors:

Col N. B. McCrary, 1 January 1975 - 18 May 1975
LtCol G. W. VAUGHAN, 19 May 1975 - 30 June 1975

- d. Average Strength: 1 Officer and 2 Enlisted

- e. Significant Events:

(1) First Marine Aircraft Wing Units were inspected in the following functional areas:

(a) Marine Wing Headquarters Squadron-1,
Marine Corps Supply and Maintenance/6-10 January 1975

(b) Marine Aircraft Group-12, Marine Corps
Supply and Maintenance/13-17 January 1975

(c) Marine Aircraft Group-15, Marine Corps
Supply and Maintenance/20-23 January 1975

(d) Wing Transportation Squadron-17,
Maintenance/27-30 January 1975

(e) Wing Equipment and Repair Squadron-17,
Maintenance/27-30 January 1975

(f) Marine Aircraft Group-12, Marine Corps
Supply and Maintenance Re-inspection/7-11 April 1975

(g) Marine Wing Support Group-17, Marine Corps
Supply and Maintenance/14-18 April 1975

(h) Marine Wing Support Group-17, Marine Corps
Supply and Maintenance Inspection of Shop Stores/28 April -
1 May 1975

(i) Marine Aircraft Group-36, Aviation Supply
Analysis/8-22 May 1975

Enclosure (1)

5750
17 Jul 1975

(j) Marine Wing Communications Squadron-18,
Marine Corps Supply and Maintenance/27-30 May 1975

(k) Marine Aircraft Group-12, Aviation Supply
Analysis/16-26 June 1975

(l) Marine Aircraft Group-15, Financial
Inspection of Marine Corps Appropriated Funds/30 June 1975

(2) Training Readiness Evaluations were held on
the following units:

(a) Marine Fighter Attack Squadron-232/29-31
January 1975

(b) Marine Observation Squadron-6/25-27
February 1975

(c) Marine Attack Squadron-211/30 April -
1 May 1975

(d) Marine Attack Squadron-513/25 June 1975

(3) Request Mast interviews were conducted with
48 Marines (46 enlisted, 2 officers) with 19 enlisted going
for interviews with the Commanding General.

(4) Additional Information:

(a) Area/barracks inspections were conducted
weekly.

(b) Security of armories was checked
periodically.

Enclosure (1)



UNITED STATES MARINE CORPS
HEADQUARTERS
1ST MARINE AIRCRAFT WING, FMF
FPO, SAN FRANCISCO, 96602

IN REPLY REFER TO:

25:EAB:em
5750
20 July 1975

From: Director, Wing Safety Center
To: Assistant Chief of Staff, G-3 (Attn: Historical Officer)
Subj: Command Chronology for Period 1 January 1975 through 30 June 1975
Ref: (a) MCO P5750.1D
(b) FMFPACO 5750.8B

1. In accordance with references (a) and (b), the following information is provided for the subject report.

a. January 1975

(1) On 1 January 1975 First Lieutenant G. P. BAILEY assumed the duties as First MAW Ground Safety Officer relieving Captain T. W. CARTER who assumed the H&MS-15 Executive Officer position.

(2) On 4 January 1975 Lieutenant Colonel D. C. BEATTY relieved Lieutenant Colonel J. I. HUDSON as the Director, Wing Safety Center. Lieutenant Colonel HUDSON assumed the duties as Marine Aircraft Group 15 Executive Officer.

(3) The 2nd Quarter, Fiscal Year 1975 Consolidated area Aviation Safety Council Conference was convened on 28 January 1975 and was chaired by Colonel N. B. McCRARY, First Marine Aircraft Wing Chief of Staff (Acting).

(4) The First MAW Safety 1st magazine continued monthly publication throughout the time covered by this report.

b. February 1975

(1) On 25 February 1975 a TA-4F belonging to H&MS-12 and piloted by Major R. J. STOCKING and Colonel G. H. BARLOW sustained ALPHA damage when the pilot encountered control problems. Colonel BARLOW sustained fatal injuries after ejecting from the aircraft.

c. March 1975

(1) On 5 March 1975 while conducting an acceptance inspection on a VM CJ-1 RF-4B a Safety and Survival Technician ejected himself through the front canopy of the aircraft and received serious injuries. The technician later recovered with no permanent disability.

(2) During the month of March MSgt H. M. AMENDT assumed the duties as NCOIC of the Safety Center, relieving GySgt W. C. BAXTER.



d. April 1975

(1) The 3rd Quarter, Fiscal Year 1975 Consolidated area Aviation Safety Council Conference convened on 8 April 1975 and was chaired by Colonel N. B. McCrary, First Marine Aircraft Wing Chief of Staff.

(2) On 29 April 1975 HMM-164 lost a CH-46D while participating in Operation "Frequent Winds." Two crew members were lost at sea and not recovered.

(3) On 30 April 1975 FMH-462 lost an AH-1J while participating in Operation "Frequent Winds." Both crew members were recovered.

e. May 1975

(1) On 5 May 1975 Major L. J. KENNEDY joined the Wing Safety Center to assume the duties as First Marine Aircraft Wing NATOPS Supervisor.

(2) On 20 May 1975 Major F. L. PIERI relinquished his duties as Wing NATOPS Supervisor and rotated to CONUS for duty with Naval Air Systems Command Headquarters, Washington D. C. Lance Corporal E. MONTALVO joined the Safety Center from Marine Aircraft Group 14, Cherry Point N. C.

f. June 1975

(1) On 6 June LTCOL D. C. BEATTY departed the Wing Safety Center for duty with Headquarters, U. S. Marine Corps, Washington D. C.

(2) 19-20 June. Majors P. B. FIELD and T. W. CARTER represented the First Marine Aircraft Wing at the Aircraft Out of Control Conference hosted by the Naval Safety Center at Norfolk, Virginia.

(3) On 20 June 1975 Corporal A. V. RUSHING rotated to CONUS for further duty with MCCRTG-10, MCAS Yuma, Arizona.

(4) On 24 June 1975 a CH-46D helicopter from HMM-164 recieved strike damage while on a Training flight in the Northern Training Area of Okinawa, Japan. Three crew members were lost in the mishap.

(5) During the course of the six months covered by this report the First Marine Aircraft Wing Safety Center has continued to strive for improved operational readiness through aviation safety. The six accountable aircraft accidents which occurred in FY-75 give the Wing an accident rate of 0.83, which compares favorably with the FMFPAC FY-75 goal of less than 0.86 aircraft accidents per 10,000 flight hours.

E. A. Birzer
E. A. BIRZER

OFFICE OF THE STAFF JUDGE ADVOCATE
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

17:FLG:gaa
5750

21 JUL 1975

MEMORANDUM

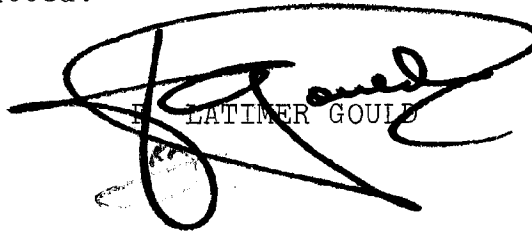
From: Staff Judge Advocate
To: Commanding General, 1st Marine Aircraft Wing, FMFPac
(Attn: AC/S, G-3)

Subj: Semi-annual Command Chronology (Report Symbol
MC-5750-06)

Ref: (a) WgO 5750.1B

Encl: (1) Joint Law Center, 1stMAW Command Chronology

1. In accordance with the provisions of reference (a),
enclosure (1) is submitted.


E. LATIMER GOULD

17:FLG:gaa
5750

For Center, 1st MAW

For June 75

OFFICE OF THE STAFF JUDGE ADVOCATE
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

COMMAND CHRONOLOGY

1 January 1975 to 30 June 1975

INDEX

Part I	-	Organizational Data
Part II	-	Narrative Summary
Part III	-	Significant Events



Enclosure (1)

PART I

ORGANIZATIONAL DATA1. STAFF PERSONNEL

Staff Judge Advocate LtCol William B. DRAPER, Jr.

Deputy Staff Judge Advocate Major Jeffery W. MAURER

OIC, Branch Law Office, Oki Major Jeffery W. MAURER
From 1 January until 3 June 1975
Captain C. P. MACKIN, Jr.
From 4 until 30 June 1975.

SPCM Military Judge (IwaJudOff) Captain Frederick M. LORENZ
From 1 January until 31 March 1975
Captain Richard E. OUELLETTE
From 2 April until 30 June 1975.

Legal Administrative Officer Captain John P. WILSON
From 1 January until 11 May 1975.
Captain R. HARRELLE
From 12 May until 30 June 1975

Chief Trial Counsel Captain Richard E. OUELLETTE
From 1 January until 1 April 1975.
Captain William D. BRANDT
From 2 April to 30 June 1975

Chief Defense Counsel Captain William T. ANDERSON

Legal Services Chief MGySgt Curtis M. ERICKSON

2. AVERAGE MONTHLY STRENGTH (OF 44)

USMC		USN	
<u>OFF</u>	<u>ENL</u>	<u>OFF</u>	<u>ENL</u>
10	16	0	0

PART II

NARRATIVE SUMMARY

Breakdown of general, special and summary courts-martial tried during the reporting period:

	<u>GCM</u>	<u>SPCM(BCD)</u>	<u>SPCM(NON-BCD)</u>	<u>SCM</u>	<u>NJP</u>
Joint Law Ctr & Branch Law Office	8	18	67	69	794

Administrative discharges were as follows for the reporting period:

Unsuitability	5
Unfitness	9 (1 suspended and 1 forwarded to CMC)
Misconduct	30
Good of the Service	31
TOTAL	75

During this reporting period a total of 2,775 legal assistance cases were processed by the Joint Law Center, Iwakuni and the Branch Law Office, Okinawa.

PART III

SIGNIFICANT EVENTS

None..

SECRET

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

21:RWM:rjd
5750
7 July 1975

From: Wing Supply Officer
To: Assistant Chief of Staff, G-3

Subj: Command Chronology for period 1 Jan to 30 June 1975

Ref: (a) WgO 5750.1B

Encl: (1) Wing Supply Command Chronology

1. As required by reference (a), enclosure (1) is submitted.


R. W. McINNIS

Wing Supply Officer
5750
7
Done - Done 115

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

21:RWM:rjd
5750
7 July 1975

COMMAND CHRONOLOGY

1 January to 30 June

Index

- Part I. Organizational Data
- Part II. Narrative Summary
 - A. Aviation Supply Support
 - B. Marine Corps Property Supply Support
 - C. Aviation Supply Management Team
- Part III. Sequential Listing of Significant Events
 - A. Aviation Supply Support
 - B. Marine Corps Property Supply Support
 - C. Aviation Supply Management Team

3
2
1
5
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3

UNITED STATES MARINE CORPS
 Headquarters
 1st Marine Aircraft Wing
 Fleet Marine Force Pacific
 FPO San Francisco 96602

21:RWM:rjd
 5750
 7 July 1975

Part I

1. Designation:

<u>BILLET DESCRIPTION</u>	<u>RANK</u>	<u>NAME</u>	<u>INCLUSIVE DATES</u>
Wing Supply Officer	Col	R. W. McINNIS	Aug 74 - Jun 75
Asst Wing Supply Officer	LtCol	R. N. RACKHAM	Aug 74 - Jun 75
Navy Supply Officer	LCdr	C. S. HUNTER	Oct 74 - Jun 75
Avn Supply Officer	Capt	T. L. LAPLAUNT	Jan 74 - Feb 75
	Capt	W. H. HAMLIN	Feb 75 - Jun 75
MC Supply Officer	Capt	L. H. BETTIS	Aug 74 - Jun 75
Avn Supply Mgt Officer	CWO-4	A. MIRANDA	Aug 74 - Jun 75
MC SASSY Mgt Officer	CWO-3	P. W. BLAYLOCK	Jan 75 - Feb 75
	Capt	L. R. ANDERSON	Feb 75 - Jun 75
Wing Supply Chief	MGySgt	D. S. EDMONDSON	Oct 74 - Jun 75

Part II

Narrative Summary

1. Aviation Supply Support

a. During operation Eagle Pull, Frequent Wind, NEMVAC and Talon Vise, aviation supply support personnel expended tremendous effort to provide outstanding supply support to FMAW deployed units. Through daily telephonic world wide screens, and special shipping actions, supplies were located and delivered in record time to requiring sites. Twenty-four hour manning of supply support centers was done during this period.

b. During the period 1 January thru 30 June 1975 the MAG REAVCAL Program was completed. All MAG's completed an extensive excessing program that resulted in turn-in of 2.5 million dollars of NSA material and 9.3 million dollars of APA material.

c. The receipt of 1.2 million dollars from COMNAVAIRPAC on 18 June permitted the ordering of the majority of AVCAL deficiencies by all MAG's/MWHS-1.

d. With the assistance of a team from Fleet Assistance Group Pacific during January and February, the High Priority Requisition Monitoring Module was implemented on the U1500 computer. The program is now providing daily NORS/NFE listing and weekly AWP listings for review and monitoring by supply and maintenance personnel.

e. The need for additional AVCAL material came into existence to support additional F4J aircraft, to support A6E aircraft and for CER capability on AV8A F402 engines. AVCAL funding was received and requisitions were released for the F402 engine and F4J aircraft. The A6E AVCAL will be ordered and assembled by E1 Toro serving as outfitting supply point after 1 July 1975.

f. A second Aviation Supply and Aviation Maintenance Officers Conference was held on 11 June to discuss and exchange information concerning aviation matters within the First Marine Aircraft Wing.

2. Marine Corps Property Supply Support

a. The SASSY Management Unit (SMU) located at Third FSR is the central control and data collective agency for 1st Marine Aircraft Wing Marine Corps Supply Accounts. Because of the geographical separation, a detachment of the SMU has been established and physically located at Iwakuni. The main objective of the detachment is to sustain uniformity in the application of SASSY management techniques and coordinate the flow of input/output data to insure optimum supply support for the Marine Corps Supply Accounts of Iwakuni SASSY Units. The detachment is under the operational control of the Commanding Officer, 3rd FSR and administrative control of the Commanding General, 1st MAW.

b. During October 1974, the Commanding General, FMFPAC, approved the concept and procedures for the consolidation of all WestPac Mount Out and Mount Out Augmentation (MO/MOA) maintained at 3rd FSR. 1st MAW MO/MOA has been physically relocated to 3rd FSR. Accounting, warehousing and fiscal requirements are the responsibility of the CO, 3rd FSR. The Commanding General, 1st MAW retains the responsibilities for identifying equipment for which MO/MOA support is required but not provided, conducting reviews of MO/MOA requirements following each annual recomputation, and submitting withdrawal requests.

c. To provide the best possible supply support to Detachment Alpha, MWSG 17. A shop stores account (MMJ136), was established at MCAS(H) Futema, Okinawa. This shop stores account offers a less restrictive stockage criteria and allows the stockage of a greater range and depth of assets. Assets obtained in the mutual buildup of repair parts were assigned final stockage levels until actual requirement, determination could be made based on usage. During the past five months the operation has been successful and the first recomputation of actual requirements is scheduled for July 1975.

3. Aviation Supply Management Team

a. During the period 1 January through 30 June 1975 the normal supply management functions were employed. The team provided frequent visits to the two Group Supply Departments and MWHS-1 located MCAS Iwakuni and to MAG 36 located MCAS(H) Futema. Day to day business increased for the SUADPS coordinator due to the advent of the Hi-Pri program introduced the early part of the year.

b. During May the team held a pre-analysis visit with MAG 36 in preparation for their annual FMFPAC Analysis Team visit in July 1975.

c. During June the team held a pre-analysis visit with MAG 12 in preparation for their annual FMFPAC Analysis Team visit in July 1975.

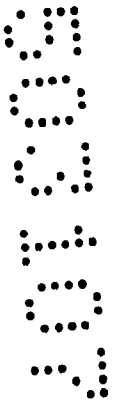
365

Part III

Sequential Listing of Significant Events

1. Aviation Supply Support

- a. Implementation of Hi-Pri Module on U1500 computer during period 15 Jan - 10 Feb 1975.
- b. MAG-36/MWHS-1 Attend AVCAL Review
- c. MAG-12 Completed excess program 28 March 1975
- d. Participation in evacuation operations April-31 May 1975
- e. MAG-12 released F402 AVCAL Requisitions. 19 May 1975
- f. MAG-15 Completes excess program 23 May 1975
- g. MWHS-1 Completes excess program 31 May 1975
- h. Aviation Supply and Aviation Maintenance Officers Conference held 11 June 1975.
- i. MAG-12 Determines A6E AVCAL deficiencies 16 June 1975
- j. Received funding for AVCAL deficiencies and released requisitions for 1.2 million NSA deficiencies period 18-26 June 1975.
- k. MAG-15 Released F4J AVCAL Requisitions 23 June 1975



2. Marine Corps Property Supply Support

- a. SMU Detachment established January 1975
- b. Consolidation of Wing Mount Out with Third FSR
- c. Establishment of Shop Stores (MMJ136), at MCAS(H)
Futema, Okinawa

SECRET

3. Aviation Supply Management Team

a. The Wing Aviation Supply Management Team held supply analysis of MAG-36 during May 1975.

b. The Wing Aviation Supply Management Team held supply analysis of MAG-12 during June 1975.

c. Desk top procedures received during May by all MAGS, MWHS-1 and Wing Supply.

SECRET

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602

16:HDC:lrk
5750

From: Wing Medical Section
To: Headquarters, 1st Marine Aircraft Wing (Attn: G-3)
Subj: Command Chronology (Report Symbol MC-5750-06)
Ref: (a) WgO 5750.1B
Encl: (1) Wing Medical Section Semi-Annual Command
Chronology 01 Jan 1975 - 30 Jun 75

1. In accordance with reference (a), enclosure (1), is submitted.


H. D. CASH

Medical Section 1st MAW
5750

Jan-Jun 75

WING MEDICAL SECTION COMMAND
CHRONOLOGY
01 JAN 1975 - 30 JUN 1975

INDEX

PART I-----ORGANIZATION DATA

PART II-----NARRATIVE SUMMARY

PART III-----SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

3
2
5
5
1

PART I

ORGANIZATION DATA

1. Designation: Medical Section, Headquarters 1st Marine Aircraft Wing.

SUBORDINATE UNITS

Medical Section, Marine Air Group-36, Futema, Okinawa

2. Location: Marine Corps Air Station, Iwakuni, Japan
3. Staff Officers:

Wing Medical Officer: CAPT B. C. JOHNSON, MC, USN
ADDU 01 JAN 75 - 30 JUN 75

Assistant Wing Medical Officer: CAPT P. C. BIGLER, MC, USNR
ADDU 01 JAN 75 - 30 JUN 75

Navy Personnel Officer: LCDR H. D. CASH, MSC, USN
01 JAN 75 - 30 JUN 75

Group Medical Officers:

	<u>MAG 12</u>	
LT W.F. JUDSON, MC, USNR		14 JAN 75 - 03 APR 75
LT M.L. CARTER, MC, USNR		14 JAN 75 - 22 JAN 75
LT W.B. DAWSON, MC, USNR		29 APR 75 - 18 MAY 75
LT W.L. HARDY, MC, USNR		11 MAY 75 - 30 JUN 75

	<u>MAG-36</u>	
LT W.F. JUDSON, MC, USNR		06 JUN 75 - 30 JUN 75
LT M.L. CARTER, MC, USNR		23 JAN 75 - 06 JUN 75

	<u>KADENA AFB</u>	
LT W.B. DAWSON, MC, USNR		19 MAY 75 - 30 JUN 75

	<u>HMH-462</u>	
LT J.R. McCOY, MC, USNR		01 JAN 75 - 04 JUN 75
LT M.L. CARTER, MC, USNR		04 JUN 75 - 30 JUN 75

	<u>MWSG-17</u>	
LT J.R. McCOY, MC, USNR		05 JUN 75 - 30 JUN 75

4. Average Monthly Strength:
NAVY MEDICAL

OFFICERS
07

ENLISTED
58

PART II
NARRATIVE SUMMARY

During the period of 01 January 1975 to 30 June 1975, the Medical Section of the First Marine Aircraft Wing, provided personnel and support to the garrisoned and deployed units of the First Marine Aircraft Wing, MCAS Futema Dispensary, and MAG-36. Additionally, personnel were in support of Eagle Pull and Frequent Wind, which our personnel provided Medical support in the extraction of Americans and South Vietnamese from Viet Nam, in addition the Medical personnel were used in the Mayaguez incident. The Medical Section also provides support to the Naval Regional Medical Center Branch Dispensary, Iwakuni, Japan. All Navy related administrative functions for attached Navy personnel were accomplished.

The Medical Section continues to provide assistance within and outside the command. In addition the following are of note:

12 JAN 1975	CDR C. A. ROPER	VISIT FMFPACMEDOFF
18 JUN 1975	HMCM PHILLIPS	INFORMAL VISIT FMFPAC

Medical department personnel were deployed during this period as follows:

UNIT	LOCATION	MC	HM	INCLUSIVE DATES
CUBI PT	PHILIPPINES		I	01 JAN - 07 MAR
Sub Unit #2			I	10 JAN - 10 MAR
III MAF			I	25 JAN - 16 FEB
			I	07 MAR - 04 JUN
			I	11 APR - 11 JUN
		I		30 MAY - 04 JUN
			I	05 JUN - 30 JUN
			I	24 JUN - 30 JUN
3RD FSR	OKINAWA		I	10 FEB - 18 MAR
			I	17 MAR - 11 APR
DET 101	USS MIDWAY		I	10 JAN - 11 FEB
			I	08 MAR - 21 MAY
			I	05 JUN - 20 JUN
9TH MAB	OKINAWA	I		04 APR - 19 MAY
			I	04 APR - 09 JUN

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS1. Receipts/Transfers:a. Receipts

14 JAN 75	LT W.F. JUDSON, MC, USNR
14 JAN 75	LT M.L. CARTER, MC, USNR
29 APR 75	LT W.B. DAWSON, MC, USNR
11 MAY 75	LT W.L. HARDY, MC, USN

b. Transfers:

NONE

2. Reenlistments:

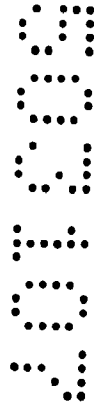
04 APR 75	HM2 J.A. CELESTINO	4 Yrs
07 APR 75	HMC J.R. MAXEY	6 Yrs
12 MAY 75	HM2 E.M. RINNERT JR	4 Yrs
15 MAY 75	HMC J.L. LOWDER	6 Yrs

3. Promotions:

NONE

4. Advancements:

16 JAN 75	L.R. KENNEDY	TO	HMI
16 MAR 75	Y.L.M. LAW	TO	HN
16 MAR 75	J.D. LAMBERT	TO	HN
16 MAR 75	E.B. WALKER	TO	HN
09 MAY 75	R.W. SIMPSON	TO	HM2
16 MAY 75	W.D. SANDERS	TO	HM3



PART I

ORGANIZATIONAL DATA1. DESIGNATION

Consolidated Public Affairs Officer

COMMANDERMaj. S.D. TURNER
1 Jan to 30 June 75SUBORDINATE UNITS

NONE

NONE

ATTACHED UNITS

NONE

NONE

2. LOCATION

1 January 1975 - 30 June 1975: MCAS, Iwakuni, Japan

3. STAFF OFFICERSAssistant Consolidated Public Affairs Officer Maj. P.D. PAYNE
15 Jan - 30 June 754. AVERAGE MONTHLY STRENGTH

<u>USMC</u>		<u>USN</u>		<u>OTHER</u>	
<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>	<u>Off</u>	<u>Enl</u>
2	10	0	0	0	0

PART II

NARRATIVE SUMMARY

This office submitted Fleet Home Town News Releases on Wing personnel and distributed news releases and photographs to U.S., Japanese and military news media. In addition this office answered direct news queries from local media representatives concerning this command.

PART III

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

- a. FLEET HOME TOWN NEWS PROGRAM: 2,625 forms on Wing personnel were processed during the reporting period and forwarded to the Fleet Home Town News Center.
- b. NEWS RELEASES TO MEDIA: During the reporting period 30 news releases were distributed to civilian and military media. Other stories and photographs, used only in the TORII TELLER, are not included in this total.
- c. SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE: A Standing Operating Procedures for Public Affairs and the Consolidated Public Affairs Office was approved 9 May 1975 and was distributed to all Wing units. The SOP is WgO P5720.3/ASU. P5720.6.
- d. DEPLOYMENTS: None for more than 30 days.
- e. NEWS QUERIES: During this period this office answered 63 news queries from Japanese news media representatives.
- f. VISITS: During this period this office arranged for and coordinated the activities for more than 1,500 visitors to this command. In addition 50 civilian newsmen were hosted here on the annual Friendship Day on May 5, 1975.

PART IV

SUPPORTING DOCUMENTSTAB

- a. WgO P5720.3/ASO P5720.6 (SOP for Public Affairs)

UNITED STATES MARINE CORPS
Headquarters
1st Marine Aircraft Wing
Fleet Marine Force Pacific
FPO San Francisco 96602
and
U. S. Marine Corps Air Station
FPO Seattle 98764

WgO P5720.3
MCASO P5720.6
PA/SDT:ead
9 May 1975

WING ORDER P5720.3
AIR STATION ORDER P5720.6

From: Commanding General
Commanding Officer

To: Distribution List

Subj: Standing Operating Procedures for Public Affairs and the Consoli-
dated Public Affairs Office

Ref: (a) MCO P5720.44A
(b) COMNAVFORJAPAN INST 5720.12B
(c) FMFPacO 5700.1G
(d) MCO P5600.31C
(e) MCO P3150.3B
(f) COMNAVFORJAPAN INST 5726.3D
(g) FMFPacO 7300.1B
(h) COMNAVFORJAPAN INST 5720.7D
(i) COMNAVFORJAPAN INST 5720.11B(NOTAL)
(j) MCO P5750.1D
(k) MCASO 5750.1C

Encl: (1) LOCATOR SHEET

1. Purpose. To publish the Standing Operating Procedures for Public Affairs Programs of this Air Station and the 1st Marine Aircraft Wing. These instructions are in addition to the guidelines contained in references (a) through (k).

2. Cancellation. MCASO 5724.1.

3. Action. Unit commanders and commanding officers will insure that the provisions of this Order are followed in regard to Public Affairs matters.

WgO P5720.3
MCASO P5720.6

9 May 1975

4. Certification. Reviewed and approved this date.

M V Statzer
M. V. STATZER

H V Lundin
H. V. LUNDIN
Chief of Staff

DISTRIBUTION: Wing "A" and "B" less MCAS
MCAS "A" less 33

3
3
3
3
3
3

WgO P5720.3
MCASO P5720.6
9 May 1975

LOCATOR SHEET

Subject: Standing Operating Procedures for Public Affairs and the Consolidated Public Affairs Office

Location: _____
(Indicate the location(s) of the copy(ies) of this publication.)

0
0
0
4
0
0

ENCLOSURE (1)

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Received	Date Entered	Signature of Person Entering Change

SOP FOR PUBLIC AFFAIRS AND CONSOLIDATED PUBLIC AFFAIRS OFFICE

TABLE OF CONTENTS

	<u>Paragraph</u>	<u>Page</u>
SECTION I		
MISSION - - - - -	101	1-1
SCOPE - - - - -	102	1-1
BACKGROUND - - - - -	103	1-1
SECTION II		
ORGANIZATION - - - - -	201	2-1
PERSONNEL - - - - -	202	2-1
RESPONSIBILITIES - - - - -	203	2-1
FITNESS REPORTS - - - - -	204	2-2
SECTION III		
GENERAL OF PUBLIC AFFAIRS OPERATION - - - - -	301	3-1
PUBLIC AFFAIRS CHIEF AND NCOIC - - - - -	302	3-1
PRESS SECTION - - - - -	303	3-1
COMMUNITY RELATIONS - - - - -	304	3-2
TORII TELLER - - - - -	305	3-2
ADMINISTRATION - - - - -	306	3-3
INTERPRETERS - - - - -	307	3-3
Organization for Public Affairs Activities	Figure 1	3-5
SECTION IV		
RELEASING AUTHORITY - - - - -	401	4-1
POLICY - - - - -	402	4-1
PUBLIC INFORMATION - - - - -	403	4-1
ACCIDENTS, CASUALTIES AND EMERGENCIES - - - - -	404	4-1
FOREIGN CORRESPONDENTS - - - - -	405	4-2
FLEET HOME TOWN NEWS CENTER - - - - -	406	4-2

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

	<u>Paragraph</u>	<u>Page</u>
SECTION V		
GENERAL PRESS COVERAGE - - - - -	501	5-1
REQUESTS FOR COVERAGE - - - - -	502	5-1
PRESS ASSIGNMENTS - - - - -	503	5-1
SECTION VI		
PHOTOGRAPHY IN CONJUNCTION WITH PRESS COVERAGE- - - - -	601	6-1
CAPABILITIES AND SUPPORT - - - - -	602	6-1
PHOTOGRAPHIC ASSIGNMENTS - - - - -	603	6-1
PHOTOGRAPHIC RELEASING AUTHORITY - - - - -	604	6-1
TEMPORARY LOAN OF OFFICIAL NEGATIVES - - - - -	605	6-1
VISITING PHOTOGRAPHERS - - - - -	606	6-1
SECTION VII		
GENERAL OF COMMUNITY RELATIONS - - - - -	701	7-1
FUNDING - - - - -	702	7-1
COMMUNITY RELATIONS CHIEF - - - - -	703	7-1
IWAKUNI JAPANESE-AMERICAN COORDINATING COMMITTEE (IJACC) -	704	7-1
OPEN HOUSES AND SPECIAL EVENTS - - - - -	705	7-1
TOURS AND VISITS - - - - -	706	7-2
PARTICIPATION OF PERSONNEL ON TELEVISION PROGRAMS - - - -	707	7-2
SCOUTS AND YOUTH GROUPS - - - - -	708	7-3
ON-BASE CLUBS AND SERVICE ORGANIZATIONS - - - - -	709	7-3
SPECIAL PROJECTS - - - - -	710	7-3
SECTION VIII		
BACKGROUND OF HISTORICAL PROGRAM - - - - -	801	8-1
GUIDANCE - - - - -	802	8-1
COMMAND CHRONOLOGY - - - - -	803	8-1
HISTORICAL AND OPERATIONAL REFERENCE FILES - - - - -	804	8-1

SOP FOR PUBLIC AFFAIRS AND CONSOLIDATED PUBLIC AFFAIRS OFFICE

	<u>Paragraph</u>	<u>Page</u>
SECTION IX		
FLEET HOME TOWN NEWS PROGRAM - - - - -	901	9-1
BACKGROUND - - - - -	902	9-1
DEFINITIONS - - - - -	903	9-1
News of Immediate Importance - - - - -	903.1	9-1
Feature Material - - - - -	903.2	9-1
Home Town News - - - - -	903.3	9-2
Newsworthy Material - - - - -	903.4	9-2
Recognition - - - - -	903.5	9-2
ACTION - - - - -	904	9-2
SUGGESTIONS FOR THE EFFICIENT ADMINISTRATION OF THE FLEET HOME TOWN NEWS PROGRAM AT THE ORGANIZATIONAL AND UNIT LEVEL - - - - -	905	9-3
Selection of the Technical Information Contact Officer (TICO) - - - - -	905.1	9-3
Procurement of Fleet Home Town News Forms - - - - -	905.2	9-4
Program Administration - - - - -	905.3	9-4
Right of Privacy - - - - -	905.4	9-5
Master Story - - - - -	905.5	9-5
Master Story Examples - - - - -	905.5a	9-6
Caution - - - - -	905.5b	9-6
Hold Files - - - - -	905.6	9-6
DETAILED INSTRUCTIONS FOR THE PROPER COMPLETION OF THE FLEET HOME TOWN NEWS FORM - - - - -	906	9-6
PHOTOGRAPHIC SUPPORT FOR THE FLEET HOME TOWN NEWS PROGRAM - - - - -	907	9-8
Fleet Home Town News Center Photographic - - - - -	907.1	9-8
Obtaining Official Photography - - - - -	907.2	9-9
GUIDANCE FOR THE HANDLING OF TAPE RECORDED HOME TOWN NEWS MATERIAL - - - - -	908	9-9
Sample Letter of Transmittal	Figure 2	9-12
Fleet Home Town News Form	Figure 3	9-13
SUGGESTED PROCEDURES FOR UNIT TECHNICAL INFORMATION CONTACT OFFICERS	APPENDIX A	A-1
STANDARDIZED FORMAT FOR COMMANDING GENERAL FIRST MARINE AIRCRAFT WING AND COMMANDING OFFICER MARINE CORPS AIR STATION DAILY PRESS BRIEFINGS	APPENDIX B	B-1

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

103.2

SECTION I

101. MISSION. To keep the public and personnel of the Air Station, the 1st Marine Aircraft Wing and other tenant units informed concerning the objectives, organization and performance of assigned tasks and activities of the Marine Corps in general and in particular of all Marine Corps and Navy units serving aboard the Air Station, and to promote good relations between the military and civilian communities.

102. SCOPE. Public Affairs encompasses all areas of contact between personnel serving aboard the Air Station and the public at large. Each commander of a unit stationed aboard the Air Station has a continuing responsibility to promote the public understanding of the mission of MCAS Iwakuni and the tenant commands based here, and to foster a harmonious relationship between the members of the commands and the public. These obligations must be considered in all contacts and association with the public. The Consolidated Public Affairs Office is the primary source of staff assistance to commanders aboard this Station in the area of public affairs.

103. BACKGROUND

1. The Public Affairs Program is designed to fulfill the Public Affairs objectives of the Marine Corps as outlined in MCO P5720.44A with primary emphasis on the mission, goals and accomplishments of units and personnel serving aboard the Station. In addition to informing the general public of Marine Corps and Navy missions, the Public Affairs Program is intended to provide internal information on Marine Corps and Navy activities for personnel serving aboard the Station.

e. The Public Affairs Program is comprised of three major categories:

a. Public Information prepared and disseminated in recognition of the public's right to know all unclassified information concerning the activities of the armed services. This information is released to the press, radio and television news media.

b. Community Relations activities initiated by the command in cooperation with the civilian community to earn public understanding and acceptance, and to foster a good relationship between the military and civilian communities.

c. Internal Information on activities and events of importance to military and civilian personnel serving aboard the Air Station and their dependents disseminated through local print and broadcast media.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

203.3

SECTION II

201. ORGANIZATION. The Commander, U. S. Forces, Japan, is charged with overall coordination of Public Affairs Policy. Commander, Naval Forces, Japan, retains the authority for overall coordination of Public Affairs matters concerning the Naval Services. COMNAVFORJAPAN INST 5720.12B is the basic Commander, Naval Forces, Japan, Public Affairs Instruction.

1. Fleet Marine Force units stationed aboard the Air Station will continue to be governed by the provisions of FMFPacO 5700.1G.

2. Units of the Seventh Fleet assigned to, or visiting the Air Station will continue to be governed by applicable Seventh Fleet Public Affairs Instructions.

3. The Consolidated Public Affairs Officer is assigned as a member of the MCAS and First Marine Aircraft Wing Special Staffs as the Staff Public Affairs Officer in accordance with paragraph 1326 of the FMFM 3-1 Command and Staff Action, and should be consulted concerning questions on general policies outlined in all Orders and Instructions referenced in this SOP, and prior to implementation of supplemental Instructions published by tenant commands.

4. Organization and administration of the Consolidated Public Affairs Office will be in accordance with Part A, Chapter 3 of MCO P5720.44A.

202. PERSONNEL. The MCAS Public Affairs Officer is designated as the Consolidated Public Affairs Officer, and is charged with directing the performance of duties of personnel assigned to Public Affairs duties by the MCAS or tenant units under the Fleet Assistance Program. Assignment of First Marine Aircraft Wing personnel to the Consolidated Public Affairs Office will be made so as to readily permit their return to their parent unit should the need arise.

203. RESPONSIBILITIES. The Consolidated Public Affairs Officer supported by officers and enlisted men assigned to the Public Affairs Office will be directly responsible for:

1. Advising the Commanding Officer of the Air Station, the Commanding General of the First Marine Aircraft Wing and the Officers in Charge of all tenant units and their staffs on matters pertaining to public information, community relations and internal information.

2. Supervising the preparation of material for release to printed and broadcast media, and insuring that necessary clearances are obtained prior to release.

3. Publication of the weekly Station news magazine, the Torii Teller, utilizing appropriated funds.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE
203.4

4. Coordinating and supervising the activities of correspondents, news photographers and broadcasters (except Far East Network personnel) in accordance with applicable security and public information regulations.
5. Insuring appropriate coverage of all newsworthy events concerning command activities, including official photographic coverage and, if applicable, civilian news media coverage.
6. Preparing information annexes to plans and orders as appropriate.
7. Forwarding to the Director of Information, Headquarters, Marine Corps and the Information Office, U. S. Forces, Japan, news and feature material appropriate for national dissemination.
8. Preparing reports of adverse publicity for forwarding to higher headquarters, if necessary.
9. Preparing correspondence concerning Public Affairs matters as directed.
10. Conducting on-the-job training for personnel assigned to the Consolidated Public Affairs Office.
11. Assisting civilian news media correspondents in obtaining clearance for material submitted to the Station for security review, and assisting as necessary in correcting factual errors.
12. Assisting in arrangements for participation in open houses, civic observances, public ceremonies, parades and similar events as appropriate.
13. Arranging for tours of the Air Station by civic organizations, news media representatives, school children and other groups as appropriate.
14. Supervising management of the budget and all other financial aspects of the Consolidated Public Affairs Office.

204. FITNESS REPORTS

1. The Consolidated Public Affairs Officer will be the reporting senior for all officers and enlisted personnel assigned to the Consolidated Public Affairs Office.
2. The Executive Officer of the Marine Corps Air Station will be the reporting senior of the Consolidated Public Affairs Officer. The Chief of Staff, First Marine Aircraft Wing will submit a concurrent report when the Wing Headquarters is located at the Air Station.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION III

303.7

301. GENERAL OF PUBLIC AFFAIRS OPERATION. The Consolidated Public Affairs Office will be organized by establishing internal work sections as outlined in the paragraphs below. Figure 1, page 3-5, shows the staff relations and structure of Consolidated Public Affairs Activities.

302. PUBLIC AFFAIRS CHIEF AND NCOIC. The senior noncommissioned officer assigned to the Consolidated Public Affairs Office will be designated PUBLIC AFFAIRS CHIEF, and will serve as the NCOIC of the Consolidated Public Affairs Office. His duties will include:

1. Advising the Consolidated Public Affairs Officer on all matters pertaining to enlisted personnel assigned to public affairs duties.
2. Establishing liaison between work sections.
3. Supervising the administrative functions of the Consolidated Public Affairs Office.

4. Serving as the interim Public Affairs Officer in the absence of the Consolidated Public Affairs Officer.

303. PRESS SECTION. The Press Section of the Consolidated Public Affairs Office will be comprised of a staff of enlisted Press Information Men, and will be headed by a staff noncommissioned officer designated as the Press Chief. He will have the following duties:

1. Coordination of all press coverage of newsworthy command events and activities.

2. Supervising the preparation of all material intended for release to the general public and news media.

3. Providing news and feature material written by assigned Press Information Men to the Editor of the Station's weekly news magazine, and advising him of scheduled coverage of newsworthy events.

4. Compiling a Public Affairs Morning News Brief for the Commanding Officer of the MCAS and the Commanding General of the First Marine Aircraft Wing.

5. Distributing all approved releases to the general public and news media, and maintaining file copies and accurate records of those releases.

6. Monitoring the Fleet Home Town News Program.

7. Coordinating photographic support for Public Affairs related coverage, and maintaining accurate records and files of negatives.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

303.8

8. Operating the press liaison teletype communications network.
9. Appraising the NCOIC and the Consolidated Public Affairs Officer of the performance of duty of personnel assigned to the Press Section.
10. Establishing liaison with the Far East Network to ensure broadcast dissemination of appropriate news feature material.

304. COMMUNITY RELATIONS. The Consolidated Public Affairs Officer is the cognizant staff officer for promoting community relations activities and will designate a staff noncommissioned officer as the COMMUNITY RELATIONS CHIEF with the following duties:

1. Establishing liaison with local Japanese governmental agencies, civic groups, industrial leaders and youth organizations in conjunction with community relations projects.
2. Providing publicity assistance and guidance for clubs and service organizations aboard the Air Station when appropriate.
3. Initiate and coordinate requests for the First Marine Aircraft Wing Band at appropriate public relations oriented events.
4. Producing command sponsored press kits and welcome aboard packages as appropriate.
5. Establishing liaison with the Special Services Department to ensure advance publicity on forthcoming USO shows and other activities of interest to Air Station personnel and their dependents.
6. Maintaining historical and biographical reference files.
7. Serving in an advisory capacity for other special projects of a community relations nature as directed.

305. TORII TELLER. The Station's weekly news magazine is published in accordance with MCO P5720.44A and MCO P5600.31B, and is edited by a staff assigned by the Consolidated Public Affairs Officer. Publication day for the Torii Teller is usually on Friday of each week, and deadline for classified ads and submissions for editorial consideration is noon on the preceding Monday. The functions of the editorial staff are:

1. Editing copy on news, feature, editorial, schedule and sports material.
2. Designing the layout for each page of the publication and submitting the layouts and copy to the Consolidated Public Affairs Officer for approval.

3-2

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

307.5

3. Proofreading of all material following the initial press run to ensure accuracy of information published.
4. Coordinating with the Press Section to ensure coverage of special events made known to the editorial staff.
5. Keeping abreast of important anniversaries and periodic command functions which are covered annually.
6. Establishing priorities on material for publication to ensure the most noteworthy information is made available to readers.
7. Distributing the Torii Teller to areas aboard the Station which will ensure a high percentage of readership.
8. Performing other editorial tasks as assigned by the Consolidated Public Affairs Officer.

306. ADMINISTRATION. Although administrative personnel are not assigned to the Consolidated Public Affairs Office, a separate administrative billet will be filled by a Press Information Man when strength permits. Administrative tasks will be supervised by the Public Affairs Chief.

307. INTERPRETERS. Two Japanese civilian employees will be assigned to the Consolidated Public Affairs Office to serve as interpreters with the following duties:

1. Advising the Consolidated Public Affairs Officer on matters pertaining to the relationship between the command and the civilian community. In particular, this advice will be in regard to contact with the Japanese news media.
2. Providing guidance to Consolidated Public Affairs Office personnel in regard to coverage of Japanese cultural and historical subject matter to ensure propriety and accuracy.
3. Translating material appearing in printed Japanese media concerning United States Forces in Japan, the Air Station and important local issues of interest to the command.
4. Translating official correspondence of a community relations nature, and such other correspondence as directed by the Consolidated Public Affairs Officer.
5. Serving as translators at command sponsored meetings with local government, industry and community groups as directed by the Consolidated Public Affairs Officer.

3-3

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

307.6

6. Accompanying the Torii Teller staff to the printer on the day preceding publication to assist with proofreading and communication with employees of the Japanese print shop.

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3-4

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

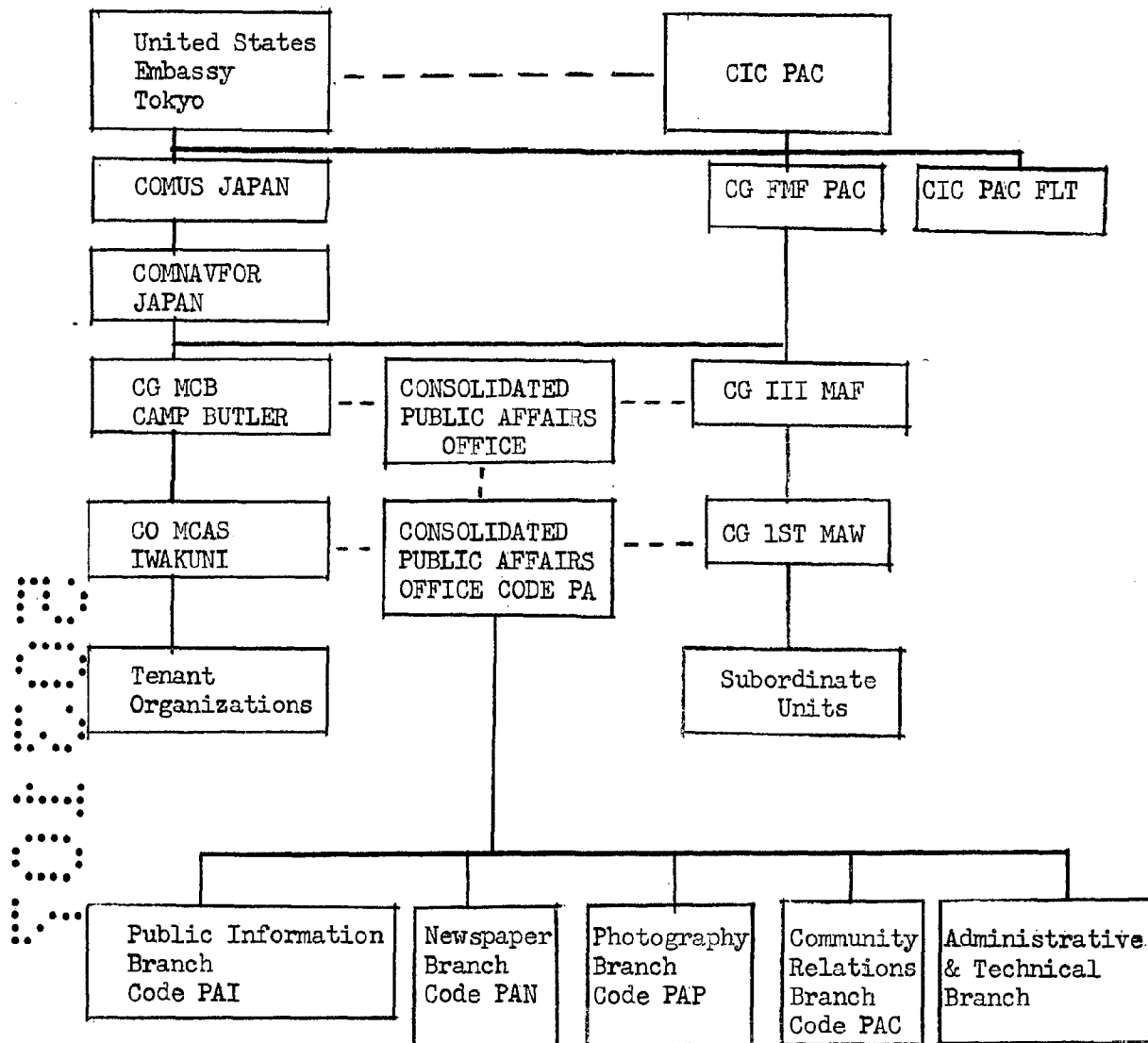


Figure 1. Organization for Public Affairs Activities

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION IV

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401. RELEASING AUTHORITY. The Consolidated Public Affairs Officer is the releasing authority for official Marine Corps News releases and information to the press and public at large concerning activities of the Air Station, as delegated by the Commanding Officer and the Commanding General of the First Marine Aircraft Wing.

1. Release of information will be in accordance with procedures outlined in MCO P5720.44A.

2. Officers are reminded that in dealing with the press and general public, any officer may be regarded or referred to as a "military spokesman or official source." When practical, requests for information from the press or general public should be referred to the Consolidated Public Affairs Office.

402. POLICY. The Consolidated Public Affairs Officer will familiarize himself with information policy instructions of the Air Station and higher commands, and will be governed by them in the release of information.

403. PUBLIC INFORMATION. The public right of access to all unclassified information is to be recognized by unit commanders.

1. Releases will normally be made on all newsworthy occasions, and will be factual accounts even if the facts are unfavorable.

2. It is mandatory that the Consolidated Public Affairs Officer be promptly provided with factual information concerning occurrences that are obviously of public interest.

3. In the event a commander feels that there are elements of a news story that may be classified or sensitive, he will so inform the Consolidated Public Affairs Officer, but will not withhold the information on that account. Commanders are reminded that the Consolidated Public Affairs Officer is a staff officer, not a reporter, and his need to know is of primary importance to the best interest of the command.

4. In reference to classified or sensitive material, the Consolidated Public Affairs Officer will refer doubtful matters to the appropriate intelligence section for clearance prior to release of information to the public.

404. ACCIDENTS, CASUALTIES AND EMERGENCIES. Release of information concerning accidents, casualties and emergencies will be in accordance with provisions of MCO P5720.44A. Required command procedures for handling these incidents will include prompt notification of the Consolidated Public Affairs Officer.

1. The Consolidated Public Affairs Officer will coordinate directly with the appropriate commanding officer or officer of the day, and will be provided with information he requests.

4-1

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICER

404.2

2. Transmission of the facts and proposed release to higher authority will be accomplished by the Consolidated Public Affairs Officer when it is necessary to obtain guidance and clearance prior to release of information.

3. News media interest in accidents, casualties, or emergencies may result in direct queries to commanding officers or officers of the day. These queries should be referred to the Consolidated Public Affairs Officer for action, emphasizing the importance of prompt notification of the Consolidated Public Affairs Officer with all the facts pertaining to the incident.

4. Disaster Control Plans and other plans and orders of a similar nature will include a Public Affairs annex. The Consolidated Public Affairs Officer will assist in preparing such annexes.

405. FOREIGN CORRESPONDENTS. Relations with bonafide representatives of foreign news media will be conducted in the same manner as with American newsmen in the United States.

1. The Consolidated Public Affairs Officer will insure that all correspondents visiting the MCAS are properly accredited.

2. Media escorts and translators will be provided by the Consolidated Public Affairs Office as are necessary for correspondents visiting aboard the Air Station.

406. FLEET HOME TOWN NEWS CENTER. The home town news program is administered by the Fleet Home Town News Center at the U. S. Naval Base, Great Lakes, Ill. The center serves the Marine Corps, Navy and Coast Guard in evaluating, editing and reproducing home town news stories submitted by field commands, and then disseminates the releases to appropriate news media.

1. The Consolidated Public Affairs Officer is the releasing authority for Fleet Home Town News Forms (NAVS0 5724/1 Revised 6/72).

2. Commanding Officers will ensure that subordinate units establish a planned program for Fleet Home Town News.

3. Possible news stories may include, but are not limited to the followings:

- a. Reporting aboard
- b. Promotions
- c. Reenlistments
- d. Educational endeavors, both civilian and military

4-2

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

406.6

- e. Retirement
 - f. Deployment of units and/or individuals
 - g. Awards and decorations
4. Completed Fleet Home Town News Forms will be forwarded expeditiously to the Consolidated Public Affairs Office.
5. As appropriate, the Consolidated Public Affairs Office will provide photographic support for Fleet Home Town News releases.
6. Timeliness, accuracy and completeness of information are of primary importance in establishing an effective Fleet Home Town News program.

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SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION V

503.4

501. GENERAL PRESS COVERAGE. The Consolidated Public Affairs Office will provide press coverage of newsworthy events and activities that are of importance to the command for public release, community relations programs and internal information.

502. REQUESTS FOR COVERAGE. The Consolidated Public Affairs Office will accept requests through the Press Section for coverage of newsworthy events and activities from commanding officers or their appointed representatives. These requests should be well in advance of the scheduled event. Unit Technical Information Contact Officers (TICO's) should be delegated the responsibility of informing the Consolidated Public Affairs Office concerning significant unit activities of news or feature nature.

503. PRESS ASSIGNMENTS. Press Information Men assigned as reporters to the Press Section will receive assignments from the Press Chief for coverage of newsworthy events.

1. Reporters are usually required to also provide news photographic coverage for press assignments when applicable.
2. In the accomplishment of each assignment, the reporter is serving as the direct representative of the Consolidated Public Affairs Officer.
3. Reporters are given specific instructions as to what their assignment will include prior to departing for coverage. Any additional requirements for coverage desired by units concerned must be cleared through the Consolidated Public Affairs Officer or Press Chief.
4. Reporters shall be guided by the following standards in their contacts with units and individuals in their performance of public affairs functions:
 - a. Display a cooperative attitude at all times.
 - b. Take photographs in support of approved public affairs functional requirements only.
 - c. Contact the unit TICO if possible in each assignment and if not available make some prearranged contact.
 - d. Obtain correct name, rank, unit and position of all persons covered.
 - e. Tape speeches and interviews if a recorder is available.
 - f. Maintain a correct military appearance and bearing at all times.
 - g. Report any difficulties encountered to the Consolidated Public Affairs Officer.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION VI

606.3

601. PHOTOGRAPHY IN CONJUNCTION WITH PRESS COVERAGE. Public Affairs photography includes subjects of a newsworthy nature for release to printed and broadcast media, and publication in the Station's weekly news magazine.

602. CAPABILITIES AND SUPPORT. The Consolidated Public Affairs Office is supported by the MCAS Photographic Laboratory in accordance with provisions of MCO P5720.44A and MCO P3150.3B.

1. Limited photographic training of assigned Public Affairs personnel and equipment resources preclude photographic assignments for purposes other than those outlined in paragraph 601 above.

2. Processing and a limited darkroom production space, plus certain material support in expendable supplies are provided from the budget of the MCAS Photographic Laboratory for the accomplishment of official Public Affairs photography.

... 603. PHOTOGRAPHIC ASSIGNMENTS. The Consolidated Public Affairs Office will
 : .. accept requests for photographic coverage through the Press Section. Assign-
 : .. ments will be made to personnel within that section for coverage of events
 : .. within the scope of Public Affairs responsibility.

... 604. PHOTOGRAPHIC RELEASING AUTHORITY. The Consolidated Public Affairs
 : .. Officer is the releasing authority for official photography disseminated to
 : .. the general public and news media.

... 605. TEMPORARY LOAN OF OFFICIAL NEGATIVES. Commands desiring photographs
 : .. resulting from Public Affairs press coverage for official or private pur-
 : .. poses, may obtain the negatives on a temporary loan basis from the Consol-
 : .. idated Public Affairs Office.

606. VISITING PHOTOGRAPHERS. The Consolidated Public Affairs Officer will accept requests from working news photographers to visit the Air Station for the purpose of taking photographs of unclassified subjects.

1. Photographers granted permission to take photographs of specific subjects aboard the Station will be escorted by a representative of the Consolidated Public Affairs Office.

2. Where necessary, the Consolidated Public Affairs Officer will obtain clearance from unit commanders and the Provost Marshal to permit access to unrestricted areas by visiting photographers.

3. In cases of doubt concerning classification of photographs taken aboard the Station, the Consolidated Public Affairs Office is authorized to confiscate, process and review film to insure no classified material is present. All unclassified film will be returned to the photographer.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

606.4

4. There is no provision for confiscation of film taken off the Station. The Naval Intelligence Support Unit should be notified if it is believed that classified subjects have been photographed, and if the incident involves a member of the working press, the Consolidated Public Affairs Officer should be notified immediately.

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SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION VII

701. GENERAL OF COMMUNITY RELATIONS. The Commanding Officer of the Air Station and the Commanding General of the First Marine Aircraft Wing have primary responsibilities for community relations matters. As the cognizant staff officer for community relations efforts, the Consolidated Public Affairs Officer is delegated the responsibility to insure that community relations programs are conducted in accordance with existing regulations, and to serve as a focal point for publicity of such programs.

702. FUNDING. Funding for MCAS community relations projects is accomplished in accordance with COMNAVFORJAPAN INST 5726.3D. First Marine Aircraft Wing community relations funds are made available through provisions of FMFPacO 7300.1B.

703. COMMUNITY RELATIONS CHIEF. A staff noncommissioned officer or Press Information Man appointed by the Consolidated Public Affairs Officer will serve as Community Relations Chief, and will coordinate and advise the Consolidated Public Affairs Officer on matters stated herein.

704. IWAKUNI JAPANESE-AMERICAN COORDINATING COMMITTEE (IJACC). The Iwakuni Japanese-American Coordinating Committee, with membership comprised of local Japanese government and industry representatives and appointed officers of the Air Station, meets once monthly. Meeting places will alternate between the Air Station and Iwakuni City Hall.

1. The Consolidated Public Affairs Officer is appointed a permanent member of this committee and coordinator for Air Station interests in regard to agenda items. He is also charged with providing translators, general correspondence and making arrangements for hosting Japanese members aboard the Air Station.

2. The Executive Officer is appointed the senior member representing the Air Station, and will moderate the American portion of committee meetings.

3. Membership on the committee will be arranged by monthly correspondence, and may vary from month to month depending upon the Japanese and American agenda items submitted for discussion.

4. Officers with cognizance over areas likely to be discussed at these meetings will be invited guests and will usually be asked to present a briefing to committee members.

5. Attendance will usually include officers whose assignments involve command interest in the Japanese community.

705. OPEN HOUSES AND SPECIAL EVENTS. The Consolidated Public Affairs Office will coordinate publicity efforts for occasional open houses and special events aboard the Station which are open to the public.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

705.1

1. Consolidated Public Affairs Office responsibilities for open houses will include attendance at all planning committee meetings, preparation of appropriate news releases, production of authorized publicity material such as posters and programs, and escorting media representatives as required.

2. Special events such as change of commands, ground-breaking ceremonies, civilian award ceremonies and other events of interest to the Japanese community will include invitation for coverage by Japanese news media representatives when appropriate.

706. TOURS AND VISITS. Coordination and planning for command sponsored tours and visits aboard the Air Station will be the responsibility of the Consolidated Public Affairs Office.

1. Commanding Officers will be notified by the Consolidated Public Affairs Office if scheduled tours or visits will include any area within their command.

2. The Consolidated Public Affairs Office will alert the Provost Marshal of all scheduled tours or visits requiring clearance of vehicles and traffic control.

3. Tours for groups or individual guests invited by Air Station personnel will not require prior clearance from the Consolidated Public Affairs Office unless assistance is required.

707. PARTICIPATION OF PERSONNEL ON TELEVISION PROGRAMS. From time to time the Consolidated Public Affairs Office receives requests for nomination of Marines to appear on stateside television programs and also local broadcasts from the Far East Network.

1. In the case of nominees for appearance on stateside television shows, the Consolidated Public Affairs Office will solicit nominations from units serving aboard the Air Station.

a. Commanding Officers will consider individual Marines on the basis of tour length, rotation date, leave status, work load, personal appearance and the individual's ability to converse.

b. Nominees will be interviewed by the Consolidated Public Affairs Officer.

c. Names and biographical data on acceptable nominees will be forwarded for consideration.

d. Notification of acceptance of nominees for stateside television appearances will be disseminated to appropriate commands through the Consolidated Public Affairs Office.

7-2

TAB A

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

710

e. Necessary travel arrangements and liaison with stateside coordinators will be accomplished through the Consolidated Public Affairs Office.

2. Requirements for appearance on local broadcasts from the Far East Network will also be the responsibility of the Consolidated Public Affairs Officer.

a. Prospective guests on panel discussion or question and answer type shows will be interviewed by the Consolidated Public Affairs Officer.

b. Any material prepared by individual participants prior to the scheduled telecast will be screened by the Consolidated Public Affairs Officer.

708. SCOUTS AND YOUTH GROUPS. Scouting and youth group programs will be conducted in accordance with COMNAVFORJAPAN INST 5720.7D and COMNAVFORJAPAN INST 5720.11B.

1. The Consolidated Public Affairs Office will assist scouting and youth group programs by providing appropriate publicity of activities and events.

2. Scouting and youth group activities should be coordinated to include joint gatherings with similar Japanese groups to enhance community relations efforts.

709. ON-BASE CLUBS AND SERVICE ORGANIZATIONS. The Consolidated Public Affairs Office will provide publicity and information assistance to on-base clubs and service organizations when planned activities or events are of an internal or external community relations nature.

710. SPECIAL PROJECTS. The Consolidated Public Affairs Office will provide assistance in other command community relations projects as directed.

7-3

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

804.8

SECTION VIII

801. BACKGROUND OF HISTORICAL PROGRAM. Historical data has significantly contributed to the operational readiness of the Marine Corps and assisted in determining present plans and policies. The collection, evaluation and preservation of concise historical records is essential.

802. GUIDANCE. MCO P5750.1D sets forth the policies governing the Marine Corps Historical Program.

803. COMMAND CHRONOLOGY. MCASO 5750.1C establishes the requirement for individual unit and department Command Chronology Reports on a semi-annual basis. The Air Station reports will be compiled by the Consolidated Public Affairs Office and forwarded to Headquarters, Marine Corps.

804. HISTORICAL AND OPERATIONAL REFERENCE FILES. The Consolidated Public Affairs Office will maintain reference files on the following:

1. General Officer biographies to include active duty, reserve and retired officers.
2. Brief and extensive histories of the Air Station.
3. Histories of the First Marine Aircraft Wing, aircraft groups, squadrons and individual units assigned to the Air Station and deployed.
4. Press kits on historical anniversaries.
5. Data on aircraft utilized at the Air Station and by deployed units.
6. Press clippings from English and Japanese language newspapers which are of interest to the command.
7. Records of news media queries and responses.
8. File copies of news releases disseminated from the Air Station.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

SECTION IX

903.2

901. FLEET HOME TOWN NEWS PROGRAM. The purpose of the Fleet Home Town News Program is to provide practical guidance to commanding officers and their Technical Information Contact Officers (TICO's) for the conduct of a vigorous Fleet Home Town News Program, in accordance with MCO P5720.44A.

902. BACKGROUND. In an average year, the Fleet Home Town News Center distributes about 2,500,000 releases on men and women serving in the Armed Forces. These releases go to some 12,000 newspapers and Radio/TV stations throughout the 50 states and U. S. territories. Simply stated, the Fleet Home Town News Program keeps family and friends back home informed about the man or woman in uniform most important to them and tends to enhance recruiting efforts. Since every home town news release is a "local boy or girl makes good" story, it has guaranteed appeal to editors and readers alike. Home town news stories generate public interest in the Armed Services and the jobs being done by the men and women of these Services. In order to ensure a sustained high level of input to the Fleet Home Town News Program, the guidance contained herein is provided. The Fleet Home Town News Program is the easiest and best means available to the unit commander to obtain public recognition of the achievements of the unit and its members. This section contains guidelines to pursue this effort.

903. DEFINITIONS. News of the activities of members of Iwakuni-based Marine and Navy units falls into three general categories:

1. NEWS OF IMMEDIATE IMPORTANCE. This is major "current news" material which is generated here and released for publication in the United States and to local media. It is handled in two distinct ways:

a. Daily news releases by the Consolidated Public Affairs Officer (CPAO).

b. Direct coverage of civilian news media.

2. FEATURE MATERIAL. This material differs from hard or current news in three major respects: timeliness is not so critical as it is with hard news; coverage is likely to be in some depth, possibly describing individual and unit accomplishments; and while often of national or international interest, it is more likely to be of interest to readers, listeners and viewers representing a narrow audience, such as particular geographical region or a special-interest group, such as the military community. This class of news is normally covered by civilian correspondents representing media of other than wire service or network scope. Additionally, it is intensively covered by the trained Marine reporters and photographers of the Consolidated Public Affairs Office.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

903.3

3. HOME TOWN NEWS. This class of news deals with the accomplishments of the individual serviceman, providing public recognition for these accomplishments and for the unit in which he serves. Home Town news is recognized by the following characteristics:

a. Deals with individual and group accomplishments which, while deserving of recognition, can not realistically be construed as having news value beyond the serviceman's family, friends or community.

b. Is not covered by trained writers or photographers of the Consolidated Public Affairs Office, or by civilian news correspondents.

c. Requires little or no journalistic skill on the part of the originator, but is conveyed on a government form, designed for the purpose, which must be filled in accurately and completely.

d. Is a required administrative function of command.

4. NEWSPORTHY MATERIAL. MCAS Iwakuni develops a great mass of newsworthy material. The sheer bulk of this material is such that news which in other circumstances might be handled as hard or feature news must be down-graded to home town status if it is to be handled at all. An example is an award of a moderate stature: A meritorious promotion. While in some special circumstances the promotion may warrant publication in the Torii Teller, this is not usually the case. Present budgetary constraints clearly do not permit this level of treatment. The best coverage which can be expected for this class of news is recognition in the group or squadron newsletter and an item in the individual's home town newspaper, both of which are generated at the unit level.

5. RECOGNITION. Effective use of the Fleet Home Town News Program is the Commander's only certain means of obtaining public recognition for the valuable accomplishments of his men.

904. ACTION

1. The following types of event will be handled as Fleet Home Town News, in the manner described in this Section.

a. Promotions.

b. Extensions of enlistments or overseas tours.

c. Reenlistments.

d. Reenlistment bonuses.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

905.1

- e. Meritorious Masts.
- f. School completions.
- g. Reporting aboard.
- h. Participation in civic action.
- i. Participating in training or deployments.
- j. Participation in athletic events.
- k. Other individual accomplishments of comparable news value.

2. All Fleet Home Town News material will be forwarded to the Consolidated Public Affairs Office for screening and release. Group TICO's will monitor the submissions of their subordinate units to ensure a volume of submissions commensurate with the strength and mission of the unit.

905. SUGGESTIONS FOR THE EFFICIENT ADMINISTRATION OF THE FLEET HOME TOWN NEWS PROGRAM AT THE ORGANIZATIONAL AND UNIT LEVEL

1. SELECTION OF THE TECHNICAL INFORMATION CONTACT OFFICER (TICO)

a. At the group level, the TICO must be an officer. At the squadron level, he may be a staff noncommissioned officer or senior petty officer.

b. Although the best qualified person should be selected, he can not perform effectively if his primary duty is such that he does not quickly become aware of newsworthy events. Because a person graduated from college with a degree in journalism does not automatically make him the best qualified man.

c. A person serving in the unit's administrative section will, in the course of his normal duties, become aware of most newsworthy events suitable for the Fleet Home Town News Program.

d. Where circumstances preclude the TICO assignment being made in the administrative section, consideration should be given to the assignment of an NCO assistant who is in the administrative section.

e. Many units have achieved excellent results in the Fleet Home Town News Program by assigning the sergeant major, first sergeant, or career planner as TICO. By the nature of their primary duties, these Marines become aware of most situations suitable for the Fleet Home Town News Program, and are normally well motivated toward obtaining public recognition of the unit's members.

9-3

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

905.2

2. PROCUREMENT OF FLEET HOME TOWN NEWS FORMS

a. The Authorized Home Town News Release Form (NAVSO 5724/1 Revised 6/72 is a standard government form available through normal supply channels. Supply stock number is 0104-LF-907-9011. The use of this form by submitting units results in the smallest possible workload, and in accurate releases.

b. The Director, Fleet Home Town News Center, recognizes that deployed units sometimes experience difficulty in obtaining the authorized forms, and does not object to the use of locally reproduced forms. Such locally reproduced forms must provide exactly the same information as does the authorized form.

c. The following types of forms will be rejected by the Consolidated Public Affairs Officer:

(1) Outdated forms.

(2) Locally reproduced forms which do not conform to NAVSO 5724/1.

(3) Unsigned forms, those with carbon signatures, or those signed by a person other than the subject.

(4) Forms filled in incompletely, inaccurately or illegibly.

(5) Forms marked "Not For Release" or "Not For Publication".

(6) Duplicate forms describing the same event, or other 'ballot box stuffing' techniques.

(7) Forms received at CPAO more than five days after the occurrence of the event described.

(8) Forms which fail to cite an event as occasion for submission.

3. PROGRAM ADMINISTRATION. The method of administering the Fleet Home Town News Program is between the TICO and his commanding officer. However, experience shows that some methods work better than others. A preferred method is offered here for consideration.

a. Any workable program must be tied to the unit's check-in, check-out system. When the Marine checks in with the TICO, he should sit down and fill in a form. The TICO should review the form with the Marine to ensure that it is complete, signed, accurate and legible. At his convenience, the TICO or his assistant should type an original and up to five legible carbon copies of the completed form. Then the form filled in by the subject should be forwarded to the CPAO, and it constitutes the first Home Town News story on that

9-4

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

905.5

person -- his 'reporting aboard' story. The typewritten copies are filed alphabetically, in readiness for future use.

(1) The filed copies are available for future use when the serviceman earns a medal, is promoted, participates in an operation or civic action event, etc. One or more such events is almost certain to occur for every service member on a tour of duty at Iwakuni, thus providing -- with the reporting aboard story -- a minimum of two home town stories during his tour.

(2) A filed copy of the form should not be signed and dated by the subject until it is actually ready for submission. This procedure will ensure the accuracy of the entries over the passage of time.

(3) Commanding Officers can exercise effective control over the Fleet Home Town News Program by requiring that a signed, completed form accompany all documents on a Marine which require the Commanding Officer's signature, and which are suitable for a home town story. The documents cover most suitable events, such as promotions, awards, meritorious acts, etc.

b. Alternate methods may be used, but they lack the convenience and certainty of the preferred method. Examples are:

(1) Calling in all participants in an event and requiring them to complete a form for that particular occasion.

(2) Periodically canvassing the unit for newsworthy occurrences, and requiring completion of a form in suitable cases.

4. RIGHT OF PRIVACY. Requests by service members that their activities not be publicized must be honored. However, experience shows that most of these requests are based on a sense of misguided modesty, rather than on sound and specific reasons. There is no question that serious illness of a close relative or even a police record may be valid reasons for a Marine to exercise his right of privacy. The TICO should tactfully explore the matter so as to obtain a reversal, if possible. However, it is the Marine's right to refuse publication, whether or not his reasons are considered valid.

a. In such cases, the Marine should complete a form, clearly overprinted in large block letters, "DO NOT RELEASE". The form should be filed for reference during the service member's tour of duty here.

b. Such forms will be rejected if received at CPAO, and will not be credited toward the unit's total submissions.

5. MASTER STORY. A master story is one which describes an event in which more than one Marine participates. While a single story requires that occurrence be described on a single form, by use of a master story the

9-5

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

905.5

occurrence need be described only once on a cover sheet attached to a bundle of forms, one for each person who participated in the event.

a. MASTER STORY EXAMPLES

(1) An entire squadron participates (to some extent or other) in Operation (PEGASO).

(2) Twenty Marines participate in a single civic action event.

(3) Ten Marines are promoted to the same rank on the same day.

b. CAUTION. The event described must apply equally to every person for whom a form is attached to the master story.

6. HOLD FILES. Basic references on the subject of the Fleet Home Town News Program describe a submission technique, called the Hold File, which permits repeated use of a unit's roster.

a. The Hold File technique of Fleet Home Town News submissions can be utilized by deployed units. Hold Files are held at the Fleet Home Town News Center and must be updated. An update is any communication concerning the Hold File. It may be a list of names to be deleted or added; a list of names of those promoted together with new rate, or any other information reflecting a change in the Hold File. Unit commanders are responsible for deletions or additions to the Hold File roster of their unit on deployment.

b. During deployments, commanding officers are authorized to release directly to the Director, Fleet Home Town News Center, Naval Training Center, Great Lakes, Ill. 60088, utilizing the Letter of Transmittal in Figure 2 on page 9-12. Stories released by the unit will be credited on the monthly Fleet Home Town News Program Performance Statistics Report. To obtain credit for the Statistics Report unit commanders will forward a copy of their Letter of Transmittal to the Consolidated Public Affairs Officer, 1stMAW/MCAS no later than the 10th of each month. The Statistics Report will reflect total submissions for the previous month.

906. DETAILED INSTRUCTIONS FOR THE PROPER COMPLETION OF THE FLEET HOME TOWN NEWS FORM. The following detailed instructions are provided to assist the Technical Information Contact Officer in obtaining complete and acceptable Home Town News forms from the members of his unit. Paragraph numbers match the circled numbers on the sample completed form shown in Figure 3 on page 9-13.

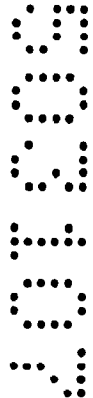
1. The full name of the serviceman who is the subject of the form. No nicknames. Capitalize or underline the last name.

9-6

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

906.20

2. His or Her rank abbreviation, for example: Sgt for sergeant.
3. Place "X" in branch of service box: USMC or USN.
4. His or Her social security number.
5. This refers to the subject of the form, not to his children. This is needed because Home Town News forms are also submitted by women in the Armed Forces, and because many given names of men and women are similar or identical (Francis, Tony, Marion). Use other relationship, if appropriate, such as brother, grandson, stepson, etc.
6. If only one parent, use only 'Mr.' or 'Mrs.' as appropriate. Titles may be substituted, if appropriate, such as Dr., Col., Mayor.
7. Full name of subject's parents.
8. Parents home of record.
9. His home of record if different from his parents.
10. Marital status - whether he is married or single. Divorced persons should not complete sections 11 through 14.
11. Wife's name, including her maiden name, for example: Mrs. Etsuko (NAGASAKA) Smith.
12. If only one parent, use only 'Mr.' or 'Mrs.' as appropriate.
13. Full name of subject's wife's parents or guardians.
14. Her parents address. The story may also be released to their town.
15. The subject's high school. May include more than one.
16. Location of subject's high school.
17. Place "X" in appropriate box.
18. Last year attended high school.
19. The subject's college. May include more than one.
20. Location of subject's college.



SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

906.21

21. Degree earned, if applicable.
22. Last year attended college.
23. This the date of first entry into service. Does not refer to current enlistment or other limited term of service.
24. Use the date the subject arrived at Iwakuni, regardless of any inter-unit transfers which may have occurred since.
25. General description of duties subject performs. This must be expressed in non-technical terms, not with MOS numbers.
26. This must be the original signature of the subject, signed at the time the form is submitted. The signature indicates that the information provided is current and correct, and the subject consents to publication.
27. The date the form is signed, on each occasion for submission.
28. Reason for the release. Check appropriate box. If a written citation accompanies an award, attach a copy of the citation to the form. If the reason for the release is not among these listed, explain the reason in the space provided and continue on the back of the form if necessary.
29. Enter here the full mailing address of the submitting unit. Do not use abbreviations, for they are meaningless to civilian readers, and to civilian editors who process the material for publication. Use of the unit's postal return address rubber stamp is recommended.
30. For use only by the Consolidated Public Affairs Officer.
907. PHOTOGRAPHIC SUPPORT FOR THE FLEET HOME TOWN NEWS PROGRAM. A clear, recognizable photograph of the subject of a home town news story has great value, in that it enhances the chance of publication, gets better page placement than does the written story alone, and attracts the reader's eye to the story.

1. FLEET HOME TOWN NEWS CENTER PHOTOGRAPHIC REQUIREMENTS

a. Photographs can be processed when submitted in any of the following forms:

- (1) Photographs with negatives: One print any size with negative 35mm to 4 x 5 inches.
- (2) Photographs only: Three prints, 2 x 3 or 4 x 5 inches.
- (3) Negatives only: 35mm to 4 x 5 inches.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE.

908

b. Color photography can not be used, nor can polaroid process photography.

c. The back of each print and the negative jacket must bear the last name and initials of the subject, printed with a soft crayon or similar instrument, to avoid defacing the image. The accompanying form must bear the legend, "PHOTO" in the upper right margin.

d. The photograph should portray only the serviceman who is the subject of the story. The reader is not even slightly interested in the person who is congratulating, promoting, presenting or awarding.

e. The subject should normally be shown full face, head and shoulders. Care must be exercised to avoid cap brims or helmet shadows which make the subject unrecognizable. Uniform must be appropriate to the occasion. 'Bare chested' photos are not acceptable.

f. Photographs of Marines at work are valuable. Again, uniform must be correct and the subject must be identifiable. Additionally, the work he is doing must be recognizable in the picture, or be explained briefly in layman's terms in the accompanying story.

2. OBTAINING OFFICIAL PHOTOGRAPHY. Based on the relative importance of the work, CPAO photographers can not be diverted from major news coverage in order to provide home town news photography at unit locations.

a. Marines who have filled out Fleet Home Town News forms may be directed by the TICO to report to the CPAO, Building 360, Room 19, to have his picture taken.

b. News, feature and Fleet Home Town News photos will not be supplied to units for scrapbooks, bulletin boards or other secondary purposes, or for presentation to the individual. This practice is an unauthorized diversion of official photographic resources.

c. When assembled, Fleet Home Town News forms and negatives will be forwarded in the manner prescribed for other Fleet Home Town News material.

908. GUIDANCE FOR THE HANDLING OF TAPE RECORDED HOME TOWN NEWS MATERIAL. There is an excellent market for home town news material in the radio stations of the United States, especially in those stations which serve small and medium size cities. The CPAO has an extremely limited capability to do this work, however, and it is a technique requiring greater skill and expenditure of time than does the written release.

9-9

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

908.1

1. Any tape recorder which operates at 7 1/2 or 3 3/4 inches per second can be used for making home town tape recordings. Recordings must be made on one track and recorded in one direction. Tape must be completely erased prior to use for recording. Avoid background noises, especially if they are foreign to the subject matter of the interview, or if they override the voices on the tape.

2. There are two types of tape recorded releases. The first is the 30 second spot message. This is a recording which is made using only the voice of the person who is the subject. It is utilized for special purposes, in transmitting Christmas messages, and when the subject and the information pertaining to him do not lend themselves to an interview. In preparing this type of release, the individual who is to make the message should be briefed on what he is going to say and may rehearse the message in the presence of the person making the recording to get his voice level and inflection smoothed out. A sample 30 second tape recorded message might go as follows:

... a. "Hi. This is Marine Lance Corporal Gary Welsh at Iwakuni, Japan. I'd like to say hello to my folks, Mr. and Mrs. Ed. Welsh of Rural Route 5 in Beaver, Utah. We're so busy keeping our big Phantom jets ready to fly that the time goes quickly. My prayers are with you, and I expect to see you soon."

... b. Before preparing spot messages, TICO's should check with the Radio/TV Chief of CPAO to make sure that there is a current requirement for this format.

... 3. Interviews should never run beyond 2 1/2 minutes in length.

... a. An interview is difficult to conduct and must be thoroughly prepared or it will be a failure. Subjects for interview should be selected based on any factor which makes them newsworthy. For example, an individual may have an interesting story to tell about his assignment in the unit; he may have had some interesting liberty experiences recently; or he may be a home town celebrity, such as a former high school athlete or debater.

b. The person interviewed does not have to sound like a radio announcer. If he sounds perfectly natural, although unrehearsed, his presentation will be far more credible than that of a person with a polished delivery. However, avoid subjects with heavy accents or speech impediments.

c. Once a subject has been selected for an interview, the interviewee should meet with him just prior to the interview and discuss with him generally what is going to be asked and to determine in what direction the

9-10

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

908.3

908.4

interview will go. This will allow the interviewer to study his subject, put him at ease, and determine additional information which the subject may have to offer which will lead to a better interview. During this time, the person being interviewed can become accustomed to speaking into the microphone and adjust his voice level.

d. The interviewer should have notes for himself on his basic questions, but a tightly controlled format should be avoided, for it will make the interview sound stiff and stereotyped. The interviewer should be flexible enough to deviate from his planned questions to follow up an important lead. This is the mark of a professional interviewer, and will lend authenticity to the tape.

4. Recorded material, whether 30 second messages or interviews, should be prepared in the same manner. Each person reported on should have his biographical data on an accompanying Fleet Home Town News Form, NAVSO 5724/1.

a. Each recording should be separated from the previous recording by at least 20 seconds of blank tape to facilitate editing. Each recording should be preceded by biographical data on the subject. For example, in making a series of recordings, the introduction on the first one would be: "Reel one, take one, VMA-211 spot messages, Sergeant Jack Jones, USMC, of 207 31st Street, Manhattan, Kansas." Follow this with five seconds of blank tape and then the message. The next message would be identified as reel one, take two, etc.

b. Forward completed tapes to the Radio/TV Chief, CPAO, by the fastest available means. At CPAO the tapes will be screened, edited, dubbed on a master tape, and prepared for forwarding to the Fleet Home Town News Center. Completed original tapes will be returned to the originating unit with comments and suggestions for future improvements, when appropriate.

SOP FOR PUBLIC AFFAIRS AND THE CONSOLIDATED PUBLIC AFFAIRS OFFICE

(UNIT HEADING)

PA:SDJ:gms
5720
Date

From: Commanding Officer:
To: Officer in Charge, Fleet Home Town News Center

Subj: Fleet Home Town News Releases; submission of

Ref: (a) MCO P5720.44A

Encl: (1) 12 NAVSO 5724/1 forms
(2) Master Story; reporting aboard
(3) Deletions to Hold File (9)
(4) Promotion Singles (18)

1. Enclosure (1), forwarded in accordance with reference (a), is verified for accuracy and is authorized for release with enclosure (2).

2. Add enclosure (1) to Hold File after processing with enclosure (2).

3. Delete names in enclosure (3) from Hold File.

4. Enclosure (4) is also verified for accuracy and forwarded for release.

5. Substitute the forms in enclosure (4) for any older forms for these members presently in my Hold File.

J. M. SMITH
By direction

Figure 2. Sample Letter of Transmittal

AUTHORIZED HOME TOWN NEWS RELEASE
 NAVSO 5724/1 (REV 5/72)
 S/N 0104-907-9011

To: Fleet Home Town News Center
 Great Lakes, Illinois 60088

LEAVE BLANK

PART A - To be completed by subject. PLEASE PRINT

NAME (First, Middle Initial, Last) (1)		RANK/RATE (2)		USN USMC USCG (3)	SOCIAL SECURITY NUMBER (4)
PARENTS OR GUARDIANS, AND YOUR RELATIONSHIP TO THEM (Omit if deceased) <input type="checkbox"/> SON <input type="checkbox"/> DAUGHTER OTHER (Specify) (7) OF (Name of parent/guardian) THEIR ADDRESS (No., Street, City, State, Zip Code) (8) YOUR PERMANENT ADDRESS (If other than above) (9)		MR. & MRS. (6) <input type="checkbox"/> MR. <input type="checkbox"/> MRS. <input type="checkbox"/> MISS			
YOUR MARITAL STATUS (10)		HUSBAND'S/WIFE'S (Maiden) NAME (First, Middle Initial, Last) (11)			
NAME OF HUSBAND'S/WIFE'S PARENTS OR GUARDIANS (Omit if deceased) <input type="checkbox"/> MR. & MRS. (12) <input type="checkbox"/> MR. <input type="checkbox"/> MRS. (13)		THEIR ADDRESS (No., Street, City, State, Zip Code) (14)			
HIGH SCHOOL ATTENDED (15)		CITY, STATE (16)		GRADUATED <input type="checkbox"/> YES (17) <input type="checkbox"/> NO	LAST YEAR 19 (18)
COLLEGE/TECHNICAL SCHOOL (19)		CITY, STATE (20)		DEGREE EARNED (21)	LAST YEAR 19 (22)
DATE ENTERED SERVICE (Month, year) (23)	DATE REPORTED THIS COMMAND (Month, Day, Year) (24)		DUTIES TO WHICH ASSIGNED (25)		
The above information is certified to be correct.		SIGNATURE OF SUBJECT (26)		DATE (27)	

PART B - To be completed by Public Affairs Office. Do not use for Hold files. Check appropriate story box.

REPORTED	PROMOTED TO THE ABOVE RANK	MERITORIOUSLY PROMOTED TO THE ABOVE RANK	COMMISSIONED IN THE ABOVE RANK
DESIGNATED A (Specify)	MEDAL (Type)* *Attach copy of citation or letter	AWARD (Type)* *Attach copy of citation or letter	
SERVICE SCHOOL GRADUATE	COURSES COMPLETED	WILL REPORT TO (Do not abbreviate; list location)	
COMPLETED RECRUIT TRAINING	HONORS/AWARDS	WILL REPORT TO (Do not abbreviate; list location)	
REENLISTED FOR YEARS	RETIRED AFTER YEARS	LIST KEY ASSIGNMENTS (Continue on reverse)	

OTHER (Continue on reverse)

PHOTO IDENTIFICATION	TAPED INTERVIEW	TAKE NUMBER	TIME: MINUTES/SECONDS
INSTRUCTIONS: 1. Review all entries. 2. Place negatives/photos in negative preserver and attach to back of form. 3. Forward groups of forms with letter transmittal. Ten or less may be forwarded with authorizing signature below.		COMMAND AND LOCATION (Must be filled in) (29)	
PLEASE AUTHORIZED (Signature, Title, Date) (30)		RELEASE NO.	

APPENDIX A

SUGGESTED PROCEDURES FOR UNIT TECHNICAL INFORMATION CONTACT OFFICERS

1. This is to provide for newly assigned unit Technical Information Contact Officers some insight on the manner in which they should attempt to function but is not intended to set rigid policy which is the prerequisite of commanding officers. In general, the Technical Information Contact Officers should attempt to strengthen his unit's morale by providing recognition of individual and unit accomplishments and to assist the Marine Corps in presenting our mission, organization, and performance of assigned tasks and activities before the civilian community. There are several ways in which the unit Technical Information Contact Officer may accomplish his tasks. The more representative of some of the situations in which he may function are provided below.

2. News items that occur within the unit should be easily identified by their general interest to a wide spectrum of at least the military and dependent population and the fact that it is a recent occurrence. Examples of this might include a unit receiving an award or even an aircraft accident. News may be either bad or good and should be reported factually in either case. Hard news items are different from feature news items in that primarily hard news is dependent on rapid release to be effective. Feature news can generally be characterized as human interest oriented and need not generally be prepared for rapid release. Should you encounter a hard news item notify the Consolidated Public Affairs Officer at once so that the preparation of the information to be released can be rapidly accomplished in accordance with current directives. If you have an idea for a feature story you may either write it yourself and forward it to the Consolidated Public Affairs Officer or notify the Consolidated Public Affairs Office and we will prepare it. It's important to realize that not all material received will be used. Quality comes first in our priority, so the better the input, the better the chance of utilization. Newspaper writing and broadcast writing use two entirely different styles. It is important that if you are not familiar with the different styles that you see the Consolidated Public Affairs Officer for some explanation of the differences. In general, however, remember that newspaper writers write in an inverted pyramid style that allows the entire essence of the story to be told briefly first, and in decreasing order of importance. This allows the reader to quickly determine in the first few sentences the what, where, when, why, who and how of the event. Also it allows the editor to drop the bottom few sentences of a story without destroying the content. This allows it to "fit" in the space allowed on any given print format.

3. Broadcast writing is first of all very short, clear, and extremely easy to read and speak. Sentences are short and words are chosen carefully so as not to be misunderstood. This is required because the listener cannot go over the story again. He must get it the first time it's presented. Submit either type to the Consolidated Public Affairs Office and we will edit it and send it through the proper channels for distribution. It is important that you realize that unless you master the writing technique

we prefer to write it ourselves based upon the facts which you can readily obtain.

4. The Station newspaper, TORII TELLER, is published by the Consolidated Public Affairs Office. You should become familiar with its format and how you can take advantage of it for the Marines in your unit. Specific details can be obtained from the Editor located in Building 360.

5. The American Forces Radio and Television Service operates the Far East Network local television and radio station. Although FEN is not a part of the Consolidated Public Affairs Office, we maintain liaison with FEN and exchange information for release. You should work through the Consolidated Public Affairs Office as your command representative in requesting or providing assistance to FEN.

6. The Fleet Home Town News Program includes written and tape recorded releases prepared for home town media of the Marines in your unit. The purpose is to increase morale of the Marine, his family and his friends by exposing his accomplishments to the local population where he is known. This has proven to be an extremely valuable tool for retention of Marines and even more valuable in Marine recruiting efforts. The goal you should aim for is to have at least two Fleet Home Town News Releases on each member of your unit in a 12 months period of time. If you can average this, you will be doing well. Promotions, new jobs, awards, schools completed are just examples of the type material you can use. Remember, the FHTN form, NAVSO 5724/1 is readily available in supply channels. It is easy to fill out. Return completed forms to the Consolidated Public Affairs Office for release.

7. On occasion the Consolidated Public Affairs Office will respond to your request for assistance in covering a story or we may respond on our own or others' initiative. You can be of great assistance to our enlisted photographers and reporters. First submit your requests for coverage as soon as possible before the scheduled event. Be on hand to direct the reporters to the exact location. Have the area prepared for coverage. For example, make sure all participants are in proper uniform, hair cuts proper, and no classified or offensive material in background. Make sure the reporters have an opportunity to interview the principals involved. Be sure also that the photographer is allowed close to the event being covered and not shoved in the background where he cannot do effective work. Provide correct lists of names, ranks, billets, ages, units, and home towns to the reporter. The reporters know their job, but some assistance will greatly improve the quality of their work and hence your units coverage. Our reporters are expected to be on time, courteous, correct in military appearance and conduct at all times. You can rely on them to do a good job, but even better with your assistance. Be sure to notify the Consolidated Public Affairs Office of any problems no matter how small they may appear to be so that we can immediately correct them.

8. Although above information indicated that the TICO was expected to provide information relative to their units, one thing must be reemphasized... The only releasing authority in the 1stMAW and MCAS, other than the Commanding General and the Commanding Officer of the Air Station, is the Consolidated Public Affairs Officer. Be sure that all material prepared by yourself

about your men and all responses to questions by media representatives are forwarded directly to the Consolidated Public Affairs Officer for his release. You do not represent an official command spokesman.

9. An effective First Marine Aircraft Wing/Air Station Public Affairs Program depends greatly upon the Technical Information Contact Officers. The Consolidated Public Affairs Office needs you to furnish them with news tips, feature possibilities, and Fleet Home Town News Releases. Unit interest in the Public Affairs Program must be generated by the TICO. The Consolidated Public Affairs Office is located on the second deck of Building 360, Room 19. The phone number is 4231. Phone or come by anytime to discuss the functions of a Technical Information Contact Officer (TICO) or the Public Affairs Program in general.

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APPENDIX B

STANDARDIZED FORMAT FOR COMMANDING GENERAL FIRST MARINE AIRCRAFT WING AND
COMMANDING OFFICER MARINE CORPS AIR STATION DAILY PRESS BRIEFINGS

I - English-language media

1. Involving MCAS Iwakuni and tenant commands

a. Stars and Stripes, 3 JUL 74

(1) Local Marine saves dog

(2) Local Marine wins Mayor's praise

b. Mainichi, 3 JUL 74

(1) MCAS will improve radar

c. PAO Teletype Net, 3 JUL 74

(1) LtGen Jones to visit MCAS/1stMAW

d. FBIS Okinawa, 3 JUL 74

(1) Air Force deserter charges maltreatment at Iwakuni

e. Japan Times, 3 JUL 74

(1) Jet crash at Iwakuni

(2) MAG-15 returning

f. Et Cetera

2. Involving U. S. Marine Corps in Japan

a. Stars and Stripes, 3 JUL 74

(1) 3dMarDiv Marines train at Fuji

b. Et Cetera

3. Involving U. S. Forces, Japan

a. Stars and Stripes, 3 JUL 74

(1) Midway arrives Yokosuka

b. PAO Teletype Net, 3 JUL 74

B-1

(1) USFJ arranges vehicle anti-pollution agreement with GOJ

c. FBIS, London, 2 JUL 74

(1) Tass says all 3dMarDiv units on alert

d. Et Cetera

4. Involving U. S. Armed Forces World-wide

a. Stars and Stripes, 3 JUL 74

(1) CMC refutes deserter's charges

(2) USMC to form new Division-Wing team

(3) Former CMC dies

b. Mainichi, 3 JUL 74

(1) Former CMC dies

II - Japanese-language media

1. Involving MCAS Iwakuni and tenant commands

a. Bocho Simbun, 3 JUL 74

(1) Base has baseball tournament

b. Chugoku Press, 3 JUL 74

(1) Base holds baseball tournament

c. Sankei Press, 3 JUL 74

(1) Air Station to hold baseball tournament

2. Involving U. S. Marine Corps in Japan

a. Tokyo Shimbun, 3 JUL 74

(1) Marines hold exercise at Fuji training area

b. Mainichi, 3 JUL 74

(1) Sasebo Marine wins international table tennis tournament

3. Involving U. S. Forces, Japan

a. Tokyo Akahata, 3 JUL 74

(1) JASDF to operate USS Midway

4. Involving U. S. Armed Forces World-wide

a. Geino Shimbun, 3 JUL 74

(1) Second Marine Division lands in Hostile land

b. RCC Hiroshima TV, 2 JUL 74

(1) Second Marine Division on maneuvers

5. Summary of Japanese domestic affairs or major interest

a. Nationwide

(1) Conservative group recovers mayoralty of Yokosuka from reformist group after 16 years.

b. Local

(1) Prefectural assembly

(2) Socialist party dispatches survey team to Yamaguchi Prefecture.

B-3