

8/96

[REDACTED]

October 3, 1996

To: Gary Noller, Bernie Chase, Jim Buckle, Joe Chin

Subject: ADVA Financial Statements

Sorry I have not gotten to this sooner, but my job at American Express Company has been extremely demanding in recent months.

I have completed the design of a computer program to maintain ADVA's transactions and financial accounts on computer. This is now done in Quicken software which is a widely used and fairly easy to understand computer program. Assuming that my replacement in the future will also be computer proficient, this type of system and software will hopefully enable a smooth transfer of duties.

The enclosed schedules include all of the transactions of ADVA from June 1, 1996 which have been input into the computer system. Be aware that these reports are little bit different than Joe Chin's due to timing of deposits and interest received. I am using a more conservative accounting method which reflects expense payments on the date the check is written but does not reflect revenues from interest income and deposits until the bank actually credits them to ADVA's account.

Exhibit A summarizes ADVA's assets as of August 31, 1996.

Exhibit B summarizes ADVA's cash flow for the three month period from June to August 1996.

Exhibit C (3 pages) shows all ADVA Transaction activity by month for June, July, and August.

Please take a close look at these schedules and let me know how you like (or dislike) them. Since the data is all loaded into the computer, reports can be run in various formats and with income and or expenses categorized in any way that you wish.

If there is a budget by month for 96-97, I can also produce reports which show actual cash flow each month by category compared to budget.

The attached schedules do not include any breakdown of assets by fund category such as Life Membership Fund, Museum Resale, etc., If all deposits made to ADVA accounts are properly identified by fund, I will also

distribute the asset breakdown by fund category beginning with the September 30, 1996 report.

Since Joe sent me the ADVA checkbook about 3 weeks ago, there has been very little activity. I have written no checks to anyone and deposited only 2 checks for museum resale.

Please give me any feedback that you have on the enclosed financial schedules (Positive or negative.)

Rick

Rick Olson



Exhibit A

ADVA Account Balances Report As of 8/31/96

10/2/96
All Accounts

Page 1

Acct	8/31/96 Balance
ASSETS	
Cash and Bank Accounts	
ADVA 1-Recovered Passbook	10,393.00
ADVA 2-Life Memberships	7,721.11
ADVA 3-Life Memberships	5,865.48
ADVA 4-Life Memberships	4,025.52
ADVA 5-Life Memberships	4,724.80
ADVA 6-Life Memberships	5,898.28
ADVA 7-Life Memberships	4,515.40
ADVA 8-Books	3,188.50
ADVA 9-Books	4,500.85
ADVA10-Plaques	2,520.82
Fleet NOW Acct	1,919.65
TOTAL Cash and Bank Accounts	55,273.41
Other Assets	
Post Office Bal-Bulk Mail Balance	1,111.21
TOTAL Other Assets	1,111.21
TOTAL ASSETS	56,384.62
LIABILITIES	
OVERALL TOTAL	0.00
OVERALL TOTAL	56,384.62

Exhibit B

ADVA Cash Flow Statement

6/1/96 Through 8/31/96

10/1/96

Fleet NOW Acct

Page 1

Category Description	6/1/96- 8/31/96
INFLOWS	
General Dep.	2,728.55
Int Inc	689.56
Other Inc	1,756.67
TOTAL INFLOWS	5,174.78
OUTFLOWS	
Adjutant's Exp.	411.04
Advertising	795.00
Bad Check	17.00
Contributions	51.25
Convention	1,175.70
Miscellaneous	40.00
Museum	200.00
Newsletter	3,783.49
Resale Mdse.	72.00
Services	42.60
Transfer	50.00
Uncategorized Outflows	0.00
TOTAL OUTFLOWS	6,638.08
OVERALL TOTAL	-1,463.30

Exhibit C(1)

ADVA Transaction Report 6/1/96 Through 6/30/96

10/1/96

Fleet NOW Acct

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 5/31/96						3,382.95
6/2/96		Cashed In CD	CD Cashed In	Other Inc		1,756.67
6/2/96	1366	C.W. Wallbank ...	Gift Plaque	Convention	R	-75.70
6/8/96	1367	Steve Dennison	S. Dennison -N...	Convention	R	-1,100.00
6/9/96				General Dep.	R	15.00
6/9/96				General Dep.	R	297.00
6/10/96				Bad Check		-17.00
6/10/96	1368	Postmaster Boston		Miscellaneous	R	-40.00
6/11/96				Int Inc	R	13.84
6/11/96				General Dep.	R	20.50
6/13/96				Int Inc	R	16.27
6/15/96				General Dep.	R	37.50
6/17/96				Int Inc	R	16.16
6/17/96	1369	Jim Buckle	Computer Ribb...	Newsletter	R	-23.08
6/17/96	1370	Jim Buckle	Paper, Envelop...	Newsletter	R	-206.08
6/17/96	1371	Jim Buckle	Flowers--Funer...	Contributions	R	-51.25
6/20/96	1372	John H. DeGroot	ADVA Teleph...	Services	R	-42.60
6/28/96				Int Inc	R	8.14
6/28/96	1373	Bernie Chase	5-21to 6-25-96	Adjutant's Exp.	R	-57.13
6/29/96						0.00
6/29/96				Int Inc	R	44.23
6/29/96				Int Inc	R	32.85
6/29/96				Int Inc	R	25.10
6/29/96				Int Inc	R	24.96
6/29/96				Int Inc	R	19.22
6/29/96				Int Inc	R	19.15
6/29/96				Int Inc	R	10.73
TOTAL 6/1/96 - 6/30/96						744.48
BALANCE 6/30/96						4,127.43
TOTAL INFLOWS						2,357.32
TOTAL OUTFLOWS						-1,612.84
NET TOTAL						744.48

Exhibit C (2)

ADVA Transaction Report
7/1/96 Through 7/31/96

10/1/96

Fleet NOW Acct

Page 1

Exhibit C (3)

ADVA Transaction Report 8/1/96 Through 8/31/96

10/1/96

Fleet NOW Acct

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 7/31/96						1,527.49
8/3/96	1381	Ken Turner		Museum	R	-200.00
8/8/96				General Dep.	R	282.00
8/11/96				Int Inc	R	13.84
8/12/96				General Dep.	R	180.00
8/13/96				Int Inc	R	16.27
8/15/96	1382	Jim Buckle	Deposit	Newsletter		-100.12
8/17/96				Int Inc	R	16.16
8/22/96				General Dep.	R	349.00
8/26/96	1383	Dynamic Sports	24 Hats	Resale Mdse.	R	-72.00
8/29/96				Int Inc	R	48.03
8/29/96				Int Inc	R	35.68
8/29/96				Int Inc	R	27.25
8/29/96				Int Inc	R	27.11
8/29/96				Int Inc	R	20.86
8/29/96				Int Inc	R	20.80
8/29/96				Int Inc	R	11.65
8/30/96				Int Inc	R	6.30
8/30/96	1384	Bernie Chase	7/29 to 8/28/96	Adjutant's Exp.		-290.67
TOTAL 8/1/96 - 8/31/96						392.16
BALANCE 8/31/96						1,919.65
TOTAL INFLOWS						1,054.95
TOTAL OUTFLOWS						-662.79
NET TOTAL						392.16