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Personal

To A.I.D./W. FE/A/PA	Agency for International Development COMPLETION OF ASSIGNMENT REPORT AID 4-253 (2-66) Report No. U-505 (See M.O. 418.1 for instructions)	<input type="checkbox"/> Regular Report <input checked="" type="checkbox"/> Supplemental Report	Transmittal Date OCT 17 1967 Participating Agency
A. From (Mission) USAID/VIETNAM	B. Employee's Post of Assignment SAIGON, VIETNAM	C. This is employee's	
D. Employee's Name (Last, first, middle) WILLIAMS, Ogden	Date of Birth 01/22/20	E. Backstop Code 99	<input type="checkbox"/> 1st tour at post <input checked="" type="checkbox"/> 2nd tour at post <input type="checkbox"/> 3rd tour at post
F. Position Title Intr Agn Crd Hrb Prg Functional Title	G. Sequence No.	H. Employee Class R-1	I. Position Grade R-1
J. Home Leave Eligibility Date HLB: 1-25-67 Exit: 1-68	K. <input type="checkbox"/> Home Leave to be postponed 3 months or less	<input type="checkbox"/> Postponement to exceed 3 months (Justification attached)	L. Estimated Completion of Tour Date JANUARY 1968

PART I - REPORT BY EMPLOYEE

1. a. During your tour have you performed duties other than those of your regular position which would qualify you for another type position? (Explain kinds of duties and period of time spent on each.)

NO

b. Has there been any special training or self-improvement effort (excluding language training) made during tour which should be reflected in your A.I.D./W records? (If so, give school, degree, if any, dates attended, subjects, etc.)

NO

c. Self appraisal of language proficiency rated in accordance with definitions contained in Attachment A to M.O. 462.8
French language proficiency S 4+ R 4+ (Rated by Foreign Service Institute)
Spanish language proficiency S 3 R 3 (Could be rapidly improved)

If you have learned a new language or have greater proficiency in previously declared languages, give language and proficiency.

Language: _____ S _____ R _____ Language: _____ S _____ R _____

2. Career Appraisal: Even though this may in part repeat statements you have made in earlier reports, a new statement representing your current opinions is urged.

What do you regard as the best long-term contribution you can make to the A.I.D. program; in what kinds of work and in what part of the A.I.D. organization? In answering this question in the space below, indicate (a) Which assignments within A.I.D. have proved to be most valuable and satisfying to you; which least valuable and satisfying. (b) What future training and what kind of additional experience you believe necessary to enable you to make your maximum contribution.

AID Career to Date:

1. Appointed Mission Director, Laos, June 1962, but reassigned without prejudice prior EOD in Laos.
2. Special Assistant to Director, Saigon (1962-64), plus Acting Assistant Director for Rural Affairs, Saigon (1964).
3. Deputy Director, Tunis (Jan. 1965-June 1966).
4. Interagency Coordinator, Saigon (July 1966-Dec. 1966). This was duty on loan to Deputy Ambassador William Porter, to supervise the U.S. Mission programs for inducement, reception, use, rehabilitation and resettlement of Viet Cong returnees.
5. Assistant Director, Office of Civil Operations, Saigon (Dec. 1966-present). This assignment was also to direct the Chieu Hoi Program which resided within the Office of Civil Operations during the period under review.

Future Career Wishes:

Having been originally sworn in as Mission Director in Laos but reassigned without prejudice before arriving in the field, having served as Acting Mission Director briefly in Vietnam, (1963-64), and for a total of some three months in Tunisia where I was Deputy Director, I obviously feel anxious to get a Mission of my own. Because I have served consistently in the field since joining AID in 1962, I would first appreciate one year in Washington perfecting my Spanish language capability and studying development economics, with a view to assignment in Latin America thereafter.

Evaluation of Past Assignments:

1. Special Assistant to Director, Vietnam (1962-64) - The principal reward of this assignment was the chance to work closely with the then Mission Director, Joseph L. Brent. I also enjoyed the opportunity to serve as Acting Director (approx. one week), and Acting Deputy Director (approx. 2 months).

2. Acting Assistant Director for Rural Affairs - This assignment, which involved full responsibility for a team of some 85 people engaged in one of AID's highest priority and fastest moving operations anywhere, was extremely satisfying and rewarding to me.

3. Deputy Director, Tunis - After Vietnam, the program in Tunis, which largely involves Development Loans closely controlled from Washington, was somewhat less satisfying professionally than I had hoped it would be. During my tour, African Bureau policy did not favor real, as opposed to formal, delegation of authority to the Field, and I felt the Mission's role tended to be unduly restricted. The result was often a corresponding loss of momentum within the Mission itself. Two things were very rewarding in Tunisia, however. One was the chance to deal with problems of economic development in a quite sophisticated situation--which was a valuable balancing of experience after Vietnam's counterinsurgency -- and the other was the widening of my associations with AID professionals as well as with Tunisian friends.

In general, I feel more comfortable, and perform better, in a role in which I have full responsibility for an operation whether large or small. I like to accept responsibility despite the risks inherent in it, and believe I had rather good luck in providing leadership and management to the Rural Affairs operation in Vietnam, and the Mission in Tunisia within the limitations inherent in a Deputy's role.

3. Personal Conditions: a. Number of persons who will reside with you at next post: None

b. Accompanying Children

Ages School Grades

c. Limiting Factors: Are there any factors, such as your personal or family's health, etc., which might place any limitation on your next assignment? Describe briefly.

None

4. Next Assignment Preference:

a. Return to Post Transfer to Another Post Resign (Give Reason) Retire Other (Explain)

b. Post Preferred for Next Tour: (List three in order of preference and give reason for first choice.)

1. **Washington for one year of study (see above).**
2. **Latin America**
3. **Far East**

c. Type of Position Preferred: (If different from present assignment, indicate what type of work.)

Mission Director

5. **Exercise of Reemployment Rights:** This item is to be completed only by employees who have reemployment rights within the Federal service limited to 30 months.

I request return to post or transfer to another post.

I understand that my statutory reemployment rights to (Agency) are limited to a period of not to exceed 30 months from date of my appointment with the A.I.D. Foreign Service. I also understand that I will forfeit these reemployment rights if I remain in the A.I.D. Foreign Service beyond the 30 month period.

I request separation from A.I.D. Foreign Service.

I understand that my statutory reemployment rights to (Agency) are limited to a period of not to exceed 30 months from the date of my appointment to the A.I.D. Foreign Service. I also understand that

I must personally apply to (Agency) within 30 calendar days after my separation from the A.I.D. Foreign Service in order to exercise these reemployment rights.

I (do desire, do not desire) to exercise my statutory reemployment rights.

Signature of Employee

Lyman Williams

Date Submitted to Supervisor

June 13, 1967

PART II – REPORT BY SUPERVISOR

Instructions: The Supervisor shall examine carefully Part I of this form and complete the sections below recording his comments (supplemental, explanatory, or qualifying) in order to improve the accuracy, clarity, and soundness of the report.

1. Do you concur with the employee's comments in Part I, Item 1, a, b, and c? If not, explain.

Concur

2. Are there any factors in the employee's family situation other than those described in Part I, Item 3, which you think should be taken into consideration in making his next assignment?

None to the best of my knowledge

3. **Evaluation of Employee's Statement in Part I, Item 2.** Evaluate the statement indicating your agreements and disagreements together with the reasons for disagreements, and suggesting more realistic career objectives and the training and experience necessary for their accomplishment.

I concur with Mr. Williams' statement as written and in particular with respect to his evaluation of his past assignments and his personal recommendation for training and future possible areas of assignment.

His performance here in Viet Nam has been of the highest order and has shown a breadth of expertise and versatility which certainly qualifies him for the most senior of assignments. In addition, I believe that the economic development experience of his Tunisian assignment coupled with his extensive background in rural development gained through his Viet Nam tours of duty would provide an excellent background for a future assignment to the area of his choice--Latin America.

4. Foreign Service Occupational Titles for which Employee Qualified

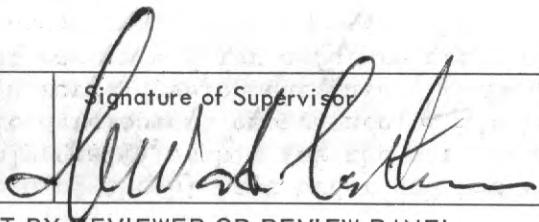
Program management - general

Grade and Functional Title of Supervisor

FSO-1--Asst. Chief of Staff, CORDS

Signature of Supervisor

Date


6/19/67**PART III – REPORT BY REVIEWER OR REVIEW PANEL**

The reviewer or review panel shall examine carefully Parts I and II, and endorse them or record appropriate comments to improve the accuracy, clarity, and soundness of the report.

Grade and Functional Title of Reviewer or Chairman of Review Panel

Signature of Reviewer or Chairman of Review Panel

Date

PART IV – MISSION RECOMMENDATION

1. The following action is recommended:

a. Return to post, continue in present position Return to post, transfer to another position. (Specify) _____ Transfer to another post (Give reason below) Limited employee – should not be reemployed for reasons described below Career employee – should be separated as described belowEmployee plans to Resign Retire

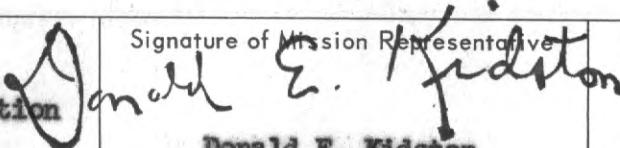
b. With regard to post or position or other recommendations in Parts I, II, and III, the following is recommended by the mission: (This should be the recommendation of the Director or his designee where there is disagreement among employee, supervisor, and reviewer, or where different or additional recommendation is to be made.)

Per employee's request.2. If return of employee is not recommended, or he is to be assigned to another position, is present position to be abolished or continued ?

Functional Title of Mission Representative

Associate Director for Administration

Signature of Mission Representative


Donald E. Kidston

Date

10/6/67

Distribution: Original to Personnel Folder, 1 to Regional Bureau, 1 to Mission file, 1 to Employee, 1 to A/PA, AID/W

CONTINUATION SHEET --

COMPLETION OF ASSIGNMENT REPORT - WILLIAMS, Ogden -- SAIGON, VIETNAM

Future Training:

In the last five years with AID my associations with AID officials and with AID programs have taught me a good deal about development economics, and greatly increased my basic interest in it. (Previously my foreign service career had been almost entirely on the political side.) I would enjoy and profit from training available in problems of international economic development policy.

Next Assignment Preference:

One year in the United States perfecting my Spanish language capability and studying development economics with a view to assignment in Latin America thereafter.