

FOREIGN SERVICE INSTITUTE

August 1, 1969

Joseph D. Spinelli - LTC, USA
Chief, Coordination Branch
RF/PF Div CORDS MACV
APO San Francisco 96222

Dear Lt. Col. Spinelli:

We are very pleased that you will be joining our staff on or before October 1. As of now, your assignment will be as Chairman of the District Operations Course within the Viet-Nam Training Center. Working under you will be your Associate Chairman, Lt. Col. Robert M. Wyer (who is now Chairman of the District Operations Course), Mr. George T. Cosgrove, and Capt. Joel R. Gardner, USMC, together with such other staff personnel as will be assigned to the course in the future. Concurrently, you will, as senior military officer on our staff, exercise general supervision over our military students, who will number approximately one half of our student body.

We are aware that you have not had experience at the district level in Viet-Nam, but the other personnel assigned to the District Course have had extensive experience in Vietnamese districts, and your functions will be largely managerial and administrative in nature. Your addition to the staff will greatly strengthen the District Course and the Viet-Nam Training Center in general. I am asking Lt. Col. Wyer to contact you directly to provide additional details with respect to the District Operations Course, and to request any graphics and other update materials which you might be able to collect in Viet-Nam before you leave.

Again, I express our great pleasure in your assignment to us and our anticipation of meeting you on or before October 1.

Sincerely yours,

/s/

Ogden Williams
Coordinator
Viet-Nam Training Center

cc:
O/FSI/VTC:RMWyer

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