

Approved
H&J

J. B. B. Jr.
Ogden Williams

MEMORANDUM

July 29, 1970

TO: O/FSI - Mr. Howard E. Sollenberger
FROM: O/FSI/VTC - Ogden Williams
SUBJECT: Vacation

My vacation plans are roughly as follows, subject to your approval:

I would perhaps take from August 6 (Thursday) to August 16 (Sunday). Then I would return to work until the end of the month and hopefully would take off for another week in September. Naturally, these absences would be coordinated with Mr. Jones so that the office would be manned at all times.