

D R A F T

Memorandum

TO: O/FSI/VTC - Mr. Ogden Williams
FROM: O/FSI/VTC - James A. May
SUBJECT: VTC 1969-70 General Objectives (Proposed)

OK.

1. Curriculum improvement (increased coordination, elimination of redundancy, increased relevance).
2. Course handbook and syllabus development.
3. More Vietnamese participation in Operations Training and student contacts. *Am. Rev. says he can put us in touch with more areas. Suggest you & Karl Miller work out where you want them inserted. I will draw table with this*
4. Research and case study papers development. *Present you mean collect more case studies from field for desired P.A. course*
5. Audio-visual improvement (videotapes, audiotapes, slides, movies, photos, maps, charts, etc.).
6. Faculty improvement (quality, experience, potential, members, organization, coordination, specialization, and professionalism.)
7. Increased faculty contacts with other training institutions. *can be a mere boondoggle. Assign low priority to this.*
8. Increased and better organization of faculty trips to Viet-Nam.
9. Increased and improved student-faculty informal relations.
10. Improved teaching, through more varied and improved methods, training by outside experts, in-service seminars, and more student participation.

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Sh. 11. Improved faculty due to planned overlap and course familiarization before going on duty.

Sh. 12. Development toward ~~general~~ worldwide counterinsurgency and development training. *Long term and secondary objective.
Should not interfere with primary job.*

? Sh. 13. Improved counseling, performance reports, and placement recommendations. *but within reason. Our staff is thin.
They must not be swamped with perfectionist paper requirements*

Sh. 14. Student and course evaluation, reporting, and records improvement. *Same*

Sh. 15. Improved and increased IAG contacts and involvement on highest levels. *where relevant*

? 16. Invite IAG, all overseas agencies ~~in~~ (non-Vietnam ~~in~~ assignee) training participation on trial basis.

? 17. Language and Operations Studies coordination.

? 18. Language training improvement (see separate memo).

Sh. 19. Operations Support improvement (see separate memo). *by Miss Koch*

Sh. 20. Improved administrative support.

? 21. Improved quarters, working and study conditions. *already in works?*

? 22. Development of SOP's, and improved management and control. *with moderation. Staff is very thin. Dictate to lower study curbs on students of operations than by meat control systems.*

Sh. 23. Improved financial planning and control. *In what respects?*