

MEMORANDUM FOR THE RECORD

March 25, 1970

Subject: Raymond G. Jones, FSR-03
Deputy Coordinator for Management
Viet-Nam Training Center
Foreign Service Institute

This memorandum is prepared in lieu of a performance evaluation report for the period July 28 - December 31, 1969. During this time, Mr. Jones was carried on Viet-Nam Mission rolls, but in fact was on duty here at the Viet-Nam Training Center, Foreign Service Institute, Department of State. Effective December 28, 1969, Mr. Jones was officially assigned to this institution on a reimbursable detail basis from AID. Saigon is forwarding his normal PER and DAR for the entire period of 1969 when Mr. Jones was on Saigon rolls. Since, however, much of this time was actually spent here, it is deemed appropriate to place a memorandum in his file.

Mr. Jones' position at the Viet-Nam Training Center has been that of Deputy Coordinator for Management, which is the number two position on our staff. He was chosen for this role because of a series of factors. First, he has great talents as a manager and leader, which are the result of his personal qualities and also his career experience in the U.S. military. He is a former Army Colonel who entered on duty with AID in 1967 and served one tour with AID in Saigon. Secondly, Mr. Jones had extremely valuable Viet-Nam experience based on more than four years in that country, during which time he served successively as Deputy Assistant Chief of Staff for Operations of the Military Assistance Command Viet-Nam, Advisor to Vietnamese General Duong Van Minh, a key Army Aviation Commander, and in a civilian capacity as both Deputy and later Director of the AID-funded Chieu Hoi Program between 1967 and 1969.

Mr. Jones' performance at the Viet-Nam Training Center has been exemplary and has more than justified the expectations which we had entertained concerning his case. He has qualities of natural leadership, sound administration and high motivation regarding our training task that make him an invaluable asset at this Center. He has been particularly strong in dealing with the many problems presented by a varied student body which consists of both young civilians and military officers on their second or third tour in Viet-Nam. During my absence for approximately one month in September and October of 1969, Mr. Jones

assumed direction of this Center and performed with his customary distinction. He was instrumental in diverting major problems in the District Senior Advisors Course, and more than maintained the impetus of the training program. He is particularly well qualified to operate on an inter-agency basis because he is equally at home in civilian and military bureaucracies and has a deep fundamental understanding of the interplay between the various offices of the Executive Branch of the Government. He is an extremely mature, well-balanced and sound individual with, in my opinion, exceptional leadership potential for a wide variety of AID roles in the management area. I believe the Agency should keep this officer in mind as situations arise demanding managerial skill, personal maturity and representational presence.

Ogden Williams
Coordinator
Viet-Nam Training Center