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FOREIGN SERVICE INSTITUTE

March 3, 1970

Honorable Henry Loomis
Deputy Director
U.S. Information Agency
Washington, D.C.

Dear Henry:

We are most pleased that you will be able to address our graduating students and assembled student body on March 13 at 10:00 a.m. in the main auditorium of the Viet-Nam Training Center. VTC is located in the Arlington Towers complex at 1018 Wilson Boulevard. My staff and I will be on hand to greet you and there will be space for your car. My telephone number is 70700. I would suggest you arrive here at 9:45 which will give me a chance to fill you in on the type of students, what other speakers have done, and the like.

Generally speaking, the program involves my introducing you, your principal address lasting approximately 20 minutes, with or without question period at the end as you see fit. The operational role of USIA in Viet-Nam is taught during the Basic Course by Monta Osborne and other speakers from your Agency. We encourage graduation speakers to address themselves more to the "big picture." For one example, in our most recent graduation exercise, James Grant (formerly of A.I.D. and now head of the Overseas Development Council) discussed the problems involved in negotiating peace, drawing upon his own experience with General Marshall in China after World War II. Other recent speakers have included U. Alexis Johnson and Bill Sullivan from the State Department, the Vietnamese Ambassador, General Lewis Walt, to name a few. All the speakers have managed to tie their talk into Viet-Nam in some way, but after weeks of concentrated study of that country, broader perspectives are welcomed by the students.

Please let me know if you have any other questions. It will be very pleasant to see you after so long.

With best wishes.

Sincerely,

W. Williams
W. Williams

Ogden Williams
Coordinator
Viet-Nam Training Center

cc: Mr. Quaid

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