

FOREIGN SERVICE INSTITUTE

November 4, 1970

Mr. Dennis J. Duncanson
c/o British Embassy
Saigon, Viet-Nam

Dear Dennis:

I now have your letter of November 1. What we will do is send an open round-trip ticket from London to Washington directly to your home address in London. You or your wife can then take it to the TWA office and make reservations as you see fit. You must let us know when to meet you in Washington. We will make a reservation at the Holiday Inn beginning the night of December 8.

I shall telephone George Tanham and tell him that you will be in Washington from December 9 through December 11, to make sure that he will be in town.

If there is any change in your travel plans, please let us know as soon as possible.

Looking forward to seeing you soon.

Sincerely,

Ogden Williams
Coordinator
Viet-Nam Training Center

Copy sent to:
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London W.2., England

O/FSI/VTC:OWilliams:d