

MEMORANDUM

October 29, 1970

TO: Mr. Daniel C. Arnold
THRU: Mr. J. Andy Rogers
SUBJECT: Mr. Joe W. Smith

The Viet-Nam Training Center, Foreign Service Institute, Department of State, wishes to acknowledge its very great appreciation for the services rendered to the VTC by Mr. Joe W. Smith during the period December 21, 1968 to October 16, 1970. Mr. Smith has given unstintingly of his time and energy to assure the success of our training program. He has not only arranged lectures and seminars conducted by members of his Agency, but has also carried out many teaching assignments on his own. He has won the warm esteem of our entire staff, and we feel very much in his debt for all the very effective help he has given to us over the past two years.

It is requested that this message of appreciation be conveyed to Mr. Smith with our best wishes for success in his future assignments.

Ogden Williams
Coordinator
Viet-Nam Training Center
Foreign Service Institute