

MEMORANDUM

April 5, 1971

TO: O/FSI - Mr. James J. Byrnes
FROM: O/FSI/VTC - Ogden Williams
SUBJECT: Promotion of Nathaniel J. Davis

I forward herewith a revised position description for Mr. Davis. He has been doing an increasingly good job and has, as you know, been in charge of the VTC library since April 1967. Mrs. LaRoche and Mr. Quaid both concur with my feeling that Mr. Davis deserves and should receive recognition in the form of promotion from GS-7 to GS-9. Attached herewith are memoranda from both Mrs. LaRoche and Mr. Quaid in this regard.

For my own part, I debrief every PSA candidate (FSO-3 or Lieutenant Colonel) prior to their leaving the Center for Viet-Nam. I have not solicited specific comment on the library but have repeatedly heard high praises with respect to Mr. Davis, his attitude and efficiency, and above all his helpfulness. Accordingly, this request for promotion of Mr. Davis is forwarded for your consideration and, hopefully, approval.

Attachments

O/FSI/VTC:OWilliams:d