

FOREIGN SERVICE INSTITUTE

March 9, 1971

Mr. George D. Jacobson
Assistant Chief of Staff for CORDS
Headquarters, MACV
APO San Francisco 96222

Dear Jake:

In reply to the telephone query from your office on March 8 regarding the number of hours VTC devotes to the HES and TFES, the following information is provided:

Basic Course

1. HES — Two hours lecture time.

A two-day practical exercise in which HES and TFES data must be used in a province plan simulation.

2. TFES — No lectures as an independent subject.

District Operations Course

1. HES — Two additional lecture hours involving an examination of the HES booklet and all questions used in the HES.

A four-hour practical exercise.

2. TFES — A one-hour lecture followed by a two-hour practical exercise.

In addition to the above, the DOC teaches a two-hour block in general reports management.

PSA Course

Six hours of HES, TFES and other reports, together with reports management at the province level, are taught to DPSA and PSA candidates. The DPSA's and PSA's take all three courses mentioned. The DSA's take the Basic and DOC Courses. Therefore, a DSA can be

expected to have a minimum of four hours lecture time on the HES, plus at least four hours of practical exercise. He would also have at least a one-hour lecture on the TFES, plus at least two hours of practical exercise.

I hope this data will suffice.

Sincerely,

Ogden Williams
Coordinator
Viet-Nam Training Center