

*Mr. O. Williams*  
*Received file*

INTERNATIONAL RELATIONS OFFICER

*Jerry Kanner - Cambodia*  
*Hal Lewis - Laos*  
*Bob Zimmerman*

FSR-1

(Coordinator of Narcotics Control Activities)

The incumbent serves as Special Assistant for Narcotics & Dangerous Drugs to the Assistant Administrator for East Asia. [Because of inter-regional implications of position, it has been placed in the *omit* Office of Regional Development for payroll and support purposes.]

1. Coordinates all matters pertaining to narcotics for EA and VN Bureaus.
2. Serves as liaison with other Agency offices (A/A, NESA, OPS, etc.) and other government organizations (BNDD, OMB, etc.) and congressional staffs (in coordination with LPS).
3. Serves as focal point for all inter-regional actions on narcotics, ~~developing~~ policy guidance and AID/W positions related thereto.
4. Working with U.S. Missions abroad and appropriate AID officials develops programs to assist and encourage foreign governments to suppress and control the production, use and export of narcotic drugs, including programs to encourage <sup>crops and</sup> substitution of other/products, to assist in the enforcement of laws dealing with illicit traffic in drugs, to encourage rehabilitation of addicts, etc.
5. Represents the AA/EA and AA/VN at all appropriate meetings on drugs.

6. Follow up on the actions that have been taken re AID involvement and assistance programs.

7. Prepares briefing papers and answers to Congressional queries.

8. Keeps the AA/EA and AA/VN advised of all important developments.

9. Reviews and analyses available intelligence reports and other reporting from all sources on narcotics.

10. [ Serves as the principle backstop officer for projects and programs in the narcotics control field. ] *omit*