



DEPARTMENT OF THE NAVY
MILITARY SEA TRANSPORTATION SERVICE, PACIFIC
N.S.C., OAKLAND, CALIFORNIA 94625

MSTSPAC 2601
P-15
29 May 1968

MSTSPAC NOTICE 2601

From: Commander, Military Sea Transportation Service, Pacific
To: Distribution List

Subj: RPS reports; handling of

Ref: (a) OPNAV INST 5510.1C, Subj: Department of the Navy Security
Manual for Classified Information

1. Purpose. The purpose of this Notice is to emphasize the security requirements of reference (a) pertaining to mailing of classified material.
2. Background. The number of security violations reported by CO U.S. Navy Security Station, Washington, D.C. indicate that the provisions of reference (a) are not being complied with in that reports are forwarded in single envelopes and are not registered.
3. Information. Chapter 7 of reference (a) requires that classified RPS material be enclosed in two opaque sealed containers and be forwarded via registered mail. The inner container shall show the address and classification. The outer container shall show the complete and correct address and the return address of the sender.
4. Action. Masters and COMILDEPTS shall ensure that security requirements are complied with when mailing future RPS reports.
5. Cancellation. This Notice is cancelled on 30 September 1968.

T. F. SAUNDERS
Chief of Staff

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