

UNITED STATES GOVERNMENT

# Memorandum

TO : All Department Heads

DATE: 21 November 1967

FROM : Master

SUBJECT: Formal Administrative Inspection; status of corrective action on

Ref: (a) COMSTSPAC ltr ser P-01B/1706 of 12 May 1967

1. All Department Heads are directed to review the deficiencies pertaining to their department as enumerated in reference (a) and to submit status reports of corrective actions taken, no later than 24 November 1967.
2. This information is required by COMSTSPAC as soon as possible.

*Radio Officer*

H. L. HEINZ