

27 July 1967

MEMORANDUM

From: Chief Inspector, MSTSPAC
To: Masters of all MSTSPAC ships
Commanding Officers, Military Department, all MSTSPAC ships
Cognizant MSTSPAC staff offices

Subj: Revised Formal Administrative Inspection Check Lists

1. One copy of each revised form applicable to addressees is forwarded herewith for information.

2. In the following summary of changes to the forms all references are to item numbers in the new forms. Titles of the forms are as follows:

5041/2	General Personnel Administration (Applicable to Deck, Engine, Steward and Purser Departments)
5041/2A	Deck Department
5041/2B	Engine Department
5041/2C	Purser Department
5041/2D	Military Department
5041/2E	Medical (Transports)
5041/2F	Medical (Cargo Ships)*
5041/2G	Preventive Medicine (Transports)
5041/2H	Preventive Medicine (Cargo Ships)*
5041/2J	Damage Control
5041/2K	Safety Features

* Also applicable to special project ships.

a. Changes:

Form	Page	Item(s)	Change
2	2	56-60	Added.
2A	1	11	Added.
"	4	4	Added. Note that two publications are included.
"	4	17	Scope expanded.
"	5	62-63	Changed from one item to two.
"	7	39-41	Moved from a section that pertained to POL carrying ships only.
"	8	87	Added.
"	10	45-51	Added.
2B	1	10-16	Added.
2C	1	2	Deleted. Was repetition of part of item #1.
"	3	76	Added.
2D	1	57A	Added.
"	2	57A	Added.
"	2	82	"Top Secret and Secret" changed to "Classified."
"	3	-	Reference added between items 82 and 83.
"	2	82	Reference added.
"	2	83	Deleted. Was repetitive.
"	2	140	Deleted. Was repetitive.

P-01B
27 July 1967

Subj: Revised Formal Administrative Inspection Check Lists

<u>Form</u>	<u>Page</u>	<u>Item(s)</u>	<u>Change</u>
2D	9	153	Table changed in three places.
"	9	168	Deleted. Was repetitive.
"	10	2 & 8	Deleted. Were repetitive.
"	10	12	Deleted. Was repetitive.
"	11	28	Deleted. Was repetitive.
"	15	5	Deleted. Was repetitive.
"	16	50	Deleted. Was repetitive.
2E	2	49	Added.
2F	1	9,11,17	Added.
2G	-	-	Order of section changed.
"	2	9	Reference changed to SECNAVINST 5041.1 but should be SECNAVINST 4061.1 as on old form.
"	3	12	Reference changed.
2H	1	14	Requirement for the publication "Sanitary Precautions for Food Service Personnel (NAVPER 91921)" deleted in error; will be inspected.
2J	1	5	Requirement for periodic chalk test of watertight doors deleted in error; will be inspected.
2K	All	-	"Yes" and "No" column heading changed from "Inspected" to "Adequate."

J. S. BAILEY
CAPT, USNR