

USNS GENERAL JOHN POPE T-AP 110
OFFICE OF THE CHIEF STEWARD

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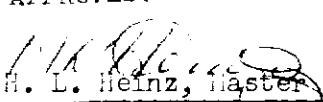
2ND STEWARD (TRP) DUTIES

1. Take complete charge of Troop Mess, under supervision of Chief Steward.
2. Familiarize the Mess Officer with the Operation of the Troop Mess.
3. Cooperate with Mess Officer in assigning following Military details:
 - a. Storeroom detail
 - b. Food Service detail
 - c. Bake Shop detail
 - d. Butcher Shop detail
 - e. Troop Scullery detail
 - g. Table detail
 - h. Cooks for Troop Galley
 - i. Food Carrying detail
 - j. Garbage detail
 - k. Other Details as required
4. Make provision requisitions for Troop Mess and submit to Chief Steward for approval.
5. Maintain proper level of condiments, chinaware, silverware, trays, etc.
6. Insure the cleanliness of the following:
 - a. Decks
 - b. Scullery
 - c. Light fixtures
 - d. Coffee dispensers
 - e. Silverware
 - f. Coffee cups
 - g. Bulkheads
 - h. Mess tables
 - i. Mess trays
 - j. Steam tables
 - k. Garbage cans
 - l. all bright-work shined
 - m. Hatch, ladders, passageways of Troop Mess areas
 - n. Fire apparatus shined
7. Supervise the serving of foods on the line - seeing that all foods are served that appear on the Menu, that food is served hot or cold as required, that there are no shortages, and avoid delay in serving line.
8. Stand-by at the 1000 daily Inspection of Troop Mess areas.
9. Notify the Chief Steward immediately in the event of any emergency.
10. Return un-used provisions to Storeroom at completion of each voyage.
11. Maintain close cooperation and coordination with Chief Cook at all times.

WORK HOURS:

At Sea	In Port
0500-0900	0730-1600
1030-1300	
1500-1800	

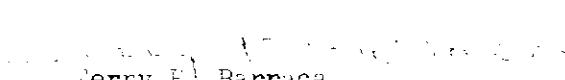
APPROVED:


H. L. Heinz, Master

SUBMITTED:


J. M. Jones, Chief Steward

I certify that I have read and understand the above job description.


Ferry P. Barraca

Signature

2nd Steward (Trp)