

USNS GENERAL JOHN POPE (T-AP 110)
OFFICE OF THE CHIEF STEWARD

PORTER DUTIES

Art No: 579-2

1. If your work area includes Heads, showers, and slop sinks you will keep same in a clean, sanitary condition at all times during your work Spread Hours.
2. When your duties include the maintenance of ruberized tile decks you will keep them cleaned, waxed and polished at all times.
3. All bright work, scuttlebutts and metal fire fighting apparatus in your work areas will be cleaned and polished daily, oftener if necessary, unless you are specifically instructed this is not one of your duties.
4. When ladders are included in your duties you will clean them with the aid of a flashlight so the job is thoroughly done.
5. If your work areas requires the moving of furniture equipped with safety chains the chains will be re-secured to deck hooks immediately after the cleaning is completed.
6. Where passageway cleaning is included in your Duties such duty includes the maintenance of the bulkheads of such passageways.
7. Additions to your dutiss, or changes in same, may be made from time to time as conditions require.

9. WORKING HOURS

<u>AT SEA</u>	<u>IN PORT</u>
0030-0700	
2200-2400	0730-1600

APPROVED: _____

Master

SUBMITTED: _____

Chief Steward

I have read, understand, and will comply with above instructions.

Lawrence Stevenson
Employee's Signature

PORTER

Main Dining Salon (Night Porter)
Officer's Lounge