

USNS GENERAL JOHN POPE (T- AP 110)
OFFICE OF THE CHIEF STEWARD

PORTER DUTIES

Art No: 579- 3

1. If your work area includes Heads, showers, and slop sinks you will keep same in a clean, sanitary condition at all times during your work Spread H_ours.
2. When your duties include the maintenance of ruberized tile decks you will keep them cleaned, waxed and polished at all times.
3. All bright work, scuttlebutts and metal fire fighting apparatus in your work areas will be cleaned and polished daily, oftener if necessary, unless you are specifically instructed this is not one of your duties.
4. When ladders are included in your duties you will clean them with the aid of a flashlight so the job is thoroughly done.
5. If your work areas requires the moving of furniture equipped with safety chains the chains will be re-secured to deck hooks immediately after the cleaning is completed.
6. Where passageway cleaning is included in your Duties such duty includes the maintenance of the bulkheads of such passageways.
7. Additions to your duties, or changes in same, may be made from time to time as conditions require.

9. WORKING HOURS

<u>AT SEA</u>	<u>IN PORT</u>
0400-0700	
0730-1030	0730-1600
1300-1500	

APPROVED:

Master

SUBMITTED:

Chief Steward

I have read, understand, and will comply with above instructions.

B. B. Panaligan
Bernardo B. Panaligan
Employee's Signature

PORTER