

USNS GENERAL JOHN POPE (T- AP 110)  
OFFICE OF THE CHIEF STEWARD

PORTER DUTIES

Art No: 579- 4

1. If your work area includes Heads, showers, and aloft sinks you will keep same in a clean, sanitary condition at all times during your work Spread Hours.
2. When your duties include the maintenance of rubberized tile decks you will keep them cleaned, waxed and polished at all times.
3. All bright work, scuttlebutts and metal fire fighting apparatus in your work areas will be cleaned and polished daily, oftener if necessary, unless you are specifically instructed this is not one of your duties.
4. When ladders are included in your duties you will clean them with the aid of a flashlight so the job is thoroughly done.
5. If your work areas requires the moving of furniture equipped with safety chains the chains will be re-secured to deck hooks immediately after the cleaning is completed.
6. Where passageway cleaning is included in your Duties such duty includes the maintenance of the bulkheads of such passageways.
7. Additions to your duties, or changes in same, may be made from time to time as conditions require.

9. WORKING HOURS

<u>AT SEA</u>	<u>IN PORT</u>
<del>0400-0700</del>	
<del>0730-1030</del>	<del>0730-1600</del>
<del>1300-1500</del>	

APPROVED: \_\_\_\_\_

Master

SUBMITTED: \_\_\_\_\_

Chief Steward

I have read, understand, and will comply with above instructions.

Jimmy Chang  
Jimmy Chang  
Employee's Signature

PORTER

2-150-2-L Crew Washroom  
2-153-2-L Crew Shower  
2-155-2-L Crew Washroom  
Fr. 127 to Fr. 118 - 1st Deck passageway  
Fr. 126 to Fr. 130 1 Deck Passageway