

USNS GEN. JOHN POPE (T-AP 110)
FPO San Francisco 96601

Date: 1 MAY 1968

MEMORANDUM

From: Master
To: All Ship's Officers

Subj: Assignment of certain duties within a position and/or collateral duties

Ref: (a) USNS POPE NOTICE 12340, 1 MAY 1968

1. Officers assigned duties by reference (a) shall familiarize themselves with the requirements of such assignments by becoming familiar with the references listed below:

<u>Duty</u>	<u>Reference</u>
Assistant Training Officer	CMPI 410.2-3
Classified Material Control Officer	OPNAVINST 5510.1C
COMTAC (Code 4) Publications Inventory Board	NWP O (A)
Educational Officer	CMPI 410.2-3
Food Sanitation Training Officer	CMPI 410.2-3
Incentive Awards Officer	CMPI 450.2-3
Lifeboat Training Officer	CMPI 410.2-3
Mail Orderly	COMSTSINST P3120.2C
Naval Commercial Traffic Fund Audit Board of Officers	COMSTSINST P2110.2B
Narcotics in Custody of Master, Inventory Board	Med Manual, Chap 26
Non-Expendable Property and Equipment Inventory Board	COMSTSINST P1700.1C
Public Information Officer	MSTSPACINST 5720.1
Purser's Cash Accounts, Safekeeping and Checks	
Audit Board	NAVCOMPT Vol IV
Radiotelephone Fund Custodian	COMSTSINST P2110.2B
Safety Officer	CMPI 5100 & COMSTSINST 5100.17
Security Briefing Officers	OPNAVINST 5510.1C
Special Service Officer	COMSTSINST P1700.1C
Subsistence Inventory by Disinterested Officer	NAVSANDA Publ. 236

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