

DEPARTMENT OF THE NAVY
MILITARY SEA TRANSPORTATION SERVICE, PACIFIC
N.S.C., OAKLAND, CALIFORNIA 94625

MSTSPAC 12410.5A
P-24
17 August 1967

MSTSPAC INSTRUCTION 12410.5A

From: Commander, Military Sea Transportation Service, Pacific
To: Distribution List

Subj: Career development of civilian marine officers; courses ashore
for

Ref: (a) CMPI 410.10-1, Authorized Training Courses

Encl: (1) Training for Deck Department Officers
(2) Training for Engine Department Officers
(3) Training for Purser Department Officers
(4) Training for Steward Department Officers

1. Purpose. The purpose of this Instruction is to establish a program
of required training ashore for career development of civilian marine
officers.

2. Cancellation. MSISPAC INSTRUCTION 12410.5 is superseded. *

3. Career Training Plans

a. Reference (a) lists the training courses authorized for civilian
marine personnel. Enclosures (1) through (4) are compilations of courses
by department, which COMSTSPAC considers essential for the career development
of officers. These courses are designed to increase the officer's technical
knowledge and professional skills beyond the basic requirements of rating or
billet.

b. A MSTSPAC NOTICE is issued semiannually announcing the schedule of
and procedures for enrolling in the courses offered for the ensuing
six-month period.

4. Directive

a. Masters shall recommend civilian marine officers for required
training courses based on the following considerations:

(1) Assignments must be planned in advance for attendance of personnel
during in-port periods or in conjunction with annual leave.

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MSTSPACINST 12410.5A

17 August 1967

(2) Officers who have completed courses while in a lower rating need not repeat the courses except for "refresher" training.

(3) Priority for enrollment in authorized courses shall be given to personnel whose individual efforts warrant assistance.

b. Masters may recommend attendance of officers to courses authorized in reference (a) but not listed in this Instruction.

c. Civilian marine officers may request approval to attend courses during annual leave periods at no cost to COMSTSPAC.

R. KEFAUVER

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Authenticated:

Shirley Wilson
SHIRLEY WILSON
Directives Control

MSTSPACINST 12410.5A
17 August 1967

Enclosure (1)

TRAINING FOR DECK DEPARTMENT OFFICERS

	NBC for Shipboard Instructors (10-days)	Damage Control (5-days)	Fire Fighting (5-days)	* MSTSPAC FF/DC/NBC (5-days)	Emergency Plastic Pipe Repair (2-days)	Small Arms (1-day)	Shiploading and Stowage (10-days)	Administrative Training (5-days)
Master	R	R	R	R	A	R	R	A
First Officer	R	R	R	R	R	R	R	A
Second Officer	R	R	R	R	R	R	R	A
Third Officer	A	R	R	R	R	A	A	A
Fourth Officer	A	R	R	R	R	A	A	A
Junior Deck Officer	A	R	R	R	A	A	A	A
Relief Deck Officer	A	R	R	R	-	-	-	-
Chief Radio Officer	R	A	A	R	-	-	-	A
First Asst Radio Officer	R	A	A	R	-	-	-	A
Radio Officer	R	A	A	R	-	-	-	A

Legend: R -Required

A -Authorized and highly desirable

* This course recommended as a refresher every 2 years

Enclosure (1)

MSTSPACINST 12410.5A
17 August 1967

Enclosure (2)

TRAINING FOR ENGINE DEPARTMENT OFFICERS

	NBC for Shipboard Instructors (10-days)	Damage Control (5-days)	Fire Fighting (5-days)	* MSTSPAC FP/DC/NBC (5-days)	Emergency Plastic Pipe Repair (2-days)	Burning and Welding (10-days)	Administrative Training (5-days)
Chief Engineer	R	R	R	R	R	R	R
First Asst Engineer	R	R	R	R	R	R	R
Second Asst Engineer	R	R	R	R	R	R	R
Third Asst Engineer	A	A	R	R	R	A	-
Licensed Junior Engineer	A	A	R	R	R	A	-
Relief Engineer	-	R	R	R	-	-	-

Legend: R - Required

A - Authorized and highly desirable

* This course recommended as a refresher every 2 years

Enclosure (2)

MSTSPACINST 12410.5A
17 August 1967

Enclosure (3)

TRAINING FOR PURSER DEPARTMENT OFFICERS

Purser Accounting & Personnel Functions (15-days)	** Yoeman/ Storekeeper (10-days)	* MSTSPAC FF/DC/NBC (5-days)	SP Phone Talker (2-days)	Small Arms (1-day)
Purser	R	R	R	-
Assistant Purser	R	R	R	-
Junior Purser	R	R	R	-
Junior Asst Purser	R	R	R	-

Legend: R - Required
A - Authorized and highly desirable
* This course recommended as a refresher every 2 years
** If not promoted from Yoeman or Yoeman/Storekeeper

Enclosure (3)

MSTSPACINST 12410.5A
17 August 1967

Enclosure (4)

TRAINING FOR STEWARD DEPARTMENT OFFICERS

	NBC for Shipboard Instructors (10-days)	Damage Control (5-days)	Fire Fighting (5-days)	* MSTSPAC FF/DC/NBC (5-days)	Yoeman/ Storekeeper (10-days)	Provisions Accounting (10-days)	Food Sanitation	Ashore or Afloat (2-days)	Small Arms (1-day)
Chief Steward	R	R	R	R	R	R	R	R	A
Chief Steward (Freighter)	R	R	R	R	R	R	R	R	A
Second Steward (Administrative)	R	R	R	R	R	R	R	R	A
Second Steward (Troop)	A	R	R	R	R	R	R	R	A
Third Steward	A	R	R	R	A	A	A	R	A
Third Steward (Sanitation)	A	R	R	R	A	A	A	R	A

Legend: R - Required

A - Authorized and highly desirable

* This course recommended as a refresher every 2 years

Enclosure (4)