

DEPARTMENT OF THE NAVY  
MILITARY SEA TRANSPORTATION SERVICE, PACIFIC AREA  
FORT MASON  
SAN FRANCISCO, CALIFORNIA

MSTSPAC 3172.1A  
P-31  
24 August 1961

MSTSPAC INSTRUCTION 3172.1A

From: Commander Military Sea Transportation Service, Pacific Area  
To: Distribution List

Subj: Sailing list of personnel, other than crew and passengers, on board MSTSPACAREA ships. \*

1. Purpose. To direct the submission of a list of all personnel, other than crew and passengers, sailing on board MSTSPACAREA ships. \*

2. Cancellation. MSTSPAC INSTRUCTION 3172.1 is canceled and superseded by this Instruction. \*

3. Background.

a. In the event of a disaster to the ship, it is essential that a complete and accurate list of all persons on board is available ashore. There are means of identifying shipper service sponsored passengers, crew and military department personnel assigned to the ship. However, a positive means of identifying observers, technicians, shipyard workers, reserve officers and enlisted personnel on active duty training, staff personnel, etc., is necessary when such personnel are embarked either for extended or short one and two-day voyages.

b. COMSTSPACAREA staff officers, or other competent authority, authorizing the embarkation of personnel other than passengers, civilian crew, or military personnel assigned to the ship, will provide the Commanding Officer (USS) or Master (USNS) of the ship with a list in triplicate of observers by name and by their sponsoring agencies. The list will include the following information: \*

- (1) Name.
- (2) Rank or position title.
- (3) Serial number when applicable.
- (4) Employing or sponsoring agency.
- (5) Name, relationship and address of next of kin.

4. Directive.

a. Commanding Officers and Masters shall ensure that the lists are checked for accuracy and discrepancies are noted. Two copies of the verified observer list shall be delivered, prior to sailing, to the MSTS representative at the embarkation port. Any errors, omissions or

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deletions discovered after sailing shall be reported by message to COMSTSPACAREA and the MSTS port representative.

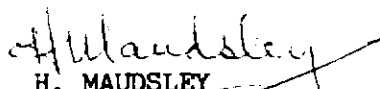
b. MSTS representatives at ports of embarkation shall promptly air mail one copy of the list to COMSTSPACAREA (P-3). The original shall be filed for immediate reference in the event of disaster.

E. B. McKINNEY

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