

DEPARTMENT OF THE NAVY  
MILITARY SEA TRANSPORTATION SERVICE, PACIFIC AREA  
FORT MASON  
SAN FRANCISCO, CALIFORNIA

MSTSPAC 12410.5  
P-24  
9 January 1963

MSTSPAC INSTRUCTION 12410.5

From: Commander Military Sea Transportation Service, Pacific Area  
To: Distribution List  
  
Subj: Career development of civilian marine officers; courses ashore  
for  
  
Ref: (a) CMPI 410.10-1, Authorized Training Courses  
  
Encl: (1) Training for Deck Department Officers  
      (2) Training for Engine Department Officers  
      (3) Training for Purser Department Officers  
      (4) Training for Steward Department Officers

1. Purpose. To establish a program of required training ashore for career development of civilian marine officers.

2. Career Training Plans

a. Reference (a) lists the training courses authorized for civilian marine personnel. Enclosures (1) through (4) are compilations of courses by department, which COMSTSPACAREA considers essential for the career development of officers. These courses are designed to increase the officer's technical knowledge and professional skills beyond the basic requirements of rating or billet.

b. A MSTSPAC Notice is issued semiannually announcing the schedule of and procedures for enrolling in the courses offered for the ensuing six-month period.

3. Directive

a. Masters shall recommend civilian marine officers for required training courses based on the following considerations:

(1) Assignments must be planned in advance for attendance of personnel during in-port periods or in conjunction with annual leave.

(2) Officers who have completed courses while in a lower rating need not repeat the courses except for "refresher" training.

(3) Priority for enrollment in authorized courses shall be given to personnel whose individual efforts warrant assistance.

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b. Masters may recommend attendance of officers to courses authorized in reference (a) but not listed in this Instruction.

c. Civilian marine officers may request approval to attend courses during annual leave periods at no cost to COMSTSPACAREA.

*CB Murphy*

C. B. MURPHY  
Chief of Staff

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Enclo. a (1)

## TRAINING FOR DECK DEPARTMENT OFFICERS

	<u>ABCD for Shipboard Instructors (15-days)</u>	<u>Damage Control (5-days)</u>	<u>Fire Fighting (5-days)</u>	<u>Emergency Plastic Pipe Repair (2-days)</u>	<u>Small Arms (1-day)</u>	<u>Shiploading and Stowage (10-days)</u>	<u>Administrative Training (5-days)</u>
Master	R	R	R	R	R	R	A
First Officer	R	R	R	R	R	R	A
Second Officer	R	R	R	R	R	R	A
Third Officer	A	R	R	R	A	A	A
Fourth Officer	A	R	R	R	A	A	A
Junior Deck Officer	A	R	R	A	A	A	A
Relief Deck Officer	A	R	R	-	-	-	-
Chief Radio Officer	R	A	A	-	-	-	A
First Asst Radio Officer	R	A	A	-	-	-	A
Radio Officer	R	A	A	-	-	-	A

Legend: R - Required  
A - Authorized and  
highly desirable

Enclosure (1)