

USNS GENERAL HUGH J. GAFFEY (T-AP 121)

C/O FLEET POST OFFICE

SAN FRANCISCO, CALIFORNIA

T-AP 121/GEK:ka
5100
7 July 1967

From: Chief Steward
To: Master

Subj: Safety meeting; minutes of

1. A safety meeting for the Steward Department was called at 0730 this date with 13 in attendance. This was total for the Department excepting 1 man on Leave. Chief Steward G. E. Kinsella presided.
2. Minutes of the past safety meetings were read and discussed:
 - a. Steward Department of 6 June
 - b. Engine Department of 7 and 22 June
 - c. Deck Department of 8 June.
3. Luminous decals for the warning signals and release handles in the walk-in reefer boxes have been mounted. In some cases they are to be re-mounted in a more correct position, such as the circular decal being mounted over the safety device and not alongside it.
4. Chief Steward referred to a recent accident whereby a man in a different department suffered an injury while using a ladder. He instructed personnel to fully open step-ladders and to put the cross bracket in the correct position. When regular ladders are used they are to be secured with lines so they cannot slip on the deck.
5. Chief Cook Robert Jones reported on 2 items:
 - a. An unknown person turned on the MainGalley broiler, which has never been used officially for many years past. Fortunately, this occurred during working hours, so that it was switched off. He is having the fuse removed so that this cannot happen again.
 - b. He reported that the Remote Control switches have been put in place for the deep-fat fryers. To eliminate the possibility of someone operating these switches without authority he has equipped them with pad-locks. A sign alongside notifies all concerned that the Chief Cook holds the keys to the locks.
6. Chief Butcher Carroll Baker reported that the new aluminum gratings in the reefer boxes may present a safety hazards in some cases, where the sides of gratings have been cut on the bias to fit the contour of the bulkheads. This left sharp, cutting, protrusions. The Chief Steward will take this up with the M&R Inspector.
- 7 Meeting adjourned at 0800.

"Think Safety—Talk Safety—and Sell Safety"

G. E. KINSELLA