

USNS GENERAL HUGH J. GAFFEY (T-AP 121)

C/O FLEET POST OFFICE
SAN FRANCISCO, CALIFORNIA

5 May 1967
5120
T-AP121/GEK:ka

From: Chief Steward
To: Master

Subj: Safety meeting; minutes of

1. All members of the Steward Department were present at a safety meeting that convened this date at 1030. Chief Steward G. E. Kinsella presided.
2. Minutes of the past safety meetings were read and discussed:
 - a. Steward Department of 25 April
 - b. Deck Department of 7 and 24 April.
3. No accidents have been reported since the last safety meeting of 25 April. This continues the 100% no-accident record of the Department since the start of RES.
4. Personnel were instructed to avoid working in any area where there might be danger from fumes and/or dust. None of the work being accomplished by member of the Department at the present time absolutely require their presence in dangerous work areas. In such cases any work in progress by the Department can be postponed till a more safe date.
5. Plexiglass has been requisitioned for the replacement of all regular glass now in use for Notices, Instructions, etc. Priority will be given to such replacements where cracked glass now exists. Personnel will notify the 2nd Steward of all cases of cracked glass.
6. A 5-minutes Safety Talk (LET'S KEEP WHAT WE'VE GOT) was read.
7. Meeting adjourned at 1130.


G. E. KINSELLA

"Think Safety—Talk Safety—and Sell Safety"