

USNS GENERAL HUGH J. GAFFEY (T-AP 121)

C/O FLEET POST OFFICE  
SAN FRANCISCO, CALIFORNIA

T-AP 121/HEH:wa  
5101  
16 Nov. 1966

From: First Officer  
To: Master

Subj: Safety and Moral Leadership Meeting; report of

1. Safety meeting for the Deck Department personnel was held at the Crew Day Room at 1400 hours this date with thirty (30) members present.
2. Minutes of the previous meeting were read, reviewed and discussed. All unsafe items and practices were corrected.
3. Although there were no accidents reported since the last meeting, the members were again reminded of the many unsafe personal factors and unsafe acts which contribute to common and avoidable accidents. Making an abrupt turn while walking on a polished tile deck may cause one to slip and fall with his full weight on deck, causing muscle sprain or even worse than that. Another unsafe act - removing safety goggles while in the vicinity of chipping or sealing operation is an invitation for a foreign object to enter into his eye. By using wise judgment and caution or thinking twice before doing a thing, we can keep away from the doctor's care and save our sick leave hours until such time when we have to use them.
4. The following unsafe practice was brought up:
  - (a) While crew quarters are being painted, accumulated personal belongings, mattresses, blankets and linen are stowed on passageways serving as tripping hazards. Yet even worse, if emergency arises in the area such as fire or collision, the personnel cannot freely move to their emergency stations.
  - (b) Unsafe item - Placing the sideport in open position is, at times, difficult or hard to accomplish due to shallow dog latch hold provided at the side of ship. Request the build-up of the dog latch hold so that the dog latch can have at least half inch catch.
5. A five-minute safety talk entitled "UNAVOIDABLE ACCIDENT?" (Talk #51, Book #9) was read.
6. After a ten-minute discussion on moral leadership, the meeting was adjourned at 1430 hours.

Copy to:  
Ch. Engr  
Ch. Steward  
File

H. E. HOTTE

*"Think Safety—Talk Safety—and Sell Safety"*