

USNS GENERAL HUGH J. GAFFEY (T-AP 121)

C/O FLEET POST OFFICE

SAN FRANCISCO, CALIFORNIA

T-AP 121/GEK/ka  
5101  
21 November 1966

From: Chief Steward  
To: Master

Subj: Safety meeting; minutes of

1. 106 Steward Department personnel met at 0900 this date for a safety meeting. Second Steward (Adm) C. Acton presided.
2. The minutes of the following safety meetings were read and discussed:
  - a. Steward Department of 9 November.
  - b. Deck Department of 3 and 16 November.
  - c. Engine Department of 18 November.
  - d. Ships Safety Committee of 24 October.  
Personnel were instructed to remove all gear and packages from overhead stowage in their living quarters. The men currently engaged in painting were instructed to keep all containers used in painting covered when not in use. All paint and painting equipment is to be turned in when the work is completed.
  - e. Command Safety Council of 7 October.  
Interesting statistics compiled from accidents occurring in one Quarter were read:  
38% of accidents involved an unsafe condition,  
80% involved an unsafe act, proving the importance of the personal factor over any other condition,  
50% revealed an improper attitude (the 'don't give a darn' attitude).  
The 'unsafe condition' category is a reflection of all of Supervisors involved as they should be constantly on the watch to make certain no unsafe conditions exist in their work areas.
3. Martin Boyer (Waiter) reported that there is a danger of leaks in the tubes containing fluid for butane lighters.
4. Second Steward reminded personnel that there is an Instruction prohibiting the throwing of trash and garbage over the sides of the ship, except from the fan-tail. Besides fouling up the sides of the ship there is danger of injuries caused by trash blowing back up on decks, or into port holes.
5. Meeting adjourned at 0920.

G. E. KINSELLA

"Think Safety—Talk Safety—and Sell Safety"