

T-AP 121/HSC:lad
5121
8 SEP 1967

From: Chief Engineer, USMC GENERAL HUGH J. GAFFEY, (T-AP 121)
To : Master, USNS GENERAL HUGH J. GAFFEY, (T-AP 121)

Subj: Safety meeting and Moral Leadership; report on.

1. Safety meeting for the Engine Department personnel was called to order at 1300, 8 Sep 1967, with the Chief Engineer presiding. Thirty-five (35) men were present.
2. The minutes of the last meeting were read and approved. Deficiencies reported were corrected.
3. There has been no accidents since last meeting. Personnel were congratulated on continuous accident free period of time.
4. Personnel were cautioned not to use chairs for ladders.
5. It was suggested that the grating in the resistor room for welding machine be covered with rubber matting and secured with rubber DEVCOR.
6. Notice to Marine Employees, subj: "Failure to report for duty after approved leave; policy concerning; an article from NST-PAC personnel NEWSLETTER of August 1967 was read and discussed to the personnel present.
7. A 5-minute Safety Talk, entitled, "SAFE SCAFFOLDS", taken from National Safety Council Book No. 38, was read and discussed.
8. The Chief Engineer gave a short talk on Moral Leadership.
9. Meeting was adjourned at 1345.

M. C. CHAMBERLAIN

cc: 1st A/E
1st Off
CoStad
Purser
BB
File