

2-AF 101/EXC1ed
S161
26 October 1966

From: Chief Engineer
To : Master

Subject: Safety meeting and Moral Leadership; report of

1. Safety meeting for the Engine Department personnel was called to order at 1345, 26 October 1966, with the Chief Engineer and First Assistant Engineer, presiding. Forty-nine (49) men were present.
2. The minutes of the last meeting were read and approved, and deficiencies reported were corrected.
3. Smoking in bed was brought to the attention of the personnel present and the hazard explained to them.
4. Before using any tool or equipment, examine first for defect, defective tools or equipment may cause accident.
5. Electronic equipment such as radios, tape recorders or electric appliances for use on board the ship, have Chief Electrician check up for safety circuits.
6. Personnel were told to clean work area for tools when work is completed and return tools to the Machine Shop.
7. The First Assistant Engineer discussed in brief cost of accident as published by Marine Proceedings, lost of time who help the injured, and time lost by the injured. "Motives behind Safety Work" by Captain A. S. Stephens, California Shipping Company.
8. Placing tools or objects when working above others must not be done. Never connect a hose to oxygen tank to blow clothes or debris. The effects of nitrogen were also discussed. Entering in void spaces must be sure of gas free.
9. The following discrepancies were reported regarding Troop Personnel, reported to Transport Commander immediately who in turn took corrective action.
 - (a) No less than six (6) showers, fresh water, were found running unattended in after troop shower at 0315, 27 October 1966.
 - (b) Troops were found using Engine Department cleaning machine during aid watch.
 - (c) Troops opening and closing sliding water tight doors on 4th deck when same are closed due to inclement weather.
 - (d) One floor polisher turned in for repair was found being used in Troop compartment with cover missing and gears exposed.
10. Unsafe tools are being repaired or replaced.
11. 4-5 minute safety talks entitled, "DISCOVER A LEADER", taken from National Safety Council No. 29, Book 2, was read and discussed to the personnel present.
12. The Chief Engineer gave a talk on Moral Leadership.
13. Meeting was adjourned at 1415.

A. S. CHAMBLAIN