

T-AP 121 JWT;jg
11 AUGUST 1966

From: Chief Engineer
To : Master

Subj: Safety meeting and Moral Leadership; report of

1. A Safety meeting for the Engine Department personnel was called to order at 1300 on the above date, with Mr. Thomas E. Carney, First Assistant Engineer presiding.
2. Attendance: @ 36 men were present at the time.
3. Mr. Joseph J. Mc Donald of the Military Department was also present and gave a short talk on Sanitation.
4. One (1) accident was reported since the last Safety Meeting, Mr. Jack S. Sarich, Second Electrician while working on boat #8 with a Screwdriver slipped and drove it into his finger.
5. The First Assistant Engineer gave a short talk on Safety which involved duties of the men working in the engine room.
6. The First Assistant Engineer also gave a short talk on Moral Leadership, including how to get along with others on the ship.
7. The minutes of the last meeting were read and approved, and deficiencies reported were corrected. The minutes of the safety meeting of the deck and steward departments were also read and discussed, deficiencies that applies to Engine Department were corrected.
8. Mr. Ernest Shavers (Chief Electrician) also gave a short talk on Cleanliness and sanitation, he discussed about some of the Engine Department going into the Mess Hall with their dirty work clothes on, when they should at least change before entering the Mess Hall.
9. There being no further business to discuss, the meeting was adjourned at @ 1335.

Paul W. Shaver

PAUL W. THIGPEN (CH. ENGR)

COPY TO: 1st Officer
Chief Steward
1st Assistant Engineer

(FILE)