

USNS GENERAL HUGH J. GAFFEY (T-AP 121)

c/o FLEET POST OFFICE  
SAN FRANCISCO, CALIFORNIA

T-AP 121 JWT:GA  
22 AUGUST 1966

From: Chief Engineer  
To : Master

Subj: Safety Meeting and Moral Leadership; report of

1. A Safety Meeting for the Engine Department personnel was called to order at 1300 on the above date, with Mr. Thomas E. Carney, First Assistant Engineer presiding.
2. Attendance: @ 38 men were present at the time.
3. The First Assistant Engineer then gave a short talk on safety from a book titled five minute safety talks, Talk NO# 51 Titled "Use the right tool the right way".
4. Safety Hazards Reported:
  - (a) The First Asst. Engr. spotted oil rags laying around the Engine Room and cautioned the men to put them away properly.
  - (b) The First Asst. Engr. and Mr. Irvin j. Morgan (ENG. STKPR.) suggested their should be a more convient way to get on liberty boats thru the hatches on the 3rd deck, a Waiter in the Steward Dept. had sprung his back trying to get down into the liberty boat from the Jacobs Ladder.
5. A Moral Leadership Meeting was also given at @ 1335.

The First Asst. Engr. discussed long coffee brakes with the men, some of them were taking to long of coffee brakes and the First Asst. Engr. is going to put a stop to it.
6. Their were no accidents reported since the last meeting.
7. The minutes of the last meeting were read and approved, and defienicies reported were corrected. The minutes of the safety meeting of the deck and steward dept. were also read and discussed, deficiencies that applies to Engine Dept. were corrected.
8. There being no further business to discuss, the meeting was adjourned at @ 1330 and the bridge was notified after the meeting.

  
JOEL W. THIGPEN (CHIEF ENGR.)

COPY TO: 1st Officer  
Chief Steward  
1st Asst. Engr.  
File

*"Think Safety—Talk Safety—and Sell Safety"*