

T-AF 121/MCG:ad
5101
17 June 1965

From: Chief Engineer
To : Master

Subj: Safety meeting and Moral Leadership; report of

1. Safety meeting for the Engine Department personnel was called to order at 1345, 17 June 1965, with Mr. Charles W. Jenkins, First Assistant Engineer presiding. Fortynine (49) men were present.

2. The minutes of the last meeting were read and approved, and deficiencies reported were corrected. The minutes of the safety meeting of the deck and steward departments were also read and discussed, deficiencies that applies to Engine Department were corrected.

3. Again, there have been no accident since last meeting and the presiding officer congratulated the personnel and told them to keep on the good work. No unsafe condition reported at this meeting. Mr. Knapp, second assistant engineer, day second, warned the personnel, that no wiring of any kind should be done except by the electrician. Personnel are reminded again, when removing floor plates, area must be roped off and when replaced make sure floor plates are secured with screws.

4. Several articles were read on a leaflet, "SAFE WORKER", October 1964, issue. Articles were discussed, most important was "Protection Against Chemicals". This article pointed out the proper clothing to be used when using acids and alkalis. Another article was also read from MSTC Damage Control Bulletin, Volume V, No. 1 February 1965, issue, entitled "WHAT PRICE INITIATIVE", this article pointed out, "giving subordinates training and experience which would enable them to act on their own and to exercise "initiative of the subordinate".

5. The Chief Engineer gave a short talk on Moral Leadership to the personnel present.

6. There being no further business to discuss, the meeting was adjourned at 1335.

M. . CHAMBERLAIN

cc: 1st Off
ChStwd
1st A/E
File