

MILITARY DEPARTMENT
USNS GENERAL JOHN POPE (T-AP 110)
c/o Fleet Post Office
San Francisco, California 96601

MILDEPT 3120.2B
TAP110:BAH:jwc
15 NOV 1967

MILDEPT INSTRUCTION 3120.2B

From: Commanding Officer, Military Department
To: Distribution List

Subj: Standard Operating Procedures for Cabin and Troop Class Passengers

Ref: (a) COMSTS INST P3120.2C
(b) COMSTSPAC INST P4650.10C

Encl: (1) Regulations governing confined personnel in Troop Brig
(2) Brig Watch Instructions
(3) Sketch of Ship
(4) Bunk Display
(5) Typical Troop Compartment Stowage
(6) Debark Stations
(7) Compartment Final Inspection Check-off List
(8) Head, Washroom, & Shower Final Inspection Check-off List
(9) Ladderwell Final Inspection Check-off List

1. Purpose. This Instruction is promulgated as prescribed by reference (a) to describe standard operating procedures for the control and administration of troop and cabin class passengers, and is in accordance with procedures laid down in references (a) and (b).

2. Cancellation. This Instruction cancels MILDEPT INST 3120.2A dated 15 November 1965.

3. Applicability.

a. This Instruction is applicable to all troop and cabin class passengers embarked in this vessel.

b. No deviation from the provisions of this Instruction will be permitted without the express approval of the COMILDEPT or the MILDEPT CMAA.

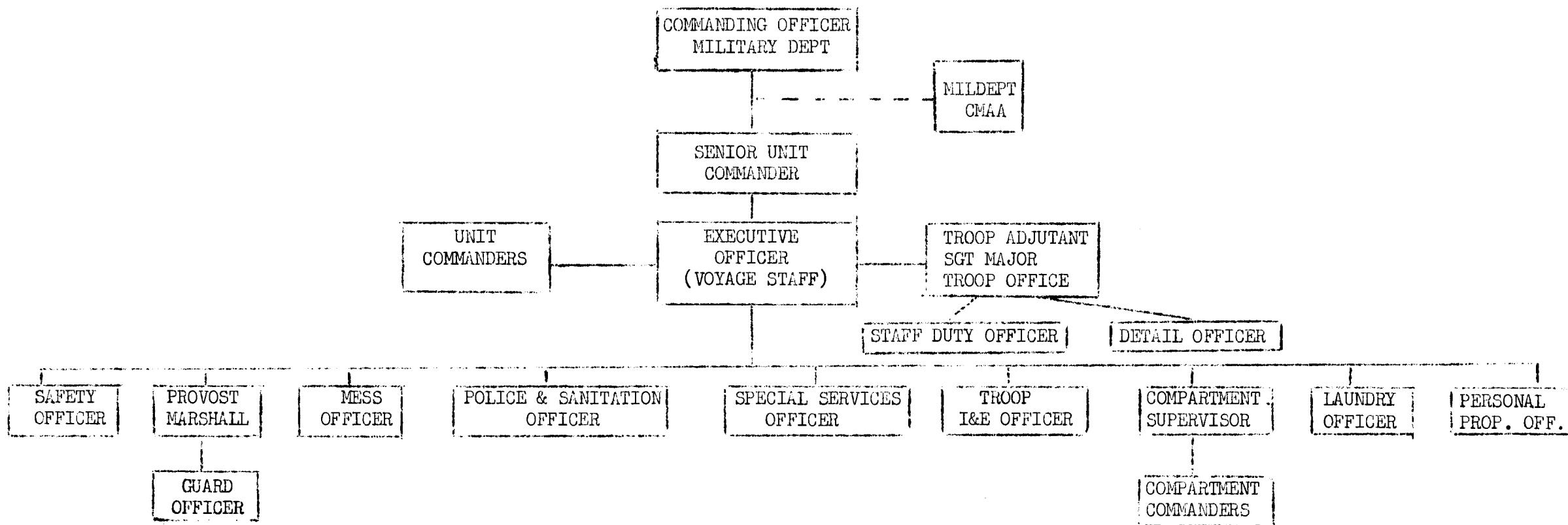
c. All copies of this Instruction will be returned to the Troop Office prior to debarkation.


B. A. HAWKINS

Distribution List:

LIST I - CASE I
LIST II - CASE I
LIST II - CASE II
LIST III - CASE I (5 copies)
CMAA (50 copies)

ORGANIZATION CHART
VOYAGE STAFF AND COMMAND RELATIONSHIPS



MILITARY DEPARTMENT
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MILDEPT INST 3120.2B
15 November 1967

RECORD OF CHANGES

NUMBER & DATE	DATE ENTERED	CHANGE MADE BY

CHAPTER 1

SECTION A - COMMANDING OFFICER MILITARY DEPARTMENT

1-A-1 General. The Commanding Officer of the Military Department (COMILDEPT) is assigned to the USNS GENERAL JOHN POPE (T-AP 110) by the Commander Military Sea Transportation Service, Pacific. He is the direct representative of COMSTSPAC.

1-A-2 Responsibility. The COMILDEPT has immediate authority over all passengers embarked regardless of rank or status. The Military Department which he heads is a detached command and consists of military personnel who administer and coordinate the shipboard needs of the passengers and advise the Voyage Staff in carrying out its duties. The Voyage Staff is subordinate to the COMILDEPT.

1-A-3 Master. This ship is manned by Civilian Marine Personnel, commanded by a Master who is called "Captain" in accordance with maritime custom. The Master is responsible for the safety of the ship and all persons aboard. He has full cognizance over the ship's crew and is responsible for safe navigation and technical operation of the ship. He is vested with the authority to enforce the laws of the United States and all applicable directives of the Navy and the Military Sea Transportation Service.

1-A-4 Command Relationship. As this is a civilian manned vessel and the COMILDEPT is in command of all embarked passengers, the COMILDEPT or his representative will act as liaison between passengers and crew except in an emergency. The Master will control and direct all emergency drills. In the event of a disaster, the Master will direct all operations.

1-A-5 Executive Officer, MILDEPT. The Executive Officer of the Military Department (XOMILDEPT) is the direct representative of the COMILDEPT. Orders issued by him shall be considered as having emanated from the COMILDEPT. He is also in charge of the shipboard Special Services Program. Other Military Department Officers include two Medical Officers, and the Chaplain.

1-A-6 Chief Master-at-Arms (Chief Boatswain's Mate), MILDEPT. The MILDEPT Chief Master-at-Arms (CMAA) acts as liaison between the Troop Staff and the Military Department. He immediately supervises all troop embarkations and debarkations, reporting to the Executive Officer as to progress. He is responsible for organizing the Troop Office and indoctrinating the Sergeant Major, Provost Sergeant, Compartment NCO's or Petty Officers and the NCO's or Petty Officers in charge of details. He assists as required in orienting the Senior Unit Commander, the Adjutant, Provost Marshall, Police and Sanitation Officer, and the Compartment Commanders to their duties in relation to the ship and her troop layout. As Chief Master-at-Arms of the Military Department, he is the senior enlisted man on board by virtue of the position. He will insure that all current ship and MILDEPT regulations are enforced.

SECTION B - WORK DETAILS POLICY

1-B-1 Work Details Policy. The following policy concerning troop work details has the concurrence of the shipper services:

a. Troop class passengers may be utilized for cleaning, upkeep, and minor maintenance, i.e. painting in areas assigned for troop use to maintain an orderly, sanitary condition.

b. Embarked technical personnel may be utilized on a voluntary basis for limited repair or maintenance of ship's equipment, i.e., entertainment, sound systems, motion picture equipment, etc., which may, in whole or in part, be for the benefit of troop passengers.

c. Troop class passengers shall not be assigned maintenance work in areas set aside for the exclusive use of cabin class passengers or for joint use of cabin and troop class passengers, such as weather and promenade decks and their associated superstructures.

d. Maintenance work as may be assigned for a work detail shall be distinguished from troop class passengers proportionate share at mess, police, guard and administrative details.

e. Maintenance work shall not be assigned in conflict with educational or training programs, or other requirements.

1-B-2 Discipline. The Unit Commanders of embarked Army and Air Force troops are empowered to convene Summary Courts Martial for personnel of their respective services. The Unit Commander of embarked Navy or Marine Corps personnel are not so empowered unless their orders specifically provide, as in the case of a regularly organized command. By authority of the Secretary of the Navy, the COMILDEPT in a transport may convene Special Courts-Martial on Naval personnel under his command, including Navy passengers.

a. When an offense punishable by the Code has been committed by a Navy passenger, action shall be taken in accordance with Paragraph 33, MCM 1951.

b. When an offense punishable by the Code has been committed by an Army or Air Force passenger, the commanding officer of the person concerned shall be requested to take action in accordance with Paragraph 32 or 33, MCM 1951. If there is no officer on board to command troops of the Army or Air Force, offenses committed by members of these services will be referred to the command to which the offenders will report upon debarkation.

c. For infractions punishable by the Code, military personnel cannot be confined without the prior approval of the Master. Restraint for the safety of the ship or the safety and well being of other personnel also requires approval of the Master. The COMILDEPT will obtain such approval when required.

d. For infractions committed by foreign military personnel, officers in command of foreign troops will be requested to take appropriate disciplinary action.

e. Evasion of work details aboard transports poses a serious problem for Voyage Staffs. To prevent serious disruption of troop administration, delinquencies must be dealt with promptly. There have been instances of troops not being fed because men assigned had not turned out for KP detail. The attention of the Senior Unit Commander and the other Unit Commanders is directed to the need for disciplinary action, even when the offense is a relatively minor one.

1-B-3 Inspections. At 1000 each day (and on Sundays and holidays when considered necessary) the following formal inspections will be conducted:

a. Troop spaces. The inspection party will meet in the Troop Officers Lounge and will consist of:

1. COMILDEPT or his representative.
2. Senior Unit Commander, or his representative.
3. Police and Sanitation Sergeant.
4. Clerk to list discrepancies.
5. Compartment Commanders and NCO's (standing by in their respective compartments).
6. NCO's in charge of troop spaces (standing by in their respective spaces).

b. Cabin Spaces. The inspection party will meet in the Troop Officers Lounge and will consist of:

1. COMTILDEPT or his representative
2. Police and Sanitation Officer
3. The Chief Steward or his representative

c. Troop Mess and Galley areas. The Mess Officer will accompany the Medical Inspection Party starting from the Cabin Dining Saloon at 1000. Times may be varied at the discretion of the Medical Officer.

d. Fire and Sanitation Inspection. At 2130 each day, an informal fire and sanitation inspection of all troop heads and troop compartments will start from the Troop Officers Lounge and will be conducted by:

1. MILDEPT CMAA
2. P&S Sergeant
3. Compartment NCO's, CO's, and latrine orderlies (standing by in their spaces).

CHAPTER 2

SECTION A - VOYAGE STAFF INSTRUCTIONS

2-A-1 Voyage Staff. A Voyage Staff is organized to assist the COMILDEPT in the administration and control of passengers, and to provide liaison between military passengers and the COMILDEPT.

a. Prior to embarkation, MSTS representatives at embarkation ports will coordinate the organization of Voyage Staff with the shipper service of each voyage. Each service embarking troops will normally assign a Unit Commander and proportionate number of qualified officers and other key personnel in accordance with requirements of the COMILDEPT.

b. After embarkation the COMILDEPT may make such changes in the Voyage Staff as he deems necessary for more efficient organization and administration.

c. Office space and other facilities for the administrative functions of the Voyage Staff are made available by the COMILDEPT. The Troop Office is located on the 3rd Deck, Portside, off ladderwell #5. The Unit Records Office is located on the Main Deck, square of Hatch #3, inboard.

SECTION B

2-B-1 Senior Unit Commander (Commanding Officer of Troops). The services embarking passengers shall by mutual agreement, designate an officer as "Senior Unit Commander". He is directly responsible to the COMILDEPT for the performance of all duties assigned to Voyage Staff personnel and other military passengers. The Senior Unit Commander must confer with the COMILDEPT before issuing other than routine orders or schedules regarding shipboard routine, and shall relay to military passengers for compliance any orders from the COMILDEPT. Voyage Staff functional organization shall not be changed without approval of COMILDEPT.

2-B-2 Duties on Embarkation. The Senior Unit Commander, on embarkation with Voyage Staff, shall accomplish the following:

a. Make an inspection tour of troop spaces in company with the COMILDEPT.

b. Appoint sufficient numbers of officer and other key personnel from among military passengers for efficient operation of the Voyage Staff, and insure that the organization is functioning as soon as the troops are aboard.

c. Insure that loaded weapons are not brought aboard by embarking troops.

d. Provide sufficient personnel from the advance party to establish interim Compartment Commanders and mess, guard, and other details prior to and during embarkation of the main body of troops.

e. Coordinate with the COMILDEPT in arranging an orientation meeting for all Voyage Staff officers and key NCO's.

2-B-3 Duties During Voyage. The Senior Unit Commander is responsible for the following duties during the voyage:

a. He, or his representative, shall accompany the shipboard inspection party on a daily inspection of the troop living spaces.

b. He shall cause to be made, as soon as possible after sailing and by 0800 each day, a sight ID Card muster of all troops on board. This must be reported to the COMILDEPT by 0900 daily.

c. He shall call meetings of the Voyage Staff as necessary to issue instructions and information, and to correct minor discrepancies as they arise. The COMILDEPT or an officer representative will attend.

d. Prescribe the uniform of the day for embarked troops.

e. Authorize liberty for embarked troops at foreign ports (except RVN ports) when consistent with local regulations.

f. Emphasize water conservation and safety throughout the trip.

g. Prior to arrival at unit designation, appoint an adequate number of officers to coordinate conversion of U. S. Currency to military payment certificates for all debarking personnel.

h. Insure the full and effective performance of duties by NCO's assigned to Voyage Staff positions for the duration of the voyage.

i. Appoint a Court Martial Board if required. A sample appointing order is contained in Appendix 4, Manual for Courts Martial.

2-B-4 Duties During Debarkation. The Senior Unit Commander is responsible for the following duties regarding debarkation of troops:

a. Coordinate with COMILDEPT in conducting a simulated debarkation of troops.

b. On direction of COMILDEPT, and prior to debarking, require a thorough general clean up of all troop living and messing areas.

c. Inspect all troop areas to insure that a final policing has been accomplished. All compartments and troop spaces must be cleaned to the satisfaction of the COMILDEPT before the final clean up detail is allowed to debark.

d. Insure that the conduct and military appearance of officers and men meet the high standards required by the Armed Forces.

2-B-5 Trip Summary Report. A voyage report (Trip Summary Report, MSTS Form and Report 4650-4) shall be submitted on completion of the voyage. This report is submitted by the Senior Unit Commander to the Commander Military Sea Transportation Service via the COMILDEPT, Master, and the Commander Military Sea Transportation Service, Pacific. The Senior Unit Commander may discuss the report with members of the Voyage Staff and include pertinent comments from those officers, if appropriate.

a. Constructive criticism and considered recommendations are invited. The Senior Unit Commander must, however, take into account the mission of troop ships and their physical limitations reflecting the policy of the Department of Defense. Space is scarce in all ships. Ventilation is considered adequate for normal cruising.

b. Minor discrepancies are expected to be solved aboard ship, and such discrepancies shall be referred, as they occur, to the COMILDEPT.

CHAPTER 2
SECTION C - VOYAGE STAFF OFFICERS

2-C-1 Unit Commanders. The Unit Commander for each organized unit embarked retains his authority over his unit, including court martial authority. He is under the coordination control of the Senior Unit Commander and shall issue orders and take disciplinary action as directed by him. This does not impair the COMILDEPT's authority over all embarked personnel.

2-C-2 Troop Executive Officer. The Troop Executive Officer is the executive assistant to the Senior Unit Commander. He must be the second senior member of the Voyage Staff traveling in duty status and eligible to command. He may be a Unit Commander.

2-C-3 Troop Adjutant. The Troop Adjutant shall maintain the Troop Office or headquarters, for the Senior Unit Commander. The Adjutant will maintain a staff consisting of the following:

- a. Detail Officer and detail NCO's
- b. Staff Duty Officers (Officers of the Day) (for administrative purposes).
- c. Troop Sergeant Major
- d. Messengers (3)
- e. Company Clerks (2)
- f. Mail Orderlies (2)
- g. Other personnel as required

The adjutant shall be responsible for the neatness and cleanliness of the Troop Office and related areas used by Troop Office personnel.

2-C-4 Duties of the Adjutant:

- a. He shall issue orders, bulletins, instructions, and memoranda as directed by the Senior Unit Commander.
- b. He shall publish and maintain the Daily Bulletin or Plan of the Day.
- c. He shall have available in the Troop Office a copy of this Instruction and other pertinent ship's orders and regulations for the guidance of troop passengers.
- d. As soon as possible after embarkation, the Troop Adjutant will obtain from the permanent shipboard command, a corrected copy of the Troop Passenger List. He shall immediately prepare additional lists as needed for administrative purposes.
- e. The Adjutant shall prepare compartment muster lists and furnish copies to Compartment Commanders. Compartment Commanders will submit muster reports to the Adjutant by 0800 daily. The Adjutant shall complete the Morning Report prior to 0900 daily and furnish copies to the COMILDEPT and Senior Unit Commander.
- f. The Adjutant shall see that the SDO (OOD) orders are published, and that each SDO (OOD) has a copy. He will review the SDO (OOD) Log daily and will report any unusual entries in the Log to the Senior Unit Commander.

g. Assignment of personnel shall be made to insure that all required work is performed in a satisfactory manner. Details shall not be changed except in emergencies.

h. The Adjutant shall supply details as required by the staff. In supplying details he will insure that distribution of manpower is proportionate to the number of embarked troops of each service if applicable.

i. He is responsible for the prompt reporting of details.

j. The Adjutant is custodian of service records and makes such entries as directed by the Senior Unit Commander. The Unit Records Office on the Main Deck is designated for storage and maintenance of records.

k. Maintain a 24 hour Duty NCO in the Troop Office.

2-C-5 Supplies. Samples and stocks of forms used in the administration of troop passengers and the Daily Bulletin (Plan of the Day) are available in the Troop Office files. See the MILDEPT CMAA for instructions.

2-C-6 Detail Officer. The Detail Officer assists the Adjutant in supplying details of troops as required by the staff and for authorized shipboard work (See Chapter 3, Section D for general detail requirements).

2-C-7 Duties. The Detail Officer shall:

a. Insure that details report promptly.

b. Instigate immediate disciplinary action against those failing to report promptly.

c. Maintain current list of all men assigned to details.

d. Authorize late sleepers for guard personnel on midwatch and night galley details by issuing bunk tags containing the name, rank, duty assignment and duty hours of the individual and authenticated by the Detail Officer's signature.

2-C-8 Staff Duty Officer (Army or AF) or Officer of the Day (Navy). The Staff Duty Officer is the direct representative of the COMILDEPT and the Senior Unit Commander. A Staff Duty Officer shall be on duty 24 hours daily. His duties are as follows:

a. Report to the Adjutant for special instructions and review the applicable sections of this SOP.

b. Assume duty post in Troop Office (telephone 212). Maintain the SDO (OOD) Log at the duty post.

c. Wear the OOD brassard during the tour of duty.

d. Be directly responsible to the COMILDEPT through the Senior Unit Commander (SUC) for enforcing ship's rules and regulations. (Any irregularities by ship's crew, officers, or members of the Military Department should be reported immediately to the Executive Officer, Military Department for corrective action).

e. During the tour of duty make frequent tours of all troop and cabin class passenger spaces, being observant for any infraction of regulations or other irregularities (see Chapter 3, Section A and B and Chapter 4, Sections A and B). Take the necessary action to enforce all regulations.

f. In addition, the following items should be checked:

(1) Guards. Know the guard stations. Insure that the guards are on stations, know their orders and are standing their watch in a military manner with military bearing. Guards are not permitted to sit, smoke, or read while on duty.

(2) Troop Mess. Inspect Troop Mess Hall during each meal that is scheduled during the tour of duty and sample meals. On occasion, complaints are received after the voyage. Make problems known as soon as possible so that immediate corrective action may be taken. A log entry will be made citing the meal sampling and the general opinion of the SDO (OOD) as to quantity, quality, and cleanliness.

(3) Movies and Recreation Halls. The SDO (OOD) should be aware of all scheduled troop activities below deck as well as topside. He should make frequent checks of these areas for good order and adequate housekeeping.

(4) Fantail. Work details are the only passengers permitted on the fantail.

(5) Food. The SDO (OOD) should spot check to insure that no coffee or food is taken from the Dining Room or Troop Mess (other than fresh fruit).

(6) Permits. The SDO (OOD) should spot check that all troop passengers passing through the cabin area are on bonafide work details requiring them to be in that area and that they are displaying badges so indicating.

(7) CQ's. Insure that compartment CQ's and Latrine Orderlies are alert and carrying out their duties.

(8) Curfew. Enforce curfew for all cabin and troop class passengers (2300).

(9) Reports. After completion of his tour of duty, the SDO (OOD) shall make a verbal report to the Senior Unit Commander or the Executive officer of Troops if unusual circumstances warrant.

(10) Logs. The SDO (OOD) shall maintain a log of all important events. The log book contains a sample of the log as it should be written.

g. How to Handle Problems:

(1) If a fire is reported, immediately inform the Bridge (Tel. 222), giving all pertinent information. Call COMILDEPT (Tel. 211) and relay information to him.

(2) If a "Man Overboard" is reported, immediately inform the Bridge (Tel. 222) and relay information, telling them what side and when the man went overboard; then inform COMILDEPT.

(3) If the decks are placed "Off Limits", call the Sergeant of the Guard (Tel. 212) and relay information. Instruct him to pull all guards inside ship, that he MUST post all guards from the inside of the ship until further notice, and that NO ONE (except ship's crew) is to be allowed on deck.

(4) Flooding shall be reported immediately to the bridge (Tel. 222). Medical emergencies shall be reported immediately to Sick Bay (Tel. 541), or the man taken to the hospital if appropriate (hospital location on the Ø1 deck, above the Officers Dining Saloon). There is a

medical corpsman on watch 24 hours a day. In case a report is received of equipment out of order (ventilation system stopped, toilet plugged, etc.), the situation shall first be investigated and all facts as to specific location and exact condition ascertained. If the condition is one requiring immediate emergency repair, it shall be reported as specified below. If it is a matter of routine repair (one that can wait until morning), it shall be reported to the Military Department Executive or Chief Master-at-Arms. The following is a general guide to reporting of EMERGENCY REPAIRS:

<u>Casualty to</u>	<u>Call</u>	<u>If no answer, call:</u>
Ventilation	Electric Shop (463)	After Engine Room (327)
Lighting	Electric Shop (463)	After Engine Room (327)
Fire-Fighting equipment	Bridge (222)	
Plumbing	Plumbing Shop (336)	After Engine Room (327)
Watertight or Firescreen Door	Bridge (222)	

(5) Record all minor problems and submit list to the Military Department Office the next day.

(6) If the seriousness of any problem is questionable, call the Military Department Executive Officer or Chief Master-at-Arms.

h. It is the duty of the OOD to contact his relief and pass on general and specific instructions.

2-C-9 Duty Officers (Army and AF) or Junior OOD's (Navy) and Duty NCO's (Army and AF) or Duty Petty Officers (Navy). If troop load requires, Duty Officers or Junior OOD's and Duty NCO's or Duty Petty Officers may be assigned to assist the SDO (OOD).

2-C-10 Mail Orderly. A Mail Orderly will be assigned to remove mail from the mail box outside the Troop Office for delivery to the ship's Purser. See the Purser for instructions as to collection schedule.

CHAPTER 2

SECTION D - PROVOST MARSHAL

2-D-1 Provost Marshal. The Provost Marshal is responsible for the security, discipline, and control of all military passengers on board ship. It is his duty to enforce all troop and cabin regulations and orders.

a. The Provost Marshal is responsible for organization, instruction, and discipline of a ship's military guard maintained to preserve order, protect property, and enforce orders and regulations. The Brig Officer is responsible under the Provost Marshal for the organization and security of the Brig.

b. The Provost Marshal will maintain close coordination with the Senior Unit Commander and the COMILDEPT.

c. The Provost Marshal is the immediate superior of the Sergeant of the Guard. He will familiarize himself with the instructions to the Sergeant and Corporal of the Guard and all Guard Post Orders.

d. The Provost Marshal will see that all members of the guard perform their duties properly. He will hold meetings of all Sgt's of the Guard as necessary to correct discrepancies.

e. Sergeants and Corporals of the Guard roster shall not be changed without the knowledge of and the consent of the MILDEPT Chief Master-at-Arms.

f. Guard details are set up in reliefs. The reliefs, when established, will be permanent. The number of reliefs will depend upon the size of the troop load, but normally not over four (4) reliefs. Each relief will stand a four hour watch. Watch periods will be from 0800-1200, 1200-1600, 1600-2000, 2000-2400, 0001-0400, and 0400-0800.

g. The Provost Marshal will make arrangements with the Mess Officer for the messing of the guard detail. The Sgt. of the Guard of each relief guard will muster his men and march them as a single unit through the mess line. The relieving guard will eat immediately after the KP detail. The relief guard will eat at the regular time.

h. The Provost Marshal will instruct each Sgt. of the Guard to report and log in with the SDO (OOD) at the beginning of his tour of duty and to do the same when properly relieved.

i. The Provost Marshal shall instruct the Sgt's and Cpl's of the Guard to check the compartment CQ's each time they make an inspection of regular posts.

j. The Provost Marshal is informed that the SDO (OOD) is not under the Provost Marshal. The SDO (OOD) represents the COMILDEPT and the Senior Unit Commander. The SDO (OOD) has many duties, such as checking the guards on his watch, and checking all discrepancies noted. Discrepancies noted by the SDO (OOD) may be detected by the Provost Marshal by periodic readings of the SDO (OOD) log book. The SDO (OOD) may report discrepancies of the guard directly to the Provost Marshal for correction if he so desires.

k. The Provost Marshal shall insure that all guard posts are properly inspected every half hour from curfew to 0800 and that each inspection is entered in the log.

1. Control of troops on deck, particularly on departure from port and arrival in port are an important function of the Provost Marshal, and extra officers and NCO's must be assigned on deck to assure control during these periods. All portions of the superstructure, deck lockers, deck machinery, life rafts, etc., are off limits to troops, and troops must be kept behind safety lines along the rails on troop decks. In summary, "Keep both feet on the deck" and "Do not lean on the rails", are basic rules for enforcement.

m. In foreign ports, no food, cigarettes, money, or other items which may attract small boats will be thrown over the side.

n. Special precautions must be taken to clear troops from deck areas where cargo gear is being set up and while hatches are open and cargo is being worked.

o. The Provost Marshal will personally make an inspection of the guard posts and guard twice daily. He will do this once on the 0800-1200 watch and once on the 2000-2400 watch. He will assure himself that they are on their assigned posts, and that the guards are alert and functioning in a military manner. At other intervals he will informally observe the guard.

p. The Provost Marshal shall provide and supervise special details as required, for example a deck security watch used in foreign ports.

q. Guard posts may be reduced after underway routine is established at the direction of COMILDEPT.

2-D-2 Guard Officer. When troop loads require that assistance be provided the Provost Marshal, a Guard Officer may be appointed to supervise the overall functioning of guard details.

2-D-3 Brig Officer. The Brig Officer is the officer responsible for operating the brig in accordance with established principles of security, discipline, and sanitation. He acts under the Provost Marshal, the Senior Unit Commander, and the COMILDEPT and is directly responsible to them for the operation of the brig. The Brig Officer will have under him the following personnel to help operate and maintain the brig:

a. Staff NCO's (or Petty Officers) to serve as Brig Wardens and duty turnkeys.

b. As many guard personnel as required for guard posts or as prisoner chasers.

The Brig Officer is responsible for the administration, employment, security, and discipline of all confined personnel. He is further responsible for the treatment of all prisoners, and for preventing guards from abusing or otherwise maltreating prisoners. Prisoners are authorized direct, private communication with the Brig Officer or the Brig Warden any time at their own request.

2-D-4 Receiving of Prisoners. The Brig Officer shall prior to confining a prisoner:

a. Make absolutely certain that all prisoners prior to confinement receive a physical examination, are declared physically fit for confinement by the ship's Medical Officer, and that the confinement is approved by the COMILDEPT. Forms to be used are available in the Troop Office files.

b. That all brig and/or prisoner regulations and instructions are understood and that a proper guard is established. The sliding bolt latch only will be used while there are prisoners incarcerated in the brig. No other type of lock is authorized for use except with the specific approval of the COMILDEPT.

c. Require prisoner to surrender all personal property not authorized for the brig, have the prisoner and the Brig Officer inventory property and sign the inventory, and make provision for safekeeping of the property in the Troop Office safe.

d. Notify the COMILDEPT in writing of the time and date of confinement, name, rank, service number and service of the prisoner, and the offense and duration of confinement in duplicate (one copy is for entry in the ship's log).

e. Enter the pertinent data in the Brig Log.

f. Once confined, a prisoner will not be released except upon expiration of the period of confinement or in an emergency.

2-D-5 Confinement of Prisoners. Upon confinement of a prisoner the Brig Officer shall:

a. Orient the prisoner with regards to regulations for prisoners, and the brig routine for mess, sick call, etc.

b. Insure that a constant guard is maintained over prisoners confined.

c. Arrange for the feeding of prisoners who will not be messed with the troops.

d. Be responsible for the cleanliness and sanitation of the troop brig.

e. Be responsible for removing prisoners from the brig during each Fire and Emergency and Abandon Ship Drill.

f. Be responsible for removing prisoners from the brig during an actual emergency. He shall assure himself that all prisoner guards are correctly instructed in their orders and duties and that they fully understand them.

g. Mechanical means for physical restraint shall be imposed only when necessary to prevent injury by the prisoner to himself or to others.

h. Prisoners shall not attend any shipboard movies, nor associate with crew members on the forecastle. They shall, when on the weather deck, remain in the immediate area of Hatch #1, which leads to the brig.

i. The Brig Officer may reorganize the brig routine providing for bathing, feeding and exercising of the prisoners, taking into account the seriousness of the offenses committed and the location of the ship at the time. See enclosure (1).

j. There will be no smoking in the brig area by either guards or prisoners.

2-D-6 Release of Prisoners. Following the release of a prisoner, the Brig Officer shall:

a. Return personal property after jointly rechecking the inventory with the prisoner.

b. Enter into the Brig Log the facts of release, name, grade, serial number, offense, punishment adjudged, time of confinement, term of confinement carried out, date and time released, etc.

c. Notify the COMILDEPT in writing, with a duplicate copy (the release must be entered in the ship's official log). The above logged facts should be included in the notification of release.

2-D-7 Duty Brig Warden. The Duty Brig Warden will be responsible to insure that the instructions in enclosures (1) and (2) are carried out. He will have one turnkey and one guard assigned to each brig cell during his watch. Each watch will be of four hours duration. The Brig Warden will be responsible for maintaining the Brig Log. The Brig Log is primarily a log of prisoner activities. In addition, entries will be made on all persons who enter the brig. This will be done as follows:

a. Name, Rank, and Title (except inspection party)

b. Reason for entering

c. Time of entry and exit

d. Inspection party will be logged as such.

2-D-8 Brig Guards and Turnkeys. The Brig guards and turnkeys are responsible to the Duty Brig Warden for all orders and instructions.

2-D-9 Confinement. The procedure for confinement shall be as follows:

- a. Physical examination by the Medical Officer.
- b. Approval of the confinement by the COMILDEPT.
- c. Inventory and removal for safekeeping of personal belongings.
- d. Reading of Regulations governing confined personnel in troop brig found in enclosure (1).
- e. Prisoner will be placed in cell insuring that ONLY the sliding bolt latch is used.
- f. Enter confinement data in Brig Log.
- g. Brig routine will be in accordance with enclosure (1).
- h. Deck exercise area will be #1 Hatch topside, starboard side.
 - i. Route to Mess Deck for prisoners is up Ladderwell #1 into head (latrine) then aft to Mess Hall. Prisoners will wear a white marker on the left sleeve.
- j. Emergencies and Drills will be observed as follows:
 - (1) Fire, Collision, and Emergency: Signal is a prolonged sounding of the General Alarm Bell (10 seconds or more) and the ship's whistle followed by passing the word over the P.A. System.
 - (a) Prisoners will be returned to the brig if out for any reason.
 - (b) Each prisoner will be required to properly put on a life jacket, head covering, and clothing appropriate for the weather.
 - (c) The Brig Officer and guards will promptly report to the brig area wearing life jackets and will proceed to evacuate prisoners topside up Ladderwell #1.
 - (2) Abandon Ship Drill: Signal is seven or more short and one long ring on the General Alarm Bell and the same number of blasts on the ship's whistle followed by passing the word over the P.A. System.
 - (a) Same as 1b above.
 - (b) Brig Officer and guards will promptly report to brig wearing life jackets and will evacuate prisoners topside up Ladderwell #1.
 - (3) If an actual fire or emergency hazards the life or safety of prisoners, Duty Turnkeys and Guards are authorized to evacuate prisoners topside prior to the arrival of the Brig Officer and Guards.
- k. Riots and Disturbances. In case of riots, disturbances, or similar differences between any prisoners or group of prisoners, the following procedure will be carried out:
 - (1) Notify the Brig Officer, Senior Unit Commander, and the COMILDEPT.
 - (2) Attempt to quiet prisoners by the use of a fire hose or MP clubs. Tear gas will be used only by authority of the COMILDEPT.
 - (3) Have all off duty guards assemble in the area of the disturbance.

(4) Attempt to find the cause of the disturbance and the ring leader, and report his name and available facts to the Brig Officer, Senior Unit Commander, or COMILDEPT, whoever arrives at the scene first.

2-D-10 Release from Confinement. Upon expiration of period of confinement the prisoner will be released. Upon release, the following procedure will be carried out:

a. The prisoners personal belongings will be returned after satisfactory re-inventory.

b. Enter prisoner's data on release in Brig Log.

SECTION D - SERGEANTS OF THE GUARD

2-D-11 Sergeants of the Guard. The Sergeant of the Guard will be responsible for the proper instruction of all men in his guard section. He will know the location of every post and the general and special orders that apply to all posts. The Sergeant of the Guard will report to the Provost Marshal or Guard Officer all men who fail to carry out their orders to the best of their ability. The Sergeant of the Guard will enforce all ship's Regualtions (see Chapter 3, Section A and B and Chapter 4, Sections A and B). Sergeants of the Guard will be responsible for the following:

a. Have general supervision over the NCO's and privates of the guard.

b. Acknowledge receipt of and be directly responsible for the property in charge of the guard and see that it is properly cared for, to include all MP brassards and accessory equipment, which he shall turn over to his relief.

c. See that his section is turned out, inspected, and posted at the proper time.

d. Report to the SDO (OOD) any suspicious or unusual occurrence that comes to his attention.

e. Report all persons arrested by the guard to the SDO(OOD).

f. Report any violation of orders that the guards are instructed to enforce.

g. Instruct guards topside where to get lifejackets in case of emergency or drill.

h. The Sergeant of the Guard shall insure that all guard posts are properly inspected every half hour from curfew to 0800 and that each inspection is entered in the log.

2-D-12 Corporals of the Guard. Corporals of the Guard will be appointed to command each of the guard reliefs organized. The corporal of the Guard will:

a. Make a list in duplicate of the members of the relief, including himself, showing the number of the relief and the post to which each man is assigned. One copy will be given the Sergeant of the Guard and one copy retained by himself.

b. Instruct all members of his relief regarding their orders and duties.

c. Post and relieve the sentries of his relief and be familiar with where they sleep.

d. Thoroughly acquaint himself with all ship's regulations and the orders of each sentry of his relief.

e. See that each member of his relief understands, carries out, and correctly passes on such orders in detail to his relief.

f. Report to the Sergeant of the Guard any violation of ship's regulations or unusual occurrence, which is reported to him or which comes to his attention.

g. Go to any sentry who calls for the Corporal of the Guard.

h. Arrest all suspicious or disorderly troops. All such persons will be taken to the Sergeant of the Guard.

i. Inspect his relief for the wearing of the proper uniform applicable to his post.

j. Any sentry who does not carry out his orders to the best of his ability will be placed on report by the Corporal of the Guard to Sergeant of the Guard.

k. See that the sentry stands his post in a military manner at all times.

l. The Corporal of the Guard shall insure that all guard posts are properly inspected every half hour from curfew to 0800 and that each inspection is entered in the log.

2-D-13 Guard Post Locations.

Guard Posts Ø2 Deck (Two Decks above Main Deck)

1 Ø2 Weather Deck Aft, PATROL entire area

Guard Posts Ø1 Deck (one Deck above Main Deck)

2 Ø1 Weather Deck, PATROL Starboard Side Hospital
3 Ø1 Weather Deck, PATROL Portside Hospital
4 Ø1 Weather Deck, Rear of Hospital
5 Ø1 Weather Deck, PATROL forward of Deck House

Guard Posts Main Deck

6 Main Weather Deck forward, Portside, from Deck House to
Forecastle
7 Main Weather Deck forward, Starboard Side, from Deck House
to Forecastle
8 Main Weather Deck, (Promenade Deck), Starboard Side
9 Main Weather Deck, (Promenade Deck), Portside
10 Ø1 Weather Deck, After Conning Station, Starboard Side
11 Ø1 Weather Deck, After Conning Station, Portside
12 Main Weather Deck, Fantail

Guard Posts 2nd Deck (one Deck below Main Deck) Troop Mess Hall Level

13 2nd Deck, Ladderwell #1
14 2nd Deck, Ladderwell #2
15 2nd Deck, Ladderwell #2A
16 2nd Deck, Ladderwell #3
17 2nd Deck, Ladderwell #3A
18 2nd Deck, Ladder leading to Promenade Deck Starboard Side.
To be used as EXIT only during meal times. EMERGENCY any-
time.
19 2nd Deck, Ladder leading to Promenade Deck Portside. To be
used as EXIT only during meal times. EMERGENCY anytime.
20 2nd Deck, Starboard Side, Mess Hall, door used as EXIT from
Mess Hall.
21 2nd Deck, Portside, Mess Hall, door leading to Crew Quarters.
22 2nd Deck, Ladderwell #5
23 2nd Deck, Ladderwell #6
24 2nd Deck, Ladderwell #6A
25 2nd Deck, Ladderwell #7
26 2nd Deck, Ladderwell #7A

Guard Posts 3rd Deck (two Decks below Main Deck)

27 3rd Deck, Starboard Side, across from Chaplain's Office
28 3rd Deck, Portside, Troop PX
29 3rd Deck, Ladderwell #5

Guard Posts 4th Deck (three Decks below Main Deck)

30 4th Deck, Portside, Small Troop Recreation Room
31 4th Deck, Starboard Side, Large Troop Recreation Room

2-D-14 Ship's Instructions for Guards. All guards will stand guard ON THEIR FEET. Sitting down or reading while performing guard duty will be cause for disciplinary action. The uniform for all guard duty will be fatigues, low quarter shoes, brassards, and soft hat, except for those guards on exposed stations in inclement weather. The following orders will be rigidly enforced:

- a. Decks will be kept clean at all times. Permit no one to throw refuse or cigarettes on the decks or over the side. GI cans should be utilized.
- b. Permit no destruction or misuse of government property.
- c. Permit no one to sit on railings, or to climb upon deck gear, rigging, life saving equipment, or deck machinery.
- d. Guards will assist in regulating traffic and maintaining order during fire and boat drills. Enforce NO SMOKING regulations during all emergency drills.
- e. Allow NO ONE to smoke on the open decks while the ship is alongside a pier. NO SMOKING in ladderwells while the ship is underway.
- f. All no gambling of any form.
- g. Permit no one to bring bedding, mattresses, pillows, life jackets, or blankets to the open decks. Life jackets are allowed on decks only during emergency drills.
- h. Curfew for troops is 2300 hours. Clear all decks, lounges and assembly areas by 2230 hours.
- i. Enforce the uniform regulations prescribed by the Senior Unit Commander.
- j. Guards will not interfere with the ship's crew or members of the Military Department while on duty.
- k. All guards are to remain at their posts during drills, to direct traffic and ensure people are in appropriate dress. The only exception is the NBC Drill at which time guards on open decks will go inside through the door nearest them.
- l. Report all questionable acts by members of the ship's crew to the Sergeant of the Guard.
- m. When relieved, turn over brassard and orders to your relief.
- n. To report a fire or other emergency, communicate with the bridge by the shortest possible route. (Telephone 222)
- o. Take the following action when a man goes overboard: Yell "Man Overboard", then throw life ring over the side; communicate with bridge by phoning 222, or use PA system, or run directly to bridge. Report location of man and time overboard.
- p. The signal for fire: continuous rapid ringing of ship's bell for a period of not less than 10 seconds, supplemented by continuous ringing of the general alarm for not less than 10 seconds. The signal for abandon ship is 7 or more short blasts and 1 long blast on the ship's whistle supplemented by the same signal on the general alarm. Keeps troops moving smartly. Do not let them run. For fire, direct all troops to return to their compartments; for abandon ship, direct them topside. The signal for "Secure from Drill" is 3 short blasts.
- q. Weather deck guards are not to take shelter in ladderwells or deck houses unless so instructed by the Sgt. of the Guard.
- r. Ladderwell guards are to remain inside ladderwells.

Guard life jackets are in emergency lockers located on weather decks and are to be used only in actual emergency. Guards are to remain on post during drills unless otherwise directed (para. k). Guards will eat prior to relieving Guard Detail.

2-D-15 Orders for Guard Posts. Orders for Guard Posts are as follows:

ORDERS FOR GUARD POSTS

POST NUMBER 1

02 Weather Deck Aft

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce the general regulations.
13. Enforce the "OFF LIMITS" restrictions for all troops.
14. Act as a lookout for men overboard.

Submitted: RH Almamy
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 2

01 Weather Deck, Starboard Side, Hospital

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol starboard side of this deck and enforce general regulations.
13. Prevent unauthorized personnel from entering the hospital area.
14. Act as a man overboard lookout.

Submitted: RV Durnay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 3

Ø1 Weather Deck, Portside, Hospital

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol portside of the deck and enforce general regulations.
13. Prevent unauthorized personnel from entering hospital area.
14. Act as a man overboard lookout.

Submitted: RV Dammay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 4

01 Weather Deck, Aft of , Hospital

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no troops on superstructure aft of hospital.

Submitted: RV Albramay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 5

Ø1 Weather Deck (forward of deck house)

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol the area and enforce the general regulations.
13. Keep all troops off superstructure, deck machinery, lifeboats, and rigging.
14. Prevent the use of lights except by ships crew forward of the bridge between sunset and sunrise.

Submitted: RH DeMaine
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 6 Main Weather Deck, portside, from deck house to Forecastle

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol the area and enforce general regulations.
13. Permit no troops to enter the carpenter shop or Boatswain spaces.
14. Permit no troops to climb the ladder to the forecastle.
15. Prevent personnel from sitting on the superstructure, railing, deck machinery, rigging, ladders, etc.
16. Prevent the use of lights except by crew members forward of the bridge between sunset and sunrise.
17. Keep troops from entering officers country through water tight door 1-61-2
18. Act as a man overboard lookout.

Submitted: RH Danner
Chief Master-at-Arms
Military Department

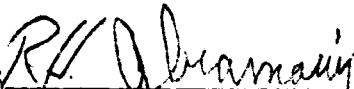
Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 7 Main Weather Deck, Starboard Side, Deck House to Forecastle

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce the general regulations.
13. Permit no troops to enter the carpenter shop or Boatswain spaces.
14. Permit no troops to climb the ladder to the forecastle.
15. Prevent personnel from sitting on superstructure, railing, deck machinery, rigging, ladders, etc.
16. Prevent the use of lights except by crew members between sunset and sunrise.
17. Keep all troops from entering officers country through water tight door 1-61-1.
18. Act as a man overboard lookout.

Submitted:


R.H. Abramay
Chief Master-at-Arms
Military Department

Approved:


B.J. Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 8

Main Weather Deck, Starboard Side, Promenade Deck

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce the general regulations.
13. Prevent troops from entering after cabin areas.
14. Act as a man overboard lookout.

Submitted: RH Albramay
Chief Master-at-Arms
Military Department

Approved: BG Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 9

Main Weather Deck, Port Side, Promenade Deck

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce the general regulations.
13. Prevent troops from entering after cabin areas.
14. Act as a man overboard lookout.

Submitted: RH Albrecht
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 10 01 Weather Deck, Stbd Side after conning station, outboard

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Act as a man overboard lookout. This is one of the most important guard posts on the ship. BE ALERT.
13. Keep personnel off deck machinery.
14. Use sound-powered telephone to call the bridge and report each change of watch. Use this same method for reporting man overboard to the bridge.

Submitted: RH Durnan
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 11 Ø1 Weather Deck, Port Side, After Conning Station, Outboard

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Act as a man overboard lookout. This is one of the most important guard posts on the ship. BE ALERT.
13. Keep personnel off deck machinery.
14. Use sound-powered telephone to call the bridge and report each change of watch. Use this same method for reporting man overboard to the bridge.

Submitted: RH DeMauray
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 12

Fantail, Main Weather Deck

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Prevent troops from entering area unless on authorized detail.
14. Keep personnel off of deck machinery, etc.
15. Act as a man overboard lookout.

Submitted: R.H. Almamy
Chief Master-at-Arms
Military Department

Approved: B.J. Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 13

Ladderwell #1, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Permit NO SMOKING underway.

Submitted:

RV Albramay
Chief Master-at-Arms
Military Department

Approved:

BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 14

Ladderwell #2, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Permit NO SMOKING underway.

Submitted: RH Albramay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 15

Ladderwell #2A, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of emergency.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Allow no one to tamper with vending machine.
17. Permit NO SMOKING underway.

Submitted:

RH Almamy
Chief Master-at-Arms
Military Department

Approved:

BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 16

Ladderwell #3, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area during inspections.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of emergency.
15. Permit no troop class passengers to enter Officers Country on the main deck.
16. Assist in expediting traffic during all EMERGENCY drills.
17. Permit NO SMOKING underway.

Submitted: RH Abramay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 17

Ladderwell #3A, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area during inspections.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of emergency.
15. Permit no troops to enter Officers Country on the main deck.
16. Assist in expediting traffic during all EMERGENCY drills.
17. Maintain order of line awaiting entry into barber shop.
18. Permit NO SMOKING underway.

Submitted: RH Abramay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 18 2nd Deck, Ladder leading to Promenade Deck, Stbd Side

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Prevent troop class passengers from entering the Troop Officers Lounge or Dining Saloon.
14. Permit no one to take food from the mess.
15. To be used as EXIT ONLY during meal hours.

Submitted: RH DeMauray
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 19 2nd Deck, Ladder leading to Promenade Deck, Portside

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Prevent troop class passengers from entering the Troop Officers Lounge or Dining Saloon.
14. Permit no one to take food from the mess.
15. To be used for EXIT ONLY during meal hours.

Submitted: RH Abramain
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 20 2nd Deck, Stbd Side, Frame 130 (Exit from Mess Hall)

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol areas and enforce general regulations.
13. Enforce safety and sanitation regulations in the Troop Mess.
14. Permit no troop class passengers to enter Officers Country.
15. Permit no one to take food from the mess.
16. To be used for EXIT ONLY during meal hours.

Submitted:

RH Albramay
Chief Master-at-Arms
Military Department

Approved:

BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 21 2nd Deck, Portside, Frame 130 (doorway to crews quarters)

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Prevent passengers from entering the crew quarters.
14. Enforce safety and sanitary regulations in the troop mess.
15. Permit no one to take food from the mess.

Submitted: R.H. Almally
Chief Master-at-Arms
Military Department

Approved: B.A. Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 22

Ladderwell #5, 2nd Deck, Stationary

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist traffic control in routing Exchange Store traffic.
16. Assist in expediting traffic during all EMERGENCY drills.
17. Permit NO SMOKING underway.
18. Allow no one to tamper with vending machine.

Submitted: RH Durrant
Chief Master-at-Arms
Military Department

Approved: CG Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 23

Ladderwell #6, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Permit NO SMOKING underway.

Submitted: RH Almairy
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 24

Ladderwell #6A, Roving

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Allow NO ONE to tamper with the vending machine.
17. Permit NO SMOKING underway.

Submitted:


R.H. Almeling
Chief Master-at-Arms
Military Department

Approved:


B.A. Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 25

Ladderwell #7, Roving

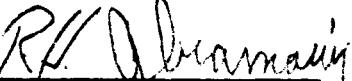
1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Permit NO SMOKING underway.

Submitted: RH Almeling
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist in expediting traffic during all EMERGENCY drills.
16. Permit NO SMOKING underway.

Submitted:


R.H. Abramay
Chief Master-at-Arms
Military Department

Approved:


B.J. Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST NUMBER 27

3rd Deck, Starboard side, by Chaplain's Office

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no troops to loiter in this area or to move forward or aft into crew quarters
14. Maintain general safety precaution in the Troop Exchange area.
15. Assist traffic control in regulating Exchange Store traffic.

Submitted: RH Almamay
Chief Master-at-Arms
Military Department

Approved: BD Hawkins
Commanding Officer
Military Department

ORDERS FOR GUARD POSTS

POST 283rd Deck, portside, by Troop Exchange

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Act as a security watch for the Troop Exchange.
14. Allow no troops to line up until 5 minutes prior to opening of store.
15. Permit no troop to loiter in this area or to move forward or aft into crew quarters
16. Assist traffic control in regulating Exchange Store traffic.

Submitted: R.H. Manning
Chief Master-at-Arms
Military Department

Approved: B.J. Hawkins
Commanding Officer
Military Department

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything that takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the Troop Office than my own.
5. To quit my post only when properly relieved.
6. To receive, obey and pass on to the sentry who relieves me, all orders from the commanding officer, officer of the day, officers and non-commissioned officers of the guard only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of man overboard, fire or disorder.
9. To call the commander of the relief in any case not covered by instructions.
10. To be especially watchful at night, and during the time for challenging, to challenge all persons on or near my post and to allow no one to pass without proper authority.
11. Enforce curfew at 2300 hours for all passengers.
12. Patrol area and enforce general regulations.
13. Permit no loitering in this area.
14. Insure that ladderwell is cleared of debris and will provide a safe exit in time of EMERGENCY.
15. Assist traffic control in routing Exchange Store traffic.
16. Permit NO SMOKING underway.

Submitted: RH Almaining
Chief Master-at-Arms
Military Department

Approved: BA Hawkins
Commanding Officer
Military Department