

P-4S
18 Mar 1968

From: Supply Officer, Military Sea Transportation Service, Pacific
To: Master, USNS POPE (T-AP 110)
Commanding Officer, Military Department, USNS POPE
Via: Commander, Military Sea Transportation Service, Pacific

Subj: Annual inspection of the supply functions of the USNS POPE,
Inspection No. 23-68; report of

Ref: (a) COMSTS INSTRUCTION 3590.1E
(b) NAVSANDA Publication 236

Encl: (1) Report of Findings and Recommendations

1. In compliance with reference (a), the annual inspection of the supply functions of the USNS POPE for fiscal year 1968 was completed on 14 March 1968. All deficiencies previously reported have been corrected except as noted herein.

2. Every item listed in MSTS Form 5041/5 was investigated and found to exist or to be performed in accordance with reference (b), except as noted herein. Paragraph references used in connection with the recommendations are to NAVSANDA Publication 236 unless otherwise indicated.

3. The inspecting party was constituted as follows:

<u>RANK OR GRADE</u>	<u>NAME</u>
CIVILIAN	A. J. SHADDY
LT, SC, USN	H. W. ROBINSON
CIVILIAN	R. E. LOVGREN
CIVILIAN	F. B. WILLIS
SKL, USN	W. F. ALVERSON

4. This inspection included the supply records and functions of the Deck, Engine and Steward Department, the commissary operation of the Steward Department and the Exchange Location. The master of the ship and the personnel responsible for the records and functions inspected are as follows:

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	<u>NAME</u>	<u>DATE REPORTED</u>
Master	H. L. HEINZ	10 APR 67
COMILDEPT	S. L. CURRIER	6 MAR 68
First Officer	R. COLLINGE	28 AUG 67
Chief Engineer	M. F. CHAMBERLAIN	14 MAR 68
Chief Steward	J. R. RHODES	18 DEC 67
Exchange Location Operator	SHC M. HOMMEL	MAR 67

5. Deficiencies and recommendations are set forth in enclosure (1).

6. The following grades and mark-percentages are assigned in accordance with the provisions of enclosure (4) to reference (a).

	<u>MARK PERCENTAGE</u>	<u>WEIGHT FACTOR</u>	<u>GRADE</u>
Deck	93	15	13.95
Engine	80	25	20.00
Steward	93	15	13.95
Steward (Commissary)	94	30	28.20
Exchange Location	94	<u>15</u> <u>100</u>	<u>14.10</u> <u>90.20</u>

OVERALL GRADE: EXCELLENT

H. K. WELGE

Copy to:
COMSTS

MSTSPAC
ASI No. 23-68
USNS POPE

REPORT OF FINDINGS AND RECOMMENDATIONS

a. DECK DEPARTMENT

1. The number of priority designators #2 through #6 has not been kept to a minimum during the past six months.

Recommendation R-1: Keep priority designators at a minimum in accordance with paragraph 1203.

2. Prescribed signatures are not always affixed to surveys.

Recommendation R-2: Affix signatures to surveys as prescribed in paragraph 1324.

Enclosure (1)
Supply Officer, MSTSPAC
ltr, P4S of 18 Mar 1968

Report of Findings and Recommendations

b. ENGINE DEPARTMENT

1. NAVSANDA Publication 236 is not on file in Engine office and no changes can be entered.

Recommendation R-3: Requisition NAVSANDA 236 and bring it up to date.

2. Prescribed location data is shown on stock tally cards, but does not reveal item.

Recommendation R-4: Bring location data and designated item into agreement. Comply with paragraph 1401.

3. Engine Dept. Repair Parts. Allowance List, Part, Group and Page Number are not consistently shown on S&A Form 489.

Recommendation R-5: Comply with paragraph 1436.

4. Date and quantity of repair parts issued are not consistently entered in usage columns of S&A Form 489.

Recommendation R-6: Comply with paragraph 1436.

5. Document number has not been consistently entered in the appropriate column of S&A Form 489 indicating that replenishment action has been taken.

Recommendation R-7: Comply with paragraph 1436.

6. Replenishment requisition numbers are neither entered nor erased from S&A Form 489 concerning receipt of repair parts.

Recommendation R-8: Comply with paragraph 1436.

7. Locator date column of S&A Form 489 indicates box number and storeroom, but these are often in error.

Recommendation R-9: Comply with paragraph 1436.

8. Schedule of inventory was not followed and all repair parts were not inventoried during the last fiscal year. (Repeat deficiency)

Recommendation R-10: Comply with paragraphs 1436 and 1438.

9. Date and signature of person conducting inventory is not consistently affixed to S&A Form 489 to indicate inventory is complete.

Recommendation R-11: Comply with paragraph 1436.

Report of Findings and Recommendations

b. ENGINE DEPARTMENT (Cont'd)

10. Repair parts are not consistently identified by tag showing description of the item, group, etc.

Recommendation R-12: Comply with paragraph 1436.

11. Spot check reveals quantities on hand are not in agreement with stock records. (Repeat deficiency)

Recommendation R-13: Comply with paragraphs 1402 and 1436.

12. Line items of repair parts checked reveals 75% are not in agreement, either through bad references in allowance list, poorly inventoried and tagged items, or inaccurate storage.

Recommendation R-14: Comply with paragraphs 1402 and 1436.

13. Car seals are not used to show inventories are up to allowance.

Recommendation R-15: Comply with paragraph 1438.

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c. STEWARD DEPARTMENT

No reportable discrepancies.

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d. STEWARD (COMMISSARY) DEPARTMENT

No reportable discrepancies.

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e. EXCHANGE LOCATION

No reportable discrepancies. Previously reported deficiencies have been corrected. Spaces are in excellent condition. Records and instructions are complete and up-to-date. Readiness of the ship is excellent.