

USNS GENERAL JOHN POPE (T-AP 110)
c/o FLEET POST OFFICE
SAN FRANCISCO, CALIFORNIA 96601

MEDDEPTINST 5400.3
JLK/ey
1 January 1966

MEDICAL DEPARTMENT INSTRUCTION 5400.3

From: Medical Officer
To: All Medical Department Personnel

Subj: Medical Department Organization Manual; promulgation of

1. Purpose: The Medical Department Organization Manual, issued for the guidance and direction of all persons assigned to the Medical Department, is promulgated herewith and becomes effective this date.

2. Scope:

a. This manual establishes in detail the organization structure of the Medical Department. The functional guides included in Chapter One constitute the formal delegation of responsibility and authority by the Medical Officer to subordinate personnel of the department for the administrative organization.

b. Since the contents of this manual are primarily limited to matters of internal organization, they shall in no way be construed as contravening, altering, or amending the provisions of U. S. Navy Regulations, Manual of the Medical Department, or other directives of higher authority.

3. Objectives: The following are the principle objectives of this manual.

a. To provide, by means of organizational charts and functional guides, a comprehensive and clearly defined presentation of the Medical Department for administration, watches, and duties.

b. To set forth explicitly the duties, responsibilities, limits of authority, and organizational relationships of key individuals in the Medical Department.

c. To implement specific instructions as set forth in the USNS GENERAL JOHN POPE (T-AP 110) Organization and Regulations Manual.


4. Compliance: Each individual of the Medical Department must have a working knowledge of this manual, and a thorough knowledge of the functional guide applying to his billet in order to properly understand his responsibilities and execute his duties.

5. Custody: This manual is the property of the Medical Department. Each person to whom a copy is issued shall be held personally accountable for its custody and proper maintenance. Upon issue of a copy, the recipient shall sign a custody card to be maintained by the Medical Officer or his designated representative.


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6. Changes and Additions: Changes and additions of this manual will be issued when necessary by the Medical Officer as approved by the Commanding Officer Military Department. Persons registered as having custody of this manual are responsible for making changes upon receipt as directed, and for entering an indication that such changes have been made, as provided for in the record of changes and corrections.

Submitted:


J. L. KITZMILLER
LT, MC, USN
Medical Officer

Approved:


W. B. COBB
LCDR, USN
Commanding Officer,
Military Department